

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON TUESDAY, SEPTEMBER 6, 2016. THE MEETING CONVENED AT 7:00 P.M.

MEMBERS PRESENT:

- Chairman George S. Liner
- Vice Chairman Johnnie Sampson, Jr.
- Commissioner Scott C. Dacey
- Commissioner Jason R. Jones
- Commissioner Thomas F. Mark
- Commissioner Theron L. McCabe
- Commissioner Steve Tyson

STAFF PRESENT:

- Jack B. Veit III, County Manager
- Gene Hodges, Assistant County Manager
- Amber Parker, Human Resources Director
- Craig Warren, Finance Director
- Gwendolyn M. Bryan, Clerk to the Board
- Jim Hicks, County Attorney

Following an invocation by Commissioner Tyson and the Pledge of Allegiance, Commissioner Sampson moved to approve the agenda, as presented, seconded by Commissioner McCabe and unanimously carried.

PETITIONS OF CITIZENS

Bill Harper, 4814 Old Cherry Point Rd., stated that officials are not listening to the people. People want less taxes and less government.

Ray Griffin, 1981 Streets Ferry Rd., Vanceboro, spoke about the LBGT agenda.

CONSENT AGENDA

Minutes of August 15, 2016 Regular Session

Commissioner Tyson moved to approve the minutes of August 15, 2016 regular session, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Tax Releases and Refunds

Commissioner Tyson moved to approve the following routine tax releases and refunds, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
ADAMS, MICHEAL D & KIMBERLY D DID NOT OWN 1/1/2016	2016-0000253	\$223.70
ALDRIDGE, NICOLE THERESE & ROB DID NOT OWN 1/1/2015	2015-0000569	\$11.78
BARNES, GEORGE TRACY DOUBLE LISTED – SEE ACCT 106552	2016-0003021	\$8.41
BENJAMAIN, EDWARD JAMES VEHICLE WAS PLATED	2016-0004317	\$3.20

BEST, WILLIAM C HRS FORECLOSURE – LIEN EXTINGUISHED	2008-0004568	\$40.14
BEST, WILLIAM C HRS FORECLOSURE – LIEN EXTINGUISHED	2008-0004569	\$40.14
BEST, WILLIAM C HRS FORECLOSURE – LIEN EXTINGUISHED	2009-0004591	\$38.37
BEST, WILLIAM C HRS FORECLOSURE – LIEN EXTINGUISHED	2009-0004592	\$38.37
BEST, WILLIAM C HRS FORECLOSURE – LIEN EXTINGUISHED	2010-0004285	\$25.21
BEST, WILLIAM C HRS FORECLOSURE – LIEN EXTINGUISHED	2010-0004286	\$39.24
BEST, WILLIAM C HRS FORECLOSURE – LIEN EXTINGUISHED	2013-0004650	\$38.23
BEST, WILLIAM C HRS FORECLOSURE – LIEN EXTINGUISHED	2013-0004651	\$62.91
BEST, WILLIAM C HRS FORECLOSURE- LIEN EXTINGUISHED	2014-0004757	\$35.47
BEST, WILLIAM C HRS FORECLOSURE – LIEN EXTINGUISHED	2014-0004758	\$58.35
BEST, WILLIAM C HRS FORECLOSURE – LIEN EXTINGUISHED	2015-0004677	\$32.71
BEST, WILLIAM C HRS FORECLOSURE – LIEN EXTINGUISHED	2015-0004678	\$53.79
BEST, WILLIAM C HRS FORECLOSURE – LIEN EXTINGUISHED	2016-0004718	\$39.98
BEST, WILLIAM C HRS FORECLOSURE – LIEN EXTINGUISHED	2016-0004719	\$39.98
BOWERS, WILLIAM LEE DID NOT OWN 1/1/2015	2015-0005783	\$14.91
BRUIN BUILDERS LLC EXEMPT PER GS 105-277.02	2016-0007410	\$392.41
BURNETTE, JUSTIN LEE MILITARY EXEMPTION	2016-0008323	\$141.93
CARR, KAREN CARROLL DID NOT OWN 1/1/2013	2013-0009182	\$50.60
CLEMMONS, GARY HAMILTON & NAN DWELLING VACANT SINCE 2014	2016-0010995	\$36.00
CRAVEN COUNTY EXEMPT PER GS 105-278.1	2016-0012701	\$36.00
CRAVEN COUNTY & NEW BERN-CITY EXEMPT PER NCGS 105-278.1	2016-0012708	\$36.00

