

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, OCTOBER 20, 2014
8:30 A.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE MINUTES OF OCTOBER 6, 2014 REGULAR SESSION AND OCTOBER 6, AND OCTOBER 7, 2014 RECONVENED SESSIONS.

1. CARTS MATTERS: Rosann Christian, CARTS Director
 - A. Public Hearing on Community Transportation Program (CTP)
 - B. Public Hearing on Civil Rights Program
 - C. Presentation from N.C. Department of Transportation
 - D. Approval of Legal Capacity
2. CAREER AND TECHNICAL EDUCATION (CTE) PRESENTATION: Chris Bailey, CTE Director, Craven County Schools

DEPARTMENTAL MATTERS

3. TAX RELEASES AND REFUNDS: Ronnie Antry, Tax Administrator
4. SOCIAL SERVICES BUDGET AMENDMENTS: Alfreda Stout, Assistant DSS Director
 - A. Adoption Promotion Fund
 - B. Title III – D Health Promotion
 - C. Title III –E Family Caregiver Support Program
5. ENVIRONMENTAL HEALTH: Ray Silverthorne, Environmental Health Director
 - A. Rescind Craven County Non-Public Community Water Supplies Ordinance
 - B. Approval of Fee Schedule
6. HEALTH – PALLIATIVE CARE DISCUSSION: Scott Harrelson, Health Director
7. WATER DEPARTMENT CONTRACT AWARD RESOLUTIONS: Rusty Hayes, Water Superintendent

8. FINANCE – AUDIT MANAGEMENT LETTER: Rick Hemphill, Assistant County Manager, Finance/Administration
9. APPOINTMENTS
10. COUNTY ATTORNEY'S REPORT: Jim Hicks
11. COUNTY MANAGER'S REPORT: Jack Veit
12. COMMISSIONERS' REPORTS

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY OCTOBER 20, 2014. THE MEETING CONVENED AT 8:30 A.M.

MEMBERS PRESENT:

Chairman Thomas F. Mark
Vice Chairman Jefferey S. Taylor
Commissioner Lee Kyle Allen
Commissioner Scott C. Dacey
Commissioner Theron L. McCabe
Commissioner Johnnie Sampson, Jr.
Commissioner Steve Tyson

STAFF PRESENT:

Jack B. Veit III, County Manager
Gene Hodges, Assistant County Manager – Operations/Facilities
Rick Hemphill, Assistant County Manager – Finance/Administration
Amber Parker, Human Resources Director
Gwendolyn M. Bryan, Clerk to the Board
Jim Hicks, County Attorney
Aaron Arnette, County Attorney Associate

Following an invocation by Commissioner McCabe and the Pledge of Allegiance, Commissioner McCabe moved to amend the agenda, at the request of Economic Development Director, Timothy Downs, by adding as Attachment #1.A a request to set a public hearing for November 3 at 7:00 p.m. Commissioner Sampson seconded the motion, which carried unanimously.

Commissioner Dacey moved to approve the minutes of October 6, 2014 regular session and October 6 and 7 reconvened sessions, seconded by Commissioner Taylor, subject to the following corrections:

- October 7, reconvened session – add Commissioner Tyson as being present and insert budget amendment for the funding allocation for schools from fund balance.

REQUEST TO SET PUBLIC HEARING

Economic Director, Timothy Downs, requested that a public hearing be set for November 3, 2014 at 7:00 p.m. for the purpose of property conveyance. Commissioner Dacey moved to set a public hearing for November 3, 2014 at 7:00 p.m., as requested, seconded by Commissioner McCabe and unanimously carried.

**CARTS MATTERS
(Craven Area Rural Transportation Services)**

Public Hearing on Community Transportation Program (CTP)

At 8:37 a.m. Commissioner Sampson moved to go into public hearing, as advertised, seconded by Commissioner McCabe, to receive public comment on the CARTS FY-2016 Community Transportation Program (CTP) grant application. The documentation was made available to the public on the County's website prior to the public hearing date. There were no speakers from the public and at 8:38 a.m. Commissioner Sampson moved to close the public hearing, seconded by Commissioner McCabe and unanimously carried.

