

**AGENDA  
CRAVEN COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
TUESDAY, SEPTEMBER 8, 2015  
7:00 P.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

1. CONSENT AGENDA
  - A. Minutes of August 17, 2015
  - B. Military Family of the Quarter
  - C. Tax Releases and Refunds
2. PUBLIC HEARING FOR FY15 CDBG INFRASTRUCTURE FUNDING CYCLE:  
Reed Whitesell, Holland Consulting Planners, Inc.
3. PETITIONS OF CITIZENS
4. COASTAL CAROLINA AIRPORT REQUEST FOR GRANT ACCEPTANCE:  
Tom Braaten, Airport Director
5. ABC BOARD MATTERS: Chip Chagnon, Chair
  - A. Approval of Travel Policy
  - B. Audit Presentation

DEPARTMENTAL MATTERS

6. CONVENTION CENTER: Mary Harris, Convention Center Director
  - A. New Bern-Craven County Convention & Visitor Center 2014-2015 Annual Tourism Report
  - B. New Bern Riverfront Convention Center Proposed 2016 Rental Rates and Policies
7. CARTS – REQUEST FOR APPROVAL OF THE HALF PRICE FARE POLICY, HALF PRICE FARE PROCEDURES AND HALF PRICE FARE APPLICATION:  
Kelly Walker, Transportation Director

8. PLANNING: Don Baumgardner, Planning Director
  - A. Subdivisions for Approval
  - B. Road Addition Request
9. APPOINTMENTS
10. COUNTY ATTORNEY'S REPORT: Jim Hicks
11. COUNTY MANAGER'S REPORT: Jack Veit
12. COMMISSIONERS' REPORTS

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON TUESDAY SEPTEMBER 8, 2015. THE MEETING CONVENED AT 7:00 P.M.**

**MEMBERS PRESENT:**

Chairman Steve Tyson  
 Commissioner Jason R. Jones  
 Commissioner George S. Liner  
 Commissioner Thomas F. Mark  
 Commissioner Theron L. McCabe  
 Commissioner Johnnie Sampson, Jr.

**MEMBERS ABSENT:**

Vice Chairman Scott C. Dacey

**STAFF PRESENT:**

Jack B. Veit III, County Manager  
 Gene Hodges, Assistant County Manager – Operations/Facilities  
 Rick Hemphill, Assistant County Manager – Finance/Administration  
 Amber Parker, Human Resources Director  
 Gwendolyn M. Bryan, Clerk to the Board  
 Jim Hicks, County Attorney

Following an invocation by Commissioner McCabe and the Pledge of Allegiance, Commissioner McCabe moved to approve the agenda, as presented, seconded by Commissioner Sampson and unanimously carried.

**CONSENT AGENDA**

*Minutes of August 17, 2015*

Commissioner Sampson moved to approve the minutes of August 17, 2015 regular session, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

*Military Family of the Quarter Resolution*

The Board received a request to adopt the following resolution recognizing the family of Staff Sergeant Corey D. Rodgers as Military Family of the Quarter. Commissioner Liner will present the resolution at a recognition luncheon being held in their honor on Thursday, September 10, 2015. Commissioner Sampson moved to adopt the following resolution, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**RESOLUTION  
 RECOGNIZING THE FAMILY  
 OF STAFF SERGEANT COREY D. RODGERS  
 AS MILITARY FAMILY OF THE QUARTER**

**WHEREAS**, Staff Sergeant Corey D. Rodgers is currently stationed with MWHS-2 aboard MCAS Cherry Point and serves as the Instrument Repair Technician, Supply and Budgeting Fiscal Chief for the 2<sup>nd</sup> Marine Aircraft Wing Band within MWHS-2; and

**WHEREAS**, besides his primary duties, SSgt Rodgers serves as the unit Training Chief and Ground Safety Officer, as well as being one of the most respected and recognized 1<sup>st</sup> Degree Black Belt Marine Corps Martial Arts Instructors on MCAS Cherry Point, having trained Marines from nearly every unit aboard; and

**WHEREAS**, SSgt Rodgers has used his skills as a musician during the 24 rehearsal hours and three performances on the Euphonium at St. Paul Lutheran and First Baptist Churches of Havelock, and as an instrument repair technician, has spent 20 hours overhauling middle and high school instruments; and

**WHEREAS**, SSgt Rodgers has volunteered at least 15 hours per week at Sugoi Submissions teaching Brazilian Jui Jitsu to students of all ages, instilling the valuable lessons pertained in the code of discipline, honor, defense and offense, which resulted in five tournament competitions with great success and yielded gold medal performances in each; and

**WHEREAS**, his wife, Kayla Rodgers, has received numerous accolades and certificates of achievement while generously dedicating an average of 25 hours per week as a volunteer in-room teacher’s aide, as well as assisting in the library and several book fairs at Arthur W. Edwards Elementary School; and

**WHEREAS**, SSgt Rodgers and wife, Kalya, have lived in the area since July of 2013 and have two children, Evan and Avery.

