

**AGENDA  
CRAVEN COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
TUESDAY, JANUARY 20, 2015  
8:30 A.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE MINUTES OF JANUARY 5, 2015 REGULAR SESSION

1. FY14 AUDIT PRESENTATION: Lou Cannon, McGladrey
2. ABC BOARD PRESENTATION: Chip Chagnon, Chairman

DEPARTMENTAL MATTERS

3. TAX – RELEASES AND REFUNDS: Ronnie Antry, Tax Administrator
4. COOPERATIVE EXTENSION – BUDGET AMENDMENTS: Lisa Wimpfheimer, Administrative Assistant
5. CONVENTION CENTER – BUDGET AMENDMENT: Mary Harris, Convention Center Director
6. WATER
  - A. Water Treatment Plant Loan Resolution: Rick Hemphill, Assistant County Manager, Finance/Administration
  - B. Construction Update on Water Treatment Plant: Chris Windley, McKim & Creed
  - C. Contract Award for Water Treatment Plant Testing Services: Chris Windley
7. ECONOMIC DEVELOPMENT – BUDGET AMENDMENT: Timothy Downs, Economic Development Director
8. HEALTH – BUDGET AMENDMENTS: Jennifer Blackmon, Human Services Deputy Director

9. PLANNING – SUBDIVISION FOR APPROVAL: Chad Strawn, Assistant Planning Director
10. APPOINTMENTS
11. COUNTY ATTORNEY'S REPORT: Jim Hicks
12. COUNTY MANAGER'S REPORT: Jack Veit
13. COMMISSIONERS' REPORTS

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON TUESDAY, JANUARY 20, 2015. THE MEETING CONVENED AT 8:30 A.M.**

**MEMBERS PRESENT:**

Chairman Steve Tyson  
 Vice Chairman Scott C. Dacey\*  
 Commissioner Jason R. Jones  
 Commissioner George S. Liner  
 Commissioner Thomas F. Mark  
 Commissioner Theron L. McCabe  
 Commissioner Johnnie Sampson, Jr.

\*Vice Chairman Dacey joined the meeting remotely at 9:40 a.m. for the work session.

**STAFF PRESENT:**

Jack B. Veit III, County Manager  
 Gene Hodges, Assistant County Manager – Facilities/Operations  
 Rick Hemphill, Assistant County Manager – Finance/Administration  
 Amber Parker, Human Resources Director  
 Gwendolyn M. Bryan, Clerk to the Board  
 Jim Hicks, County Attorney  
 Aaron Arnette, County Attorney Associate

Following the invocation by Commissioner Jones and the Pledge of Allegiance, Chairman Tyson requested to amend the agenda by deferring the County Attorney's report, County Manager's report and Commissioners' reports until the end of the work session. Commissioner Mark moved to approve the agenda, as amended, seconded by Commissioner McCabe and unanimously carried.

Commissioner Sampson moved to approve the minutes of January 5, 2015, seconded by Commissioner McCabe and unanimously carried.

**FY AUDIT PRESENTATION**

At the last meeting the Finance Director presented copies of the County's Certified Annual Financial Report (CAFR) to the Board for previewing. Lou Cannon, of the audit firm, McGladry, presented the audit results for the year ended June 30, 2014, with the following highlights:

**Revenue**

- Property tax made up 49.1%.
- Sales tax made up 13%.
- Intergovernmental was 20.8%.
- Charges for Services amounted to 15.1%.
- Balance of Revenues were "other Revenues" and "Interest".

He stated the property revenue tax was slightly higher and revenue from charges for services slightly lower than in the previous year.

**Tax Rate**

- Lower compared to the state average
- Lower compared to similar size counties

**Collection Rate**

- Ad valorem collection was 98.8%.
- Higher compared to the state average
- Higher compared to similar size counties

**Fund Balance**

- Currently at 26.4%
- Slightly less compared to the state average
- Slightly greater compared to similar size counties

**Expenses**

- Social Services – 24.5%
- Administration – 10.4%
- Education – 26.2%
- Public Safety – 15.4%
- Health – 9%
- Environmental – 5.7%
- Culture – 2.6%
- Economic Development – 2.4%
- Debt Service – 3.8%

**Synopsis**

Mr. Cannon stated that Craven County is financially stable, with a clean opinion rendered. There are some liabilities that have not yet shown, such as pension liabilities and post – employment benefits, which will be significant in a couple of years.

