

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY OCTOBER 6, 2014
7:00 P.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE MINUTES OF SEPTEMBER 15, 2014 REGULAR SESSION

1. PUBLIC HEARING ON ROAP GRANT(RURAL OPERATING ASSISTANCE PROGRAM)
2. PETITIONS OF CITIZENS
3. COVE CITY MATTERS
 - A. Water: Jack Veit, County Manager; Rusty Hayes, Water Superintendent; Rick Hemphill, Assistant County Manager – Finance/Administration
 - B. Recreation: Jack Veit; Eddie Games, Recreation Director; Gene Hodges, Assistant County Manager – Facilities/Operations

DEPARTMENTAL MATTERS

4. CARTS: Rosann Christian, CARTS Director
 - A. Request to Set Public Hearing for CTP (Community Transportation Program)
 - B. Request to Set Public Hearing for Civil Rights Program
5. TAX: Ronnie Antry, Tax Administrator
 - A. Routine Releases and Refunds
 - B. Petition for Refund
6. ECONOMIC DEVELOPMENT QUARTERLY UPDATE: Timothy Downs, Economic Development Director
7. EMERGENCY SERVICES: Stanley Kite, Director of Emergency Services
 - A. Technical Changes to Emergency Management Ordinance
 - B. Recommendations of EMS Advisory Council

8. PLANNING – SUBDIVISIONS FOR APPROVAL: Don Baumgardner,
Planning Director
9. COOPERATIVE EXTENSION – REQUEST FOR PROCLAMATION
10. FACILITIES – ANIMAL SHELTER ARCHITECTURAL CONTRACT:
Gene Hodges, Assistant County Manager – Facilities/Operations
11. FINANCE – BUDGET AMENDMENTS AND ORDINANCE UPDATE:
Rick Hemphill, Assistant County Manager, Finance/Administration
12. APPOINTMENTS
13. COUNTY ATTORNEY’S REPORT: Jim Hicks
14. COUNTY MANAGER’S REPORT: Jack Veit
15. COMMISSIONERS’ REPORTS

RECESS TO RECONVENE AT 8:30 A.M. OCTOBER 7

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY OCTOBER 6, 2014. THE MEETING CONVENED AT 7:00 P.M.

MEMBERS PRESENT:

- Chairman Thomas F. Mark
- Vice Chairman Jefferey S. Taylor
- Commissioner Lee Kyle Allen
- Commissioner Scott C. Dacey
- Commissioner Theron L. McCabe
- Commissioner Johnnie Sampson, Jr.
- Commissioner Steve Tyson

STAFF PRESENT:

- Jack B. Veit III, County Manager
- Gene Hodges, Assistant County Manager – Operations/Facilities
- Rick Hemphill, Assistant County Manager – Finance/Administration
- Amber Parker, Human Resources Director
- Gwendolyn M. Bryan, Clerk to the Board
- Jim Hicks, County Attorney
- Aaron Arnette, County Attorney Associate

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Commissioner Sampson moved to approve the agenda as presented, seconded by Commissioner McCabe and unanimously carried. Commissioner Sampson moved to approve the minutes of September 15, 2014 regular session, seconded by Commissioner McCabe and unanimously carried.

PUBLIC HEARING ON ROAP GRANT (RURAL OPERATING ASSISTANCE PROGRAM)

A public hearing was set for October 6 at 7:00 p.m. to receive public comment on the 2015 ROAP (Rural Operating Assistance Program) application. A copy of the completed application was made available for the public on the County's website prior to the public hearing. At 7:05 p.m. Commissioner Sampson moved to go into public hearing, as advertised, seconded by Commissioner McCabe. The following citizen spoke:

1. *Hal James, 305 Calico Drive, New Bern*, asked why taxpayers are not invited to attend transportation meetings. He stated that he could not get the document on the County's link and it doesn't mention anything about matching funds.

At 7:08 p.m. Commissioner Tyson moved to close the public hearing, seconded by Commissioner McCabe and unanimously carried. There was discussion of a County match to the grant and CARTS Transportation Coordinator, Kelly Walker, explained that the match is generated by fares that are collected.

CARTS Director, Rosann Christian, requested approval of the 2015 ROAP application and the following budget amendment.

