

**AGENDA  
CRAVEN COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
TUESDAY, JULY 5, 2016  
7:00 P.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

1. PETITIONS OF CITIZENS
2. CONSENT AGENDA
  - A. Minutes of June 16, 2016 Reconvened Session and June 20, 2016 Regular Session
  - B. Purple Heart Resolution
  - C. St. Cyprian's Proclamation
  - D. Tax Releases and Refunds

DEPARTMENTAL MATTERS

3. HEALTH: REPORT ON ZIKA: Scott Harrelson, Health Director and Ray Silverthorne, Environmental Health Director
4. ANIMAL SHELTER EXPANSION PROJECT: Gene Hodges, Assistant County Manager
5. APPOINTMENTS
6. COUNTY ATTORNEY'S REPORT: Jim Hicks
7. COUNTY MANAGER'S REPORT: Jack Veit
8. COMMISSIONERS' REPORTS

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON TUESDAY, JULY 5, 2016. THE MEETING CONVENED AT 7:00 P.M.**

**MEMBERS PRESENT:**

Chairman George S. Liner  
Vice Chairman Johnnie Sampson, Jr.  
Commissioner Jason R. Jones  
Commissioner Thomas F. Mark  
Commissioner Theron L. McCabe  
Commissioner Steve Tyson

**MEMBERS ABSENT:**

Commissioner Scott C. Dacey

**STAFF PRESENT:**

Jack B. Veit III, County Manager  
Gene Hodges, Assistant County Manager  
Amber Parker, Human Resources Director  
Craig Warren, Finance Director  
Gwendolyn M. Bryan, Clerk to the Board  
Jim Hicks, County Attorney

Following an invocation by Commissioner Jones and the Pledge of Allegiance, Commissioner Mark moved to approve the agenda, as presented, seconded by Commissioner McCabe and unanimously carried.

**PETITIONS OF CITIZENS**

*Lauren D. Gay, 228 Sellhorn Blvd.*, addressed the Board regarding inhumane conditions in her area where there are 10-12 chicken coops full of Pitt Bulls.

*Glen Fink, 646 Goose Creek*, reviewed the foundational principles of Coastal Carolina Taxpayer's Association (CCTA) emphasizing the proper role of Government in Section 8 of the U.S. Constitution. He stated that he hopes the County and the CCTA can find common ground, as an example, fighting for restoration of lottery funds to counties.

*Hal James, 305 Calico Drive*, presented copies of County Compass and announced the CCTA website: [cctaxpayers.com](http://cctaxpayers.com).

**CONSENT AGENDA**

*Minutes of June 16, 2016 Reconvened Session and June 20, 2016 Regular Session*

Commissioner Sampson moved to approve the minutes of June 16, 2016 reconvened session and June 20, 2016 regular session, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

*Purple Heart Resolution*

The Chairman requested adoption of the following resolution recognizing recipients of the Purple Heart, to be presented at the Coastal Carolina Purple Heart Dinner being held on August 6. Commissioner Sampson moved to adopt the following resolution, seconded by Commissioner McCabe and unanimously carried in a roll call vote

**RESOLUTION**  
**In Recognition of Recipients of the Purple Heart**

**WHEREAS**, the Purple Heart is the oldest decoration in present use and was initially created as the Badge of Military merit by General George Washington in 1782; and

**WHEREAS**, the Purple Heart was the first American service award or decoration made available to the common soldier and is specifically awarded to any member of the United States Armed Services wounded or killed in combat with a declared enemy of the United States; and

**WHEREAS**, the mission of the Military Order of Purple Heart, Chartered by an act of Congress, is to foster an environment of goodwill among the combat wounded veteran members and their families, promote patriotism, support legislative initiatives and most importantly --make sure we never forget; and

**WHEREAS**, Craven County residents have been engaged in every war against a declared enemy fought by the United States, including the war for the nation's independence; and

**WHEREAS**, the first Marine casualty of World War II, Robert Conderman, was a citizen of Craven County; and

**WHEREAS**, Craven County, home to Marine Corps Air Station Cherry Point, has also become home to countless veterans and their families whose lives have been altered forever as a result of combat injuries and loss of life; and

**WHEREAS**, Craven County was proclaimed a *Purple Heart County in the State of North Carolina* on December 17, 2012 and

**WHEREAS**, Craven County pledges its ongoing commitment to and support for the men and women who so honorably serve our nation.

**NOW, THEREFORE, BE IT RESOLVED:** the Craven County Board of Commissioners salutes the valiant men and women who are recipients of the Purple Heart, and recognizes the support and sacrifice of their loved ones.