**ABC BOARD PRESENTATION**

ABC Board Chairman, Chip Chagnon, presented a quarterly update on ABC operations, as previously requested by the Board. He stated that the Craven County ABC System experienced a 5% growth to date in the first six month of FY 2014-2015. There are currently 75 liquor by the drink establishments in the County. Other accomplishments and highlights presented include:

- Continuing store modernization and improvements to administration operation
- Improved employee compensation package
- Implementation of a new employee training program
- Grants to Craven Community College for underage drinking prevention program
- Increased Alcohol Law Enforcement presence

He reported that the current growth is tracking to provide additional estimated revenue of more than \$197,000 for North Carolina and more than \$53,000 for Craven County.

**DEPARTMENTAL MATTERS: TAX – RELEASES AND REFUNDS**

Craven County Tax Administrator, Ronnie Antry, presented the following tax releases and refunds for the Board’s approval. Commissioner Sampson moved for their approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

*Credits*

<b>TAXPAYER NAME</b>	<b>TICKET#</b>	<b>AMOUNT</b>
ARTHUR FARMS INC LATE LISTING CHARGED IN ERROR	2014-0001781	\$208.61
BECTON, CHANDRA DOUBLE BILLED – SEE ACCT 101556	2014-0091142	\$78.55
BRYAN, BRENDA GASKINS DID NOT OWN 1/1/2014	2014-0007469	\$185.89
CONGER, KURT A & PATTI J DID NOT OWN 1/1/2014	2014-0011598	\$119.21

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APPROVED

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CORLEY, OTIS DID NOT OWN 1/1/2010	2010-0011058	\$84.14
CORLEY, OTIS DID NOW OWN 1/1/2011	2011-0012233	\$77.20
CORLEY, OTIS DID NOT OWN 1/1/2012	2012-0012111	\$68.84
CORLEY, OTIS DID NOT OWN 1/1/2013	2013-0011812	\$63.12
FOSS ENTERPRISES INC EXEMPT PER GS 105-275(8)	2014-0019427	\$571.58
FOSS ENTERPRISES INC EXEMPT PER GS 105-275(8)(B)	2014-0019426	\$931.92
HOMER, ROGER HENRY VALUE CORRECTION PER BILL OF SALE	2014-0093340	\$216.70
KARL, CHRISTOPHER NICHOLAS MILITARY EXEMPTION	2014-0030930	\$67.18
KURZMAN, JENNIFER A NOT IN BUSINESS 1/1/2014	2014-0092429	\$54.45
LITTLE, ROBERT D & ANNE DIEHL DID NOT OWN 1/1/2014	2014-0091798	\$15.16
MCCLEASE, JESSIE L & BENJAMIN DWELLING BURNED IN 2013	2014-0036808	\$929.96
MEWBORN, MABLE DID NOT OWN 1/1/2014	2014-0092604	\$10.86
MITCHELL, ALVIN EARL & EVELYN RECYCLE FEES CHARGED IN ERROR	2014-0092644	\$360.00
MORTON, JAMES O JR & REBECCA P RELEASED TO CARTERET COUNTY	2014-0040439	\$168.93
PERKINS, BRENDA ELAINE DWELLING VACANT SINCE 2008	2014-0044258	\$36.72
RAMIREZ, CATARINA LABRA DOUBLE BILLED – SEE ACCT 96235	2014-0046339	\$84.80
TANKSON, ANTHONY E & THELMA E DOUBLE LISTED SEE ACCT 7065550	2014-0054662	\$54.34
TEEL, LEE WILL DWELLING VACANT SINCE 2013	2014-0055190	\$36.72
TURNAGE, SABRINA RENEE CORLEY VALUE ERROR – TO BE REBILLED	2014-0057030	\$92.74
VANES, DANIEL S & MINDY A BOAT SITUS NOT IN CRAVEN COUNTY	2014-0057750	\$85.95
	24 – CREDIT MEMO (\$)	\$4,603.57