**NOW, THEREFORE, BE IT RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS** recognizes the family of Staff Sergeant Corey D. Rodgers for their dedication, both personally and professionally, to the United States Marine Corp and local community.

**BE IT FURTHER RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS** congratulates them on being selected Military Family of the Quarter.

Adopted this 8<sup>th</sup> day of September, 2015.

*Tax Releases and Refunds*

Craven County Tax Administrator, Ronnie Antry, presented the routine requests for tax releases and refunds for the Board’s approval. Commissioner Sampson moved to approve the following tax releases and refunds, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

*Credits*

TAXPAYER NAME	TICKET#	AMOUNT
AE, KAE DOUBLE BILLED – SEE ACCT 93512	2015-0000387	\$63.03
ALBANO, CHARLES J & M SIMONE ADJUSTED VALUE PER BILL OF SALE	2015-0000501	\$154.08
BECRAFT, ANTHONY DID NOT OWN 1/1/2011	2011-0003853	\$32.18
BECRAFT, ANTHONY DID NOT OWN 1/1/2012	2012-0003822	\$28.43
BECRAFT, ANTHONY DID NOT OWN 1/1/2013	2013-0003776	\$24.98
BENEFICIAL MORTGAGE CO FORECLOSURE – LIEN EXTINGUISHED	2015-0004262	\$584.70
BRADFORD, FREEMAN CORRECTED VALUE – NOT LIVABLE	2015-0006018	\$37.20
BRILLHART, EDWARD ALLEN DID NOT OWN 1/1/2015	2015-0006454	\$69.49
BRYANT, GLORIA S FORECLOSURE – LIEN EXTINGUISHED	2015-0007629	\$47.92

BURNETT, GEORGE EARNEST NOT TAXABLE TO CRAVEN COUNTY	2011-0008148	\$54.01
BURNETT, GEORGE EARNEST NOT TAXABLE TO CRAVEN COUNTY	2012-0008158	\$50.17
BURNETT, GEORGE EARNEST NOT TAXABLE TO CRAVEN COUNTY	2013-0090258	\$46.37
BURNETT, GEORGE EARNEST NOT TAXABLE TO CRAVEN COUNTY	2014-0008213	\$43.66
CHAPMAN, HERMAN JR HRS FORECLOSURE – LIEN EXTINGUISHED	2015-0010030	\$36.86
CORBIN, GEORGE E & THERESA C ADJUSTED VALUE PER BILL OF SALE	2015-0011881	\$4.89
CRAVEN COUNTY & NEW BERN-CITY DWELLING UNINHABITABLE	2015-0012548	\$36.00
CRAVEN RENTAL PROPERTIES LLC FORECLOSURE – LIEN EXTINGUISHED	2015-0012583	\$105.30
CRONE, ANNA FELTON FORECLOSURE – LIEN EXTINGUISHED	2015-0012810	\$26.86
DECKER, DAVID S FORECLOSURE – LIEN EXTINGUISHED	2015-0014440	\$59.05
DOVER MOSELEY CREEK HUNTING CL APPRAISAL VALUE CORRECTION	2015-0015677	\$99.77
FIRE DEPT-NUMBER TOWNSHIP FI DWELLING VACANT SINCE 2011	2015-0018532	\$36.00
FORD, JOSEPHINE HRS FORECLOSURE – LIEN EXTINGUISHED	2015-0019153	\$64.50
GASKINS, FRANKLIN & VIRGINIA H DWELLING BURNED PRIOR TO 1/1/2015	2015-0020894	\$57.04
GEORGE, MICHAEL W & LINDA P DOUBLE BILLED SAME ACCOUNT NUMBER	2015-0021421	\$420.56
GILLETTE, GARY & TAMMY QUALIFIED FOR VETERAN EXCLUSION	2015-0021754	\$418.88
H & H VINYL SIDING INC INCORRECT SITUS – TO BE REBILLED	2015-0023583	\$42.91
HAIRE, WILLIAM DAVID DID NOT OWN 1/1/2015	2015-0023795	\$54.36
HAMM, SHIRLEY MAE FORECLOSURE – LIEN EXTINGUISHED	2015-0024053	\$17.55
JOHNSON, ADELHEID T BUILDING RAZED PRIOR TO 1/1/15	2015-0030040	\$6.71
JONES, SHIRLEY JOHNSON DID NOT OWN 1/1/2013	2013-0092525	\$36.54