CRAVEN COUNTY & NEW BERN-CITY 2016-0012707 EXEMPT PER NCGS 105-278.1		\$36.00
CRAVEN COUNTY & NEW BERN-CITY 2016-0012706 EXEMPT PER NCGS 105-278.1		\$36.00
DANIELS, WANDA J & RODERIC EAR 2016-0013755 DOUBLE LISTED – SEE PID 5-013-6000		\$239.34
DAPO, ADAM ROBERT 2008-0091688 DID NOT OWN 1/1/2008		\$81.77
DAY, JOHN C JR 2016-0014488 DID NOT OWN 1/1/2016		\$50.59
DEPALO, DARREN L 2009-0014900 DID NOT OWN 1/1/2009		\$158.88
DEPALO, DARREN L 2010-0013644 DID NOT OWN 1/1/2010		\$50.28
DEPALO, DARREN L 2011-0015034 DID NOT OWN 1/1/2011		\$75.06
EXPRESIT! CONVENIENCE STORES L 2012-0090667 NOT IN BUSINESS 1/1/2012		\$202.18
EXPRESIT! CONVENIENCE STORES L 2013-0094759 NOT IN BUSINESS 1/1/2013		\$161.77
EXPRESIT! CONVENIENCE STORES L 2014-0091336 NOT IN BUSINESS 1/1/2014		\$135.84
EXPRESIT! CONVENIENCE STORES L 2015-0091039 NOT IN BUSINESS 1/1/2015		\$125.60
FIRE DEPT – NUMBER 7 TOWNSHIP FI 2016-0018743 DWELLING USED FOR STORAGE		\$36.00
FOX, ROBBIE G & TAMMY J 2016-0019625 CORRECTED ERROR IN BOAT VALUE		\$7.39
GROVER, CHARLES FORD III 2015-0091091 DID NOT OWN DISXIVERED PROPERTY 1/1/2015		\$807.28
GROVER, CHARLES FORD III 2015-0091638 DID NOT OWN DISCOVERED PROPERTY 1/1/2015		\$2,750.96
HARPER, ALLEN A & CORANN 2015-0091738 ERROR ON DISCOVERED PROPERTY – REBILL		\$1,841.08
HARRIS, MICHAEL DAVID 2010-0022845 MOVED OUT OF COUNTY/RECYCLE OFF		\$32.38
HICKS, JAMES E HRS 2013-0025722 FORECLOSURE – LIEN EXTINGUISHED		\$35.50
HICKS, JAMES E HRS 2014-0026379 FORECLOSURE – LIEN EXTINGUISHED		\$265.15

