

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, MAY 7, 2007
7:00 P.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF APRIL 16, 2007 REGULAR SESSION

1. CONSENT AGENDA
 - A. Request for Temporary, Full-Time Training Intern
 - B. Convention Center Space Rental Rates
 - C. Reclassification of Physician Position
 - D. Budget Amendments
 - E. Subdivisions for Approval
 - F. Pre-Disaster Mitigation Grant Funding Approval
 - G. Tax Releases and Refunds

2. PUBLIC HEARING ON BORROWING FOR THE 2007 PROJECTS

3. PETITIONS OF CITIZENS
 - A. Ben Bunn
 - B. Ray Griffin
 - C. Charlie Simmons
 - D. Novella Thomas
 - E. Effie Bryant
 - F. Sandra Simmons

4. CRAVEN COUNTY BOARD OF EDUCATION BUDGET REQUEST:
William Rivenbark, Superintendent

5. CRAVEN COMMUNITY COLLEGE BUDGET REQUEST:
Scott Ralls, President

6. FY 06 CDBG SCATTERED SITE CONTRACT AWARDS: Chip Bartlett,
Holland Consulting Planners

7. APPOINTMENTS
 - A. Craven Aging Planning Board
 - B. Craven Regional Medical Authority
 - C. Adult Care Home Advisory Committee
 - D. Community Coalition Against Family Violence
 - E. New Bern Electric Services Board

8. COUNTY ATTORNEY'S REPORT: Jim Sugg

9. COUNTY MANAGER'S REPORT: Harold Blizzard

10. COMMISSIONERS' REPORTS

**AGENDA
CRAVEN COUNTY WATER BOARD OF DIRECTORS
REGULAR SESSION
MONDAY, MAY 7, 2007**

ROLL CALL

APPROVE MINUTES OF APRIL 2, 2007

1. REQUEST TO CONSIDER PROPERTY DISPOSITION: Harold Blizzard,
County Manager

CONSENT AGENDA

A. REQUEST FOR TEMPORARY, FULL-TIME TRAINING INTERN

County Manager, Harold Blizzard, is requesting a temporary Intern Training Position. This is the Intern, Megan Piner, that was referred to in the April 20, 2007 weekly memo. This position would be for the period May 14, 2007 through August 10, 2007. She would be paid \$4,500 for 480 hours, which is the number of hours she must complete to earn six semester hours of credit in her Town Administrator-City-County Manager (TACCM) concentration in the Bachelor of Science degree. Megan is a resident of Craven County and hopes to be a County Manager someday

B. CONVENTION CENTER SPACE RENTAL RATES

Convention Center Director, Sandy Chamberlin, is requesting that the Board authorize proposed space rental rates for calendar year 2008. Attachment #1.B. contains the details of her request and the proposed rate schedule.

C. RECLASSIFICATION OF PHYSICIAN POSITION

Attachment #1.C. contains a request from Health Director, Wanda Sandelé, for reclassification of a Physician position to a Physician Extender III position.

D. BUDGET AMENDMENTS

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board's approval.

Amendments: Health – Environmental – Budget County fund balance in the amount of \$ 21,000 to cover the cost of the Adams Creek Septic Tank issue.

Social Services – Mandated Programs- Day Care- Budget additional funds in the amount of \$ 5,930. for military adjustments for April 2007.

CARTS – Budget Jones County Rural Operating funds in the amount of \$ 18,366. Funds have already been received from Jones County and are used to cover transportation costs in Jones County.

Convention Center – Budget additional revenues in the amount of \$ 78,300. to cover expenses through year end.

E. SUBDIVISIONS FOR APPROVAL

Craven County Planning Director, Don Baumgardner, submitted the following subdivisions for the Board's approval.

Shady Banks - Final

- Property owned by Dustin Tyson and surveyed by Southern Boundaries
- Property located within Twp 7 off of SR 1199 (Possum Trot Road)
- Subdivision contains 1 lot on .99 acres and proposed to be served by community water and an individual septic system
- Planning Board reviewed and recommended the subdivision for final approval

Pecan Ridge - Final

- Property owned by Rick Scheper and surveyed by Brad Suitt and Associates
- Property located within Twp 7 off of SR 1144 (Crump Farm Road)
- Subdivision contains 25 lots on 13.69 acres and proposed to be served by community water and individual septic systems
- Planning Board reviewed and recommended the subdivision for final approval. (The Planning Director was excused from the Planning Board meeting due to family interest).

