

**AGENDA  
CRAVEN COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
MONDAY, DECEMBER 15, 2014  
8:30 A.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE MINUTES OF DECEMBER 1, 2014 REGULAR SESSION

CHAIRMAN'S PRIVILEGE

1. PEDRO RESOLUTION
2. HAVELOCK BY-PASS RESOLUTION

DEPARTMENTAL MATTERS

3. TAX – RELEASES AND REFUNDS: Ronnie Antry, Tax Administrator
4. HEALTH/ENVIRONMENTAL HEALTH – REQUESTS FOR FEE APPROVALS
  - A. Environmental Health – Mobile Food Unit Fees: Ray Silverthorne, Environmental Health Director/Keith Jernigan, Supervisor, Food, Lodging and Institutions Division
  - B. Health – Hospice: Scott Harrelson, Health Director/Thomas Smith, Hospice Director
5. ECONOMIC DEVELOPMENT – REQUEST FOR WAIVER OF RIGHT OF FIRST REFUSAL: Timothy Downs, Economic Development Director
6. PLANNING
  - A. Request to Set Public Hearing for FY15 CDBG Funding Cycle: Don Baumgardner, Planning Director
  - B. Request for Addition to State Maintained Secondary Road System: Chad Strawn, Assistant Planning Director
  - C. Subdivisions for Approval: Don Baumgardner

7. WATER
  - A. Duke Energy Water Plant Project Easement: Rusty Hayes, Water Superintendent
  - B. Water Leak Policy/Discussion: Rusty Hayes, Rick Hemphill, Assistant County Manager, Finance/Administration
8. APPOINTMENTS
9. COUNTY ATTORNEY'S REPORT: Jim Hicks
10. COUNTY MANAGER'S REPORT: Jack Veit
11. COMMISSIONERS' REPORTS

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY DECEMBER 15, 2014. THE MEETING CONVENED AT 8:30 A.M.**

**MEMBERS PRESENT:**

Chairman Steve Tyson  
 Vice Chairman Scott C. Dacey  
 Commissioner Jason R. Jones  
 Commissioner George S. Liner  
 Commissioner Thomas F. Mark  
 Commissioner Theron L. McCabe  
 Commissioner Johnnie Sampson, Jr.

**STAFF PRESENT:**

Jack B. Veit III, County Manager  
 Gene Hodges, Assistant County Manager – Operations/Facilities  
 Rick Hemphill, Assistant County Manager – Finance/Administration  
 Amber Parker, Human Resources Director  
 Gwendolyn M. Bryan, Clerk to the Board  
 Jim Hicks, County Attorney  
 Aaron Arnette, County Attorney Associate

Following an invocation by Commissioner Dacey and the Pledge of Allegiance, Commissioner McCabe moved to approve the agenda, seconded by Commissioner Sampson and unanimously carried. Commissioner Sampson moved to approve the minutes of December 1, 2014, seconded by Commissioner McCabe and unanimously carried.

**CHAIRMAN'S PRIVILEGE**

Chairman Tyson recognized Pamlico County Commissioner, Chris Mele, who presented a Resolution of Appreciation to Craven County on behalf of Allies for Cherry Point's Tomorrow (ACT). He also introduced an Airport request for an Airport Board appointment.

Commissioner Dacey presented the application of Creswell Elmore to replace Bill Naumann on the Coastal Carolina Regional Airport Authority. The appointment was deferred until later in the meeting to allow all Commissioners an opportunity to review his application.

**PEDRO RESOLUTION**

Commissioner Dacey requested that the following resolution be adopted. Commissioner Mark moved for its adoption, as requested, seconded by Commissioner Sampson and unanimously carried.

