

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, NOVEMBER 5, 2007
7:00 P.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

APPROVE MINUTES OF OCTOBER 15, 2007 REGULAR SESSION

1. CONSENT AGENDA
 - A. Budget Amendments
 - B. Tax Releases and Refunds
 - C. Subdivisions for Approval
 - D. Road Addition Request
 - E. Approval of Retention and Disposition Schedule
2. PETITIONS OF CITIZENS
3. COMMUNICATIONS SOFTWARE: Sheriff Jerry Monette,
Lt. Jesse Pittman and Dennis Holton, Information Technology Director
4. COUNTY ATTORNEY'S REPORT: Jim Sugg
5. COUNTY MANAGER'S REPORT: Harold Blizzard
6. COMMISSIONERS' REPORTS
7. CLOSED SESSSION

CONSENT AGENDA

A. BUDGET AMENDMENTS

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board's approval.

Amendments: Sheriff – Bullet proof Vests – Budget \$12,141. from Seized Asset funds to be transferred to the General Fund to cover grant match. Budget \$ 12,141 in Federal Grant and \$ 12,141 local match for a total of \$ 24,282 for bullet proof vests. (Annual program).

Criminal Justice Partnership Program – Original budget requested from the State was \$ 102,926 but has been approved by the State at \$ 96,817, a decrease of \$ 6,109.

Emergency Services – Budget State Grant (Community Emergency Response Team) in the amount of \$ 11,934 to cover Craven (\$2,771) Fairfield Harbour (\$6,000), No7 Twp (\$ 1,293.) and Havelock Police (\$1,870)

Health – Dental – Budget fund balance and decrease dental revenues in the amount of \$ 2,732. Budget was not in balance on July 1, 2007 and should have been.

Health – Home Health – Budget fund balance and decrease home health revenues in the amount of \$ 71,517. Budget was not in balance on July 1, 2007.

Recreation and Parks – Weyerhaeuser Foundation Grant requested was \$ 25,000. Grant was approved for \$ 15,333, a decrease of \$ 9,667.

B. TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, submitted the routine requests for tax releases and refunds contained in Attachment #1.B. (NOTE: The release to Piedmont Airlines in the amount of \$41,164 resulting from bankruptcy court judgment is for a prior year tax bill. The company was released from the tax for one of three years. Judgment was in favor of the County for two years.

C. SUBDIVISIONS FOR APPROVAL

Craven County Planning Director, Don Baumgardner, submitted the following subdivisions for the Board's approval.

1. Mark B. and Stephanie T. Nobles Division - Final

- Property owned by William T. and Linda K. Gladson and surveyed by Alonzo J. Davis
- Property located within Twp 1 off of SR 1440 (Streets Ferry Road)
- Division contains 1 lot on 1.856 acres and proposed to be served by community water and an individual septic system
- Planning Board reviewed and recommended the division for final approval

2. Patrick McKee Division - Final

- Property owned by Patrick and Deborah McKee and surveyed by Terry Wheeler
- Property located within Twp 2 off of SR 1600 (Broad Creek Road)
- Division contains 1 lot on 3.78 acres and proposed to be served by community water and an existing septic system
- Planning Board reviewed and recommended the division for final approval

D. ROAD ADDITION REQUEST

The Planning staff received a request to add Two Lakes Trail, Jeri Drive and Sheris Court located within Two Lakes Trail Subdivision in Twp 2 to the state maintenance system. A Standard SR-2 Road Addition Resolution needs to be approved by the Board. (See Attachment #1.D.)

E. APPROVAL OF RETENTION AND DISPOSITION SCHEDULE

Attachment #1.E. is the updated Retention and Disposition Schedule that was adopted by the Local Records Unit of the Government Records Branch, North Carolina Department of Cultural Resources on April 1, 2006. This replaces the schedule that was adopted by the Board in 2001. The Board is requested to adopt the updated schedule, as outline in N.C.G.S. 125-5(b), for directing County personnel in the disposition of public records.

Agenda Date: November 5, 2007
Presenters: Raymond Simmons, Charlie
Simmons
Agenda Item No. 2

PETITIONS OF CITIZENS

The following citizens wish to speak against the location of the new Judicial Center.

- A. Raymond Simmons
- B. Charlie Simmons

COMMUNICATIONS SOFTWARE

At the October 15, 2007 Board of Commissioners Meeting the Board:

1. Approved a request from the Sheriff's Department to adopt New World Systems, Inc. as Craven County's Law Enforcement software and approved monies on hand to be used toward the purchase.
2. Authorized Craven County to "piggyback" its purchase on the same vendor, New World Systems Inc. Craven County's "piggyback" RFP is with the City of Berkely, CA with a contract date of September 3, 2007.
3. To advertise according to NCGS 143-129 as it relates to "piggy-back" purchases. The Notice of Intent was advertised in the New Bern Sun Journal on October 20, 2007.

These actions were based on the County's decision to move in similar fashion as City of New Bern Police and City of Havelock Police due to:

1. These agencies experiencing a decline in customer service and support and continued unresolved software issues
2. Cost savings on a group purchase of the same software
3. Maintaining a strength in numbers approach to problem resolution and software revisions
4. Maintaining compatible software between call dispatch centers within the County
5. Not having to re-invent the wheel with regards to researching software alternatives. The three agencies agreed on a single vendor after numerous software demonstrations and on-site visits to other agencies using this software.
6. Providing close County IT support to the Craven County Sheriff's Department during initial startup of the software.

The Craven County Sheriff's Department recommends to the Board to:

1. Adopt the Resolution, shown as Attachment #3.A., regarding Craven County's intent to piggyback this purchase, which is included in the agenda packet
2. Approve final purchase costs as presented on the Total Cost Summary, shown as Attachment #3.B., which is included in the agenda packet

3. Authorize the Chairman, Finance Director and, if necessary, the County Attorney to sign the contract with New World Systems, shown as Attachment #3.C., to provide the Law Enforcement Software. The contract is also included in the agenda packet

Once these items are completed, a detailed Statement of Work and Implementation Plan may be worked out between Craven County Sheriff's Office and New World Systems, Inc. to begin the process. A target date to "go-live" of no later than July 1, 2008 would be desired by the County to coincide with fiscal year related contracts.

Agenda Date: November 5, 2007
Presenter: Jim Sugg
Agenda Item No. 4

COUNTY ATTORNEY'S REPORT

Agenda Date: November 5, 2007

Presenter: Harold Blizzard

Agenda Item No. 5

COUNTY MANAGER'S REPORT

The Judicial Center preconstruction meeting was held on October 29. A notice to proceed with the work has been issued to DeVere Construction Company. In order to avoid unwanted and potentially costly delays during the construction process, it is recommended that the County Manager receive authorization to approve contract change orders that may occur. As you know, on a project this large it is very likely there will be some unforeseen problems to occur that may require change orders to the construction contract to keep the project underway and on task. DeVere Construction has advised the County that they will be able to guarantee prices on change orders for no longer than 30 days due to the volatile costs being experienced in the construction industry today. Obviously, timing change order requests with Commissioner meetings might be difficult to manage. Therefore, it is recommended that the Board authorize the County Manager to approve change orders on this project up to \$50,000 each. The project budget includes a contingency line item to cover situations such as change orders on this project.

Agenda Date: November 5, 2007

Presenter: _____

Agenda Item No. 6

COMMISSIONERS' REPORTS

Agenda Date: November 5, 2007

Presenter: _____

Agenda Item No. 7

CLOSED SESSION

The Board will be requested to go into closed session for consultation with the County Attorney pursuant to NCGS 143-318.11 (a)(3).