

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, JANUARY 5, 2009
7:00 P.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF DECEMBER 15, 2008

1. CONSENT AGENDA
 - A. Budget Amendments
 - B. Tax Releases and Refunds
 - C. Road Addition Request
2. PUBLIC HEARING – 7:00 P.M. – VOLUNTARY AGRICULTURAL DISTRICT
3. PETITIONS OF CITIZENS
 - A. Charlie Simmons
 - B. Ralph Potter
4. WEST NEW BERN FIRE DEPARTMENT PRESENTATION:
Doug Ferguson, President
5. APPOINTMENTS: NCACC LEGISLATIVE LIAISON
6. COUNTY ATTORNEY'S REPORT: Jim Hicks
7. COUNTY MANAGER'S REPORT: Harold Blizzard
8. COMMISSIONERS' REPORTS

RECESS TO RECONVENE AT 5:00 P.M. IN JOINT SESSION WITH THE HAVELOCK BOARD OF COMMISSIONERS JANUARY 8, 2009.

Agenda Date: January 5, 2009

AGENDA
CRAVEN COUNTY WATER BOARD OF DIRECTORS
MONDAY, JANUARY 5, 2009
REGULAR SESSION

ROLL CALL

APPROVE MINUTES OF DECEMBER 15, 2008

1. WATER WRITE-OFFS: Rusty Hayes, Water Superintendent

CONSENT AGENDA

A. BUDGET AMENDMENTS

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board's approval.

Amendments: Public Bldgs – Budget Scrap metal revenue (\$1,444) to cover a portion of the costs of the new vehicle. The budget will be credited back to utilities as funds were used from utilities.

Sheriff- Seized Asset Forfeiture – Budget Seized Asset Forfeiture fund balance in the amount of \$ 1,109. to cover local match for the Bulletproof vest grant. Budget in Sheriff Department General fund \$ 1,109 from Seized Asset Forfeiture funds, Federal carryover grant of \$ 1,109 to cover the cost of bulletproof vests (\$2,218)

GIS/GPS – Signs and salaries are now longer eligible under the E 911 state rules. E 911 fund 222 will be decreased \$ 4,000 with \$ 81,074 going to their reserve. Use of county fund balance in the amount of \$ 80,524 plus signs revenue (\$ 4,000) will be needed to cover salaries, fringe and signs (84,524) for FY 2009.

Cooperative Extension – Smart Start – Parents as Teachers – An additional \$ 882.00 is available from Smart Start to cover the cost of the Contractual Employee.

Health – Lead – The state has awarded an additional \$16,333 for the Lead Program to cover contractual employee, travel and supplies

Health – WIC – Caseload increase resulting in \$ 27,744 additional revenue to cover Supplies, Office supplies and 6 new computers @ \$ 1,600 for Client Services each as well as \$ 1,000 for education.

Health – Minority HIV/STD – Budget \$18,500 in additional State funding to cover program expenses including postage, meeting exp, travel. supplies, advertising and additional contract with Dr Barnwell.

B. TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, submitted the routine requests for tax releases and refunds contained in Attachment #1.B.

C. ROAD ADDITION REQUEST

The Planning staff received a request to add the following roads to the state maintenance system; Palisades Way, Lynden Lane, Rainier Court and Kenmore Court in the Lynwood Highland Subdivision located within Twp 7. A standard SR-2 Road Addition Resolution needs to be approved by the Board.

Board Action: A roll call vote for approval of all consent agenda items

Agenda Date: January 5, 2009
Presenter: _____
Agenda Item No. 2
Board Action Required: No

PUBLIC HEARING – 7:00 P.M. – VOLUNTARY AGRUCULTURAL DISTRICT

The Board will go into public hearing, as advertised, to receive public comment on a proposed Voluntary Agricultural District (VAD). At the Board's meeting on December 15, 2008, a presentation was received concerning a proposed Voluntary Agricultural District Ordinance. Mike Carroll of Craven County Cooperative Extension will preface the public hearing with a summary of the proposed program. This ordinance seeks to protect farmlands by identifying them through a voluntary enrollment program and making this information available to the public through the Craven County GIS system. The primary goals of the program are to create public awareness of agriculture, provide protection against nuisance lawsuits, promote agriculture and protect farmlands for agricultural use.

Board Action: None

Agenda Date: January 5, 2009
Presenters: Simmons and Potter
Agenda Item No. 3
Board Action Required: No

PETITIONS OF CITIZENS

A. CHARLIE SIMMONS

Mr. Simmons wishes to address the Board in opposition to the location of the new Judicial Center.

B. RALPH POTTER

Mr. Potter wishes to address the Board concerning roads.

Action Required: No action by the Board is necessary

Agenda Date: January 5, 2009
Presenter: Doug Ferguson
Agenda Item No. 4
Board Action Required: No

WEST NEW BERN FIRE DEPARTMENT PRESENTATION

Doug Ferguson, President of West New Bern Fire Department, will advise the Board of the Department's intent to purchase a new fire truck, as required by the County's agreements with volunteer fire departments.

Action Required: No action by the Board is necessary.

Agenda Date: January 5, 2009
Presenter: _____
Agenda Item No. 5
Board Action Required: Yes

APPOINTMENTS: NCACC LEGISLATIVE LIAISON

The North Carolina Association of County Commissioners is requesting that the Board appoint a Legislative Liaison for the 2009-2010 legislative biennium. Commissioner Morris has served in this capacity for the past two years. Attachment # 5 describes the tasks that will be asked of the Legislative Liaisons.

Action Required: Consider nominations

Agenda Date: January 5, 2009
Presenter: Jim Hicks
Agenda Item No. 6

COUNTY ATTORNEY'S REPORT

Agenda Date: January 5, 2009
Presenter: Harold Blizzard
Agenda Item No. 7

COUNTY MANAGER'S REPORT

Agenda Date: January 5, 2009

Presenter: _____

Agenda Item No. 8

COMMISSIONER'S REPORT

Agenda Date: January 5, 2009

**RECESS TO RECONVENE AT 5:00 P.M. IN JOINT SESSION WITH THE
HAVELOCK BOARD OF COMMISSIONERS JANUARY 8, 2009**

Agenda Date: January 5, 2009
Presenter: Rusty Hayes
Agenda Item No. 9
Board Action Required: Yes

WATER WRITE OFFS

Until January 2002 the Water Department used to present to the Craven County Commissioners, serving as the Executive Water and Sewer Board, bad debt incurred during the previous year. After January 2002 the County entered into the Debt Set Off program. This allows collection of bad debt by the State of North Carolina through tax returns filed by the debtor. With the debt set off program the State has the first opportunity to collect any tax money it may be owed then the participating Counties have an opportunity to collect tax monies owed. Utilities then have their chance if there are any funds remaining. The amount of uncollected debt shown in Attachment # 9 covers the period from January 01, 2004 to October 31, 2008 and has not successfully been collected thru the Debt Set Off Program. By writing off this bad debt we will be able to attempt to collect these monies owed in house or through other agencies.

Action Required: Approve water write offs

Agenda Date: January 5, 2009