

**AGENDA
CRAVEN COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
MONDAY, JUNE 16, 2014
8:30 A.M.**

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE MINUTES OF JUNE 2, 2014 REGULAR SESSION AND RECONVENED SESSIONS OF MAY 20, MAY 21, MAY 27 AND JUNE 2

1. CONSIDERATION OF FY 2015 BUDGET ORDINANCE FOR ADOPTION

DEPARTMENTAL MATTERS

2. TAX: Ronnie Antry, Tax Administrator

- A. Releases and Refunds
- B. Budget Amendment

3. FACILITIES/OPERATIONS – AWARD OF ADDITIONAL STORM DEBRIS REMOVAL GRANT MONIES: Gene Hodges, Assistant County Manager, Facilities/Operations

4. CARTS – BUDGET AMENDMENT: Gene Hodges, Interim CARTS Director

5. PLANNING: Don Baumgardner, Planning Director

- A. Request to Set Public Hearing – Pamlico Sound Regional Hazard Mitigation Plan
- B. Road Closure Request

6. FINANCE – BUDGET AMENDMENTS AND ORDINANCE UPDATE: Rick Hemphill, Assistant County Manager, Finance/Administration

7. HEALTH – REQUEST FOR PUBLIC HEARING: Scott Harrelson, Health Director

8. APPOINTMENTS

- A. Pending
- B. Upcoming

9. COUNTY ATTORNEY'S REPORT: Jim Hicks
10. COUNTY MANAGER'S REPORT: Jack Veit
11. COMMISSIONERS' REPORTS
12. CLOSED SESSION

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY JUNE 16, 2014. THE MEETING CONVENED AT 8:30 A.M.

MEMBERS PRESENT:

Chairman Thomas F. Mark
 Vice Chairman Jefferey S. Taylor
 Commissioner Lee Kyle Allen
 Commissioner Scott C. Dacey
 Commissioner Theron L. McCabe
 Commissioner Johnnie Sampson, Jr.
 Commissioner Steve Tyson (Present via conference call)

STAFF PRESENT:

Jack B. Veit III, County Manager
 Gene Hodges, Assistant County Manager – Operations/Facilities
 Rick Hemphill, Assistant County Manager – Finance/Administration
 Amber Parker, Human Resources Director
 Gwendolyn M. Bryan, Clerk to the Board
 Jim Hicks, County Attorney
 Aaron Arnette, County Attorney Associate

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Commissioner Sampson moved to approve the agenda as presented, seconded by Commissioner McCabe and unanimously carried. Commissioner Sampson moved to approve the minutes of June 2, 2014 regular session and the reconvened sessions of May 20, May 21, May 27 and June 2, seconded by Commissioner McCabe and unanimously carried.

CONSIDERATION OF FY 2015 BUDGET ORDINANCE FOR ADOPTION

County Manager, Jack Veit, presented the Budget Ordinance for FY 2014-2015 for adoption. Commissioner Dacey moved to approve the budget ordinance, seconded by Commissioner Taylor. During discussion Commissioner Taylor commented on a wonderful job by staff and inquired if there is an estimate of the General Fund Fund Balance as of June 30, 2014. Assistant County Manager for Finance/Administration, Rick Hemphill, stated that the unrestricted Fund Balance is projected to be at 24%.

Commissioner Sampson introduced Boy Scout, Timothy Ruth, who was in attendance, and requested that the County Manager provide some highlights of the budget for him and the public.

Mr. Veit provided the following highlights regarding the budget:

- He explained primary revenue sources and a variety of expenditures, stating that property tax makes up approximately half of the annual \$97 million budget.
- This year's budget was challenging in that it was necessary to balance flat revenue with rising costs.
- Even with revenues that are not expanding, it is necessary to set aside funds for Capital Improvements to address long term needs
- No funds are projected to be transferred into Fund Balance at end of the current year.

Commissioner Dacey recommended that in moving forward the County examine ways of divesting itself of activities that could be conducted better by the private sector. He also noted that in the current budget, \$186,332 has been appropriated from the General Fund Fund Balance to balance the budget, and the budget does not include any increase in teacher supplement pay, pending finalization of the State's budget.

