

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, OCTOBER 5, 2015
7:00 P.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

PETITIONS OF CITIZENS

1. CONSENT AGENDA
 - A. Minutes of September 21, 2015 Regular Session
 - B. Request for Proclamation Recognizing Head Start Anniversary
 - C. Tax Releases and Refunds
 - D. Economic Development Request to Set Public Hearing
 - E. Finance Budget Amendment

DEPARTMENTAL MATTERS

2. CARTS: Kelly Walker, Transportation Director
 - A. Information Regarding the FY 2015-2016 Rural Operating Assistance Program Grant Application
 - B. Transportation Advisory Board (TAB) Approvals
 - Approval of the CARTS TAB Bylaws
 - Approval of TAB Composition based on North Carolina Department of Transportation/Public Transportation Division (NCDOT/PTD)
 - Approval of TAB Conflict of Interest Policy
 - C. Request to Set Public Hearing
3. SOCIAL SERVICES: Alfreda Stout, Deputy Director
 - A. Request for Budget Amendment to Add Additional Crisis Intervention Program (CIP) Funding Received
 - B. Request for Budget Amendment to Add Family Caregiver Funding Received
4. SOLID WASTE – REQUEST FOR EXEMPTION FOR ENGINEERING SERVICES RELATED TO SOLID WASTE CONVENIENCE SITE RELOCATION: Gene Hodges, Assistant County Manager – Operations/Facilities; Rusty Cotton, Solid Waste Director; Chad Strawn, Assistant Planning Director

5. APPOINTMENTS
6. COUNTY ATTORNEY'S REPORT: Jim Hicks
7. COUNTY MANAGER'S REPORT: Jack Veit
8. COMMISSIONERS' REPORTS

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY OCTOBER 5, 2015. THE MEETING CONVENED AT 7:00 P.M.

MEMBERS PRESENT:

Chairman Steve Tyson
 Vice Chairman Scott C. Dacey
 Commissioner Jason R. Jones
 Commissioner George S. Liner
 Commissioner Thomas F. Mark
 Commissioner Theron L. McCabe
 Commissioner Johnnie Sampson, Jr.

STAFF PRESENT:

Jack B. Veit III, County Manager
 Gene Hodges, Assistant County Manager – Operations/Facilities
 Rick Hemphill, Assistant County Manager – Finance/Administration
 Amber Parker, Human Resources Director
 Gwendolyn M. Bryan, Clerk to the Board
 Jim Hicks, County Attorney
 Aaron Arnette, County Attorney Associate

Following an invocation by Commissioner McCabe and the Pledge of Allegiance, Commissioner Sampson moved to approve the agenda, seconded by Commissioner McCabe and unanimously carried.

PETITIONS OF CITIZENS

Johnny Clark, 5560 Hwy 55 West, Cove City, addressed the Board on behalf of Gospel Outreach Independent Baptist Church. He inquired if the County supports Planned Parenthood or funds it in any way with tax funds, and if the Board would consider sending a letter to National Administration protesting the Iran deal.

Ray Griffin, Vanceboro, stated that he has been accused of bashing Democrats, but clarified that he is bashing what Democrats stand for and not Democrats in general.

Hal James, 305 Calico, New Bern, quoted from Rutherford County GOP website. He asked the Board for details concerning Craven County tax releases for exemption and DSS budget amendments on the agenda.

CONSENT AGENDA

Commissioner Dacey requested removal of the tax releases and refunds from the consent agenda due to Mr. James' concerns regarding foreclosures and exemptions. County Manager, Jack Veit, explained the exemptions, which are routine for County owned property, stating that the County does not charge itself recycling fees for vacant properties.

