

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, FEBRUARY 15, 2016
8:30 A.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

1. CONSENT AGENDA
 - A. Minutes of February 1, 2016
 - B. Tax Releases and Refunds
2. PUBLIC HEARING: CLOSE-OUT PUBLIC HEARING ON FY12 CDBG INFRASTRUCTURE PROGRAM

DEPARTMENTAL MATTERS

3. PLANNING – FY13 FMA ELEVATION PROJECT CONTRACT AWARD
RECOMMENDATIONS: Chip Bartlett, Holland Consulting Planners
4. ECONOMIC DEVELOPMENT ANNOUNCEMENT: Timothy Downs, Economic Development Director
5. APPOINTMENTS
6. COUNTY ATTORNEY'S REPORT: Jim Hicks
7. COUNTY MANAGER'S REPORT: Jack Veit
8. COMMISSIONERS' REPORTS

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY FEBUARY 15, 2016. THE MEETING CONVENED AT 8:30 A.M.

MEMBERS PRESENT:

- Chairman George S. Liner
- Vice Chairman Johnnie Sampson, Jr.
- Commissioner Scott C. Dacey
- Commissioner Jason R. Jones
- Commissioner Theron L. McCabe

MEMBERS ABSENT:

- Commissioner Steve Tyson

STAFF PRESENT:

- Jack B. Veit III, County Manager
- Gene Hodges, Assistant County Manager
- Craig Warren, Finance Director
- Amber Parker, Human Resources Director
- Gwendolyn M. Bryan, Clerk to the Board
- Jim Hicks, County Attorney

Commissioner McCabe moved to recess until 10:00 a.m., seconded by Commissioner Sampson and unanimously carried.

The Board reconvened at 10:00 a.m. **Commissioner Mark joined the meeting.**

Following an invocation by Commissioner McCabe and the Pledge of Allegiance, Commissioner McCabe moved to approve the agenda, seconded by Commissioner Sampson and unanimously carried.

CONSENT AGENDA

Minutes of February 1, 2016

Commissioner McCabe moved to approve the minutes of February 1, 2016, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Tax Releases and Refunds

Commissioner Sampson moved to approve the following tax releases and refunds, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Credits

TAXPYER NAME	TICKET#	AMOUNT
ATARAC INC NOT IN BUSINESS 1/1/2015	2015-0090568	\$237.24
BENNETT, MATILDA C INCORRECT BILLING – TO BE REBILLED	2016-0090023	\$975.02
CORNSTUBBLE, TOMMY D & CARRIE MILITARY EXEMPTION	2015-0091617	\$20.56
CORNSTUBBLE, TOMMY DREW JR MILITARY EXEMPTION	2015-0091618	\$167.09

JONES, SYLVIA BERNICE MCLAWHOR DWELLING VACANT SINCE 2009	2015-0031038	\$36.72
JORDAN, DEREK L & GURGANUS, DA NOT TAXABLE TO CRAVEN COUNTY	2015-0031151	\$185.65
JORDAN, DEREK L & GURGANUS, DA NOT TAXABLE TO CRAVEN COUNTY	2014-0091683	\$175.82
SCHERER, CRISTY LEGGETT DID NOT OWN 1/1/2011	2011-0050789	65.87
SCHERER, CRISTY LEGGETT DID NOT OWN 1/1/2012	2012-0050738	\$60.59
SCHERER, CRISTY LEGGETT DID NOT OWN 1/1/2013	2013-0048649	\$56.21
SCHERER, CRISTY LEGGETT DID NOW OWN 1/1/2014	2014-0049780	\$51.81
SCHERER, CRISTY LEGGETT DID NOT OWN 1/1/2015	2015-0051006	\$47.10
SIEGEL, AARON PHILLIP CORRECTED DISCOVERED PROPERTY VALUE	2015-0091408	\$118.32
SIMMONS, CHRISTINE FORECLOSURE – LIEN EXTINGUISHED	2013-0049836	\$425.36
SIMMONS, CHRISTINE FORECLOSURE – LIEN EXTINGUISHED	2014-0051004	\$393.68
SIMMONS, CHRISTINE FORECLOSURE – LIEN EXTINGUISHED	2015-0052232	\$357.80
	16 – CREDIT MEMO (S)	\$3,374.84
<i>Refunds</i>		
TAYLOR, FLOYD WOODROW JR DWELLING VACANT SINCE 2002	2015-0056197	\$36.00
TOWNLEY, ANNABELLE B DOUBLE BILLED – SEE ACCT 548750	2014-0056401	\$518.42
TOWNLEY, ANNABELLE B DOUBLE BILLED – SEE ACCT 548750	2015-0057745	\$510.91
TOWNLEY, ANNABELLE B DOUBLE BILLED – SEE ACCT 548750	2013-0055124	\$500.89
TRIPP, STEVEN LEROY & CYNTHIA DOUBLE BILLED SEE SAME ACCOUNT	2015-0058156	\$79.16
	5 – REFUND (S)	\$1,645.38

