

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY DECEMBER 21, 2015. THE MEETING CONVENED AT 8:30 A.M.**

**MEMBERS PRESENT:**

- Chairman George S. Liner
- Vice Chairman Johnnie Sampson, Jr.
- Commissioner Scott C. Dacey
- Commissioner Jason R. Jones
- Commissioner Thomas F. Mark
- Commissioner Theron L. McCabe
- Commissioner Steve Tyson

**STAFF PRESENT:**

- Jack B. Veit III, County Manager
- Gene Hodges, Assistant County Manager – Operations/Facilities
- Rick Hemphill, Assistant County Manager – Finance/Administration
- Amber Parker, Human Resources Director
- Gwendolyn M. Bryan, Clerk to the Board
- Craig Warren, Fiscal Operations Manager
- Jim Hicks, County Attorney

Following an invocation by Commissioner Liner and the Pledge of Allegiance, Commissioner Mark moved to approve the agenda, as presented, seconded by Commissioner McCabe and unanimously carried.

**CHAIRMAN’S PRIVILEGE**

Chairman Liner presented a plaque to the outgoing Chairman, Steve Tyson, and expressed appreciation for his service.

**CONSENT AGENDA**

*Minutes of December 7, 2015*

Commissioner Sampson moved to approve the minutes of December 7, 2015 regular session, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

*Tax Releases and Refunds*

Commissioner Sampson moved to approve the following routine tax releases and refunds, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

*Credits*

<b>TAXPAYER NAME</b>	<b>TICKET #</b>	<b>AMOUNT</b>
ABERNATHY, MARY CLERICAL ERROR – SHOULD NOT BILL	2015-0091720	\$36.00
ALLTEL COMMUNICATIONS INC #199 CORRECTED DISCOVERED PROPERTY VALUE	2015-0090190	\$518.14
ALLTEL COMMUNICATIONS INC #201 CORRECTED DISCOVERED PROPERTY VALUE	2015-0090192	\$3,189.32
BRYANT, JON R NOT TAXABLE TO CRAVEN COUNTY	2015-0090933	\$7,335.90

CAROLINA CREEK INVESTMENTS LLC 2015-0091776 RELEASED COUNTY ONLY/ANNEXED	\$120.77
CHURCH – NORTH CAROLINA EAST DIS2015-0010442 EXEMPT PER NCGS 105-278.3	\$2,043.52
COLORADO, ADRIAN 2015-0011395 DID NOT OWN 1/1/2015	\$82.67
COLORADO, ADRIAN 2014-0011520 DID NOT OWN 1/1/2014	\$92.25
DIXON, SHALOM NORMA & DIXON, M 2015-0091728 INCORRECT AMOUNT BILLED – SEE 81993	\$349.10
EVANS, THOMAS DOWNING 2015-0091732 CORRECTED DISCOVERED PROPERTY VALUE	\$485.66
FAVILLE, DAVID A 2015-0018111 MILITARY EXEMPT	\$113.28
FULLER, ANDREW W JR 2015-0091786 RELEASE COUNTY ONLY/ANNEXED	\$11.55
GROPPER, RAYMOND F & LAURA A 2015-0091637 NOT TAXABLE TO CRAVEN COUNTY	\$151.57
HARGETT, MILTON EARL 2006-0023345 FORECLOSURE – LIEN EXTINGUISHED	\$324.95
HARGETT, MILTON EARL 2007-0024046 FORECLOSURE – LIEN EXTINGUISHED	\$302.81
HARGETT, MILTON EARL 2009-0024565 FORECLOSURE – LIEN EXTINGUISHED	\$85.59
HARGETT, MILTON EARL 2009-0024566 FORECLOSURE – LIEN EXTINGUISHED	\$253.99
HARGETT, MILTON EARL 2010-0022409 FORECLOSURE – LIEN EXTINGUISHED	\$111.81
HARGETT, MILTON EARL 2010-0022411 FORECLOSURE – LIEN EXTINGUISHED	\$85.43
HARGETT, MILTON EARL 2010-0022412 FORECLOSURE – LIEN EXTINGUISHED	\$193.16
HARGETT, MILTON EARL 2011-0024837 FORECLOSURE – LIEN EXTINGUISHED	\$104.97
HARGETT, MILTON EARL 2011-0024839 FORECLOSURE – LIEN EXTINGUISHED	\$80.15
HARGETT, MILTON EARL 2011-0024840 FORECLOSURE – LIEN EXTINGUISHED	\$175.18
HARGETT, MILTON EARL 2012-0024671 FORECLOSURE – LIEN EXTINGUISHED	\$97.74
HARGETT, MILTON EARL 2012-0024673 FORECLOSURE – LIEN EXTINGUISHED	\$94.26