JONES, SHIRLEY JOHNSON DID NOT OWN 1/1/2014	2014-0091676	\$31.94
JONES, SHIRLEY JOHNSON DID NOT OWN 1/1/2015	2015-0031026	\$28.31
KOSTESKI, DENISE DID NOT OWN 1/1/2015	2015-0032853	\$105.47
KSOR, BYIU DID NOT OWN 1/1/2015	2015-0032976	\$68.43
LAUGHLIN, JOSHUA BRADLEY & DID NOT OWN 1/1/2015	2015-0033664	\$44.49
MARSHBURN, NANCY JANE HRS FORECLOSURE – LIEN EXTINGUISHED	2015-0036731	\$47.92
MAXEY, LARRY E DID NOT OWN 1/1/2015	2015-0037266	\$35.02
MCCOY, WINFRED SCOTT APPRAISAL ERROR CORRECTION	2015-0037883	\$8.88
MCILWEAN, EARL C JR APPRAISAL ERROR CORRECTION	2015-0038252	\$24.72
MCLAWHORN, AMANDA JENNINGS DID NOT OWN 1/1/2015	2015-0038441	\$41.08
MEADOWS, LINDA HILL BUILDINGS BILLED TO ACCT 104082	2015-0038763	\$369.18
MICHOT, KATIE D NOT IN BUSINESS 1/1/2015	2015-0039179	\$6.31
MILLER, MIYOKO DID NOT OWN 1/1/2015	2015-0039454	\$63.49
NEILL, MARYBETH T NO RECYCLE FEE ON BOATS – KEY ERROR	2015-0042131	\$36.00
NORTH CAROLINA CVS PHARMACY LL LATE FEE CHARGED IN ERROR	2015-0043241	\$90.23
NORTH CAROLINA CVS PHARMACY LL LATE FEE CHARGED IN ERROR	2015-0043242	\$23.24
NORTH CAROLINA CVC PHARMACY LL LATE FEE CHARGED IN ERROR	2015-0043243	\$59.52
OLIVER, BRIAN THOMAS RECYCLE FEE CHARGED IN ERROR	2015-0043669	\$36.00
OUTERWALL INC LATE LISTING CHARGED IN ERROR	2015-0043978	\$1.67
OUTERWALL INC LATE LISTING FEE CHARGED IN ERROR	2015-0043979	\$7.69

OUTERWALL INC LATE LISTING FEE CHARGED IN ERROR	2015-0043980	\$10.98
OUTERWALL INC LATE LISTING FEE CHARGED IN ERROR	2015-0043981	\$2.09
OUTERWALL INC LATE LISTING FEE CHARGED IN ERROR	2015-0043982	\$4.46
OVERMAN, IRENE R HRS FORECLOSURE – LIEN EXTINGUISHED	2015-0044092	\$391.00
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2015-0046554	\$118.46
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2015-0046553	\$118.46
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2015-0046555	\$118.46
RAGIN, TINA PETERSON LATE FEE CHARGED IN ERROR	2015-0047373	\$5.93
REED, MARQUES S FORECLOSURE – LIEN EXTINGUISHED	2013-0045694	\$11,255.81
REED, MARQUES S FORECLOSURE – LIEN EXTINGUISHED	2014-0046745	\$36.18
REED, MARQUES S FORECLOSURE – LIEN EXTINGUISHED	2015-0047897	\$29.66
REED, MARQUES S FORECLOSURE – LIEN EXTINGUISHED	2012-0047607	\$1,615.76
REED, SHARON FORECLOSURE – LIEN EXTINGUISHED	2011-0047669	\$209.27
RIGGS, AMY SCARLETT DWELLING UNOCCUPIED SINCE 2011	2015-0048620	\$36.00
SMITH, JAMES E & TERRI L CORRECTED VALUE PER BILL OF SALE	2015-0053075	\$75.03
SMITH, JOHNNIE & WILLIAM FORECLOSURE – LIEN EXTINGUISHED	2015-0053155	\$33.35
TAYLOR, EDWIN D FORECLOSURE – LIEN EXTINGUISHED	2007-0053472	\$22.71
TAYLOR, EDWIN D FORECLOSURE – LIEN EXTINGUISHED	2008-0054211	\$45.60
TAYLOR, EDWIN D FORECLOSURE – LIEN EXTINGUISHED	2009-0055031	\$43.40
TAYLOR, EDWIN D FORECLOSURE – LIEN EXTINGUISHED	2010-0050342	\$49.92
TAYLOR, EDWIN D FORECLOSURE – LIEN EXTINGUISHED	2011-0055985	\$47.13

