

**AGENDA  
CRAVEN COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
MONDAY, APRIL 4, 2016  
7:00 P.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

1. PETITIONS OF CITIZENS
2. CONSENT AGENDA
  - A. Minutes of March 21, 2016
  - B. Tax Releases and Refunds
  - C. Road Addition Resolution
  - D. Request to Set Public Hearing – Subdivision Ordinance Changes
  - E. Sheriff's Department Budget Amendment

DEPARTMENTAL MATTERS

3. CARTS – REQUEST FOR APPROVAL OF RESOLUTION TO APPLY FOR AND ENTER AGREEMENT WITH NORTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR FY2017 URBAN STATE MATCH FUNDS:  
Kelly Walker, CARTS Director
4. APPOINTMENTS
5. COUNTY ATTORNEY'S REPORT: Jim Hicks
6. COUNTY MANAGER'S REPORT: Jack Veit
7. COMMISSIONERS' REPORTS
8. CLOSED SESSION

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY APRIL 4, 2016. THE MEETING CONVENED AT 7:00 P.M.**

**MEMBERS PRESENT:**

Chairman George S. Liner  
 Vice Chairman Johnnie Sampson, Jr.  
 Commissioner Scott C. Dacey  
 Commissioner Jason R. Jones  
 Commissioner Thomas F. Mark  
 Commissioner Theron L. McCabe  
 Commissioner Steve Tyson

**STAFF PRESENT:**

Jack B. Veit III, County Manager  
 Gene Hodges, Assistant County Manager  
 Amber Parker, Human Resources Director  
 Craig Warren, Finance Director  
 Gwendolyn M. Bryan, Clerk to the Board  
 Jim Hicks, County Attorney

Following an invocation by Commissioner McCabe and the Pledge of Allegiance, Commissioner Sampson moved to add a presentation by Greg Singleton on the Craven-Pamlico Re-entry Council as Item #1.A, seconded by Commissioner McCabe. Commissioner McCabe moved to approve the agenda, as amended, seconded by Commissioner Sampson and unanimously carried.

**PETITIONS OF CITIZENS**

1. *Hal James, 305 Calico Dr., New Bern*, addressed the Board regarding a commentary about transparency that appeared in the *Sun Journal*. He commended the County for its efforts toward greater transparency, but stated that on tonight's agenda there is no explanation or detail provided for the closed session request. He noted that the acceptance of an offer for property, which appears under the County Attorney's Report, is significantly less than the property value.
2. *Ray Griffin, 1981 Streets Ferry Rd., Vanceboro*, commented that the new law related to restroom facilities being challenged by the LGBT community is actually and old biblical law.
3. *David French, 1719 Spencer Ave., New Bern*, requested a proclamation recognizing the 225<sup>th</sup> anniversary of George Washington's 1791 Southern Tour. Commissioner Dacey moved to authorize staff to draft a proclamation and authorize the Chairman's signature, seconded by Commissioner Sampson and unanimously carried.

Mr. French also presented a photo from Janet Latham's collection of the 1906 celebration for the County's archives. He thanked the Board for digitization of Register of Deeds records.

**PRESENTATION ON CRAVEN-PAMLICO RE-ENTRY COUNCIL**

Economic Development Director, Timothy Downs, introduced Greg Singleton, Chair of the Craven-Pamlico Re-Entry Council, and who also works at Craven Community College. He explained the mission of the Council to:

- Make communities safer by reducing recidivism and victimization
- Assist those who return from prison and jail in becoming productive citizens
- Save taxpayer dollars by lowering the direct and collateral cost of incarceration

He stated this may be an opportunity for the County to assist in these efforts.

Services offered are:

- Education
- Employment
- Mental Health
- Substance Abuse
- Housing
- Transportation
- Food Clothing

Mr. Singleton announced that April 24 – 30 is National Re-entry Week and he shared the following plans:

- Sunday, April 24 – Temple Baptist kick – off
- Monday, April 25 – Pamlico County event
- Tuesday, April 26 – Focus on Transitional Housing (churches)
- Friday, April 29 – Focus on Mental Health/Substance Abuse
- Saturday, April 30 – Block party and Job Fair

Commissioner Sampson stated that tax dollars are being spent on the prison population.