Transportation Grants

101-7026-348-26-00	\$(28,488.00)	101-7026-450-39-25	\$(28,488.00)
Craven Gen Transportation		Co System Transportation	
101-7026-348-34-00	\$(2,125.00)	101-7026-450-39-50	\$(2,125.00)
Jones Co Transportation		Jones Co Transportation	
101-7026-348-43-00	\$(2,197.00)	101-7026-450-39-51	\$(2,197.00)
Pamlico Co Transportation		Pamlico Co Transportation	
101-7028-349-11-00	\$ 41,419.00	101-7028-450-39-25	\$ 2,895.00
Co System Transportation		Co System Transportation	

101-7028-348-34-00	\$ 362.00	101-7028-450-39-50	\$ 362.00
Jones Co Transportation		Jones Co Transportation	
101-7028-348-43-00	\$(228.00)	101-7028-450-39-51	\$(228.00)
Pamlico Co Transportation		Pamlico Co Transportation	
101-7024-348-21-00	\$(2,108.00)	101-7024-450-39-25	\$(2,108.00)
EHTAP – State Grant		Co System Transportation	
101-7002-368-13-00	\$(28,488.00)	101-7001-450-31-01	\$(925.00)
General Public – Craven		Regular Vehicle Expense	
101-7002-368-14-00	\$(2,125.00)		
General Public – Jones			
101-7002-368-15-00	\$(2,197.00)		
General Public – Pamlico			
101-7002-368-28-00	\$ 2,895.00		
Craven Employment			
101-7002-368-38-00	\$(228.00)		
Pamlico Employment			
101-7002-368-02-00	\$(2,108.00)		
EDTAP Craven			
101-7002-368-50-00	\$(3,731.00)		
EDTAP – Jones			
101-7002-369-51-00	\$(3,829.00)		
EDTAP – Pamlico			
TOTAL	\$(32,814.00)	TOTAL	\$(32,814.00)

Justification: NCDOT/PTD adjusted FY 2015 ROAP-EDTAP, RGP and EMPL funds according to NC legislative action.

Commissioner Tyson moved to approve the application, as requested, seconded by Commissioner Sampson and unanimously carried.

Commissioner Sampson moved to approve the accompanying budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

PETITIONS OF CITIZENS

1. *Shannon Casey, 112 Leonard Drive, New Bern*, addressed the Board concerning the need for a field at Creekside Park for Jaguar’s football practices.
2. *Hal James, 305 Calico Drive, New Bern*, commented that he attended the Palliative Care meeting and feels that there is no effort being made to entice private non-profits to provide inpatient hospice services.
3. *Raynor James, 305 Calico Drive, New Bern*, commented that the County is moving toward more big government, which she finds disappointing.
4. *Ray Griffin, Vanceboro*, addressed the Board concerning voting and gay marriage.

COVE CITY MATTERS

Water

Staff presented for discussion the request of the Town of Cove City to enter into an agreement to purchase water in bulk from the County. The Board was requested to provide direction to staff as to whether or not to proceed. They were advised that legal expenditures will be needed to construct an agreement. During discussion, Commissioner Dacey stated that staff should consider giving the City of New Bern notice that their arrangement with Cove City is about to be terminated. County Manager, Jack Veit, stated that the burden should be on Cove City to do so, inasmuch as it is their agreement. Commissioner Taylor moved to allow staff to move forward, seconded by Commissioner McCabe and unanimously carried. Mr. Veit indicated that he would coordinate with Cove City in regard to providing notice to New Bern.

Recreation

The Board received acceptance of the County’s formal offer to the Town of Cove City for the transfer of deed of ownership of Cove City Park. Staff reported that the County’s annual maintenance budget for the park is approximately \$7,500. Commissioner Tyson moved to deed Cove City Park to the Town of Cove City, seconded by Commissioner Taylor and unanimously carried.

DEPARTMENTAL MATTERS: CARTS

Request to Set Public Hearing for CTP (Community Transportation Program)

The Board was asked to set a public hearing for 8:30 a.m. on October 20 to receive public comment on the 2016 CTP grant application. Commissioner Sampson moved to set a public hearing for October 20 at 8:30 a.m., as requested, seconded by Commissioner McCabe and unanimously carried.

Request to Set Public Hearing for Civil Rights Program

Ms. Christian also requested a public hearing to be set for October 20, also at 8:30 a.m., or as soon thereafter that it can be conducted, to receive public comment on the Civil Rights Program which is now required as CARTS transitions from a rural to urban public transit system. She distributed the document detailing the Civil Rights Program for the Board’s review prior to the public hearing. Commissioner Sampson moved to set a public hearing for October 20 at 8:30 a.m., as requested, seconded by Commissioner McCabe and unanimously carried.

DEPARTMENTAL MATTERS: TAX

Routine Releases and Refunds

Craven County Tax Administrator, Ronnie Antry, presented the following routine requests for tax releases and refunds for the Board’s approval. Commissioner McCabe moved for their approval, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
A & D ROOKER COASTAL SERVICES DOUBLE BILLED – SEE ACCT 99604	2014-0000004	\$382.75
ANEUBER, ARTEMIO & MARY E SENOIR REBILL RECYCLE ADJUSTMENT	2014-0090193	\$36.00
AXIX PROPERTY LLC APPRAISAL ERROR CORRECTION	2014-0002239	\$3,611.53
BELL, GENE O & MARY T DOUBLE BILLED – SEE ACCT 95836	2014-0004121	\$385.68
BENNETT, MICHAEL SCOTT MILITARY EXEMPTION	2014-0004470	\$152.04
BRAMLETT, COREY D & WYNNE, KIM DID NOT OWN 1/1/2013	2013-0090153	\$62.35
BRAMLETT, COREY D & WYNNE, KIM DID NOT OWN 1/1/2014	2014-0006196	\$65.38