Commissioner Sampson moved to adopt the following resolution and to authorize execution of the necessary documents, seconded by Commissioner McCabe and unanimously carried.

COMMUNITY TRANSPORTATION PROGRAM RESOLUTION

**Section 5311
FY 2016 RESOLUTION**

Applicant seeking permission to apply for Community Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (*Board Member's Name*) _____ and seconded by (*Board Member's Name or N/A, if not required*) _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural public transportation services consistent with the policy requirements for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, (*Legal Name of Applicant*) County of Craven hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project, prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

NOW, THEREFORE, be it resolved that the (*Authorized Official's Title*)* Chairman of (*Name of Applicant's Governing Body*) Craven County Board of Commissioners is hereby authorized to submit a grant application for federal and state funding, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural public transportation services.

Public Hearing on Civil Rights Program

CARTS Director, Rosann Christian, explained new requirements for CARTS to be eligible to apply for and be awarded federal financial assistance for public transportation, which include a restated CARTS Civil Rights Policy.

At 8:39 a.m. Commissioner Sampson moved to go into public hearing, as advertised, seconded by Commissioner McCabe and unanimously carried. There were no speakers from the public and at 8:39 a.m. Commissioner Sampson moved to close the public hearing, seconded by Commissioner McCabe and unanimously carried.

Commissioner Allen moved to adopt the resolution approving the CARTS Civil Rights Program, including the CARTS LDP Plan and Policy, and authorize execution of the Title V Statement of Policy, seconded by Commissioner Sampson and unanimously carried.

Presentation from N.C. Department of Transportation

Cheryl Leonard, Assistant Director for Mobility Development (Eastern Region), with North Carolina Department of Transportation, Public Transportation Division, made a presentation of the “Recognition for Distinguished Contributions to Public Transportation” award to Kelly Walker, Transportation Coordinator with CARTS. Ms. Walker was cited for her outstanding work and exemplary dedication to serving the citizens of the tri-county area covered by CARTS.

Approval of Legal Capacity

As part of the process to be eligible to apply for and be awarded federal financial assistance for public transportation, Mr. Christian explained that CARTS must demonstrate Legal Capacity.

County Attorney, Jim Hicks, prepared a letter to that effect to accompany a resolution from Craven County Board of Commissioners stating that CARTS has the authority to file an official grant application with FTA, that the Director of CARTS has the authority to act on the behalf of the Craven County Board of Commissioners, and that the Craven County Board of Commissioners supports CARTS application for federal financial assistance with the FTA.

Commissioner Allen moved to adopt and file the resolution, seconded by Commissioner Sampson and unanimously carried.

CAREER AND TECHNICAL EDUCATION (CTE) PRESENTATION

Chris Bailey, Director of Career and Technical Education (CTE) with the Craven County Schools, gave a presentation on the CTE initiative.

He reported that requirements for entry level positions are rising, and at the same time, there are not enough workers prepared to meet the demand created by retirees. Since the CTE Program’s inception, 4,000 industry standard credentials have been issued by Craven County Schools, which can also be used toward college credit.

The following new courses have been added since 2009:

- Microsoft Academy
- STEM (Science, Technology, Engineering, Math) at Middle School level
- Technology Engineering and Design
- Scientific Visualization
- Game Art Design
- Firefighting Technology
- Emergency Medical Technology

To date, there have been more than 941 CR (Career Readiness) work keys issued, and Craven County is among the top ten counties in North Carolina having issued work keys at the platinum level. The Silver Level is the County Schools’ goal and also the State standard. Craven County has issued more than 500 at this level, and more than 100 at the Gold Level. This credential has been seen as a significant marketing tool for Economic Development to ensure workforce readiness.