HARGETT, MILTON EARL FORECLOSURE – LIEN EXTINGUISHED	2012-0024674	\$157.37
HARGETT, MILTON EARL FORECLOSURE – LIEN EXTINGUISHED	2013-0023828	\$90.54
HARGETT, MILTON EARL FORECLOSURE – LIEN EXTINGUISHED	2013-0023829	\$134.85
HARGETT, MILTON EARL FORECLOSURE – LIEN EXTINGUISHED	2013-0023830	\$87.31
HARGETT, MILTON EARL FORECLOSURE – LIEN EXTINGUISHED	2013-0092072	\$138.96
HARGETT, MILTON EARL FORECLOSURE – LIEN EXTINGUISHED	2014-0024496	\$79.21
HARGETT, MILTON EARL FORECLOSURE – LIEN EXTINGUISHED	2014-0024497	\$120.15
HARGETT, MILTON EARL FORECLOSURE – LIEN EXTINGUISHED	2014-0091469	\$126.76
HARGETT, MILTON EARL FORECLOSURE – LIEN EXTINGUISHED	2015-0024655	\$73.86
HARGETT, MILTON EARL FORECLOSURE – LIEN EXTINGUISHED	2015-0024656	\$112.01
HARGETT, MILTON EARL FORECLOSURE – LIEN EXTINGUISHED	2015-0024657	\$71.06
HARGETT, MILTON EARL FORECLOSURE – LIEN EXTINGUISHED	2015-0024658	\$115.60
HARGETT, MILTON EARL FORECLOSURE – LIEN EXTINGUISHED	2014-0024498	\$76.21
HELBICH, DONALD & DIANNA DID NOT OWN 1/1/2015	2015-0091643	\$373.66
HUMPHREY, PHYLLIS LOUISE DID NOT OWN 1/1/2015	2015-0028507	\$56.40
JOHNSON, EVELYN EXEMPT PER GS 105-277.1	2015-0030149	\$61.30
KINIERY, ELIZABEHT L & PHILLIP DWELLING UNOCCUPIED	2015-0032241	\$36.00
LAMB, RICHARD EARL DID NOT OWN 1/1/2015 SEE 11875	2015-0091743	\$28.08
LITTLE, JERRY VALUE ERROR CORRECTION	2015-0090413	\$205.60
MEADOWS, HELEN E DWELLING NOT LIVEABLE SINCE 2005	2009-0090026	\$153.09

MEADOWS, HELEN E DWELLING NOT LIVEABLE SINCE 2005	2009-0038170	\$55.89
MEADOWS, HELEN E DWELLING NOT LIVEABLE SINCE 2005	2010-0034790	\$52.65
MEADOWS, HELEN E DWELLING NOT LIVEABLE SINCE 2005	2010-0038751	\$49.41
MEADOWS, HELEN E DWELLING NOT LIVEABLE SINCE 2005	2012-0038630	\$46.17
MEADOWS, HELEN E DWELLING NOT LIVEABLE SINCE 2005	2013-0092814	\$42.93
MEADOWS, HELEN E DWELLING NOT LIVEABLE SINCE 2005	2014-0092575	\$39.69
MEADOWS, HELEN E DWELLING NOT LIVEABLE SINCE 2005	2015-0038747	\$36.00
MOORE, ROBERT BRINSON JR DID NOT OWN 1/1/2015	2015-0040688	\$9.22
NEW BERN FITNESS INC CORRECTED DISCOVERED PROPERTY VALUE	2015-0042449	\$1,376.33
PAXTON, DENNIS CORRECTED DISCOVERED PROPERTY VALUE	2015-0091687	\$512.58
PAXTON, DENNIS CORRECTED DISCOVERED PROPERTY VALUE	2015-0091316	\$486.98
PENNINGTON, GERALD F JR & ROND DID NOT OWN 1/10, 11, 12, 13, 14 – REBILL	2015-0091689	\$744.32
POKORNY, ALLEN C CORRECTED DISCOVERED PROPERTY VALUE	2015-0091332	\$649.73
POKORNY, ALLEN C CORRECTED DISCOVERED PROPERTY VALUE	2015-0091750	\$688.98
RIGGS, CHARLES LEWIS & EVELYN DWELLING VACANT	2015-0048632	\$36.00
RIGGS, JAMES H & DEBORAH APPRAISAL ERROR CORRECTION	2015-0048670	\$135.40
SPRUILL, JANICE S & H B DWELLING DID NOT EXIST 1/1/2015	2015-0054039	\$38.95
WARREN, LARRY CORRECTED DISCOVERED PROPERTY VALUE	2015-0091548	\$172.98
WARREN, LARRY CORRECTED DISCOVERED PROPERTY VALUE	2015-0091764	\$182.04
WATSON, CLAYTON WRIGHT INCORRECT SITUS – TO BE REBILLED	2015-0090149	\$2,187.83
WEIR, DAVID NOT TAXALBE TO CRAVEN COUNTY	2015-0091550	\$384.53