BROOKS, MILTON NOT IN BUSINESS 1/1/2014	2014-0006936	\$109.77
BROOKS, SAM DID NOT OWN 1/1/2014	2014-0006947	\$54.39
BROWN, JULIE M DID NOT OWN 1/1/2014	2014-0007189	\$28.73
CHURCH – HAVELOCK COMMUNITY EXEMPT PER GS 105-278.3	2014-0010504	\$685.80
CHURCH – HAVELOCK COMMUNITY EXEMPT PER GS 105-278.3	2014-0010505	\$1,014.03
D & D SALES OF CRAVEN COUNTY I NOT IN BUSINESS 1/1/2013	2013-0094694	\$6.25
DIXON, EZEKIEL BILL LISTING VALUE ERROR CORRECTION	2014-0015313	\$7.95
EASTON, JOSHUA S & TIFFANI L DID NOT OWN BOAT 1/1/2014	2014-0016718	\$20.49
FILLINGAME, ROY CARSON DOUBLE BILLED RECYCLE	2014-0018535	\$36.00
FOYE, BRITTS F DOUBLE BILLED – SEE ACCT 22915-99826	2013-0091848	\$51.31
FOYE, BRITTS F DOUBLE BILLED – SEE ACCT 22915/99826	2014-0019572	\$47.26
GASKINS, LLOYD EARL APPRAISAL ERROR – TO BE REBILLED	2014-0020998	\$694.28
GEORGE, MICHAEL W & LINDA P DOUBLE BILLED – SEE SAME ACCT NUMBER	2014-0090380	\$420.88
GODWIN, DEREK WAYNE DOUBLE BILLED – SEE ACCT 81510	2014-0090209	\$41.01
GODWIN, DEREK WAYNE DOUBLE BILLED – SEE ACCT 81510	2014-0090413	\$35.72
GSCHWIND, ROBERT L & MARY ELLE APPRAISAL ERROR CORRECTION	2014-0023267	\$336.99
H & D DEVELOPMENT LLC STREET EXEMPT FOR 1/1/2014	2014-0023480	\$12.17
HAMILTON, RICHARD C III & NANC NOT TAXABLE TO CRAVEN COUNTY	2014-0023905	\$12.78
HAMILTON, RICHARD C IV MILITARY EXEMPTION	2014-0023906	\$11.77
HARPER, WENDELL & EDITH DID NOT OWN 1/1/2014	2014-0024697	\$50.03
HOOD, JOYCE SENIOR EXCLUSION REMOVED IN ERROR	2014-0027382	\$629.46

HOWE, CHRISTOPHER & VICKI E NOW QUALIFIED FOR VETERAN EXCLUSION	2014-0027732	\$418.88
HUMBLES, JANICE APPRAISAL ERROR CORRECTION	2014-0028082	\$36.89
JACKSON, JIMMY FORECLOSURE – LIEN EXTINGUISHED	2014-0028948	\$66.49
JOLLY, SUZANNE DAWSON MH VALUE CORRECTION PER BOS	2014-0029975	\$80.87
KELLY, STEVEN C DID NOT OWN 1/1/2014	2014-0090550	\$26.95
KERR, FRANK EDWARD SR & DELLA QUALIFIED FOR VETERAN EXCLUSION	2014-0031292	\$418.88
KOONCE, EDWARD ELBERT FORECLOSURE – LIEN EXTINGUISHED	2014-0032154	\$442.11
LAPELL, GALE LEE DID NOT OWN 1/1/2014	2014-0032924	\$9.09
LARGE, JOHN H DOUBLE BILLED – SEE ACCT 6152	2014-0032941	\$299.59
LARGE, JOHN H DOUBLE BILLED SEE ACCT 6152	2014-0090177	\$36.00
LEE, WILLIAM LLOYD MOBILE HOME MOVED OUT OF COUNTY	2014-0033448	\$36.00
LOPEZ, ENEDINA ALVAREZ DID NOT OWN 1/1/2013	2013-0090758	\$52.87
LOPEZ, ENEDINA ALVAREZ DID NOT OWN 1/1/2012	2012-0035190	\$57.76
LOPEZ, ENEDINA ALVAREZ DID NOT OWN 1/1/2011	2011-0035283	\$63.29
LOPEZ, ENEDINA ALVAREZ DID NOT OWN 1/1/2010	2010-0031706	\$68.62
LPS DEVELOPERS LLC STREETS EXEMPT FOR 1/1/2014	2014-0034756	\$80.11
LPS DEVELOPERS LLC STREETS EXEMPT FOR 1/1/2014	2014-0034758	\$62.92
LPS DEVELOPERS LLC STREETS EXEMPT FOR 1/1/2014	2014-0034759	\$12.73
LPS DEVELOPERS LLC STREETS EXEMPT FOR 1/1/2014	2014-0034760	\$12.29
LPS DEVELOPERS LLC STREETS EXEMPT FOR 1/1/2014	2014-0034761	\$11.67