HICKS, JAMES E HRS FORECLOSURE – LIEN EXTINGUISHED	2015-0026671	\$245.28
HICKS, JAMES E HRS FORECLOSURE – LIEN EXTINGUISHED	2016-0026886	\$258.00
HOUDE, MATTHEW MCCOLLESTER NOT TAXABLE TO CRAVEN COUNTY	2016-0028115	\$45.20
KAVANAUGH, MICHAEL P MILITARY EXEMPTION	2015-0031487	\$283.93
LANDRUM, DAVID REECE & CHELSEA BILLED IN INCORRECT SITUS - TO REBILL	2016-0033706	\$23.61
LEBLANC, DENISE EVELYN DID NOT OWN 1/1/2016	2016-0034205	\$21.65
LONGHINI, DOUGLAS LATE LISTING CHARGED IN ERROR	2016-0035536	\$10.81
MCLEAN, GERALD WILLIAM & AMY D DID NOT OWN 1/1/2016	2016-0038837	\$248.52
MILLER, HENRY WALTER II DID NOW OWN 1/1/2014	2014-0092622	\$11.91
MITCHELL, DENNIS E DOUBLE LISTED – SEE ACCT 111651	2016-0040219	\$36.54
MOORE, MARY H DID NOT OWN 1/1/2014	2014-0092687	\$10.86
MOORE, MARY H DID NOT OWN 1/1/2015	2015-0040647	\$12.91
MOORE, MARY H DID NOT OWN 1/1/2016	2016-0040958	\$13.89
MOYE, DOROTHY W & WASHINGTON FORECLOSURE – LIEN EXTINGUISHED	2010-0037079	\$42.10
MOYE, DOROTHY W & WASHINGTON FORECLOSURE – LIEN EXTINGUISHED	2010-0037080	\$42.10
MOYE, DOROTHY W & WASHINGTON FORECLOSURE – LIEN EXTINGUISHED	2011-0041338	\$39.98
MOYE, DOROTHY W & WASHINGTON FORECLOSURE – LIEN EXTINGUISHED	2011-0041339	\$39.98
MOYE, DOROTHY W & WASHINGTON FORECLOSURE – LIEN EXTINGUISHED	2013-0039697	\$68.25
MOYE, DOROTHY W & WASHINGTON FORECLOSURE – LIEN EXTINGUISHED	2013-0039698	\$68.25
MOYE, DOROTHY W & WASHINGTON FORECLOSURE – LIEN EXTINGUISHED	2014-0040539	\$63.33
MOYE, DOROTHY W & WASHINGTON FORECLOSURE – LIEN EXTINGUISHED	2014-0040540	\$63.33

MOYE, DOROTHY W & WASHINGTON FORECLOSURE – LIEN EXTINGUISHED	2015-0041424	\$58.41
MOYE, DOROTHY W & WASHINGTON FORECLOSURE – LIEN EXTINGUISHED	2015-0041425	\$58.41
MOYE, DOROTHY W & WASHINGTON FORECLOSURE – LIEN EXTINGUISHED	2016-0041731	\$44.97
MOYE, DOROTHY W & WASHINGTON FORECLOSURE – LIEN EXTINGUISHED	2016-0041732	\$44.97
QUINN, PEGGI SITUS EROR/TO REBILL IN 6F	2016-0047670	\$487.20
RICHARDSON, IRIS B DWELLING RAZED IN 2011	2016-0048830	\$36.00
RITE PRICE CARS LLC PROPERTY IN DEALER INVENTORY	2016-0049143	\$127.55
SENSEINIG, RICHARG T & ANGELA INCORRECT SITUS – SHOULD BE 7G NOT 7N	2016-0052012	\$9.94
SQUIER, BRUCE PATRICK DID NOT OWN 1/1/2015	2015-0054051	\$19.60
TURNER, WILLIS AND DEBRA NOT TAXABLE TO CRAVEN COUNTY	2016-0058808	\$39.05
US BANK NA CLERICAL ERROR ON BUSINESS PROPERTY	2016-0059128	\$11.23
US BANK NA CLERICAL ERRO R ON BUSINESS PROPERTY	2016-0059417	\$194.12
VANCEBORO – TOWN OF DWELLING UNOCCUPIED SINCE 2014	2016-0059417	\$36.00
VITALE, TEDDY DAVID NOT TAXABLE TO CRAVEN COUNTY	2016-0059762	\$549.67
WETHERINGTON, WILLIAM M VEHICLE WAS TAGGED	2016-0061684	\$30.02
WILLIAMS, AMANDA HRS FORECLOSURE – LIEN EXTINGUISHED	2011-0062614	\$61.76
WILLIAMS, AMANDA HRS FORECLOSURE – LIEN EXTINGUISHED	2012-0062565	\$58.16
WILLIAMS, AMANDA HRS FORECLOSURE – LIEN EXTINGUISHED	2013-0059952	\$48.05
WILLIAMS, AMANDA HRS FORECLOSURE – LIEN EXTINGUISHED	2014-0061477	\$44.57
WILLIAMS, AMANDA HRS FORECLOSURE – LIEN EXTINGUISHED	2015-0062864	\$41.09

