

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, APRIL 6, 2015
7:00 P.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE MINUTES OF MARCH 16, 2015 REGULAR SESSION

1. PUBLIC HEARING FOR PROPOSED AMENDMENTS TO THE CRAVEN COUNTY CODE OF ORDINANCES
2. PETITIONS OF CITIZENS
3. PROPOSED AMENDMENTS TO THE COMMISSIONERS' RULES OF PROCEDURE

DEPARTMENTAL MATTERS

4. TAX – RELEASES AND REFUNDS: Ronnie Antry, Tax Administrator
5. FINANCE – APPROVAL OF PUBLIC SCHOOL FUNDING DRAW-DOWN: Rick Hemphill, Assistant County Manager, Finance/Administration
6. PLANNING – SUBDIVISIONS FOR APPROVAL: Don Baumgardner, Planning Director
7. FACILITIES – SECURITY SUB-COMMITTEE REPORT: Gene Hodges, Assistant County Manager, Facilities/Operations
8. APPOINTMENTS
9. COUNTY ATTORNEY'S REPORT: Jim Hicks
10. COUNTY MANAGER'S REPORT: Jack Veit
11. COMMISSIONERS' REPORTS

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY APRIL 6, 2015. THE MEETING CONVENED AT 7:00 P.M.

MEMBERS PRESENT:

Chairman Steve Tyson
Commissioner Jason R. Jones
Commissioner George S. Liner
Commissioner Thomas F. Mark
Commissioner Theron L. McCabe
Commissioner Johnnie Sampson, Jr.

MEMBERS ABSENT:

Vice Chairman Scott C. Dacey

STAFF PRESENT:

Jack B. Veit III, County Manager
Gene Hodges, Assistant County Manager – Operations/Facilities
Rick Hemphill, Assistant County Manager – Finance/Administration
Amber Parker, Human Resources Director
Gwendolyn M. Bryan, Clerk to the Board
Jim Hicks, County Attorney
Aaron Arnette, County Attorney Associate

Following an invocation by Commissioner Jones and the Pledge of Allegiance, Commissioner Sampson moved to approve the agenda, as presented, seconded by Commissioner McCabe and unanimously carried.

Commissioner Mark moved to approve the minutes of March 16, 2015 regular session, seconded by Commissioner McCabe and unanimously carried.

PUBLIC HEARING FOR PROPOSED AMENDMENTS TO THE CRAVEN COUNTY CODE OF ORDINANCES

The Craven County Board of Commissioners went into public hearing to consider:

1. Proposed text amendments to Appendix D (“Cherry Point Marine Corps Air Station”), Part I (“Marine Corps Air Station Zoning Ordinance”), Section 11.0 (“Board of Adjustment”). These proposed amendments are to amend the provisions related to the Board of Adjustment, to comply with recent statutory changes;
2. Proposed text amendments to Appendix F (“Coastal Carolina Regional Airport Zoning and Height Control Ordinance”), Section F-8.0 (“Board of Adjustment”).

These proposed amendments are to amend the provisions related to the Board of Adjustment, to comply with recent statutory changes; and,

3. Proposed text amendments to Chapter 30 (“Signs”), Article II (“Off-Premises Signs”). These proposed amendments are to redefine the definition of signs, to standardize penalties, and to provide for more detailed procedures for the Board of Adjustment in the administrative reviews, appeals and variances under Chapter 30.

The proposed amendments were filed with the Clerk to the Board for public inspection for three weeks prior to the public hearing date.

At 7:15 p.m. Commissioner Mark moved to go into public hearing, seconded by Commissioner Sampson. The following citizen spoke:

1. *Hal James, 305 Calico Drive*, representing the Coastal Carolina Taxpayers' Association, stated that he does not think that stakeholders have had enough time to review the ordinance amendments.

At 7:09 p.m. Commissioner McCabe moved to close the public hearing, seconded by Commissioner Jones and unanimously carried.