LPS DEVELOPERS LLC STREETS EXEMPT FOR 1/1/2014	2014-0034763	\$26.77
LPS DEVELOPERS LLC STREETS EXEMPT FOR 1/1/2014	2014-0034770	\$19.48
LPS DEVELOPERS LLC STREETS EXEMPT FOR 1/1/2014	2014-0034771	\$6.76
LPS DEVELOPERS LLC STREETS EXEMPT FOR 1/1/2014	2014-0034775	\$17.38
LPS DEVELOPERS LLC STREETS EXEMPT FOR 1/1/2014	2014-0034792	\$11.75
MARTIN, GILLETTE MOBILE HOME NOT LIVEABLE	2014-0036129	\$36.00
NEW BERN INVESTMENTS LLC ORDERED BY NC PROPERTY TAX COMMISSION ON 9-9-2014	2013-0040648	\$6,113.65
NEW BERN INVESTMENTS LLC ORDERED BY NC PROPERTY TAX COMMISSION 9 – 9-2014	2013-0040649	\$5,172.53
NEW BERN INVESTMENTS LLC ORDERED BY NC PROPERTY TAX COMMISSION ON 9-9-2014	2013-0040651	\$4,231.41
NORRIS, RUTH J VETERAN EXCLUSION REMOVED IN ERROR	2014-0042312	\$254.77
PATRICK, DOROTHEA R & SHEROL A DID NOT OWN 1/1/2013	2013-0093036	\$87.26
PELHAM, IDA & BROWN, LAURETTA APPRAISAL CORRECTION	2014-0044112	\$430.35
POLSON, CRYSTAL FORNES APPRAISAL ERROR CORRECTION	2014-0045083	\$157.16
RIGGS, VELMA BARROW DID NOT OWN 1/1/2014	2014-0090697	\$14.69
ROUND, KENNETH D & DENISE M MILITARY EXEMPTION – ½ VALUE	2014-0048545	\$27.51
ROWLANDS, THOMAS R & LAURA K CORRECTION APPRAISAL ERROR	2014-0048716	\$24.92
SHAH, NIPABEN A & SHAH, BHAVYE APPRAISAL ERROR- TO BE REBILLED	2014-0050559	\$1,407.36
SHIRLEY, DONALD A & PAMELA L PERSONAL PROPERTY VALUE CORRECTION	2014-0050799	\$53.97
SIMONEAUX, RAMON J NOT IN BUSINESS 1/1/2014	2014-0051201	\$10.83
SMITH, PHILIP L III & PEGGY S DWELLING VACANT SINCE 2009	2014-0052042	\$36.00
STANCILL, WILEY CHRISTOPHER & DOUBLE BILLED – SEE ACCT 38585	2014-0052937	\$123.42

STRICKLAND, RAMONA G APPRAISAL ERROR – TO BE REBILLED	2014-0053770	\$1,060.74
SUTTON, AMY APPRAISAL ERROR CORRECTION	2014-0054120	\$80.19
WASDON, BETTIE GRIFFIN MOBILE HOME MOVED TO PITT COUNTY 13	2014-0058951	\$345.52
WHITE, SAMUEL E & VICTORIA P DID NOT OWN 1/1/2014	2014-0060618	\$14.91
WIEDMANN, DARRYL L & JEAN E FU VEHICLE IS PLATED	2014-0061198	\$29.95
WILLIAMS BERT M REBILL RECYCLE ADJUSTMENT	2014-0090226	\$12.00
WILLIAMS, CLARINO NOT IN BUSINESS 1/1/2008	2008-0090989	\$45.61
WILLIAMS, CLARINO NOT IN BUSINESS 1/1/2009	2009-0090972	\$96.45
WILLIAMS, CLARINO NOT IN BUSINESS 1/1/2010	2010-0056385	\$71.44
WILLIAMS, CLARINO NOT IN BUSINESS 1/1/2011	2011-0091318	\$66.89
WILLIAMS, CLARINO NOT IN BUSINESS 1/1/2012	2012-0091327	\$62.17
WILLIAMS, CLARINO NOT IN BUSINESS 1/1/2013	2013-0095374	\$57.37
WILLIAMS, CLARINO NOT IN BUSINESS 1/1/2010	2010-0056386	\$156.30
WILLIAMS, CLARINO NOT IN BUSINESS 1/12011	2011-0091319	\$146.23
WILLIAMS, CLARINO NOT IN BUSINESS 1/1/2012	2012-0091328	\$135.78
WILLIAMS, CLARINO NOT IN BUSINESS 1/1/2013	2013-0095375	\$125.10
WILLIAMS, DANIELLE M MOVED TO PAMLICO COUNTY	2014-0061545	\$196.60
WOOTEN, SHIRLEY H DWELLING VACANT SINCE 2007	2014-0062934	\$36.00
WYNN, JAMES MICHAEL MILITARY EXEMPTION	2014-0063209	\$90.09
WYNNE, RICHARD A MOBILE HOME USED FOR STORAGE ONLY	2014-0063230	\$36.00
	89 – CREDIT MEMO (S)	\$32,426.12

