

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, MARCH 2, 2015
7:00 P.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE MINUTES OF FEBRUARY 16, 2015 REGULAR SESSION

1. PUBLIC HEARING FOR PEACOCK LANE AND BLACK LANE RUN: Don Baumgardner, Planning Director
2. PUBLIC HEARING FOR FY15 CDBG INFRASTRUCTURE FUNDING CYCLE: Reed Whitesell, Holland Consulting Planners
3. PETITIONS OF CITIZENS
4. RESOLUTION – MILITARY FAMILY OF THE QUARTER

DEPARTMENTAL MATTERS

5. TAX – RELEASES AND REFUNDS: Ronnie Antry, Tax Administrator
6. FINANCE – BUDGET AMENDMENT: Rick Hemphill, Assistant County Manager, Finance/Administration
7. PLANNING
 - A. Request for Addition to State Maintained Road: Don Baumgardner, Planning Director
 - B. Policies and Resolutions – FY13-15 Flood Mitigation Assistance Elevation Program: Reed Whitesell, Holland Consulting Planners
 - C. Engineering Contract Award – FY13-15 Flood Mitigation Assistance Elevation Program: Reed Whitesell, Holland Consulting Planners
8. CONVENTION CENTER – BUDGET AMENDMENT: Mary Harris, Convention Center Director

9. APPOINTMENTS
10. COUNTY ATTORNEY'S REPORT: Jim Hicks
11. COUNTY MANAGER'S REPORT: Jack Veit
12. COMMISSIONERS' REPORTS

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY, MARCH 2, 2015. THE MEETING CONVENED AT 7:00 P.M.

MEMBERS PRESENT:

Chairman Steve Tyson
Vice Chairman Scott C. Dacey
Commissioner Jason R. Jones
Commissioner George S. Liner
Commissioner Thomas F. Mark
Commissioner Theron L. McCabe
Commissioner Johnnie Sampson, Jr.

STAFF PRESENT:

Jack B. Veit III, County Manager
Gene Hodges, Assistant County Manager – Facilities/Operations
Rick Hemphill, Assistant County Manager – Finance/Administration
Amber Parker, Human Resources Director
Gwendolyn M. Bryan, Clerk to the Board
Aaron Arnette, County Attorney Associate

Following an invocation by Commissioner Dacey and the Pledge of Allegiance, Commissioner Liner asked to add discussion of implementing a consent agenda after agenda item #8. Commissioner Sampson moved to approve the amended agenda, seconded by Commissioner McCabe and unanimously carried.

Commissioner Sampson moved to approve the minutes of February 16, 2015 regular session, seconded by Commissioner McCabe and unanimously carried.

PUBLIC HEARING FOR PEACOCK LANE AND BLACK RUN LANE

A public hearing was held at 7:00 p.m., as advertised, to receive input from citizens regarding the proposal to name two private drives, Peacock Lane and Black Run Lane in Craven County. Planning Director, Don Baumgardner, advised that the naming was petitioned by citizens living on the road, 75% of whom have recommended the road naming. The remainder do not live on the road, but only own property there and have no strong interest for or against the naming either way.

At 7:05 p.m. Commissioner McCabe moved to go into public hearing, seconded by Commissioner Sampson. There were no citizens who wished to speak and at 7:06 p.m. Commissioner McCabe moved to close the public hearing, seconded by Commissioner Sampson and unanimously carried.

Commissioner Mark moved to approve the road naming resolution, as presented, seconded by Commissioner Sampson and unanimously carried.

PUBLIC HEARING FOR FY 15 CDBG INFRASTRUCTURE FUNDING CYCLE

A public hearing was held at 7:00 p.m., as advertised, to hear public comments regarding the County's intent to apply for FY 2015 CDBG Infrastructure funding (Township 7 STEP pump replacement). The County was required to hold two public hearings, the first of which was held on January 5, 2015. It is anticipated that up to \$750,000 for infrastructure projects will be available. The purpose of this public hearing was to allow citizens, County staff, and elected officials to express concerns or interests related to community development throughout Craven County prior to actual application for any specific FY15 CDBG project.