County Attorney, Jim Hicks, clarified that the County only regulates off-premise signs. Following additional discussion to clarify the geographic composition of the Board of Adjustment and definitions in the Sign Ordinance, the Board by consensus, deferred taking action on the ordinance amendments.

PETITIONS OF CITIZENS

1. *Yvonne Smoot, 515 Hickman Hill Road, Havelock*, addressed the Board concerning the loud music from the Hours Club on Highway 70. She stated that the Sheriff has been called several times. The music goes from 10:30 p.m. until 4:00 a.m. She asked that this issue be investigated.
2. *Sharon Robinson, 507 Hickman Hill Road*, also spoke about the loud music from the club and stated that the Sheriff's Department has come out on two occasions, but stated there is no noise ordinance for the County. The club is also 200 feet from a church.
3. *Susie Smoot, 430 Hickman Hill Road*, stated that the loud noise from the club is primarily from Friday night until Sunday morning.
4. *Joyce Morgan, 455 Hickman Hill Road*, also complained about the loud noise from the night club, stating that her husband is up at an early hour for work. The music doesn't cease until an hour before he rises.
5. *Richard Callahan, 110 Evans Mill Road*, addressed the Board about the loud dog noise on Big Cypress Road, stating that he was prepared to play a recording of the incessant barking lasting over two hours during his last appearance before the Board. He reported, however, that things have improved somewhat since mid-February and the efforts of dog owners are appreciated by residents of Evans Mill. He thanked the Board for their patience, and stated that if the current conditions are maintained, the matter is considered resolved.
6. *Luann Rottman, 111 Faldo Lane, New Bern*, appeared before the Board advocating for County libraries and urged funding requests to the fullest, including re-instatement of Havelock Library's lost 12 hours. She encouraged support for increases to libraries through House Bill 590, and noted April 12 – April 18 as National Library Week.
7. *Joshua Humphries, 2603 Old Cherry Point Road*, addressed the Board regarding the budget process. He predicted that many agencies and organizations will be coming to the County requesting funding, but asked that the County not spend money freely in this area, specifically on Highway 17 Association. He stated that \$285,000 has been contributed to this Association by Craven County since 2007, with no significant results. Jacksonville and Washington have reaped the greater benefits while Craven County only received a road widening project in Bridgeton.
8. *Kim Fink, 646 Goose Creek Road*, addressed the Board regarding education. She stated that the Coastal Carolina Taxpayers' Association is proposing that school boards be elected in the same manner as Commissioners. She would like to see every official in the County elected by the same process. She highlighted several pending pieces of legislation, including one to institute a civics test in the schools, which is at the same level as is administered for citizenship. She also expressed opposition to a provision that would eliminate the post of State Superintendent of Schools, and to making it an appointed cabinet level position.

9. *Glenn Fink, 646 Good Creek Road*, addressed the Board regarding the consent agenda and stated that he appreciates the progress that has been made by the Board toward transparency and opposes reinstatement of the consent agenda unless citizens petition for it. He also stated that he opposes the concept of a County owned hospice, consistent with the principles of less government, free market and free trade.
10. *Raynor James, 305 Calico Drive, New Bern*, stated that she opposes the consent agenda.
11. *Hal James, 305 Calico Drive, New Bern*, stated that he is also in opposition to the consent agenda.

PROPOSED AMENDMENTS TO THE COMMISSIONERS’ RULES OF PROCEDURE

County Attorney, Jim Hicks, presented a draft of the Commissioners’ Rules of Procedure reflecting amendments proposed by the Board at its meeting on March 16, 2015.

Chairman Tyson requested that the following changes be made:

1. Add language for a provision to rescind previous action
2. Delete #5 under “allow items at the discretion of the Chair and Manager”
3. Add in its place tax releases and refunds as #5 allowable item

Commissioner Liner moved to approve the amendments to the Rules of Procedure with adjustments cited, seconded by Commissioner Jones. In a roll call vote the motion carried with five (5) “Ayes”, there being one “Nay” from Commissioner Mark.