Minutes of September 21, 2015 Regular Session

Commissioner Sampson moved to approve the minutes of September 21, 2015 regular session, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Request for Proclamation Recognizing Head Start Program Anniversary

Coastal Community Action requested that the Board adopt the following proclamation for the celebration of the 50th anniversary of the Head Start Program, and recognizing Connie Davis who has been with the program since its inception. Commissioner Sampson moved to adopt the following resolution, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**COASTAL COMMUNITY ACTION, INC.
 HEAD START 50th ANNIVERSARY
 2015
 BY THE CRAVEN COUNTY BOARD OF COMMISSIONERS
 A PROCLAMATION**

WHEREAS, since its inception in 1965, Head Start has provided funding to sponsor programs through local non-profit organizations responsible for programmatic, administrative and fiscal oversight in the delivery of comprehensive services to meet the needs of eligible children birth to age 5, their families and their communities; and

WHEREAS, Head Start grew out of the Economic Opportunity Act of 1964, and President Lyndon B. Johnson’s “War on Poverty”, which was created to expand resources and services in low-income communities, and to eliminate barriers to advancement and the climb toward economic independence; and

WHEREAS, thousands of children, birth to age 5, have received early childhood education and development, health, social-emotional, dental and nutrition services and support, in preparation for school readiness in Carteret, Craven, Jones and Pamlico Counties under the umbrella of Coastal Progress, and Coastal Community Action, Inc. from 1965 to the present; and

WHEREAS, early childhood education and other comprehensive services for school readiness have been provided to children by Head Start over the last 50 years, as well as a variety of opportunities for parents to serve as leaders in program governance, to volunteer in classrooms, to gain training and knowledge for employment, to increase life skills, and to participate in the planning and development of all program requirements set forth in the Head Start Performance Standards; and

WHEREAS, with the guidance and assistance of a dedicated staff, Coastal Community Action, Inc., Family and Children’s Services Program maintains enrollment of 617 children in Head Start, and 142 in Early Head Start on an annual basis, providing child development center-based and home-based services, achieving outcomes that show an increase in early childhood learning, cognitive and social skills in the long-term establishment of academic success, family development services and community support; and

WHEREAS, one staff member, Connie Davis, has served the program for the entire 50 years of its existence, being one of only three people in the nation, and the only person in North Carolina to achieve this milestone.

NOW, THEREFORE, the Craven County Board of Commissioners proclaims October 15, 2015 as a day of recognition of the anniversary of Head Start at Coastal Community Action, Inc., and of the longstanding service of Ms. Connie Davis.

Adopted this 5th day of October, 2015

Economic Development Request to Set Public Hearing

Per the requirements of General Statutes 158-7.1, Economic Development staff requested that the Board set a public hearing related to the sale of real property in the industrial park to BSH Home Appliances Corporation for the purpose of industrial expansion and job creation. Commissioner Sampson moved to set a public hearing for October 19, 2015 at 8:30 a.m., as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Finance Budget Amendment

Assistant County Manager – Finance Administration, Rick Hemphill, submitted the following budget amendment for the Board’s approval. Commissioner Sampson for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Emergency Services/LEPC

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$1,105.00	101-2303-410-24-00	\$553.00
Fund Balance		Meetings	

101-2303-410-32-40 \$552.00
Other Supplies

TOTAL \$1,105.00

TOTAL \$1,105.00

Justification: Grant award for Tier II fees. Monies to be used for meetings and promotional and outreach materials.

TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, submitted the following tax releases and refunds for the Board’s approval. Commissioner Dacey moved for their approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
ALLTEL COMMUNICATIONS INC #197 CORRECTING APPRAISAL ERROR	2015-0090188	\$2,591.09
ARTHUR CONSTRUCTION CO – JA CORRECTING APPRAISAL ERROR	2015-0090324	\$893.70
ARTHUR CONSTRUCTION CO – JA CORRECTING APPRAISAL ERROR	2015-0090325	\$975.29
ARTHUR CONSTRUCTION CO – JA CORRECTING APPRAISAL ERROR	2015-0090326	\$842.82
ATC ON AIR + LLC DOUBLE BILLED – SEE ACCT 54419	2015-0090569	\$19.36
BATH CONCEPTS SHOWER DOORS INC NOT IN BUSINESS 1/1/2015	2015-0003381	\$8.77
BLEAU, PAUL ASHLEY NOT IN BUSINESS 1/1/2010	2010-0048004	\$182.15
BLEAU, PAUL ASHLEY NOT IN BUSINESS 1/1/2011	2011-0091154	\$170.75
BLEAU, PAUL ASHLEY NOT IN BUSINESS 1/1/2012	2012-0091171	\$158.98
BLEAU, PAUL ASHLEY NOT IN BUSINESS 1/1/2013	2013-0095235	\$147.24
BLEAU, PAUL ASHLEY NOT IN BUSINESS 1/1/2014	2014-0092225	\$135.84
BLEAU, PAUL ASHLEY NOT IN BUSINESS 1/1/2015	2015-0090597	\$125.73
BONNEAU, ULYSSES JR & DOROTHY DID NOT OWN 1/1/2015	2015-0005520	\$753.88
CHURCH – GUILFIELD MISSIONARY BA EXEMPT PER NCGS 105-278.3	2015-0010415	\$199.48
CHURCH – GUILFIELD MISSIONARY BA EXEMPT PER NCGS 105-278.3	2015-0010416	\$47.92