Reed Whitesell, of Holland Consulting Planners, provided the following introduction to the public hearing:

1. \$26 million in FY15 CDBG funding will be available in North Carolina for FY15 water and sewer infrastructure. \$13 million will be awarded following a 3/31/15 application deadline, and another \$13 million will be available in September, 2015. The maximum grant amount is \$3 million. Funds are only available for improvement of, or installation of new, water and sewer infrastructure owned by units of local government. The state agency responsible for the CDBG-I program in the NC Department of Environment and Natural Resources (DENR).
2. Craven County plans to submit an application prior to 3/31/15 for the installation of new on-site STEP systems owned by the City of New Bern in the James City Community in Township 7. The county is currently completing a similar project with FY12 CDBG funds. The \$750,000 project will include replacement of existing systems and installation of systems where residents currently rely on septic tanks for sewage disposal. Approximately 80 new STEP systems will be installed.
3. The project will benefit 100% low- and moderate income households. The county will only provide improvements to households who complete a needs and income survey and who are documented to be LMI households prior to submittal of the application to DENR in Raleigh.
4. Installations of new systems can typically be completed in one working day. No displacement or relocation of individuals is expected due to project activities; however, the county will adopt a formal displacement/relocation policy following receipt of a CDBG grant agreement.
5. During the following public hearing, interested citizens are invited to comment on both the proposed CDBG project and on the county's past performance with the NC Small Cities CDBG program since the program was inception in 1982.
6. Citizens may provide written comments concerning the Craven County CDBG program to the Craven County Planning and Inspections Department, 2828 Neuse Boulevard, New Bern, NC, 28560, (252)636-6618. Craven County will respond to formal written comments within ten (10) days of receipt. A copy of the final FY15 CDBG-I application will be available for review at the Planning and Inspections Department offices following March 31, 2015.

At 7:15 p.m. Commissioner McCabe moved to go into public hearing, seconded by Commissioner Sampson. The following citizen spoke:

1. *Hal James, 305 Calico Drive, New Bern*, expressed concerns that the resolution to authorize the grant application requires a Memorandum of Agreement (MOA) with the City of New Bern, which in turn appears to require annexation referenced in an attachment to the agenda; however, he was advised that the provision to which he referred was part of a different agenda item. He stated that the Coastal Carolina Taxpayer's Association appreciates the fact that this project will be a benefit to an entire area rather than providing individual benefit.

At 7:20 p.m. Commissioner Mark moved to close the public hearing, seconded by Commissioner McCabe and unanimously carried.

Mr. Whitesell clarified that the memorandum of agreement referenced by Mr. James only speaks to how the system will be installed, who will install and maintain the pumps, and has nothing to do with annexation. Mr. Baumgardner stated that there is a provision in the agreement with the City of New Bern that there is a fee for customers who want to go off the County system and onto the City's system, but no provision for a private homeowner to be annexed.

Commissioner Mark moved to adopt the following Resolution of Intent, seconded by Commissioner McCabe and carried with six (6) "Ayes", there being one (1) "nay" from Commissioner Liner.

RESOLUTION BY THE CRAVEN COUNTY BOARD OF COMMISSIONERS

WHEREAS, Title I of the Federal Housing and Community Development Act of 1974, as amended, has established the U.S. Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program, and has authorized the making of grants to aid eligible units of government in funding the cost of construction, replacement, or rehabilitation of water and wastewater infrastructure, and that the North Carolina Department of Environment & Natural

Resources (NCDENR) Division of Water Infrastructure (DWI) was delegated the authority by the state legislature to administer the water and wastewater infrastructure portion of the state grant monies received from the U.S. HUD CDBG program by Session Law 2013-360, Section 15.15(a) as amended by Section 5.3 of Session Law 2013-363, and

WHEREAS, CRAVEN COUNTY has need for and intends to construct sewer improvements owned and maintained by the City of New Bern described as: Installation of new STEP sewer pump systems in Township 7, and

WHEREAS, CRAVEN COUNTY intends to request state grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE CRAVEN COUNTY BOARD OF COMMISSIONERS:

That CRAVEN COUNTY, the **Applicant**, will enter into a Memorandum of Agreement with the City of New Bern that requires the City to adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system.

That CRAVEN COUNTY enter into a Memorandum of Agreement with the City of New Bern that requires the City to provide for efficient operation and maintenance of the project on completion of construction thereof.