DEPARTMENTAL MATTERS – TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, presented the following tax releases and refunds for the Board’s approval. He stated that the appeal rights of Faith United Methodist Church have expired, and the request for refund appears on the list presented. In addition, there are three high dollar releases presented for approval, which are not for taxes, but from nuisance abatement liens of the City of New Bern.

Commissioner Mark moved for their approval, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
ARRINGTON, WILLIAM M RECYCLE CORRECTION ON SENIOR REBILL	2015-0090004	\$24.00
CRAVEN RENTAL PROPERTIES LLC DWELLING RAZED 6/5/13	2014-0012680	\$424.72
DECKER, DAVID S FORECLOSURE – LIEN EXTINGUISHED	2011-0014783	\$5,121.00
DECKER, DAVID S FORECLOSURE – LIEN EXTINGUISHED	2014-0014551	\$62.09
HOWARD, JUANITA SWARINGEN & JU LATE LISTING CHARGED IN ERROR	2014-0092354	\$7.98
KLIMOWICZ, EDWARD ROBERT DID NOW OWN 1/1/2014	2014-0091702	\$19.29
MOORE, TRACIE MITCHELL FORECLOSURE – LIEN EXTINGUISHED	2010-0036485	\$109.22

MOORE, TRACIE MITCHELL FORECLOSURE – LIEN EXTINGUISHED	2011-0040685	\$172.55
MOORE, TRACIE MITCHELL FORECLOSURE – LIEN EXTINGUISHED	2012-0040584	\$160.61
MOORE, TRACIE MITCHELL FORECLOSURE – LIEN EXTINGUISHED	2013-0039058	\$142.78
MORRE, TRACIE MITCHELL FORECLOSURE – LIEN EXTINGUISHED	2014-0039876	\$128.15
MORRIS, JANIE RECYCLE CORRECTION ON SENIOR REBILL	2015-0090101	\$24.00
PHILLIPS, ERNEST NOT IN BUSINESS 1/1/2010	2010-0040848	\$134.53
PHILLIPS, ERNEST NOT IN BUSINESS 1/1/2011	2011-0091020	\$126.16
PHILLIPS, ERNEST NOT IN BUSINESS 1/1/2012	2012-0091023	\$117.47
PHILLIPS, ERNEST NOT IN BUSINESS 1/1/2013	2013-0095110	\$108.68
QUAY, WILLIAM S III & MELONEY RELEASED TO MARTIN COUNTY	2014-0091072	\$58.00
QUAY, WILLIAM S III & MELONEY RELEASED TO MARTIN COUNTY	2014-0092080	\$10.72
SIMO, KAREN FORECLOSURE – NEW BERN LIEN EXTINGUISHED	2008-0050674	\$21,030.67
SUGGS, DAVID A MILITARY EXEMPTION	2014-0090860	\$19.28
TAYLOR, NANCY RECYCLE CORRECTION ON SENIOR REBILL	2015-0090140	\$12.00
WARD, LYDIA RENEE WETHERINGTON STORAGE ONLY – REMOVED RECYCLE FEE	2014-0058777	\$37.26
WHITNEY, JAMES W & RACHEL M RECYCLE CORRECTION ON SENIOR REBILL	2015-0090150	\$12.00
WOODEN WORLD LLC NOT IN BUSINESS 1/1/2014	2014-0093132	\$57.21
WOODS, RUBY L S GIBBS FORECLOSURE – LIEN EXTINGUISHED	2009-0062979	\$3,581.96
WOODS, RUBY L S GIBBS FORECLOSURE – LIEN EXTINGUISHED	2010-0057553	\$365.33
WOODS, RUBY L S GIBBS FORECLOSURE – LIEN EXTINGUISHED	2011-0063974	\$283.53
WOODS, RUBY L S GIBBS FORECLOSURE – LIEN EXTINGUISHED	2012-0091624	\$108.88

