

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, AUGUST 4, 2014
7:00 P.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE MINUTES OF JULY 21, 2014 REGULAR SESSION

1. PETITIONS OF CITIZENS

DEPARTMENTAL MATTERS

2. TAX – RELEASES: Glenn Jones, Chief Appraiser

3. ECONOMIC DEVELOPMENT – REQUEST FOR RESOLUTION TO WITHDRAW FROM NCEAST ALLIANCE: Timothy Downs, Economic Development Director

4. EMERGENCY SERVICES – APPLICATION OF FRIENDLY MEDICAL TRANSPORTATION TO ADVANCE TO PARAMEDIC LEVEL: Stanley Kite, Emergency Services Director

5. PLANNING: Don Baumgardner, Planning Director

A. Plan Review for Fee Update

B. Subdivisions for Approval

6. HEALTH – BUDGET AMENDMENTS: Jennifer Blackmon, Assistant Health Director

7. SOCIAL SERVICES – BUDGET AMENDMENT: Alfreda Stout, Assistant Social Services Director

8. APPOINTMENTS

9. COUNTY ATTORNEY'S REPORT: Jim Hicks

10. COUNTY MANAGER'S REPORT: Jack Veit

11. COMMISSIONERS' REPORTS

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY AUGUST 4, 2014. THE MEETING CONVENED AT 7:00 P.M.

MEMBERS PRESENT:

Chairman Thomas F. Mark
Vice Chairman Jefferey S. Taylor
Commissioner Scott C. Dacey
Commissioner Theron L. McCabe
Commissioner Johnnie Sampson, Jr.
Commissioner Steve Tyson

MEMBERS ABSENT:

Commissioner Lee Kyle Allen

STAFF PRESENT:

Jack B. Veit III, County Manager
Gene Hodges, Assistant County Manager – Operations/Facilities
Rick Hemphill, Assistant County Manager – Finance/Administration
Amber Parker, Human Resources Director
Gwendolyn M. Bryan, Clerk to the Board
Jim Hicks, County Attorney

Following an invocation by Commissioner Taylor and the Pledge of Allegiance, Commissioner McCabe moved to approve the agenda with an addition requested by Commissioner Sampson to add a Proclamation for Recovery Month before Appointments (Item #8). Commissioner Sampson seconded the motion, which carried unanimously.

Commissioner Sampson moved to approve the minutes of July 21, 2014 regular session, seconded by Commissioner Taylor and unanimously carried.

PETITIONS OF CITIZENS

Ray Griffin, Vanceboro, commented on the Board of Education funding which necessitates begging through children's fund raisers. He inquired about the lottery money which is supposed to be available for funding schools and questioned why the Ten Commandments is not allowed in schools.

Stella Taylor, 5507 Highway 70, New Bern, spoke on behalf of the Riverdale Community about a flooding issue at Fisher Avenue and County Line Road, stating that a canal next to Mt. Olive Church is closed. She was told that it is on private property, but research shows it is owned by the federal government, as part of Croatan National Forest. She asked that the County consider what can be done to help.

Elbert Ward, Sr., expressed the same concerns covered by Ms. Taylor.

Luann Rottman, Faldo Lane, Carolina Pines, commented on her passion for the libraries, and in particular, money being withdrawn from the Havelock Library by the City of Havelock. She inquired how the libraries are funded and if there is a funding formula. She urged the Board of Commissioners and Havelock Commissioners to resolve the issue and enter into a Memorandum of Understanding that will fully fund the Havelock Library going forward.

Hal James, 305 Calico Drive, raised the following issues: 1) Support for a resolution to withdraw from NC East Alliance; 2) Friendly Medical Transportation application is unclear and the CPA had a disclaimer on the accuracy of the financial report; 3) A \$30,000 incentive for the Health Department dentist is questionable: Why not privatize the service?