**RESOLUTION  
 IN SUPPORT OF MARINE CORPS AIR STATION CHERRY POINT'S  
 VMR-1 SEARCH AND RESCUE MISSION AND ITS HELICOPTER KNOWN AS  
 PEDRO**

**WHEREAS**, VMR-1 provides essential transport services through its Search and Rescue (SAR) support provided to the military and civilian communities; and

**WHEREAS**, SAR support is currently provided through a dedicated team of Marine Corps professionals flying an HH-46E tandem rotor helicopter affectionately known as Pedro; and

**WHEREAS**, Pedro performs about 50 life-saving missions each year, including rescuing pilots from crashed aircraft, retrieving boaters in distress, finding lost children, and quickly transporting accident victims to regional medical facilities; and

**WHEREAS**, after Hurricane Floyd in September 1999, Pedro rescued 399 people directly threatened by the floods that followed and provided logistical support with emergency delivery of water and food supplies to volunteer workers and isolated communities throughout Eastern North Carolina; and

**WHEREAS**, so far during 2014, Pedro has been involved in at least 22 critical life-saving rescues that responded to civilian emergencies, including 11 missions where injured individuals were delivered to regional hospitals; and

**WHEREAS**, Pedro's participation in civilian rescues is an essential part of its training in preparation for rapid and effective SAR of personnel involved in military-related accidents; and

**WHEREAS**, PEDRO and VMR-1's SAR mission is a valued and critically important part of MCAS Cherry Point's service to its Marines and civilian neighbors; and

**WHEREAS**, the 2015 US Marine Corps Aviation Plan (Aviation Plan) announced that Marine Corps aviation will divest from the dedicated SAR mission at MCAS Cherry Point during the first quarter of fiscal year 2016; and

**WHEREAS**, the Aviation Plan states that the US Coast Guard will take responsibility for SAR for Eastern North Carolina, but fails to explain how that transition will occur; and

**WHEREAS**, the Aviation Plan also fails to provide any details for how the Marine Corps will divest SAR and ensure that SAR capabilities are not negatively impacted; and

**WHEREAS**, this plan to eliminate SAR from MCAS Cherry Point has not been explained or justified to the local community or our elected officials; and

**WHEREAS**, Pedro's future is of the utmost concern to Craven County and its citizens.

**NOW, THEREFORE BE IT RESOLVED**, THE Craven County Board of Commissioners opposes any action by the Marine Corps that ceases Pedro's operations or fails to provide for an effective SAR capability stationed at MCAS Cherry Point.

**BE IT FURTHER RESOLVED**, the Craven County Board of Commissioners calls on Representative Walter B. Jones, Representative G.K. Butterfield, Senator Richard Burr, and Senator-elect Thom Tillis to intervene with the Marine Corps and ensure that VMR-1's SAR mission is not divested.

**BE IT FURTHER RESOLVED**, the Craven County Board of Commissioners calls on Governor Pay McCrory and the North Carolina Military Affairs Commission to take an active role in supporting Pedro and the SAR mission at MCAS Cherry Point.

Adopted this 15<sup>th</sup> day of December, 2014.

#### **HAVELOCK BY-PASS RESOLUTION**

Commissioner Mark requested that the following resolution be considered for approval. Commissioner Dacey moved for its approval, seconded by Commissioner Liner and unanimously carried.

#### **RESOLUTION CALLING UPON NCDOT TO FUND PROPOSED HAVELOCK BYPASS**

**WHEREAS**, the Craven County Board of Commissioners desires to ensure the safety of all traveling through Havelock: its citizens, military personnel who traverse the area on a regular basis and the general traveling public; and

**WHEREAS**, access to and from the coast is critical to public safety in times of hurricanes and natural disasters, which prompted the NC Department of Emergency Management to designate US 70, one of only three routes from the coast, as a major hurricane evacuation route; and

**WHEREAS**, the City of Havelock supports the US Military and recognizes that our national security could be impacted if Marine Corps Air Station – Cherry Point does not have consistent and efficient access for military personnel; and

**WHEREAS**, access to the Morehead City Port, North Carolina’s largest port, is critical to our State’s well-being; and in addition, port operations support our citizens and business; and

**WHEREAS**, effective and efficient access to and from our coast could have a positive economic impact on all communities of eastern North Carolina, while also improving the quality of life for the residents of the Havelock community; and

**WHEREAS**, the current US 70 route through Havelock has 14 signaled interchanges that decrease the effective flow of traffic for residents and travelers; and

**WHEREAS**, population growth within Havelock and the State of North Carolina will continue to increase the number of people utilizing US 70, thus adding to delays and increasing safety issues; and

**WHEREAS**, US 70 has been designated part of the National Highway System, the North Carolina Intrastate System and a Strategic Highway Corridor.