WOODS, RUBY L S GIBBS FORECLOSURE – LIEN EXTINGUISHED	2013-0061232	\$505.90
WOODS, RUBY L S GIBBS FORECLOSURE – LIEN EXTINGUISHED	2013-0093902	\$13.24
WOODS, RUBY L S GIBBS FORECLOSURE – LIEN EXTINGUISHED	2014-0062831	\$275.02
WOODS, RUBY L S GIBBS FORECLOSURE – LIEN EXTINGUISHED	2012-0063913	\$571.53
	32 – CREDIT MEMO (S)	\$33,825.76

Refunds

CHURCH – FAITH UNITED METHODIST ORDERED BY BOARD OF E&R 2-17-2015	2014-0093315	\$9,653.85
CHURCH – FAITH UNITED METHODIST ORDERED BY BOARD OF E&R 2-17-2015	2014-0093299	\$2,714.42
CHURCH – MOUNT ZION HOLINESS BY DWELLING VACANT SINCE 2012	2014-0010520	\$36.99
CHURCH – MOUNT ZION HOLINESS BY DWELLING VACANT SINCE 2013	2014-0010519	\$36.99
HART, SHERRY BRYANT DOUBLE BILLED – SEE ACCT 954255	2011-0025502	\$83.82
HART, SHERRY BRYANT DOUBLE BILLED – SEE ACCT 954255	2012-0025363	\$89.52
HART, SHERRY BRYANT DOUBLE BILLED – SEE ACCT 954255	2013-0092119	\$71.42
HART, SHERRY BRYANT DOUBLE BILLED – SEE ACCT 954255	2014-0092286	\$79.38
	8 – REFUND (S)	\$12,766.39

DEPARTMENTAL MATTERS: FINANCE – APPROVAL OF PUBLIC SCHOOL FUNDING DRAW-DOWN

Annually the Board of Education and the Board of Commissioners approve a project to be submitted to the Department of Public Instruction to draw down the lottery funds which have been allocated to Craven County. These funds are used to pay debt service. Rick Hemphill, Assistant County Manager, Finance/Administration, presented the form prescribed to submit to DPI to draw down the funds, which was previously approved by the Board of Education.

Commissioner Sampson moved to approve request, seconded by Commissioner McCabe and unanimously carried.

DEPARTMENTAL MATTERS: PLANNING – SUBDIVISIONS FOR APPROVAL

Craven County Planning Director, Don Baumgardner, presented the following subdivisions recommended by the Planning Board for the Board’s approval.

Bertha Paul Farm – Final: The property, owned by Rakioc, LLC and surveyed by James C. Simmons, Jr., PLS, is located within Twp. 5, on Adams Creek Rd.(SR1700). The subdivision contains 2 lots on 4.98 acres and is proposed to be served by County water and individual septic systems.

Joseph H. Midgette – Final: The property, owned by Joseph & Margaret Midgette and surveyed by Kendal Gaskins Surveying, PLS, is located within Twp. 1, on Brick Kiln Rd. (SR 1635). The subdivision contains 1 lot on 2.59 acres and is proposed to be served by County water and an individual septic system.

Commissioner Sampson moved to approve the subdivisions, as recommended, seconded by Commissioner McCabe and unanimously carried.

DEPARTMENTAL MATTERS: FACILITIES – SECURITY SUB-COMMITTEE REPORT

Gene Hodges, Assistant County Manager, Facilities/Operations, presented the report of a subcommittee of Commissioners Dacey, Liner and McCabe, which was formed to research security concerns at the Human Services complex in light of the Department of Social Services request for a weapons ban, with the following recommendations.