CHURCH – HOLLY HILL PENTECOSTAL EXEMPT PER NCGS 105-278.3	2015-0010421	\$37.19
CHURCH – VANCEBORO UNITED METHOD EXEMPT PER GS 105-278.3	2015-0010485	\$366.23
CRANFORD, JOHN BRADLEY DID NOT OWN 1/1/2015	2015-0012518	\$6.66
CRAVEN COUNTY EXEMPT PER NCGS 105-278.1	2015-0012538	\$36.00
CRAVEN COUNTY EXEMPT PER NCGS 105-278.1	2015-0012540	\$36.00
CRAVEN COUNTY & COVE CITY EXEMPT PER NCGS 105-278.1	2015-0012545	\$36.00
CRAVEN COUNTY & NEW BERN – CITY EXEMPT PER NCGS 105-278.1	2015-0012546	\$36.00
CRAVEN COUNTY & NEW BERN – CITY EXEMPT PER NCGS 105-278.1	2015-0012547	\$36.00
CUN, MARTIN TAY LATE LISTING CHARGED IN ERROR	2015-0013095	\$36.84
EAKINS, STANLEY GILBERT VALUE CORRECTION PER BILL OF SALE	2015-0090375	\$632.24
GAUDETTE, JOHN A & PATRICIA B INCORRECT OWNER – TO BE REBILLED	2015-0090386	\$637.48
GOFORTH, HAROLD GENE CORRECTED APPRAISAL ERROR	2015-0022172	\$80.11
GOFORTH, HAROLD GENE CORRECTED APPRAISAL ERROR	2015-0090060	\$195.45
GORDON, HAROLD D & CAROLE A VALUE CORRECTION	2015-0022378	\$11.19
GRAY, JOHN D & CODIE W DID NOT OWN 1/1/2015	2015-0022677	\$74.76
GRIFFIN, SAMUEL SR HRS DWELLING VACANT SINCE 2000	2015-0023109	\$36.00
HADDOCK, LEVY DALE & MICHELLE LATE LISTING CHARGED IN ERROR	2015-0023688	\$38.81
HARRIS, JULIAN C & TAMMY B LATE LISTING CHARGED IN ERROR	2015-0025109	\$36.84
HARRISON, JOHNNY M JR & ANAKAH LATE LISTING FEE CHARGED IN ERROR	2015-0025215	\$41.17
HAWKINS, CURTIS H & DEBORAH S CORRECTED VALUE PER BILL OF SALE	2015-0025679	\$155.27