**NOW, THEREFORE, BE IT RESOLVED** that the Craven County Board of Commissioners calls upon the North Carolina Department of Transportation to fund and build the Havelock Bypass with no additional delays in the project.

**ADOPTED**, this the 15<sup>th</sup> day of December 2014.

**DEPARTMENTAL MATTERS: TAX – RELEASES AND REFUNDS**

Craven County Tax Administrator, Ronnie Antry, presented the following tax releases and refunds for the Board’s approval. Commissioner McCabe moved for their approval, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Commissioner Mark noted that the list includes municipal taxes, as the County now collects for all eight municipalities.

*Credits*

TAXPAYER NAME	TICKET#	AMOUNT
ANDERSON, CHARLIE B JR CORRECTED LISTING ON MOBILE HOME	2014-0001198	\$62.79
ANDERSON, CHARLE B JR DID NOT OWN 1-1-2012	2012-0001138	\$78.38
ANDERSON, CHARLIE B JR DID NOT OWN 1-1-2011	2011-0001163	\$89.20
ANDERSON, CHARLIE B JR DID NOT OWN 1-1-2010	2010-0001083	\$100.41
ANDERSON, CHARLIE B JR DID NOT OWN 1-1-2009	2009-0001096	\$144.03
ANDERSON, CHARLIE B JR DID NOT OWN 1-1-2008	2008-0091989	\$160.93
ANDERSON, CHARLIE B JR DID NOT OWN 1-1-2007	2007-0001055	\$178.52
ANDERSON, CHARLIE B JR DID NOT OWN 1-1-2006	2006-0001031	\$198.22

ANDERSON, CHARLIE B JR DID NOT OWN 1-1-2005	2005-0001040	\$230.28
ANDERSON, CHARLIE B JR DID NOT OWN 1-1-2013	2013-0001097	\$72.15
BURIA, RICKY D MILITARY EXEMPTION	2014-0091194	\$181.08
COWELL, DAVID MICHAEL DOUBLE BILLED – SEE ACCT 91164	2014-0090256	\$75.23
FERGUSON, PATRICK ALLAN DID NOT OWN 1-1-2013	2013-0090559	\$91.06
FERGUSON, PATRICK ALLAN DID NOT OWN 1-1-2014	2014-0018338	\$82.15
HULSEY, BETSY WHITE DID NOT OWN 1-1-2014	2014-0092376	\$12.00
KILROY, JAIMIE AARON MILITARY EXEMPTION	2014-0090572	\$82.68
KILROY, JAIMIE AARON MILITARY EXEMPTION	2014-0091693	\$64.85
LUCAS, DESPINA CORRECTING APPRAISAL ERROR	2014-0092444	\$33.57
LYONS, JAMES RELEASED TO BEAUFORT COUNTY	2014-0091835	\$46.25
MARLIN, GARY L NOT IN BUSINESS 1-1-2011	2011-0090803	\$24.07
MARLIN, GARY L DID NOT OWN 1/1/2012	2012-0090902	\$19.79
MARLIN, GARY L NOT IN BUSINESS 1/1/2013	2013-0094994	\$15.76
MARSHBURN, BRIAN SCOTT FORECLOSURE – LIEN EXTINGUISHED	2007-0035425	\$22.02
MARSHBURN, BRIAN SCOTT FORECLOSURE – LIEN EXTINGUISHED	2007-0035429	\$52.03
MCQUEEN, JULIA HRS CREDIT FOR RECYCLE PAID FOR 5 YEARS	2014-0093169	\$60.00
MILLER, DOUGLAS LAWRENCE II MILITARY EXEMPTION	2014-0092620	\$8.97
NEWKIRK, WILLIE W DID NOT OWN 1/1/2014	2014-0092774	\$86.48
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2008-0045265	\$2.02
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2010-0041756	\$102.27

PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2010-0041760	\$92.74
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2011-0046440	\$179.62
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2011-0046444	\$162.78
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2012-0046285	\$166.94
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2012-0046289	\$151.28
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2013-0044463	\$148.62
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2013-0044467	\$134.27
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2014-0045494	\$131.63
PRASAD, BISUN FORECLOSURE – LIEN EXTINGUISHED	2014-0045498	\$118.46
QUINN, KENNETH HOWARD DID NOT OWN 1/1/2014	2014-0046153	\$59.47
RHODES CUSTOM BUILDERS LLC NOT IN BUSINESS 1/1/2014	2014-0092848	\$8.53
RHUE, SUTHY WAYNE DID NOT OWN 1/1/2014	2014-0047148	\$51.07
SCOTT, LEON JR NOT IN BUSINESS 1/1/2014	2014-0092883	\$16.78
THA, HAY DID NOT OWN 1/1/2014	2014-0093043	\$91.21
UNITED BUILDERS GROUP LLC NOT IN BUSINESS 1/1/2014	2014-0093091	\$10.14
WILSON, LOREN G NOT IN BUSINESS 1/1/2009	2009-0090981	\$101.63
WILSON, LOREN G NOT IN BUSINESS 1/1/2010	2010-0057071	\$78.19
WILSON, LOREN G NOT IN BUSINESS 1/1/2011	2011-0091335	\$73.03
WILSON, LOREN G NOT IN BUSINESS 1/1/2012	2012-0091339	\$67.42
WILSON, LOREN G NOT IN BUSINESS 1/1/2013	2013-0095382	\$62.17

ZECHOCHÉ INSURANCE NOT IN BUSINESS 1/1/2012	2012-0091364	\$91.57
ZECHOCHÉ INSURANCE LLC NOT IN BUSINESS 1/1/2013	2013-0095403	\$84.56
	51 –CREDIT MEMO (S)	\$4,459.30

*Refunds*

COWELL, DAVID MICHAEL DOUBLE BILLED SEE ACCT 91164	2013-0091703	\$78.03
COWELL, DAVID MICHAEL DOUBLE BILLED SEE ACCT 91164	2012-0012479	\$88.00
HULSEY, BETSY WHITE DID NOT OWN 1/1/2013 – RECYCLE FEE	2013-0027412	\$12.00
KILROY, JAIMIE AARON MILITARY EXEMPTION	2010-0028883	\$76.05
KILROY, JAIMIE AARON MILITARY EXEMPTION	2011-0032072	\$94.16
KILROY, JAIMIE AARON MILITARY EXEMPTION	2012-0031961	\$82.73
KILROY, JAIMIE AARON MILITARY EXEMPTION	2013-0092565	\$71.60
NEWKIRK, WILLIE W DID NOT OWN 1/1/2013	2013-0095063	\$86.77
	8 – REFUND(S)	\$589.34

**DEPARTMENTAL MATTERS: HEALTH/ENVIRONMENTAL HEALTH –  
REQUESTS FOR FEE APPROVALS**

*Environmental Health – Mobile Food Unit Fees*

Environmental Health Director, Ray Silverthorne, presented the Health Board’s recommendation for approval of a plan review fee for push carts and mobile food units just as is done for “brick and mortar” restaurants. He stated that the fee for restaurants is either \$250 or \$150, and in the absence of a new fee for push carts and mobile units this is the same fee that would need to be charged. A fee of \$75 was recommended for push carts and mobile units since the amount of time to review them is considerably less. Commissioner Sampson moved for approval of the recommended fee of \$75, seconded by Commissioner McCabe and unanimously carried.

*Health – Hospice*

Health Director, Scott Harrelson, presented a request for fee approval for the following existing hospice fees, along with a new schedule of hospice fees:

Commissioner Liner questioned the rationale for rounding up the fees to the proposed fee increases, as an adjustment to the Medicaid billing rate, to non-Medicaid patients as well. Mr. Harrelson stated that it is standard business practice.

Commissioner Dacey asked that the request for current fee adjustments and the request for a new fee schedule for Physician CPT Code Billing Rate be considered and voted upon separately. He noted that the Board has not yet acted on palliative care, and stated that the proposed billing code chart does not show whether or not it is included.

