

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, AUGUST 3, 2015
7:00 P.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE MINUTES OF JULY 6, 2015 REGULAR SESSION AND JUNE 15, 2015 RECONVENED SESSION

1. PETITIONS OF CITIZENS
2. CARTS MATTERS
 - A. Request for Memorandum of Agreement with State Board of Elections: Ted Fitzgerald, Lead Voter Outreach Specialist, NC State Board of Elections
 - B. Transportation Development Plan Presentation: Kelly Walker, Transportation Director
 - C. Public Hearing for Proposed Fare Increase
3. INTERFAITH REFUGEE MINISTRY PRESENTATION: Susan Husson, Executive Director
4. PRESENTATION CONCERNING TARGET SHOOTING IN CROATAN NATIONAL FOREST: Jim Gumm, District Ranger
5. PRESENTATION ON STREAM DEBRIS REMOVAL PROJECT: Patrick Baker, Natural Resources Conservationist; Chad Strawn, Assistant Planning Director; Gene Hodges, Assistant County Manager – Facilities/Operations
6. REQUEST FOR RESOLUTION – “STEPPING UP” INITIATIVE: Commissioner Dacey

DEPARTMENTAL MATTERS

7. SOCIAL SERVICES – BUDGET AMENDMENT: Alfreda Stout, Deputy Director, Social Services

8. REGISTER OF DEEDS – BUDGET AMENDMENT: Sherri Richard, Register of Deeds and Jack Veit, County Manager
9. RECREATION – REQUEST TO DEED SPRING GARDEN LANDING AND COWPEN LANDING TO NC WILDLIFE COMMISSION: Eddie Games, Recreation Director
10. TAX: Ronnie Antry, Tax Administrator
 - A. Tax Releases and Refunds
 - B. 2014 Tax Collection Settlement
 - C. Charge to the Tax Collector
 - D. 2016 Revaluation Update and Schedule: Ronnie Antry and Glenn Jones, Chief Appraiser
11. EMERGENCY SERVICES – REQUEST FOR MEMORANDUM OF AGREEMENT WITH CITY OF NEW BERN FOR 911 BACK UP: Stanley Kite, Emergency Services Director
12. PLANNING
 - A. FY 13 FMA Elevation Project Contract Award Recommendation: Reed Whitesell, Holland Consulting Planner
 - B. Subdivision for Approval – Elizabeth W. Ipock: Don Baumgarnder, Planning Director
13. FINANCE – BUDGET AMENDMENT: Rick Hemphill, Assistant County Manager – Finance/Administration
14. APPOINTMENTS
15. COUNTY ATTORNEY'S REPORT: Jim Hicks
16. COUNTY MANAGER'S REPORT: Jack Veit
17. COMMISSIONERS' REPORTS

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY AUGUST 3, 2015. THE MEETING CONVENED AT 7:00 P.M.

MEMBERS PRESENT:

Chairman Steve Tyson
Vice Chairman Scott C. Dacey
Commissioner Jason R. Jones
Commissioner George S. Liner
Commissioner Thomas F. Mark
Commissioner Theron L. McCabe
Commissioner Johnnie Sampson, Jr.

STAFF PRESENT:

Jack B. Veit III, County Manager
Gene Hodges, Assistant County Manager – Operations/Facilities
Rick Hemphill, Assistant County Manager – Finance/Administration
Amber Parker, Human Resources Director
Gwendolyn M. Bryan, Clerk to the Board
Jim Hicks, County Attorney
Ross Hardeman, County Attorney Intern

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Chairman Tyson moved to add Commissioner Jones as agenda item #1.A. for remarks, and add the NAACP Recognition Resolution as agenda item #1.C. Commissioner Sampson seconded the motion, which carried unanimously.

Commissioner Sampson moved to approve the minutes of July 6, 2015 regular session and June 15, 2015 reconvened session, seconded by Commissioner McCabe and unanimously carried.

Commissioner Jones

Commissioner Jones read the following tribute to former Commissioner, Grover Lancaster, into the record.

Mr. Chairman, Board of Commissioners and Fellow Citizens,

Tonight I have prepared comments that I will give to the clerk and ask that they be spread upon our minutes to remember and pay respect to one of our former commissioners, Mr. Grover Cleveland Lancaster Jr.

On July 29, 2015 Craven County lost a dedicated servant of the people and a loyal leader, Commissioner Grover Cleveland Lancaster Jr. He was a lifelong citizen of Craven County and a US Army Veteran of WWII.

He was a charter member of the Vanceboro Fire Department and the Vanceboro VFW Post 1119 where he was Post Commander. He was a founding member of Craven County Hospital, a fire tax commissioner, a member of the Craven County Board of Equalization & Review, a member of the Vanceboro Rotary, a member of the Vanceboro Masonic Lodge #433, a Master Mason, and a member of the Vanceboro United Methodist Church.

Commissioner Lancaster first ran for County Commissioner in 1956, then ran again in 1962 and was elected to the Craven County Board of Commissioners. He served consecutively until 1982. He served as Chairman of the Board of Commissioners from 1970-1978. During his tenure on the Board of Commissioners he held various ex officio positions on county boards. He served on the Neuse River Council of Governments, a member of East Carolina Health System Agency, a Director of the North Carolina Association of County Commissioners and President of the North Carolina Association of County Commissioners. Commissioner Lancaster also served on the Regional Forum.

In recognition for his service to the citizens of North Carolina and Craven County, Commissioner Lancaster was presented the Order of the Long Leaf Pine by Governor James E. Holhouser Jr. He attended North Carolina State University and was a member of the Century Club.

Commissioner Lancaster was married to Frances “Peggy” Hill Lancaster and the father of two daughters, Catherine Pike and Jennifer Clay, grandfather of Kitti and Clifton, and great-grandfather of Jay, Will, Josh, Carlee, Hunter and Ryan.

Commissioner Lancaster was a man in which I had a great respect for. My grandfather Sidney French and Mr. Grover served together in the 1970’s and early 1980’s on this board of commissioners. Through the years I have heard many stories from my grandfather about Mr. Grover’s unique ability to get things accomplished. He was not always appreciated by those in his own political party, but it did not stop him from fighting for what he believed in. He was a visionary, a man ahead of his time. Today August 3, 2015 we the citizens of Craven County benefit from Grover Lancaster’s service as a county commissioner.

On behalf of my family I extend our deepest sympathy to Commissioner Lancaster’s family.

Petitions of Citizens

1. *Josh Humphreys, 2603 Old Cherry Point Road*, stated his concern about the Commissioners’ pay raise and asked that this issue be placed on the agenda. He asked if the Commissioners have returned their \$231 pay raise to the County’s general fund. He complimented the Board relative to expenditures at the end of the year that came in under budget.
2. *Kathy Richey, Realtor, 233 Bear Trail*, stated that she recently purchased a home in Indian Woods. The roads have not been turned over to the state and there are currently 90 homes in the subdivision that were built in the Fall of 2014.