HERTZ CORPORATION – THE BILLING ERROR – RELEASED WHOLE BILL	2015-0026543	\$42.18
HERTZ CORPORATION – THE LATE LISTING CHARGED IN ERROR	2015-0026544	\$36.85
HOWELL, GROVER C & JACQUELINE DWELLING VACANT SINCE 2013	2015-0028092	\$36.00
HRYHARROW, JOHN ELLIS BOAT NOT TAXABLE TO CRAVEN COUNTY	2015-0028169	\$328.35
JOHNSON, GERALD CLYDE JR DOUBLE BILLED – SEE PID 1-041-008	2015-0030173	\$427.31
JONES, GINGER ROSE – EXECUTRIX RECYCLE FEE ERROR CORRECTION	2015-0090511	\$12.00
JTC INVESTMENTS LLC ANNEXED INTO NEW BERN 9/8/15	2015-0090514	\$626.45
JTC INVESTMENTS LLC ANNEXED INTO NEW BERN 9/8/15	2015-0031279	\$25.46
KELTON, BELINDA MICHELLE NOT TAXABLE TO CRAVEN COUNTY	2014-0090551	\$48.80
KELTON, BELINDA MICHELLE NOT TAXABLE TO CRAVEN COUNTY	2015-0031696	\$46.71
KLEBER, STEVEN R & KAREN D CORRECTED VALUE PER BILL OF SALE	2015-0090409	\$797.13
MAYTON, JOHN VERNON GERALD NOT TAXABLE TO CRAVEN COUNTY	2014-0092516	\$412.33
MEYER, JOCHEN BOAT VALUE ERROR CORRECTION	2015-0090095	\$313.42
MEYER, JOCHEN BOAT VALUE ERROR CORRECTION	2015-0039111	\$278.27
MOBILE MINI INC LATE LISTING CHARGED IN ERROR	2015-0040067	\$1.34
MOBILE MINI INC LATE LISTING CHARGED IN ERROR	2015-0040069	\$15.26
MOBILE MINI INC LATE LISTING CHARGED IN ERROR	2015-0040070	\$2.90
MOBILE MINI INC LATE LISTING CHARGED IN ERROR	2015-0040072	\$2.67
MOBILE MINI INC LATE LISTING CHARGED IN ERROR	2015-0040073	\$1.02
MOBILE MINI INC LATE LISTING CHARGED IN ERROR	2015-0040076	\$1.07
MOBILE MINI INC LATE LISTING CHARGED IN ERROR	2015-0040077	\$1.70

MOBILE MINI INC LATE LISTING CHARGED IN ERROR	2015-0040079	\$.83
MOORE, CARRIE V ESTATE RECYCLE FEE ERROR CORRECTION	2015-0090519	\$12.00
MOSELEY, MARY ROGERS SENIOR EXCLUSION REMOVED IN ERROR	2015-0041356	\$325.77
MUELLER, GERALD H & THERESA B RECYCLE ERROR CORRECTION	2015-0090520	\$12.00
PRINCE, MARK WILLIAM & ELLEN R CORRECTED VALUE PER BILL OF SALE	2015-0046799	\$222.94
RAY, WILLIAM GUY RELEASED TO GUILFORD COUNTY	2015-0090434	\$1,056.95
RITCHIE, THOMAS E & JENNIFER LATE LISTING CHARGED IN ERROR	2015-0048809	\$41.20
RUSSELL, JOSEPH ADAM DID NOT OWN 1/1/2015	2015-0050167	\$38.58
SMITH, DAVID R & TONI A CORRECTED VALUE PER BILL OF SALE	2015-0052934	\$517.84
SMITH, DAVID R & TONI A VALUE CORRECTION PER BILL OF SALE	2015-0090128	\$518.50
SMITH, JOHNNIE VALUE CORRECTION	2015-0053159	\$812.86
SOMERDAY REVOCABLE LIVING TRUS LATE LISTING CHARGED IN ERROR	2015-0053638	\$39.91
SPEAR, WILLIE HAROLD & SPEAR CORRECTED VALUATION FOR CONDITION	2015-0090453	\$44.69
SPEAR, WILLIE HAROLD & SPEAR CORRECTED VALUE FOR CONDITION	2015-0090529	\$48.75
SPRUELL, HORACE LEE FORECLOSURE – LIEN EXTINGUISHED	2010-0048396	\$60.12
SPRUELL, HORACE LEE FORECLOSURE – LIEN EXTINGUISHED	2011-0053796	\$56.69
SPRUELL, HORACE LEE FORECLOSURE – LIEN EXTINGUISHED	2012-0053756	\$53.15
SPRUELL, HORACE LEE HEIRS FORECLOSURE – LIEN EXTINGUISHED	2013-0051566	\$43.48
SPRUELL, HORACE LEE HEIRS FORECLOSURE – LIEN EXTINGUISHED	2014-0052715	\$40.20
SPRUELL, HORACE LEE HEIRS FORECLOSURE – LIEN EXTINGUISHED	2015-0054020	\$33.17

