

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, MARCH 16, 2015
8:30 A.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE MINUTES OF MARCH 2, 2015 REGULAR SESSION

1. PRESENTATION OF NC SYMPHONY "STRING FLING": Linda Stauch and Tom Payne
2. CRAVEN COMMUNITY CHILD PROTECTION TEAM (CCCPT)
PRESENTATION OF END OF YEAR REPORT: Terry Brubaker, Immediate Past Chair
3. REQUEST FOR CHILD ABUSE PREVENTION MONTH PROCLAMATION:
Terry Brubaker
4. SWISS BEAR REQUEST FOR PROCLAMATION: Jim Bisbee, Chair and Gary Curry, Co-Chair of the Mumfest Steering Committee
5. EAST CAROLINA BEHAVIORAL HEALTH PRESENTATION ON CONSOLIDATION: Mike Kupecki, Deputy Director, External Operations

DEPARTMENTAL MATTERS

6. TAX – RELEASES AND REFUNDS: Ronnie Antry, Tax Administrator
7. SOCIAL SERVICES: Kent Flowers, Director
 - A. Child Support Contract
 - B. Budget Amendment
8. SHERIFF – BUDGET AMENDMENTS: Jesse Pittman, Administrative Captain
9. WATER – AGREEMENT TO PROVIDE BULK WATER SERVICE TO TOWN OF COVE CITY: Rusty Hayes, Water Superintendent

10. PLANNING – SUBDIVISION FOR APPROVAL: Don Baumgardner, Planning Director
11. HEALTH
 - A. Budget Amendment – Additional Funding Request for Environmental Health: Ray Silverthorne, Jr., Environmental Health Director
 - B. Budget Amendment – Additional Medicaid Revenues: Scott Harrelson, Health Director
 - C. Request for Laboratory Fee Approval: Scott Harrelson
12. APPOINTMENTS
13. COUNTY ATTORNEY'S REPORT: Jim Hicks
14. COUNTY MANAGER'S REPORT: Jack Veit
15. COMMISSIONERS' REPORTS

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY, MARCH 16, 2015. THE MEETING CONVENED AT 8:30 A.M.

MEMBERS PRESENT:

Chairman Steve Tyson
Vice Chairman Scott C. Dacey
Commissioner Jason R. Jones
Commissioner George S. Liner
Commissioner Thomas F. Mark
Commissioner Theron L. McCabe
Commissioner Johnnie Sampson, Jr.

STAFF PRESENT:

Jack B. Veit III, County Manager
Gene Hodges, Assistant County Manager – Facilities/Operations
Rick Hemphill, Assistant County Manager – Finance/Administration
Amber Parker, Human Resources Director
Gwendolyn M. Bryan, Clerk to the Board
Aaron Arnette, County Attorney Associate

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Commissioner Dacey requested to defer Item #13, relative to amendments to the Zoning and Sign Ordinance in the County Attorney's Report. Commissioner Sampson moved to approve the agenda, as amended, seconded by Commissioner Liner and unanimously carried.

Commissioner Liner moved to approve the minutes of March 2, 2015, seconded by Commissioner Mark and unanimously carried.

PRESENTATION OF NC SYMPHONY "STRING FLING"

Linda Stauch and Tom Payne made a brief presentation about the 2015 String Fling sponsored by the North Carolina Symphony, New Bern. The program of work includes a variety of musical, artistic and educational opportunities which will involve the entire community and help identify New Bern and Craven County as a cultural hub for the eastern North Carolina area. A component of the event is fundraising through the sale of art objects fashioned from musical string instruments. They announced that a gala is also scheduled for September 26, 2015.

CRAVEN COMMUNITY CHILD PROTECTION TEAM (CCCPT) PRESENTATION OF END OF YEAR REPORT

Immediate Past-Chair, Terry Brubaker, made a PowerPoint presentation concerning the End of Year Report. She cited substance abuse and mental health issues as major gaps or needs in service delivery to children and their parents, which the team has identified. She reported abuse and neglect statistics for FY2013-2014 in Craven County, in addition to foster care statistics. A number of achievements were also highlighted, including services provided to nurture parenting skills and strengthen families. In going forward, the need for the County's support in development of safe, affordable housing, public transportation and additional mental health and substance abuse services was emphasized.