The builder is supposedly in the process of getting the roads paved but the road maintenance agreements signed are baseless. She is concerned that the roads may not be completed and turned over, and there is nothing to enforce it.

3. *Ray Griffin, Vanceboro*, commented on statistics cited for homicides in the United States and abortions performed by Planned Parenthood. He stated that \$50,000 for the welding program at West Craven High School is a waste of money, but more needs to be done for education.
4. *Clayton Gaskins, Social Services Board member*, stated his concerns about the Home and Community Care Block Grant (HCCBG) allocations that were adopted and he asked that the Board review the information he distributed and reconsider the allocations.
5. *Brenda Brimage, 125 Perrytown Loop Road*, requested an information update on Blount-Brimage Road.
6. *Gladys Snessle of Beaufort*, stated her concern about Interfaith Refugee Ministry. She inquired about the taxpayer and education burden, the vetting process and origins of the refugee populations being received.

NAACP Resolution

Chairman Tyson presented the following resolution for consideration. Commissioner Sampson moved for its adoption, as requested, seconded by Commissioner McCabe and unanimously carried.

**RESOLUTION OF RECOGNITION:
Craven County Branch of the NAACP**

WHEREAS, the Craven County Branch of the NAACP has continuously served this community for 66 years; and

WHEREAS, this organization, through its efforts over these many years, has made a significant impact on the citizens and quality of life in this area; and

WHEREAS, the community will join the Craven County Branch of the NAACP in celebrating its contributions and accomplishments at its annual banquet on Saturday, August 29, 2015; and

WHEREAS, the theme for this year's banquet, "Pursuing Liberty in the Face of Injustice", reflects the NAACP's commitment to fostering unity, and seeking equality and progress for all citizens.

NOW THEREFORE, the Craven County Board of Commissioners recognizes the contributions of the Craven County NAACP and extends congratulations and best wishes on the occasion of this observance.

Adopted this 3rd day of August, 2015.

CRAVEN AREA RURAL TRANSPORTATION SERVICE (CARTS) MATTERS

Request for Memorandum of Agreement (MOA) with State Board of Elections

At the Board's last meeting, Transportation Director, Kelly Walker, presented a request for adoption of a Memorandum of Agreement (MOA) with the State Board of Elections. The Board requested that an elections representative be present to provide clarification concerning some of the questions that arose at that time. Ms. Walker introduced Ted Fitzgerald, Lead Voter Outreach Specialist with the State Board of Elections. He stated that House Bill 586 authorizes the State Board of Elections to provide for transportation to eligible citizens to acquire suitable voter identification; however, it is not mandated. The State Board will screen the riders and determine eligibility. Commissioner Dacey asked Mr. Fitzgerald to insure to the public that the initiative is not the first step to providing transportation to get voters to the polls. Mr. Fitzgerald responded that there is no intent to do that but it would be a Transportation Department matter. The State Board of Elections coordinates appointments with the Division of Motor Vehicles (DMV) and the transporter. The initiative is funded by an appropriation to the State Board of Elections. Commissioner Sampson expressed concerns about the logistics of scheduling and potential wait times. Commissioner Mark moved to adopt the Memorandum of Agreement, seconded by Chairman Tyson and carried with four (4) "Ayes" from Commissioners Liner, Mark, Dacey and Tyson, there being three (3) "Nays" from Commissioners Jones, Sampson and McCabe.

Request for Approval of the Transportation Development Plan

The Craven County Transportation Development Plan Final Report was completed June 2015. The plan was made public at the Craven County Board of Commissioner's meeting on July 6, 2015. Ms. Walker reported that the Craven Area Rural Transportation System has discussed this plan at multiple public information meetings. It has also been on the CARTS webpage. She stated that comments received thus far regarding the plan have been positive, despite the fare increase that is included.

The Transportation Development Plan (TDP) will serve as a guide for CARTS operations over the course of the next year. The primary goal of year one of the transition into being a small urban, as well as rural system, is to minimize the impacts to riders, agencies and Craven County. The TDP assesses the steps necessary to move forward with that goal.

CARTS requested approval of the TDP following the public hearing on the proposed fare increase. Commissioner Dacey inquired if there is any expectation that usership may be diminished by charging some passengers that were not charged previously. Ms. Walker responded that it is possible.

Public Hearing and Approval of the Proposed Fare Increase

The Transportation Development Plan (TDP) recommends a fare structure for Craven Area Rural Transit System (CARTS) based on demand and cost figures, which has the effect of a fare increase because passengers previously not required to pay a fare will begin doing so. Those passengers were riding under the Elderly and Disabled Transportation Assistance Program (EDTAP) which is no longer available to CARTS as the result of being reclassified as an urbanized area. The proposed fare increase is designed to affect only the areas affected by those funding changes.

CARTS also asked for a change in the structure of fees charged to contracting agencies paying a shared cost per mile. Currently some contracts pay a shared cost per revenue mile and some pay a shared cost per service mile. CARTS requested that all contract agencies pay a shared cost per revenue mile and that amount reflect the fully allocated cost of operating CARTS. This price would be applicable regardless of the transportation services being considered rural or urban services.

At 8:03 p.m. Commissioner Sampson moved to go into public hearing, as advertised, seconded by Commissioner McCabe and unanimously carried.

CARTS held multiple public information meetings regarding the proposed fare structures, and Ms. Walker shared the following summary of comments.

There were a total of eleven (11) public information opportunities made available between July 9 and July 22. Various methods of notifying the public about the meetings were utilized.

There were four (4) specific questions asked on the Public Comment Form:

1. Was it explained to you that the proposed fare increase is based on the recommendation of the Transportation Development Plan?
2. Was the Transportation Development Plan explained to you?
3. Were your questions about the proposed fare increase answered?
4. Were your questions about the Transportation Development Plan answered?

100% of the respondents indicated "Yes" for questions one and two and 100% of respondents indicated "Yes" or wrote "N/A" for questions three and four.

Summary of written/verbal comments:

- Request for service changes: 5
- Cost concerns: 4
- Appreciate the service 3
- Agree with fare increase: 3+ (not all verbal comments recorded)

There were no citizens from the public who requested to speak at the public hearing.

At 8:06 p.m. Commissioner Sampson moved to close the public hearing, seconded by Commissioner McCabe and unanimously carried. Commissioner Mark moved to adopt the Transportation Development Plan, seconded by Commissioner Dacey and unanimously carried.

Commissioner Dacey inquired if the cost for DSS passengers has been factored into the budget.

Commissioner Mark moved to approve the fare increase, as reflected in the TDP, seconded by Commissioner Liner and unanimously carried.

INTERFAITH REFUGEE MINISTRY PRESENTATION

At the Board's request, Executive Director of Interfaith Ministry, Susan Husson, appeared to inform the Board of the activities of Interfaith Refugee Ministry.