US BANK NA CLERICAL ERROR CORRECTION	2015-0058765	\$1.63
WEBER, EDWARD A & ANGELA R DID NOT OWN 1/1/2015	MAR2015-0090473	\$57.23
	78 – CREDIT MEMO (S)	\$17,314.95

Refunds

GRAY, JOHN D & CODIE W DID NOT OWN 1/1/2014	2015-0090167	\$83.48
HARRADEN, JOAN M RECYCLE ERROR CORRECTION	2014-0024703	\$12.00
	2 – REFUND (S)	\$95.48

DEPARTMENTAL MATTERS: CARTS

Information Regarding the FY 2015-2016 Rural Operating Assistance Program Grant Application

Transportation Director, Kelly Walker, explained that the Rural Operating Assistance Program (ROAP) consolidates the Elderly and Disabled Assistance Transportation Program (EDTAP), the Employment Transportation Assistance Program (EMPL), and the Rural General Public Transportation Program (RGP) into one application package. Each county served within CARTS service area is responsible for making a ROAP application for its respective county.

She reported that Craven County has been awarded an allocation of \$80, 789 for EDTAP; \$25,278 for EMPL; and \$75,266 for RGP. Although a public hearing is no longer required to apply for these funds, she wished to inform the Board.

Transportation Advisory Board (TAB) Approvals

Each applicant for 5311 Community Transportation Program (CTP) is required to have a Transportation Advisory Board (TAB) made up of stakeholders from the service area that care about the services provided by the transportation system. Ms. Walker discussed the composition of the TAB, which requires approval by the governing body. She requested that: CARTS TAB Bylaws be approved, reflecting some minor changes made to the bylaws approved in April 2010 by the CARTS TAB. These changes are to assure compliance with NCDOT guidelines as well as to bring the bylaws up to date with current practices. The composition of the CARTS TAB was requested to be approved along with the bylaws to assure compliance with NCDOT requirements.

NCDOT/PTD requires each TAB member to sign a conflict of interest policy statement which must be included with the CTP application. Ms. Walker requested approval of the CARTS TAB Conflict of Interest Policy prior to obtaining current membership signatures.

Commissioner Dacey moved to approve the bylaws and TAB composition, seconded by Commissioner Mark

During discussion, Commissioner Jones inquired if the bylaws should state the minimum and maximum number of members. Ms. Walker responded that she could add it but it is not required by the State. The number is greater because of multiple counties. Commissioner Liner stated that 38 voting members is a lot and he would like to see a breakdown of the TAB recommendations when they are presented to the Board.

The motion was unanimously carried. Commissioner Sampson moved to approve the CARTS TAB conflict of Interest Policy, seconded by Commissioner McCabe and unanimously carried.

Request to Set Public Hearing

North Carolina Department of Transportation/Public Transportation Division (NCDOT/PTD) has released a call for projects for FY2017 5311 Community Transportation Program (CTP) and FY2017 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program. Each requires the opportunity for public input and a public hearing. Applications must be submitted no later than November 6, 2015. It is allowed that one combined public hearing be held.

The 5311 CTP grant is a formula based allocation grant for public transportation projects in non-urbanized areas. CARTS relies on this grant to assist with the Administrative and Capital costs of operation in the rural service area. The 5310 grant is eligible to be used in small urban and rural areas. Priority is given to capital projects, but operational projects may be considered. It is a competitive grant process.

The grant applications will be available for review no later than October 8, 2015. CARTS has no intent to apply for 5310 this year as there are no eligible projects scheduled. Commissioner Sampson moved set a public hearing for October 19, 2015 at 8:30 a.m., as requested, to apply for FY2017 5311 grant funding, seconded by Commissioner McCabe and unanimously carried.

DEPARTMENTAL MATTERS: SOCIAL SERVICES

Request for Budget Amendment to Add Additional Crisis Intervention Program (CIP) Funding Received

Alfreda Stout, DSS Deputy Director, presented the following budget amendment requesting to add additional federal funding received for the Crisis Intervention Program (CIP). Commissioner Sampson moved to approve the following budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote. Commissioner Liner asked if the Sheriff’s Department will be brought in to help deal with disruptive or disorderly clients during distribution of crisis intervention funds. Ms. Stout responded that she has some funding budgeted for that if it becomes necessary.

