

**AGENDA**  
**CRAVEN COUNTY BOARD OF COMMISSIONERS**  
**REGULAR SESSION**  
**MONDAY, FEBRUARY 19, 2007**  
**7:00 P.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE MINUTES OF FEBRUARY 5, 2007 REGULAR SESSION

1. CONSENT AGENDA
  - A. Tax Releases and Refunds
  - B. Budget Amendments
  - C. Library Proclamation
  - D. Corrected Date for Advertising Tax Liens
2. PUBLIC HEARING ON PROPOSED MORATORIUM FOR ON-PREMISE AND OFF-PREMISE SIGNS
3. REPORT ON PRIVATE DRINKING WATER WELL REGULATIONS:  
Wanda Sandelé, Health Director
4. APPOINTMENTS
  - A. Health Board
  - B. Nursing Home Advisory Committee
  - C. Adult Care Home Advisory Committee
  - D. Electric Services Board
  - E. No. 9 Township Fire Tax Commissioner
  - F. Coastal Resources Advisory Committee (CRAC)
5. FIRE DEPARTMENT REQUESTS: Stanley Kite, Fire Marshal
6. COUNTY ATTORNEY'S REPORT: Jim Sugg
7. COUNTY MANAGER'S REPORT: Harold Blizzard
8. COMMISSIONERS' REPORTS

CLOSED SESSION

## CONSENT AGENDA

### A. TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, submitted the routine tax releases and refunds contained in Attachment #1.A. for the Board's approval.

### B. BUDGET AMENDMENTS

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board's approval.

**Amendments:** *Pass Through – Mighty Tau FY 2006 – FY 2006 State carryover Grant in the amount of \$ 175. was not expended and therefore will not be received. No County funds.*

*Health – Home Health Comm Disease – Flu shots were not collected as anticipated. Budget \$ 22,200 in Hospice fees to be transferred to Comm Disease to offset the decreased revenue for flu shots.*

*CARTS – Craven County received additional State funds, \$21,203 (EHTAP) and \$ 40,245 (Gen'l Rural Public) to cover transportation expense which is provided by CARTS. CARTS will utilize the funding to cover additional expenses principally gasoline.*

*Social Services - Day Care – Budget additional State funds in the amount of \$ 6,660 to be used to cover Day Care Costs. Adjustments have been coming in monthly.*

*Seized Asset Forfeiture – Sheriff – Budget State Substance Abuse Tax in the amount of \$ 2,000 to cover utility costs for Old Airport Mall location. Revenue is exceeding amount budgeted Insufficient expenses amount in original budget.*

C. LIBRARY PROCLAMATION

New Bern-Craven County Librarian, Joanne Straight, submitted the proclamation contained in Attachment #1.C. for the Board's adoption by the Board. The library is promoting "The Big Read" for the month of March, and is inviting Craven County residents to join in reading, discussion and other activities being sponsored by the library during the month.

D. CORRECTED DATE FOR ADVERTISING TAX LIENS

Craven County Tax Administrator, Ronnie Antry, is requesting a change in the date for advertising tax liens which was approved on February 5, 2007, as detailed in Attachment #1.D.

Agenda Date: February 19, 2007

Presenter: \_\_\_\_\_

Agenda Item No. 2

**PUBLIC HEARING ON PROPOSED MORATORIUM FOR ON-PREMISE AND  
OFF-PREMISE SIGNS**

The Board will need to go into public hearing at 7:00 p.m., as advertised, to hear comments regarding a proposed temporary sign moratorium. This moratorium will apply to the issuance of building permits for off-premise signs and on-premise signs valued at \$500.00 or greater, and will be limited to on-premise signs having a surface area of one hundred fifty (150) square feet or greater. This moratorium is proposed to encompass the entire unincorporated area of Craven County, North Carolina, excluding extraterritorial jurisdictions. The six-month period will allow sufficient time for Craven County to complete the preparation and adoption of a regulatory sign ordinance. Following the public hearing, the Board may consider the draft moratorium ordinance appearing as Attachment #2 for adoption.