TAYLOR, EDWIN D FORECLOSURE – LIEN EXTINGUISHED	2012-0055973	\$44.27
TAYLOR, EDWIN D FORECLOSURE – LIEN EXTINGUISHED	2013-0053675	\$35.39
TAYLOR, EDWIN D FORECLOSURE – LIEN EXTINGUISHED	2014-0054842	\$32.63
TAYLOR, EDWIN D FORECLOSURE – LIEN EXTINGUISHED	2015-0056186	\$26.33
TENNEY, THOMAS CORRECTED VALUE PER BILL OF SALE	2015-0056590	\$98.18
TOLER, RHONDA LOUISE DOUBLE BILLED – SAME ACCT NUMBER	2015-0057560	\$348.19
VERZIER, HAROLD W & WELLS, PAT MAPPING ERROR/TO REBILL ACCT 90885	2015-0059309	\$1,051.74
WATSON, CLAY INCORRECT SITUS TO BE REBILLED	2015-0060484	\$147.93
WETHERINGTON, MARIE SUTTON DWELLING UNINHABITED SINCE 2009	2014-0059925	\$38.61
WHITE, CLARENCE QUITMAN DID NOT OWN 1/1/2013	2013-0091307	\$125.16
WHITE, CLARENCE QUITMAN DID NOT OWN 1/1/2014	2014-0060369	113.91
WHITEHEAD, JESSIE DID NOT OWN 1/1/2015	2015-0062107	\$115.58
WOLF, GREGORY FRANK & WOLK, EL DID NOT OWN 1/1/2015	2015-0063990	\$286.69
WOODS, RUBY L S GIBBS FORECLOSURE – LIEN EXTINGUISHED	2015-0064210	\$63.24
YATES, JOSIAH III NOT TAXABLE TO CRAVEN COUNTY	2015-0064678	\$92.83
	86 – CREDIT MEMO (S)	\$20,779.93

***Refunds***

FILLINGAME, JESSICA RECYCLE FEE CHARGED IN ERROR	2015-0018430	\$36.00
LAWHORN, MICHAEL & BRENDA FAYE RECYCLE FEE CHARGED IN ERROR	2014-0033101	\$36.99
TOKHLI, NIDELA & TOKHLI, WAEI DOUBLE BILLED - SEE ACCT 81280	2013-0095304	\$276.85

TOKHLI, NIDELA & TOKHLI, WAEL	2014-0093063	\$276.85
DOUBLE BILLED – SEE ACCT 87931		
	4 – REFUND (\$)	\$626.69

**PUBLIC HEARING FOR FY CDBG INFRASTRUCTURE FUNDING CYCLE**

A public hearing was held, as advertised, to receive public comments regarding the County’s intent to submit an application for a grant of approximately \$960,000 in FY15 CDBG infrastructure funds to replace existing/install new STEP on-site sewage disposal systems at scattered locations throughout Craven County Township 7.

Reed Whitesell of Holland Consulting Planners reported that the CDBG application points rating system has changed significantly for the September application cycle since the application was previously submitted in March. It appears that the proposed project may not be competitive due to changes in key economic indicators for Craven County as a whole. He stated that there is no immediate remedy for this funding cycle, but he will be happy to work with the County on influencing the methodology for evaluating applicants in the future. The Senate bill that revamped CDBG is slated for further review. That may be an opportunity to leverage some changes.

At 7:12 p.m. Commissioner Sampson moved to go into public hearing, seconded by Commissioner McCabe. There were no citizens from the public who wished to speak and at 7:13 p.m. Commissioner Mark moved to close the public hearing, seconded by Commissioner Jones and unanimously carried.

There was consensus that moving forward with the application would not be fruitful.

**PETITIONS OF CITIZENS**

*Ed Bell, 1718 Dillahunt Street*, presented a project underway in the community to honor New Bern native, Walt Bellamy, by placement of a Walt Bellamy Sculpture Park.

*Ben Watford, 903 Shipyard Pt*, stated that there is no funding being requested from the County for the proposed sculpture park. They will seek private funding under the auspices of Community Artist Will, Inc. The monument cost is estimated at approximately \$75,000.

*Shirley Selepes, 212 Riverside Drive, Havelock*, addressed the Board on behalf of Friends of the Library to thank the board for reinstating funds to the Havelock Library, allowing for reinstatement of hours.

*Ray Griffin, Vanceboro*, addressed the Board regarding current events with Kentucky County Clerk, Kim Davis, and God having been taken out of public life.