That **Donald Baumgardner, Craven County Planning Director**, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of CRAVEN COUNTY with the State of North Carolina for a grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That CRAVEN COUNTY has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 2nd day of March, 2015 at New Bern, North Carolina.

Commissioner Liner stated that he favors securing agreements prior to, rather than after the fact. He inquired why executing a Memorandum of Agreement with the City should be delayed until the project is almost finished. Mr. Whitesell responded that there is no problem in getting the MOA before March 31, if the Board desires. Commissioner Liner moved that a Memorandum of Agreement be signed between the City and the County before execution of a agreement, seconded by Commissioner Jones and unanimously carried.

PETITIONS OF CITIZENS

1. *Pat Schiable, City of New Bern Alderman for Ward 3, 106 Lancy Lane*, addressed the Board stating the noise from dogs at Evans Mill started in 2008 and the fact that it was not a problem before this date would indicate a change. Residents just want the noise ordinance to be enforced.
2. *Hal James, 305 Calico Drive*, stated that he does not want to see the consent agenda reinstated. He inquired about a Health Department budget amendment for the dental trailer, as to whether the requested transfer of profits is an existing policy or is creating a new policy. He asked that the policies and resolutions for FY 13-15 Flood Mitigation Assistance be revisited.
3. *Ray Griffin, Vanceboro*, addressed the Board concerning a letter from the Board of Education regarding the Ten Commandments. He stated that Craven Community College received a grant for \$2,500 which will be used for Islamic resources.

4. *Polly Meyer, 112 Evans Mill Road*, spoke concerning the noise in her Evans Mill neighborhood, stating that the noise is excessive and prolonged. She said that there has been some improvement over the last few months; however, she expects that it may not last with the warmer weather coming.
5. *Don Elliott, 114 Evans Mill Road*, stated that he has been living in the Evans Mill area since 2002 and the noise was not a problem at the outset. He stated that something has changed and the difference was noted around 2008.

RESOLUTION – MILITARY FAMILY OF THE QUARTER

The Board received a request to adopt a resolution recognizing the family of Corporal Javade G. Smith as Military Family of the Quarter. A recognition luncheon will be held on Thursday, March 12 at noon at the New Bern Country Club, where Commissioner Dacey will present the resolution. Commissioner Dacey moved to adopt the following resolution, seconded by Commissioner Liner and unanimously carried.

RESOLUTION RECOGNIZING THE FAMILY OF JAVADE G. SMITH AS MILITARY FAMILY OF THE QUARTER

WHEREAS, Corporal Javade G. Smith anchors one of the most critical areas in administration as the IPAC's Quality Control, System Development Section Non Commissioned Officer, and is directly responsible for the completion of SAAR Forms, Trouble Tickets, Database Maintenance and keeping the IPAC mission ready; and

WHEREAS, while striving for continued growth and development, Cpl. Smith completed over 91 Marine Corps Institute Courses and won the IPAC's Meritorious Promotion Board on three separate occasions, placed second on the H & HS Meritorious Board on two of those occasions, won the IPAC's "Marine of the Quarter" Board on two separate occasions and in October was named "Honor Graduate" at the resident Corporal's Course; and

WHEREAS, Cpl. Smith has competed in the IPAC's Awards Incentive Programs, winning the "Beast of the Month" competition three times in 2014 and recently won the 2014 "Beast of the Year" completion, where he was honorably awarded the Navy and Marine Corps Achievement Medal; and

WHEREAS, Cpl. Smith has dedicated his service for the past two years to the base's Funeral Detail, helping to provide proper honors for over 100 fallen service members, retirees and veterans; and

WHEREAS, while balancing his professional life with his personal life, Cpl. Smith has volunteered over 270 hours of his own time in the community and has received 45 documented Letters of Appreciation for his continued support; and

WHEREAS, Cpl. Smith has been married to his wife, Alexis, since 2013 and has a newborn son Elijah.

NOW, THEREFORE, BE IT RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS recognizes the family of Corporal Javade G. Smith for their outstanding support to their community and genuine concern for the United State Marine Corps which we support.

BE IT FURTHER RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS congratulates them on being selected Military Family of the Quarter.

Adopted this 2nd day of March, 2015.