REQUEST FOR CHILD ABUSE PREVENTION MONTH PROCLAMATION

Ms. Brubaker presented information on the Opening Ceremonies for Prevent Child Abuse Month, along with a request for adoption of a proclamation. She also requested that a Commissioner be in attendance at the ceremonies in New Bern and Havelock to read the proclamation. Commissioner Sampson moved to adopt the following proclamation, as requested, seconded by Commissioner McCabe and unanimously carried.

**PROCLAMATION
CHILD ABUSE PREVENTION MONTH
2015**

WHEREAS, children are vital to our County's future prosperity and quality of life; and

WHEREAS, all children deserve to have safe, stable, nurturing and healthy homes and communities that foster well-being; and

WHEREAS, child abuse and neglect have public ramifications, affecting both the current and future progress of Craven County; and

WHEREAS, to prevent child abuse, parents need support and resources to help cope with stress and to nurture their children's growth to their full potential; and

WHEREAS, effective child abuse prevention strategies succeed through partnerships created amongst citizens, human services agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies and the business community; and

WHEREAS, Craven County is committed to preventing child abuse, and calls upon citizens from all walks of life to increase their participation in efforts to support families, and thereby strengthening communities by preventing child abuse.

NOW, THEREFORE, the Craven County Board of Commissioners hereby proclaims April 2015 as "**CHILD ABUSE PREVENTION MONTH**" in Craven County and commends its observance to all citizens.

Adopted this 16th Day of March, 2015.

SWISS BEAR REQUEST FOR PROCLAMATION

Jim Bisbee, Swiss Bear Chair, and Gary Curry, Co-Chair of the Mumfest Steering Committee, requested that the Board adopt a proclamation in observance of Swiss Bear's 35th Anniversary. Commissioner McCabe moved to adopt the following proclamation, as requested, seconded by Commissioner Sampson and unanimously carried.

PROCLAMATION

WHEREAS, Craven County is honored to be a part of the 35th MUMFEST celebration; and

WHEREAS, this proud North Carolina tradition continues to attract visitors to the colonial capitol city to enjoy entertainment, a street fair and riverfront attractions;

WHEREAS, MUMFEST supports cultural diversity, the arts, commercial and nonprofit communities of eastern North Carolina; and

WHEREAS, MUMFEST has contributed greatly in promoting our growing tourism industry, while encouraging visitors to explore all the wonderful possibilities that eastern North Carolina has to offer.

NOW, THEREFORE, BE IT RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS does hereby proclaim October 10-11, 2015 in observance of the 35th Annual MUMFEST celebration and encourages all citizens from the mountains to the coast to participate in this fun filled weekend.

Adopted this the 16th day of March, 2015.

**EAST CAROLINA BEHAVIORAL HEALTH (ECBH) PRESENTATION
ON CONSOLIDATION**

Dave Peters, Network Director, and Mike Kupecki, Deputy Director of External Operations at ECBH, presented the proposed consolidation plan for mental health services.

They stated that the proposed alternative board structure is being supported by the Governor. Commissioner Liner asked that there be a workshop and opportunity to discuss the matter in more detail. Commissioner Dacey stated that there were only nine counties in the consortium when he began serving on its board. He stated that Craven County's funding of the agency was disproportionate at that time. Now serving only on the Finance Committee, he is expected to advise the agency on issues that are unfamiliar. He stated that the proposed consolidation and restructuring could address this issue. Commissioner Liner inquired that if the County is required to participate if it has no say in its required level of funding. Mr. Peterson stated that there is no requirement to approve additional funding. The law only requires maintenance of effort to participate.

He stated that benefits amounting to \$26,600,600 in resources were received by Craven County residents. Commissioner Dacey stated that there are Craven County residents serving on the Board who are professionals in various areas of expertise, which is beneficial. Staff was directed to schedule a work session for further discussion.