A) **CRAVEN COUNTY HOSPICE**

**2015**  
**FEE SCHEDULE**

Rates To Be Effective: 12/01/2014

**PROPOSED HOSPICE FEES:**

DESCRIPTION	RATE
ROUTINE HOME CARE	\$140.00/DAY
CONTINUOUS HOME CARE (8 HR. MIN.)	\$ 35.00/HOUR
INPATIENT RESPITE CARE	\$150.00/DAY
GENERAL INPATIENT CARE	\$630.00/DAY
PHYSICIAN VISITS (SEE CPT CODE/RATE LIST FOR HOSPICE AND PALLIATIVE CARE)	VARIES

**CURRENT HOSPICE MEDICARE AND MEDICAID RATES**

DESCRIPTION	RATE
ROUTINE HOME CARE	\$139.36/DAY
CONTINUOUS HOME CARE (8 HR.MIN.)	\$ 33.89/HOUR
INPATIENT RESPITE CARE	\$148.53/DAY
GENERAL INPATIENT CARE	\$625.97/DAY
HOSPICE ROOM & BOARD	* (see below)

\*Medicaid Room and Board rates vary by Skilled Nursing Facility. The billing rate used is the rate established by Medicaid for the individual Skilled Nursing Facility for the service period.

Commissioner Mark moved to approve the proposed hospice fees, seconded by Commissioner Jones and carried in a roll call vote with six (6) “ayes”, there being one “nay” from Commissioner Dacey.

Mr. Harrelson explained that the following proposed Billing Code Update is being put into place to be set when and if palliative care is approved and to allow a contract physician to generate revenues on routine services; however, the medical director currently renders some of the services, which are not being billed. The additional benefit of this proposal is to enhance the revenue stream.

B) **EFFECTIVE: DECEMBER 1, 2014**  
**PHYSICIAN CPT CODE BILLING RATE UPDATE FOR CRAVEN COUNTY HEALTH DEPARTMENT PALLIATIVE CARE AND ESTABLISHMENT OF SAME PHYSICIAN CODES AND RATES FOR CRAVEN COUNTY HOSPICE**

**\*NOTE: EACH CODE REPRESENTS A SERVICE LOCATION AND LEVEL OF SEVERITY.**

**PHYSICIAN  
EVALUATION AND**

MANAGEMENT CPT SERVICE CODE	SERVICE LOCATION	PROPOSED BILLING RATE
99201	OFFICE/OUTPATIENT	\$47.00
99202	OFFICE/OUTPATIENT	\$77.00
99203	OFFICE/OUTPATIENT	\$109.00
99204	OFFICE/OUTPATIENT	\$165.00
99205	OFFICE/OUTPATIENT	\$204.00
99212	OFFICE/OUTPATIENT	\$47.00
99213	OFFICE/OUTPATIENT	\$75.00
99214	OFFICE/OUTPATIENT	\$109.00
99215	OFFICE/OUTPATIENT	\$144.00
99217	HOSPITAL OBSERVATION	\$76.00
99218	HOSPITAL OBSERVATION	\$102.00
99219	HOSPITAL OBSERVATION	\$137.00
99220	HOSPITAL OBSERVATION	\$186.00
99221	HOSPITAL INPATIENT	\$104.00
99222	HOSPITAL INPATIENT	\$139.00
99223	HOSPITAL INPATIENT	\$203.00
99224	HOSPITAL OBSERVATION	\$44.00
99225	HOSPITAL OBSERVATION	\$76.00
99226	HOSPITAL OBSERVATION	\$107.00
99231	HOSPITAL INPATIENT	\$44.00
99232	HOSPITAL INPATIENT	\$76.00
99233	HOSPITAL INPATIENT	\$107.00
99234	HOSPITAL INPATIENT OR OBSERV.	\$137.00
99235	HOSPITAL INPATIENT OR OBSERV.	\$170.00
99236	HOSPITAL INPATIENT OR OBSERV.	\$218.00
99238	HOSPITAL DISCHARGE	\$76.00
99239	HOSPITAL DISCHARGE	\$109.00
99281	EMERGENCY ROOM	\$26.00
99282	EMERGENCY ROOM	\$46.00
99283	EMERGENCY ROOM	\$66.00
99284	EMERGENCY ROOM	\$120.00
99285	EMERGENCY ROOM	\$175.00
99304	NURSING FACILITY	\$96.00
99305	NURSING FACILITY	\$134.00
99306	NURSING FACILITY	\$168.00
99307	NURSING FACILITY	\$49.00
99308	NURSING FACILITY	\$72.00
99309	NURSING FACILITY	\$93.00
99310	NURSING FACILITY	\$136.00
99315	NURSING FACILITY	\$76.00
99316	NURSING FACILITY	\$107.00
99324	REST HOME/ALF/DOMICILIARY	\$59.00
99325	REST HOME/ALF/DOMICILIARY	\$84.00
99326	REST HOME/ALF/DOMICILIARY	\$141.00
99327	REST HOME/ALF/DOMICILIARY	\$187.00
99328	REST HOME/ALF/DOMICILIARY	\$216.00
99334	REST HOME/ALF/DOMICILIARY	\$64.00
99335	REST HOME/ALF/DOMICILIARY	\$98.00
99336	REST HOME/ALF/DOMICILIARY	\$136.00