Adopted, with the most heartfelt appreciation, this 5<sup>th</sup> day of July, 2016.

*St. Cyprian's Proclamation*

The Board was requested to ratify for the record the following proclamation signed by the Chairman recognizing the 150<sup>th</sup> Anniversary of St. Cyprian's Episcopal Church. Commissioner Sampson moved to adopt the resolution, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**PROCLAMATION**  
**In Observance of the 150<sup>th</sup> Anniversary of St. Cyprian's Episcopal Church**

**WHEREAS**, St. Cyprian's Episcopal Church, located in New Bern is celebrating its 150th Anniversary on July 3, 2016; and

**WHEREAS**, St. Cyprian's was officially organized on June 20, 1866 for the purpose of providing a home for African American congregants of Christ Episcopal Church following the Civil War; and

**WHEREAS**, St. Cyprian's has played a significant role in the community, having served as a refuge and clinic in the aftermath of the Great Fire of 1922, and having been the catalyst for the establishment of the first hospital in New Bern for the African American community; and

**WHEREAS**, St. Cyprian's has a desire to continue serving the citizens of Craven County, New Bern and the surrounding community.

**NOW, THEREFORE, IT IS PROCLAIMED:**

- Congratulations are extended to St. Cyprian's Episcopal Church on the occasion of its 150<sup>th</sup> anniversary and in recognition of this milestone.

- Best wishes are sent forth for a successful and uplifting celebration.
- Heartfelt appreciation is expressed for the positive impact this congregation has had over the years, as well as sincere wishes for many more years of serving the needs within our community. .

This 3<sup>rd</sup> day of July, 2016

(Ratified the 5th day of July, 2016.)

*Tax Releases and Refunds*

Commissioner Sampson moved to approve the following routine tax releases and refunds, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

*Credits*

<b>TAXPAYER NAME</b>	<b>TICKET#</b>	<b>AMOUNT</b>
BRYDGE & LEE INC CORRECTED DISCOVERED PROPERTY VALUE	2016-0090092	\$3,206.56
ELKS, KAREN MORRIS RECYCLE ADJUSTMENT DUE TO REBILL	2016-0090120	\$24.00
FRENCH, CHARLES LESLIE JR & FR RECYCLE ADJUSTMENT DUE TO REBILL	2016-0090121	\$12.00
GODETTE, MONROE JR RECYCLE ADJUSTMENT DUE TO REBILL	2016-0090122	\$12.00
GOODING, KEITHER MCCOY JR & GO RECYCLE ADJUSTMENT DUE TO REBILL	2016-0090123	\$12.00
GRIMES, MICAH RECYCLE ADJUSTMENT DUE TO REBILL	2016-0090125	\$12.00
HARDY, LISA M RECYCLE ADJUSTMENT DUE TO REBILL	2016-0090128	\$12.00
HARRISON, NANCY P RECYCLE ADJUSTMENT DUE TO REBILL	2016-0090129	\$12.00
KOONCE, KEITH LYLE RECYCLE ADJUSTMENT DUE TO REBILL	2016-0090135	\$12.00
L & B PAINTING INC BUSINESS NOT TAXABLE TO CRAVEN CO.	2015-0033062	\$6.30
MONETTE, JAMES G JR & BRENDA K RECYCLE ADJUSTMENT DUE TO REBILL	2016-0090136	\$12.00
NIEBLAS, MARIA MEDINA DID NOT OWN 1/1/2012	2012-0090314	\$203.56
NIEBLAS, MARIA MEDINA DID NOT OWN 1/1/2013	2013-0090932	\$186.75
NIEBLAS, MARIA MEDINA DID NOT OWN 1/1/2014	2014-0090878	\$170.50
NIEBLAS, MARIA MEDINA DID NOT OWN 1/1/2015	2015-0042780	\$154.85

PEEBLES, PATRICIA P NOT IN BUSINESS 1/1/2012	2012-0091012	\$44.60
TAGLIERI, TONI L NOT IN BUSINESS 1/1/2015	2015-0091480	\$8.77
TIPPETT, CLARENCE B RECYCLE ADJUSTMENT DUE TO REBILL	2016-0090140	\$12.00
TRUE, BRENDA L RECYCLE ADJUSTMENT DUE TO REBILL	2016-0090141	\$12.00
	19 – CREDIT MEMO (S)	\$4,125.89

**Refunds**

PEEBLES, PATRICIA P NOT IN BUSINESS 1/1/2012	2012-0091012	\$40.72
	1 – REFUND (S)	\$40.72

**DEPARTMENTAL MATTERS: HEALTH – ZIKA VIRUS**

As requested by the Board, Health Director, Scott Harrelson, and Environmental Health Director, Ray Silverthorne, presented an update on the Zika virus. Mr. Harrelson reported that cases in the United States/North Carolina have been travel related and there are no known transmissions in the U.S. yet. It is a reportable disease. He stated that symptomatic patients are kept away from the local mosquito population and that symptoms are flu-like. Projected areas in the United States most likely to be affected include South Florida, Texas gulf coast, etc.