PUBLIC HEARING: CLOSE-OUT PUBLIC HEARING ON FY12 CDBG INFRASTRUCTURE PROGRAM

A public hearing was held to review the budget and activities that have been accomplished through the County’s FY12 CDBG Infrastructure Project. Chip Bartlett of Holland Consulting Planners reported that the program activities are complete and accomplishments included new water service to Henderson-Godette Road in the Harlowe area and substantial sewer improvements within the James City area. The total cost of activities was \$727,358.66 in CDBG Program funds, benefitting 100% low to moderate income households. Mr. Bartlett reported that 55 Step Pump systems have been replaced.

At 10:03 a.m. Commissioner Sampson moved to go into public hearing, as advertised, seconded by Commissioner McCabe and unanimously carried. The following citizen spoke:

Hal James, 305 Calico Dr., representing the Coastal Carolina Taxpayer’s Association, addressed the Board regarding the time of the public hearing, stating that a lot of people are working in the morning and unable to attend. He commended the Board on the changes to the CDBG program that limit use of funds solely to benefit the general public.

At 10:08 a.m. Commissioner Mark moved to close the public hearing, seconded by Commissioner Sampson and unanimously carried.

DEPARTMENTAL MATTERS: PLANNING – FY13 FMA ELEVATION PROJECT CONTRACT AWARD RECOMMENDATIONS

A second bid opening for the Craven County FY13 Flood Mitigation Assistance Elevation Project was held on February 4, 2016. Chip Bartlett, Holland Consulting Planners, presented the following bids received by six (6) general contractors.

Occupant/Address	Contractors/Bids					
	IMEC	Dillahunt	Woolard	BB&B	Carolina Lead	Reason
Sawyer-1400 Brices Crk Rd New Bern	\$121,260	\$147,785	\$136,192	No Bid	\$135,120	\$183,300
Semple-104 Crest Dr, Havelock	\$145,260	\$159,585	155,676	No Bid	\$170,000	\$176,000
Matthews-321 Riverside Dr. New Bern	\$119,400 *	\$182,185	\$200,000	No Bid	\$200,289	\$212,000
Ernul-1611 Hazel Ave.	\$117,100	\$100,285	\$109,000	\$96,950	\$111,096	\$136,900

- Contractor rescinded bid due to miscalculation

Contract awards were recommended as follows:

<u>Unit Address</u>	<u>Contractor</u>	<u>Amount</u>
Unit #6CC/1400 Brices Creek Rd.	IMEC	\$121,260
Unit #7CC/104 Crest Drive	IMEC	\$145,260
Unit #9CC/321 Riverside Drive	J.E. Dillahunt	\$182,185
Unit #10CC/1611 Hazel Ave	B&B Construction	\$ 96,950

Commissioner Sampson moved to approve the contract awards, as recommended, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

DEPARTMENTAL MATTERS – ECONOMIC DEVELOPMENT

Craven County Economic Development Director, Timothy Downs, announced “Craven Works”, the upcoming free employment resources and jobs event, which is being sponsored and hosted by the Craven 100 Alliance (C1A). He stated that the Workforce Development Committee of C1A is addressing a disconnect between jobs that are available and people available to fill them. There will be presentations to employers as well as guidance to job seekers. The Committee has solicited 100 employers in Craven County and have received 44 positive responses so far. The

event will be held April 12 from 12:00-8:00 p.m. at the Convention Center. Citizens can register on the Craven County website.

APPOINTMENTS

Craven Community Child Protection Team: Dawn Gibson, Bradley Lanto, Walter Mills, Christopher Morning

It was the consensus of the Board to defer these appointments.

Nursing Home Advisory Committee: Donna Siegmund

It was the consensus of the Board that this appointment be deferred.

Board of Adjustment: Lee Kyle Allen III

It was the consensus of the Board to defer this appointment.

Upcoming Appointments

The Board was apprised of the following upcoming appointments to boards and committees.