Refunds

BECTON, JOHN J APPRAISAL ERROR CORRECTION	2014-0003923	\$432.19
BRAMLETT, COREY D & WYNNE, KIM DID NOT OWN 1/1/2009	2009-0005982	\$.42
BRAMLETT, COREY D & WYNNE, KIM DID NOT OWN 1/1/2010	2010-0005571	\$75.04
BRAMLETT, COREY D & WYNNE, KIM DID NOT OWN 1/1/2011	2011-0006123	\$74.70
BRAMLETT, COREY D & WYNNE, KIM DID NOT OWN 1/1/2012	2012-0006125	\$72.18
FILLINGAME, ROY CARSON DOUBLE BILLED – SAME ACCOUNT	2009-0018615	\$70.17
FILLINGAME, ROY CARSON DOUBLE BILLED – SAME ACCOUNT	2010-0017028	\$61.39
FILLINGAME, ROY CARSON DOUBLE BILLED – SAME ACCOUNT	2011-0018794	\$60.14
FILLINGAME, ROY CARSON DOUBLE BILLED – SAME ACCOUNT	2012-0018597	\$22.82
FILLINGAME, ROY CARSON DOUBLE BILLED -SAME ACCOUNT	2013-0091809	\$22.26
FILLINGAME, ROY CARSON DOUBLE BILLED – SAME ACCOUNT	2014-0018535	\$21.82
GEORGE, MICHAEL W & LINDA P DOUBLE BILLED SAME ACCOUNT	2013-0020830	\$393.01
KERR, FRANK EDWARD SR & DELLA QUALIFIED FOR VETERAN EXCLUSION	2013-0030632	\$418.88
NOLAN COMMERCIAL CONTRACTORS I APPRAISAL ERROR	2014-0042053	\$354.90
TURNAGE, ELVERT LEE DWELLING DID NOT EXIST 1/1/2013	2013-0055705	\$212.03
	15 – REFUND(S)	\$2,291.95

Petition for Refund

Mr. Antry presented a request for refund by Mr. and Mrs. Marcus Innis, citing the operative statute, NCGS 105-381(a)(1). He explained that there are only three valid reasons for a tax release or refund: clerical error, illegal tax, or tax levied for an illegal purpose, none of which are met by the Innis' circumstances. The request was the result of an appraisal error which was not challenged within the window of opportunity which the law allows, and was not recommended for approval. Mr. Antry further pointed out that liability for violating this statute falls upon each Commissioner individually. Commissioner Sampson moved to deny the request, seconded by Commissioner McCabe and unanimously carried.

DEPARTMENTAL MATTERS: ECONOMIC DEVELOPMENT – QUARTERLY UPDATE

Craven County Economic Development Director, Timothy Downs, presented an update on economic development activities in the County over the last quarter, including a viewing of the recently launched Economic Development website and other new initiatives. He presented the following highlights:

- The due diligence period has expired for the project at the Industrial Park and documents are being finalized.
- Two aerospace companies are looking to be located here
- Tandemloc is planning an expansion.
- AVanceboro firm may be a potential new supplier for BSH.

Marketing Analyst, Christine Kaine, is working on including more detailed data on the site, which has had 1,400 site visits since it was launched in June. The average visit lasts three minutes, and inquiries have been received from companies in Costa Rica, Ecuador, Thailand, Singapore and Brazil.

- A business resource network is being developed.
- The Industrial Park is very close to completing work for Foreign Trade Zone designation which would benefit companies by not having them subject to tariffs for imported parts to be used for exported finished products.
- Marketing packages for parcels in Industrial Park owned by the County have been developed.
- Planning is underway to develop signs for Industrial Park sites.
- An application has been submitted for NACo regional summit.
- Commissioner Tyson reported that four parcels on the north side of the Industrial Park have been cleared of wetlands issues.

DEPARTMENTAL MATTERS: EMERGENCY SERVICES

Technical Changes to Emergency Management Ordinance

Emergency Services Director, Stanley Kite, requested that the Board approve the following technical changes to the County's Emergency Management Ordinance to align references in the ordinance to renumbering of corresponding sections of the North Carolina General Statutes.

