

AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, JULY 2, 2007
7:00 P.M.

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF MAY 24, 2007 AND JUNE 11, 2007 RECONVENED SESSIONS, JUNE 12, 2007 SPECIAL SESSION AND JUNE 18, 2007 REGULAR SESSION

1. CONSENT AGENDA
 - A. Tax Releases and Refunds
 - B. Budget Amendments
 - C. Subdivisions for Approval
 - D. Resolution Expressing Intent to Reimburse

2. PETITIONS OF CITIZENS
 - A. Charlie Simmons
 - B. Raymond Simmons
 - C. O'Neal Simmons

3. PUBLIC HEARINGS – 7:00 P.M.
 - A. CARTS Rural Operating Assistance Program Grant: Phyllis Toler, CARTS Director
 - B. Conditional Use Permit: Don Baumgardner, Planning Director
 - C. Ordinance Governing the Use of Designated Recreation Areas: Eddie Games, Assistant Recreation Director
 - D. Off-Premise Sign Ordinance: Don Baumgardner, Planning Director

4. APPOINTMENTS
 - A. ABC Board
 - B. River Bend Board of Adjustment
 - C. NCACC Voting Delegate
 - D. Tax Assessor

5. COUNTY ATTORNEY'S REPORT: Jim Sugg
6. COUNTY MANAGER'S REPORT: Harold Blizzard
7. COMMISSIONERS' REPORTS

Agenda Date: July 2, 2007

AGENDA
CRAVEN COUNTY WATER
BOARD OF DIRECTORS
REGULAR SESSION
MONDAY, JULY 2, 2007

ROLL CALL

APPROVE MINUTES OF JUNE 4, 2007 REGULAR SESSION

1. BID AWARD RECOMMENDATION: Rusty Hayes, Water Superintendent

CONSENT AGENDA

A. TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, submitted the routine requests for tax releases and refunds contained in Attachment #1.A. for the Board's approval.

B. BUDGET AMENDMENTS

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board's approval.

Amendments:

Pass Through FY 2007 – Budget \$ 5,600 to be received from the Division of Medical Asst to Smart Start.

Pass Through FY 2008 – Budget \$ 67,000 to be received from the Division of Medical Assistance to Smart Start.

Health – Environmental Health – FY 2008 budget was overstated in the amount of \$ 13,650 for capital outlay. Return to fund balance \$ 13,650.

Criminal Justice Partnership Program – Additional funds awarded in Jan 2007 for travel were not set up. The State has allowed the use of these funds for contractual purposes in the amount of \$ 1,929.

Criminal Justice Partnership Program – Set up the 2008 State budget in the amount of \$ 102,926 for the New Street Day Reporting Program

CARTS-The State has awarded additional funds for Elderly Handicap (\$ 40,894), Rural General Transportation (\$ 32,317)and CARTS – Work First (\$ 16,490) for a total change of \$ 89,701.

Social Services – Mandated Programs – The Work First component of DOT funds has changed. In order to best utilize the funds, the majority of the funds are being budgeted in CARTS with \$ 5,500 remaining in Social Services Work First (a decrease of \$ 5,929 from the original budget of \$11,429). Guidelines for CARTS allow a broader range of clients to be serviced.

Sheriff – Jail – FY 2007 Budget \$ 50,000 of fund balance to cover unexpected medical bill in excess of \$ 48,500.

C. SUBDIVISIONS FOR APPROVAL

Craven County Planning Director, Don Baumgardner, submitted the following subdivisions for the Board's approval.

Pine Cove – Final

- Property owned by KMT Properties, LLC, and surveyed by Atlantic Survey & Design
- Property located within Twp 7 off of SR 1962 (Goose Creek Road)
- Subdivision contains 14 lots on 8.012 acres and proposed to be served by community and individual septic systems
- Planning Board reviewed and recommended the subdivision for final approval

Heritage Farm - Final

- Property owned by Harry B. Taylor and engineered by Thomas Engineering
- Property located within Twp 5 off of SR 1714 (Godette School Road)
- Subdivision contains 23 lots on 9.62 acres and proposed to be served by community water and individual septic systems
- Planning Board reviewed and recommended the subdivision for final approval

The Hewson Division - Final

- Property owned by Paul and Theresa Hewson and surveyed by Joseph T. Chance
- Property located within Twp 7 off of SR 1199 (Possum Trot Road)
- Subdivision contains 4 lots on 1.87 acres and proposed to be served by community water and individual septic systems

--Planning Board reviewed and recommended the subdivision for final approval

Forest Oaks Section I-A – Final

- Property owned by H&D Developers, LLC and surveyed by Kendall Gaskins
- Property located within Twp 1 off US Hwy 17 N
- Subdivision contains 39 lots on 30.32 acres and proposed to be served by community water and individual septic systems
- Planning Board reviewed and recommended the subdivision for final approval

Garris Acres – Final

- Property owned by Theodore Garris and surveyed by Bjerkeset Land Surveying
- Property located within Twp 1 off of SR 1478 (Butler Ford Road)
- Subdivision contains 4 lots on 8.61 acres and proposed to be served by community water and individual septic systems
- Planning Board reviewed and recommended the subdivision for final approval

Falcon Bridge PUD - Final

- Property owned by Jerry Pounds Construction and engineered by Robert Chiles
- Property located within Twp 7 off US 70 E
- Subdivision contains 148 lots on 27.53 acres and proposed to be served by community water and sewer
- Planning Board reviewed and recommended the subdivision for final approval

D. RESOLUTION EXPRESSING INTENT TO REIMBURSE

The delay in the borrowing has resulted in the need to advance the \$1.8 million to the Airport Authority for the purchase of the Arthur Property. The closing is scheduled for July 5, 2007. The County will pay itself back in August when the loan proceeds are available.