*Refunds*

DGT VENTURES LLC NOT IN BUSINESS 1/1/2014	2014-0014929	\$48.52
DGT VENTURES LLC NOT IN BUSINESS 1/1/2013	2013-0094706	\$53.38
DGT VENTURES LLC NOT IN BUSINESS 1/1/2012	2012-0015037	\$48.77
DGT VENTURES LLC NOT IN BUSINESS 1/1/2011	2011-0090471	\$53.96
DGT VENTURES LLC NOT IN BUSINESS 1/1/2010	2010-0013753	\$49.05
HARGETT, GROVER C & EARNINE M APPROVED FOR VETERAN EXCLUSION	2014-0024451	\$248.96
HARGETT, GROVER C & EARNINE M APPROVED FOR VETERAN EXCLUSION	2013-0023780	\$248.96
	7 – REFUND (S)	\$751.60

**DEPARTMENTAL MATTERS: COOPERATIVE EXTENSION – BUDGET AMENDMENTS**

Cooperative Extension Director, Tom Glasgow, submitted the following budget amendments that were presented by Administrative Assistant, Lisa Wimpfheimer, for the Board’s approval.

*Cooperative Extension*

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-4211-346-02-00 Harold Bate Foundation Grant	\$3,000.00	101-4211-420-32-40 EFNEP Expenditures	\$3,000.00
TOTAL	\$3,000.00	TOTAL	\$3,000.00

**Justification:** Harold Bate Foundation Grant awarded to EFNEP program.

*Cooperative Extension*

101-4213-336-13-00 EFNEP	\$500.00	101-4213-420-32-40 Pamlico EFNEP	\$500.00
TOTAL	\$500.00	TOTAL	\$500.00

**Justification:** To keep Pamlico funding separate from the other EFNEP money. Pamlico County has put forth \$500 for part-time use of staff member.

Commissioner Sampson moved to approve both budget amendments, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**DEPARTMENTAL MATTERS: CONVENTION CENTER – BUDGET AMENDMENT**

Convention Center Director, Mary Harris, presented the following budget amendment to appropriate \$3,000 from the Tourism Development Authority to cover expenses of the New York Media Mission with the N.C. Department of Commerce.

Ms. Harris stated that she will be sending Melissa Riggle to talk with the media and encourage them to visit and write about the area.

**Convention Center**

101-8201-369-36-00	\$3,000.00	101-8201-430-25-00	\$3,000.00
TDA		Travel/Training	
TOTAL	\$3,000.00	TOTAL	\$3,000.00

**Justification:** Funds to cover the expense of the NY Media Mission with the NC Dept of Commerce of January 26-28, 2015.

Commissioner Mark moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**DEPARTMENTAL MATTERS: WATER**

*Water Treatment Plant Loan Resolution*

The Board was requested to adopt the following resolution due to changes at DENR, that require a new resolution showing the full amount of the loan the County is receiving. Commissioner Mark moved to approve the resolution, as follows, seconded by Commissioner Liner and unanimously carried.

**WHEREAS**, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and;

**WHEREAS**, the North Carolina Department of Environment and Natural Resources has offered a State Revolving Loan in the amount of \$16,178,995 for the construction of a water treatment plant, wells and distribution system, and;

**WHEREAS**, Craven County intends to construct said project in accordance with the approved plans and specifications.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY:**

That Craven County does hereby accept the State Revolving Loan offer of \$16,178,995.

That Craven County does hereby give assurance to the North Carolina Department of Environment and Natural Resources that all items specified in the loan offer, Section II- Assurances will be adhered to.

That Jack Veit, Craven County Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in conjunction with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That Craven County has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 20<sup>th</sup> day of January at New Bern, North Carolina.

*Construction Update on Water Treatment Plant*

Chris Windley of McKim & Creed, presented the following update on the construction at the water treatment plant.