Commissioner Allen inquired if there are any plans to introduce training for electrician, HVAC and plumbing. Mr. Bailey responded that currently there is not enough interest at any particular high school. They are considering developing a Career and Technical Education Center where all programs can come under one roof to serve the entire system. There are also plans to consider re-establishing an apprenticeship program.

Mr. Bailey announced that the schools are pursuing State designation as a Work Ready Community through the Department of Commerce. This designation will expand recognition already achieved through the local partnership to a greater number of businesses. A partnership committee needs to be formed in order to plan a path to this designation.

Commissioner Dacey stated that this would be an appropriate initiative for new Economic Development entity. Commissioner Sampson stated that the current programs are not reaching the masses.

Commissioner Taylor inquired what can be done to educate teachers on advanced manufacturing. Mr. Bailey responded that externships into advanced manufacturing are available for teachers and counselors.

Commissioner Dacey asked what are the impediments for electrician, bricklaying, and plumbing training. Mr. Bailey replied that approximately 200 students are needed to justify the program in each school; however, at a central location, the minimum number of students required for the program can be drawn from across the system.

In addition, finding qualified instructors is a challenge because salaries for teachers compared to salaries among those who are practicing in the trades is not competitive.

DEPARTMENTAL MATTERS: TAX – RELEASES AND REFUND

Craven County Tax Administrator, Ronnie Antry, presented the following tax releases and refund for the Board's approval. Commissioner Allen moved for their approval, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
BARWICK, PATSY DAUGHERTY DWELLING VACANT SINCE 1995	2014-0003338	\$36.00
CANNON, BETTY KNIGHT FORECLOSURE – LIEN EXTINGUISHED	2010-0092552	\$96.99
CANNON, BETTY KNIGHT FORECLOSURE – LIEN EXTINGUISHED	2011-0008815	\$90.51
CANNON, BETTY KNIGHT FORECLOSURE – LIEN EXTINGUISHED	2012-0008813	\$83.47
CANNON, BETTY KNIGHT FORECLOSURE – LIEN EXTINGUISHED	2013-0008653	\$76.76
CANNON, BETTY KNIGHT HRS FORECLOSURE – LIEN EXTINGUISHED	2014-0008889	\$66.49
CAROLS FITNESS STUDIO LLC NOT IN BUSINESS 1/1/2012	2012-0090506	\$50.09
CAROLS FITNESS STUDIO LLC NOT IN BUSINESS 1/1/2013	2013-0094615	\$46.04
CHAPMAN, WILLIAM H MAPPING ERROR CORRECTION	2014-0010162	\$23.29
CHURCH – BEREAN COMMUNITY CH EXEMPT PROPERTY PER GS 105-278-3	2014-0010447	\$2,090.68
CRAVEN COUNTY EXEMPT PROPERTY	2014-0012632	\$36.00
DEL/RAY LLC OF NEW BERN BOAT VALUE CORRECTION	2011-0014881	\$396.15
DEL/RAY LLC OF NEW BERN DID NOT OWN 1/1/2012	2012-0090610	\$380.24