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99337	REST HOME/ALF/DOMICILIARY	\$193.00
99341	PATIENT'S HOME	\$59.00
99342	PATIENT'S HOME	\$83.00
99343	PATIENT'S HOME	\$133.00
99344	PATIENT'S HOME	\$183.00
99345	PATIENT'S HOME	\$219.00
99347	PATIENT'S HOME	\$59.00
99348	PATIENT'S HOME	\$87.00
99349	PATIENT'S HOME	\$129.00
99350	PATIENT'S HOME	\$178.00
99354	PROLONGED SERV. W/PATIENT CONTACT	\$102.00
99355	PROLONGED SERV. W/PATIENT CONTACT	\$100.00
99356	PROLONGED SERV. W/O PATIENT CONTACT	\$95.00
99357	PROLONGED SERV. W/O PATIENT CONTACT	\$94.00

Commissioner Liner asked to find out what the Health Department is currently losing by not billing for those services being rendered by the Medical Director; however, Mr. Thomas Smith, Hospice Director, stated that information has not been compiled. Commissioner Dacey moved to defer action on these fees to gain more information. Commissioner Mark seconded the motion, which carried unanimously.

#### **COASTAL CAROLINA AIRPORT AUTHORITY APPOINTMENT**

Commissioner Dacey nominated Creswell Elmore to an impending vacancy on the Coastal Carolina Airport Authority to replace Bill Naumann, who is resigning. There being no other nominations, Mr. Elmore was appointed by acclamation.

#### **DEPARTMENTAL MATTERS: ECONOMIC DEVELOPMENT – REQUEST FOR WAIVER OF RIGHT OF FIRST REFUSAL**

Economic Development Director, Timothy Downs, explained that in 2005, BSH Home Appliances began a project that included the purchase of certain real estate from Craven County on which was built its local distribution warehouse. When the subject property was conveyed, the County retained a Right of First Refusal effective each time the property is sold. The property is currently owned by Blakemore 300 Executive Parkway, LLC. BSH is now proceeding with steps to purchase the property from Blakemore for a proposed purchase price of \$20,000,000. As such, the County must either exercise or waive its right of first refusal. He recommended that the Board waive the Right of First Refusal and approve the execution of documents. Commissioner Sampson moved to waive the Right of First Refusal and approve the execution of documents, seconded by Commissioner McCabe and unanimously carried.

#### **DEPARTMENTAL MATTERS: PLANNING**

##### *Request to Set Public Hearing for FY15 CDBG Funding Cycle*

The Craven County Planning Department requested that the Commissioners set a public hearing on January 5 at 7:00 p.m. to hear public comments regarding the County's intent to apply for FY2015 CDBG Infrastructure funding (Township 7 STEP pump replacement). It is required that a public hearing be held before an application can be submitted. Commissioner Mark moved to set a public hearing for January 5, 2015 at 7:00 p.m., as requested, seconded by Commissioner McCabe and unanimously carried.

##### *Request for Addition to State Maintained Secondary Road System*

The Board considered a road addition resolution and petition requesting approval of Pecan Ridge Drive and Pecan Grove Court in the Pecan Ridge Subdivision being turned over to the State of North Carolina for maintenance. Commissioner McCabe moved to approve the standard SR2 Road Addition Resolution, seconded by Commissioner Mark and unanimously carried.

*Subdivisions for Approval*

Planning Director, Don Baumgardner, presented the following subdivisions for the Board's approval. Commissioner Mark moved for their approval, seconded by Commissioner McCabe and unanimously carried.

Lake Winds Section 2 (PUD) – Final: The property, owned by S&L Real Estate Co. Inc., and surveyed by Terry K. Wheeler, PE, PLS, is located within Twp. 7, off of Williams Rd. (SR 1167); Parcel ID 7-107-128. The subdivision contains 4 lots on 3.566 acres and is proposed to be served by County water and individual septic systems.