Commissioner Dacey thanked Mr. Singleton for taking personal time, unfunded over the last 6-8 months, to get the program started. He stated that the community does not know what a big problem this is. Chairman Liner stated that he would like to bring all Commissioners on board at the next meeting.

**CONSENT AGENDA**

*Minutes of March 21, 2016*

Commissioner Sampson moved to approve the minutes of March 21, 2016 regular session, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

*Tax Releases and Refunds*

Commissioner Sampson moved to approve the following tax releases and refunds, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**Credits**

TAXPAYER NAME	TICKET#	AMOUNT
BLANDFORD, ROYSTON D III & ANG CORRECTED DISCOVERED PROPERTY VALUE	2015-0090262	\$21.89
CAROLINA EAST REALTY CORRECTED DISCOVERED PROPERTY VALUE	2010-0008406	\$140.45
CAROLINA EAST REALTY CORRECTED DISCOVERED PROPERTY VALUE	2009-0091443	\$838.53
DARDEN, ZIGMOND KEITH CORRECTED DISCOVERED PROPERTY VALUE	2016-0090057	\$227.45
DIXON, TIMOTHY E & HARDY, EVOR DWELLING VACANT SINCE 2006	2015-0015329	\$38.26
HILLYER, WILLIAM HUSTEN MILITARY EXEMPTION	2015-0027065	\$11.92
HODGES, SALLIE M DOUBLE BILLED – SEE ACCT 74570	2015-0091137	\$28.33

MALLISON, JOSEPH WHITE JR FORECLOSURE – LIEN EXTINGUISHED	2009-0035791	\$271.22
MALLISON, JOSEPH WHITE JR FORECLOSURE – LIEN EXTINGUISHED	2010-0032627	\$1,152.35
MALLISON, JOSEPH WHITE JR FORECLOSURE – LIEN EXTINGUISHED	2011-0036317	\$6,326.66
MALLISON, JOSPEH WHITE JR FORECLOSURE – LIEN EXTINGUISHED	2012-0036198	\$1,529.16
MALLISON, JOSEPH WHITE JR HRS FORECLOSURE – LIEN EXTINGUISHED	2013-0034870	\$948.87
MALLISON, JOSEPH WHITE JR HRS FORECLOSURE – LIEN EXTINGUISHED	2014-0035612	\$1,719.05
MALLISON, JOSEPH WHITE JR HRS FORECLOSURE – LIEN EXTINGUISHED	2015-0036304	\$506.14
REYNOLDS, ALPHONSO DWELLINGS UNOCCUPIED SINCE 2013	2015-0048212	\$75.60
SENF, LOGAN J & KAYLA J MILITARY EXEMPTION	2015-0051601	\$167.43
SILANCE SERVICE CENTER INC DOUBLE BILLED 2014	2015-0090251	\$248.65
SIMMONS, TIMOTHY FORECLOSURE – LIEN EXTINGUISHED	2007-0049892	\$9,136.03
SIMMONS, TIMOTHY FORELCOSURE – LIEN EXTINGUISHED	2010-0046941	\$139.00
SIMMONS, TIMOTHY FORECLOSURE – LIEN EXTINGUISHED	2013-0050011	\$95.59
SIMMONS, TIMOTHY FORECLOSURE – LIEN EXTINGUISHED	2014-0051172	\$88.51
SIMMONS, TIMOTHY FORECLOSURE – LIEN EXTINGUISHED	2015-0052399	\$78.20
	22 – CREDIT MEMO (S)	\$23,789.29
<b><i>Refunds</i></b>		
BRANCH BANKING & TRUST CO CORRECTED VALUATION CLERICAL ERROR	2015-0006111	\$67.55
BRANCH BANKING & TRUST CO CORRECTED VALUATION CLERICAL ERROR	2015-0006113	\$36.21
JOES TOYS INC TAX SITUS IS IN CARTERET COUNTY	2015-0091794	\$10,982.80
JONES, EDNA D DID NOT OWN 1/1/2015	2015-0030645	\$55.31

