

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, APRIL 20, 2015
8:30 A.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

1. CONSENT AGENDA
 - A. Minutes of April 6, 2015
 - B. Tax Releases
2. DENTAL PRESENTATION: Dr. Elizabeth Swicegood, Dentist and Scott Harrelson, Health Director
3. JUVENILE CRIME PREVENTION COUNCIL (JCPC) FUNDING ALLOCATIONS: Jennifer Knight, Chair
4. REQUEST BY DEPARTMENT OF TRANSPORTATION TO RELOCATE GRAVES: Kaye Baggett, Right-of-Way Agent
5. VANCEBORO VOLUNTEER FIRE DEPARTMENT REQUEST TO PURCHASE BRUSH TRUCK: Perry Morris, President
6. RESOLUTION OF SUPPORT FOR AN ALTERNATIVE GOVERNANCE STRUCTURE FOR THE AREA AUTHORITY SERVING CRAVEN COUNTY
7. "LESS MEANS MORE" PRESENTATION: Linda Staunch, Chair

DEPARTMENTAL MATTERS

8. CARTS – REQUEST TO APPROVE UPDATED SAFETY AND SECURITY PROGRAM PLAN: Gene Hodges, Interim CARTS Director; Kelly Walker, Transportation Coordinator; Phyllis Toler, CARTS Advisor
9. HEALTH – BUDGET AMENDMENTS: Jennifer Blackmon, Human Services Deputy Director

10. JAIL – MEDICAL BUDGET AMENDMENT: Captain Lee Thomas, Jail Administration
11. SOLID WASTE – MOBILE ELECTRONICS RECYCLING PROGRAM: Rusty Cotton, Solid Waste Director
12. PLANNING: Don Baumgardner, Planning Director
 - A. Request to Set Public Hearing for the Adoption of the Pamlico Sound Regional Hazard Mitigation Plan
 - B. Request to Adopt the Flood Mitigation Assistance Project Budget Amendment and Ordinance
 - C. Consideration of Ordinance changes proposed at the regular session of April 6.
13. ADMINISTRATION
 - A. Request for Appointment of Deputy Clerk
 - B. Review of Bids for Animal Shelter Expansion: Gene Hodges, Assistant County Manager, Facilities/Operations
14. EMERGENCY SERVICES
 - A. Budget Amendment – Fire Department Insurance: Rick Hemphill, Assistant County Manager, Finance/Administration
 - B. Request to Set Public Hearing to Amend Ambulance Ordinance: Jack Veit, County Manager
15. NOISE ORDINANCE DISCUSSION: Jim Hicks, County Attorney and Jack Veit, County Manager
16. APPOINTMENTS
17. COUNTY ATTORNEY'S REPORT: Jim Hicks
18. COUNTY MANAGER'S REPORT: Jack Veit
19. COMMISSIONERS' REPORTS

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY, APRIL 20, 2015. THE MEETING CONVENED AT 8:30 A.M.

MEMBERS PRESENT:

- Chairman Steve Tyson
- Vice Chairman Scott C. Dacey
- Commissioner Jason R. Jones
- Commissioner George S. Liner
- Commissioner Thomas F. Mark
- Commissioner Theron L. McCabe
- Commissioner Johnnie Sampson, Jr.

STAFF PRESENT:

- Jack B. Veit III, County Manager
- Gene Hodges, Assistant County Manager – Facilities/Operations
- Rick Hemphill, Assistant County Manager – Finance/Administration
- Amber Parker, Human Resources Director
- Gwendolyn M. Bryan, Clerk to the Board
- Aaron Arnette, County Attorney Associate

Following an invocation by Commissioner Jones and the Pledge of Allegiance, Commissioner McCabe moved to approve the agenda, as presented, seconded by Commissioner Sampson and unanimously carried.

