

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN, SITTING AS THE BOARD OF DIRECTORS OF THE CRAVEN COUNTY WATER AND SEWER DISTRICTS, MET IN REGULAR SESSION ON MONDAY, JUNE 16, 2003 IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA. THE MEETING CONVENED AT 10:15 A.M.**

**MEMBERS PRESENT:**

Chairman Johnnie Sampson, Jr.  
 Commissioner George Brown  
 Commissioner Bill Harper  
 Commissioner Perry Morris  
 Commissioner M. Renée Sisk

**MEMBERS ABSENT:**

Vice Chairman Lee Kyle Allen  
 Commissioner Leon C. Staton

**STAFF PRESENT:**

Harold Blizzard, County Manager  
 George B. Sawyer, Assistant County Manager  
 Richard F. Hemphill, County Finance Officer  
 Gwendolyn M. Bryan, Clerk to the Board  
 James R. Sugg, County Attorney

Commissioner Brown moved to approve the minutes of April 21, 2003, seconded by Commissioner Morris and unanimously carried.

**BUDGET AMENDMENTS AND ORDINANCE UPDATES**

County Finance Officer, Rick Hemphill, submitted the following budget amendments and ordinance updates for the Board's approval. Commissioner Morris moved for their approval, seconded by Commissioner Sisk and unanimously carried in a roll call vote.

***Water Reserve***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
493-0000-366-00-00 Reserve Funds	\$ 60,000.00	493-4500-475-98-40 Trans to Fd 416	\$ 60,000.00
<b>TOTAL</b>	<b>\$ 60,000.00</b>	<b>TOTAL</b>	<b>\$ 60,000.00</b>

**Justification:** Budget Reserve Funds to be transferred to Howell Rd Bld Project.

***Well #5 Twp #6 Project***

**JOURNAL ENTRY**

413-4513-475-97-93 Trans to Water Reserve	\$611,975.37	413-0000-101-00-00 Cash	\$611,975.37
493-0000-101-00-00 Cash	\$611,975.37	493-0000-366-00-00 Fr Fd 413	\$611,975.37

**Journal Entry**

413-0000-160-00-00 From Clean Water	\$ 32,378.00	413-0000-348-72-00 Clean Water Mgmt	\$ 32,378.00
<b>TOTAL</b>		<b>TOTAL</b>	<b>\$1,256,328.74</b>

**BUDGET AMENDMENT**

413-0000-329-00-00	\$ 47,673.00	413-4513-475-15-10	\$(29,040.00)
Interest		Admin	
413-0000-348-72-00	\$(227,307.00)	413-4513-475-73-02	\$ (63.00)
Clean Water Mgmt		C/O Other Imp	
413-0000-354-02-00	\$ 60,155.00	413-4513-475-75-10	\$ (421.00)
Contractor's Sales Tax		Inspection	
		413-4513-475-76-01	\$ (2,500.00)
		Const	
		413-4513-475-97-93	\$ 34,975.00
		Trans to Water Reserve	
		413-4514-475-73-02	\$ (345.00)
		C/O Other Imp	
		413-4514-475-73-05	\$ (17,580.00)
		C/O Land	
		413-4514-475-75-02	\$ (2,263.00)
		Engineering	
		413-4514-475-75-10	\$ (25,139.00)
		Inspection	
		413-4514-475-76-02	\$ (350.00)
		Easements	
		413-4514-475-76-59	\$ (36,753.00)
		Contingency	
		413-4514-475-80-11	\$ (40,000.00)
		Debt Ser	
TOTAL	\$(119,479.00)	TOTAL	\$(104,505.00)

**Justification:** Close Project with residual funds transfer to Water Reserve of \$611,975.37. Project was anticipated to need \$577,000 of water funds which it did not need, plus interest and Contractor's Sales Tax.

***Howell Rd Bldg Project***

**JOURNAL ENTRY**

493-4500-475-98-40	\$ 60,000.00	493-0000-101-00-00	\$ 60,000.00
Trans to Fd 416		Cash	
416-0000-101-00-00	\$ 60,000.00	416-0000-366-08-00	\$ 60,000.00
Cash		From Reserve	
Transfer fr Reserve to Howell Rd Project			
TOTAL	\$120,000.00	TOTAL	\$120,000.00

**Budget Amendment**

416-4516-366-08-00	\$ 60,000.00	416-4516-475-73-02	\$ 30,000.00
Trans Fr Reserve		Other Imp	
		416-4516-475-75-08	\$ 5,000.00
		Engineer Special	
		416-4516-475-75-01	\$ 25,000.00
		Architect	
TOTAL	\$ 60,000.00	TOTAL	\$ 60,000.00

**Justification:** Set up preliminary project for Howell Road Water Bldg pending bids to cover current expenses.

**ORDINANCES:**

**Well #5 – Twp #6 Improvements  
Fund 413**

This ordinance is hereby amended in the following amounts for expenditures.

Expenditures:

Legal	\$ 20,960.00
Construction – McCall	\$ 185,054.00
Construction – T A Loving	\$ 295,503.00
Construction – Others	\$1,799,703.00
Architect – Engineering	\$ 181,167.00
Land	\$ 20,455.00
Easements	\$ 5,500.00
Improvements	\$ 17,521.00
Resident Observation	\$ 99,600.00
Transfer to Fd 493 Water Reserve	\$ 611,975.00
<b>TOTAL</b>	<b>\$3,237,438.00</b>

This ordinance is hereby approved in the following amounts for revenue.

Revenue:

Interest	\$ 47,673.00
Transfer in From Reserve Rd 493	\$ 577,000.00
DEHNR – Revolving Loan	\$2,552,610.00
Contractor’s Sales Tax	\$ 60,155.00
<b>TOTAL</b>	<b>\$3,237,438.00</b>

This ordinance is hereby amended this 16<sup>th</sup> day of June, 2003.

**Howell Road Building Project  
Fund 416**

This ordinance is hereby approved in the following amounts for expenditures.

Expenditures:

C/O Other Imp	\$ 30,000.00
Engineering Special	\$ 5,000.00
Architect	\$ 25,000.00

This ordinance is hereby approved in the following amounts for revenue.

Revenue:

Transfer From Water Reserve	\$ 60,000.00
<b>TOTAL</b>	<b>\$ 60,000.00</b>

This ordinance is hereby approved this 16<sup>th</sup> day of June, 2003.

At 10:20 a.m. Commissioner Sisk moved to adjourn, seconded by Commissioner Harper and unanimously carried.

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Chairman Johnnie Sampson, Jr.  
Craven County Board of Commissioners

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Gwendolyn M. Bryan, Clerk