She provided information about the U.S. Refugee Admissions program, including screening policies, statistics and funding sources. The New Bern ministry places approximately 165 each year out of about 70,000 refugees nationally. She explained the definition of refugee as "someone who has fled from his or her home country and cannot return because he or she has a well-founded fear of persecution based on religion, race, nationality, political opinion or membership in a particular social group". Once a refugee receives a referral to the program, they are subject to an inter-agency security clearance process. Resettled refugees must apply for a green card within one year. Seeking citizenship, although encouraged, is not required. Currently there are 579 students with limited English proficiency in the Craven County Schools; however, all are not refugees.

Interfaith Refugee Ministry is supported by local partners, including educational institutions, businesses, foundations, civic organizations and churches.

PRESENTATION CONCERNING TARGET SHOOTING IN CROATAN NATIONAL FOREST

District Ranger, Jim Gumm, explained documents he is using to close the Croatan National Forest to target shooting for 120 days. This closure has no impact on lawful hunting.

He reported on a tremendous number of near misses recently. He stated that he will be using this 120 day moratorium period to get input on a permanent solution. A public forum was held last weekend and there were 24 attendees. He stated that he will hold another one, but it has yet to be scheduled and the County Manager will be informed when it will be held.

PRESENTATION ON STREAM DEBRIS REMOVAL PROJECT

Patrick Baker, Natural Resources Conservationist, and Chad Strawn, Assistant Planning Director, made a presentation on the Stream Debris Removal Project. They recommended Core Creek as the next priority for snagging during the Phase III funding cycle, which would require a \$59,449 County contribution. Additionally, contractors were asked to submit bids for Flat Swamp due to its proximity to Core Creek.

Commissioner Mark stated his disappointment that Little Swift Creek was not selected, but thinks this is a good initiative. He would like to see Little Swift Creek done next year. County Manager, Jack Veit, recommended going ahead with the grant money for next year for Little Swift Creek if the Board will approve it now. Commissioner Mark moved to approve the grant money for next fiscal year, as recommended, seconded by Commissioner McCabe and unanimously carried. Commissioner McCabe moved to bring funds forward into the project line for both Core Creek and Flat Swamp, with an \$83,897 County contribution, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Chairman Tyson requested an update on the status of Blount Brimage Road from Planning Director, Don Baumgardner, for the benefit of Brenda Brimage. Mr. Baumgardner responded that the paving program since the relocation of the water line and relocation of the power poles along the road has changed. All funding previously allocated has gone into a big pool and is subject to the Transportation Improvement Plan (TIP), which shifts more of the resources to urban areas.

REQUEST FOR RESOLUTION – "STEPPING UP" INITIATIVE

Commissioner Dacey presented the following resolution for the Board's consideration, prefaced by the following comments:

In conjunction with the National Association of Counties meeting in July I attended a series of breakout sessions dealing with the issue of mental illness and the impact those suffering from various forms of mental illness have on the jail systems run by counties.

During the sessions, attendees heard from individuals charged with running the jail system for Cook County, IL, among the largest county operated jail systems in the United States and which routinely processes over 200 accused individuals each day, the Sheriff from Kern, County California, who has made a concerted effort to institute Crisis Intervention Training for all of his field staff to both address the overcrowding of his jail and to promote proper treatment of those suffering from mental illness, and the jailer from Buncombe County, NC who is actively working to utilize Medicaid to address health care costs from his inmate population.

We learned that upwards of 40 percent of the inmate population in most communities suffer from some form of mental illness and that the costs for caring for inmates with severe mental illness are three to four times more expensive than caring for the general inmate population. Additionally, those suffering from mental illness are significantly more likely to re-enter the jail setting than those not impacted with any form of mental illness.

As you may know, over the past few months, the jailers in Craven County have been working hard to manage those suffering from mental illness in our own jail. In fact, most of the cells initially designed to hold recent offenders during the booking process are now being used to contain inmates with special needs due to a mental illness. These inmates require far more attention than do those in the general population and require jail professionals with entirely different skill sets.

The good news is help is available to counties like ours. After attending the NACo conference in Charlotte, the County Manager and I met with our area representatives from Trillium, what used to be called East Carolina Behavioral Health, to better understand the programs they have to offer to our community and the accused who may be impacted by some form of mental illness. From there we met with Sheriff Monette and his staff to present a series of options available to the County and provided by Trillium.

I am pleased to report that the Sheriff was favorably inclined to accept the crisis intervention training offered by Trillium as well as the crisis mitigation team that is based in Beaufort County and that have been available to our County for some time. I have also been in touch with Mayor Outlaw and he has expressed a willingness to involve the City of New Bern's police force with this effort. It is my understanding that each of the remaining police forces within Craven County have already received the crisis intervention training programs.

It is with all of this in mind that I respectfully move this evening for the adoption of the resolution calling for Craven County to participate in the **Stepping Up** initiative created by the National Association of Counties, Council of State Governments Justice Center, and the American Psychiatric Foundation.

With the adoption of this resolution, I would ask that the chairman appoint a member of this board to convene a panel to go about the task of identifying ways in which Craven County can bring meaningful change to our current system of housing people in our jail who are suffering from mental illness. While I would envision at least one commissioner serve on this panel, we will likely need representatives from the sheriff's department, a judge, other local law enforcement, folks from our Social Services Department, a representative from Trillium and perhaps others.

**RESOLUTION
SUPPORTING STEPPING UP INITIATIVE TO REDUCE
THE NUMBER OF PEOPLE WITH MENTAL ILLNESS IN JAILS**

WHEREAS, counties routinely provide treatment services to the estimated 2 million people with serious mental illnesses booked into jail each year; and

WHEREAS, prevalence rates of serious mental illnesses in jails are three to six times higher than for the general population; and

WHEREAS, almost three-quarters of adults with serious mental illnesses in jails have co-occurring substance use disorders; and

WHEREAS, adults with mental illnesses tend to stay longer in jail and upon release are at a higher risk of recidivism than people without these disorders; and

WHEREAS, county jails spend two to three times more on adults with mental illnesses that require interventions compared to those without these treatment needs; and

WHEREAS, without the appropriate treatment and services, people with mental illnesses continue to cycle through the criminal justice system, often resulting in tragic outcomes for these individuals and their families; and

WHEREAS, Craven County and all counties take pride in their responsibility to protect and enhance the health, welfare and safety of its residents in efficient and cost-effective ways; and

WHEREAS, through *Stepping Up*, the National Association of Counties, the Council of State Governments Justice Center and the American Psychiatric Foundation are encouraging public, private and nonprofit partners to reduce the number of people with mental illnesses in jails.