CONSENT AGENDA

Minutes of April 6, 2015

Commissioner Sampson moved to approve the minutes of April 6, 2015 regular session, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Tax Releases

Craven County Tax Administrator, Ronnie Antry, submitted the following routine tax releases for the Board's approval. Commissioner Sampson moved for their approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
BIBB, JOHN SALE III & VIAL, BA RELEASED TO PAMLICO COUNTY	2015-0090013	\$460.09
BILLINGS, JAMES LEROY VALUE CORRECTION PER BILL OF SALE	2015-0090014	\$510.05
CLARY, STEPHEN PAUL SITUS NOT IN CRAVEN COUNTY	2014-0010883	\$44.20
CLOS, RALPH J & MARY C DID NOT OWN 1/1/2014	2014-0011030	\$7.27
DOWDEY, KENNETH WILLIAM & EMIL MILITARY HIS NAME ONLY	2015-0090046	\$754.10
EVANS, DAVID E & MCCULLEN, REN VALUE CORRECTION PER BILL OF SALE	2015-0090049	\$464.68

FROCK, CHARLES THOMAS & NANCY VALUE CORRECTION PER BILL OF SALE	2015-0090052	\$11.68
GODETTE, SCOTTIE NOT IN BUSINESS 1/1/2014	2014-0091381	\$110.32
HEDGES, JEFFREY DANIEL BOAT MOVED TO GASTON COUNTY IN 2013	2014-0092294	\$53.72
HELBICH, DONALD & DIANNA VALUE CORRECTION PER BILL OF SALE	2015-0090071	\$795.48
JONES, JEFFREY & AUDREY DID NOT OWN 1/1/2014	2014-0091651	\$43.27
JONES, JEFFREY & AUDREY DID NOT OWN 1/1/2013	2013-0092504	\$42.54
JONES, SYLVIA BERNICE M CLOWHOR DWELLING VACANT SINCE 2010	2014-0030528	\$38.54
NESBITT, TASHA LEE CORRECTED DISCOVERED PROPERTY	2005-0038855	\$121.07
NESBITT, TASHA LEE CORRECTED DISCOVERED PROPERTY	2006-0039503	\$110.22
NESBITT, TASHA LEE CORRECTED DISCOVERED PROPERTY	2007-0040764	\$109.30
NESBITT, TASHA LEE CORRECTED DISCOVERED PROPERTY	2010-0037896	\$109.24
NESBITT, TASHA LEE CORRECTED DISCOVERED PROPERTY	2011-0042205	\$99.39
NESBITT, TASHA LEE CORRECTED DISCOVERED PROPERTY	2012-0042107	\$88.31
NESBITT, TASHA LEE CORRECTED DISCOVERED PROPERTY	2013-0092970	\$81.04
NESBITT, TASHA LEE CORRECTED DISCOVERED PROPERTY	2014-0041406	\$71.04
NESBITT, TASHA LEE CORRECTED DISCOVERED PROPERTY	2010-0090271	\$776.59
PHILLIPS, ERNEST NOT IN BUSINESS 1/1/2010	2010-0040848	\$134.95
SMITH, JOHNNIE & WILLIAM FORECLOSURE – LIEN EXTINGUISHED	2010-0047602	\$31.14
SMITH, JOHNNIE & WILLIAM FORECLOSURE – LIEN EXTINGUISHED	2011-0052935	\$55.28
SMITH, JOHNNIE & WILLIAM FORECLOSURE – LIEN EXTINGUISHED	2012-0052891	\$51.73
SMITH, JOHNNIE & WILLIAM FORECLOSURE – LIEN EXTINGUISHED	2013-0050730	\$42.51

SMITH, JOHNNIE & WILLIAM FORECLOSURE – LIEN EXTINGUISHED	2014-0051894	\$39.03
STEVENS, ROBINSON JR RELEASED TO CARTERET COUNTY	2015-0090133	\$559.85
29 – CREDIT MEMO (S)		\$5,816.63

DENTAL PRESENTATION

The Board requested a presentation on the Health Department’s dental program. Health Director, Scott Harrelson, and Dentist for the Department, Dr. Elizabeth Swicegood, made a Power Point presentation outlining the dental program, including the target population and program operations. The current dental unit was initially funded in 1998 by the Kate B. Reynolds Charitable Trust, Jones County Smart Start, Pamlico Partnership for Children, in addition to local contributions, and it serves children 1-18 years old at 27 school sites in Craven, Jones and Pamlico Counties.

The need for the program was recognized as a result of the limited number of providers who accept Medicaid/NC Health Choice, or payment on a sliding scale. The proposed budget of \$418,300 does not include County or State funds. The program has been profitable each year, and a portion of the profits are set aside in a dental fund balance for repairs.

JUVENILE CRIME PREVENTION COUNCIL (JCPC) FUNDING ALLOCATIONS

Jennifer Knight, Chair, presented the following recommendations of the Council for funding allocations.