**COASTAL CAROLINA AIRPORT REQUEST FOR GRANT ACCEPTANCE**

Airport Director, Tom Braaten, presented a request to approve the acceptance of an FAA AIP grant in the amount of \$1,258,202. The grant monies will be used for Taxiway B, E, K, F, and L lighting rehabilitation; Runway 14/32 and Runway 22 approach clearing environmental documentation phase; land acquisition reimbursement; Taxiway E and apron rehabilitation and safety area drainage improvements – environmental documentation phase and a perimeter security inspection vehicle. The Airport will fund the 10% match in the amount of \$139,800.

Commissioner Sampson commented that he is proud of the Airport and stated that Airport Director, Tom Braaten and staff are doing an excellent job.

Commissioner Mark moved to approve the acceptance of the grant in the amount of \$1,258,202, as requested, seconded by Commissioner McCabe and unanimously carried.

## ABC BOARD MATTERS

### *Approval of Travel Policy*

The Board was requested to approve the ABC Board travel policy, as required annually. The travel policy mirrors Craven County's policy except for mileage. The ABC Board is considering changing to per diem next year. Commissioner Liner stated that Item #4 – "reasonable cost" is subjective and it was acknowledged by ABC Board Chair, Chip Chagnon, that more clarity would be helpful in future drafts of the policy.

### *Audit Presentation*

ABC Board Chairman, Chip Chagnon, presented the annual audit. He reported that Craven County ranked in the top six percent in North Carolina audits, with a minor recommendation only. An increase in proceeds exceeded the projection of three percent, coming in at seven percent. He presented a check to the County in the amount of \$598,938.

## **DEPARTMENTAL MATTERS: CONVENTION CENTER**

### *New Bern-Craven County Convention Center & Visitor Center 2014-2015 Annual Tourism Report*

Convention Center Director, May Harris, presented NC Travel and Tourism numbers reported this year, along with the Craven County tourism numbers and economic impact for calendar year 2014 provided by the Economic Development Partnership of North Carolina. She also provided the fiscal year 2014-2015 occupancy tax numbers along with the economic impact of the New Bern Riverfront Convention Center and a brief overview of the many marketing efforts and accomplishments of the New Bern-Craven County Convention & Visitor Center during last fiscal year. North Carolina generated an economic impact of \$21.3 billion during this period, reflecting a 5% increase from 2013. Craven County tourism generated an economic impact of \$127 million, reflecting a 5.45% increase over the prior year. State and local tax revenues from travel in Craven County amounted to \$9.48 million, representing \$90.64 in savings to each County resident.

### *New Bern Riverfront Convention Center Proposed 2016 Rental Rates and Policies*

After an annual review of rates and completion of competitive analysis which includes other convention centers, hotels and banquet facilities in the region, it was recommended that rental rates stay the same, and that food minimums currently stated in the policy be eliminated so that all space will be rented at the listed rate. Commissioner Sampson moved to approve the proposed 2016 rental rates and policies, as recommended, seconded by Commissioner McCabe and unanimously carried.

## **DEPARTMENTAL MATTERS: CARTS – REQUEST FOR APPROVAL OF THE HALF PRICE FARE POLICY, HALF PRICE FARE PROCEDURES AND HALF PRICE FARE APPLICATION**

Transportation Director, Kelly Walker, introduced Jason Shulle, Assistant Transportation Director.

She explained that the FTA requires that CARTS offer a half price fare on the fixed route (or loop) for anyone who is age 65 or older, has a Medicare card, or has a disability. This price structure was included in the Transit Development Plan and Fare Increase both approved at the August 3, 2015 meeting. Ms. Walker requested approval of the policy and procedures for the half price fare, including the application. Commissioner Mark moved to approve the policy, procedures and application, as requested, seconded by Commissioner Jones and unanimously carried.

## DEPARTMENTAL MATTERS: PLANNING

### *Subdivisions for Approval*

Craven County Planning Director, Don Baumgardner, presented the following subdivisions for the Board's approval. The Planning Board met on August 27, 2015 and recommended the subdivisions for approval.

1. Adelia G. Chance – Final: The property, owned by Adelia G. Chance and surveyed by Chance & Associates, Inc., is located within Twp. 7, off of Wilcox Road; Parcel ID 7-052-001. The subdivision contains 1 lot on 1.49 acres and is proposed to be served by community water and an individual septic system.
2. Myrtis A. Taylor – Final: The property, owned by Myrtis A. Taylor and surveyed by James C. Simmons, Jr. PLS, is located within Twp. 5 off of Adams Creek Road; Parcel ID 5-015-019. The subdivision contains 1 lot on 1.8016 acres and is proposed to be served by existing individual well (water) and an existing individual septic system.
3. Horner Estates – Final: The property, owned by Thomas & Patricia Downey and surveyed by Brad L. Suitt & Associates, is located within Twp. 7, off of Old Airport Road; Parcel ID 7-105-10002. The subdivision contains 1 lot on 1 acre. Chairman Tyson stated that he has a financial stake in this property in that his wife has the property listed. The lot is proposed to be served by City of New Bern sewer and County water.