The Lakes at Antioch Road – Final

- Property owned by Rich Scheper and surveyed by Brad Suitt and Associates
- Property located within Twp 2 off of SR 1433 (Antioch Road)
- Subdivision contains 45 lots on 42.37 acres and proposed to be served by community water and individual septic systems
- Planning Board reviewed and recommended the subdivision for final approval. (The Planning Director was excused from the Planning Board meeting due to family interest).

Summerfield Phase II - Final

- Property owned by Summerfield Land Company, Inc. and engineered by Robert Chiles
- Property located within Twp 2 off of SR 1003 (Aurora Road)

- Subdivision contains 6 lots on 31.09 acres and proposed to be served by community water and individual septic systems
- Planning Board reviewed and recommended subdivision for final approval. (Planning Director was excused from Planning Board meeting due to family interest).

Adams Hill View – Final

- Property owned by Reba A. Adams and surveyed by Terry Wheeler
- Property located within Twp 9 Off of SR 1480 (Lane Farm Road)
- Subdivision contains 6 lots on 4.90 acres and proposed to be served by community water and individual septic systems
- Planning Board reviewed and recommended the subdivision for final approval

River Bluffs Phase VIII - Final

- Property owned by River Bluffs Ltd. Partnership, and surveyed by Atlantic Survey and Design
- Property located within Twp 7 off of River Bluffs Drive
- Subdivision contains 35 lots on 37.937 acres and 3 common area lots on 9.195 acres and proposed to be served by community water and New Bern sewer
- Planning Board reviewed and recommended the subdivision for final approval

Heritage Farms Section I – Final

- Property owned by Harry B. Taylor and engineered by Thomas Engineering
- Property located within Twp 5 off of SR 1714 (Godette School Road)
- Subdivision contains 21 lots on 7.88 acres and proposed to be served by community water and individual septic systems
- Planning Board reviewed and recommended the subdivision for final approval

F. PRE-DISASTER MITIGATION GRANT FUNDING APPROVAL

Back in 2005, Craven County applied for Pre-Disaster Mitigation funds to elevate approximately 20 structures that have been repetitively flooded. After a long

process, the State of North Carolina and FEMA have approved the elevation of one residence located in River Bend. The NC Division of Emergency Management has issued a grant agreement for Craven County to sign and has named Don Baumgardner, Planning Director, as the County's representative for signatory purposes. At this time, the Planning Department is requesting that the Board grant Mr. Baumgardner the authority to sign all documentation related to this project.

G. TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, submitted the routine tax releases and refunds contained in Attachment #1.G. for the Board's approval.

PUBLIC HEARING ON BORROWING

At the last meeting the Board called a public hearing to be held on May 7, 2007 at 7 PM for the purpose of hearing public comment regarding the execution and delivery of the installment purchase contract to finance the 2007 projects, the Deed of Trust to be provided with the contract on the judicial center and the elementary school, and the acquisition, construction and equipping of the 2007 projects. Notice of the public hearing was published in the Sun Journal on April 20, 2007.

The projects to be included in this borrowing and estimated amounts to be borrowed are:

Creekside Elementary School financing)	\$14,000,000 (included in interim financing)
Fiber Optic Project	\$ 2,200,000 (\$1.2 million in interim financing)
Other School Projects:	
J. T. Barber	\$ 2,687,955
Grover C. Fields	\$ 1,975,820
Bus Garage	\$ 2,688,400
Land for future high school	\$ 750,000
Intercoms/phone systems	\$ 471,000
Land for airport	\$ 1,800,000
Judicial Center	\$30,000,000 (\$3.2 million in interim financing)
Tryon Palace Commitment	\$ 1,000,000
West Craven Park match	\$ 500,000 (included in interim financing)

The first seven items above will be repaid through the Debt Service Fund for school projects. Sufficient funds are projected to be available to finance these projects from this fund.

The airport land will be repaid by the Airport Authority over a four year period from their FAA funds.

The last three items will be repaid from the General Fund in lieu of making a contribution to the Capital Reserve Fund. The County currently appropriates approximately \$3 million per year to the Reserve Fund. This amount will more than cover the repayment of the debt service for these three projects and will result in no increase in the tax rate since the money is already in the current budget.

The projects will be financed through issuance of Certificates of Participation to be sold in June, 2007. The interest rate will be fixed at the time of the sale but the latest estimate is in the 4.5% range for the twenty year debt. Attachment #2 contains details in the form of a certification.

PETITIONS OF CITIZENS

A. BEN BUNN

Mr. Bunn wishes to address the Board to provide information concerning the Craven Regional Medical Center Foundation.

B. RAY GRIFFIN

Mr. Griffin will speak about government matters.