NEEDED PROGRAMS	PROGRAM	CURRENT FUNDING	REQUEST 15-16	RECOMMENDATION
Community Day – Structured Day Reporting	Area Day Reporting Center	\$130,888.00	\$121,084.00	\$121,084.00
Community Service/ Restitution	Juvenile Restitution Program	\$ 62,918.00	\$ 62,918.00	\$ 62,918.00
Teen Court Services	Teen Court	\$ 59,564.00	\$ 69,572.00	\$ 68,168.00
JCPC Administrative Funds		\$ 2,449.00	\$ 1,200.00	\$ 2,400.00
TOTALS		\$255,819.00	\$254,774.00	\$254,570.00

She explained that a decrease in the Area Day Reporting Center request is due to some staffing changes and shifts to enhance efficiencies. She stated that Teen Court saw decreases from other sources. The level of state funding to be received is not yet known. Commissioner Sampson moved to approve the recommended allocations, as presented, seconded by Commissioner McCabe and unanimously carried.

REQUEST BY DEPARTMENT OF TRANSPORTATION (D.O.T.) TO RELOCATE GRAVES

Kaye Baggett, Right-of-Way Agent, Department of Transportation, presented a request for the relocation of three graves currently located in a farm field in Jones County in conjunction with the Highway 17 bypass project in Jones and Onslow Counties. Greenleaf Memorial Cemetery in Craven County has been chosen as the place the remains will be re-interred. Because the new location is in Craven County, NCDOT sought a resolution from the Craven County Board of Commissioners allowing NCDOT to reinter the graves. She stated that D.O.T. will be responsible for the expense of re-interment. Commissioner Dacey moved to adopt the following resolution, as presented, seconded by Commissioner Mark and unanimously carried.

**RESOLUTION AUTHORIZING THE NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION TO RELOCATE GRAVES FROM THE COLLINS FAMILY
CEMETERY IN JONES COUNTY**

WHEREAS, a private cemetery, known as the Collins Family Cemetery, is located adjacent to the US 17 Bypass project; and

WHEREAS, three grave sites within the cemetery are located within the proposed right-of-way of the US 17 Bypass; and

WHEREAS, North Carolina General Statute §65-106(a)(1) allows for the disinterment, removal, and re-interment of graves by any agency of the State of North Carolina after certifying to the Board of County Commissioners that such removal is reasonably necessary to perform the agency's governmental functions and the duties delegated to it by law; and

WHEREAS, the North Carolina Department of Transportation has concluded that the disinterment of three graves from the Collins Family Cemetery is necessary to allow the US 17 Bypass Project to move forward; and

WHEREAS, North Carolina Department of Transportation has notified all of the next of kin of the disinterment, removal, and re-interment of graves from the cemetery, as required by North Carolina General Statute §65-106(b), and that all next of kin have consented to the disinterment, removal, and re-interment of the graves; and

WHEREAS, North Carolina General Statute §65-106(g) states that all disinterment, removal, and re-interment under §65-106 shall be made under the supervision and direction of the Board of County Commissioners.

NOW, THEREFORE BE IT RESOLVED, that the North Carolina Department of Transportation is hereby authorized to re-inter three graves from the Collins Family Cemetery at Greenleaf Memorial Park in Craven County, as necessary to facilitate US 17 Bypass project subject to all statutory and administrative requirements.

Adopted this 20th day of April, 2015

CRAVEN COUNTY
BOARD OF COMMISSIONERS

**VANCEBORO VOUNTEER FIRE DEPARTMENT
REQUEST TO PURCHASE BRUSH TRUCK**

Perry Morris, Vanceboro Volunteer Fire Department President, presented details of the Department's plans to purchase a new brush truck. The department has received a \$10,000 donation from Weyerhaeuser earmarked for the skid tank on the truck, and, with other savings, will pay for the vehicle with no financing. The cost of the 2016 F-350 Four by Four Truck, with a 200 gallon skid tank is \$53,902. Mr. Morris assured the Board that the remaining fund balance after the purchase will be adequate. The Board received the information without objection.

**RESOLUTION OF SUPPORT FOR AN ALTERNATIVE GOVERNANCE STRUCTURE
FOR THE AREA AUTHORITY SERVING CRAVEN COUNTY**

On March 16, Dave Peterson of East Carolina Behavioral Health, presented a proposal for the governance structure for the area authority, and requested the Board's endorsement by adoption of the resolution, which follows. At that time action was deferred.