WHITE, HERMAN DONALD & GRIFFIN 2015-0061853 \$688.16  
 DOUBLE BILLED W/PARCEL 3-049-19001

5 – REFUND (S) \$11,830.03

*Road Addition Resolution*

The Board was requested to approve a road addition resolution and to approve that a portion of Station House Road and Coree Way be turned over to the State of North Carolina for maintenance. The resolution will be forwarded to NCDOT for their final consideration and acceptance of the road to the State Maintenance System. Commissioner Sampson moved to approve the following road addition resolution and approve that a portion of Station House Road and Coree Way be turned over to the State of North Carolina for maintenance, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION  
 DIVISION OF HIGHWAYS  
 REQUEST FOR ADDITION TO STATE MAINTAINED SECONDARY ROAD SYSTEM**

North Carolina  
 County of Craven

Road Description: Station House Rd. (approx.. 4,100'), Coree Way (approx.. 570')

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Craven requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System; and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the system.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Craven that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

**CERTIFICATE**

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Craven at a meeting on the \_\_\_\_ day of \_\_\_\_\_, 2016.

WITNESS my hand and official seal on this the \_\_\_\_ day of \_\_\_\_\_, 2016.

*Request to Set Public Hearing – Subdivision Ordinance Changes*

The Planning Department requested that the Board set a public hearing on May 2, 2016 at 7:00 p.m. to review and approve the recommended Subdivision Ordinance changes as presented at the March 21, 2016 work session. Commissioner Sampson moved to set a public hearing for May 2, 2016 at 7:00 p.m., as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

*Sheriff's Department Budget Amendment*

The Board was requested to approve the following budget amendment. Commissioner Sampson moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

*Sheriff*

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
114-0000-399-01-00 Fund Balance Current	\$4,500.00	114-2001-410-33-00 Miscellaneous	\$4,500.00
TOTAL	\$4,500.00	TOTAL	\$4,500.00

**Justification:** This budget amendment will facilitate the allocation of buy monies for the Narcotic’s Division. At present the department has expended all allocated funds during the current FY for the purchase of narcotics. Agents are currently working a case which will require funds for purchasing heroin in order to make an affective arrest for the sell and distribution of the drug.

**DEPARTMENTAL MATTERS: CARTS – REQUEST FOR APPROVAL OF RESOLUTION TO APPLY FOR AND ENTER AGREEMENT WITH NORTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR FY2017 URBAN STATE MATCH FUNDS**

CARTS Director, Kelly Walker, requested adoption of a resolution to allow CARTS to apply for and Craven County to enter into agreement for FY2017 Urban State Match funding for FY2017 5339 Bus and Bus Facilities funded vehicles. She explained that CARTS has been approved to receive three FY2017 replacement vehicles purchased with 5339 Bus and Bus Facilities Formula federal funding through NCDOT to replace vehicles which have met useful life as defined by NCDOT. The project total was \$174,000 with a 15% local match, or \$26,100. If CARTS is approved for FY2017 Urban State Match funds for the FY2017 5339 Bus and Bus Facilities project, NCDOT/PTD would match 7% or \$12,180. The remaining 8% or \$13,920 would be the new, reduced, local match. These vehicles are designated for use in the urbanized area only.

Commissioner Sampson moved to approve the resolution and enter into agreement for FY2017 Urban State Match funding for FY2017 5339 Bus and Bus Facilities funded vehicles, seconded by Commissioner McCabe and unanimously carried.

**APPOINTMENTS**

*Craven Community Child Protection Team: Dawn Gibson*

It was the consensus of the Board to defer this appointment.

*Nursing Home Advisory Committee: Donna Siegmund*

Commissioner McCabe distributed the application of Ann Silveira and nominated her for appointment to the Nursing Home Advisory Committee. There being no additional nominees, Ms. Silveira was appointed by acclamation.