RG102014**APPROVED**

DEL/RAY LLC OF NEW BERN DID NOT OWN 1/1/2013	2013-0094352	\$101.20
DEL/RAY LLC OF NEW BERN DID NOT OWN 1/1/2013	2013-0094406	\$119.36
DRISKO LOBSTER INC NOT IN BUSINESS 1/1/2011	2011-0016159	\$8.11
DIRSKO LOBSTER INC NOT IN BUSINESS 1/1/2012	2012-0090626	\$8.11
DRISKO LOBSTER INC NOT IN BUSINESS 1/1/2013	2013-0094720	\$7.47
DRYWALL INNOVATIONS OF NEW BERN NOT IN BUSINESS 1/1/2013	2013-0094721	\$17.22
DUBOIS, BARBARA FRENGER & CHAR RECYCLE FEE DOUBLE BILLED	2014-0016010	\$36.00
EAST COAST QUALITY CATERING LL NOT IN BUSINESS 1/1/2011	2011-0090494	\$69.69
EAST COAST QUALITY CATERING LL NOT IN BUSINESS 1/1/2012	2012-0090642	\$64.46
EAST COAST QUALITY CATERING LL NOT IN BUSINESS 1/1/2013	2013-0094732	\$59.26
EASTERN MOVING & STORAGE INC NOT IN BUSINESS 1/1/2013	2013-0094737	\$15.79
EDMONDSON, DOROTHY L RECYCLE ADJ FOR SCE REBILL	2014-0091033	\$12.00
FIVE POINTS TAXI & LIMO SERVIC NOT IN BUSINESS 1/1/2012	2012-0090683	\$11.68
FIVE PIONTS TAXI & LIMO SERVIC NOT IN BUSINESS 1/1/2013	2013-0094777	\$10.80
GIBBS, CHARLENE L APPRAISAL ERROR CORRECTION	2014-0021569	\$46.54
GIBSON, BRITTANY MARCEL FORECLOSURE – LIEN EXTINGUISHED	2006-0020575	\$24.49
GIBSON, BRITTANY MARCEL FORECLOSURE – LIEN EXTINGUISHED	2007-0021146	\$24.90
GIBSON, BRITTANY MARCEL FORECLOSURE – LIEN EXTINGUISHED	2008-0021609	\$23.83
GIBSON, BRITTANY MARCEL FORELCOSURE – LIEN EXTINGUISHED	2009-0021675	\$22.77
GIBSON, BRITTANY MARCEL FORECLOSURE – LIEN EXTINGUISHED	2010-0019764	\$46.51
GIBSON, BRITTANY MARCEL FORECLOSURE – LIEN EXTINGUISHED	2011-0021859	\$43.75

GIBSON, BRITTANY MARCEL FORECLOSURE – LIEN EXTINGUISHED	2012-0021687	\$40.91
BIRSON, BRITTANY MARCEL FORECLOSURE – LIEN EXTINGUISHED	2013-0021016	\$32.37
GIBSON, BRITTANY MARCEL FORECLOSURE – LIEN EXTINGUISHED	2014-0021615	\$25.71
GRAYBAR FINANCIAL SERVICES LLC TRANSFERRED TO ACCT 102880 FOR 2014	2014-0022674	\$343.84
HAMM, SHIRLEY MAE DWELLING RAZED IN 2013	2014-0023923	\$209.48
HILL, WILLIAM M & SELMA M RECYCLE ADJ FOR SCE REBILL	2014-0091042	\$12.00
IT MUST BE HEAVEN INC NOT IN BUISNESS 1/1/2011	2011-0090680	\$181.31
IT MUST BE HEAVEN INC NOT IN BUSINESS 1/1/2012	2012-0090794	\$137.05
IT MUST BE HEAVEN INC NOT IN BUSINESS 1/1/2013	2013-0094891	\$105.88
JARMAN, IRENE B DID NOT OWN MH 1/1/2014	2014-0029170	\$462.91
MCQUEEN, JULIA HRS RECYCLE ADJ FOR SCE REBILL	2014-0091045	\$12.00
MILLER, GLORIA M TRUSTEE RECYCLE ADJ FOR SCE REBILL	2014-0091046	\$24.00
MOORE, HENRETTA RECYCEL ADJ FOR SCE REBILL	2014-0091047	\$12.00
NEAL, GLADYS G RECYCLE ADJ FOR SCE REBILL	2014-0091048	\$12.00
O'BRIEN, JOHN BOAT VALU E CORRECTION	2014-0090143	\$2,789.35
O'BRIEN, JOHN BOAT VALUE CORRECTION	2014-0090609	\$2,809.54
PEREZ, JULIUS C NOT IN BUSINESS 1/1/2013	2013-0095101	\$278.86
RUBECK, SHAWN & TIFFANY MILITARY EXEMPTION	2014-0048783	\$205.84
RUSSELL, JOSEPH ADAM MILITARY EXEMPTION	2014-0048939	\$37.68
SAUCEDO, VENECIA DOUBLE BILLED RECYCLE FEE	2014-0049551	\$36.00