**Resolution of Support for an Alternative Governance Structure for the Area Authority
serving Craven County**

WHEREAS, in accordance with N. C. General Statute § 122C – 115 (c1), the Area Board of CoastalCare, an Area Authority serving Brunswick, Carteret, New Hanover, Onslow and Pender Counties and the Area Board of East Carolina Behavioral Health, an Area Authority serving

Beaufort, Bertie, Camden, Chowan, Craven, Currituck, Dare, Gates, Hertford, Hyde, Jones, Martin, Northampton, Pamlico, Pasquotank, Perquimans, Pitt, Tyrrell, and Washington Counties, have entered into an agreement to consolidate their agencies into a twenty-four county Area Authority serving all previously names counties; and

WHEREAS, the Secretary of the N. C. Department of Health and Human Services has approved this consolidation, as required by law; and

WHEREAS, N. C. General Statute § 122C – 118.1, which specifies the composition of an Area Authority Board, permits an alternative Area Board structure to be implemented 1) if the total population of the Area Authority catchment area exceeds 1,250,000 and 2) if the counties which comprise the Area Authority agree by resolution to an alternative structure; and

WHEREAS, the total population of the new Area Authority created by the consolidation of CoastalCare and East Carolina Behavioral Health is 1,260,778; and

WHEREAS, it is in the best interest of the residents of the twenty-four counties to approve an alternative governance structure for the consolidated Area Authority;

NOW, THEREFORE, BE IT RESOLVED, that we, the Craven County Board of Commissioners, does hereby approve the structure of the Area Board and the Regional Advisory Boards of the consolidated Area Authority, as outlined below.

To provide a local presence in the counties served and to assure that each county has input into the services received by its residents, the twenty-four county catchment area will have three regions. The regions have been designed to equalize, to the extent possible, the number of counties, population in the region, and overall square mileage of the regions. The three regions and the counties served are:

Northern Region: Bertie, Camden, Chowan, Currituck, Gates, Hertford, Martin, Northampton, Pasquotank and Perquimans Counties.

Central Region: Beaufort, Craven, Dare, Hyde, Pamlico, Pitt, Tyrell and Washington Counties.

Southern Region: Brunswick, Carteret, Jones, New Hanover, Onslow and Pender Counties.

The counties in each region will appoint two members to the Regional Advisory Board: one county commissioner or designee and another individual who meets the requirements outlined in N. C. G. S. § 122C – 118.1 (b). In addition, the Regional Advisory Board will include the Chair or designee of the regional Consumer and Family Advisory Committee. County Commissioner members of the Regional Advisory Boards may serve for as long as they are a commissioner. Other members of the Regional Advisory Board may serve for up to three, three year consecutive terms.

The primary functions of the Regional Advisory Board will be to advise the Area Authority Chief Executive Officer on the evaluation and hiring of a Regional Director; recommending priorities for expenditure of state and county funds for development of the annual budget; determining local priorities for inclusion in the overall strategic plan; identifying community needs and concerns; monitoring resolution of issues; and monitoring performance at the local level, including access to care, expenditure of service funds, number of consumers served, services delivered, provider network size and composition, outcomes, and consumer satisfaction.

Each Regional Advisory Board will establish its own bylaws based on local needs, but in compliance with standardized requirements established by the Governing Board for quorums, frequency of meetings, elections of officers, duties of members, committees and committee appointments, and attendance standards. Such bylaws are subject to the approval of the Governing Board.

Each Regional Advisory Board will select four (4) members to serve as the Area Authority Governing Board: one county commissioner, the Consumer and Family Advisory Committee chair or designee, and two other members. In addition, the chair or designee of the Area

Authority Network Council shall serve on the Governing Board as a non-voting member. The county commissioner members of the Governing Board shall serve one three year term without consecutive reappointment, so that commissioner representation on the Governing Board will rotate among the counties in each region. The other members of the Governing Board may serve three, three year terms.

The Governing Board's primary responsibilities will include determining policy; strategic planning, including consideration of local priorities as determined by the Regional Advisory Boards; budgets; hiring and evaluations of the Chief Executive Officer; monitoring of deliverables, including overall performance and financial management; government affairs and advocacy; reporting to constituent counties; responding to concerns and feedback from the Regional Advisory Boards; reviewing, revising and approving the Regional Advisory Board bylaws; and all other responsibilities outlined in N. C. law for Area Authority Boards. The Governing Board will develop and adopt bylaws to address its activities in accordance with law.

ADOPTED this 20th day of April, 2015.