DEPARTMENTAL MATTERS: TAX – RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, presented the following tax releases and refunds for the Board's approval.

In addition to the regular release and refund requests, he explained two refund items for Faith United Methodist Church. The church leases a building on its property to a private for-profit day care center. A discovery was made to add the building to the tax records for the four years that it lost tax exemption. A tax bill was issued and the taxpayer appealed the discovery to the Craven County Board of Equalization and Review which upheld the assessor's finding that the property is taxable; however, it reduced the assessed value from \$428,200 to \$152,50. This change resulted in the total tax liability for the four years to be reduced from \$19,209.75 to \$6,841.48. This difference of \$12,368.27 was recommended to be refunded to the church; however, Mr. Antry requested that refunds be postponed until the taxpayer's appeal rights have expired. Commissioner Mark moved to approve the tax releases and refunds, postponing two of the refunds to Faith United Methodist Church, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Commissioner Dacey inquired how the adjustment in value was reached. Mr. Antry responded that when the matter was first discovered they used a cost approach to valuation based on market value. Upon appeal to the Board of Equalization and Review, new information was presented in the lease agreement. The contract rent was lower than the market rent for that type of property and the value was adjusted based on the contract rent amount.

Commissioner Jones stated that he appreciates the manner in which the Board of Equalization and Review resolved the matter as the circumstances are unprecedented.

County Attorney, Jim Hicks, stated that the decision of the Board of Equalization and Review is binding; therefore, the Board of Commissioners has no discretion in the matter.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
ALONZO, FERNANDO FORECLOSURE – LIEN EXTINGUISHED	2012-0000860	\$331.10
ALONZO, FERNANDO FORECLOSURE – LIEN EXTINGUISHED	2013-0000834	\$305.04
ALONZO, FERNANDO FORECLOSURE – LIEN EXTINGUISHED	2014-0000912	\$276.25
BARNES, JAMES L DWELLING UNOCCUPIED – NOT LIVABLE	2014-0003048	\$36.99
BEAKES, HENRY L II NOT IN BUSINESS 1/1/2013	2013-0094547	\$9.58
BEAKES, HENRY L II NOT IN BUSINESS 1/1/2012	2012-0090423	\$10.33
DEVOR, DONALD C III & JULIE M MILITARY EXEMPTION	2014-0014893	\$307.69
DISAROON, DAYLE L & HONI L ST TO BE REBILLED ON ACCT 91373	2014-0015201	\$9.52
FAIRLIE, JAMES A DID NOT OWN 1/1/2014	2014-0017969	\$103.05

FLORA, KIMBERLY DAWN & DAVID W DID NOT OWN 1/1/2014	2014-0018986	\$183.30
GALINDO, ERIKA CATALINA ALVARE INCORRECT BILLING – TO REBILL	2014-0091036	\$98.92
HILLYER, WILLIAM HUSTEN MILITARY EXEMPTION	2013-0092197	\$10.53
HILLYER, WILLIAM HUSTEN MILITARY EXEMPTION	2014-0092336	\$10.50
KUBIN, MICHAEL ANTHONY DID NOT OWN 1/1/2014	2014-0091738	\$46.88
MARSHBURN, BRIAN SCOTT FORECLOSURE – LIEN EXTINGUISHED	2007-0035428	\$64.44
MARSHBURN, BRIAN SCOTT FORECLOSURE – LIEN EXTINGUISHED	2007-0035427	\$64.44
MARSHBURN, BRIAN SCOTT FORECLOSURE – LIEN EXTINGUISHED	2007-0035426	\$35.13
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2011-0046443	\$415.66
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2012-0046288	\$154.16
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2013-0044466	\$137.06
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2014-0045497	\$121.72
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2009-0045656	\$67.37
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2010-0041759	\$94.27
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2011-0046442	\$415.66
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2012-0046287	\$154.16
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2013-0044465	\$137.06
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2014-0045496	\$121.72
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2009-0045655	\$67.37
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2010-0041758	\$94.27

PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2011-0046441	\$415.66
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2012-0046286	\$154.16
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2013-0044464	\$137.06
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2014-0045495	\$121.72
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2009-0045654	\$35.77
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2010-0041757	\$94.27
SHERMAN, JOSHUA ALAN MILITARY EXEMPTION	2013-0093389	\$58.02
SHERMAN, JOSHUA ALAN MILITARY EXEMPTION	2014-0050729	\$51.48
SLAUGHTER, ARTHUR MARTIN DID NOT OWN 1/1/2014	2014-0090739	\$58.55
WHITFIELD, ROSANA DWELLING VACANT SINCE 2001	2014-0060819	\$36.99
	39 – CREDIT MEMO (S)	\$5,047.85

Refunds

RASPBERRY, DONNIE P DWELLING REMOVED IN 2011	2014-0090652	\$53.23
RASPBERRY, DONNIE P DWELLING REMOVED IN 2011	2013-0093153	\$53.51
RASPBERRY, DONNIE P DWELLING REMOVED IN 2011	2012-0047308	\$55.28
	3 – REFUND(S)	\$162.02

DEPARTMENTAL MATTERS: FINANCE – BUDGET AMENDMENT

Assistant County Manager, Finance/Administration, Rick Hemphill, presented the following budget amendment for the Board’s approval.

Dental

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00 Fund Balance	\$58,129.00	101-5500-440-97-02 Transfer to Reserve	\$58,129.00
TOTAL	\$58,129.00	TOTAL	\$58,129.00

Justification: Need to move half of FY 14 dental profit to Capital Reserve for future repair to dental trailer. Plumbing work to begin FY 15 and complete in FY 16.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

During Discussion, Commissioner Tyson asked if it would be possible to get the dentist to come before the Board and explain what she does and how the program is funded. County Manager, Jack Veit, stated that the dentist is an independent contractor; therefore, he suggested that the Health Director do the briefing on the dental operation.

DEPARTMENTAL MATTERS: PLANNING

Request for Addition to State Maintained Road

Planning Director, Don Baumgardner, presented a road addition resolution requesting to approve Wadkins Boulevard in Oak Creek Estates at Carolina Pines to be turned over to the State of North Carolina for maintenance. The resolution, once passed, will be forwarded to NCDOT for their final consideration and acceptance of the road to the State Maintenance System. Commissioner Mark moved to approve the road addition resolution, as presented, seconded by Commissioner McCabe and unanimously carried.

Policies and Resolutions – FY 13-15 Flood Mitigation Assistance Elevation Program

Reed Whitesell, Holland Consulting Planners, presented Craven County’s notice of a \$1.83 million Flood Mitigation Assistance (FMA) award from the NC Division of Emergency Management for the elevation of eleven (11) residential structures. The Planning Director expects to execute a final grant agreement by mid-March. He stated that the recipients reserve the right to reject the mitigation offer prior to bidding the project. Commissioner Liner inquired if there is any reimbursement for County staff time associated with the grant program. Mr. Baumgardner stated that inspection services are purchased, as with any other contractor, with payment of appropriate fees. He further stated that some of the grants reimburse for additional staff time. Commissioner Mark moved to approve the policies, as presented, and to authorize the Chairman to execute the agreement, seconded by Commissioner Dacey and unanimously carried in a roll call vote.

Engineering Contract Award – FY 13-15 Flood Mitigation Assistance Elevation Program

A bid opening for the elevation and retrofitting of residential structures associated with the FY 13-15 Flood Mitigation Assistance Project was held on February 20, 2015. Bids were received by two engineering firms; Appian Consulting Engineers, P.A., of Rocky Mount and Weston Lyall of Holly Ridge. It was recommended that the Board award the contract for the FY 13-15 FMA structural engineering services to Appian Consulting Engineers, P.A. in order to move forward with the project. Commissioner Mark moved to award the Engineering Contract to Appian Consulting Engineers, P.A., as recommended, seconded by Commissioner Dacey and unanimously carried.

DEPARTMENTAL MATTERS: CONVENTION CENTER – BUDGET AMENDMENT

Convention Center Director, Mary Harris, presented the following budget amendment to appropriate \$248.20 from the Tourism Development Authority to cover additional expenses of the New York Media Mission with the NC Department of Commerce. This trip was rescheduled due to weather and is now scheduled for March 18-20, 2015. Commissioner Mark moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Tourism Development Authority

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-8201-369-36-00 TDA	\$248.20	101-8201-430-25-00 Travel Training	\$248.20

TOTAL	\$248.20	TOTAL	\$248.20
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Justification: Funds to cover extra expenses for the NC Department of Commerce on March 18-20, 2015. This trip was rescheduled due to snow storm in January.

