

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN, SITTING AS THE BOARD OF DIRECTORS OF THE CRAVEN COUNTY WATER AND SEWER DISRICTS, MET IN REGULAR SESSION ON MONDAY, NOVEMBER 17, 2003 IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA. THE MEETING CONVENED AT 10:45 A.M.

MEMBERS PRESENT:

Chairman Johnnie Sampson, Jr.
 Vice Chairman Lee Kyle Allen
 Commissioner George Brown
 Commissioner Bill Harper
 Commissioner Perry Morris
 Commissioner M. Renée Sisk
 Commissioner Leon C. Staton

STAFF PRESENT:

Harold Blizzard, County Manager
 George B. Sawyer, Assistant County Manager
 Richard F. Hemphill, County Finance Officer
 Ray H. Moser, Human Resources Director
 Gwendolyn M. Bryan, Clerk to the Board
 James R. Sugg, County Attorney

Following the call to order, Commissioner Sisk moved to approve the minutes of September 2, 2003, seconded by Commissioner Brown and unanimously carried.

BUDGET AMENDMENTS AND ORDINANCE UPDATES

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board's approval. Commissioner Sisk moved for their approval, seconded by Commissioner Harper and unanimously carried in a roll call vote.

NWC New Roads

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
414-4525-354-02-00	\$ 789,075.00	414-4525-475-76-70	\$ 5,500.00
State		Admin	
		414-4525-475-75-04	\$ 5,000.00
		Engineer – Bid Process	
		414-4525-475-75-01	\$ 12,000.00
		Engineering	
		414-4525-475-75-10	\$ 45,000.00
		Inspection	
		414-4525-475-76-63	\$ 680,000.00
		Line Const	
		414-4525-475-75-11	\$ 4,000.00
		Additional Design	
		414-4525-475-76-59	\$ 38,575.00
		Contingency	
TOTAL	\$ 789,075.00	TOTAL	\$ 789,075.00

Justification: Set up budget for Phase 2 of NWC additional roads.

Neuse River Tank Project

401-0000-399-01-00	\$ 871,000.00	401-4500-475-98-40	\$ 871,000.00
Fund Balance		Trans to Fd 417	

JOURNAL ENTRY

401-4500-475-98-40	\$ 871,000.00	401-0000-101-00-00	\$ 871,000.00
Trans to Fd 417		Cash	
417-0000-101-00-00	\$ 871,000.00	417-0000-366-18-00	\$ 871,000.00
Cash		From 401 Operations	

BUDGET AMENDMENT

417-0000-366-18-00	\$871,000.00	417-4517-475-76-70	\$ 1,000.00
Fr Fd 401 Operations		Admin Legal	
		417-4517-475-75-04	\$ 35,500.00
		Engineer-Bid Process	
		417-4517-475-75-01	\$ 19,500.00
		Engineering	
		417-4517-475-75-10	\$ 40,000.00
		Inspection	
		417-4517-475-76-01	\$640,000.00
		Construction	
		417-4517-475-76-59	\$135,000.00
		Contingency	

TOTAL	\$871,000.00	TOTAL	\$871,000.00
Justification: Budget Water Fund Balance to cover the cost of the Neuse River Water Tank Project.			

Water – Peedee Aquifer

401-0000-399-01-00	\$210,600.00	401-4500-475-98-40	\$210,600.00
Fund Balance		Trans to Fd 418	

JOURNAL ENTRY

401-4500-475-98-40	\$210,600.00	401-0000-101-00-00	\$210,600.00
Trans to Fd 418		Cash	
418-0000-101-00-00	\$210,600.00	418-0000-366-18-00	\$210,600.00
Cash		From Fd 401 OPS	

BUDGET AMENDMENT

418-0000-366-18-00	\$210,600.00	418-4518-475-76-70	\$ 1,000.00
From Fd 401 OPS		Legal Admin	
		418-4518-475-75-04	\$ 8,000.00
		Design	
		418-4518-475-75-01	\$ 17,100.00
		Engineering	
		418-4518-475-75-10	\$ 7,500.00
		Inspection	
		418-4518-475-15-07	\$ 7,000.00
		Chem/Lab Analysis	
		418-4518-475-76-01	\$142,000.00
		Construction	
		418-4518-475-76-59	\$ 28,000.00
		Contingency	

TOTAL	\$210,600.00	TOTAL	\$210,600.00
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Justification: Budget Water Operations fund balance to cover the cost of the Peedee Aquifer Project.

Ordinances:

Northwest Craven FY 2003
Fund 414

This ordinance is hereby approved in the following amounts for expenditures.

Phase I

Expenditures:

Legal	\$ 36,598.00
Preliminary Engineering	\$ 93,351.00
Permitting E/A	\$ 16,269.00
Engineering Bid Award	\$ 5,199.00
Engineering During Construction	\$ 20,000.00
Inspection	\$ 50,000.00
Construction	\$ 800,000.00
Additional Design	\$ 20,000.00
Contingency	\$ 49,500.00
Total Phase I	\$1,090,917.00

Phase II

Legal/Admin	\$ 5,500.00
Engineering Bid Award	\$ 5,000.00
Engineering During Construction	\$ 12,000.00
Inspection	\$ 45,000.00
Construction	\$ 680,000.00
Additional Design	\$ 4,000.00
Contingency	\$ 37,575.00
Total Phase II	\$ 789,075.00
Grand Total	\$1,879,992.00

This ordinance is hereby approved in the following amounts for revenue.

Revenue:

Phase I	
DEHNR – Revolving Loan	\$1,090,917.00
Phase II	\$ 789,075.00
TOTAL	\$1,879,992.00

Neuse River Tank Project
Fund 417

This ordinance is hereby approved in the following amounts for expenditures.

Expenditures:

Legal Admin	\$ 1,000.00
Engineering Bid Process	\$ 35,500.00
Engineering During Construction	\$ 19,500.00
Inspection	\$ 40,000.00
Construction	\$640,000.00
Contingency	\$135,000.00
TOTAL	\$871,000.00

This ordinance is hereby approved in the following amounts for revenue.

Revenue:

Transfer from Water Reserve \$871,000.00

TOTAL \$871,000.00

This ordinance is hereby approved this 17th day of November, 2003.

Peedee Aquifer Project
Fund 418

This ordinance is hereby approved in the following amounts for expenditures.

Expenditures:

Legal Admin	\$ 1,000.00
Engineering Bid Process Design	\$ 8,000.00
Engineering During Construction	\$ 17,100.00
Inspection	\$ 7,500.00
Chemical/Lab Analysis	\$ 7,000.00
Construction	\$142,000.00
Contingency	\$ 28,000.00

TOTAL \$210,600.00

This ordinance is hereby approved in the following amounts for revenue.

Revenue:

Transfer from Water Reserve \$210,600.00

TOTAL \$210,600.00

At 10:50 a.m. Commissioner Brown moved to adjourn, seconded by Commissioner Morris and unanimously carried.

Chairman Johnnie Sampson, Jr.
Craven County Board of Commissioners

Gwendolyn M. Bryan, Clerk