**Division I – Water Treatment Plant**

- General Contractor has mobilized office trailers, materials, equipment, and labor forces to the Water Treatment Plant site.
- Phase I erosion and sedimentation control measures are complete.
- Topsoil stripping and stockpiling has started at the site.
- Temporary access roads have been installed.
- Excavation for the building has started.
- The first concrete pour is scheduled for late January.

**Division II – Raw Water Supply Wells**

- Clearing and grubbing started at seven of the eight well sites.
- Erosion and sedimentation control measures started at seven of the eight well sites.
- Pilot hole and outer casing installed at the Water Treatment Plant well site.

**Division III – Raw Water Transmission Mains, Concrete Force Mains, and Finished Water Mains**

- No work this period.
- The Division III subcontractor is scheduled to mobilize to the project site on January 26, 2015.

Mr. Windley stated that a weekly update will be provided to the County Manager and key staff.

Commissioner Sampson inquired if local employees are being hired for the project. Mr. Windley responded that there may be some local subcontractors, but he will research and report back to the Board. He stated that the use of local resources was encouraged in the bids.

*Contract Award for Water Treatment Plant Testing Services*

Mr. Windley reported that McKim & Creed, on behalf of Craven County, solicited proposals from three qualified firms providing Construction Materials Testing (CMT) and Special Inspections(SI) services including; Carolina Engineers, Geotechnologies, and ESC Carolinas. Two proposals were received from Geotechnologies and ESC. Carolina Engineers was unable to submit a proposal due to their current workload.

Based on review of both proposals, it was determined that ECS is qualified and experienced in both services, has an office within 45 miles of the project site, and has proposed to provide the services at an estimated amount of \$118,662. Geotechnologies is also qualified and experienced with CMT/SI services; however, their closest office is in Raleigh, which resulted in a proposed fee that exceeds the project budget.

McKim & Creed has recommended that the contract be awarded to ECS Carolinas, with an estimated fee of \$118,662, subject to increase with issues that may arise during construction. It was also recommended that the County maintain the \$153,000 budget that was established for these services to provide contingency for CMT/SI services.

Commissioner Liner moved to approve authorization for staff to negotiate with ESC Carolinas for award of the contract for testing services at the water treatment plant, as recommended, for the estimated amount of \$118,662, seconded by Commissioner Mark and unanimously carried.

**DEPARTMENTAL MATTERS: ECONOMIC DEVELOPMENT – BUDGET AMENDMENT**

Economic Development Director, Timothy Downs, presented the following budget amendment to budget funding for Craven 100 Alliance, to include annual dues and initial investment.

*Economic Development*

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-0000-399-01-00	\$25,000.00	371-0571-400-97-01	\$25,000.00
Fund Balance Current		To General Fund	

101-0560-366-07-00	\$25,000.00	101-4401-430-15-15	\$25,000.00
From Reserve		Dues/Subscriptions	
101-0000-399-01-00	\$49,182.00	101-4401-430-15-15	\$49,182.00
Fund Balance		Dues/Subscriptions	
<b>TOTAL</b>	<b>\$99,182.00</b>	<b>TOTAL</b>	<b>\$99,182.00</b>

**Justification:** Budget funding for Craven 100 Alliance. The start-up cost of \$25,000 is from County reserve and annual dues of \$49,181.50 is from fund balance.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**DEPARTMENTAL MATTERS: HEALTH – BUDGET AMENDMENTS**

Human Services Deputy Director, Jennifer Blackmon, presented the following budget amendments for the Board’s approval.

***Health/Maternity***

101-5700-349-14-00	\$6,760.00	101-5700-440-40-00	\$3,000.00
State Revenues		Contract Services	
		101-5700-440-40-50	\$3,760.00
		Contract Employees	
<b>TOTAL</b>	<b>\$6,760.00</b>	<b>TOTAL</b>	<b>\$6,760.00</b>

**Justification:** CCHD has received additional revenue due to the dissolution of a High Risk Maternity Clinic in another county. Funds will be used to Copy & Image old medical records onto a CD and the use of a contract employee to scan all recent/current maternity medical records into CureMD.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner Jones and unanimously carried in a roll call vote.