Gracie Farms Mobile Home Community Phase 5-A – Final: The property, owned by Gracie Farms Mobile Home Community and surveyed by James C. Simmons, Jr., PLS and engineered by Avolis Engineering P.A., is located within Twp. 8 on Pompano Drive; Parcel ID 8-223-3000. The mobile home park contains 19 lots on 4.4397 acres and is proposed to be served by individual well water and individual septic systems.

Rubie Place – Final: The property, owned by Vern-Co Investments, LLC and surveyed by Terry K. Wheeler, PE, PLS, is located within Twp. 2 on Branch Canal Rd. (SR 1430); Parcel ID 2-039-4002. The subdivision contains 7 lots on 5.99 acres and is proposed to be served by First Craven Sanitary District water and individual septic systems.

Herman Donald White – Final: The property, owned by Herman White and surveyed by Atlantic Surveying, is located within Twp. 3 off of Dover Fort Barnwell Rd. (SR 1262); Parcel ID 3-049-030. The subdivision contains 1 lot on 0.47 acres and is proposed to be served by County water and an individual septic system.

**DEPARTMENTAL MATTERS: WATER***Duke Energy Water Plant Project Easement*

The Board was requested to approve an easement to allow Duke Energy to supply power to the water treatment facility construction site. Commissioner Sampson moved to allow the easement, seconded by Commissioner McCabe and unanimously carried.

*Water Leak Policy Discussion*

Water Superintendent, Rusty Hayes, and Rick Hemphill, Assistant County Manager – Finance/Administration, presented alternatives to the County's water leak policy for the Board's consideration.

After reviewing policies of several other jurisdictions, staff recommended the following alternative to the current method, which is used by Edgecombe County.

- Allow one leak adjustment within a twelve month period.
- There must be proof that the leak has been repaired (copy of receipt for parts and/or copy of bill from plumber).
- Bill is calculated by taking an average usage of 4 months, this includes the month with the leak plus three average usage months.
- For those customers where the leak extended into another month of reading, use the highest usage month and the above calculation method.
- For those customers not having 4 months' worth of usage, use the entire customer base average usage, which is 5,000 gallons a month.
- Also, for those customers that have extremely high bills due to the leak and after adjustments have been made, allow those payments to be made over a maximum of 3 monthly payments plus their current bill.
- Adjustments will be considered only on a minimum of \$50 bill.

County Manager, Jack Veit, recommended that the Board conduct a review of the policy in six months and continue monitoring it. Commissioner Mark moved to approve the amendments to the water leak policy, with the County Manager's recommendation, to be effective January 1, 2015, seconded by Commissioner Sampson and unanimously carried.

## APPOINTMENTS

*Havelock Board of Adjustment: Nancy Webster*

It was the consensus of the Board that this appointment be deferred.

*Industrial Facilities Pollution Control Financing Authority: Fletcher Watts, Robert Lewis, Dell Ipock, Charles Dees, Gary Essex*

It was the consensus of the Board to defer these appointments.

*Economic Development Organization (EDO): At Large Representative*

Commissioner Jones nominated Perry Morris for appointment to the Economic Development Organization. There being no additional nominations, Mr. Morris was appointed by acclamation.

*Craven County Clean Sweep Committee: Cherrie Sanders*

Commissioner Mark nominated Marcus Johnson for appointment to the Craven County Clean Sweep Committee. There being no additional nominations, Mr. Johnson was appointed by acclamation.

*Craven County Health Board: Paul Gaskins, Rosanne Leahy, Trey Paul, Ronald Preston*

Commissioner Mark nominated Paul Gaskins for reappointment. Commissioner Dacey nominated Roseanne Leahy and Ronald Preston for reappointment. There being no additional nominations, Mr. Gaskins, Ms. Leahy and Dr. Preston were reappointed by acclamation. It was the consensus to defer the pharmacist appointment to replace Trey Paul.

*Cove City/Craven County Library Board of Trustees: William Jones*

Commissioner Jones nominated Myron Davis for appointment to the Cove City/Craven County Library Board of Trustees. There being no additional nominations, Mr. Davis was appointed by acclamation.