Commissioner Dacey stated that he would still like to meet with the Board of Education, and specifically would like to discuss his lingering concerns about 3rd grader reading proficiency,

other needs for school facilities, and needs of the STEM Program (Science, Technology, Engineering and Math). Staff and the Chairman were asked to arrange a joint meeting.

Commissioner Taylor requested that the North Carolina Association of County Commissioners (NCACC) statewide property tax schedules be forwarded to Commissioners when it becomes available.

The motion to approve the FY 14-15 budget, as follows, was unanimously carried in a roll call vote.

SECTION I

The following amounts are appropriated for expenditure in the General Fund for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Commissioners	\$ 588,640
Special Appropriations	\$ 240,462
Administration	\$ 645,458
Human Resources	\$ 366,199
Information Technology	\$ 1,222,146
GIS Mapping	\$ 339,376
Finance	\$ 929,576
Non Departmental	\$ 783,000
Pass Through	\$ 281,570
Elections	\$ 388,938
Tax Assessor	\$ 995,621
Tax Collector	\$ 713,169
Register of Deeds	\$ 726,456
Public Buildings	\$ 3,849,312
Court Facilities	\$ 828,736
Maintenance	\$ 717,033
Central Maintenance Garage	\$ 394,088
Sheriff	\$ 5,781,635
Jail	\$ 3,837,288
Fire Marshall/ Emergency Management	\$ 370,052
Communications	\$ 573,817
Inspections	\$ 506,079
Medical Examiner	\$ 65,000
Rescue Squads	\$ 2,617,497
Solid Waste	\$ 3,623,392
Planning	\$ 570,922
Soil Conservation	\$ 139,126
Cooperative Extension	\$ 243,593
Economic Development	\$ 362,794
Health	\$ 9,457,062
Mental Health	\$ 276,827

Transportation – CARTS	\$ 1,339,948
Elderly Handicap	\$ 83,272
General Public Transportation	\$ 210,990
CARTS – WORK FIRST	\$ 48,966
Veterans Services	\$ 151,362
Social Services	\$ 21,141,017
Recreation	\$ 1,024,895
Libraries	\$ 1,266,437
Convention Center	\$ 1,344,279
Craven County Schools	
Current Expense	\$ 19,485,949
Current Expense – Fines & Forfeitures	\$ 50,000
Current Expense - Payment in Lieu of Taxes	\$ 65,000
Capital Outlay	\$ 700,000
Transfer to Debt Service Fund	\$ 3,655,976
Craven Community College	
Current Expense	\$ 3,482,948
Capital Outlay	\$ 500,000
Debt Service Principal	\$ 109,600
Debt Service Interest	\$ 25,091
TOTAL	\$ 97,120,594

SECTION II

It is estimated the following revenues will be available in the General Fund for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Current Year's Property Taxes	\$41,521,097
Prior Year's Property Taxes	405,000
Vehicle Property Taxes	3,409,679
Prior Year's Vehicle Property Taxes	290,000
Late Listing Penalty	50,000
Annual Fee (Solid Waste/Recycling)	1,554,960
In Lieu of Taxes	165,000
Penalty and Interest	318,325
Interest - Investments	150,500

Miscellaneous Revenue	258,930
Donations/Contributions	18,850
Beer & Wine State	180,000
One Cent Sales Tax	5,097,372
One Half Cent Sales Tax – Article 40	4,464,050

SECTION II (Continued)

One Half Cent Sales Tax – Article 42	3,531,266
Alcoholic Beverage Control	777,000
Grants – Other	72,500
State Revenues	15,486,287
State Grants	1,361,291
Court Fees	292,775
Sheriff Fees	215,000
First Party Payment for Services	168,301
Third Party Payment for Services	326,490
Fees for Services	5,398,017
Sales	175,000
Transfers In From Other Funds	2,722,756
Inter-Departmental	600,086
Inter-Governmental	1,412,129
Medicaid	3,243,844
Medicare	1,119,699
Medicaid Maximization	661,992
Federal Revenue	1,446,297
Carryover of Unspent Grant Revenue	39,769
Fund Balance Appropriated	186,332
Total	\$97,120,594

SECTION III

The following amount is appropriated to the Seized Property – Sheriff's Department Fund for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Operating Expense	\$ 30,310
Total	\$ 30,310

It is estimated the following revenue will be available in the Seized Property – Sheriff’s Department Fund for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Interest	\$ 129
Substance Abuse Tax – State	\$ 12,000
Asset Forfeitures	\$ 18,181
Total	\$ 30,310