Mandated 7291

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7291-349-32-00 CIP, NCNG, CP&L	\$10,895.00	101-7291-450-23-04 Energy CIP	\$10,895.00
TOTAL	\$10,895.00	TOTAL	\$10,895.00

Justification: Additional funding received for Crisis Intervention Program (CIP). There is no County match. Funds are 100% federal. Current budget in HTE is the state estimate for the year of \$380,604. This additional funding authorization results in an additional \$10,895, for a new total allocation of \$391,499.

Request for Budget Amendment to Add Family Caregiver Funding Received

Ms. Stout presented the following budget amendment requesting approval of Family Caregiver Title III-E funds for Fiscal Year 2015-2016.

Funding for Fiscal Year 15-16 is proposed as follows:

In Home Services, incontinence supplies for adults, support and educational meetings to include: Memory Café, Grandparents Support Group, Early Onset Alzheimer’s Support Group and Powerful Tools Training for Caregivers. Funding may also provide home delivered meals, congregate, respite services and resource information.

Commissioner McCabe moved to approve the following budget amendment, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Senior 7295/Adult Serv 7221

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7221-349-22-00 Service Staff Ovhd	\$16,268.00	101-7221-450-40-00 Contractual Services	\$9,500.00
		101-7295-450-39-42 Family Caregiver Res	\$2,768.00
		101-7295-450-40-00 Contractual Services	\$4,000.00
TOTAL	\$16,268.00	TOTAL	\$16,268.00

Justification: Request for approval of Family Caregiver Title III-E for Fiscal Year 2015-2016. There is no local match required for Family Caregiver Title III-E funding. Total allocation awarded is \$19,158. Originally anticipated funding budgeted was \$2,890, therefore, an additional \$16,268 is requested to be added to the budget. Funding is proposed as follows: In Home Services, incontinence supplies for adults, support and educational meetings to include: Memory Café, Grandparents Support Group, Early Onset Alzheimer’s Support Group, and Powerful Tools Training for Caregivers. Funding may also provide home delivered meals, congregate, respite services, and resource information.

Commissioner Jones inquired how clients will be identified. Ms. Stout stated that most referrals have been through word of mouth, physicians’ offices, other agencies, etc. Commissioner Liner asked to clarify who controls these funds, which as Ms. Stout verified, come through the Area Agency on Aging.

DEPARTMENTAL MATTERS: SOLID WASTE – REQUEST FOR EXEMPTION FOR ENGINEERING SERVICES RELATED TO SOLID WASTE CONVENIENCE SITE RELOCATION

Assistant County Manager – Facilities/Operations, Gene Hodges, advised the Board that Craven County has been notified by the North Carolina Department of Transportation (NCDOT) that the Havelock Bypass project will effectively take over the existing Hickman Hill Solid Waste Convenience Site located off of US Highway 70 in Township 6. NCDOT has offered a parcel of land that they own that is within a few hundred feet of the existing site as a possible location. In order to determine if this site is suitable for the County’s purposes, a series of engineering and environmental studies must be performed. Staff sought estimates to include in the FY 15-16 budget. Only one firm, Avolis Engineering, PA, submitted an estimate. The amount of \$8,750 was included in Solid Waste’s budget for FY 15-16. In July, another engineering firm, Vaughn & Melton Consulting Engineers & Surveyors, requested to submit an estimate. Their estimate for the same level of testing was \$14,100.

The Board was requested to adopt the following resolution of exemption for this project in order to contract with Avolis Engineering to perform these engineering and surveying services, and to forgo the formal Request for Qualifications process.

Commissioner Liner asked why the County is not being treated as other entities slated for relocation by NCDOT. He inquired who will pay the relocation costs and recommended that reimbursement costs be included in the negotiation with NCDOT at the appropriate stage.

Commissioner Mark moved to approve the following resolution as requested, seconded by Commissioner Sampson and unanimously carried.