WISE, STEVE ALTON INCORRECT SITUS – TO BE REBILLED	2015-0063914	\$88.99
	67 – CREDIT MEMO (S)	\$26,755.39

**Refunds**

CAROLINA CREEK INVESTMENTS LLC ANNEXATION ERROR CORRECTION	2015-0090268	\$13.40
FAVILLE, DAVID A MILITARY EXEMPT	2014-0018166	\$128.67
FULLER, ANDREW W JR ANNEXATION ERROR CORRECTION	2015-0090211	\$.93
MOSELY, MARY LOUSE DOUBLE LISTED WITH ACCT #0098643	2015-0041359	\$553.84
	4 – REFUND(S)	\$696.84

**PRESENTATION BY JUDGE ALFORD**

Judge Benjamin Alford praised the video first appearance system and thanked the County for money well invested in the court system, which has resulted in significant cost savings. The \$19.50 cost for attorneys to access JurisLink for client consultation is reimbursed by the Administrative Office of the Courts. He stated that it is likely that counties will come here to see how it works and that he would like to see the system implemented in Carteret and Pamlico counties. He stated that Carteret County is currently studying its potential.

**PRESENTATION OF AUDIT REPORT FOR YEAR ENDED FY 2015**

Lou Cannon, of the audit firm McGladry, presented the audit results for the year ended June 30, 2015.

The audit report was distributed to the Board in advance.

Mr. Cannon reported that Craven County received an unmodified or “clean” opinion and noted the following:

- Ad Valorem taxes were 47% of revenue, with 14% from sales tax, 21% from Intergovernmental sources and 15% from charges for services
- Tax Rate at \$.4675 is lower than in similar size counties and state averages
- Collection Rate at 99+% is higher than similar size counties and state averages
- Largest Expenditures were DSS at 24%; Education at 25%; and Public Safety at 15%
- Total Fund Balance is \$32,405,512, with the unassigned portion, \$25,565,252, at 25.99% is less than similar size counties and statewide averages

Mr. Cannon announced that McGladrey’s name has changed to RSM US LLP.

Commissioner Jones commented on the benefit of grants to the County and its citizens, which made up 21.3% of revenues.

Mr. Cannon noted the following findings:

1. Pass through compliance findings – invoice that should have been capitalized; amount was material, but there was no net impact on the overall standing.
2. Programs and eligibility and documentation in files (4 findings); certifying for benefits under medical assistance, largely related to NC Fast demands on staff. Consider if more staff is needed, along with enhanced training and system design.

**CITY OF HAVELOCK – FORMER PHOENIX LANDFILL SITE RE-DEVELOPMENT  
BUDGET AMENDMENT**

Commissioner Sampson moved to approve the following budget amendment, fulfilling the County’s obligation pursuant to the agreement adopted on September 28, 2015, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

*Special Appropriation – City of Havelock*

101-0000-301-02-00	\$23,000.00	101-0190-450-96-91	\$23,000.00
Prior year taxes		Special appropriation Havelock	
<b>TOTAL</b>	<b>\$23,000.00</b>	<b>TOTAL</b>	<b>\$23,000.00</b>

**Justification:** On 9/28/15, an agreement was signed between the City of Havelock and the County regarding the City’s interest in acquiring parcels of land outside the municipal boundaries. The City would need to satisfy all ad valorem tax liens assessed by the County on that property. Given the environmental issues with respect to the parcels, also known as Phoenix Landfill Site, the County agreed to appropriate to the City the same amount to assist the City in the remediation and other development activities to be undertaken by the City. The City paid \$22,198.32 to satisfy the liens. Under the agreement, the County will now pay the City the same amount.