NOW, THEREFORE, LET IT BE RESOLVED THAT the Craven County Board of Commissioners does hereby sign on to the Call to Action to reduce the number of people with mental illnesses in our county jail, commits to sharing lessons learned with other counties in our state and across the country to support a national initiative and encourages all county officials, employees and residents to participate in *Stepping Up*. We resolve to utilize the comprehensive resources available through *Stepping Up* to:

- Convene or draw on a diverse team of leaders and decision makers from multiple agencies committed to safely reducing the number of people with mental illnesses in jails.
- Collect and review prevalence numbers and assess individuals' needs to better identify adults entering jails with mental illnesses and their recidivism risk, and use the baseline information to guide decision making at the system, program and case levels.
- Examine treatment and service capacity to determine which programs and services are available in the county for people with mental illnesses and co-occurring substance use disorders, and identify state and local policy and funding barriers to minimizing contact with the justice system and providing treatment and supports in the community.
- Develop a plan with measurable outcomes that draws on the jail assessment and prevalence data and the examination of available treatment and service capacity, while considering identified barriers.
- Implement research-based approaches that advance the plan.
- Create a process to track progress using data and information systems, and to report on successes.

Passed and Approved in this 3rd day of August, 2015.

Chairman Tyson suggested that the Board form a subcommittee to address this issue and designated Commissioners Dacey and Sampson to lead it.

Commissioner Dacey moved to adopt the resolution, as presented, seconded by Commissioner Sampson and unanimously carried.

DEPARTMENTAL MATTERS: SOCIAL SERVICES – BUDGET AMENDMENT

Alfreda Stout, Deputy Director of Social Services, presented the following budget amendment to adjust line items to align with funds awarded for the Home and Community Care Block Grant (HCCBG) from the Division of Aging for FY 2015-2016.

DSS/CARTS/Sen Comp/Havelock

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7221-349-27-00 HCCBG in Home St	\$(4,825.00)	101-7221-450-40-00 Contractual Services	\$(18,618.00)
101-0000-399-01-00 Fund Balance	\$(536.00)		
101-7221-349-79-00 HCCBG Care Mgmt	\$(11,932.00)		
101-0000-399-01-00 Fund Balance	\$(1,325.00)		
101-7295-377-28-00 HCCBG Home Delvd	\$ 8,732.00	101-7295-450-40-00 Contractual Services	\$ 475.00
101-0000-399-01-00 Fund Balance	\$ 970.00		
101-7295-377-26-00 HCCBG Congregate	\$(8,305.00)		
101-7002-348-04-00 HCCBG Tran St GRN	\$ 6,891.00	101-7001-450-31-01 Reg Vehicle Exp	\$ 6,891.00
101-0564-348-30-00 Senior Companion	\$ 24,379.00	101-0564-450-91-23 Senior Companion	\$ 24,379.00
101-0564-377-26-00 HCCBG Hvlock Snr	\$ 18,000.00	101-0564-450-91-24 Havelock Senior	\$ 20,809.00
101-0564-377-16-00 USDA Havelock Sen	\$ 2,809.00		
TOTAL	\$33,936.00	TOTAL	\$33,936.00

Justification: Adjusting line items to align with funds awarded for the Home & Community Care Block Grant (HCCBG) from the Division of Aging for Fiscal Year 15-16. Funding is 90% Fed/State with a 10% required County match for DSS.

DEPARTMENTAL MATTERS: REGISTER OF DEEDS – BUDGET AMENDMENT

Register of Deeds, Sherri Richard, presented a budget amendment for the Board’s consideration. In the current year’s budgeting process, funds were appropriated in the amount of \$38,000 for back scanning historic property records from 1983-1994, with the remainder of the project, back scanning from 1739, was broken into segments over a five year period and included in the Capital Improvement Plan (CIP).

This project should reduce the time that it takes to perform a title/property search and therefore, reduce the time and cost involved in closing a loan. It also insures that all records are backed up and can be recreated in case of a catastrophic event such as flooding or fire.

The vendor for the project, Cott Systems, is currently in Pitt County performing the same function that it provides for Craven County. Ms. Richard advised the Board that getting contracts signed for the entire project in time to have them come to Craven County from Greenville, would result in beneficial efficiencies.

The total cost of the entire scanning project is \$213,500, which does not include \$125 a month for 60 months for software maintenance. The cost includes scanning of all records from 1739 to present; the scanning of the index books with book and page linkage to the scanned document; the redaction of all Social Security and drivers’ license numbers using sophisticated OCR; and a quality control process to ensure that each scanned page is as neat and clean as possible.

She stated that no impact on staffing is anticipated in either case. Indexing has already been completed on the first ten-year layer of land records (1983-1994); however, it must still be done for the remaining years prior to 1983, making it more involved than the part of the project budgeted. Software search logic must be built to index records prior to 1983, making it more costly. Commissioner Dacey asked if there is any opportunity to recapture some of the costs by imposing a fee for searching some records remotely. He was advised that Virginia, as an example, has statutory authority to do so, whereas N.C.G.S. 161-10 and 161-14 specifically prohibit it.

Commissioner McCabe moved to approve the request to authorize the full scope of the project, seconded by Commissioner Sampson. Commissioner Dacey offered an amended motion to authorize the County Attorney and County Manager to negotiate a contract with Cott, to be brought back to the Board, with the expectation that Cott will commence the full term of the project. Commissioner Jones seconded the amendment, which carried unanimously, as did the main motion.

DEPARTMENTAL MATTERS: RECREATION – REQUEST TO DEED SPRING GARDEN LANDING AND COWPEN LANDING TO NC WILDLIFE COMMISSION

Recreation Director, Eddie Games, reviewed the history of the NC Wildlife Commission’s involvement with the boat landings, as follows.

On November 1, 2004, the Craven County Commissioners approved allowing the NC Wildlife Commission to take ownership and control of the Maple Cypress boat landing and also to make future improvements to the Cowpen and Spring Garden sites. On June 18, 2007, Craven County entered into an agreement with NC Wildlife to provide free public boating access at Cowpen and Spring Garden. In 2011, NC Wildlife completed the renovation of the Spring Garden site and in 2014 completely renovated Cowpen Landing. Conversations in 2012 with NC Wildlife officials were held to discuss either entering into a partnership with NC Wildlife or deeding the properties over to them whereas they would be fully responsible for the maintenance and upkeep of both locations. On June 18, 2013, the County acquired the deed for the Spring Garden boat landing site. This property previously belonged to the Craven County School Board, which for years agreed to allow the County to operate the boat landing. After acquiring the property from the school board in 2013 and having the Cowpen site renovated in 2014, it seemed feasible to transfer ownership of both of these properties to the NC Wildlife Commission. The NC Wildlife Commission will fully maintain and operate both sites. The County will benefit from this transaction by lowering its maintenance cost of mowing both properties yearly plus eliminating any liability. NC Wildlife Commission will also be able to better monitor the sites and enforce wildlife violations. Transfer of the deeds of both Cowpen and Spring Garden Landings over to the NC Wildlife Commission was requested.

Commissioner Dacey inquired if this change will affect continued use of the sites with no fee. Mr. Games responded that it will not. Commissioner Jones stated his hesitation because he has not had a chance to talk to any of the people in his district. County Manager, Jack Veit, stated that informational meetings had been held in the district. Commissioner McCabe moved to approve the transaction, as requested, seconded by Commissioner Sampson and unanimously carried.