Agenda Date: July 2, 2007
Presenters: Charlie Simmons, Raymond
Simmons & O'Neal Simmons
Agenda Item No. 2

PETITIONS OF CITIZENS

The following citizens will speak in opposition of the new Judicial Center:

- A. CHARLIE SIMMONS
- B. RAYMOND SIMMONS
- C. O'NEAL SIMMONS

PUBLIC HEARINGS

A. CARTS RURAL OPERATING ASSISTANCE PROGRAM GRANT

Attachment #3.A. is a copy of the application for Operating Assistance FY 07-08 Rural Operating Assistance Program Funds (ROAP) and 2007-2008 ROAP Allocations by North Carolina counties.

Funds available to Craven County:

Elderly Disabled Transportation Assistance Program (EDTAP)	\$62,563.00
Supplemental EDTAP (expansion/new services/new clients)	\$37,332.00
Employment (Dept. of Social Services clients included)	\$10,995.00
Supplemental Employment (expansion/new services/new clients)	\$10,995.00
Rural General Pubic (RGP)	\$59,524.00
Supplemental RGP (expansion/new services/new clients)	\$39,342.00
Total Funding Available to Craven County	\$220,751.00

If approved by NCDOT/PTD this grant money will be utilized to fund transportation services provided by Craven Area Rural Transit System (CARTS).

Completed application is due back to NCDOT/PTD no later than Friday, July 13, 2007.

By way of this public hearing and Craven County Commissioners meeting, CARTS is requesting approval to apply for the Craven County portion of the FY 2007-2008 ROAP Grant.

CARTS Director, Phyllis Toler, will be present to explain the process and to answer any questions that may arise.

B. CONDITIONAL USE PERMIT

A public hearing is set for July 2, 2007 at 7:00 p.m. to hear comments regarding a conditional use permit for parcel 7-108-3-006. The property is owned by Gene Dunn and located at 1722 Old Airport Road. The land is currently vacant, zoning designation is Airport Development- Mixed Use Zone and the proposed use is for

a commercial structure (gym, storage space). The plans have been reviewed and approved by the Craven Regional Airport Director and staff.

C. ORDINANCE GOVERNING THE USE OF DESIGNATED RECREATION AREAS

At the Board's June 18 meeting. Recreation Director, Jan Parker, presented the proposed ordinance regulating the use of Cowpen and Spring Garden Boat Landings, which appears as Attachment #3.C. Assistant Recreation Director, Eddie Games, will be present to discuss the ordinance and to answer questions that the Board or members of the public may have.

D. OFF-PREMISE SIGN ORDINANCE

A public hearing is set for July 2, 2007 at 7:00 p.m. to hear comments from the public regarding the proposal of an off-premise sign ordinance. A power point presentation will be provided for easier explanation of the proposed sign ordinance. A copy of the proposed ordinance that was presented on June 18 appears as Attachment #3.D.

APPOINTMENTS

A. ABC BOARD

The Board was advised at the last meeting that the term of Jimmy Whitford is due to expire. He is eligible to serve another term.

B. RIVER BEND BOARD OF ADJUSTMENT

At the Board's last meeting, notification was received concerning the expiring terms of Ralph Kilmer and Kelly Forrest (alternate). The River Bend Clerk has advised that Ralph Kilmer is resigning due to ill health. The Town requests appointment of Kelly Forrest to his term, and recommends seeking someone else to appoint in the alternate position to replace Kelly Forrest at a later date.

C. NCACC VOTING DELEGATE

The Board will need to designate a voting delegate to the NCACC Annual Conference being held in Fayetteville August 16-19. All Commissioners are scheduled to attend this conference.

D. TAX ASSESSOR

Attachment #4.D. contains correspondence from Tax Assessor, Ronald Antry, advising the Board that the term of his current appointment is due to expire on June 30, and requesting reappointment.

Agenda Date: July 2, 2007
Presenter: Jim Sugg
Agenda Item No. 5

COUNTY ATTORNEY'S REPORT

COUNTY MANAGER'S REPORT

A. JULY 16 MEETING

County Manager, Harold Blizzard, will request that the Board address the scheduling of its next meeting inasmuch as the majority of the Board will be in attendance at the NACo Annual Conference on July 16, the regularly scheduled 2nd meeting date.

B. 2007 BORROWING DOCUMENTS

The Board of Commissioners is required to approve final documents for the upcoming \$60 million borrowing. This was scheduled to occur at the July 16 meeting (See Attachment #6.B) which conflicted with the aforementioned NACo Conference.

The Commissioners will need to approve the document between July 11 and 23. We would request to recess the July 2 meeting to July 12 at 8:30 a.m. to approve the final documents.

Agenda Date: July 2, 2007

Presenter: _____

Agenda Item No. 7

COMMISSIONERS' REPORTS

Agenda Date: July 2, 2007
Presenter: Rusty Hayes
Agenda Item No. W/S #1

BID AWARD RECOMMENDATION

On June 16, 2007 the water department opened bids on a project to supply water service to Winn Circle and Wilmar Road. CT Cayton, P.E. has tabulated the bids and is recommending the low bidder which was Herring Rivenbark at \$171,849 (See Attachment #8).