Commissioner Jones noted that Ms. Harris waited an hour and 20 minutes to ask for \$248, and registered his support for returning to a consent agenda format to minimize use of staff time in this manner.

DISCUSSION OF CONSENT AGENDA

Commissioner Liner stated that he respects comments made at the last meeting and Mr. James' remarks. He stated that there is nothing on the agenda that is not available to the public, and any Commissioner can have an item withdrawn from a consent agenda for discussion.

Commissioner Mark commented that he does not feel it is a waste of time for employees to appear before the Board, as it provides an opportunity for them to be seen and to educate the public about what their departments do.

Commissioner Jones stated that the Board was transparent when he served before and a consent agenda was used. He wants transparency also and is not asking for debatable items to be on a consent agenda. Any Commissioner may unilaterally withdraw an item for discussion.

Chairman Tyson stated that acceptable items for the consent agenda could include resolutions, road additions and minor subdivisions.

Commissioner Sampson stated that the consent agenda saves time and he is also in favor of transparency. He feels that County employees have plenty of other things to do that are competing for their time.

Commissioner Dacey commented that the time spent conducting the County's business in session is minimal. He inquired who would establish what items would go on the consent agenda.

Chairman Tyson suggested allowing Board members to draft a suggested list for staff. Commissioner Dacey stated that he would like to see an amendment to the by-laws drafted before a decision is made, detailing what can be included in the consent agenda. He feels that it is important for the public to see how business is conducted.

Commissioner Jones stated that it is not about the length of time for the meetings. As it stands now, the agenda attachments are not read during the meetings, and the public does not hear the level of detail that appears in the complete agenda that is available on-line. His concern is about the routineness of some of the items.

Commissioner Liner expressed a desire to have a vote on the matter within the next two meetings.

APPOINTMENTS

Havelock Board of Adjustment: Nancy Webster

It was the consensus of the Board to defer this appointment.

Industrial Facilities Pollution Control Financing Authority

Commissioner Mark nominated Paul Benjamin Hill for appointment to the Industrial Facilities Pollution Control Financing Authority. There being no additional nominees, Mr. Hill was appointed by acclamation.

Craven County Clean Sweep: Bob Adams, Connie Adams, Eddie Games, Debbie Kirkman

Commissioner Mark moved to reappoint Bob Adams, Connie Adams, Eddie Games and Debbie Kirkman to the Craven County Clean Sweep Committee. There being no additional nominees, they were reappointed by acclamation.

New Bern-Craven County Public Library: Maria Muniz

Commissioner Dacey moved to defer this appointment, seconded by Commissioner Jones and unanimously carried.

Fire Tax Commissioners: Tommy Cowen, Sammy Lilly, Ronald Pate, James Smith, Howard Spence

The Board was apprised of the expiring terms of Tommy Cowen, Sammy Lilly, Ronald Pate, James Smith and Howard Spence on the Fire Tax Commission. Mr. Cowen, Mr. Lilly, Mr. Pate and Mr. Smith were reappointed by acclamation. Commissioner Jones moved to appoint Terry Gaskins, to replace Howard Spence. There being no additional nominees, Mr. Gaskins was appointed by acclamation.

Craven County Community Child Protection Team

Commissioner Dacey nominated Kent Flowers for reappointment to the Craven County Community Child Protection Team. There being no additional nominees, Mr. Flowers was appointed by acclamation.

Emergency Medical Services Advisory Council: Crystal Davis

It was the consensus of the Board to defer this appointment.

Firemen's Relief Fund Board of Trustees: Keith Morris, Dennis Smith

Commissioner Mark moved to reappoint Keith Morris and Dennis Smith to the Firemen's Relief Fund Board of Trustees. There being no additional nominees, Mr. Morris and Mr. Smith were reappointed by acclamation.

Local Emergency Planning Committee: Tom Cuthrell

Commissioner Tyson nominated Larry Mares for appointment to the Local Emergency Planning Committee to replace Tom Cuthrell, who is retiring. There being no additional nominees, Mr. Mares was appointed by acclamation.