Commissioner Mark moved to adopt the resolution, as requested, seconded by Commissioner McCabe and unanimously carried.

“LESS MEANS MORE” PRESENTATION

Linda Stauch, Chair of Craven County’s water conservation initiative, updated the Board on this year’s Earth Day activities and, along with volunteer, Tim McClear, recognized Craven Pamlico Animal Services Center for its creative use of rainwater. Approximately 2,100 gallons per inch of collected rainwater are used to flush waste areas in the kennel, replacing use of potable water to the extent of 200,000 gallons per year. The rainwater harvesting system has been in use for five years.

Commissioner Dacey inquired if there are any grants available from non-profits who are interested in this arena so information can be posted on the website.

Commissioner Jones suggested contacting Soil and Water Conservation for resources.

DEPARTMENTAL MATTERS: CARTS – REQUEST TO APPROVE UPDATED SAFETY AND SECURITY PLAN

Kelly Walker, CARTS Transportation Coordinator, presented the Safety and Security Program Plan (SSPP), which is required to be updated as changes occur, and an annual review is required to assure all information is current. The annual review and updates must be adopted by the Board. She advised the Board that the plan revision has been approved by the North Carolina Department of Transportation/Public Transportation Division (NCDOT/PTD) as meeting all SSPP requirements.

Commissioner Sampson moved to approve the CARTS Safety and Security Plan, as revised April 2015, seconded by Commissioner McCabe and unanimously carried.

DEPARTMENTAL MATTERS: HEALTH – BUDGET AMENDMENTS

Jennifer Blackmon, Human Services Deputy Director, presented the following budget amendments for the Board’s approval. Commissioner McCabe moved for their approval, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Health/BCCCP

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-6602-349-54-00 Cancer Control – State	\$12,750.00	101-6602-440-40-00 Contract Services	\$12,750.00
TOTAL	\$12,750.00	TOTAL	\$12,750.00

Justification: Additional funds awarded by the State to increase the number of Federal BCCCP screenings from 84 to 134. Funds must be spent by 5/31/15.

Health/Communicable Disease

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-6302-353-19-00 Hepatitis – 3 rd party	\$ 3,000.00	101-6302-440-32-05 Prescription Drugs	\$18,000.00
101-6302-370-09-00 Title XIX – Medicaid	\$15,000.00		
TOTAL	\$18,000.00	TOTAL	\$18,000.00

Justification: Due to state immunization guideline changes, the department had to purchase more private vaccines. In the past, Medicaid patients were eligible for state supplied immunizations. Now, the only patients that can receive state supplied vaccines are the uninsured. Need to purchase enough vaccines to last through the end of the fiscal year. Vaccines include: Hep A, Hep B, Twinrix, MMR, Tdap/Perussis, Varicella, etc. As of 4/7/15, the department budgeted \$12,000 in revenues for Hepatitis and have received \$13,500. The department budgeted \$20,000 in Medicaid revenues and have received \$30,000.

DEPARTMENTAL MATTERS: JAIL – MEDICAL BUDGET AMENDMENT

Captain Lee Thomas, Jail Administration, presented the following budget amendment to cover the cost of inmate medical expenses through the end of the current fiscal year. In the past year Craven County Jail has housed an inmate with a life threatening illness, who is charged with a felony offense and treatment for his illness has cost \$125,000 with additional future high cost expectations.

Jail 2008

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00 Fund Balance/Appropriation	\$300,000.00	101-2008-410-32-08 Supplies/Medical	\$300,000.00
TOTAL	\$300,000.00	TOTAL	\$300,000.00

Justification: The budget amendment will cover the cost of inmate medical expenses through the end of the current fiscal year. In the past year Craven County Jail has housed an inmate with a life threatening illness. The inmate is charged with a felony offense and his bond is set at \$500,000. So far treatment for his illness has cost \$125,000 with additional future high cost expectations. This budget amendment will fund this line item through FY end and provide for regular contract payments to Southern Health Partners as well as future expenses related to housing this specific inmate.

There was discussion concerning the eligibility for Medicaid. Commissioner Dacey stated that inmates are prohibited from Medicaid coverage because the State declined the Medicaid expansion program. Captain Thomas stated that in this case, there was a pre-qualifying condition that was not met.

Captain Thomas explained that transporting inmates to the State for safekeeping has become prohibitive, as new legislation required that the County pay twice the Medicaid costs or 70% of retail, whereas safekeeping has a contract rate. The effect is that the State is using fees as a disincentive.