DEPARTMENTAL MATTERS: TAX – RELEASES

Chief Appraiser, Glenn Jones, presented the following requests for tax releases for the Board’s approval. Commissioner Sampson moved for their approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
HALWANY, FIRDOUS D & LAUREEN P MILITARY EXEMPTION	2013-0092039	\$43.14
PFEIFFER, TERRI DID NOT OWN 1/1/2013	2014-0090145	\$232.20
ZABRISKIE, LINDSAY E DOUBLE BILLED SEE ACCT 52259	2013-0061842	\$187.62
3 – CREDIT MEMO (S)		\$462.96

DEPARTMENTAL MATTERS: ECONOMIC DEVELOPMENT – REQUEST TO WITHDRAW FROM NCEAST ALLIANCE

Economic Development Director, Timothy Downs, updated the Board on the status of NCEast Alliance membership. Previously, the Board of Commissioners stated its intent to take the time to see if other member counties would remain with the Alliance and what the State of North Carolina would do in their economic development reorganization and development of the State’s public-private partnership. This information concerning direction has become more apparent, and Mr. Downs brought forth a recommendation that Craven County adopt a resolution to withdraw from the Alliance, as it transitions from NC Eastern Region. The NC Eastern Region Board agreed that any county withdrawing from the Alliance can request its portion of the unspent and unencumbered reserve administration/operating funds.

Commissioner Taylor moved to adopt the following resolution, seconded by Commissioner Tyson and unanimously carried.

RESOLUTION TO AUTHORIZE CRAVEN COUNTY’S WITHDRAWAL FROM THE NCEAST ALLIANCE AND REQUESTING ITS PORTION OF THE UNSPENT AND UNENCUMBERED RESERVE ADMINISTRATION/OPERATING FUNDS

WHEREAS, North Carolina’s Eastern Region has been dissolved and replaced by the NCEast Alliance; and

WHEREAS, the impact and effectiveness of the new NCEast Alliance is undetermined; and

WHEREAS, Craven County supports advancing economic development from a regional perspective, but is not convinced that membership in the NCEast Alliance is the best way to accomplish this; and

WHEREAS, the NC Eastern Region Board agreed that any county withdrawing from the NCEast Alliance can request its portion of the unspent and unencumbered reserve administration/operating funds; and

WHEREAS, Craven County wants its portion of the unspent and unencumbered reserve administration/operating funds to spend on economic development.

THEREFORE BE IT RESOLVED as follows:

1. That Craven County withdraw from the NCEast Alliance effective July 1, 2014.

2. That the Craven County Board of Commissioners requests that the NCEast Alliance disburse to Craven County its portion of the unspent and unencumbered reserve administration/operating funds.

Adopted this the 4th day of August, 2014.

DEPARTMENTAL MATTERS: EMERGENCY SERVICES – APPLICATION OF FRIENDLY MEDICAL TRANSPORTATION TO ADVANCE TO PARAMEDIC LEVEL

Emergency Services Director, Stanley Kite, presented the request and application for Friendly Medical Transportation to advance to the Paramedic Level of Care in Craven County.

The application was approved by the EMS Advisory Council and the Craven County EMS System Medical Director.

During discussion, Mr. Kite stated that some of the expenses in the last six months which generated questions on their balance sheet were a result of preparing to take on Craven County. Allowing them to operate at paramedic level, and assist with hospital discharges, will be a benefit to citizens and reduce the pressure on the four (4) current responders. The franchise ordinance gives the County the authority to monitor finances going forward. Commissioner Dacey asked if there would be any liability for the County, and County Attorney, Jim Hicks, responded that there is not.

Commissioner McCabe moved to approve the application and to authorize the revision of the County EMS System Plan to allow Friendly Medical Transportation to operate in Craven County at the Paramedic Level of Care. Commissioner Sampson seconded the motion, which carried unanimously.

DEPARTMENTAL MATTERS: PLANNING

Plan Review Fee Update

Due to pending legislative changes and building code council studies dealing with plan review and the potential impacts it will have with the plan review process, Planning and Inspection staff recommended that the County not move forward with collecting a fee for completing a plan review, which was approved with proposed estimated revenue sources of \$5,000 during the FY 14/15 budget process to be effective September 1, 2014.

Commissioner Sampson moved to approve deleting the plan review fee from the Planning and Inspections FY 14/15 fee schedule, seconded by Commissioner McCabe and unanimously carried.