Agenda Date: February 19, 2007  
Presenter: Wanda Sandelé  
Agenda Item No. 3

## **REPORT ON PRIVATE DRINKING WATER WELL REGULATIONS**

Wanda Sandelé, Craven County Health Director, will present the Board a plan to implement regulations on private drinking water wells one year in advance of the state mandated effective date (see Attachment #3). The Health Board proposes to implement the new regulations early in order to receive a one-time \$40,000 grant. Unless the Board of Commissioners objects, the Health Board proposes to conduct a required public hearing and subsequently adopt new Health Department Rules to implement these new requirements. Alternatively, the Board of Commissioners may implement these new requirements by adopting an ordinance if it chooses to do so.

## APPOINTMENTS

### A. HEALTH BOARD

One vacancy remains on the Health Board for the Engineer's position to replace Gene Bowling.

### B. NURSING HOME ADVISORY COMMITTEE

One vacancy remains on the Nursing Home Advisory Committee, deferred at the meetings of January 16 and February 5.

### C. ADULT CARE HOME ADVISORY COMMITTEE

One vacancy remains on the Adult Care Home Advisory Committee, deferred at the meeting of January 16, and again on February 5.

### D. ELECTRIC SERVICES BOARD

At its meeting on February 5 the Board deferred nominations to the Electric Services Board to fill a vacancy representing Township #6, as requested by the City of New Bern. The County may submit up to three nominees, one of which will be selected.

### E. NO. 9 TOWNSHIP FIRE TAX COMMISSIONER

Attachment #4.E. contains a request from No. 9 Township Fire Department for the appointment of a Fire Tax Commissioner.

### F. COASTAL RESOURCES ADVISORY COMMITTEE (CRAC)

The Board temporarily appointed County Manager, Harold Blizzard, to represent Craven County on the CRAC, following the resignation of Natalie Baggett, while seeking a permanent appointment. This appointment has been deferred several times, and still needs to be made.

## **FIRE DEPARTMENT REQUESTS**

In February, 2006, Dover, Cove City and Ft. Barnwell Fire Departments requested funds from the County to match grants awarded by the North Carolina Department of Insurance. The Board was reminded that although the County had provided DOI grant matches for rescue squads in some instances, the County had not previously done so for fire departments because fire departments have a fire tax levy to fund their operations. Nevertheless, the Board voted to fund the requests totaling \$29,464.75.

In May 2006, while deliberating the 2006-07 budget, the Board of Commissioners instructed the County Manager to advise fire departments seeking DOI grants in the future that they should not expect to receive matching funds from the County. However, in September, 2006, the Board again approved requests from Dover, Cove City and Ft. Barnwell Fire Departments for matching DOI grants, totaling \$54,240.91.

Since that time the Board of Commissioners instructed staff to advise those fire departments seeking future matching funds from the County to notify the County of their intent before making application to DOI. Attachment #5 is information to be presented to the Board which indicates Dover, Cove City and Ft. Barnwell Fire Departments intend to request the County fund \$54,887.50 matching funds for DOI grants in the upcoming budget.

**COUNTY ATTORNEY'S REPORT**

A. DISPOSAL OF ST. LUKE'S BUILDING

County Attorney, Jim Sugg, will discuss the status of the St. Luke's Building.

B. REPORT ON STATUS OF THE CREEKSIDE PARK HOUSE

Mr. Sugg will update the Board on the status of efforts to dispose of the house in Creekside Park.

## **COUNTY MANAGER'S REPORT**

### **A. FIRST MONDAY MEETING IN MARCH**

Several Commissioners will be attending the NACo Legislative Conference March 4-7 which will conflict with the date of the first Monday meeting of the Board in March. Consequently the Board needs to decide if it wants to either cancel or reschedule the March 5 meeting.

### **B. RECESS TO MEET AGAIN**

The Board will be requested to meet again either February 21, 22 or 23 to award a jail project contract and consider possibly a joint meeting with the Board of Education to hear the request for funding proposed projects.

Agenda Date: February 19, 2007

Presenter: \_\_\_\_\_

Agenda Item No. 8

## **COMMISSIONERS' REPORTS**

**CLOSED SESSION**

The Board will be asked to go into closed session to discuss potential litigation pursuant to NCGS 143-318.11 (a)(3).