

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN, SITTING AS THE BOARD OF DIRECTORS OF THE CRAVEN COUNTY WATER DISTRICTS, MET IN REGULAR SESSION ON MONDAY, DECEMBER 16, 2002 IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA. THE MEETING CONVENED AT 10:35 A.M.**

**MEMBERS PRESENT:**

- Chairman Johnnie Sampson, Jr.
- Vice Chairman Lee Kyle Allen
- Commissioner George Brown
- Commissioner Bill Harper
- Commissioner Perry Morris
- Commissioner M. Renee Sisk
- Commissioner Leon C. Staton

**STAFF PRESENT:**

- Harold Blizzard, County Manager
- George B. Sawyer, Assistant County Manager
- Richard F. Hemphill, County Finance Officer
- Ray H. Moser, Human Resources Director
- Gwendolyn M. Bryan, Clerk to the Board
- James R. Sugg, County Attorney

Following the call to order, Commissioner Allen moved to approve minutes of November 18<sup>th</sup>, seconded by Commissioner Morris and unanimously carried.

**BUDGET AMENDMENTS AND ORDINANCE UPDATE**

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments and ordinance update for the Board's approval. Commissioner Sisk moved for their approval, seconded by Commissioner Morris and unanimously carried in a roll call vote.

***Northwest Craven FY 2003***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
414-4524-380-05-00 Revolving Loan	\$1,090,917.00	414-4524-475-76-70 Legal Admin	\$ 36,598.00
		414-4524-475-75-12 Prelim Eng	\$ 93,351.00
		414-4524-475-75-05 Permitting/EA	\$ 16,269.00
		414-4524-475-75-04 Engineering Bid Award	\$ 5,199.00
		414-4524-475-75-01 Eng During Const	\$ 20,000.00
		414-4524-475-75-10 Inspection	\$ 50,000.00
		414-4524-475-76-63 Construction	\$800,000.00
		414-4524-475-75-11 Additional Design	\$ 20,000.00
		414-4524-475-76-59 Contingency	\$ 49,500.00
<b>TOTAL</b>	<b>\$1,090,917.00</b>	<b>TOTAL</b>	<b>\$1,090,917.00</b>

**Justification:** Set up budget for NWC FY 2003 Revolving Loan.

*Sewer*

**JOURNAL ENTRY**

450-4600-475-97-93	\$397,251.08	450-0000-101-00-00	\$397,251.08
To Reserve Fd 493		Cash	
493-0000-101-00-00	\$397,251.08	493-0000-366-00-00	\$397,251.08
Cash		Fr Sewer Ops	

Close out Sewer Operations to Water Reserve

**BUDGET AMENDMENT**

450-0000-399-01-00	\$397,252.00	450-4600-475-97-93	\$397,252.00
Fund Balance		To Water Reserve	
TOTAL	\$397,252.00	TOTAL	\$397,252.00

**Justification:** Close out Sewer operations. Receivables are being transferred to Water operations with residual funds being transferred to Water Reserve Fd 493.

**ORDINANCE:**

**Northwest Craven FY 2003  
Fund 414**

This ordinance is hereby approved in the following amounts for expenditures.

Expenditures:

Legal	\$	36,598.00
Preliminary Engineering	\$	93,351.00
Permitting E/A	\$	16,269.00
Engineering Bid Award	\$	5,199.00
Engineering During Construction	\$	20,000.00
Inspection	\$	50,000.00
Construction	\$	800,000.00
Additional Design	\$	20,000.00
Contingency	\$	49,500.00
TOTAL	\$	1,090,917.00

This ordinance is hereby approved in the following amounts for revenue.

Revenue:

DEHNR – Revolving Loan	\$	1,090,917.00
TOTAL	\$	1,090,917.00

This ordinance is hereby approved this 16<sup>th</sup> day of December, 2002.

At 10:38 a.m. Commissioner Morris moved to adjourn, seconded by Commissioner Brown and unanimously carried.

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Chairman Johnnie Sampson, Jr.  
Craven County Board of Commissioners

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Gwendolyn M. Bryan, Clerk