Commissioner Jones inquired if CarolinaEast would help, stated that he would like to have more collaboration between the Sheriff’s Department and the hospital, which is a County-owned facility.

Commissioner Sampson moved to approve the budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

DEPARTMENTAL MATTERS: SOLID WASTE – MOBILE ELECTRONICS RECYCLING PROGRAM

As a result of Commissioners’ inquiry about expansion of the Electronics Recycling Program in Craven County, County personnel discussed a Mobile Electronics Recycling Site using enclosed 8.5 x 20 foot trailers to rotate between the permanent electronics recycling site and other existing convenience centers. These trailers would be on site at a convenience center for a month at a time, and with all electronics collected during the month transferred to Monette’s Convenience Center for sorting and stacking on pallets. Advertising for this program would be included to let County residents know the locations of the mobile program each month.

Solid Waste Director, Rusty Cotton, recommended using two trailers, and stated that the department has funds to purchase them this budget year. A one-time cost, including two trailers at \$5,600 each is \$11,200, plus pallet jacks at \$400 each, and advertisement for trailers, for a total of \$14,640 for trailers with lettering or \$17,280 for trailers with wrap advertising. He stated that the department has adequate towing vehicles and may be able to do without additional manpower by using outlying convenience center staff.

Commissioner Jones moved to proceed with the project using lettering instead of wrap advertising for a total cost of \$14,640, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

DEPARTMENTAL MATTERS: PLANNING

Request to Set Public Hearing for the Adoption of the Pamlico Sound Regional Hazard Mitigation Plan

The Craven County Planning Department requested that the Board set a public hearing on May 4, 2015 at 7:00 p.m. to hear public comments regarding the County’s completed update of its Hazard Mitigation Plan. The official name of the plan is the Pamlico Sound Regional Hazard Mitigation Plan. The plan has been approved by the Federal Emergency Management Agency (FEMA). This plan is required to be updated in order to receive disaster assistance as a result of any declared storm event. Commissioner Mark moved to set a public hearing for May 4, 2015 at 7:00 p.m., as requested, seconded by Commissioner Liner and unanimously carried.

Request to Adopt the Flood Mitigation Assistance Project Budget Amendment and Ordinance

In order to move forward with the Flood Mitigation Assistance Project, Planning Director, Don Baumgardner, requested that the Board of Commissioners adopt the following budget amendment and budget ordinance for the Flood Mitigation Assistance Project. This project is proposed to elevate eleven repetitively damaged residential structures and is 100% FEMA funding with no County funds being required.

Commissioner Sampson moved to adopt the following budget amendment and budget ordinance, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Planning

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
285-0000-348-89-01 NCDEM State Grant	\$1,853,360.00	285-4032-430-76-38 Elevation	\$1,853,360.00
TOTAL	\$1,853,360.00	TOTAL	\$1,853,360.00

Justification: Budget amendment needed to accept and expend grant funds awarded for Flood Mitigation Assistance (FMA) PJ-04-2013-006. Project is proposed to elevate eleven residential structures.

**Flood Mitigation Assistance
FMA-PJ-04-NC-2013-006
Fund 285**

This ordinance is hereby approved in the following amount for expenditure of the Flood Mitigation Assistance (FMA) PJ-04-NC-2013-006.

Expenditures:

Elevation	\$	1,853,360.00
TOTAL	\$	1,853,360.00

The following revenue is hereby estimated for the Flood Mitigation Assistance (FMA) PJ-04-NC-2013-006.

Revenues:

NCDPS/Emergency Management Grant	\$	1,853,360.00
TOTAL	\$	1,853,360.00

This ordinance is hereby approved this 20th day of April, 2015.

Consideration of Ordinance Changes Proposed at the Regular Session of April 6

At the April 6 meeting of the Board, a public hearing was held to receive comment from the public concerning proposed changes to the Craven County Code of Ordinances affecting:

- Appendix D (Cherry Point Marine Corps Air Station)
- Appendix F (Coastal Carolina Regional Airport)
- Chapter 30 (Signs)

Action on the amendments was deferred.

Commissioner Mark moved to approve the changes to the Craven County Code of Ordinances, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

DEPARTMENTAL MATTERS: ADMINISTRATION

Request for Appointment of Deputy Clerk

The Board was requested to appoint Assistant County Manager, Gene Hodges, as Deputy Clerk. Commissioner Sampson moved to appoint Assistant County Manager, Gene Hodges, as Deputy Clerk, seconded by Commissioner McCabe and unanimously carried.