DEPARTMENTAL MATTERS: TAX – RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, presented the following tax releases and refunds for the Board's approval. Commissioner Sampson moved for their approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
BALLARD, CHRISTOPHER K MILITARY EXEMPTION	2012-0002603	\$44.34
BALLARD, CHRISTOPHER K MILITARY EXEMPTION	2013-0002549	\$34.71
BALLARD, CHRISTOPHER K MILITARY EXEMPTION	2014-0002667	\$27.89
EAREHART, ROBERT JR DID NOT OWN 1/1/2014	2014-0016620	\$91.28
EAREHART, ROBERT JR DID NOT OWN 1/1/2013	2013-0090521	\$102.28
EAREHART, ROBERT JR DID NOT OWN 1/1/2012	2012-0016725	\$114.44
FOREMAN, MICHAEL W DOUBLE BILLED – SEE ACCT 23090	2014-0019304	\$91.48
GASKINS, CLEVELAND DID NOT OWN 1/1/2014	2014-0090347	\$10.40
HUMPHREY, LORI BOYD DWELLING UNOCCUPIED SINCE 2012	2014-0028127	\$36.99
ROUSE, LINDA G DID NOW OWN 1/1/2014	2014-0092135	\$90.27

STEPHENSON, DANIEL ARTHUR 2014-0090817 \$324.25
 DID NOT OWN 1/1/2014

11 – CREDIT MEMO (S) \$968.33

Refunds

DEMORANVILLE, MARK A 2014-0014732 \$452.63
 VETERAN EXCLUSION REMOVED IN ERROR

ROUSE, LINDA G 2013-0093240 \$91.67
 DID NOT OWN 1/1/13

2 – REFUND (S) \$544.30

DEPARTMENTAL MATTERS: SOCIAL SERVICES

Following up on a presentation regarding child support, which was given at the Commissioner’s Work Session on January 20, 2015, Social Services Director, Kent Flowers presented a new contract with the current contractor. He noted that the amount of the contract remains the same as the current year, and it will be for a term of five years, with an option to renew. Either party may terminate this contract upon the other party’s failure to cure any breach of this contract within ten (10) days of such breach. The Board was requested to approve the County and the Department entering into the contract with Maximus Human Services, Inc. to provide child support services for Craven County. Commissioner Sampson moved to enter into a child support contract with Maximus Human Services, Inc., seconded by Commissioner Mark and unanimously carried.

Budget Amendment

Assistant Social Services Director, Alfreda Stout, presented the following budget amendment for the Board’s approval.

DSS IM 7211/DSS Admin 7201/7295 Sr

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7211-349-19-00 Inc Maint Staff & Overhead	\$207,902.00	101-7201-450-32-40 Other Supplies	\$ 27,250.00
		101-7201-450-73-02 C/O Other Improvement	\$126,652.00
		101-7201-450-73-21 C/O \$500-\$4,999	\$ 28,060.00
		101-7295-450-73-02 C/O Other Improvement	\$ 25,94.000
TOTAL	\$207,902.00	TOTAL	\$207,902.00

Justification: Federal participation rate of 75% for Income Maintenance Caseworkers determining Medicaid Eligibility will result in revenue higher than originally anticipated. Expenditures are to increase staff safety and reduce property liability with bulletproof glass, emergency egress, increased external lighting, and two new vehicles (current vehicles average over \$150,000 miles each), provide office equipment and supplies to assist staff in meeting NC Fast mandates to include replacement telephones, computer supplies, replacement of broken and worn office furniture, etc. Building maintenance to include new work space, calibration of heat/air system, replacement of rotten columns at Senior Center. Also establishment of mandated record storage.

Commissioner Liner inquired if there is still a possibility of receiving more unbudgeted federal funding. Ms. Stout responded that this is the first year that reimbursement is at 75%, which was not anticipated. The department budgeted a lower amount because of the uncertainty.

Commissioner Liner asked if there are upcoming priorities for the FY 15-16 Social Services budget that can be offset as a result of this funding. She explained that there was a facility repair identified in the budget request that would be taken care of with this additional funding.

Commissioner Mark moved to approve the budget amendment, seconded by Commissioner Dacey and unanimously carried in a roll call vote.

DEPARTMENTAL MATTERS: SHERIFF – BUDGET AMENDMENTS

Administrative Captain, Jesse Pittman, presented the following budget amendments for the Board’s approval.

Sheriff’s 2001

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-2001-336-02-00 Donations/Contributions	\$10,000.00	101-2001-410-32-40 Other Supplies	\$10,000.00
TOTAL	\$10,000.00	TOTAL	\$10,000.00

Justification: Donation received by the Sheriff’s Office from a citizen.