DEPARTMENTAL MATTERS: TAX

Craven County Tax Administrator, Ronnie Antry, presented the following requests for tax releases and refunds for the Board’s approval.

Commissioner Mark moved for their approval, as presented, seconded by Commissioner Liner and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
ALMONTASER, AMIN A DID NOT OWN 1/1/2014	2014-0092925	\$67.75

BRYANT, NATHAN HEIRS FORECLOSURE – LIEN EXTINGUISHED	2014-0007748	\$81.36
BRYANT, NATHAN HEIRS FORECLOSURE – LIEN EXTINGUISHED	2013-0007545	\$86.64
BRYANT, NATHAN HEIRS FORECLOSURE – LIEN EXTINGUISHED	2012-0007676	\$93.98
BRYANT, NATHAN HEIRS FORECLOSURE – LIEN EXTINGUISHED	2011-0007660	\$101.23
BRYANT, NATHAN HEIRS FORECLOSURE – LIEN EXTINGUISHED	2010-0006922	\$108.07
BRYANT, NATHAN HEIRS FORECLOSURE – LIEN EXTINGUISHED	2009-0007513	\$143.63
BRYANT, NATHAN HEIRS FORECLOSURE – LIEN EXTINGUISHED	2008-0007442	\$152.15
BRYANT, NATHAN HEIRS FORECLOSURE – LIEN EXTINGUISHED	2007-0007300	\$160.67
BRYANT, NATHAN HEIRS FORECLOSURE – LIEN EXTINGUISHED	2006-0007169	\$169.19
BRYANT, NATHAN HEIRS FORECLOSURE – LIEN EXTINGUISHED	2005-0007104	\$177.72
BYERS, PAMELA H & CARY DID NOT OWN 1/1/2013	2013-0008238	\$28.46
BYERS, PAMELA H & CARY DID NOT OWN 1/1/2014	2014-0091199	\$26.28
CAROLINA CREEK INVESTMENTS LLC NEW BERN ANNEXED IN FOR 1 MONTH	2015-0090268	\$217.86
CULLEN, CODY MILITARY EXEMPTION	2014-0013178	\$87.40
DUNATOV, JOHN VALUE CORRECTION PER BUC	2015-0090044	\$435.22
FOY, ANNIE HEIRS FORECLOSURE – LIEN EXTINGUISHED	2014-0019535	\$40.80
FOY, ANNIE HEIRS FORECLOSURE – LIEN EXTINGUISHED	2013-0019019	\$44.28
FOY, ANNIE HEIRS FORECLOSURE – LIEN EXTINGUISHED	2012-0019572	\$53.87
FOY, ANNIE HEIRS FORECLOSURE – LIEN EXTINGUISHED	2011-0019736	\$57.47
FOY, ANNIE HEIRS FORECLOSURE – LIEN EXTINGUISHED	2010-0017882	\$60.95

FOY, ANNIE HEIRS FORELCLOSURE – LIEN EXTINGUISHED	2009-0019550	\$60.11
FOY, ANNIE HEIRS FORECLOSURE – LIEN EXTINGUISHED	2008-0019483	\$63.36
FOY, ANNIE HEIRS FORECLOSURE – LIEN EXTINGUISHED	2007-0019034	\$66.61
FOY, ANNIE HEIRS FORECLOSURE – LIEN EXTINGUISHED	2006-0018507	\$67.97
FOY, ANNIE HEIRS FORECLOSURE – LIEN EXTINGUSIHED	2005-0018333	\$71.15
FULLER, ANDREW W JR ADJUSTED ANNEXATION TO BRIDGETON	2015-0090211	\$20.84
FURNEY, JOHN CORR. VALUE OF DISCOVERED PROPERTY	2014-009000	\$585.73
FURNEY, JOHN CORR. VALUE OF DISCOVERED PROPERTY	2014-0091359	\$556.44
FURR, BRENDA JEAN DID NOT OWN 1/1/2014	2014-0020322	\$61.34
GARDNER, SANDRA B RECYCLE ADJUSTMENT FOR SENIOR EXCLU	2015-0090290	\$24.00
GRIFFITH TURNBULL PROPERTY LLC ANNEXED INTO NEW BERN FOR 2 MONTHS	2015-0090216	\$295.28
HALL, KELLY NOT TAXABLE TO CRAVEN COUNTY	2014-0091421	\$21.10
HALL, KELLY NOT TAXABLE TO CRAVEN COUNTY	2014-0092035	\$22.29
HENSLEY, BILLY & LISA DID NOW OWN 1/1/2014	2014-0092308	\$16.01
HUNTER, RUSSELL GLEN JR & MARI ADJUSTED ANNEXATION TO BRIDGETON	2015-0090219	\$360.05
LEWIS, ISAIAH DOUBLE BILLED – SEE ACCT 99327	2012-0034272	\$50.22
LEWIS, ISAIAH DOUBLE BILLED – SEE ACCT 99327	2012-0090031	\$51.20
LEWIS, ISAIAH DOUBLE BILLED – SEE ACCT 99327	2013-0092674	\$46.49
LEWIS, ISAIAH DOUBLE BILLED – SEE ACCT 99327	2014-0091773	\$42.77
LINDSAY, PHILLIP APPRAISAL ERROR – TO BE REBILLED	2015-0090225	\$3,736.94
MCLAWHORN, AMANDA JENNINGS DID NOT OWN 1/1/2012	2012-0038345	\$51.56

MCLAWHORN, AMANDA JENNINGS DID NOT OWN 1/1/2013	2013-0092804	\$47.70
MCLAWHORN, AMANDA JENNINGS DID NOW OWN 1/1/2014	2014-0092562	\$43.85
MOORE, VICTOR JR & MORRE, GEOR FORECLOSURE – LIEN EXTINGUISHED	2010-0036496	\$117.77
MOORE, VICTOR JR & MOORE, GEOR FORECLOSURE – LIEN EXTINGUISHED	2011-0040698	\$110.33
MOORE, VICTOR, JR & MOORE, GEOR FORECLOSURE – LIEN EXTINGUISHED	2012-0040597	\$102.44
MOORE, VICTOR JR & MOORE, GEOR FORECLOSURE – LIEN EXTINGUISHED	2013-0039067	\$94.44
MOORE, VICTOR JR & MOORE, GEOR FORECLOSURE – LIEN EXTINGUISHED	2014-0039885	\$87.12
ROBINSON, JEAN H SENIOR EXCLUSION REMOVED IN ERROR	2015-0090244	\$511.85
SUTTON, EVELYN DID NOT OWN 1/1/2012	2012-0055288	\$63.23
SUTTON, EVELYN DID NOT OWN 1/1/2013	2013-0093537	\$58.32
SUTTON, EVELYN DID NOT OWN 1/1/2014	2014-0090871	\$53.49
TWIDDY, HEATHER DWELLING VACANT SINCE 2012	2014-0057128	\$38.34
	54 – CREDIT MEMO (S)	\$9,995.32