SCHIFFINO, JOSEPH W RECYCLE ADJ FOR SCE REBILL	2014-0091076	\$12.00
SCOTT, RICK BOAT RELEASED TO PAMLICO COUNTY	2014-0050158	\$253.09
SIEBERT, COREY A MILITARY EXEMPTION	2014-0050893	\$27.88
SIEBERT, COREY ANDREW MILITARY EXEMPTION	2014-0050894	106.67
SLADEK, MATTHEW E MILITARY EXEMPTION	2014-0090738	\$97.21
SUTUJ, CESAR AUGUSTA DOUBLE BILLED SEE ACCT 81051	2013-0053110	\$62.49
SUTUJ, CESAR AUGUSTA DOUBLE BILLED SEE ACCT 81051	2012-0090331	\$12.15
SUTUJ, CESAR AUGUSTA BOAT VALUE CORRECTION	2014-0090880	\$21.91
WALLACE, TINNIE B APPRAISAL ERROR CORRECTION	2014-0058552	\$103.34
WEBSTER, JOHN T NOT IN BUSINESS 1/1/2010	2010-0054426	\$23.47
WEBSTER, JOHN T NOT IN BUSINESS 1/1/2011	2011-0091295	\$21.91
WEBSTER, JOHN T NOT IN BUSINESS 1/1/2012	2012-0091306	\$20.24
WEBSTER, JOHN T NOT IN BUSINESS 1/1/2013	2013-0095355	\$18.60
WELLING, RINDY J & TAMMY DID NOT OWN 1/1/2013	2013-0093766	\$115.11
WELLING, RINDY J & TAMMY DID NOT OWN 1/1/2014	2014-0059456	\$104.48
WETHERINGTON, AMY NICOLE VALUE CORRECTION PER BILL OF SALE	2014-0059753	\$97.56
WHITFIELD, DINNIA R RECYCLE ADJ FOR SCE REBILL	2014-0091082	\$12.00
	71 – CREDIT MEMO (S)	\$13,125.49
Refund		
JONES, ALAN W & MARTHA S DOUBLE BILLED SEE ACCT 87717	2013-0092487	\$13.30
	1 – REFUND (S)	\$13.30

DEPARTMENTAL MATTERS: SOCIAL SERVICES – BUDGET AMENDMENTS

Assistant Social Services Director, Alfreda Strout, presented the following budget amendments for the Board’s approval.

DSS/Special Adoption

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$19,200.00		
Fund Balance Current Year			
101-7231-349-41-00	\$(19,200.00)		
TOTAL	\$0.00		

Justification: End of FY ’14, the State sent DSS \$19,200 in and EFT that had the description “adoption promotion fund”. It was put into one of the adoption revenue accounts. State indicated it was a payment sent to Craven in error and collected it via EFT this week. Need to replace the funds in that revenue with those in fund balance.

DSS Senior 7295

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7295-377-55-00	\$(673.00)	101-7295-450-39-37	\$(748.00)
Title II D		Health Prom Title III D	
101-0000-399-01-00	\$(75.00)		
Fund Balance			
TOTAL	\$(748.00)	TOTAL	\$(748.00)

Justification: Amending budget to reflect correct original allocation for Title III D Health Promotion funds from Area Agency on Aging. There is a 10% County match.

