

**AGENDA**  
**CRAVEN COUNTY BOARD OF COMMISSIONERS**  
**REGULAR SESSION**  
**MONDAY, APRIL 2, 2007**  
**7:00 P.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF MARCH 19, 2007 REGULAR SESSION

1. CONSENT AGENDA
  - A. Budget Amendment
  - B. Tax Releases and Refunds
  - C. Request to Set Public Hearing – Road Naming and Addressing Ordinance
  - D. Subdivisions for Approval
  - E. Heath Lease Renewal
  - F. Congregate Site Meal Bid
2. PUBLIC HEARING ON REQUEST FOR CONDITIONAL USE PERMIT
3. PETITIONS OF CITIZENS
  - A. Phyllis Pendergrast
  - B. Frank Kerr
  - C. Charlie Simmons
4. TEEN COURT PRESENTATION: Brenda Hooks Harris
5. EMS MATTERS: Stanley Kite, Emergency Services Director
  - A. Recommendation for New Bern First Responder Franchise
  - B. Harlowe Fire Department Driveway Paving
6. APPOINTMENTS:
  - A. Nursing Home Advisory Committee
  - B. New Bern Electric Services Board
7. COUNTY ATTORNEY'S REPORT: Jim Sugg
8. COUNTY MANAGER'S REPORT: Harold Blizzard
9. COMMISSIONERS' REPORTS

Agenda Date: April 2, 2007

**AGENDA**  
**CRAVEN COUNTY WATER BOARD OF DIRECTORS**  
**REGULAR SESSION**  
**MONDAY, APRIL 2, 2007**

ROLL CALL

APPROVE MINUTES OF MARCH 19, 2007 REGULAR SESSION

1. BUDGET AMENDMENT AND ORDINANCE UPDATE

## CONSENT AGENDA

### A. BUDGET AMENDMENT

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendment for the Board's approval.

**Amendment:** Budget \$ 73,380 from fund balance to cover salary shortages and related fringe benefits at the Sheriff's Department. 4 employees terminated with large payouts of annual leave, compensatory time and holiday pay. 1 employee was budgeted for 21 pay periods but was needed sooner due to investigative workload.

### B. TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, submitted the routine requests for tax releases and refunds contained in Attachment #1.B. for the Board's approval.

### C. REQUEST TO SET PUBLIC HEARING – ROAD NAMING AND ADDRESSING ORDINANCE

The Planning Department is requesting that a public hearing be set for Monday, April 16, 2007 at 8:30 a.m. to hear comments regarding proposed changes to the Craven County Naming and Addressing Ordinance. These changes include new road being added per the county's subdivision ordinance, changes to correct spelling of road names and also changes to those roads that may be located inside a municipality in Craven County.

### D. SUBDIVISIONS FOR APPROVAL

Craven County Planning Director, Don Baumgardner, submitted the following subdivisions for the Board's approval.

#### Bear Claw - Final

- Property owned by W. Davis Lugg, Jr., and surveyed by Terry Wheeler
- Property located within Twp 1 off of SR 1448 (Bear Hole Road)

- Subdivision contains 6 lots on 6.36 acres and proposed to be served by community water and individual septic systems
- Planning Board reviewed and recommended subdivision for final approval

Creekwood Phase Five – Final

- Property owned by Matt Piwowarski and engineered by Avolis Engineering
- Property located within Twp 7 off of SR 1116 (Thurman Road)
- Subdivision contains 6 lots on 1.57 acres and proposed to be served by community water and New Bern sewer
- Planning Board reviewed and recommended subdivision for final approval

E. HEATH LEASE RENEWAL

The Craven County Recreation and Parks Department is recommending that the County enter into a one-year lease (Attachment #1.E.) with Levie and Betty Heath to farm the land adjacent to Cove City Park, as shown by the highlighted area on the attached map. This area is not needed for recreational use at this time and the farm use will keep the land maintained until the County decides to use this for other purposes. This is the same lease we entered into last year.

F. CONGREGATE SITE MEAL BID

The Department of Social Services received requests for bid packages to be mailed out for two companies: Golden Corral and Sue Sanders, Charlie's Restaurant. The bids were due on March 20, 2007 by 5:00 p.m. One bid was received from Golden Corral. The mail at Social Services and the Senior Center was double checked to make sure no other packets had been delivered or left without notice give to an employee. The bid opening was held March 21 at the Senior Center with Sue Harper and Kim Morton present. Golden Corral was also in attendance. Golden Corral offered the same price per meal for 07-08 as the current rate of \$4.25 plus tax .29+\$4.54. As with any caterer there are always going to be issues; however, they have been manageable and Golden Corral has been willing to address them. DSS would like to accept the bid from Golden Corral if the Board is in agreement. Attachment #1.F. contains the recommendation in detail.