SECTION IV

The following amount is appropriated for the Emergency Telephone System for its operation during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Emergency Telephone System Expense	\$132,503
Total	\$132,503

It is estimated the following revenues will be available in the Emergency Telephone System during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Telephone Subscriber Distribution	\$ 21,736
Fund Balance Appropriated	107,767
Interest	3,000
Total	\$ 132,503

SECTION V

The following amounts are appropriated for the Rhems Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Workers Compensation	\$ 2,925
Insurance	1,017
Payment to District	209,268
Payment to West of New Bern FD	22,012
Total	\$ 235,222

It is estimated the following revenues will be available in the Rhems Fire Department Fund during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

District Ad Valorem Taxes	\$ 179,228
(Rate of .0389; Valuation of \$ 470,000,000)	
Sales Tax	54,255
Fund Balance Appropriated	1,739
Total	\$235,222

SECTION VI

The following amounts are appropriated for the Township No. 1 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Workers Compensation	\$ 4,615
Insurance	1,017
Payment to District	197,381
Payment to Little Swift Creek Fire Department	13,027
Total	\$ 216,040

It is estimated the following revenues will be available in the Township No. 1 Fire Department Fund during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

District Ad Valorem Taxes	163,465
(Rate of .025; Valuation of 667,000,000)	
Sales Tax	49,169
Fund Balance Appropriated	3,406
Total	\$216,040

SECTION VII

The following amounts are appropriated for the Tri-Community Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Workers Compensation	\$ 5,720
Insurance	1,017
Payment to District	251,094
Payment from Sandy Point	6,349
Capital Reserve	50,000
Total	\$ 314,180

It is estimated the following revenues will be available in the Tri-Community Fire Department Fund during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

District Ad Valorem Taxes	\$ 250,940
(Rate of .0377; Valuation of \$679,000,000)	
Sales Tax	55,492
Sandy Point Appropriation	6,349
Fund Balance Appropriated	1,399
Total	\$ 314,180

SECTION VIII

The following amounts are appropriated for the Little Swift Creek Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Workers Compensation	\$ 2,795
Insurance	1,017
Payment to District	128,445
From Twp #1 Vanceboro	13,027
Total	\$ 145,284

It is estimated the following revenues will be available in the Little Swift Creek Fire Department Fund during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

District Ad Valorem Taxes	\$ 96,335
(Rate of .0549; Valuation of \$179,000,000)	
Sales Tax	28,922
From Township #1 Vanceboro	13,027
Fund Balance Appropriated	7,000
Total	\$ 145,284

SECTION IX

The following amounts are appropriated for the Township No. 3 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Workers Compensation - Cove City	\$ 3,510
Insurance - Cove City	1,017
Payment to Cove City	60,946
Cove City Payment from Township #9	3,000
Worker's Compensation – Dover	1,690

Insurance – Dover	1,017
Payment to Dover	55,063
Workers Compensation - Fort Barnwell	2,275
Insurance - Fort Barnwell	1,017
Payment to Fort Barnwell	66,032
Total	\$ 195,567

It is estimated the following revenues will be available in the Township No. 3 Fire Department Fund during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

District Ad Valorem Taxes	\$ 141,916
(Rate of .0624; Valuation of \$232,000,000)	
Sales Tax	42,651
Payment from Township #9 to Cove City	3,000
Fund Balance Appropriated	8,000
Total	\$ 195,567

SECTION X

The following amounts are appropriated for the Township No. 5 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Workers Compensation	\$ 2,535
Insurance	1,017
Payment from Township #6 Fire Department	2,606
Payment to District	248,874
Total	\$ 255,032

It is estimated the following revenues will be available in the Township No. 5 Fire Department Fund during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

District Ad Valorem Taxes	\$ 194,061
(Rate of .0453; Valuation of \$437,000,000)	
Sales Tax	58,365
Payment from Township #6 Fire Department	2,606
Total	\$ 255,032

SECTION XI

The following amounts are appropriated for the Township No. 6 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Workers Compensation	\$ 2,860
Insurance	1,086
Payment to Township #5 Fire District	2,606
Payment to District	251,496
Total	\$258,048

It is estimated the following revenues will be available in the Township No. 6 Fire Department Fund during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