***Health/Family Planning***

101-6400-349-12-00	\$10,186.00	101-6400-440-32-05	\$10,186.00
State Revenues		Prescription Drugs	
<b>TOTAL</b>	<b>\$10,186.00</b>	<b>TOTAL</b>	<b>\$10,186.00</b>

**Justification:** Additional funding in the amount of \$10,186 has been awarded to CCHD in order to provide Family Planning services for TANF patients in order to prevent out-of-wedlock births. Funds will be used to purchase different forms of long acting contraception such as depo-provera, Implanon & Mirena IUD’s.

Commissioner Liner inquired if parents are involved in decisions of minors relative to Family Planning Services. Ms. Blackmon responded that they are not legally required to involve parents by federal law, but they are encouraged by the Health Department. Commissioner Mark moved to approve the budget amendment, seconded by Commissioner McCabe and carried with five (5) “Ayes”, there being one (1) “Nay” from Commissioner Liner.

***Health/Refugees***

101-6704-348-47-00	\$17,548.00	101-6704-440-32-08	\$4,800.00
State Revenues		Medical Supplies	
		101-6704-440-32-40	\$3,500.00
		Other Supplies	
		101-6704-440-40-00	\$9,248.00
		Contract Services	

TOTAL	\$17,548.00	TOTAL	\$17,548.00
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**Justification:** Craven County is one of the top eight refugee resettlement counties. Craven County anticipates screening approximately 180 new refugee arrivals for State fiscal year 2014-2015. Additional funding in the amount of \$17,548 has been awarded in order to provide communicable disease screening and a physical exam. Funds will be spent to purchase parasitology cans, telephonic interpretation, and other supplies.

Commissioner Liner asked where the immigrants are coming from. Ms. Blackmon responded that most of them are from Southeast Asia and have been granted refugee status. Ms. Blackmon stated that the Health Department does not deny any service, but this grant has a narrow focus. Commissioner Sampson moved to approve the budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

#### DEPARTMENTAL MATTERS: SUBDIVISION FOR APPROVAL

Assistant Planning Director, Chad Strawn, presented the following subdivision for approval, which was recommended by the Planning Board at their meeting on December 4, 2014.

**Croatian Crossing Townhomes Section 1, Phase 1 – Final:** The property, owned by LRH Development, LLC and surveyed by Brad L. Suitt & Associates, is located within Twp. 6, off of Catfish Lake Rd. (SR1100); Parcel ID 6-207-013. The subdivision contains 8 townhome units on 3.55 acres and is proposed to be served by existing community water and sewer. Commissioner Mark moved to approve the subdivision, as recommended, seconded by Commissioner McCabe and unanimously carried.

During discussion, Mr. Strawn, advised the Board that the developer has agreed to submit a letter of credit for \$94,000 for the installation of two 60” elliptical pipes and move the existing pipes to the outer perimeter for drainage. There will be no further final approvals until the pipes have been addressed.

#### APPOINTMENTS

*Havelock Board of Adjustment: Nancy Webster*

It was the consensus of the Board to defer this appointment. It was noted that the City of Havelock is putting out solicitation for volunteers on Facebook and Twitter.

*Industrial Facilities Pollution Control Financing Authority: Robert Lewis, Fletcher Watts, Dell Ipock, Charles Dees, Gary Essex*

Commissioner Jones nominated Calvin Williams for appointment to the Industrial Facilities Pollution Control Financing Authority to replace Robert Lewis. Mr. Williams was appointed by acclamation. The remaining appointments were deferred.

*Craven County Health Board: Trey Paul*

Commissioner Sampson nominated Genelle Butz for appointment to the Craven County Health Board as a pharmacist representative to replace Trey Paul. Ms. Butz was appointed by acclamation.

*Craven Community Child Protection Team: Cynthia Morton, Mary Mallard, Dawn McCabe, Deb Rogers, Alfreda Stout*

Commissioner Sampson nominated Sandra Kutkhun for appointment to replace Cynthia Morton on the Craven Community Child Protection Team. Ms. Morton was appointed by acclamation. Consideration of the remaining terms was deferred.