References to NCGS 166A-4 should be changed to NCGS 166A-19.3
 References to NCGS 166A-7 should be changed to NCGS 166A-19.15
 References to NCGS 166A-8 should be changed to NCGS 166A-19.22

County Attorney, Jim Hicks, advised the Board that a public hearing is not necessary for these technical changes. Commissioner Sampson moved to approve the technical changes, as requested, seconded by Commissioner McCabe and unanimously carried.

Recommendations of EMS Advisory Council

Mr. Kite presented the two following recommendations from the EMS Advisory Council that were approved at their meeting of September 17.

1. Modification of the Craven County EMS System Plan to allow Ft. Barnwell Rescue to operate at the Paramedic Level of care in the service area.
 The plan is to be in place by January. Commissioner McCabe moved to approve the modification, as requested, seconded by Commissioner Sampson and unanimously carried.
2. Realignment of the service area for EMS between Havelock and Twp. 7 EMS, consisting of approximately 1.7 square miles and 524 structures along East Fisher and the West Bound Service Road from Otter Creek to East Fisher.

Commissioner McCabe moved to approve the realignment of the service area, as requested, seconded by Commissioner Tyson and unanimously carried.

Commissioner Taylor inquired how to handle citizens' requests for installation of fire hydrants. Mr. Kite responded that placement and location of fire hydrants is the responsibility of Water Superintendent, Rusty Hayes.

DEPARTMENTAL MATTERS: PLANNING – SUBDIVISION FOR APPROVAL

Planning Director, Don Baumgardner, presented the following recommended subdivisions for the Board's approval.

Lindenrain Phase 1 – Final: The property, owned by NAD Development, LLC and surveyed by Herbert J. Nobles Jr., PLS, is located within Twp. 7 off of Crump Farm Road (SR 1144); Parcel ID-7-100-18001. The subdivision contains 30 lots on 22.43 acres and is proposed to be served by existing community water and individual septic systems.

Edward Whitford Subdivision – Final: The property, owned by Edward Whitford and Roderick Whitford and surveyed by Johnny J. Williams Land Surveying, P.C., is located within Twp. 2, on Old Vanceboro Road (SR 1616); Parcel ID 2-034-082. The subdivision contains 1 lot on 1.22 acre and is proposed to be served by existing community water and an individual septic system.

Charles Sutton Subdivision – Final: The property, owned by Perry Gaskins and surveyed by Terry K. Wheeler, PE, PLS, is located within Twp. 1 on Gray Road (SR 1616); Parcel ID 1-035-005. The subdivision contains 1 lot on 1.18 acres and is proposed to be served by existing community water and an existing individual septic system.

Commissioner McCabe moved to approve the subdivision, as recommended by the Planning Board, seconded by Commissioner Sampson and unanimously carried.

DEPARTMENTAL MATTERS: COOPERATIVE EXTENSION – REQUEST FOR PROCLAMATION

Mike Carroll, Cooperative Extension Agricultural Agent, presented a request that the Board adopt the following proclamation in recognition of Farm City Day. Commissioner Sampson moved to adopt the proclamation, seconded by Commissioner McCabe and unanimously carried.

PROCLAMATION: Craven County Farm-City Day

WHEREAS, the growth and development of the County and the well-being of all its citizens are dependent upon cooperation and exchange between farm and non-farm families and businesses; and

WHEREAS, Craven County's agricultural income makes a significant contribution to the economic diversity of our county with a dynamic forestry industry and \$60-\$70 million in farm sales annually; and

WHEREAS, agribusiness is North Carolina's number one industry, contributing \$70 billion annually to the State's economy and employing over 17% of the work force; and

WHEREAS, Farm-City Day provides an outstanding opportunity for young people in Craven County to become better acquainted with the diversity and importance of agriculture in the county and the region; and

WHEREAS, For Craven County to continue to prosper, it is important that farm and non-farm residents appreciate and understand each other; and

WHEREAS, All Craven County residents share common needs – food for our nourishment, forest products for our shelter and paper, and fiber for clothing and other materials.

NOW, THEREFORE, BE IT RESOLVED that the Craven County Board of Commissioners does hereby proclaim November 1, 2014 to be Farm-City Day and intends that all events associated with Farm-City Day in Craven County be a tremendous success.

This the 6th day of October, 2014

**DEPARTMENTAL MATTERS: FACILITIES – ANIMAL SHELTER
ARCHITECTURAL CONTRACT**

Gene Hodges, Assistant County Manager, Facilities/Operations, presented staff’s recommendation to engage local architect Charles R. Francis to provide architectural services in the planning, design, and construction process for the expansion and updating of facilities at the Craven County Animal Services Center. Commissioner McCabe moved to approve a standard American Institute of Architects service contract for Mr. Francis’ services, seconded by Commissioner Sampson and unanimously carried. The contract has been reviewed by counsel and costs associated with this project will come from the already approved capital budget.