WILLIAMS, AMANDA HRS FORECLOSURE – LIEN EXTINGUISHED	2016-0063172	\$44.97
WILLIAMS, KAY P HEIRS & PHILLI PER MAPPING – MISSED DEED	2016-0063424	\$343.69
WILLIFORD, ANITA GASKINS CORRECTED DISCOVERED PROPERTY VALUE	2016-0063662	\$.25
	89 – CREDIT MEMO (S)	\$12,706.99

Refunds

ADAMS, MICHAEL D & KIMBERLY D MOBILE HOME DOUBLE LISTED SAME ACCOUNT	2015-0000240	\$203.08
ARTHUR, AMANDA RENEE DID NOT OWN 1/1/2009	2009-0090247	\$49.00
JONES, WARREN CARSON DID NOT OWN 1/1/2012	2012-0031059	\$112.43
JONES, WARREN CARSON DID NOT OWN 1/1/2011	2011-0031177	\$112.93
PADGETT ENTERTAINMENT INC DID NOT OWN 1/1/2014	2014-0043291	\$323.11
PADGETT ENTERTAINMENT INC DID NOT OWN 1/1/2015	2015-0044263	\$347.71
RICHARDSON, IRIS B DWELLING WAS RAZED IN 2011	2015-0048499	\$36.00
RICHARDSON, WARREN H & IRIS B DWELLING RAZED IN 2011	2012-0048255	\$36.00
RICHARDSON, WARREN H & IRIS B DWELLING RAZED IN 2011	2013-0046306	\$36.72
RICHARDSON, WARREN H & IRIS B DWELLING RAZED IN 2011	2014-0047370	\$36.00
	10 – REFUND (S)	\$1,292.98

Subdivisions and Mobile Home Park for Approval

The Planning Board met on August 25, 2016 and recommended the following Mobile Home Park and subdivisions for approval. Commissioner Tyson moved for their approval, as recommended, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

New Vision Park – Final: The property, owned by William D. Cherry, III and surveyed by Suitt & Associates, is located within Twp. 7, off of Old Cherry Point Rd. (SR 1113); Parcel ID 7-026-008. The mobile home park contains 2 lots on .26 acres and is proposed to be served by Craven County water and City of New Bern sewer.

Marian Dudley – Final: The property, owned by Marian Dudley and surveyed by Gaskins Land Surveying, P.A., is located within Twp. 2, off of Great Swamp Rd. (SR 1627); Parcel ID 2-041-011. The subdivision contains 4 lots on 8.20 acres and is served by County water and existing individual septic systems.

Lake Hazel Estates – Final: The property, owned by Robert J. Holton, Sr. and surveyed by Robert M. Chiles, P.E., is located within Twp. 2, off of Two Lakes Trail (SR 1665); Parcel ID 2-026-19002. The subdivision contains 4 lots on 6.805 acres and is proposed to be served by County water and individual septic systems.

Military Family of the Quarter

The Board was requested to adopt a resolution recognizing the family of Corporal Jared C. Hall as Military Family of the Quarter, and to designate a representative to present it at the recognition luncheon on September 8, 2016. Commissioner Tyson moved to adopt the following resolution, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote. Chairman Liner agreed to attend the recognition luncheon.

**RESOLUTION
RECOGNIZING THE FAMILY
OF
CORPORAL JARED C. HALL
AS MILITARY FAMILY OF THE QUARTER**

WHEREAS, Corporal Jared C. Hall is currently stationed in the Communications and Electronics (C&E) Company aboard MCAS Cherry Point, and has greatly contributed to the equipment readiness and mission success of Marine Air Support Squadron (MASS); and

WHEREAS, Cpl. Hall's commitment to excellence and leadership within the maintenance section has led him to perform multiple software and hardware updates on two full Common Aviation Command and Control System suites, Limited Technical Inspections on six AN/MRQ-13 Communications Systems and two Processing Display System suites, which have had a direct impact on the combat readiness of this squadron; and

WHEREAS, Cpl. Hall also serves as the C&E Company Records Non-commissioned Officer (NCO), where he is responsible for the entire C&E Maintenance records program; and