**DEPARTMENTAL MATTERS: SHERIFF – BUDGET AMENDMENTS**

*Justice Assistant Grant – Firearms*

Administrative Captain, Jesse Pittman, presented the following budget amendment for the Board’s approval. Commissioner Sampson moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

*Sheriff’s*

101-2022-377-04-00	\$10,624.00	101-2022-410-73-21	\$10,624.00
Grants Bureau of Justice Assistance		Capital Outlay C/O \$500-\$4,999	
<b>TOTAL</b>	<b>\$10,624.00</b>	<b>TOTAL</b>	<b>\$10,624.00</b>

**Justification:** This budget amendment is to request the allocation of funds to line item 101-2022-410.73-21 to be spent on firearms for the Sheriff’s Office set forth in the public hearing that took place on December 7, 2015.

*Budget for Bullet Proof Vests*

Captain Pittman presented the following budget amendment for the Board’s approval. Commissioner Tyson moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

*Sheriff’s*

101-0000-399-01-00	\$10,750.00	101-2001-410-73-21	\$10,750.00
General Fund/Fund Balance		Capital Outlay C/O \$500-\$4,999	

**Justification:** The Craven County Sheriff’s Office applied for bullet proof grant funding through the Department of Justice Assistance for the current FY. This would have been a 50/50 match of funds to purchase vests. Once the application was processed we were notified by the Department of Justice that we did not receive funding this FY. The reason given was that federal funding this year was going to disparate counties and since there was a population of over 100,000 that did not qualify for funding. The purchase of bullet proof vests is essential to the safety of the patrol and criminal division deputies. These vests will be purchased for new hires and will replace worn vests that have expired. There is a five year expiration date on vests.

**DEPARTMENTAL MATTERS: ECONOMIC DEVELOPMENT – APPROVAL OF INDUSTRIAL PARK DARK FIBER USE AGREEMENT WITH MOEN**

Staff recommended that the Board approve the terms of the Industrial Park Dark Fiber Use Agreement, which was approved in concept on November 2, 2015 and approve the execution of documents.

The Board was advised that \$20 per strand per mile will equal \$2,800 per year, which will result in \$43,000 return on the lease over a 15 year period of the building lease. The cost of conduit and fiber is \$42,000. The cost would be paid off in 15 years, or sooner, with more users signing on. The agreement allows for CPI adjustments. The County is only making the conduit and dark fibers available. There will be no service provided by the County. Staff contemplates that this agreement will be used as the model for any future users of the conduit and optical fiber in the Industrial Park.

Commissioner McCabe moved to approve the Industrial Park Dark Fiber Use Agreement, as requested, seconded by Commissioner Sampson and unanimously carried.

**DEPARTMENTAL MATTERS: HEALTH – NEW FEES, FEE CHANGE, CODE CHANGE RECOMMENDATIONS**

Human Resources Deputy Director, Jennifer Blackmon, presented the following new fees, fee change and code change recommendations. Commissioner Liner stated that he has voted against these in the past but will not do so this time, because the action is not an authorization, but being done only in order to recoup costs.

Commissioner Mark moved to approve the fee recommendations, as requested, seconded by Commissioner Sampson and unanimously carried.

**CRAVEN COUNTY HEALTH DEPARTMENT  
Board of Health & Board of Commissioners Fee Approval  
Recommendation**

**Date of Request:** 11/3/15

**Fee Change Recommendation**

**Description:** Pre-renovation/abatement Limited Lead-Based Paint Inspection\*

*\*Requires scope of work & limited to two rooms / components*

**Current Fee:** \$295.00

**Proposed Fee:** \$100.00

**Recommended Effective Date:** When Approved

**New Fee**

**Description:**

**Proposed Fee:**

**Recommended Effective Date:**

**Reason / Justification:** This fee will allow home owners, renovators and grant administrators to just have the specific areas that will be renovated (up to two rooms / components) to be inspected for lead-based paint instead of the entire dwelling.