Family Caregiver Support

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7221-349-22-00	\$17,716.00	101-7221-450-39-40	\$ 250.00
Adult Serv Staff and Overhead		Family Caregiver Supplies	
		101-7221-450-40-00	\$11,401.00
		Contractual Services	
		101-7295-450-40-00	\$ 5,076.00
		Contractual Services	
		101-7295-450-32-40	\$ 989.00
		Other Supplies	
TOTAL	\$17,716.00	TOTAL	\$17,716.00

Justification: Amending budget to reflect correct original of Family Caregiver funding received from the Area Agency on Aging. Original budgeted amount was \$750 in Adult Services Supplemental. The Family Caregiver allocation came in at \$18,466 for a difference of \$17,716. A small portion of these funds will be placed in to Family Caregiver Supplemental, another portion into Family Caregiver Supplemental, another portion into In Home Contractual for Family Caregiver clients, and the remaining into Senior for Family Caregiver meals and program information supplies. There is no County match.

Commissioner Sampson moved to approve the foregoing budget amendments, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

DEPARTMENTAL MATTERS: ENVIRONMENTAL HEALTH

Rescind Craven County Non-Public Community Water Supplies Ordinance

Environmental Health Director, Ray Silverthorne, requested that the Board rescind the Craven County Non-Public Community Water Supplies Ordinance.

The local ordinance was created and implemented in 2000 to regulate specific wells that, at the time, were not covered by any state or local regulations with regards to water quality and proper construction.

In 2008 (amended 2009) the NC Legislature passed laws and rules regulating all private drinking water wells across the state, to be enforced by state-authorized members of local private drinking water well programs. These regulations effectively replaced the activities detailed in the local County ordinance.

Commissioner Allen moved to rescind the Craven County Non-Public Community Water Supplies Ordinance, as requested, seconded by Commissioner Sampson and unanimously carried.

Approval of Fee Schedule

Mr. Silverthorne requested adoption of the following fee schedule to cover unbudgeted expenses that are being charged to the department for submission of certain samples for analysis by the State Laboratory of Public Health, effective as of August 19, 2014.

He advised that the fees have been approved by the Board of Health.

Commissioner Allen moved to approve the following fees, as presented, seconded by Commissioner McCabe and unanimously carried.

Requested Fees for Approval

(effective date October 1, 2014)

<u>Identified Analysis</u>	<u>Fee Amount</u>
State Lab Full Well Panel (Inorganic Chemistry & Microbiology)	\$80.00
State Lab Water Samples (Total coliform/ E. coli, MPN)	\$35.00
State Lab Water Samples (Fecal coliform, MPN - Quantitray)	\$35.00
State Lab Water Samples (Fecal coliform/Fecal Streptococcus -MTF)	\$55.00
State Lab Water Samples (Enterococcus,MPN - Quantitray)	\$35.00
State Lab Water Samples (Iron bacteria)	\$35.00
State Lab Water Samples (Sulfur/Sulfate - Reducing bacteria)	\$45.00
State Lab Water Samples (Pseudomonas-MTF or MPN - Quantitray)	\$35.00
State Lab Water Samples (Heterotrophic Plate Count)	\$30.00
State Lab Water Samples (Inorganic Panel -Metals, Anions, Nitrate/Nitrite)	\$75.00
State Lab Water Samples (Inorganic Panel -Metals, Anions)	\$70.00
State Lab Water Samples (Metals panel)	\$65.00
State Lab Water Samples (Individual Metals- 1 - 3 max from above + uranium)	\$50.00
State Lab Water Samples (Anions-Fluoride, Chloride, and Sulfate)	\$35.00
State Lab Water Samples (Disinfection By-Products -Bromide, Bromate, Chlorite, Chlorate)	\$35.00
State Lab Water Samples (Fluoride - Physician, Dentist)	\$35.00
State Lab Water Samples (Nitrate/Nitrite)	\$35.00
State Lab Water Samples (Arsenic speciation)	\$35.00
State Lab Water Samples (Pesticides)	\$80.00
State Lab Water Samples (Herbicides)	\$80.00