Upcoming Appointments

The Board was apprised of the following upcoming appointments to boards and committees:

April

- Aging Planning Board
- EMS Advisory Board
- Firemen's Relief Fund
- Fire Tax Commissioners
- Highway 70 Corridor
- Zoning Board

May

- Eastern Carolina Regional Housing Authority
- Fire Tax Commissioners
- Nursing Home Advisory Committee

COUNTY ATTORNEY'S REPORT

County Attorney, Jim Hicks, reported that the County and City of New Bern received an offer in the amount of \$4,000.00 for the property located at 1422 Lincoln Street; Parcel ID #8-013-052, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$4,182.41 and the current tax value is \$66,730. Commissioner Mark moved to accept the offer and following resolution, seconded by Commissioner McCabe and unanimously carried. The property will be advertised for upset bids.

RESOLUTION

THAT WHEREAS, Craven County and the City of New Bern have received an offer to purchase a parcel of property owned by the County and City identified as 1422 Lincoln Street, a copy of which is attached hereto as Exhibit A; and

WHEREAS, Craven County owns approximately a 53.89% undivided interest, and the City owns approximately a 46.11% undivided interest in the subject property; and

WHEREAS, the Board of Commissioners is authorized to sell the County's interest in the property pursuant to the provisions of North Carolina General Statute §160A-269.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY:

1. That the Board of Commissioners hereby authorizes the initiation of the upset bid process for the property at 1422 Lincoln Street by advertising notice of the offer to purchase in accordance with the provisions of North Carolina General Statute §160A-269.

2. That the County Manager, Clerk and/or Attorney are authorized to take all actions necessary to accomplish the purposes of this Resolution.

Adopted this the 2nd day of March, 2015.

COUNTY MANAGER'S REPORT

County Manager, Jack Veit, advised the Board that the cancelled February 26 Board of Education joint meeting will be rescheduled, and the Board of Education will have new proposed meeting dates brought forth following their March 3 meeting.

Mr. Veit also reminded the Board that the re-scheduled Essentials of County Government class will be held on March 11-12.

Mr. Veit reported that he and Assistant County Manager, Finance/Administration, Rick Hemphill, met with Craven Community College regarding their annual budget request. He advised the Board to expect significant project funding requests for the upcoming fiscal year.

COMMISSIONERS' REPORTS

Commissioner McCabe reported on his attendance at the NACo Legislative Conference in Washington, D.C., which was attended by more than 1,500 County leaders nationwide. He stated that he had an opportunity to hear from the President and Vice President.

Commissioner Sampson reported on his attendance at Black History events over the weekend. He stated that Craven Community College had a program concerning local history surrounding the civil rights movement. He commented that the City has changed, but still has some hurdles to overcome in race relations.

Commissioner Limer thanked those who attended the Aviation Heritage Foundation annual banquet. He announced that on March 3 at 8:30 a.m. the Board of Education will meet, and he encouraged others to attend. He announced that Havelock will be hosting a spelling bee at 5:30

p.m. on March 10 and anyone interested in participating should contact the Havelock Chamber of Commerce.

Commissioner Jones reported on his attendance at a fundraiser at Ft. Barnwell Rescue to assist a member with medical bills. He commended the efforts of Dover, Cove City and Ft. Barnwell communities in coming together for this benefit.

Commissioner Mark announced that he is on the search committee for a new Craven Community College President. They received 70 applications and have narrowed it down to ten. The committee will be conducting interviews over the next few days.

Commissioner Dacey reported on a tour he had with the safety committee at the Department of Social Services to consider security needs at the facility. The committee has sought from staff the costs associated with improving parking lot lighting, installing cameras and security personnel. They expect to be able to address this matter at budget time. He reported that ACT has reviewed their by-laws and is considering a different approach to the selection and seating of county and municipal representatives; however, he feels strongly that governmental units financially supporting the organization should have the privilege of designating their respective elected officials to represent them.

Chairman Tyson reported that he had attended Brinson Elementary School earlier in the day and was asked to read Dr. Seuss to 1st, 3rd and 5th graders.

At 9:20 p.m. Commissioner Sampson moved to adjourn, seconded by Commissioner McCabe and unanimously carried.

Chairman Steve Tyson
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board