District Ad Valorem Taxes	\$ 197,158
(Rate of .048; Valuation of \$419,000,000)	
Sales Tax	59,612
Fund Balance Appropriated	1,278
Total	\$258,048

SECTION XII

The following amounts are appropriated for the Township No. 7 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Workers Compensation	\$ 4,420
Insurance	1,017
Payment to District	334,023
Total	\$ 339,460

It is estimated the following revenues will be available in the Township No. 7 Fire Department Fund during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

District Ad Valorem Taxes	\$ 252,115
(Rate of .0177; Valuation of \$1,453,000,000)	
Sales Tax	75,866
Fund Balance Appropriated	11,479

Total	\$ 339,460
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SECTION XIII

The following amounts are appropriated for the West of New Bern Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Workers Compensation	\$ 4,615
Insurance	1,017
Payment to District	336,048
Payment to District from West of New Bern II (Rhems FD)	22,012
Total	\$ 363,692

It is estimated the following revenues will be available in the West of New Bern Fire Department Fund during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

District Ad Valorem Taxes	\$ 251,870
(Rate of .0324; Valuation of \$793,000,000)	
Sales Tax	75,762
Payment from West of New Bern II (Rhems FD)	22,012
Fund Balance Appropriated	14,048
Total	\$ 363,692

SECTION XIV

The following amounts are appropriated for the Township No. 9 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Workers Compensation	\$ 3,835
Insurance	1,017
Payment to District	175,619
Payment to Cove City	3,000
Capital Reserve	19,793
Total	\$ 203,264

It is estimated the following revenues will be available in the Township No. 9 Fire Department Fund during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

District Ad Valorem Taxes	\$ 153,770
(Rate of .0682; Valuation of \$230,000,000)	

Sales Tax	39,494
Fund Balance Appropriated	10,000
Total	\$ 203,264

SECTION XV

The following amounts are appropriated for the Sandy Point Service District for its operation during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Transfer to Tri Community	6,349
Total	\$ 6,349

It is estimated the following revenues will be available in the Sandy Point Service District during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

District Ad Valorem Taxes	4,952
(Rate of .0377; Valuation of \$13,400,000.00)	
Sales Tax	1,397
Total	\$ 6,349

SECTION XVI

The following amount is appropriated for the Schools Debt Service for its operation during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Debt Service Expenses	\$5,411,612
Total	\$5,411,612

It is estimated the following revenues will be available in the Schools Debt Service Fund for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Interest	\$ 1,000
Sales Tax	3,455,976
Lottery Proceeds	1,050,000
Transfer from General Fund	200,000
Fund Balance Appropriated	704,636
Total	\$ 5,411,612

SECTION XVII

The following amount is appropriated for the Craven County Water Fund for its operation during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Water Operations Expense	\$ 3,824,120
Total	\$ 3,824,120

It is estimated the following revenues will be available in the Craven County Water Fund during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Penalty and Interest	\$ 95,500
Interest on Investments	60,000
Fees	150,620
Water Sales	3,500,000
Rents	18,000
Total	\$ 3,824,120

SECTION XVIII

The following amount is appropriated for expenditures in the Northwest Craven Water and Sewer – Debt Service Fund for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Debt Service	\$ 103,557
Total	\$ 103,557

It is estimated the following revenue will be available in the Northwest Craven Water and Sewer – Debt Service Fund for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Transfers in From Water Operating Fund	\$ 103,557
Total	\$ 103,557

SECTION XIX

The following amount is appropriated to the Health Benefits Fund for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Health Benefits	\$ 4,389,000
Workers Compensation	\$ 279,000
Auto Physical Damage	\$ 40,000
Total	\$ 4,708,000

It is estimated the following revenues will be available in the Health Benefits Fund for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Health Benefits:

Interest	\$ 20,000
Employer Contribution – Health	3,400,000
Employee Contribution - Health	360,000
Employer Contribution - Dental	243,000
Employee Contribution - Dental	125,000
Workers Compensation Fees	520,000
Regular vehicle Expense	40,000
Total	\$ 4,708,000

The above revenues reflect the following rates:

Health – Employee	\$ 480
Child Only	193
Family	468
Dental – Employee	36
Child Only	39
Family	50

SECTION XX

The following amount is appropriated for the Occupancy Tax Trust Fund for its operation during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Transfer to General Fund	\$ 788,002
City of Havelock	97,000
Administration Fees	50
Total	\$ 885,052

It is estimated the following revenue will be available in the Occupancy Tax Trust Fund during the Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

Revenue:

Tourism Development Authority Occupancy Tax	\$ 885,052
Total	\$ 885,052

SECTION XXI

There is levied a tax rate of \$.4675 per \$100.00 valuation of property listed as of January 1, 2014, for the purpose of raising revenues listed as current year's property tax in Section II of this Ordinance.