This option has been needed in the past for home owners repairing a home due to minimum housing code violations and other concerned home owners that are just working on one or two items or locations in the dwelling. Otherwise, lead-based paint inspections fees are based on the square-footage of the entire dwelling unit(s).

**Line Item & Section:** 101-3133-357.09-00



**Current Fee: \$0.00      Medicaid Rate: \$4.84      Proposed Rate: \$18.00**

**Reason/Justification:**

A 3 Hr. GTT is a glucose tolerance test used to screen for gestational diabetes. The 3 Hr. GTT is a four sample test. CCHD has only been charging for three of the four. This code allows us to bill for the fourth test.

*Recommended Effective Date: Retroactive 12/1/14. Requesting this to be retroactive one year so we may bill insurances the additional code. Self-pay and those whose insurance filing time limit has passed will not be charged.*

**3. PROCEDURE CODE/DESCRIPTION:**

G0438 – Initial Annual wellness visit; includes a personalized prevention plan of service.  
 G0439 – Subsequent Annual Wellness Visit; includes a personalize prevention plan of service.

**(G0438)    Current Fee: \$0.00      Medicare Rate: \$165.83      Proposed Rate: \$239.00**  
**(G0439)    Current Fee: \$0.00      Medicare Rate: \$111.80      Proposed Rate: \$175.00**

**Reason/Justification:**

With the expansion of Adult Primary Care services, we are seeing more Medicare clients. This is a Medicare only code. It is equivalent a 99387 new preventative maintenance visit for 65+ years old (\$239.00) and a 99397 established preventative maintenance visit for 65+ years old (\$175.00).

*Recommended Effective Date: 1/1/2016*

**4. PROCEDURE CODE/DESCRIPTION:**

83655 – Assay of Lead, Adult

Lab Corp Charge:      \$ 8.00  
 Staff Time:            \$ 3.50  
Medical Supply fee:    \$ 2.66  
**TOTAL COST:            \$ 14.16**

**Current Fee: \$0.00      Medicaid Rate: \$14.93      Proposed Rate: \$15.00**

**Reason/Justification:**

Child lead screenings are sent to the NC State Lab of Public Health at no charge. We have contracted with Lab Corp to offer lead testing to adults.

*Recommended Effective Date: Retroactive 12/1/14. Requesting this to be retroactive one year, so we may bill insurances. Self-pay and those whose insurance filing time limit has passed would not be charged*

**FEE CHANGE RECOMMENDATION**

**1. PROCEDURE CODE/DESCRIPTION:**

11982 – Nexplanon Removal

**Current Fee: \$102.00      Medicaid Rate: \$117.41      Proposed Rate: \$118.00**

**Reason/Justification:**

To keep abreast of current reimbursement rates

*Recommended Effective Date: 1/1/2016*

**2. PROCEDURE CODE/DESCRIPTION:**

86787 – Varicella-zoster antibody

**Current Sliding Fee: \$17.00      Medicaid Rate: \$16.38      Proposed Rate: \$25.00**  
**Current Flat Fee: \$25.00**

**Reason/Justification:**

Requesting this lab to be \$25.00 for both sliding fee eligible and flat fee patients in order to cover the cost of staff time and medical supply fee.

*Recommended Effective Date: 1/1/2016*

**CODE CHANGE/NEW REPLACEMENT CODE RECOMMENDATION**

**1. PROCEDURE CODE/DESCRIPTION:**

J7298 - Mirena IUD – Will replace current J7302 Mirena.

**Reason/Justification:**

J code (J7302) is expiring and will no longer be available. J code (J7298) will replace it. The fee of \$746.00 will not change. (Currently, there is no fee schedule available to reference Medicaid reimbursement rate for new code.)

*Recommended Effective Date: 1/1/2016*

**DEPARTMENTAL MATTERS: FINANCE – BUDGET AMENDMENT**

Rick Hemphill, Assistant County Manager – Finance/Administration, presented the following budget amendment for the Board’s approval. Commissioner Sampson moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

*Schools*

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-0000-399-01-00 Fund Balance	\$(22,000.00)	101-8500-480-37-04 Capital Outlay	\$(22,000.00)
<b>TOTAL</b>	<b>\$(22,000.00)</b>	<b>TOTAL</b>	<b>\$(22,000.00)</b>

**Justification:** On July 8, 2015 the county increased School Systems Capital Outlay allocation by \$50,000 for requested welding improvements at WCHS. The project was able to be completed at a cost of \$28,000. Need to return the balance of \$22,000 to fund balance.