Mr. Silverthorne reported that the most prominent Zika carrier, the Aedes Aegypti mosquito, no longer populates North Carolina. The Aedes albo pictus mosquito, which does exist in North Carolina, may or may not be capable of carrying the virus. It is currently being tested. He stated that addressing the Zika carrier is different from the traditional program in N.C. They are daytime biters and are found on undersides of leaves. They would need a hand-held approach for eradication. They are artificial container breeders, so getting rid of standing water is a major preventative measure. This mosquito’s range is very limited.

He announced that the Environmental Health education page on the website will be updated with more information. The County will receive \$6,100 from the State for mosquito issues, with \$1,100 being allotted to each county, and \$5,000 being moved from the Ebola fund.

**DEPARTMENTAL MATTERS: ANIMAL SHELTER EXPANSION PROJECT**

Assistant County Manager, Gene Hodges reported on results of a request for bids for the expansion of the Animal Shelter which went out on May 4, 2016. A mandatory pre-bid meeting was held on May 17, 2016 for any firms that were interested in bidding on this project. There were six interested firms that attended that meeting. The bid closing date was June 7, 2016 and five firms submitted bids, as follows:

<b>Contractor</b>	<b>Subs Listed</b>	<b>Bid Bond</b>	<b>Base Bid</b>	<b>Low Bid</b>
DanCo Builders, Inc.	x	x	\$1,037,000	\$1,037,000
Primus Contracting, Inc.	x	x	\$1,125,980	
L.A. Downey & Son, Inc.	x	x	\$1,203,983	
Thomas Simpson Const.	x	x	\$1,282,316	
Group III Mgt., Inc.	x	x	\$1,293,000	

Bruin Builders LLC

No Bid

The lowest bidder was Danco Builders, Inc. with a bid of \$1,037,000. After working with DanCo to identify potential savings in the project, the construction cost was lowered to \$996,000. With a 10% contingency budget and contractual services budget related to architectural and engineering services, the proposed project budget is \$1,276,518. He reminded the Board that this project currently has a budget of \$500,000 of which \$143,671 has been expended for initial design work and required improvements in the existing structure. It was the recommendation from staff that the Board accept the bids, approve the Animal Shelter Project ordinance, approve a budget amendment in the amount of \$1,246,518, and award the contract to DanCo Builders, Inc. in the amount not to exceed \$996,000.

Mr. Hodges stated that all funds will be coming from capital reserve; not from Fund Balance. The expansion will triple the size of kennel space and will be utilized by Pamlico County, New Bern and other municipalities, except Havelock, and Cherry Point. Non-County users pay proportionately. Commissioner Tyson asked how far out is the expansion is expected to serve. Population growth is difficult to project due to animals that must be held for the courts. Chairman Liner asked if the additional space, which will provide for enhanced opportunities for adoption, will result in a policy change for the length of time owners can expect animals to be kept. The Board was advised that a better way for owners to ensure that they get their animals back is to have them chipped. Anyone can have their animal chipped for \$10 as a convenience provided by animal services.

Commissioner McCabe moved to accept the bids, approve the following Animal Shelter Project ordinance and budget amendment in the amount of \$1,246, 518, and to award the contract to DanCo Builders, Inc. in the amount not to exceed \$996,000, seconded by Commissioner Mark and unanimously carried in a roll call vote.

***Animal Control***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
390-0000-366-07-00 From Capital Reserve	\$776,518.00	390-2610-420-40-00 Contractual	\$ 34,660.00
		390-2610-420-76-01 Construction	\$691,858.00
		390-2610-420-76-59	\$ 50,000.00
371-0000-399-01-00 Fund Balance	\$1,246,518.00	371-0571-420-97-70 Animal Shelter Project	\$1,246,518.00
<b>TOTAL</b>	<b>\$2,023,036.00</b>	<b>TOTAL</b>	<b>\$2,023,036.00</b>

**Justification:** Need to budget additional funds for the expansion of the Animal Shelter. Bids for project came in higher than originally estimated.