County Attorney, Jim Hicks, stated that service is deleted as well as the fee. The Planning & Inspections Department will reconsider this matter once legislative issues are settled.

Subdivisions for Approval

Planning Director, Don Baumgardner, presented the following subdivisions for approval, which were recommended by the Planning Board on July 24.

Roads End Estates – Final: The property, owned by Ernest and June Bryan, and surveyed by James C. Simmons, Jr., PLS, is located within Twp. 5 off of Adams Creek Road ((SR 1700); Parcel ID 5-024-013. The subdivision contains 5 lots on 7.81 acres and is proposed to be served by existing community water and individual septic systems.

Mr. Baumgardner excused himself from presenting the following subdivision due to a potential conflict of interest. Assistant Planning Director, Chad Strawn, made the presentation.

The Lakes @ Antioch Section 1 Phase 2 – Final: The property, owned by LRH Development, LLC and surveyed by Brad L. Suitt & Associate's P.A., is located within Twp. 2 on Antioch

Lakes Road (SR 1433); Parcel ID 2-028-11000. The subdivision contains 15 lots on 11.81 acres. The lots are proposed to be served by existing First Craven Sanitary District community water and individual septic systems.

Commissioner McCabe moved to approve the subdivisions, as recommended, seconded by Commissioner Tyson and unanimously carried.

DEPARTMENTAL MATTERS: HEALTH – BUDGET AMENDMENTS

Assistant Health Director, Jennifer Blackmon, presented the following budget amendments for approval.

Health/WIC

101-6010-349-03-00	\$7,528.00	101-6010-440-25-00	\$7,000.00
WIC – State		Travel/Training	
		101-6010-440-31-11	\$ 528.00
		Gasoline	
TOTAL	\$7,528.00	TOTAL	\$7,528.00

Justification: To provide reimbursement of travel expenses incurred as the result of mandatory Crossroads Rollout Training. CCHD is required to send all 13 staff members to training located in Raleigh, NC. Training will last 4 days. The first group will go August 18; second group will go August 25. The State will reimburse for hotel, lunch and dinner for each employee and gasoline expenses. Need money to gas line to cover use of County vehicles. Two County vehicles will be utilized during each training session.

Commissioner Sampson moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Health/Dental

101-5500-375-01-00	\$29,303.00	101-5500-440-40-51	\$29,303.00
Medicaid Max		Contract Incentive Pay	
TOTAL	\$29,303.00	TOTAL	\$29,303.00

Justification: As stated in the contract, the dentist will receive 27% of Medicaid Max Cost Settlement in the event that the overall program year is profitable. The current FY 14 revenues are \$467,175; expenditures are \$348,822 (\$119,363 profitable).

Commissioner Dacey inquired how many dentists are in such contractual arrangements. Ms. Blackmon stated that it was set up as an incentive based on turnover of previous dentists who have left the position to pursue more lucrative opportunities in private practice. Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

DEPARTMENTAL MATTERS: SOCIAL SERVICES – BUDGET AMENDMENT

Assistant Social Services Director, Alfreda Stout, presented the following budget amendment for approval.

DSS 7295 Senior

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$4,943.00	101-7295-450-32-29	\$ 599.00
Fund Balance		Donations – Meals	
		101-7295-450-32-31	\$4,344.00
		Donations – Senior	

TOTAL	\$4,943.00	TOTAL	\$4,943.00
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Justification: Roll forward unspent funds donated to the Senior Program and Meals Program in Fiscal Year 2013-2014.

Commissioner McCabe moved for its approval, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

NATIONAL RECOVERY MONTH PROCLAMATION

Commissioner Sampson moved to adopt the following proclamation recognizing National Recovery Month, seconded by Commissioner McCabe and unanimously carried.