**DEPARTMENTAL MATTERS: FINANCE – BUDGET AMENDMENTS AND
ORDINANCE UPDATE**

Rick Hemphill, Assistant County Manager, Finance/Administration, presented the following budget amendments and ordinance update for the Board’s approval. Commissioner Sampson moved for their approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

TDA

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-8201-369-36-00 TDA	\$2,400.00	101-8201-430-15-15 Dues & Subscriptions	\$2,400.00
TOTAL	\$2,400.00	TOTAL	\$2,400.00

Justification: Funds to cover the expense of the STR Destination Competitive Analysis for the TDA.

Economic Development

101-0000-367-10-00 Grant CRMC – ACT	\$400,000.00	101-0190-410-96-03 ACT	\$400,000.00
TOTAL	\$400,000.00	TOTAL	\$400,000.00

Justification: BA for assistance to support ACT’s efforts towards preserving the viability of all Cherry Point activities/personnel.

Water

422-0000-329-00-00 Interest	\$ 14,000.00	422-4527-475-76-01 General Construction	\$24,756,385.00
422-0000-366-18-00 Transfer from Water	\$13,776,228.00	422-4527-475-76-59 Contingency	\$ 1,237,819.00
422-0000-380-00-00 Loan Proceeds	\$12,917,265.00	422-4527-475-40-00 Contractual Services	\$ 410,000.00
		422-4527-475-76-70 Administration	\$ 303,289.00
TOTAL	\$26,707,493.00	TOTAL	\$26,707,493.00

Justification: For Castle Hayne Aquifer Project, need to budget the construction phase.

Castle Hayne Aquifer
Fund 422

This ordinance is hereby amended in the following amounts for expenditures to the Castle Hayne Aquifer Project.

Expenditures:

<i>Test Wells</i>	
Chemical/Lab Analysis	\$ 4,800.00
Contractual Services	\$ 31,600.00
Engineering	\$ 34,400.00
Construction	\$ 101,640.00
<i>Pre-Design/Site</i>	
Postage	\$ 248.00
Utilities	\$ 9,100.00
Contractual Services	\$ 397,220.00
Capital Outlay – Equipment	\$ 902.00
Land	\$ 736,926.00
Engineering	\$ 3,922.00
Engineering – McKim Creed	\$ 335,085.00
Sitework	\$ 2,399.00
<i>Design Phase</i>	
Contractual Services	\$ 46,291.00
Engineering – McKim Creed	\$ 2,082,658.00
<i>Construction Phase</i>	
Contractual Services	\$ 410,000.00
Engineering – McKim Creed	\$ 1,618,242.00
General Construction	\$ 24,756,385.00
Contingency	\$ 1,251,077.00
Administration	\$ 303,289.00
TOTAL	\$ 32,201,135.00

The following revenues are hereby amended for the Castle Hayne Aquifer Project.

Revenue:	
Interest	\$ 14,330.00
Transfer from Water Reserve	\$ 16,007,810.00
Loan Proceeds	\$ 16,178,995.00
TOTAL	\$ 32,201,135.00

This ordinance is hereby amended this 6th day of October, 2014.

APPOINTMENTS

Havelock Board of Adjustment

It was the consensus of the Board that this appointment be deferred.

Emergency Medical Services Advisory Council

It was the consensus of the Board that this appointment be deferred.

Joint Land Use Study Policy and Technical Committees

The Board received a letter from Carteret County Manager, Russell Overman, requesting that representatives from Craven County be appointed to the Joint Land Use Study Policy and Technical Committees. Chairman Mark appointed County Manager, Jack Veit, to serve until a new Chairman is in place.

Craven Aging Planning Board

Commissioner Taylor moved to appoint Clay Gaskins as a Client Representative to the Craven Aging Planning Board, to replace Angela Shelters, who has resigned. Commissioner Sampson seconded the motion, which carried unanimously. A replacement for Paula Lassiter, who has resigned, was deferred.

Craven County Clean Sweep

The Board was advised of the expiring terms of Joan Campbell and Pat Sager on the Clean Sweep Committee. Commissioner Mark moved to reappoint Ms. Campbell and Ms. Sager, seconded by Commissioner Taylor and unanimously carried.

Firemen's Relief Fund Board of Trustees

The Board was advised of the expiring terms of Felix Croom (Ft. Barnwell), Aaron McClawhorn (Rhems) and Dred Mitchell (Cove City) on the Firemen's Relief Fund Board of Trustees. Commissioner Taylor moved to reappoint Mr. Croom, Mr. McLawhorn and Mr. Mitchell, seconded by Commissioner McCabe and unanimously carried.