1. Proceed with the purchase and installation of security cameras that are included in the FY2014-2015 budget. These cameras will cover the parking lot closest to Neuse Boulevard and the lot on the northwest side of the building. Staff will be directed that all county vehicles will be located in these areas after business hours. Additional cameras will be added to the lobby areas of the building. It was suggested that once the cameras are in place that the County utilize any savings to contract with a monitoring agency on a temporary basis to monitor the camera system during non-work hours to alert staff and/or authorities in the event they observe something amiss.
2. Upgrade the lighting on the outside of the property. Use some savings from the camera project and additional revenue received from Department of Social Services (DSS) to upgrade all the exterior lighting at the Human Services Complex. This will provide much brighter coverage lighting in the parking lot and around the building at night. Also, more efficient lighting will save dramatically on utility costs. Additional lights can be added in areas that are not well illuminated at this point.
3. Using the additional revenue that has been received by DSS, certain safety improvements will be made in that facility. Improvements include upgrading and enhancing the glass in the lobby areas. Currently, office staff is separated from the public by a thin layer of glass that can be moved aside by someone on the other side. This will upgrade the glass in this area to bullet proof, immobile glass and staff will interact through “transaction areas” designed in the glass. Also, an emergency exit will be constructed in one of the back office areas that currently do not have any secondary exit to utilize in the event of an emergency. Discussion of panic duress systems and cost quotes were obtained for review. These systems would offer enhanced security and/or response in areas where employees are at a higher risk of confrontation during interaction with clients who have been identified as potential threats. Costs associated with implementing these “panic buttons” will be included in the FY2015-2016 budget requests.
4. The subcommittee decided not to recommend proceeding with implementation of armed security at this time. Their recommendation was to proceed with the more passive versions of security as described above and recommended that DSS work with the City of New Bern Police Department to hire off duty officers to provide crowd control and a security presence on days that DSS is issuing energy benefits since those are the days identified as the highest customer volume days. Commissioner Jones expressed concern that consideration was not given to utilizing the County’s own law enforcement personnel in these situations; however, he was advised that the County cannot contract with the Sheriff’s staff while off duty.

APPOINTMENTS

Fire Tax Commissioners: Tim Harvey

It was the consensus of the Board to defer this appointment.

Board of Adjustment: John Brazelton, Gerald Teel, Alvin West

It was the consensus of the Board that these appointments be deferred.

ACT (Allies for Cherry Point's Tomorrow)

Commissioner Dacey was reappointed to this position by acclamation.

Down East RPO County Alternate

It was the consensus of the Board that Chairman Tyson will be appointed to take the alternate position instead of Commissioner Mark.

Upcoming Appointments

The Board was apprised of the following upcoming appointments to boards and committees:

May

- Eastern Carolina Regional Housing Authority
- Fire Tax Commissioner
- Nursing Home Advisory Committee

COUNTY ATTORNEY'S REPORT

*Final Acceptance – Offer to Purchase Real Property – 2501 New Bern Avenue
(Parcel Number 8-037-090)*

The County and City have previously received and tentatively approved an offer in the amount of \$1,700.00 for the property located at 2501 New Bern Avenue, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$1,729.16. The current tax value is \$8,500.00. The offer was advertised and there were no upset bids. County Attorney, Jim Hicks, presented a resolution, deed and lien waiver, and advised the Board that the City will consider its final approval on April 14, 2015. Commissioner Sampson moved to adopt the following resolution approving the sale, seconded by Commissioner McCabe and unanimously carried.

RESOLUTION

2501 New Bern Avenue, New Bern, North Carolina

THAT WHEREAS, Craven County and the City of New Bern have received an offer to purchase a parcel of property owned by the County and City identified as 2501 New Bern Avenue, and being more particularly described herein; and

WHEREAS, the Board of Commissioners is authorized to sell the County's interest in the property pursuant to North Carolina General Statute §160A-269; and

WHEREAS, the offer to purchase was advertised as required by said statute; and

WHEREAS, the offer to purchase was in the sum of \$1,700.00 by Edward E. Cox and wife Tammy H. Cox; that no increased bids were received; and

WHEREAS, the Board of Commissioners deems it advisable and in the best interest of the County to sell its interest in the subject property to the successful bidder and to convey its interest in said property by quitclaim deed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY:

Section 1. That the last and highest bid of Edward E. Cox and wife Tammy H. Cox, in the sum of \$1,700.00 for said parcel identified as 2501 New Bern Avenue, and being more particularly described herein, be and the same is hereby accepted as to the County's interest in said property, and the Chairman, County Manager and/or Clerk be and they are hereby authorized and directed to execute a quitclaim deed to the purchasers for the County's interest in said property.