CRAVEN COUNTY
RESOLUTION PURSUANT TO
N.C.Gen.Stat. §143-64.32

WHEREAS, N.C.Gen.Stat. §143-64.31 requires the selection of firms to perform architectural, engineering, and surveying services by a County to be without regard to fee, after public announcement of such services; and,

WHEREAS, Craven County ("County") proposes to enter into an engineering service contract to determine the environmental appropriateness of an available parcel for the relocation of the Hickman Hills Solid Waste Convenience Site located off US Highway 70, Township 6 in Craven County ("Service Contract"); and,

WHEREAS, the amount of professional fees under the proposed Service Contract is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,

WHEREAS, N.C.Gen.Stat. §143-64.32 allows a County to exempt itself from the requirements of N.C.Gen.Stat. §143-64.31, when the amount of professional fees is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,

WHEREAS, the County finds that it is in its best interest to exempt the proposed Service Contract from the provisions of G.S. §143-64.31.

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY RESOLVES:

Section 1. The above-described Service Contract is hereby made exempt from the provisions of G.S. §143-64.31 for the reasons stated in this resolution.

Section 2. This resolution shall be effective upon adoption.

Adopted this 5th day of October, 2015.

APPOINTMENTS

Adult Care Home Advisory Board: Jessica James, Mystre Van Horn, Linda Chagnon

Commissioner Mark moved to reappoint Linda Chagnon to the Adult Care Home Advisory Board. There being no additional nominees, Ms. Chagnon was reappointed by acclamation.

Craven Community Child Protection Team

It was the consensus of the Board that this appointment be deferred.

Upcoming Appointments

The Board was apprised of the following upcoming appointments to boards and committees:

November

- Firemen's Relief Fund
- Agricultural Advisory Committee

December

- EMS Advisory Council
- Health Board
- Cove City Library Board
- Commissioners' Appointments

COUNTY ATTORNEY'S REPORT

Initial Offer to Purchase Real Property – 345 Hudnell Road, Ernul (#1-028-162-B)

County Attorney, Jim Hicks, advised the Board that the County has received an offer in the amount of \$4,025.00 for the property located at 345 Hudnell Road, Ernul, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$8,387.69. The current tax value is \$10,550.00.

Commissioner Sampson moved to accept the initial offer and advertise for upset bids, seconded by Commissioner McCabe and unanimously carried.

COUNTY MANAGER'S REPORT

County Manager, Jack Veit, recognized Britton Creel in attendance, who is working on his Boy Scout Merit Badge.

Mr. Veit announced that on October 15 from 10:00 a.m. – 4:00 p.m, the ABC Board and Craven County College will be sponsoring “Save-A-Life” Tour at Orringer Hall. All Commissioners are invited to attend.

Mr. Veit reported that two revaluation meetings were held in Cove City and River Bend, both having good turnouts, and he announced that next week revaluation meetings will be held at Twp. 7 and Havelock. Harlowe will hold their meeting on October 20 followed by one at Fairfield Harbour on October 22.

COMMISSIONERS' REPORTS

Commissioner Liner displayed a Havelock T-Shirt for Breast Cancer Awareness month.

Commissioner Jones thanked staff for the Cove City revaluation meeting. He reported that Dover Firemen's Day was held on October 3. He announced that the Mobile Electronics Recycling unit will be at the Hickman Hill site for the month of October and so far it is being fully used.

Commissioner McCabe mentioned that he attended the North Carolina Seafood Festival in Morehead City over the weekend.

Commissioner Sampson thanked staff for the revaluation meeting downtown and stated that there were no citizens in attendance. He expressed thankfulness for escaping the recent storm damage.

Commissioner Dacey reported on the following ACT priorities that have been successfully promoted: 1) Upgrade to base regarding airfield security that will enhance base status in realignment; 2) Budget adopted by the General Assembly will include a Military Affairs Department at the cabinet level. He thanked the revaluation team and citizens of River Bend for their attendance at the revaluation meeting.

Chairman Tyson reported that he met with Perrytown citizens last week and stated that their concerns focus on roads and drainage. He committed to facilitating their dealings with D.O.T.

At 8:00 p.m. Commissioner McCabe moved to adjourn, seconded by Commissioner Sampson and unanimously carried.

Chairman Steve Tyson
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board