State Lab Water Samples (Petroleum Products)	\$80.00
State Lab Water Samples (Volatile Organic Chemicals)	\$80.00
Env Lab - Water Samples - Fecal coliform,MPN (Quantitray) - Noncompliance - [recreational lakes]	\$35.00
Env Lab - Water Samples - Enterococcus,MPN (Quantitray) - Noncompliance - [marine waters]	\$35.00
Env Lab - Water Samples -Pseudomonas,MPN (Quantitray) - Noncompliance - [hot tubs]	\$35.00
Env Lab - Water Samples - (Total coliform/ E. coli,MPN) ----- Noncompliance	\$35.00

DEPARTMENTAL MATTERS: HEALTH – PALLIATIVE CARE DISCUSSION

At its reconvened session on October 6, 2014, the Board deferred consideration of Inpatient Hospice/Palliative Care until this meeting. Chairman Mark clarified the Board’s position concerning Inpatient Hospice, stating that the in-patient hospice facility has already been approved by the Board; however, it was subsequently determined by staff that a palliative care component would be needed to make the project financially viable. Chairman Mark moved to continue discussion until dates can be set for a committee, appointed by the Chairman, to visit the Cape Fear facility. Commissioner Dacey seconded the motion, which carried with six (6) “ayes”, there being one (1) “nay” from Commissioner Sampson. Commissioner Sampson thanked interested citizens in attendance and encouraged them to continue following the issue.

The Chairman appointed Commissioners Sampson and Tyson to join him on the committee, and asked the County Manager to propose several potential meeting dates.

DEPARTMENTAL MATTERS: WATER – RESOLUTION TO AWARD CONTRACT

The Board was asked to approve the following resolution officially awarding the contract to Shook Construction Co., Inc. for the Potable Water Supply and Treatment Facilities Project. Commissioner Taylor moved to adopt the following resolution, seconded by Commissioner Sampson and unanimously carried.

CRAVEN COUNTY RESOLUTION FOR CRAVEN COUNTY POTABLE WATER SUPPLY AND TREATMENT FACILITIES

WHEREAS, Craven County publicly advertised for bids to be received and publicly opened on September 4, 2014 for the Project; and

WHEREAS, the lowest, responsive, responsible bidder for the construction of the Project was Shook Construction Co. dba Shook Construction Co., Inc.; and

WHEREAS, Craven County made tentative award to Shook Construction Co. dba Shook Construction Co., Inc., at the September 15, 2014 Craven County Board Meeting for the Base Bid, Add Alternate Bid No.1, Add Alternate Bid No. 2 and Deduct Alternate Bid No. 3 in the amount of \$24,756,385; and

WHEREAS, the tentative award was made contingent upon approval by the NCDENR Division of Water Infrastructure;

WHEREAS, Craven County intends to have constructed said Project in accordance with the approved plans and specifications; and

WHEREAS, the NCDENR Division of Water Infrastructure on October 14, 2014 has approved the award of the Project to Shook Construction Co. dba Shook Construction Co., Inc.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes the Chairman of the Board, Clerk to the Board, County Finance Officer, and such other persons as may be required, on behalf of the County, to complete the following actions:

1. Execute on behalf of the County the contract for construction of the Project with Shook Construction Co. dba Shook Construction Co., Inc., in substantially the form presented to and approved by the Board.
2. Take such other and further actions as may be necessary to conclude and implement the transaction described in this Resolution.

Adopted this the 20th day of October, 2014.

DEPARTMENTAL MATTERS: FINANCE – AUDIT MANAGEMENT LETTER

Assistant County Manager, Finance/Administration, Rick Hemphill, reported on communication from McGladrey which requires Board action authorizing the Chairman to sign an additional arrangement letter. This is for additional work required by the Office of the State Auditor and involves testing eligibility for Federal programs. The State is ultimately responsible to the Federal government for these programs but counties do most of the eligibility tests.