**PROCLAMATION:
NATIONAL RECOVERY MONTH**

WHEREAS, mental and substance use disorders affect all communities nationwide, but with commitment and support, people with these disorders can achieve healthy lifestyles and lead rewarding lives in recovery; and

WHEREAS, by seeking help, people who experience mental and/or substance use disorders can embark on a new path toward improved health and overall wellness; and

WHEREAS, September has been designated National Recovery Month to spread the message that behavioral health is essential to health and one’s overall wellness, and that prevention works, treatment is effective and people recover; and

WHEREAS, according to the 2012 National Survey on Drug Use and Health, in 2012 there were 23.1 million people aged 12 or older nationwide who needed treatment for an illicit drug or alcohol use problem, with only a small percentage receiving services; and

WHEREAS. Recovery Month brings awareness that fosters the ability to recognize the signs of mental and/or substance use disorders, which can lead more people into needed treatment; and

WHEREAS, on its 25th anniversary, the Recovery Month observance continues to work to improve the lives of those affected by mental and/or substance use disorders by raising consciousness of these diseases and educating communities about the prevention, treatment and recovery resources that are available.

NOW, THEREFORE, THE CRAVEN COUNTY BOARD OF COMMISSIONERS proclaims the month of September 2014 as National Recovery Month in Craven County, and calls upon our community to observe this month with compelling programs and events that support this year’s observance.

Adopted this 4th day of August, 2014.

APPOINTMENTS

Havelock Board of Adjustment

It was the consensus of the Board to defer this appointment.

New Bern Planning and Zoning Board

It was the consensus of the Board to defer this appointment.

Adult Care Home Advisory Committee

Commissioner Taylor moved to reappoint Laraine Mark, Tom McDivor and Ruth Swank to the Adult Care Home Advisory Committee, seconded by Commissioner McCabe and unanimously carried.

Emergency Medical Services Advisory Council

The Board considered the expiring terms of the following members of the Emergency Services Medical Advisory Council:

Chris Cangemi, Mark Dail, James Davis, Doug Ferguson, John Harrell, Joe Hoffman, Stanley Koontz, Jean Matthews, Debra Rogers, Nicholas Salter, Ronnie Weems and Rick Zaccardelli. Commissioner McCabe moved to reappoint all but Chris Cangemi, Joe Hoffman and Ronnie Weems, seconded by Commissioner Sampson and unanimously carried. The seat held by Chris Cangemi is an ad hoc representative of the N.C. Office of Emergency Medical Services, which they will designate. The expiring terms of Joe Hoffman and Ronnie Weems were deferred pending recommendations from the Law Enforcement Association and Fire Association, respectively.

Fire Tax Commissioners

Commissioner Taylor moved to reappoint Otto Simmons, representing Rhems District, to the Fire Tax Commission, seconded by Commissioner McCabe and unanimously carried.

Nursing Home Advisory Committee

Commissioner McCabe moved to reappoint Deborah Shannon to the Nursing Home Advisory Committee, seconded by Commissioner Sampson and unanimously carried. It was the consensus of the Board to defer appointment to replace Britt Bendy, who has resigned.

Upcoming Appointments

The Board was apprised of the following upcoming appointments to boards and committees:

September

- Nursing Home Advisory Committee
- River Bend Planning Board
- Agricultural Advisory Board

October

- Clean Sweep Committee
- Firemen's Relief Fund Board of Trustees
- Fire Tax Commissioners
- Industrial Facilities Pollution Control Financing Authority

COUNTY ATTORNEY'S REPORT: ENCROACHMENT AGREEMENT – AIRPORT PROPERTY

Coastal Carolina Regional Airport Authority requested that the County, as owner of the airport property, authorize it to enter into an encroachment agreement with an adjacent property owner.

County Attorney, Jim Hicks, stated that the County bought an irregularly-shaped property for the Airport, which extends a narrow strip into the adjacent lands of James and Lori Gray. The Grays currently own and maintain a metal shed and fence on the Airport property's narrow strip. The encroachment agreement will allow the Grays to permissively maintain the same, but further clarifies that they are responsible for the upkeep, and if removed or destroyed, they may not rebuild the same, that they will be responsible for mowing and upkeep of the County's property on the side of the fence closest to their property, and that they will remove the same if necessary for Airport operations or FAA requirements.