*River Bend Board of Adjustment (Extraterritorial Jurisdiction)*

It was the consensus of the Board that this appointment be deferred.

*Craven Aging Planning Board: Joy Hudson, Linda Klund*

The Board was advised of the expiring terms of Joy Hudson and Linda Klund on the Craven Aging Planning Board. It was the consensus of the Board to reappoint Ms. Klund. The appointment of Ms. Hudson was deferred.

*Craven County Health Board: Dr. Eric Wheelis*

It was the consensus of the Board to defer this appointment.

*Down East Rural Planning Organization (RPO): Chad Braxton*

Commissioner Mark nominated Chad Braxton for reappointment to the Down East RPO. There being no additional nominees, Mr. Braxton was reappointed by acclamation.

*Agricultural Advisory Committee*

The Board was advised of the expiring terms of Jimmy Arthur, Glen Ipock, David Parker, Carl Turner and Wyatt Whitford on the Agricultural Advisory Committee. Commissioner Jones moved to reappoint Mr. Ipock, Mr. Parker, Mr. Turner and Mr. Whitford. There being no additional nominees, all four were reappointed by acclamation. The appointment of Jimmy Arthur was deferred.

*Craven County Clean Sweep Committee*

Commissioner Mark nominated Peggy Broadway for appointment to the Craven County Clean Sweep Committee. There being no additional nominees, Ms. Broadway was appointed by acclamation.

*Upcoming Appointments*

The Board was apprised of the following upcoming appointments to boards and committees:

**May**

- EMS Advisory Council
- Local Emergency Planning Committee
- New Bern Board of Adjustment

**June**

- ABC Board
- Social Services Board
- Fire Tax Commissioner
- Juvenile Crime Prevention Council
- Nursing Home Advisory Committee
- Recreation Advisory Board
- Coastal Carolina Airport Authority

**COUNTY ATTORNEY'S REPORT***Final Acceptance – Offer to Purchase Real Property – Off of Maul Swamp Road, Vanceboro (Parcel Number 1-044-156)*

County Attorney, Jim Hicks, presented an offer previously received and tentatively approved in the amount of \$1,000 for the property located off of Maul Swamp Road, Vanceboro, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed were \$1,469.12. The current tax value is \$13,500. The offer was advertised, and there were no upset bids. Mr. Hicks advised the Board that the parcel has no road frontage, and therefore, limited value. Commissioner Dacey moved to accept the offer and adopt the following resolution, seconded by Commissioner McCabe and unanimously carried.

**RESOLUTION****Tax Parcel Number 1-044-156, Craven County, North Carolina**

THAT WHEREAS, Craven County has received an offer to purchase a parcel of property owned by the County, identified as Tax Parcel Number 1-044-156, and being more particularly described herein; and

WHEREAS, the Board of Commissioners is authorized to sell the County's interest in the property pursuant to North Carolina General Statute §160A-269; and

WHEREAS, the offer to purchase was advertised as required by said statute; and

WHEREAS, the final offer to purchase, after the upset bid period, was in the sum of \$1,000.00 by Jerry Jones; and

WHEREAS, the Board of Commissioners deems it advisable and in the best interest of the County to sell its interest in the subject property to the successful bidder and to convey its interest in said property by quitclaim deed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY:

Section 1. That the last and highest bid of Jerry Jones in the sum of \$1,000.00 for said parcel identified as Tax Parcel Number 1-044-156, and being more particularly described herein, be and the same is hereby accepted as to the County's interest in said property, and the Chairman, County Manager and/or Clerk be and they are hereby authorized and directed to execute a quitclaim deed to the purchasers for the County's interest in said property, and to further execute any and all other documents related to the sale of the same..

Section 2. That a copy of said quitclaim deed is attached hereto and incorporated herein by reference, and the original deed shall be delivered to said purchaser once the same has been executed on behalf of the County, upon payment of the purchase price.