WHEREAS, Cpl. Hall's perseverance and dedication have been displayed by his unrelenting pursuit of self-improvement both as a Marine and on a personal level, by volunteering for numerous hours with Girl Scouts, the Single Marine Program as part of a clean-up crew for the Croatan National Forest and Squadron events for MASS-1; and

WHEREAS, Cpl. Hall's wife, Erin Hall, has also volunteered over 150 hours at the Navy and Marine Corps Relief Society, as well as volunteering at a MASS-1 event. Together, they volunteered at a 5K in New Bern to raise money for veterans in need; and

NOW, THEREFORE, BE IT RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS recognizes Corporal Jared C. Hall and his family, which includes two-year old Riley, for their dedication to the community which embodies the core values of the Marine Corps, as well as their inspiration to peers and senior leaders alike.

BE IT FURTHER RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS congratulates them on being selected Military Family of the Quarter.

Adopted this 6th day of September 2016.

INTRODUCTION AND UPDATE ON THE BOARD OF EDUCATION

Newly appointed Superintendent of Schools, Meghan Doyle, introduced herself to the Board and provided an update on matters concerning the schools.

She was joined by five beginning teachers: Bethany Bonell and Sara Hocutt of Havelock High School, Antwon Pittman and Shelby Smith of West Craven High School, Valerie Hubbell of Trent Park Elementary School and Dr. Wendy Miller, Assistant Superintendent for Human Resources. She stated that she is orientating herself to the Craven County community and the school system for the first six months by building relationships with the community and analyzing the processes.

Commissioner Dacey stated that he is very appreciative that Dr. Doyle spent time with him recently regarding the following concerns that were discussed:

1. Size and salaries of the administrative staff
2. School supplies for teachers in classrooms
3. Reading achievement scores in 3rd grade

Dr. Doyle stated that she would like the opportunity to update the Board on these issues on a regular basis, at least annually.

She advised the Board that \$1.2M was received in the 2008-2009 school year for instructional materials compared to \$431,000 that was received this year.

Commissioner Sampson stated that it is important to catch children before the age of five and expressed his pride for teachers. He would like to work with the teachers to make the system the greatest in the state.

Chairman Liner recommended that a sub-committee of both boards be formed to meet quarterly.

ABC BOARD TRAVEL POLICY AND PRESENTATION

ABC Board Chairman, Chip Chagnon, presented the annual report to the County, and requested that the Board approve their travel policy.

He reported that the ABC Board received \$10M in revenue this year, with \$1M distributed to the County for the General Fund and to municipalities, and \$2.2M remitted to the State. He presented a check in the amount of \$672,480.82. Commissioner Mark noted that ABC sales are up, but the consumption rate has not increased. Mr. Chagnon announced that the ABC Board is beginning a task force to police private clubs.

Commissioner Mark moved to adopt the travel policy, as requested, seconded by Commissioner McCabe and unanimously carried.

AIRPORT

Request for Acceptance of 2016 FAA Federal Grant Agreement

The Airport Sponsor's (Craven County) signature was required to accept a \$1,106,036.00 Federal Grant to cover FAA approved airport projects at the Coastal Carolina Regional Airport in 2016. The projects are :1) Runway 04 approach on-airport obstruction removal, 2) Design and Permit work to airport drainage improvements and to rehabilitate Taxiways Bravo and Echo including a portion of the General Aviation apron, 3) Conduct a 20-year Airport Master Plan Update. Commissioner Dacey moved to authorize the Chairman to execute the agreement, seconded by Commissioner McCabe and unanimously carried.

Discussion of FAA Sponsorship Transfer

Airport Attorney, Charles Cushman, presented for the Board's consideration, a potential change in sponsorship to allow the airport authority to become a sponsor in order to contract directly with the FAA for grant matters. Commissioner Jones asked Commissioner Dacey if the Airport Board has reached consensus on the change. Commissioner Dacey responded that there was value in discussing the matter in work session; however, the Airport Board has not yet had an opportunity to thoroughly evaluate it. Commissioner Jones stated that such a proposal would take away the authority of the elected representatives of the citizens. He indicated that he has strong reservations. Commissioner Mark responded that he feels the same way.