Review of Bids for Animal Shelter Expansion

Mr. Hodges advised the Board that Craven County issued a request for bids for the expansion of the Animal Shelter on March 18, 2015. A mandatory pre-bid meeting was held on April 1, 2015 for any firms that were interested in bidding on this project. There were seven interested firms that attended that meeting. The bid closing date was April 9, 2015 and three firms submitted bids, as follows:

	Bid Item 1 New Addition and Renovations to Triage Area	Bid Item 2 Renovation to Existing Reception and Intake Area	Bid Item 3 HVAC Installation in Existing Kennels	Total All Items
Contractor				
Quadrant Construction, Inc.	\$1,163,000	\$71,300	\$71,600	\$1,305,900
L.A. Downey & son	\$1,090,677	\$56,400	\$75,271	\$1,222,348
Danco Builders, Inc.	\$ 927,000	\$89,000	\$88,765	\$1,104,765

The lowest bidder was Danco Builders, Inc. with a bid of \$1,104,765. The budget for this project is \$500,000. It is the recommendation from staff that all bids be rejected, the size of the project be reduced and new bids solicited. Commissioner Sampson moved to reject all bids, reduce the size of the project and solicit new bids, seconded by Commissioner McCabe and unanimously carried.

Mr. Hodges stated that the proposed reduction of the project scope would decrease the added space by a half.

Commissioner Dacey suggested dividing the bid to include an alternate for the original scope.

DEPARTMENTAL MATTERS: EMERGENCY SERVICES

Budget Amendment – Fire Department Insurance

Rick Hemphill, Assistant County Manager, Finance/Administration, presented the following budget amendment for the Board’s approval.

Fire Department – Multiple

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
241-0000-399-00-00 Vanceboro	\$14.00	241-2900-410-46-00 General Insurance	\$14.00
242-0000-399-00-00 Tri-Community	\$14.00	242-2900-410-46-00 General Insurance	\$14.00
243-0000-399-00-00 Little Swift Creek	\$14.00	243-2900-410-46-00 General Insurance	\$14.00
247-0000-399-00-00 #7 Township	\$14.00	247-2900-410-46-00 General Insurance	\$14.00
248-0000-399-00-00 West New Bern	\$14.00	248-2900-410-46-00 General Insurance	\$14.00
TOTAL	\$70.00	TOTAL	\$70.00

Justification: To cover shortage of Fire Department’s General Insurance line item for VFIS invoice dated 3/26/15 in the amount of \$18,744.00

Commissioner McCabe moved for approval of the foregoing budget amendment, seconded by Commissioner Mark and unanimously carried in a roll call vote.

Commissioner Jones inquired why a \$70 budget amendment was not on the consent agenda. County Manager, Jack Veit, stated that there is no discretion in Rules of Procedure to include budget amendments on the consent agenda and it was not itemized among allowable items.

Request to Set Public Hearing to Amend Ambulance Ordinance

During the 2014-2015 Budget appropriation process, the Craven County Board of Commissioners added a new franchise fee of \$2,000 per year for non-emergency transportation providers, which necessitates amendment of the current Craven County Ambulance Ordinance to reflect the addition of the new franchise fee. County staff requested that a public hearing be set for 7:00 p.m. on May 4, 2015 to receive public comment. Commissioner McCabe moved to set a public hearing for May 4, 2015 at 7:00 p.m., as requested, seconded by Commissioner Liner and unanimously carried.

NOISE ORDINANCE DISCUSSION

As a result of a review of the current Noise Ordinance by a subcommittee designated by the Chairman, a draft reflecting some suggested changes was presented.

County Attorney, Jim Hicks, explained to the Board that the Sheriff needs a violation to be a criminal offense versus a civil offense to effectively enforce the ordinance. He also stated that the barking dog noise provision has been removed from the ordinance.

Commissioner Jones commented that the ordinance will affect the whole County in the absence of zoning.

Commissioner Liner suggested that staff, in the future, review locations for commercial dog operation, either through this ordinance or a planning ordinance.

Commissioner Liner moved to set a public hearing for May 4, 2015 at 7:00 p.m., seconded by Commissioner McCabe and unanimously carried.

APPOINTMENTS

Fire Tax Commissioners: Tim Harvey

It was the consensus of the Board that this appointment be deferred.