Refunds

CAROLINA CREEK INVESTMENTS LLC NEW BERN ANNEXED 6/9/15	2014-0009176	\$4.57
FULLER, ANDREW W JR ANNEXED TO NEW BERN/PRORATE SSD TAX	2014-0020261	\$.93
GRIFFITH TURNBULL PROPERTY LLC ANNEXED TO NEW BERN/PRORATE FIRE	2014-0023051	\$6.46
HUNTER, RUSSELL GLEN JR & MARI ANNEXED INTO CITY OF BRIDGETON	2014-0028231	\$15.36
	4 – REFUND (S)	\$27.32

2014 Tax Collection Settlement

Pursuant to NCGS 105-373, Mr. Antry presented the settlement of the previous year's levy as follows:

**CRAVEN COUNTY, NORTH CAROLINA
YEAR ENDED JUNE 30, 2015**

General Fund Original Levy	\$	42,335,024.91
Fire District Original Levy		<u>1,757,937.28</u>
Total Original Levy	\$	44,092,962.19
Add:		
Afterlists		486,117.25
Additions		33,982.06
Plus Adjustments		<u>-0-</u>
Total	\$	44,613,061.50
Less:		
Write-offs		- 4,634.99
Adjustments		-0-
Releases		<u>- 67,885.32</u>
Net Levy	\$	44,540,541.19
Collected	\$	44,155,889.30
Uncollected as of June 30, 2015	\$	384,651.89

Percentage of 2014 taxes collected ----- 99.14

Net taxable valuation -- \$9,120,944,249

ANNUAL REPORT OF REGISTERED MOTOR VEHICLES

July 27, 2015

**CRAVEN COUNTY, NORTH CAROLINA
YEAR ENDED JUNE 30, 2015**

General Fund Original Levy	\$	12,903.91
Fire District Original Levy		<u>534.70</u>
Total Original Levy	\$	13,438.61
Add:		
Additions		-0-
Plus Adjustments		<u>-0-</u>
Total	\$	13,438.61
Less:		
Write-offs		- 45.46
Adjustments		-0-
Releases		<u>- 3,440.46</u>
Net Levy	\$	9,952.69

Collected	\$	9,521.59
Uncollected as of June 30, 2015	\$	431.10

Percentage of 2014 taxes collected ----- 95.67

Net taxable valuation -- \$2,071,159

**ANNUAL REPORT OF REAL PROPERTY, CERTIFIED VALUATION AND
PERSONAL PROPERTY OTHER THAN REGISTERED MOTOR VEHICLES**

July 27, 2015

**CRAVEN COUNTY, NORTH CAROLINA
YEAR ENDED JUNE 30, 2015**

General Fund Original Levy	\$	42,322,121.00
Fire District Original Levy		<u>1,757,402.58</u>
Total Levy	\$	44,079,523.58

Add:

Afterlists	486,117.25
Plus Adjustments	-0-
Additions	<u>33,982.06</u>

Total	\$	44,599,622.89
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Less:

Write-offs	- 4,589.53
Adjustments	-0-
Releases	<u>- 64,444.86</u>

Net Levy	\$	44,530,588.50
Collected	\$	44,146,367.71
Uncollected as of June 30, 2015	\$	384,220.79

Percentage of 2014 taxes collected ----- 99.14

Net taxable valuation -- \$9,118,873,090

Mr. Antry stated that this year’s percentage of collection is higher as a result of the tax and tag program, in addition to the hard work of the Tax Department staff and County Attorney’s efforts. Commissioner McCabe moved to accept the 2014 tax collection settlement, as presented, seconded by Commissioner Sampson and unanimously carried.

Charge to the Tax Collector

NCGS 105-321(b) requires that after the settlement of the collection of the 2014 taxes, the tax collector is charged with collection of the tax levy for the current year.

Commissioner Sampson moved to charge the tax collector with the collection of the 2015 taxes, seconded by Commissioner McCabe and unanimously carried.

2015 CHARGE TO THE CRAVEN COUNTY TAX COLLECTOR

**STATE OF NORTH CAROLINA
COUNTY OF CRAVEN**

TO THE TAX COLLECTOR OF THE COUNTY OF CRAVEN

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Craven County Tax Collector and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Craven, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayer, for and on account thereof, in accordance with law.

Witness my hand and official seal, this 3rd day of August 2015.

2016 Revaluation Update and Schedule

Mr. Antry and Chief Appraiser, Glenn Jones, reported on the status of the revaluation effort, which will culminate in notices being mailed next February. They presented the following calendar.

**CALENDAR OF EVENTS SURROUNDING CRAVEN COUNTY'S 2016
REVALUATION**

October 19, 2015	Submit to the Board the Schedules of Values, Standards, and Rules.
October 20, 2015	Advertise in <i>The Sun Journal</i> a notice that the schedules, standards, and rules have been submitted as well as the time and place of a public hearing on the proposed schedules, standards and rules.
November 2, 2015	Board holds a public hearing on the proposed schedules of values, standards, and rules.
November 16, 2015	Board adopts the schedules of values, standards, and rules.
November 17, 2015	Publication of first notice that the schedules of values have been adopted.
November 24, 2015	Publication of the second notice that the schedules of values have been adopted.
December 1, 2015	Publication of the third notice that the schedules of values have been adopted.
December 8, 2015	Publication of the fourth notice that the schedules of values have been adopted.
December 17, 2015	Last day for a property owner to appeal the validity of the schedules, standards, and rules to the North Carolina Property Tax Commission.
January 1, 2016	Effective date of the 2016 revaluation.

January 4, 2016	Tax listing period for 2016 begins.
January 5, 2016	Last day to pay 2015 taxes without interest.
January 6, 2016	Taxes for 2015 become delinquent. Two percent interest added.
February 1, 2016	Tax listing period for 2016 ends.
February 25, 2016	Revaluation notices mailed.
March 1, 2016	Informal hearings with property owners begin.
May 3, 2016	Informal hearings with property owners end. Board of equalization and review convenes.
August 16, 2016	Board of equalization and review adjourns.

DEPARTMENTAL MATTERS: EMERGENCY SERVICES – REQUEST FOR MEMORANDUM OF AGREEMENT (MOA) WITH THE CITY OF NEW BERN FOR 911 BACK UP

Craven County Emergency Services Director, Stanley Kite, informed the Board that his office has been working with the New Bern Police Department Communications Division Director to establish a Memorandum of Agreement for Emergency failures of the 911 Centers. He presented the document, which has been reviewed by staff and the County Attorney, and has been presented to the New Bern Board of Alderman for approval. Commissioner Liner moved to approve the Memorandum of Agreement and to authorize the Chairman to execute the document, seconded by Commissioner Mark and unanimously carried.