Chairman Liner stated that there still needs to be a work session. Commissioner Dacey pondered if there may be a compromise that can be discussed and put forth.

DEPARTMENTAL MATTERS: EMERGENCY SERVICES – DEPARTMENT OF INSURANCE (DOI) FIRE DEPARTMENT MATCH

Brandon Stallings, Assistant Chief, Little Swift Creek Volunteer Fire Department (VFD) and Greg Milligan, Chief, Ft. Barnwell (VFD), requested that the County match grants received from the Department of Insurance by their respective departments.

Chief Milligan stated that a 50/50 match was included in their budget request. The grant amount for Ft. Barnwell is \$49,750 with \$24,875 being the County’s match. Commissioner Jones moved to approve the County’s match, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Assistant Chief Stallings stated that the grant amount for Little Swift Creek is \$20,999.27, with \$10,499.63 being the County’s match. Commissioner McCabe moved to approve the County’s match, seconded by Commissioner Mark and unanimously carried in a roll call vote.

Fire/Special Service Districts

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
243-0000-366-01-00 From General Fund	\$10,500.00	243-2900-410-96-99 Little Swift Creek Match	\$10,500.00
244-0000-366-01-00 From General Fund	\$24,871.00	244-2903-410-96-99 Ft. Barnwell Match	\$24,871.00
101-0000-399-01-00 Current Year Fund Balance	\$35,371.00	101-0567-410-97-83 VFD Grant Match	\$35,371.00
TOTAL	\$35,371.00	TOTAL	\$35,371.00

Justification: To budget Craven County’s 50% matching portion of fire grants awarded to certain VFDs. Little Swift Creek has been awarded funding up to \$10,499.63 and Ft. Barnwell has been awarded up to \$24,870.25.

DEPARTMENTAL MATTERS: CARTS – INFORMATION REGARDING THE FY 2016-2017 RURAL OPERATING ASSISTANCE PROGRAM GRANT

Kelly Walker, CARTS Director, introduced Charles McKenna, new Assistant CARTS Director and she informed the Board that Craven County has been awarded \$90,472 for EDTAP (Elderly and Disabled Transportation Assistance); \$23,860 for EMP (Employment Transportation Assistance); and \$84,714 for RGP (Rural General Public). The RGP Program requires a 10% match which is covered by fares charged to the passengers. A public hearing is not required to apply for this funding. In addition to the completed application, a Certified Statement signed by the County Manager and County Finance Director is required.

DEPARTMENTAL MATTERS: HEALTH

Zika Virus Plan

Scott Harrelson, Health Director, and Ray Silverthorne, Environmental Health Director, presented a plan to initiate an education and surveillance based program to address the arrival of the Zika virus into our area. The program will attempt to utilize existing manpower in the system to educate the general public on ways to address imported cases of Zika brought in from the traveling public and how to decrease the possibility of local transmission through native mosquito species. The budgetary requirements are estimated to remain less than \$10,000 and should include:

Stereo optics with gooseneck light sources	\$6,500.00
Supplies	\$2,000.00
Training	<u>\$1,000.00</u>
	\$9,500.00

The department is currently engaged in surveillance of travel related cases, of which there are two, and both of which are pregnancies. The goal is to keep these patients from being bitten by local mosquitos.

Commissioner Jones moved to approve the following budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Health/BT Preparedness/Response

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-5010-348-00-00 State Funding	\$6,100.00	101-5010-440-25-00 Training	\$1,000.00
101-0000-399-01-00 Current Year Fund Balance	\$3,400.00	101-5010-440-32-40 Other Supplies	\$2,000.00
		101-5010-440-73-21 Capital Outlay \$500-\$4,999	\$6,500.00
TOTAL	\$9,500.00	TOTAL	\$9,500.00

Justification: This is a proposal to initiate an education and surveillance based program to address the arrival of Zika virus into our area. Funds will be used to purchase (2) clinical microscopes, educational supplies, and training expenses.