Section 3. That the subject property is more particularly described as follows:

All that certain lot or parcel of land lying and being situate in Number One (1) Township, Craven County, North Carolina, and being more particularly described as follows:

All of that certain property more fully described in Deed Book 2190 at Page 856 in the Craven County Registry. This property is also commonly referred to by its tax parcel identification number which is 1-044-156.

ADOPTED THIS 4<sup>th</sup> DAY OF APRIL, 2016.

*Request for Closed Session – Real Property Acquisition*

Mr. Hicks requested a closed session to discuss real property acquisition, in accordance with G.S. Sec. 143-318.11(a)(5).

Owners: Maggie and Mary Smith  
 Location: 7240 U.S. Hwy. 70 E.  
 Project: Replace Hickman Hill Convenience Center

**COUNTY MANAGER'S REPORT**

County Manager, Jack Veit, announced that some Commissioners and staff will be attending the NCACC District Meeting on Wednesday, April 6 in Washington County. He asked if there were any issues to relay.

Commissioner Dacey stated that NCACC should be urged to promote statewide efforts to support military presence in North Carolina. Chairman Liner indicated that he would bring forth this concern.

Commissioner Tyson asked that attendees caucus to seek any advice from other counties on addressing solar farms. (Example: Bonds for abandonment/cleanup, etc.)

Mr. Veit reported that the County broke ground on the new playground at Creekside Park on March 28. He cautioned the public to be careful with heavy equipment on the grounds. He stated that the target date for completion is July 1. They have a brickpaver program for interested citizens to participate in funding the project.

Mr. Veit presented an update on the budget process. He stated that DSS is struggling with intake and new rules, which will be a challenge in the upcoming budget. He reported that there is a schools' funding issue: a \$1.5M requested increase. Staff is still analyzing material presented by the Board of Education. He stated that County departments all came in with conservative budget requests. Revenues are constricted. Although commercial and industrial sectors are doing well, the residential sector is still slow. He announced the following budget work sessions dates:

- May 19 – 8:30 a.m. – until
- May 20 – 8:30 a.m. – until

He stated that several difficult fire department budgets, which are not dependent on the overall budget, need intensive study. It was agreed that they will be reviewed on May 16 after the regular meeting, along with overall revenue and expenditure trends.

### COMMISSIONERS' REPORTS

*Commissioner Jones* stated that the Chairman heard at a meeting that work is going to begin soon on Old U.S. 70 from Upcreek Road through Dover.

*Commissioner Tyson* reported that at a recent MPO meeting, a forty year transportation plan was approved, which is available online. The plan goes from River Bend to Bridgeton and into James City. He reported that at the C100 Alliance Building. Committee meeting the previous week a recommendation was adopted to be considered by the Alliance.

*Commissioner Sampson* reported on his recent attendance at a meeting concerning Five Points, Duffyfield and Pembroke areas. He stated that people are interested in working together to revitalize, beautify and bring economic development. He announced that the Health Board also had a health fair with free testing.

*Chairman Liner* announced that the Board of Education will be at Havelock Elementary School on Tuesday, April 5 for a budget information session. He stated that attendees will leave at 3:30 p.m. on Wednesday, April 6 from the County Administration Building for the NCACC District meeting and asked that everyone arrive by 3:15 p.m. He announced a Purple Heart meeting is scheduled for Thursday, April 7 and the "Craven Works" Job Fair is scheduled on April 12 from 12:00 – 8:00 p.m. at the Convention Center. He stated that Thursday, April 7 he will read the Child Abuse Prevention Month Proclamation and announced that Representative Walter Jones will be speaking to JROTC Tuesday, April 5 at West Craven High School.

### CLOSED SESSION

At 8:05 p.m. Commissioner Mark moved to go into closed session, pursuant to NCGS 143-318.11(a)(5), to discuss property acquisition. At 8:30 p.m. the Board returned to regular session with no action to report.

At 8:30 p.m. Commissioner McCabe moved to adjourn, seconded by Commissioner Sampson and unanimously carried.

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Chairman George S. Liner  
Craven County Board of Commissioners

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Gwendolyn M. Bryan  
Clerk to the Board