Fire Tax Commissioners

The Board was advised of the expiring terms of William Laughinghouse (No. 7), Rolf Maris (Twp. 1), Aaron McLawhorn (Rhems) and Joseph Midgette (Twp. 1) on the Fire Tax Commission. Commissioner Mark moved to reappoint Mr. Maris, seconded by Commissioner McCabe and unanimously carried. Commissioner Taylor moved to reappoint Mr. McLawhorn, seconded by Commissioner Tyson and unanimously carried. Commissioner Mark moved to reappoint Mr. Midgette, seconded by Commissioner Taylor and unanimously carried.. It was the consensus of the Board to defer appointment to replace Mr. Laughinghouse, who is no longer eligible for reappointment.

Industrial Facilities Pollution Control Financing Authority

It was the consensus of the Board to defer this appointment.

Upcoming Appointments

The Board was apprised of the following upcoming appointments to boards and committees.

November

- None

December

- Commissioners' Appointments
- Clean Sweep Committee
- CRSWMA
- Health Board
- Cove City Library
- Regional Library

COUNTY ATTORNEY'S REPORT*Update – Sale of Craven County Home Health Agency*

County Attorney, Jim Hicks, updated the Board on the sale of the Craven County Home Health Agency to PruittHealth Home Health, Inc. The sale closed on September 30 for \$850,000. Separation of the Home Health Certificate of Need (CON) from Home Health Hospice CON was approved by the State.

Update – Days Inn Hotel Tax Foreclosure

Mr. Hicks updated the Board on the City of New Bern's tax foreclosure and sale of the Days Inn Hotel. There was a bidder at the courthouse steps sale that bid \$184,000, the exact amount of the tax due to the City of New Bern and Craven County. The County will receive past due taxes after the adjustment of Attorney's fees.

Offer to Purchase Real Property – 612 Murphy Drive (#3-C-07-003)

Mr. Hicks reported that the County and the Town of Cove City have received an offer from Wilbert Crouell in the amount of \$1,500,000 for the property located at 612 Murphy Drive, which was acquired through tax foreclosure. The total taxes and costs that were foreclosed on were \$1,328.26. The City will consider this request at a subsequent meeting.

Mr. Hicks asked to table the matter pending further information. Commissioner McCabe moved to table the matter, as recommended by the County Attorney, seconded by Commissioner Taylor and unanimously carried.

COUNTY MANAGER'S REPORT

County Manager, Jack Veit, announced that on October 24, Secretary of Transportation, Tony Tata, will be in town, and he asked that the Board be available.

He reported on a productive Highway 17 Association meeting he attended in Raleigh and shared the Governor's Four Sector Approaches to transportation improvement: Mountains, Piedmont, East and Coast.

Mr. Veit reported that regarding the Bachelor Creek Snagging project, the State has made available an additional \$250,000 and would like to pursue this if there is no objection from the Board.

He stated that Duke Energy has clean water money that he would also like to proceed with seeking if there is no objection from the Board.

Commissioner Dacey stated that he would like to have a light for the speaker's podium, if possible.

Commissioner Sampson inquired if there was any news on issues with log trucks damaging roads. Mr. Veit responded that he has no additional information.

COMMISSIONERS' REPORTS

Commissioner McCabe commented on his attendance at the ship hauling machine dedication at Lawson Creek Park and also announced an invitation he received to dedicate equipment for a new pickle ball facility.

Commissioner Sampson commented on gas prices coming down, but the cost of groceries is still high. He commented on the meeting regarding palliative care and expressed a need for it. He stated that no organization has come forward yet to offer \$5M to fund a facility in other areas, such as occurred in Craven County.

Commissioner Tyson announced that New Bern Metropolitan Planning Organization (MPO) has launched a new website and reported that Eastern Carolina Council (ECC), at its last meeting, reviewed their budget which has been decreased by approximately \$2M. He commented that the director of Swiss Bear is retiring and the organization is currently trying to determine its future.

Commissioner Dacey reported that on September 23 he held a Trentwoods Town Hall meeting, which had no attendees. On September 25 he attended a Craven Aging Planning Board meeting where reductions in funding were discussed. On September 27 he attended the Craven Community College anniversary. He stated that the State of North Carolina has hired a firm for its activities to protect military assets, which has also been hired by Virginia, and he thinks this may be a conflict.

Commissioner Taylor reported on his attendance at the following events:

- BSH presentation to West Craven Middle School
- Craven Community College legislative breakfast
- New STEM (Science, Technology, Engineering, Math) lab meeting at James W. Smith

Chairman Mark reported on the Highway 17 meeting in Raleigh and commented on the Governor's four segment transportation approach to linking agriculture, military and education.

At 9:10 p.m., Commissioner Tyson moved to adjourn to reconvene at 8:30 a.m. on October 7, in joint session with the Board of Education, seconded by Commissioner Taylor and unanimously carried.

Chairman Thomas F. Mark
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board