Hospice and Federally Qualified Health Center (FQHC) Update

Mr. Harrelson provided a brief update for the Board on the year end data for the Hospice Program.

This past fiscal year was designated as a year to demonstrate the Hospice Program’s ability to function as a stand-alone agency without drawing on County dollars to continue services. He stated that hospice numbers are up from a census of 15 to 31. The length of stay is 69 days, which is a 26% increase in days of care, with \$161,000 realized in profit. No city or county funds are required. One nurse has been added and additional staffing will be considered as needed. Mr. Harrelson stated that he will make available the number and duties of volunteers, as requested by Commissioner Dacey, who also inquired if there is a demand for an inpatient facility. Mr. Harrelson responded that there is still interest in such a facility.

Mr. Harrelson also provided an update on the Federally Qualified Health Center (FQHC) and recent operational site visit, which is a visit conducted every three years to assess productivity, financial stability, Community Health Center Board compliance, and whether or not the center is meeting the 19 program requirements. There were three unmet findings (versus an average of seven). There were more than 4,300 patients served and over 10,000 patient visits with the cost per patient at \$316, compared to the state average of \$677 and state average and national average of \$827.

DEPARTMENTAL MATTERS: ECONOMIC DEVELOPMENT – REQUEST FOR APPROVAL OF RESOLUTION EXEMPTING A SERVICE CONTRACT FROM THE PROVISIONS OF GENERAL STATUTE 143-64.31

Whereas, N.C. Gen. Stat. § 143-64.31 requires the selection of firms to perform architectural, engineering, and surveying services by a County to be without regard to fee, after public announcement of such services, N.C. Gen. Stat. §143-64.32 allows a County to exempt itself from the requirements of N.C. Gen. Stat. § 143-64.31, when the amount of professional fees is estimated to be less than Fifty Thousand Dollars. Economic Development Director, Timothy Downs, requested authorization to proceed with a service contract to perform roadway design and permitting services for a new road off of Executive Parkway, located in the Industrial Park.

The following resolution, which exempts this service contract from the provisions of G.S. § 143-64.3.1, was adopted by motion of Commissioner Mark, seconded by Commissioner McCabe and unanimously carried. Chairman Liner thanked Commissioner Tyson and Representative Bell for getting the legislation through.

CRAVEN COUNTY
RESOLUTION PURSUANT TO
N.C.Gen.Stat. §143-64.32

WHEREAS, N.C.Gen.Stat. §143-64.31 requires the selection of firms to perform architectural, engineering, and surveying services by a County to be without regard to fee, after public announcement of such services; and,

WHEREAS, Craven County ("County") proposes to enter into an engineering service contract for roadway design and permitting services for a new road off of Executive Parkway, located in the Craven County Industrial Park ("Service Contract"); and,

WHEREAS, the amount of professional fees under the proposed Service Contract is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,

WHEREAS, N.C.Gen.Stat. §143-64.32 allows a County to exempt itself from the requirements of N.C.Gen.Stat. §143-64.31, when the amount of professional fees is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,

WHEREAS, the County finds that it is in its best interest to exempt the proposed Service Contract from the provisions of G.S. §143-64.31.

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY RESOLVES:

Section 1. The above-described Service Contract is hereby made exempt from the provisions of G.S. §143-64.31 for the reasons stated in this resolution.

Section 2. This resolution shall be effective upon adoption.

Adopted this 6th day of September, 2016.

APPOINTMENTS

Agricultural Advisory Committee: Jimmy Arthur

Commissioner McCabe nominated Commissioner Jones for appointment to the Agricultural Advisory Committee, to replace Jimmy Arthur, who is not seeking reappointment. Commissioner Sampson seconded the motion, which carried unanimously. Commissioner Jones stated that he would resign if someone else comes forth and expresses interest in this appointment.

Recreation and Parks Advisory Board: Dickie Fairburn, Cathy Frazier, Abel Sandoval, Bill Taylor

It was the consensus of the Board to defer these appointments.

Craven Community Child Protection Team: Cindy Stone

Commissioner Mark nominated Shawna Knight for appointment to the Craven Community Child Protection Team to replace Cindy Stone. Commissioner McCabe seconded the motion, which carried unanimously.