Commissioner Mark moved to approve the budget amendment, as presented, seconded by Commissioner Jones and unanimously carried.

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
114-0000-399-01-00 Fund Balance Approp/Fund Balance	\$11,000.00	114-2001-410-73-01 C/O over \$5,000	\$11,000.00
TOTAL	\$11,000.00	TOTAL	\$11,000.00

Justification: The Sheriff’s Office was awarded a vehicle that was forfeited by the court under G.S. 90-108(a)(7). The vehicle was forfeited upon the conviction of the registered owner for maintaining a vehicle for the purposes of the sale of narcotics. Upon the agency taking possession of the vehicle, mechanical problems were discovered. The cost of the repair was estimated at \$6,000 on a vehicle valued at \$40,000. During the process of repairing the vehicle, other mechanical issues became apparent and the vehicle was repaired at a cost of \$10,603.10. The is budget amendment will allow funds for payment of these vehicle repairs to be taken from the Sheriff’s asset seizure account and move over into the Sheriff’s current year budget.

Commissioner Jones moved to approve the budget amendment, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

DEPARTMENTAL MATTERS: WATER – AGREEMENT TO PROVIDE BULK WATER SERVICE TO TOWN OF COVE CITY

Craven County Water Superintendent, Rusty Hayes, presented an agreement to provide bulk water service to the Town of Cove City. Cove City is currently serviced by the City of New Bern and he reported that the City has approved the agreement terminating the purchase agreement with Cove City. The Cove City Board has mutually agreed to the County water system terms. Commissioner McCabe moved to approve the agreement to provide bulk water service to the Town of Cove City, seconded by Commissioner Jones and unanimously carried.

DEPARTMENTAL MATTERS: PLANNING – SUBDIVISION FOR APPROVAL

Craven County Planning Director, Don Baumgardner, presented the following subdivision for the Board’s approval.

John Franklin Griffin – Final: The property, owned by Deanna Grady and surveyed by Hanover Design Services, P.A., is located within Twp. 3, off of Loftin Farm Rd. (SR 1263).

The subdivision contains 1 lot on 1 acre and is proposed to be surveyed by County water and an individual septic system.

Commissioner McCabe moved to approve the subdivision, as recommended by the Planning Board, seconded by Commissioner Sampson and unanimously carried.

DEPARTMENTAL MATTERS: HEALTH

Budget Amendment – Additional Funding Request for Environmental Health

Environmental Health Supervisor, Keith Jernigan, presented the following budget amendment for the Board’s approval.

Health

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-3133-357-09-00 Led Service Fee	\$1,500.00	101-3133-420-32-40 (To purchase manuals needed for RRP Refresher newly received accreditation)	\$1,800.00
101-3133-357-86-00 Service Fees For Courses	\$ 500.00	101-3133-420-25-00 (To attend Environmental Health Supervisor Association – funds were depleted because of making a presentation at NC Asthma Summit in March, 2015)	\$ 200.00
TOTAL	\$2,000.00	TOTAL	\$2,000.00

Justification: The Healthy Homes Section has exceeded the estimated annual revenue in eight months. Because of the extra workload this represents, some supplies are being depleted and must be replaced. In addition, we received accreditation to teach a refresher course. Some of these funds will be used to cover costs associated with teaching this class, including student manuals and materials for hands-on exercises. The remaining funds will be used to cover the costs associated with the numerous lead-based paint/healthy home inspections conducted and for general program support. In addition, \$200 will be used to attend the NC Supervisor’s Association annual meeting. The funds originally budgeted was used for travel to give a presentation at the NC Asthma Summit, a statewide meeting. This program will not spend more than it receives in revenue.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Budget Amendment – Additional Medicaid Revenues

Health Director, Scott Harrelson, presented the following budget amendment for the Board’s approval.