DEPARTMENTAL MATTERS: PLANNING

FY 13 FMA Elevation Project Contract Award Recommendation

Consulting Planner, Chip Bartlett, reported that a bid opening for the Craven County FY 13 Flood Mitigation Elevation Project was held on July 16th. Twenty five bids were sent out; 19 attended a pre-bid meeting and bids were received by five (5) regional contractors.

Contract awards were recommended as follows:

<u>Unit Address</u>	<u>Contractor</u>	<u>Amount</u>
Unit #1 / 902 Spar Ct.	Paul Woolard Construction	\$113,577
Unit #2 / 3302 Country Club Rd.	IMEC	\$126,100
Unit #3 / 1616 Brice's Creek Rd.	Paul Woolard Construction	\$ 88,245
Unit #4 / 214 Riverside Dr. (Havelock)	IMEC	\$ 85,300
Unit #5 / 127/129 Duck's Way	IMEC	\$109,400

Commissioner Sampson questioned justification for not awarding to the low bidder , J.E. Dillahunt, for unit #2. He questioned that the contractor has a number of units in the covered area that are pending.

Commissioner Mark moved to approve the contract awards as recommended, seconded by Commissioner Jones and unanimously carried.

Subdivision for Approval

Craven County Planning Director, Don Baumgardner, presented the following subdivision for the Board's approval. The Planning Board met on July 27th and recommended the subdivision for approval.

Elizabeth W. Ipock – Final: The property, owned by Elizabeth W. Ipock and surveyed by Gaskins Surveying, PLS, is located within Twp. 8 off of Ipock Lane; parcel ID 8-224-015. The subdivision contains 4 lots on 14.587 acres and is proposed to be served by community water and individual septic systems.

Commissioner Jones moved to approve the subdivision, as recommended, seconded by Commissioner McCabe and unanimously carried.

DEPARTMENTAL MATTERS: FINANCE – BUDGET AMENDMENT

Assistant County Manager of Finance/Administration, Rick Hemphill, presented the following budget amendment for the Board’s approval.

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0401-366-07-00	\$40,750.00	101-0401-400-73-01	\$27,500.00
		101-0401-400-73-02	\$13,250.00
371-0000-399-01-00	\$40,750.00	371-0571-400-97-01	\$40,750.00
TOTAL	\$81,500.00	TOTAL	\$81,500.00

Justification: Provide for continued funding of Video Arraignment project (Juris Link) \$27,500 in 73-01 and for Mobile Software Upgrade (New World) \$13,250 in 73.02. Both of these projects were started in FY 15 but not completed. Both are coming from Capital Reserve. This is to provide the funding necessary to complete the two projects in the FY 16 budget.

Commissioner Mark moved to approve the budget amendment, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

APPOINTMENTS

Havelock Board of Adjustment

Commissioner Liner nominated Reuben Mikul for appointment to the Havelock Board of Adjustment as an extraterritorial alternate. There being no additional nominees, Mr. Mikul was appointed by acclamation.

Juvenile Crime Prevention Council: Jennifer Knight

It was the consensus of the Board to defer this appointment.

Craven Community Child Protection Team: Debra Kenyear

It was the consensus of the Board to defer this appointment.

Adult Care Home Advisory Committee: Kathy Nelson, Jessica James

It was the consensus of the Board that these appointments be deferred.

Emergency Medical Services Advisory Council: David Short

Commissioner Jones nominated David Short for reappointment to the EMS Advisory Council. There being no additional nominees, Mr. Short was appointed by acclamation.

Firemen’s Relief Fund Board of Trustees: Daniel New

Commissioner Jones nominated Daniel New for reappointment to the Firemen’s Relief Fund Board of Trustees. There being no additional nominees, Mr. New was reappointed by acclamation.

Upcoming Appointments

The Board was apprised of the following upcoming appointments to boards and committees.

September

- Clean Sweep
- Adult Care Home Advisory Council
- Emergency Medical Services Advisory Council
- Jury Commission

October

- Community Child Protection Team
- Adult Care Home Advisory County

November

- Firemen's Relief Fund
- Agricultural Advisory Committee

COUNTY ATTORNEY'S REPORT*Initial Offer to Purchase Real Property – 612 Murphy Street (#3-C-07-003)*

County Attorney, Jim Hicks, presented an offer received by Craven County and the Town of Cove City in the amount of \$1,500.00 for the property located at 612 Murphy Street, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$1,328.26. Commissioner Mark moved to adopt the following resolution to accept the offer and advertise for upset bids, seconded by Commissioner Sampson and unanimously carried.

RESOLUTION

THAT WHEREAS, Craven County has received an offer to purchase a parcel of property owned by it identified as 612 Murphy Drive, Cove City NC, Tax Parcel Number 3-C-07-003, and more particularly described in Deed Book 3286 at Page 913 in the Craven County Registry (hereinafter the "Real Property"), a copy of said offer is attached hereto as Exhibit A; and

WHEREAS, the Board of Commissioners is authorized to sell the County's interest in the property pursuant to the provisions of North Carolina General Statute §160A-269.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY:

1. That the Board of Commissioners hereby authorizes the initiation of the upset bid process for the Real Property by advertising notice of the offer to purchase in accordance with the provisions of North Carolina General Statute §160A-269.

2. That the County Manager, Clerk and/or Attorney are authorized to take all actions necessary to accomplish the purposes of this Resolution.

ADOPTED THIS 3rd DAY OF AUGUST, 2015.

Initial Offer to Purchase Real Property – 2973 NC Hwy 43 (#1-052-088)

Mr. Hicks presented an offer in the amount of \$2,500.00 for the property located at 2973 NC Hwy 43, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$3,167.15 and the current tax value is \$41,430.00. Commissioner Mark moved to adopt the following resolution to accept the offer and advertise for upset bids, seconded by Commissioner Tyson and unanimously carried.

RESOLUTION

THAT WHEREAS, Craven County has received an offer to purchase a parcel of property owned by it identified as 2973 NC 43 Hwy, New Bern NC, Tax Parcel Number 1-052-088, and more particularly described in Deed Book 3335 at Page 298 in the Craven County Registry (hereinafter the "Real Property"), a copy of said offer is attached hereto as Exhibit A; and

WHEREAS, the Board of Commissioners is authorized to sell the County's interest in the property pursuant to the provisions of North Carolina General Statute §160A-269.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY:

1. That the Board of Commissioners hereby authorizes the initiation of the upset bid process for the Real Property by advertising notice of the offer to purchase in accordance with the provisions of North Carolina General Statute §160A-269.

2. That the County Manager, Clerk and/or Attorney are authorized to take all actions necessary to accomplish the purposes of this Resolution.

ADOPTED THIS 3rd DAY OF AUGUST, 2015.

Initial Offer to Purchase Real Property – 735 W NC Hwy 55 (#8-218-066)

Mr. Hicks presented an offer in the amount of \$4,000.00 for the property located at 735 W NC Hwy 55, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$3,529.80 and the current tax value is \$23,850.00. Commissioner Mark moved to adopt the following resolution to accept the offer and advertise for upset bids, seconded by Commissioner Sampson and unanimously carried.

