

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN,  
SITTING AS THE BOARD OF DIRECTORS OF THE CRAVEN COUNTY  
WATER AND SEWER DISTRICTS, MET IN REGULAR SESSION ON  
DECEMBER 22, 2004 IN THE COMMISSIONERS' ROOM OF THE CRAVEN  
COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN,  
NORTH CAROLINA. THE MEETING CONVENED AT 4:15 P.M.**

**MEMBERS PRESENT:**

Chairman George N. Brown, Jr.  
Vice Chairman Perry L. Morris  
Commissioner Lee Kyle Allen  
Commissioner Bill Harper  
Commissioner Johnnie Sampson, Jr.  
Commissioner M. Renée Sisk  
Commissioner Leon C. Staton

**STAFF PRESENT:**

Harold Blizzard, County Manager  
George B. Sawyer, Assistant County Manager  
Richard F. Hemphill, County Finance Officer  
Ray H. Moser, Human Resources Director  
Gwendolyn M. Bryan, Clerk to the Board  
James R. Sugg, County Attorney

Commissioner Sisk moved to approve minutes of the December 6, 2004 regular session, seconded by Commissioner Allen and unanimously carried.

**BUDGET AMENDMENT**

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendment for the Board's approval. Commissioner Sampson moved for its approval, seconded by Commissioner Morris and unanimously carried in a roll call vote.

***Howell Road Bldg.***

**Journal Entry**

<b>Transfer From</b>	<b>Amount</b>	<b>Transfer To</b>	<b>Amount</b>
416-4516-475-97-40 Transfer to OPS	\$14,389.22	416-0000-101-00-00 Cash	\$14,389.22
401-0000-101-00-00 Cash	\$14,389.22	401-0000-366-00-00 Fr Howell Rd Project	\$14,389.22

Close out Howell Road Project

**Budget Amendment**

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
416-0000-354-02-00 Contractors Sales Tax	\$11,255.00	416-4516-475-75-01 Architect	\$(100.00)
416-0000-329-00-00 Interest	\$2,043.00	416-4516-475-75-08 Architect Other	\$(747.00)
		416-4516-475-76-01 Construction	\$(206.00)
		416-4516-475-76-59 Contingency	\$(39.00)
		416-4516-475-97-40 Transfer to OPS	\$14,390.00
<b>TOTAL</b>	<b>\$13,298.00</b>	<b>TOTAL</b>	<b>\$13,298.00</b>

**Justification:** Close out Howell Road Project with a residual fund balance transfer to Operations in the amount of \$14,389.22

### **PROPERTY DISPOSITION**

Attorney Sugg requested that the Board dispose of the well site property near Jasper by going forward with a public auction and no minimum bid, stating that the market would establish the value. Commissioner Sisk moved to authorize the disposal of the subject property at public auction without a minimum bid, with the matter returning to the Board for final disposition. Commissioner Staton seconded the motion, which carried unanimously. The Board reserves the right to accept or reject all bids.

At 4:18 p.m. Commissioner Sisk moved to adjourn, seconded by Commissioner Sampson and unanimously carried.

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Chairman George N. Brown, Jr.  
Craven County Board of Commissioners

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Gwendolyn M. Bryan  
Clerk to the Board