*Craven-Pamlico-Carteret Regional Library: Esther Hardin*

It was the consensus of the Board to defer this appointment.

*Emergency Medical Services Advisory Council: Nicholas Salter*

Commissioner Jones nominated Todd Wade for appointment to the Emergency Medical Services Advisory Council. There being no additional nominations, Mr. Wade was appointed by acclamation.

*Upcoming Appointments*

The Board was apprised of the following upcoming appointments to boards and committees:

### **January**

- Child Protection Team
- Clean Sweep Committee
- Planning Board

### **February**

- Child Protection Team
- Clean Sweep Committee
- Firemen's Relief Fund
- Fire Tax Commission

## COUNTY MANAGER'S REPORT

County Manager, Jack Veit, announced as a reminder that County offices will be closed December 24, 25, 26 and January 1 and 2 in observance of Christmas and New Year's Day. He stated that he is interested in scheduling a work session after the mid-January morning meeting. Chairman Tyson requested that a memo be sent out in advance with suggested topics.

## COMMISSIONERS' REPORTS

*Commissioner McCabe* reported on his attendance at the Havelock High School Ram's championship game. Unfortunately, the Rams were defeated but he stated it was a good game. He wished everyone a Merry Christmas and a blessed New Year.

*Commissioner Liner* commented that the Havelock High School Rams played a good game and the team had a good season. He congratulated the New Bern High School Bears football team for the State Championship victory and asked for continued prayers for the students involved in the band bus accident. He expressed appreciation for the Board's acknowledgement of the importance of Cherry Point to the community and for joining Havelock in support of the base.

*Commissioner Jones* commented on his participation in the Dover and Cove City Christmas parades. He stated that he attended the Vanceboro, No. 9 Rescue 30 and Ft. Barnwell Rescue annual meetings. He extended Christmas wishes to everyone on behalf of his family.

*Commissioner Mark* commented on his attendance at the CRSWMA (Coastal Regional Solid Waste Management Authority) meeting. He reported that they closed the year at a net position of \$16,143,000, down \$565,000 from last year, with \$5,000,171 in cash on hand. A 3% increase in tonnage resulted in an increase in operating revenues. He stated that Highway 70 Corridor Committee elected new officers and reported his attendance at a Raleigh presentation regarding the Governor's Transportation Plan. He extended Christmas wishes.

*Commissioner Sampson* commented on it being his 59<sup>th</sup> wedding anniversary. He congratulated the New Bern High School Bears and Havelock High School Rams football teams. He stated that being involved in athletics keeps children and adolescents out of trouble and also helps them to focus and achieve academically. He stated he would like to see both teams receive recognition. He commented that although gas prices are going down, grocery costs continue to rise and wages are not increasing. He feels that the impending increase in the gas tax is not a good idea, and encourages citizens to work together to get things turned around.

*Commissioner Dacey* congratulated the New Bern High School Bears and asked that a proclamation be drafted and the Chairman authorized to sign it. Chairman Tyson stated that he would also like to include recognition for Havelock. Commissioner McCabe moved to draft a proclamation, as requested, seconded by Commissioner Sampson and unanimously carried. Commissioner Dacey stated that he will raise money privately to help fund a celebration, with the help of Chairman Tyson and suggested that the County's participation be capped at \$500. He commented on his participation at a press conference in Washington, D.C. in conjunction with the National Association of Counties to support the Marketplace Fairness Act. He stated that Congress has not taken up the issue yet, but he expects that it will be considered in the upcoming session. He commented on the upcoming NCACC Legislative Goals Conference in January and presented a draft resolution for consideration at the Board's next meeting requesting inclusion of a legislative goal to support the military. He announced he will be holding a listening session at Trent Woods Town Hall from 4:00 p.m.-5:00 p.m. December 15.

*Chairman Tyson* presented the Chairman's plaque to Commissioner Mark. He reported that he attended a Twp. 7 Fire Department meeting and observed an equipment check. He was notified that there is a chance that the fire department will be coming before the Board regarding paid staff.

At 10:15 a.m. Commissioner McCabe moved to adjourn, seconded by Commissioner Sampson and unanimously carried.

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Chairman Steve Tyson  
Craven County Board of Commissioners

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Gwendolyn M. Bryan  
Clerk to the Board