Animal Shelter Project  
Fund 390

This ordinance is hereby approved in the following amounts for expenditures to the Animal Shelter Project.

Expenditures:

Contractual	\$ 84,660.00
Construction	\$ 996,000.00
Construction – other than general contractor	\$ 95,858.00
Contingency	\$ 100,000.00
<b>TOTAL</b>	<b>\$ 1,276,518.00</b>

The following revenues are hereby estimated for the Animal Shelter Project.

Revenue:

From Capital Reserve	\$	1,276,518.00
TOTAL	\$	1,276,518.00

This ordinance is hereby approved this 5<sup>th</sup> day of July, 2016.

**APPOINTMENTS**

*Craven Aging Planning Board: Joy Hudson*

It was the consensus of the Board to defer this appointment.

*Agricultural Advisory Committee: Jimmy Arthur*

It was the consensus of the Board that this appointment be deferred.

*Juvenile Crime Prevention Council: Dawn Gibson*

Chairman Liner nominated Rick Moser for appointment to the Juvenile Crime Prevention Council to represent the faith based community. There being no additional nominations, Mr. Moser was appointed by acclamation.

*Recreation and Parks Advisory Board*

County Manager, Jack Veit, explained that the Recreation Director requested deferment of this appointment due to the consideration of changes in the by-laws to reduce the size of the Board. It was the consensus of the Board to defer this appointment, as requested.

*ABC Board*

Commissioner Mark nominated Chip Chagnon to continue serving as Chairman on the ABC Board. There being no additional nominations, Mr. Chagnon was reappointed by acclamation.

*Fire Tax Commissioners: Craig Arthurs*

Commissioner Jones nominated Sue Arthurs for appointment to the Fire Tax Commission to replace Craig Arthurs, who is deceased. There being no additional nominations, Ms. Arthurs was appointed by acclamation.

*Craven Aging Planning Board: Lavick Williams*

It was the consensus of the Board to defer this appointment.

*Planning Board: Richard Maher*

Commissioner Tyson nominated Richard Maher for reappointment to the Planning Board. There being no additional nominations, Mr. Maher was reappointed by acclamation.

*River Bend Board of Adjustment (Extraterritorial Jurisdiction): Kelly Forrest*

It was the consensus of the Board that this appointment be deferred.

*Upcoming Appointments*

The Board was apprised of the following upcoming appointments to boards and committees.

**August**

- Clean Sweep Committee
- EMS Advisory Council
- Fire Tax Commissioners

**COUNTY MANAGER'S REPORT**

County Manager, Jack Veit, referenced the ECU Strategic Planning Study and recommended a work session later to review it.

Mr. Veit reported that he toured Cherry Point recently with the ACT Board. Colonel Pappas was in attendance and shared some insight. He stated that education is the key to growth and protection of the base. He looks forward to discussing these issues with the new Superintendent. Transition to the next cycle of aircraft will be astronomical, but money has not been planned. Mr. Veit requested drafting a resolution for the Colonel at the next meeting.

Mr. Veit announced that County Attorney, Jim Hicks, was recently accepted into the MBA Program at Imperial College in London.

Mr. Veit requested the Board's input regarding cancelling the July 18 Board of Commissioners' meeting and it was the consensus of the Board to cancel that meeting.

**COMMISSIONERS' REPORTS**

*Commissioner McCabe* commented that he had a good July 4<sup>th</sup> holiday with his family with children visiting from out of town.

*Commissioner Mark* announced that the Department of Transportation will be holding a meeting from 7:00-9:00 p.m. on Thursday, July 7 at the Craven Community College Student Center.

*Commissioner Jones* reported that the Department of Insurance (DOI) sent a letter stating the Cove City fire district's current 6.9 E rating will continue. The fire insurance rate will continue with no increase. He announced the Woodmen of the World magazine recognized Little Swift Creek.

*Commissioner Tyson* commented that the new Goldsboro bypass cuts off about 15 minutes of drive time to Raleigh.

*Commissioner Sampson* stated that counties down east were at one time in competition, but began to see results from working together. The community needs to do everything possible to keep Cherry Point going.

*Chairman Liner* stated that he was on the past two BRAC committees at Cherry Point. He reported that schools and jobs for spouses are the two main topics.

Commissioner McCabe moved to approve drafting a resolution for Colonel Pappas, seconded by Commissioner Mark and unanimously carried.

At 8:28 p.m. Commissioner McCabe moved to adjourn, seconded by Commissioner Mark and unanimously carried.

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Chairman George S. Liner  
Craven County Board of Commissioners

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Gwendolyn M. Bryan  
Clerk to the Board