Health/Risk Reduction/Healthy Communities

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-6612-370-05-00 Medicaid Revenues	\$42,500.00	101-6612-440-25-00 Travel/Training	\$ 5,060.00
		101-6612-440-32-40 Other Supplies	\$ 800.00
		101-6612-440-73-01 C/O Over \$5,000	\$34,640.00
		101-6612-440-73-21 C/O \$500-\$4,999	\$ 2,000.00
TOTAL	\$42,500.00	TOTAL	\$42,500.00

Justification: Craven County Health Department received a Medicaid EHR Incentive payment in the amount of \$42,500. Funds are being requested to train the billing office. Two employees will become certified medical coders and one will become a certified biller so that the billing staff would have expertise in proper coding and claim submission. This training would occur in-house. Other supplies to purchase office chairs and Capital Outlay \$500-\$4,999 to purchase two desks. Capital Outlay over \$5,000 will be used to purchase windows for check-in department. The current windows do not meet accreditation standards and need to be replaced. The total cost is \$14,089. The remaining funds will go towards expenses in relocating and renovations to the Adult Primary clinic.

Commissioner Jones stated that the Health Board is in support of the budget amendment.

Commissioner Jones moved to approve the budget amendment, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Request for Laboratory Fee Approval

Mr. Harrelson advised the Board that the State Lab of Public Health is no longer performing certain labs as of April 2015. Per the Women’s Health State Agreement Addendums, the health department must offer services on a sliding fee scale. In an attempt to capture the uninsured client, the department has reevaluated the labs drawn and worked with LabCorp to obtain a fee that would bring the Craven County Health Department in line with State requirements. Commissioner Mark moved to approve the following fee schedule, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

1. Procedure Code/Description: Anemia Profile B

<u>CPT Code:</u>	<u>Current Fee:</u>	<u>Medicaid Rate:</u>	<u>Proposed Rate:</u>
82607 B12 Level	n/a	\$19.16	\$20.00
82728 Ferritin Level	n/a	\$17.32	\$18.00
82746 Folate	n/a	\$18.69	\$19.00
83540 Iron Studies	n/a	\$ 8.24	\$ 9.00
83550 Iron Binding	n/a	\$11.11	\$12.00
85025 Complete CBC	\$40.00	\$ 9.88	\$40.00
85045 Reticulocyte Count	n/a	\$ 5.09	\$ 6.00

Total: \$89.49 Total: \$124.00

<u>Actual Cost:</u>	
Lab Corp Charge:	\$33.40
Staff Time:	\$ 6.77
<u>Medical Supply Fee:</u>	<u>\$ 2.66</u>
Total Cost:	\$42.83

2. Procedure Code/Description: Herpes Simplex Virus Testing (HSV)

<u>CPT Code:</u>	<u>Current Fee:</u>	<u>Medicaid Rate:</u>	<u>Proposed Rate:</u>
86695 HSV Type 1	n/a	\$16.77	\$17.00
86696 HSV Type 2	n/a	\$24.62	\$25.00

Total: \$41.39 Total: \$42.00

<u>Actual Cost:</u>	
Lab Corp Charge:	\$21.00
Staff Time:	\$ 6.77
<u>Medical Supply Fee:</u>	<u>\$ 2.66</u>
Total Cost:	\$30.43

3. Procedure Code/Description: TSH (Thyroid Stimulating Hormone)

<u>CPT Code:</u>	<u>Current Fee:</u>	<u>Medicaid Rate:</u>	<u>Proposed Rate:</u>
84443 TSH	n/a	\$20.72	\$21.00

Total: \$20.72 Total: \$21.00

Actual Cost:
 Lab Corp Charge: \$ 8.00
 Staff Time: \$ 6.77
Medical Supply Fee: \$ 2.66
 Total Cost: \$17.43

4. Procedure Code/Description: Thyroid Panel

<u>CPT Code:</u>	<u>Current Fee:</u>	<u>Medicaid Rate:</u>	<u>Proposed</u>
<u>Rate:</u>			
84436 T4	n/a	\$ 7.33	\$ 8.00
84443 TSH	n/a	\$20.72	\$21.00
84479 Thyroid Hormone Binding	n/a	\$ 7.58	\$ 8.00
84480 T3	n/a	\$18.03	\$19.00
		Total: \$53.66	Total: \$56.00

Actual Cost:
 Lab Corp Charge: \$23.75
 Staff Time: \$ 6.77
Medical Supply Fee: \$ 2.66
 Total Cost: \$33.18

5. Procedure Code/Description: Pap Smear

<u>CPT Code:</u>	<u>Current Fee:</u>	<u>Medicaid Rate:</u>	<u>Proposed</u>
<u>Rate:</u>			
88175 Pap Smear	\$12.33	\$33.04	\$49.00
		Total: \$33.04	Total: \$49.00

Actual Cost:
 Lab Corp Charge: \$21.00
 Staff Time: \$16.49
Medical Supply Fee: \$10.77
 Total Cost: \$48.26

**If pap is abnormal, an additional test is performed which increases the Lab Corp charge from \$21.00 to \$56.00 per sample.