**APPOINTMENTS**

*Commissioners’ Appointments to Boards and Committees*

Appointments to boards and committees will remain the same, except Chairman Liner is now assigned to the Tryon Palace Commission and Kellenberger Foundation.

*Craven Community Child Protection Team: Dawn Gibson*

It was the consensus of the Board that this appointment be deferred.

*Agricultural Advisory Committee: Jackie Anderson, Dale Dawson*

It was the consensus of the Board to defer these appointments.

*Upcoming Appointments*

The Board was apprised of the following upcoming appointments to boards and committees.

**January** – None

**February**

- Craven Aging Planning Board
- Community Child Protection Team
- Nursing Home Advisory Committee
- Zoning Board of Adjustment

## COUNTY ATTORNEY'S REPORT

County Attorney, Jim Hicks, stated that the Board will need to go into closed session following the meeting.

Commissioner Dacey moved that the Board go into closed session after the water board meetings, seconded by Commissioner Mark and unanimously carried.

## COUNTY MANAGER'S REPORT

County Manager, Jack Veit, commented on the Governor's announcement of the Job Development Investment Grant to BSH for 460 new jobs, with an \$80M expansion project in Craven County.

He acknowledged the Employee recognition luncheon held on December 17 at the Convention Center.

Mr. Veit congratulated Assistant County Manager – Finance/Administration, Rick Hemphill, on his retirement and thanked him for being such an asset to Craven County.

Mr. Veit wished everyone a Merry Christmas.

## COMMISSIONERS' REPORTS

*Commissioner Mark* wished everyone a Merry Christmas and Happy New Year.

*Commissioner Jones* announced that anyone who raised or sold tobacco from 1967-1973 can go to [www.tobaccocheck.com](http://www.tobaccocheck.com) to research funds that are available. He wished a Merry Christmas and God's blessings from family to citizens.

*Commissioner Tyson* commented on the Governor's announcement. He reported that the trash on Williams Road is causing a problem for the County. He posted a Facebook solicitation for solutions. Ideas included aggressively pursuing Adopt-A-Highway; education; inmate labor; increasing fines and policing haulers.

*Commissioner Dacey* reported on his town hall meeting in River Bend with approximately 12-14 people in attendance. Most of the discussion was about the refugee situation. He stated that he is working on a resolution for the Board's review at a later date. He reported that he went to Raleigh and spent some time with the Governor, who expressed how impressed he has been with the support from Craven County on the Economic Development project just announced, and he is looking forward to working with the County.

*Commissioner McCabe* announced that he has organized citizens for trash pick-up in Harlowe. He wished everyone a Merry Christmas and prosperous New Year.

*Commissioner Sampson* expressed thanks to staff, volunteers in the community and the Board for working together to get the best for Craven County. He stated that there is a lot of love in Craven County but also a lot of hate and the spirit of love needs to be extended beyond the holidays. He commented that trash is in the City of New Bern also. He stated that he is still working on the re-entry program.

*Chairman Liner* commented that Thursday's announcement with the Governor is a great accomplishment and makes Craven County shine. He commended staff for working with schools for the return of unused funds.

Commissioner Mark acknowledged Crystal Garrett's departure from the *Sun Journal*.

At 10:05 a.m. Commissioner McCabe moved to recess to convene as the Water Board, seconded by Commissioner Tyson and unanimously carried.

**CLOSED SESSION**

At 10:20 a.m. the Board reconvened and Commissioner Mark moved to go into closed session under attorney client privilege, pursuant to N.C.G.S. 143-318.11(a)(3), seconded by Commissioner Sampson and unanimously carried.

At 10:33 a.m. the Board returned to regular session with no action to report.

At 10:34 a.m. Commissioner Mark moved to adjourn, seconded by Commissioner McCabe and unanimously carried.

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Chairman George S. Liner  
Craven County Board of Commissioners

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Gwendolyn M. Bryan  
Clerk to the Board