Board of Adjustment: John Brazelton, Gerald Teel, Alvin West

It was the consensus of the Board that these appointments be deferred.

Regional Aging Advisory Committee: Norm Smith, Mary Zeeman

The Board was apprised of the resignations of Norm Smith and Mary Zeeman on the Regional Aging Advisory Committee. Commissioner Jones nominated Carolyn Bland. Commissioner Mark nominated Thomas Pittman. There being no additional nominees, Ms. Bland and Mr. Pittman were appointed by acclamation.

Emergency Medical Services Advisory Council: Glenn Maready

Commissioner Tyson nominated Freda Yeck for appointment to the Emergency Medical Services Advisory Council. There being no additional nominees, Ms. Yeck was appointed by acclamation.

Upcoming Appointments

The Board was apprised of the following upcoming appointments to boards and committees:

May

- Eastern Carolina Regional Housing Authority
- Fire Tax Commissioner
- Nursing Home Advisory Committee

June

- Craven Community College
- Community Child Protection Team
- Eastern Carolina Workforce Development
- EMS Advisory Council
- Firemen's Relief Fund
- Fire Tax Commissioner
- Juvenile Crime Prevention Council
- Nursing Home Advisory Committee
- Planning Board
- Recreation and Parks
- Coastal Carolina Airport Authority
- Tourism Development Authority

COUNTY MANAGER'S REPORT

County Manager, Jack Veit, advised the Board that the April Update of the North Carolina Association of the County Commissioners will be posted on the County's website.

Mr. Veit reminded the Board of the Coastal Regional Solid Waste Management Authority tour immediately following the meeting and that May 6 is County Assembly Day.

He reported on his attendance at the NCACC District meeting, where Commissioner Liner served as spokesperson for the Board, and attendees toured the new Onslow County governmental complex.

COMMISSIONERS' REPORTS

Commissioner McCabe announced that on April 24 the Harlowe community will have a grand opening for the Highway 101 Dollar General at 7:45 a.m. The Board is welcome to attend.

Commissioner Sampson commented that gas prices are going back up. He emphasized the great expense associated with incarceration and stated a need for programs that help with other solutions, such as the Juvenile Crime Prevention Council and East Carolina Workforce Development that can work collaboratively. He stressed the importance of continuing to initiate and support these programs for those who want to work.

Commissioner Liner distributed a packet regarding a tour of the BT11 and BT9 by Civilian Military Community Council and the Joint Land Use Study Committee. He announced that on Friday, April 24 at 2:00 p.m. there will be a ribbon cutting at the new Havelock Governmental Building. He announced that he will be attending the Council on Aging Conference in Wilmington on April 29-May 1.

Commissioner Jones announced the Strawberry Festival in Vanceboro, which will begin on Friday May 1 with a band at 7:30 p.m. and a parade Saturday morning at 10:00 a.m. He reported on a meeting he had with the fire departments in his district regarding budget needs and stated that he is scheduled to have three more meetings over the next week.

Commissioner Mark stated that the CRSWMA budget is currently under consideration. He reported that tipping fees are not expected to increase. The 2010-2011 average fee went up 2.7¢ nationally. The average in Eastern Carolina is \$43.76, and \$38.00 at CRSWMA. The state average for Construction and Demolition material is \$47, while it is maintained at \$38 by CRSWMA.

Commissioner Dacey announced that on May 4 at 4:00 p.m. he will hold a River Bend Town Hall listening session. He inquired if anyone is interested in supporting the Military Corridor Act of 2015, and stated that the Town of River Bend website is a good example of transparency.

Chairman Tyson announced that a public forum will be held on April 24 in Carolina Colours regarding the upcoming revaluation. He commended Josh Humphreys for becoming involved with the Guardian ad litem program, which he recommended as a good vehicle for retirees who wish to become involved in the community.

Commissioner Sampson moved to adjourn, seconded by Commissioner McCabe.

The motion was rescinded in order to talk about the consent agenda.

Commissioner Liner stated there should be some provision for discretion of the Chair in putting items on the consent agenda.

Commissioner Sampson stated he would like to return discretion to the Manager and Chairman or Vice-Chairman in the absence of the Chair, and this was the consensus of the majority of the Board. Commissioner Dacey presented language to clarify the provision.

At 11:30 a.m. Commissioner McCabe moved to adjourn, seconded by Commissioner Sampson and unanimously carried.

Chairman Steve Tyson
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board