

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN SITTING AS THE BOARD OF DIRECTORS FOR THE CRAVEN COUNTY WATER DISTRICT, MET IN REGULAR SESSION ON MONDAY, APRIL 18, 2011 IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA. THE MEETING CONVENED AT 11:35 A.M.**

**MEMBERS PRESENT:**

- Chairman Steve Tyson
- Vice Chairman Lee Kyle Allen
- Commissioner Scott C. Dacey
- Commissioner Thomas F. Mark
- Commissioner Theron L. McCabe
- Commissioner Johnnie Sampson, Jr.

**MEMBERS ABSENT:**

- Commissioner Jefferey S. Taylor

**STAFF PRESENT:**

- Harold Blizzard, County Manager
- Jack B. Veit, III., Assistant County Manager
- Richard F. Hemphill, County Finance Director
- Gwendolyn M. Bryan, Clerk to the Board
- Jim Hicks, County Attorney
- Aaron Arnette, County Attorney Associate

Following the roll call, Commissioner Allen moved to approve minutes of October 4, 2011 regular session, seconded by Commissioner McCabe.

**WATER DEPARTMENT OVERVIEW**

Rusty Hayes, Water Superintendent, provided the Board an overview of the Craven County Water Department.

He reported that the new water system now has the ability to provide water to every citizen who wants it.

Current Issues:

- Capacity Use Rules are now a challenge.
- A Water Use Ordinance – will be presented to the Board in the near future

Chairman Tyson inquired about the Capital Reserve Fee that had been removed in 2002, and asked that it be re-visited. Mr. Hayes stated that the Capital Reserve Fee is included in the proposed ordinance.

**WATER LINE EXTENSION**

The following bid results to construct 3,100 linear feet of 8 inch water line along Clarks Road to supplement the existing line that serves the Judicial Center were presented.

<b>Contractor</b>	<b>DOW 1, LLC (Neil White)</b>	<b>Herring &amp; Rivenbark, Inc.</b>	<b>T.A. Loving Co.</b>	<b>Cieszko Const. Co, Inc.</b>
Total Base Bid	\$118,069.25	\$91,031.50	\$150,280.00	\$120,933.86
Total Alternate 1	\$20,599.50	\$24,023.00	\$24,445.00	\$34,443.24

It was recommended that the contract be awarded to the low bidder, Herring-Rivenbark, Inc. for \$91,031.50. Commissioner McCabe moved to award the contract to the low bidder, as recommended, and authorize Mr. Hayes to sign notice of the award, seconded by Commissioner Dacey and unanimously carried.

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**ACCOUNT WRITE-OFFS**

Mr. Hayes presented the following account write-offs for the period September 1, 2009 to September 30, 2010 accounts having uncollected balances less than fifty dollars and totaling \$4,766.55. These accounts to be written off were broken down by district, as follows:

- Northwest Craven \$1,912.74
- East Craven \$680.39
- Township 6 \$690.25
- Neuse River \$1,342.88

Total \$4,626.26

Commissioner McCabe moved to approve the account write offs, as presented, seconded by Commissioner Mark and unanimously carried in a roll call vote.

At 11:55 a.m. Commissioner McCabe moved to adjourn, seconded by Commissioner Sampson and unanimously carried.

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Chairman Steve Tyson  
Craven County Board of Commissioners

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Gwendolyn M. Bryan  
Clerk to the Board