*Upcoming Appointments*

The Board was apprised of the following upcoming appointments to boards and committees:

**February**

- Child Protection Team
- Clean Sweep Committee
- Firemen’s Relief Fund
- Fire Tax Commissioners

**March**

- Child Protection Team
- EMS Advisory Committee
- Firemen’s Relief Fund
- Fire Tax Commissioners

At 9:22 a.m. the Board recessed to convene in work session.

At 9:40 a.m. the Board reconvened in work session with Commissioner Dacey present remotely.

**REVALUATION UPDATE**

Tax Administrator, Ronnie Antry, and Chief Appraiser, Glenn Jones, presented a revaluation update to the Board. They explained that the revaluation cycle has been shortened from eight years to six years in an effort to move incrementally to a four-year cycle. The 2016 evaluation is the third one to be done in-house. A schedule of values will be presented to the Board in September, to be followed by several public hearings. There are 56,997 parcels in Craven County to be appraised.

Chairman Tyson stated that the County needs to be proactive in helping the public understand the mechanics and mandates of the revaluation process. Mr. Antry stated that this revaluation may be the first one since the depression in which the total valuation decreases. Commissioner Tyson stated that the market is edging upward and is, at least, not declining.

Commissioner Jones inquired how many North Carolina counties have cycles of each length. Mr. Antry responded that he will retrieve this information for the Board. Commissioner Jones asked how many members can the Board of Equalization and Review have. Mr. Antry replied that it is up to the Board of Commissioners and currently there are seven members. Commissioner Jones expressed that he would like to have an explanatory meeting again in his district concerning revaluation, with Mr. Antry and Mr. Jones. He suggested including meeting dates around the County on an informational pamphlet that is being developed by the Tax Department.

Commissioner Dacey reported that the Eastern Carolina Council of Governments (ECCOG) will be assisting some counties with the revaluation and could perhaps provide additional temporary personnel on an as needed basis.

**SECURITY CONCERNS**

Assistant County Manager of Facilities/Operations, Gene Hodges, presented results of his research on providing security at the Human Services Complex. Proposals were presented from G 4 S, U.S. Security Associates, New Bern Police Department and Craven County Sheriff, as follows:

	<b>Armed</b>		<b>Unarmed</b>	
	*CPO (Armed)	**SPO(Armed)	Security Officer	Company Police Officer
G 4 S (120 Hrs./week)	\$19.56/Hr.	\$24.60/Hr.		
U.S. Security				

(100 Hrs./Week)		\$16.42/Hr.	\$24.61/Hr.
New Bern Police Dept. (When available)	\$25/Hr.		
Sheriff	\$46,106 +		

Comparison of Annual Armed Security Costs:

**G 4 S**

- CPO: \$40,685
- SPO : \$51,168
- 

**U.S. Security**

- Company Police: \$51,189
- 

**New Bern Police Department:** \$52,000

**Craven County Sheriff:** \$46,106

- \* CPO – “Custom Protection Officer”
- \*\* SPO – “Special Police Officer”, Sworn Law Enforcement Officer with power of arrest
- + New Hire; Annual Salary Plus Benefits and One-time Equipment Costs = \$76,661

DSS Director, Kent Flowers, stated that the County would not be responsible for the total cost. Some reimbursement can be claimed for “Administration” or “Indirect Expense”, approximately 50%.

Commissioner Liner inquired how many incidents there have been prior to January 7, 2015.

It was the consensus to hold this matter for further discussion and action at the Board’s next meeting. Commissioners can go to survey the conditions at the complex in the meantime, if they wish, during assistance distribution for LEAP (Low-income Energy Assistance Program). Mr. Flowers stated that LEAP monies will be distributed at 7:30 a.m. as long as the funds are available.

**CHILD SUPPORT CONTRACT**

It was the recommendation to allow staff to negotiate another five year contract with Maximus, to be further discussed at the Board’s next meeting.

At 11:15 a.m. the Board went into recess.

At 11:20 a.m. the Board reconvened.

**NOISE ORDINANCE DISCUSSION**

County Attorney, Jim Hicks, explained the process and rationale for the Board’s having eliminated criminal offenses relative to the Craven County Noise Ordinance. Without a crime being committed, however, the ordinance is difficult to enforce by law enforcement. Commissioner Jones stated that he would not support any more stringent provisions. Commissioner McCabe stated the same.