Independent auditors that audited designated federal programs as major for the year ending June 30, 2014 (for Craven County, applicable programs are Medical Assistance Program and State Children's Insurance Program) should complete both the turnaround document and CPA's Representation Letter, and submit copies to the LGC (Local Government Commission) along with the audit reporting package.

Commissioner Taylor moved to authorize the Chairman to sign the letter, seconded by Commissioner Dacey and unanimously carried.

APPOINTMENTS

Havelock Board of Adjustment: Nancy Webster

It was the consensus of the Board to further defer this appointment.

Emergency Medical Services Advisory Council: Joe Hoffman

It was the consensus of the Board that this appointment be deferred.

Craven Aging Planning Board: Paula Lasitter

It was the consensus of the Board that this appointment be deferred.

Fire Tax Commissioners

Commissioner Tyson moved to appoint Alton Riggs for appointment to the Fire Tax Commission, to replace William Laughinghouse, representing No. 7 Township. Commissioner Taylor seconded the motion, which unanimously carried.

Industrial Facilities Pollution Control Financing Authority: Fletcher Watts

It was the consensus of the Board to defer this appointment.

Juvenile Crime Prevention Council

Chairman Mark moved to appoint Faye Legacy to the Juvenile Crime Prevention Council to replace Kim Best, DSS Representative, who has moved out of the area. Commissioner Dacey seconded the motion, which carried unanimously.

Upcoming Appointments

The Board was apprised of the following upcoming appointments to boards and committees.

November – None

December

- Commissioners' Appointments
- Clean Sweep Committee
- CRSWMA
- Health Board
- Cove City Library
- Regional Library

COUNTY MANAGER'S REPORT

Calendars

County Manager, Jack Veit, announced the following upcoming events:

- October 24 from 10:00-11:00 Transportation Secretary Tata will be visiting the History Center to speak with local officials about Governor McCrory's 25 year visioning plan
- November 17 after the Commissioners' meeting, a ground breaking ceremony for the water facility project is tentatively set for 11:00 a.m.

Meetings

Mr. Veit reported that he has met with Swiss Bear twice and stated that the organization is currently in transition and looking at ways to be more involved with the County. He has steered them toward the Economic Development Department.

He also reported on an ACT (Allies for Cherry Point's Tomorrow) meeting he attended. The first in-person report from the consultant team was given. They are promoting a resolution asking Congress to move forward in replacing Harriers destroyed in Afghanistan with F-35B's.

Commissioner Taylor inquired what the County is doing to engage with the City of New Bern and Craven 30. Mr. Veit responded that Weyerhaeuser is trying to find businesses that are compatible with the demographics in light of other regional competition.

Industrial/Commercial sites at Craven 30 are already being marketed on the Economic Development website.

Commissioner Dacey commented that the County's engagement has already been dictated by the leadership of the City.

COMMISSIONERS' REPORTS

Commissioner Allen reported that he is feeling better although his activity has been limited. He was able to attend the Chili Festival.

Commissioner Tyson commented that the Mumfest was very successful. He announced that he participated in the Swiss Bear visioning event. He reported on his attendance at a TDA meeting, stating that tourism tax is tracking in the right direction. There are a number of large conventions scheduled.

Commissioner Dacey announced that he will be holding a Town Hall Meeting on October 23 at 4:00 p.m. at River Bend. He stated that he contacted Pruitt Health last week and they are determining a date that a representative can meet with the Board. Pruitt is initiating palliative care in their Atlanta facility. He suggested that the committee just appointed follow up with this contact.

Commissioner McCabe commented on a successful Mumfest and Chili Festival.

Commissioner Sampson stated that he is happy about gas prices falling and hopes that commodities will also come down.

Commissioner Taylor reminded citizens that early voting begins October 23.

Chairman Mark distributed a note from Kim Smith, Board of Education, concerning the school spotlight schedule.

At 10:12 a.m. Commissioner Taylor moved to adjourn, seconded by Commissioner McCabe and unanimously carried.

Chairman Thomas F. Mark
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board