RESOLUTION

THAT WHEREAS, Craven County has received an offer to purchase a parcel of property owned by it identified as 735 W NC 55 Hwy, New Bern NC, Tax Parcel Number 8-218-066, and more particularly described in Deed Book 3362 at Page 452 in the Craven County Registry (hereinafter the "Real Property"), a copy of said offer is attached hereto as Exhibit A; and

WHEREAS, the Board of Commissioners is authorized to sell the County's interest in the property pursuant to the provisions of North Carolina General Statute §160A-269.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY:

1. That the Board of Commissioners hereby authorizes the initiation of the upset bid process for the Real Property by advertising notice of the offer to purchase in accordance with the provisions of North Carolina General Statute §160A-269.

2. That the County Manager, Clerk and/or Attorney are authorized to take all actions necessary to accomplish the purposes of this Resolution.

ADOPTED THIS 3rd DAY OF AUGUST, 2015.

Transfer of 1306 Kinston Street (#8-014-321)

The County acquired ownership of 1306 Kinston Street, New Bern through a Hazard Mitigation Grant Program ("HMGP"). The County used the HMGP funds to purchase the property from Jimmy and Janie Dillahunt on April 27, 2015 for \$175,697.00.

Prior to the County obtaining ownership of the property, the County and the City of New Bern entered into an informal agreement, whereby the County agreed to apply for HMGP funds to purchase the property with the understanding that it would subsequently be conveyed to the City, and the City would thereafter maintain the property in compliance with Federal regulations applicable under the HMGP.

The Federal Emergency Management Agency (“FEMA”) approved the County’s proposed transfer of the subject parcel to the City, and the City also adopted a resolution agreeing to accept the property, and to be bound by the applicable deed restrictions. The Federal regulations pursuant to which the County initially obtained title to the subject parcel require the County to retain a conservation easement over the subject parcel for the purpose of requiring that the City use the property for purposes consistent with applicable Federal regulations (e.g. parks, wetland management, nature reserve and buffer zone).

Commissioner Mark moved to adopt the following resolution of conveyance, seconded by Commissioner Sampson and unanimously carried.

RESOLUTION

1306 Kinston Street (#8-014-321) **Conveyance of Interests to City of New Bern**

THAT WHEREAS, Craven County (the “County”) acquired title to certain property more commonly referred to as 1306 Kinston Street, New Bern, North Carolina, and further identified as Tax Parcel Number 8-014-321 (the “Real Property”), through a Hazard Mitigation Grant Program (“HMGP”), which is a Federal grant program that provides funds to counties for the purpose of purchasing parcels from individuals that have suffered repetitive loss due to flooding; and

WHEREAS, prior to the County obtaining ownership of the Real Property, the County and the City of New Bern (the “City”) entered into an informal agreement, whereby the County agreed to apply for HMGP funds to purchase the Real Property with the understanding that it would subsequently be conveyed to the City, and the City would thereafter maintain the property in compliance with the current deed restrictions and Federal regulations applicable under the HMGP; and

WHEREAS, the Federal Emergency Management Agency (“FEMA”) has approved the County’s proposed transfer of the Real Property to the City, and the City has also adopted a resolution agreeing to accept the Real Property, and to be bound by the applicable deed restrictions and conservations easements referenced therein. The Federal regulations pursuant to which the County initially obtained title to the Real Property require the County to retain a conservation easement over the Real Property for the purpose of requiring that the City use the property for purposes consistent with applicable Federal regulations (e.g. parks, wetland management, nature reserve and buffer zone); and

WHEREAS, the Board of Commissioners is authorized to convey the County’s interest in the Real Property to the City, “upon such terms and conditions as it deems wise, with or without consideration”, pursuant to North Carolina General Statute §160A-274; and

WHEREAS, the Board of Commissioners deems it advisable and in the best interest of the County to convey its interest in the Real Property to the City by quitclaim deed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY:

Section 1. That the Real Property be conveyed to the City, by quitclaim deed and subject to the deed restrictions and conservation easement referenced therein, without cash consideration.

Section 2. That the Chairman, County Manager and/or Clerk be and they are hereby authorized and directed to execute any and all documents necessary to accomplish the purposes of this Resolution.

ADOPTED THIS 3rd DAY OF AUGUST, 2015.

COUNTY MANAGER’S REPORT

County Manager, Jack Veit, suggested August 17 for a tour of the animal shelter after a recess from the regular meeting, to be followed by a reconvened session at the airport.

Mr. Veit commented on the NACo Conference and thanked the Board for allowing him to attend. He reported that seeing other counties around the country and how they addressed a variety of issues was of great value to him.

He reported that CGI has a free video that can be hosted on the website. He also stated that Pictometry has new options, including disaster fly-overs and Facility Dude has new modules, including an energy module.

COMMISSIONERS' REPORTS

Commissioner Liner thanked Commissioner McCabe for his birthday invitation. He announced that 29 people were in attendance at his first town hall meeting on July 14. Schools and the water project through Carolina Pines were the main concerns presented by attendees. He reported on his attendance at the ABC Board anniversary celebration. He announced the JLUS meeting coming up on August 6.

Commissioner McCabe reported on his attendance at the NACo Conference where Commissioner Hokama from Hawaii was the outgoing President. He extended congratulations to Sally Clark from Colorado who is the new President and Tracey Johnson, Washington County, and Ray Jeffers, Person County, who were elected as North Carolina NACo representatives. He commented on his attendance at a program with Deb Fox, storyteller at the Havelock Library and announced a ribbon cutting ceremony scheduled for August 31 for the library's new hours. He invited all Commissioners and staff to the Firemen's Association meeting and dinner being held on August 5 at 7:00 p.m. at the Ferry Road Fire Department.

Commissioner Jones reported that he has returned the \$231 of the 2% COLA and commented that it is a shame that a good budget was overshadowed by a 2% increase for Commissioners.

Commissioner Mark stated that he voted against the raise but has not returned the \$231.

Commissioner Sampson commented that he is looking for gas prices to come down further and is proud of the volunteers and appreciative of the staff.

Commissioner Dacey thanked citizens for allowing him to attend the NACo Conference and reported that he spent time on Workforce Development issues and has met with Timothy Downs, Economic Development Director, and will meet with Commissioner Sampson. He stated that an ACT meeting will be held where they will be negotiating a contract involving the hospital.

Chairman Tyson spoke in regards to the Kathy Richey issue, stating that a resolution has not yet been found for these types of issues and there is a need to continue working on it. Meanwhile, the public should be aware. He commented on the Tuscarora Indian homecoming event he attended and stated that he returned his \$231 COLA.

At 10:56 p.m. Commissioner Mark moved to adjourn, seconded by Commissioner Liner and unanimously carried.

Chairman Steve Tyson
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board