Commissioner Dacey inquired if the County can approach an infraction by a business venture differently than a private citizen. Mr. Hicks responded that it could be handled through zoning of commercial properties, if the County had zoning.

Commissioner Liner suggested bringing in the Sheriff and animal kennel owners involved in the current complaint to find a solution. County Manager, Jack Veit, stated that was already attempted with Commissioner Dacy as Chairman and as a mediator but no agreeable solution was found.

Mr. Hicks stated that although the amendment presented for consideration does not require a public hearing, a public hearing would be advisable due to the widespread interest in this issue.

### **PALLIATIVE CARE UPDATE**

Mr. Veit reported that Health Director, Scott Harrelson, requested to pull the palliative care proposal from consideration as he feels that it is not the time to proceed. He has organically grown hospice numbers since proposal was submitted. Only the hospice/in-patient unit remains on the table.

### **AUDIOVISUAL DISCUSSION**

In late 2014, the contractor CTV-10 (Otis Tutt) and the Craven County Manager met regarding the current Commissioners' Meeting filming and hosting. The conversation has been ongoing for at least a year in an attempt to determine the needs of the County, the needs of CTV-10 and the necessary equipment needed to perform the services. The conversation developed several different requests from Mr. Tutt, as follows:

1. The purchase of a robotic controlled ceiling mounted camera
  - a. This equipment would allow for a better viewing experience for the video content and allow for panning capabilities at different angles to achieve greater coverage of the Commissioners' Meeting Room.
  - b. The camera would be owned by Craven County
  - c. The cost of the camera is approximately \$1,000
2. The current rate for filming per meeting would increase from \$100 to \$150
  - a. The contractor feels this amount is more in line with other customers he services.
3. The contractor would ask for a new fee in the amount of \$75 per meeting to host the archived meeting recordings on his website using his infrastructure.
  - a. The contractor feels this amount is more in line with other customers he services.
  - b. The contractor has a cost to provide this service which he is not currently charging.

The proposed fee structure would increase from \$100 per meeting to \$225 per meeting beginning with the new fiscal year (July 2015). This would require additional money to be budgeted next year.

Mr. Veit asked for clarification concerning the Board's expectations. Information Technology Director, Dennis Holton, advised the Board that building the County's capacity to host the archived meetings on its website would require the purchase of additional band width and upgrades at a considerable expense to the County. With Commissioner Liner dissenting, the consensus among the Board was that in-house hosting should not be pursued, that Mr. Tutt's proposal be tried for one year, with the purchase of a camera not to exceed \$1,000. Commissioner Dacey expressed interest in considering live streaming options.

### **COMMISSIONERS' REPORTS**

*Commissioner Sampson* commented on gas prices coming down and feels that maybe all the pressure finally paid off. He reported on a community meeting at the Omega Center with the top local law enforcement officials. He stated they provided some important information as to how citizens should react when approached by law enforcement. He commented on his attendance at several successful Martin Luther King Day programs.

*Chairman Tyson* reported that he and Commissioner Liner recently visited two schools in Havelock.

*Commissioner McCabe* stated that he was in law enforcement in New York for 23 years and feels that some officers do go too far in antagonizing citizens, but this is not representative of the vast majority. He commented that although gas prices are going down, food prices continue to remain high.

*Commissioner Mark* announced that on January 21 at 3:00 p.m. he will be attending a Board of Transportation meeting for an update on the Highway 70 project, including the Havelock by-pass.

*Commissioner Liner* reported on his visit to Havelock Middle School with Kim Smith and David Hale and commented that the middle school students were very energetic. He stated that the school will need some help with equipment in the next few years.

The Board was advised that the Soil and Water office telephone number will be changing later in the week.

At 12:36 p.m. Commissioner Jones moved to adjourn, seconded by Commissioner Liner and unanimously carried.

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Chairman Steve Tyson  
Craven County Board of Commissioners

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Gwendolyn M. Bryan  
Clerk to the Board