Agenda Date: April 2, 2007

Presenter: \_\_\_\_\_

Agenda Item No. 2

## **PUBLIC HEARING ON REQUEST FOR CONDITIONAL USE PERMIT**

A public hearing has been set for April 2, 2007 at 7:00 p.m. to hear comments regarding a request from the owners, Trent Development Partnership, for a conditional use permit. The property is located at 935 US Hwy 70 E. The land's current use is a vacant out parcel and its zoning designation is airport development-mixed use zone. The proposed use is for a commercial strip unit. Plans for the proposed commercial use have been submitted, reviewed and approved by the airport staff and the planning staff. Following the hearing, action would need to be taken to approve this conditional use permit request. (See Attachment #2)

## **PETITIONS OF CITIZENS**

A. PHYLLIS PENDERGRAST

Phyllis Pendergrast has requested to petition the Board again concerning the imposition of restrictions on noise and lewd behavior through County Ordinances.

B. FRANK KERR

Frank Kerr will address the Board on the matter of taxes.

C. CHARLIE SIMMONS

Mr. Simmons wishes to speak about the jail.

Agenda Date: April 2, 2007  
Presenter: Brenda Hooks Harris  
Agenda Item No. 4

## **TEEN COURT PRESENTATION**

Representatives of Teen Court will make the annual presentation to the Board of Commissioners.

## **EMS MATTERS**

### **A. RECOMMENDATION FOR NEW BERN FIRST RESPONDER FRANCHISE**

The Craven County EMS Advisory Council received an application from the City of New Bern Fire Department for a First Responder Franchise. The application was reviewed and submitted to the EMS Advisory Council Meeting on March 21, 2007. The EMS Advisory Council approved the application and recommended to have the County Commissioners grant a franchise for First Responder and the response district would be the same as the fire response district of the City of New Bern. This will allow the New Bern Fire Department to respond to EMS calls and assist existing franchised ambulance services in the area.

### **B. HARLOWE FIRE DEPARTMENT DRIVEWAY PAVING**

The Harlowe Fire Department is asking the NC Department of Transportation to assist in the construction of the driveway for the station on Ferry Road. The request is to pave the driveway connection to Ferry Road from the bay doors as authorized in the NC General Statutes. In past projects of this nature a resolution, included as Attachment #5.B., or approval of the Board was required by the Department of Transportation to use the funds from secondary road funds. Department of Transportation Officials are in the process of conducting project cost studies for this driveway and a determination will be made soon. The Board will need to authorize the agreement for the Department of Transportation to complete this project.

Agenda Date: April 2, 2007

Presenter: \_\_\_\_\_

Agenda Item No. 6

## **APPOINTMENTS**

### **A. NURSING HOME ADVISORY COMMITTEE**

At its last meeting the Board was advised that the term of Ella Flynn is due to expire this month.

### **B. NEW BERN ELECTRIC SERVICES BOARD**

Commissioner Tyson has indicated that he will be prepared to recommend Charlie Mitchel, who resides in Taberna, for consideration as a nominee for this Board.

Agenda Date: April 2, 2007  
Presenter: Jim Sugg  
Agenda Item No. 7

### **COUNTY ATTORNEY'S REPORT**

Attachment #7 contains the order for closing a portion of Swiss Road, which Mr. Sugg was prepared to present at the Board's last meeting; however, adoption of the order was deferred, pending some clarifications requested by residents along the road.

Agenda Date: April 2, 2007  
Presenter: Harold Blizzard  
Agenda Item No. 8

## COUNTY MANAGER'S REPORT

Agenda Date: April 2, 2007

Presenter: \_\_\_\_\_

Agenda Item No. 9

## **COMMISSIONERS' REPORTS**

Agenda Date: April 2, 2007  
Presenter: Rick Hemphill  
Agenda Item No. W/S #1

## **BUDGET AMENDMENT AND ORDINANCE UPDATE**

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendment and ordinance update for the Board's approval.

**WATER**: Water Operations- Budget \$ 447,954 in Reserve funds to be transferred from Operations to the PeeDee Aquifer Project.

Pee Dee Aquifer Project – Budget \$ 447,954 from operations to be used for the water supply well drilling phase of the project. Actual cost is estimated at \$ 461,480 but \$ 13,526 was available from the first phase.

**Water Ordinances**: Update Pee Dee Aquifer ordinance to reflect the above changes.