Section 2. That a copy of said quitclaim deed is attached hereto and incorporated herein by reference, and the original deed shall be delivered to said purchasers once the same has been executed on behalf of the County and City, upon payment of the purchase price.

Section 3. That the subject property is more particularly described as follows:
All that certain lot or parcel of land lying and being situate in Number Eight (8) Township, Craven County, North Carolina, and being more particularly described as follows:

All of that certain property more fully described as Lot 785 in Deed Book 1350 at Page 1048 in the Craven County Registry. This property is also commonly referred to by its tax parcel identification number which is 8-037-090.

Being also that same property conveyed to Craven County and the City of New Bern by Commissioner's Deed recorded July 1, 2013 in Book 3209 at Page 42 of the Craven County Registry.

ADOPTED THIS 6th DAY OF APRIL, 2015.

*Final Acceptance – Offer to Purchase Real Property – 1422 Lincoln Street
(Parcel Number 8-013-052)*

The County and City have previously received and tentatively approved an offer in the amount of \$4,000.00 for the property located at 1422 Lincoln Street, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$4,182.41. The current tax value is \$66,730.00. The offer was advertised and there were no upset bids. Mr. Hicks presented a resolution, deed and lien waiver, and reported that the City has given final approval. Commissioner Sampson moved to adopt the following resolution approving the sale, seconded by Commissioner McCabe and unanimously carried.

**RESOLUTION
1422 Lincoln Street, New Bern, North Carolina**

THAT WHEREAS, Craven County and the City of New Bern have received an offer to purchase a parcel of property owned by the County and City identified as 1422 Lincoln Street, and being more particularly described herein; and

WHEREAS, the Board of Commissioners is authorized to sell the County's interest in the property pursuant to North Carolina General Statute §160A-269; and

WHEREAS, the offer to purchase was advertised as required by said statute; and

WHEREAS, the offer to purchase was in the sum of \$4,000.00 by Jimmy F. Dillahunt and Janie Dillahunt; that no increased bids were received; and

WHEREAS, the Board of Commissioners deems it advisable and in the best interest of the County to sell its interest in the subject property to the successful bidder and to convey its interest in said property by quitclaim deed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY:

Section 1. That the last and highest bid of Jimmy F. Dillahunt and Janie Dillahunt, in the sum of \$4,000.00 for said parcel identified as 1422 Lincoln Street, and being more particularly described herein, be and the same is hereby accepted as to the County's interest in said property, and the Chairman, County Manager and/or Clerk be and they are hereby authorized and directed to execute a quitclaim deed to the purchasers for the County's interest in said property.

Section 2. That a copy of said quitclaim deed is attached hereto and incorporated herein by reference, and the original deed shall be delivered to said purchasers once the same has been executed on behalf of the County and City, upon payment of the purchase price.

Section 3. That the subject property is more particularly described as follows:
All that certain lot or parcel of land lying and being situate in Number Eight (8) Township, Craven County, North Carolina, and being more particularly described as follows:

All of that certain property more fully described in Deed Book 3087 at Page 870 in the Craven County Registry. This property is also commonly referred to by its tax parcel identification number which is 8-013-052.

Being also that same property conveyed to Craven County and the City of New Bern by Commissioner's Deed recorded June 6, 2013 in Book 3202 at Page 275 of the Craven County Registry.

ADOPTED THIS 6th DAY OF APRIL, 2015.

Offer to Purchase Real Property – Parcel No. 1-044-264 (no assigned street number; off of Main Street, north of Vanceboro)

The County received an offer in the amount of \$2,200.00 for the property located off of Main Street, north of Vanceboro, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$2,139.09. The current tax value is \$13,500.00.