C. CHARLIE SIMMONS

Mr. Simmons wishes to speak about the Judicial Center.

D. NOVELLA THOMAS

Ms. Thomas will speak about the Judicial Center.

E. EFFIE BRYANT

Ms. Bryant wants to speak about the Judicial Center.

F. SANDRA SIMMONS

Ms. Simmons has asked to speak about the Judicial Center.

Agenda Date: May 7, 2007
Presenter: William Rivenbark
Agenda Item No. 4

CRAVEN COUNTY BOARD OF EDUCATION BUDGET REQUEST

Superintendent of Schools, William Rivenbark, will present the proposed Board of Education budget for FY 2007-2008 and the schools' funding request to the County.

Agenda Date: May 7, 2007
Presenter: Scott Ralls
Agenda Item No. 5

CRAVEN COMMUNITY COLLEGE BUDGET REQUEST

Craven Community College President, Scott Ralls, will present the proposed FY 2007-2008 budget and the funding request for the college to the County.

Agenda Date: May 7, 2007
Presenter: Chip Bartlett
Agenda Item No. 6

FY 06 CDBG SCATTERED SITE CONTRACT AWARDS

A bid opening for the rehabilitation of two severely deteriorated homes included in the County's current CDBG program will be held on May 3, 2007. Contract award recommendations for this work will be presented by Chip Bartlett of Holland Consulting Planners. A vote to approve these awards will be needed to allow for moving forward with the repair of these structures.

APPOINTMENTS

A. CRAVEN AGING PLANNING BOARD

At its last meeting, the Board was advised that the terms of Sylvia Gaskins and Marianne Taylor are due to expire. Ms. Taylor has been contacted and expressed interest in continuing her service if the Board desires. Attachment #7.A. contains a request that they both be considered for reappointment.

B. CRAVEN REGIONAL MEDICAL AUTHORITY

On April 16 the Board received notification that the terms of Charles Wetherington and Norman Kellum will expire at the end of May. Both are eligible for reappointment.

C. ADULT CARE HOME ADVISORY COMMITTEE

The Board was advised at its last meeting that the terms of Frances Walker and Willie Wiggins are due to expire.

D. COMMUNITY COALITION AGAINST FAMILY VIOLENCE

Attachment #7.D. is correspondence from the Community Coalition Against Family Violence requesting the appointment of Tracey Bachofen. This is a new request for appointment. A motion to waive the one-meeting waiting requirement will be in order if appointment is made at this meeting.

E. NEW BERN ELECTRIC SERVICES BOARD

The New Bern Utilities Department has requested a recommendation for appointment to the Electric Services Board to represent Twp. 7. (See Attachment #7.E.)

Agenda Date: May 7, 2007
Presenter: Jim Sugg
Agenda Item No. 7

COUNTY ATTORNEY'S REPORT

County Attorney, Jim Sugg, will report on the status of the Marvin Moore settlement.

**COUNTY MANAGER'S REPORT – COMPLETION OF FINDINGS
RESOLUTION**

At the last meeting the Board adopted a findings resolution. We deleted the portion of that resolution dealing with the appointment of the underwriter due to some pending personnel changes. Alison Peeler, the underwriter who was selected was employed with Ferris, Baker and Watts (FBW). She has changed jobs and is now with BB&T. We are recommending moving the lead underwriter position to BB&T. This resolution appoints BB&T as the lead underwriter and names A.G. Edwards and Ferris, Baker and Watts as co-underwriters. The change is to move the lead underwriter from FBW to BB&T and give FBW a co-underwriter position.

At the request of the Local Government Commission, the resolution also adopts wording regarding the amount of property tax which would be necessary to service the debt for the school in the event the State took away the lottery funds or other funding sources for the school debt. (See Attachment #9)

Agenda Date: May 7, 2007

Presenter: _____

Agenda Item No. 9

COMMISSIONERS' REPORTS

REQUEST TO CONSIDER PROPERTY DISPOSITION

The City of New Bern plans to construct a sewer influent structure to resolve some of the pressure problems being experienced with the sewer system in Township 7. In order to do so, the City is requesting to purchase land adjoining the sewer treatment facility that once belonged to Craven County. The County owns five (5) acres of land next to this facility which was originally purchased in the early 1990's for \$39,000 to construct a conventional wastewater treatment plant. That plan was abandoned because the process included discharging effluent into the Neuse River. However, the property was later used as a borrow site to increase the height of the dikes at the old lagoon. Craven County no longer has need for the property. In a good faith effort to assist the City overcome some of the sewer problems being experienced in Township 7, it is recommended that the County sell this property to the City for at least the amount the County paid for it.