6. Procedure Code/Description: Rh/ABO/Antibody Screen

<u>CPT Code:</u>	<u>Current Fee:</u>	<u>Medicaid Rate:</u>	<u>Proposed</u>
<u>Rate:</u>			
86900 ABO Group Typing	n/a	\$ 3.79	\$ 4.00
86901 ABO/RH	n/a	\$ 3.79	\$ 4.00
86850 Antibody Detection	n/a	\$14.81	\$15.00
		Total: \$22.39	Total: \$23.00

Actual Cost:
 Lab Corp Charge: \$ 7.25
 Staff Time: \$ 6.77
Medical Supply Fee: \$ 2.66
 Total Cost: \$16.68

APPOINTMENTS

Havelock Board of Adjustment: Nancy Webster

Commissioner Liner requested that this appointment be deferred pending the determination of the N.C. General Assembly regarding extraterritorial jurisdictions.

New Bern-Craven County Public Library: Maria Muniz

Commissioner Mark nominated Emily Downs for appointment. Commissioner Liner nominated Donna Woodruff for appointment.

In a roll call vote, Ms. Downs received three (3) votes from Commissioners Mark, Tyson and Dacey. Ms. Woodruff received four (4) votes from Commissioners Liner, Jones, McCabe and Sampson.

Fire Tax Commissioners: Craig Arthur, Shep Carroll, James Cline, Tim Harvey, Jackie McKinney

The Board was apprised of the expiring terms of Craig Arthur, Shep Carroll, James Cline, Tim Harvey and Jackie McKinney on the Fire Tax Commission. Commissioner Tyson nominated all for reappointment, except Mr. Harvey, who has moved out of the area. They were reappointed by acclamation.

Firemen's Relief Fund Board of Trustees: Robert Blalock, Oswald Chance, Milton Everette, John Harrell, Donald Heath, John Norris, Matthew Spirko

The Board was apprised of the expiring terms of Robert Blalock, Oswald Chance, Milton Everette, John Harrell, Donald Heath, John Norris and Matthew Spirko on the Firemen's Relief Fund Board of Trustees. Commissioner Mark nominated John Harrell and Matthew Spirko for reappointment. Commissioner Tyson nominated all others for reappointment. They were reappointed by acclamation.

Emergency Medical Services Advisory Council: Jonathon Gaskins, Sara Rakowski

Chairman Tyson nominated Jonathon Gaskins and Sarah Rakowski for reappointment to the Emergency Medical Services Advisory Council. There being no additional nominees, both were reappointed by acclamation.

Craven Aging Planning Board: Joanne Celinski

Commissioner Dacey nominated Joanne Celinski for reappointment to the Craven Aging Planning Board. There being no additional nominees, Ms. Celinski was reappointed by acclamation.

Board of Adjustment: John Brazelton, Gerald Teel, Alvin West

The Board was apprised of the expiring terms on the Board of Adjustment. Commissioner McCabe expressed a willingness to serve, and inquired if a Commissioner is eligible to serve. Staff was requested to research the question and provide a list of all who live in the eligible area. Commissioner Mark moved to defer these appointments, seconded by Commissioner McCabe and carried with six (6) "ayes", there being one (1) "nay" from Commissioner Jones.

Down East RPO: County Alternate

Commissioner Mark volunteered to serve as a County alternate on the Down East RPO. Commissioner Jones nominated Commissioner Mark. There being no additional nominees, Commissioner Mark was appointed by acclamation.

Highway 70 Corridor: Bobby Darden

Commissioner Mark nominated Bobby Darden for reappointment to the Highway 70 Corridor Committee. There being no additional nominees, Mr. Darden was reappointed by acclamation.