Commissioner McCabe moved to approve subdivisions one and two, Adelia G. Chance and Myrtis A. Taylor, seconded by Commissioner Mark and unanimously carried. Commissioner Mark moved to excuse Chairman Tyson from voting on the Horner Estates subdivision, seconded by Commissioner McCabe and unanimously carried. Commissioner Jones moved to approve subdivision three, Horner Estates, seconded by Commissioner Liner and unanimously carried, with Chairman Tyson being excused.

### *Road Addition Request*

Mr. Baumgardner presented a road addition resolution requesting the Board of Commissioners to approve Quail Woods Drive, Covey Court, Finch Lane and Sparrow Drive located in Quail Woods Subdivision to be turned over to the State of North Carolina for maintenance. Commissioner Sampson moved to approve the following standard SR2 Road Addition Resolution, as requested, seconded by Commissioner McCabe and unanimously carried.

## NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS REQUEST FOR ADDITION TO STATE MAINTAINED SECONDARY ROAD SYSTEM

North Carolina  
County of Craven  
Road Description: Quail Woods Drive (Approx. 0.48 Miles)  
Covey Court (Approx. 0.25 Miles)  
Finch Lane (Approx. 0.48 Miles)  
Sparrow Drive (Approx. 0.04 Miles)

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Craven requesting that the above described roads, the location of which has been indicated on the attached map, be added to the Secondary Road System; and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the system.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Craven that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

#### **CERTIFICATE**

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Craven at a meeting on the 8th day of September, 2015.

WITNESS my hand and official seal on this the 8th day of September, 2015.

Commissioner Sampson asked about the status of a road in Tuscarora damaged by logging trucks and asked if there is a possibility of spreading gravel on it. Mr. Baumgardner responded that he has not heard anything new but will contact D.O.T Maintenance if it is on a state road; however, it is believed that the road in question is a private road.

Commissioner McCabe asked that the Board go out to the area to view the situation after the next morning meeting.

#### **APPOINTMENTS**

*Juvenile Crime Prevention Council: Jennifer Knight*

Commissioner Sampson nominated Jamara Wallace for appointment to replace Jennifer Knight on the Juvenile Crime Prevention Council. There being no additional nominees, Mr. Wallace was appointed by acclamation.

*Adult Care Home Advisory Council: Kathy Nelson, Jessica James, Mystre Van Horn*

It was the consensus of the Board to defer these appointments.

*Craven County Clean Sweep Committee: Robert Blair, Len Long*

Commissioner Sampson nominated Robert Blair and Len Long for reappointment to the Craven County Clean Sweep Committee. There being no additional nominees, Mr. Blair and Mr. Long were reappointed by acclamation.

*Adult Care Home Advisory Committee: Susan Mathes*

Commissioner Mark nominated Susan Mathes for reappointment to the Adult Care Home Advisory Committee. There being no additional nominees, Ms. Mathes was reappointed by acclamation.

*Emergency Medical Services Advisory Council: Crystal Tew*

Commissioner Jones nominated Crystal Tew for reappointment to the Emergency Medical Services Advisory Council. There being no additional nominees, Ms. Tew was reappointed by acclamation.

*Jury Commission: James Muse*

It was the consensus of the Board to defer this appointment.

*Upcoming Appointments*

The Board was apprised of the following upcoming appointments to boards and committees:

#### **October**

- Community Child Protection Team
- Adult Care Home Advisory Committee

**November**

- Firemen's Relief Fund
- Agricultural Advisory Committee

**COUNTY ATTORNEY'S REPORT***Initial Offer to Purchase Real Property – 1240 Jonestown Road (#3-032-017)*

County Attorney, Jim Hicks, presented an offer received by the County in the amount of \$3,000.00 for property located at 1240 Jonestown Road, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$2,463.54. The current tax value is \$76,640.00.

Mr. Hicks expects there will be a number of upset bids, inasmuch as there has been interest shown in this property as a result of a "for sale" sign that was posted. Commissioner Sampson moved to adopt the following resolution and advertise for upset bids, seconded by Commissioner McCabe and unanimously carried.