Commissioner Mark moved to adopt the following resolution to accept the offer, and advertise for upset bids, seconded by Commissioner Jones and unanimously carried.

RESOLUTION

THAT WHEREAS, Craven County has received an offer to purchase a parcel of property owned by it identified as Tax Parcel Number 1-044-264, and more particularly described in Deed Book 3271 at Page 924 in the Craven County Registry (hereinafter the "Real Property"), a copy of said offer is attached hereto as Exhibit A; and

WHEREAS, the Board of Commissioners is authorized to sell the County's interest in the property pursuant to the provisions of North Carolina General Statute §160A-269.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY:

1. That the Board of Commissioners hereby authorizes the initiation of the upset bid process for the Real Property by advertising notice of the offer to purchase in accordance with the provisions of North Carolina General Statute §160A-269.

2. That the County Manager, Clerk and/or Attorney are authorized to take all actions necessary to accomplish the purposes of this Resolution.

ADOPTED THIS 6th DAY OF APRIL, 2015.

Proposed Business Associate Agreement with Sumrell Sugg

A business associate agreement, as required by HIPAA and the HITECH Act amendments for relationships between a “covered entity” and a “business associate”, was presented by Mr. Hicks. A “business associate” is a person or entity that uses, holds, receives, transmits, etc. health information of a “covered entity” when performing services on behalf of the “covered entity”. The County has various departments, including the health department, that store and/or use protected health information and would be considered a “covered entity” in the case of those transactions.

Commissioner Jones moved to approve a Business Associate Agreement between Craven County and Sumrell Sugg Law Firm, seconded by Commissioner McCabe and unanimously carried.

COMMISSIONERS' REPORTS

Commissioner Liner commented that the F-35 briefing that he attended last week with Senator Burr was a good opportunity. He reported on his attendance at the Child Abuse Prevention Month ceremony in Havelock on April 22 and a meeting he attended concerning the Havelock Library. He also reported that he toured the new water plant site with Water Superintendent, Rusty Hayes. He thanked Human Resources Director, Amber Parker, and County employees for the recent Chick-Fil-A fundraiser effort to benefit Merci Clinic.

Commissioner Jones announced that he and Commissioner Liner, along with Linda Thomas, toured five schools and spoke with the administration, staff and students. They heard repeatedly that schools are getting behind in technology. He also reported that he and Commissioner McCabe attended a Firemen's meeting in Dover.

Commissioner McCabe commented on his attendance at the F-35 briefing and presented souvenir pins to Commissioners Mark and Sampson. He announced that the Carteret County side of the Harlowe Canal has now been cleared.

Commissioner Sampson expressed concern for the need of a hospice facility. He is concerned about citizens who need health services and are without a safety net. He reported that a citizen approached him regarding the need for a decent living facility, who he referred to the City of New Bern, as they are in charge of H.U.D housing. He feels that the County should be concerned about these issues and ready to help those in need.

Commissioner Mark congratulated the Department of Social Services for being diligent in responding to the suspension of the Berne Village Memory Care facility and commended staff for assisting in placing residents at alternate facilities. He announced an upcoming half day workshop on local produce being sponsored by Cooperative Extension.

At a recent Highway 70 Corridor Committee meeting an update was presented regarding the James City and Grantham projects. An outreach session will be held in April or May. On June 15 there will be an outreach session for the Slocum Gate project. Gallants Channel bridge project is slated for 2016 completion.

Chairman Tyson reported on his participation in the F-35 simulation and on his attendance at a meeting at Grover C. Fields Middle School, where he learned that the School Board will be requesting significant increases in the upcoming budget. The Education Lottery, which was supposed to be for school capital needs at a rate of 40% to the County, is now down to a 17%. He commended DSS staff for their quick response at Berne Village. He announced he will be attending a C100 meeting on Wednesday, April 8.

At 8:54 p.m. Commissioner Mark moved to adjourn, seconded by Commissioner McCabe and unanimously carried.

Chairman Steve Tyson
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board