Upcoming Appointments

The Board was apprised of the following upcoming appointments to boards and committees:

May

- Eastern Carolina Regional Housing Authority
- Fire Tax Commissioner
- Nursing Home Advisory Committee

**COUNTY ATTORNEY'S REPORT: REQUEST FOR PUBLIC HEARING –
AMENDMENTS TO ZONING ORDINANCES AND SIGN ORDINANCE**

In adopting the agenda, the Board voted to table this item until the next agenda; however, County Attorney Associate, Aaron Arnette, presented a request for a public hearing on the amendments for April 6, 2015 at 7:00 p.m.

Commissioner Sampson moved to schedule a public hearing on April 6, 2015 at 7:00 p.m., as requested, seconded by Commissioner Tyson and unanimously carried. Commissioner Dacey requested a redlined copy of the entire ordinance documents for the Board's review in the interim.

COUNTY MANAGER'S REPORT

Rules of Procedure

County Manager, Jack Veit, presented the County Attorney's draft provision to Rules of Procedure for a consent agenda and other minor adjustments for purposes of consistency and clarification for the Board's review, to be placed on a future agenda.

Discussion of Consent Agenda

Commissioner Jones stated that he looked on-line across the State and found only one county that does not use a consent agenda, among those he surveyed, irrespective of political party. Commissioner Dacey asked that there be consideration given to items prohibited from being on the consent agenda.

There was discussion of budget amendment thresholds that would be allowable on a consent agenda.

Commissioner Dacey stated that he wishes to avoid situations of money spent and budget amendments presented for approval after the fact. It was the consensus of the Board that there will be a \$5,000 threshold for budget amendments on the consent agenda.

Budget Calendar

Mr. Veit presented the following work session dates that all Commissioners are likely to be available:

- Tuesday, May 26, 2015 8:00 a.m. – 5:00 p.m.
- Monday, June 1, 2015 8:00 a.m. – 5:00 p.m.
- Tuesday, June 2, 2015 If necessary

Mr. Veit stated that the Board of Education has suggested meeting on March, 26 at 7:30 a.m. Mr. Veit reported that Friday afternoons are the only convenient times for the Legislative Delegation to meet with the Board. The suggested topics include the following:

- Re-instatement lottery money and other NCACC Legislative Goals
- Ballotizing funding
- State's injection into County redistricting
- Military goals

Commissioner Dacey recommended that a special meeting be noticed for March 20 and March 27 at 10:00 a.m., pending determination of the date the legislators would be available.

COMMISSIONERS' REPORTS

Commissioner Liner thanked veteran Commissioners for attending the Essentials of County Government training session with him and Commissioner Jones. He stated that he found the training to be very helpful. He announced that on April 11 he will be touring BT11 and BT9 at Cherry Point. Sports tournaments are being scheduled in Havelock, and he will share this information as it becomes available.

Commissioner Mark stated that he participated in ten Craven Community College interviews for a new president over the past four days. The applicants have been narrowed down to five, who have been given a written assignment. He reported on his attendance at the Coastal Regional Solid Waste Management Authority (CRSWMA) Meeting where a demonstration was presented by representatives from Scholars in Engineering and Science. This initiative promotes high school students excelling in these areas and their continuing education through hands on activities with engineers. The appraisal of the CRSWMA Executive Director was also conducted.

Commissioner Sampson stated that he is impressed with the Craven Community Child Protection Team (CCCPT) program, but stated that all citizens need to be involved. He stated that children absorb 80% of learning that shapes their future in the first 5 years of life. The County eventually pays for deficits in this area. He commented that fuel prices are creeping back up as well as groceries. He encouraged others to help those that are in need.

Commissioner Dacey reported that ACT met and a fundraising effort is underway. He stated that there is a lot of corporate interest. A Lockheed Martin simulation of the F-35 is coming to Craven County on March 31 and April 1. The Congressional Delegation is still working on the Pedro issue. He announced that he will be holding a Town Hall listening session at 4:00 p.m. on March 20 at Trent Woods Town Hall.

At 11:12 Commissioner McCabe moved to adjourn, seconded by Commissioner Sampson and unanimously carried.

Chairman Steve Tyson
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board