River Bend Planning Board (Extraterritorial Jurisdiction): Kelly Forrest

Commissioner Dacey moved to reappoint Kelly Forrest to the River Bend Planning Board (Extraterritorial Jurisdiction). There being no additional nominees, Ms. Forrest was reappointed by acclamation.

Upcoming Appointments

The Board was apprised of the following expiring terms on boards and committees:

October

- Aging Planning Board
- Firemen's Relief Fund
- Fire Tax Commissioners

COUNTY ATTORNEY'S REPORT

Offer to Assign Bid – 819 N. Craven Street, New Bern (Parcel Number 8-003-117)

County Attorney, Jim Hicks, presented an offer received by Craven County and the City of New Bern for payment of \$10,143.84 to assign its joint bid of the same amount for the property located at 819 N. Craven Street, New Bern to Sean Milburn. The total taxes and costs, including the City's taxes are \$10,143.84. Since the sale has not yet been confirmed and therefore the real property has not yet been conveyed, the proposed assignment will not need to be advertised for upset bids. The assignment must also be approved by the City of New Bern before it is effective. Commissioner Mark moved to approve the proposed assignment, seconded by Commissioner Jones and unanimously carried.

COUNTY MANAGER'S REPORT

County Manager, Jack Veit, confirmed a work session scheduled for Friday, September 16, 2016 at 10:00 a.m. Commissioner Dacey will be available by phone.

The following items are proposed for the agenda:

- Solar Farm Ordinance
- FEMA Flood Plan Update
- Lease options for Veterans Service office
- Extension of Havelock ETJ
- Airport sponsorship – Commissioner Dacey encourages the Airport Board to have more discussion and recommendation beforehand
- Sub-committee with School Board
- Courthouse security
- 509 Broad Street

He updated the Board on progress on the renovations at the Harlowe picnic shelter.

The Tourism Development Authority is pursuing a feasibility study on convention center expansion. Kick-off meeting the morning of September 7.

The contractor and wildlife trapper have been engaged for the creek snagging project, and hope to be completed by the end of the year.

COMMISSIONERS' REPORTS

Commissioner Dacey presented a draft resolution for Legislative Goals and requests consideration on the next agenda.

Commissioner McCabe thanked Jack Veit, Gene Hodges and Chairman Liner for help on the Harlowe picnic shelter project. He also thanked the Sheriff for providing inmates.

Commissioner Mark reported on his attendance at a Highway 17 meeting on August 23 regarding feasibility study for transportation from Williamston to the Virginia ports. He stated that there have been twelve accidents reported in the past two months, including four fatalities, on U.S. Hwy. 17 between Bridgeton and Vanceboro by-pass. He stated that he met with Marc Finlayson and Bridgeton Mayor, Chad Braxton, to compose a letter to Governor McCrory concerning Hwy. 17 being a dangerous highway.

Commissioner Jones reported that Partners in Education (PIE) had their first meeting of the school year. He stated that Jeff Taylor resigned from PIE last month and he thanked him for his work on that Board. He stated that he may be coming back to the Board for discussion on getting the EMS Advisory Committee on board with reconfiguring the Hwy. 41 and SR1002 intersection in Jones County. He also commented that the Farm Bill does not protect farmers.

Commissioner Tyson thanked Dr. Doyle. He stated that in his business the airport is very important and he commended the airport. He reported that the hospital will probably be breaking ground on the cancer center within 90 days.

Commissioner Sampson reported on his attendance at a Community Foundation awards program. He commented that he wishes more people are willing to help others and would like to see the City of New Bern and Craven County build a new homeless facility.

Chairman Liner thanked Dr. Doyle. He asked the County Manager to speak about the Juvenile Crime Prevention Council's presentation at 9:00 a.m. on September 12 at Mt. Olive University. He encouraged churches to get involved with schools.

At 9:35 a.m. Commissioner McCabe moved to adjourn and reconvene in work session on September 16 at 10:00 a.m., seconded by Commissioner Sampson and unanimously carried.

Chairman George S. Liner
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board