March

- Craven Aging Planning Board

April

- Craven Aging Planning Board
- Health Board
- Nursing Home Advisory Committee
- Down East RPO
- Agricultural Advisory Board

COUNTY ATTORNEY'S REPORT

Initial Offer to Purchase Real Property – 435 Prichard Avenue (Parcel Number 5-021-063)

County Attorney, Jim Hicks, reported that the County has received an offer in the amount of \$3,000 for property located at 435 Prichard Avenue, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$2,952.34. The current tax value is \$15,160.

Commissioner McCabe moved to advertise the property for upset bids in accordance with the General Statutes, seconded by Commissioner Jones and unanimously carried. Once no further upset bids are timely received, the County and City may accept or reject the final offer.

Initial Offer to Purchase Real Property – 1021 Lees Avenue, New Bern (Parcel Number 8-006-172)

Mr. Hicks reported that the County and the City of New Bern have received an offer in the amount of \$4,000 for property located at 1021 Lees Avenue, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$4,402.44. The current tax value is \$34,730.00.

Commissioner Dacey moved to advertise the property for upset bids in accordance with the General Statutes, seconded by Commissioner McCabe and unanimously carried. Once no further upset bids are timely received, the County and City may accept or reject the final offer.

Report of Settlement

Mr. Hicks reported on a settlement previously approved by the Board of Commissioners, pursuant to G.S. Section 143-318.11 (a)(3).

The County has entered an agreement with on-line travel companies, Orbitz, Travelocity, Hotwire, Expedia, Hotels.com and Egencia for payment of past due occupancy taxes. The companies currently owe \$20,177.09 collectively; however, details regarding individual companies are not subject to disclosure.

COUNTY MANAGER'S REPORT

County Manager, Jack Veit, provided the following announcements:

Recess

Mr. Veit reminded the Board that they will need to recess until 2:00 p.m. on February 24 for a litter symposium being held at the Convention Center. At that time, the Board will need to recess again until 7:30 a.m. on February 25 for a Legislative breakfast at the Board of Education.

Calendar

On April 6 the NCACC District Meeting will be held in Plymouth from 5:30 – 8:30 p.m. County transportation will be provided, leaving by 4:00 p.m.

He asked that the Board meet in work session on March 21 after the Board's regular meeting.

Public Hearing

In response to the public hearing speaker, Mr. Veit stated that the scheduling of public hearings is generally done for the evening meetings. Today's public hearing was initially scheduled for the February 1 evening meeting; however, it was cancelled due to the change in meeting location without adequate lead time to re-advertise.

COMMISSIONERS' REPORTS

Commissioner Mark reported on his recent attendance at a Department of Transportation Highway 70 work session, featuring a speaker from NC Center for Global Logistics. He will be attending a meeting in April and will have more information about this operation afterwards.

At a recent Tourism Development Authority (TDA) meeting, he stated that the report of the director included last month's statistics and Finance Director's report. He stated that group meetings have amounted to approximately \$340,000, which is 9.5% above last year. At the meeting Sabrina Bengel presented a motion for a feasibility study for expansion but there has been no determination made yet.

Commissioner Jones reported on his recent attendance at a Health Board meeting where there was much discussion and vigilance regarding the Zika virus. The issue will most likely come before the Board of Commissioners eventually. He reported that he met with citizens at Pilgrim Chapel in the western part of the County. He announced that former Commissioner Sidney and Margaret French recently celebrated their 70th wedding anniversary. He expressed sorrow for deaths of West Craven High School seniors, C.J. Elliott and Isaiah Yates. He extended condolences to their families and the West Craven High School community. He commented that his wife taught Isaiah in elementary school.

Commissioner Dacey announced that the ACT meeting scheduled the previous week had been cancelled. He announced that he will hold a Trent Woods Town Hall meeting on February 29 from 3:30 – 4:30 p.m.

Commissioner Sampson commented that the City of New Bern electric rate decrease will really help citizens. He stated that the community recently lost one of its great leaders, Joe George.

Chairman Liner thanked everyone for coming out to the meeting under the weather conditions and stated that safety is paramount for citizens and staff. Three distinct weather patterns exist in the County. He reported on his recent attendance at the unvailing of the S.T.E.M. Building rendering. He reported that February 16 he will attend a Regional Library Board meeting and reminded citizens that February 26 is the Aviation Heritage Gala.

At 10:42 a.m. Commissioner Sampson moved to recess, seconded by Commissioner McCabe and unanimously carried.

Chairman George S. Liner
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board