**RESOLUTION**

THAT WHEREAS, Craven County has received an offer to purchase a parcel of property owned by it identified as 1240 Jonestown Rd., Dover NC, Tax Parcel Number 3-032-017, and more particularly described in Deed Book 3728 at Page 865 in the Craven County Registry (hereinafter the "Real Property"), a copy of said offer is attached hereto as Exhibit A; and

WHEREAS, the Board of Commissioners is authorized to sell the County's interest in the property pursuant to the provisions of North Carolina General Statute §160A-269.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY:

1. That the Board of Commissioners hereby authorizes the initiation of the upset bid process for the Real Property by advertising notice of the offer to purchase in accordance with the provisions of North Carolina General Statute §160A-269.

2. That the County Manager, Clerk and/or Attorney are authorized to take all actions necessary to accomplish the purposes of this Resolution.

ADOPTED THIS 8<sup>th</sup> DAY OF SEPTEMBER, 2015.

*Final Acceptance – Offer to Purchase Real Property – 2970 NC 43 Hwy  
(Parcel Number 1-052-088)*

Mr. Hicks presented an offer previously received and tentatively approved in the amount of \$2,500.00 for property located at 2970 NC 43 Hwy, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$3,167.15. The current tax value is \$41,430.00. The offer was advertised, and although there was an upset bid, it was withdrawn before the upset bid period ended and that bidder's deposit was forfeited.

Commissioner Jones inquired if it is worthwhile to place a for sale sign on this and all properties. County Manager, Jack Veit, responded that the property does not appear to have the appeal that the previous parcel has.

Commissioner Sampson moved to adopt the following resolution giving final approval to the offer, seconded by Commissioner McCabe and unanimously carried.

**RESOLUTION****Tax Parcel Number 1-052-088, Craven County, North Carolina**

THAT WHEREAS, Craven County has received an offer to purchase a parcel of property owned by the County, identified as Tax Parcel Number 1-052-088, and being more particularly described herein; and

WHEREAS, the Board of Commissioners is authorized to sell the County's interest in the property pursuant to North Carolina General Statute §160A-269; and

WHEREAS, the offer to purchase was advertised as required by said statute; and

WHEREAS, the offer to purchase was in the sum of \$2,500.00 by Christy Foreman; that no increased bids were received that were not otherwise timely withdrawn; and

WHEREAS, the Board of Commissioners deems it advisable and in the best interest of the County to sell its interest in the subject property to the successful bidder and to convey its interest in said property by quitclaim deed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY:

Section 1. That the last and highest bid of Christy Foreman in the sum of \$2,500.00 for said parcel identified as Tax Parcel Number 1-052-088, and being more particularly described herein, be and the same is hereby accepted as to the County's interest in said property, and the Chairman, County Manager and/or Clerk be and they are hereby authorized and directed to execute a quitclaim deed to the purchasers for the County's interest in said property, and to further execute any and all other documents related to the sale of the same..

Section 2. That a copy of said quitclaim deed is attached hereto and incorporated herein by reference, and the original deed shall be delivered to said purchaser once the same has been executed on behalf of the County, upon payment of the purchase price.

Section 3. That the subject property is more particularly described as follows:

All that certain lot or parcel of land lying and being situate in Number One (1) Township, Craven County, North Carolina, and being more particularly described as follows:

All of that certain property more fully described in Deed Book 3335 at Page 298 in the Craven County Registry. This property is also commonly referred to by its tax parcel identification number which is 1-052-088.

ADOPTED THIS 8<sup>th</sup> DAY OF SEPTEMBER, 2015.

*Final Acceptance – Offer to Purchase Real Property – 1021 Lees Avenue  
(Parcel Number 8-006-172)*

The County and City previously received and tentatively approved an offer in the amount of \$6,300.00 for property located at 1021 Lees Avenue, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$4,402.44. The current tax value is \$34,730.00. The offer was advertised, and there were multiple upset bids, requiring new notices of upset bids. This offer was the final, highest bid.

Commissioner Sampson moved to adopt the following resolution giving final approval of this bid, seconded by Commissioner Jones and unanimously carried.

**RESOLUTION****1021 Lees Avenue, New Bern, North Carolina**

THAT WHEREAS, Craven County and the City of New Bern have received an offer to purchase a parcel of property owned by the County and City identified as 1021 Lees Avenue, and being more particularly described herein; and

WHEREAS, the Board of Commissioners is authorized to sell the County's interest in the property pursuant to North Carolina General Statute §160A-269; and

WHEREAS, the offer to purchase was advertised as required by said statute; and

WHEREAS, the offer to purchase was in the sum of \$6,300.00 by Tyron Bryant; that increased bids were received, and the property re-advertised until there were no further upset bids; and

WHEREAS, the Board of Commissioners deems it advisable and in the best interest of the County to sell its interest in the subject property to the successful bidder and to convey its interest in said property by quitclaim deed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY:

Section 1. That the last and highest bid of Tyron Bryant, in the sum of \$6,300.00 for said parcel identified as 1021 Lees Avenue, and being more particularly described herein, be and the same is hereby accepted as to the County's interest in said property, and the Chairman, County Manager and/or Clerk be and they are hereby authorized and directed to execute a quitclaim deed to the purchasers for the County's interest in said property.