Commissioner Tyson moved to approve the encroachment agreement, seconded by Commissioner McCabe and unanimously carried.

Water Plant Project

Mr. Hicks reported on an acquisition of property rights from Charles Eatmon for a water plant project. He stated that the temporary easement has been recorded. Chairman Mark requested the phone number of Mr. Eatmon in order to contact him and thank him for his cooperation.

COUNTY MANAGER'S REPORT

County Manager, Jack Veit, presented a letter requested by the Housing Authority to certify that their demolition plan for Craven Terrace is consistent with the County's Land Use Plan.

Chairman Mark moved to approve this request with reservations, requesting that the Housing Authority appear before the Board to expound on this project. Commissioner Dacey offered an amended motion that the letter be conditionally approved with the understanding that it will not be executed until due diligence is met concerning the ramifications upon study of a Commissioners' committee appointed by the Chairman. Commissioner Tyson seconded the amended motion, which carried unanimously. Commissioners Sampson and Tyson agreed to serve on the committee, along with the Chairman and Planning Director, Don Baumgardner.

Commissioner Sampson stated that he has attended numerous meetings of the Housing Authority and has been involved. He is satisfied that the proposed project will be a benefit, but understands that others who have not been involved would want more information.

Commissioner Tyson stated that he would like to see the statutory citation mentioned in the letter and inquired about the growth plan that was referenced. Mr. Baumgardner responded that there are several growth plans, including a ten year development plan that is updated every five years. Both documents were requested for the committee.

Mr. Veit reminded the Board of their meeting on August 18 with the Board of Education. Commissioner Dacey asked that the schools be prepared to discuss the \$255,000 shortfall that was due to an error in the application for impact funds.

Mr. Veit announced that Commerce Secretary, Sharon Decker, will be coming to the Convention Center on August 18.

COMMISSIONERS' REPORTS

Commissioner McCabe reported on large hail his area experienced during the weekend storms.

Commissioner Sampson commented on the effect of the Sam's Club gas on area gas prices and reported on his attendance at a ceremony recognizing Walt Bellamy. He announced a re-entry program to assist incarcerated individuals entering the workforce after release. He asked Mr. Baumgardner to address mitigation in areas of repeated flooding.

Commissioner Tyson reported that Tryon Palace will receive recurring funding as a result of the State budget. Although more private funding is being raised, the Palace will always need State funding. He announced that Susan Moffatt has announced her retirement from Swiss Bear Downtown Redevelopment Corporation at the end of the year and the Swiss Bear Board is evaluating the future of the organization.

Commissioner Dacey thanked the County's legislative delegation for their work in getting Tryon Palace funded for the upcoming year. He reported that Havelock Commissioner, George Liner, brought to light a problem with federal impact aid from the military for local schools. He stated that schools must apply each year and Craven County's application for the current year was not submitted properly, resulting in a \$255,000 penalty. This information was received in a letter from Representative Walter Jones indicating that the County reduced its appropriation to the schools in expectation of these funds. He reported that a meeting he had with library representatives earlier in the day was very fruitful. He announced a Town Hall meeting to be held on August 11 at 4:30 in the Commissioners' Room at the Administration Building.

Commissioner Taylor commented that Mayor Wetherington will bring forward an issue at the August 18, 2014 Commissioners' meeting. He stated that the NCACC Economic Development Task Force report will be presented during the North Carolina Association of County Commissioners (NCACC) Conference. He announced that Partners in Education (PIE) "Stuff the Bus" Campaign will be held on August 16 from 9:00 a.m. – 1:00 p.m. at both Walmarts. He congratulated Margaret Bell Ross of Cooperative Extension for her recent statewide recognition.

Chairman Mark thanked those in attendance and thanked Commissioners Dacey and McCabe for meeting with Regional Librarian, Susan Simpson, and the Library Board and working hard to

find a solution to the Havelock Library funding dilemma. A report to the Board will be forthcoming. He announced that the Rotary also will be filling cars with school supplies.

At 8:40 p.m. Commissioner Tyson moved to adjourn, seconded by Commissioner Taylor and unanimously carried.

Chairman Thomas F. Mark
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board