Section 2. That a copy of said quitclaim deed is attached hereto and incorporated herein by reference, and the original deed shall be delivered to said purchasers once the same has been executed on behalf of the County and City, upon payment of the purchase price.

Section 3. That the subject property is more particularly described as follows:

All that certain lot or parcel of land lying and being situate in Number Eight (8) Township, Craven County, North Carolina, and being more particularly described as follows:

All of that certain property more fully described in Deed Book 3323 at Page 695 in the Craven County Registry. This property is also commonly referred to by its tax parcel identification number which is 8-006-172.

ADOPTED THIS 8<sup>th</sup> DAY OF SEPTEMBER, 2015.

### COUNTY MANAGER'S REPORT

County Manager, Jack Veit, presented the finalized schedule for the public information sessions for the upcoming revaluation, as follows:

- September 15, 2015 – Vanceboro Volunteer Fire Department
- September 22, 2015 – Craven County Courthouse, Courtroom #4
- September 24, 2015 – Tri-Community Volunteer Fire Department
- September 29, 2015 – Cove City Volunteer Fire Department
- October 1, 2015 – River Bend Town Hall
- October 13, 2015 – Twp. 7 Volunteer Fire Department
- October 15, 2015 – Havelock City Hall

Mr. Veit extended an invitation to the grant award presentation from Trillion at Creekside Park on September 10, 2015.

He reported on his attendance at the North Carolina Association of County Commissioners (NCACC) meeting in Pitt County and stated that he would like to see this conference rotate again to Craven County.

### COMMISSIONERS' REPORTS

*Commissioner Liner* reported on his attendance at the NCACC conference and stated that he found it to be well worthwhile. He stated that Craven County was one of the first five counties to adopt the Stepping Up Resolution. He announced a 9/11 memorial to be held Thursday, September 10 at the Havelock Campus of Craven Community College and Friday, September 11 at the Havelock Police Department.

*Commissioner Jones* reported on his attendance at the NCACC conference session on tying agriculture to economic development. He stated that he is writing an article about it in the Greenbriar Gazette and will have more to say about it later. He announced September 19<sup>th</sup> is Cove City Firemen's Day, with a parade scheduled for 10:00 a.m. and BBQ plates for sale afterwards. He commented on his attendance at a Partners in Education (PIE) meeting and reported that PIE is financially sound. Cheryl Martini passed away and left a substantial bequest to PIE.

He expressed sympathy to Commissioner McCabe on the passing of his mother and stated that she was an integral part of the Community. He also recognized Shirley Seleples in the audience as an active member of the community through the years.

*Commissioner McCabe* reported on his attendance at the NCACC conference, stating that 73 out of 100 counties were in attendance. He announced that Glenn Webb, Pitt County Chair, was the new President. He thanked colleagues for their attendance at his mother's visitation and funeral and announced the birth of his first grandchild, a 7 pound 11 ounce baby boy. He stated that he is looking for a donation of a battery operated wheelchair to help a gentleman in his community.

*Commissioner Sampson* reported on his attendance at the NCACC conference and stated that it was beneficial to see how other counties are operating. There were meetings which featured the youth to encourage their involvement. He stated that Craven County 4-H had an attendee at the conference. He commented that gas prices are coming down but groceries are still high.

*Commissioner Mark* commented that he was unable to attend the NCACC conference. He announced a 911 memorial ceremony being held at 6:30 p.m. in Fairfield Harbour at the Fire Department. He reported on his attendance at a Highway 70 meeting in Raleigh and stated that consultants have completed Phase I of house-to-house surveys in Taberna and James City. There was found to be very little environmental impact. Most of the concerns expressed were about traversing the highway. The next phase consists of group presentations and input, including businesses, followed by presentation to the Board.

*Chairman Tyson* reported that C100 has hired a professional fundraising group. The fundraising goal was set at \$1.2 million over five years. Commitments totaling \$1.1 million have already been secured. The C100 Building Committee will be addressing needs of FRC- East. He announced that he will forward the agendas of CarolinaEast Medical Center to the Board in the future. The hospital will be adding orthopedic rooms to the 5<sup>th</sup> floor.

At 9:05 p.m. Commissioner McCabe moved to adjourn, seconded by Commissioner Mark and unanimously carried.

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Chairman Steve Tyson  
Craven County Board of Commissioners

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Gwendolyn M. Bryan  
Clerk to the Board