The rate of tax is based on an estimated valuation of property for the purpose of taxation of \$9,804,000,000.00 and an estimated collection rate of 98.03% real property and motor vehicles.

SECTION XXII

The Budget Officer is authorized to make line item transfers within each department.

The Budget Officer is authorized to transfer between departments within the same fund amounts not to exceed \$20,000.00.

The Budget Officer is authorized to loan dollars between funds for the purpose of maintaining a constant cash flow, provided that such funds are repaid in the scope of this Fiscal Year.

The Budget Officer is authorized to freeze any new/vacant positions until such time as the necessity and imperativeness can be ascertained and assuredness of available fiscal funding can be better determined.

The Budget Officer is further authorized to decide the time any capital improvements or capital outlay items in the budget may be processed.

SECTION XXI1

Copies of this Budget Ordinance shall be furnished to the Finance Officer for direction in carrying out the duties of that office.

This Ordinance is hereby adopted this 16th day of June, 2014.

DEPARTMENTAL MATTERS: TAX

Craven County Tax Administrator, Ronnie Antry, presented the following tax releases and refunds for the Board’s approval. Commissioner Allen moved for their approval, seconded by Commissioner Taylor and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET #	AMOUNT
BARFIELD, GAIL S FORECLOSURE – LIEN EXTINGUISHED	2011-0002888	\$155.90
BARNES, KENNY RAY DID NOT OWN 1/1/2010	2010-0002735	\$43.95
BARNES, KENNY RAY DID NOT OWN 1/1/2011	2011-0003002	\$40.14
BARNES, KENNY RAY DID NOT OWN 1/1/2012	2012-0002982	\$41.54
BARNES, KENNY RAY DID NOT OWN 1/1/2013	2013-0002943	\$27.89
BRUNSON, MACK HRS FORECLOSURE – LIEN EXTINGUISHED	2004-0006541	\$49.78
BRUNSON, MACK HRS FORECLOSURE – LIEN EXTINGUISHED	2005-0006771	\$47.63
BRUNSON, MACK HRS FORECLOSURE- LIEN EXTINGUISHED	2006-0006840	\$45.49

BRUNSON, MACK HRS FORECLOSURE – LIEN EXTINGUISHED	2007-0006974	\$30.01
BRUNSON, MACK HRS FORECLOSURE – LIEN EXTINGUISHED	2009-0007184	\$44.50
BRUNSON, MACK HRS FORECLOSURE – LIEN EXTINGUISHED	2010-0006645	\$86.93
BRUNSON, MACK HRS FORECLOSURE – LIEN EXTINGUISHED	2011-0007337	\$81.39
BRUNSON, MACK HRS FORECLOSURE – LIEN EXTINGUISHED	2012-0007363	\$75.67
BRUNSON, MACK HRS FORECLOSURE – LIEN EXTINGUISHED	2013-0007252	\$64.54
COX, RONALD R & CAROLE K KEATI VEHICLE PLATED – NO LONGER PERSONAL	2013-0012271	\$8.04
CRABBY JACKS LLC NOT IN BUSINESS 1/1/2009	2009-0090403	\$207.32
CRANFORD, CHARLES R & GERLENE DWELLINGS UNOCCUPIED SINCE 2009	2013-0091713	\$75.60
DAWSON, THELMA ANNE DOUBLE LISTED MH AS REAL ACC 95564	2013-0014083	\$2.42
KOONCE, EDWARD ELBERT FORECLOSURE – LIEN EXTINGUISHED	2012-0032645	\$514.20
KOONCE, EDWARD ELBERT FORECLOSURE – LIEN EXTINGUISHED	2013-0031488	\$471.86
LEARN, LARRY RICHARD MILITARY EXEMPTION	2013-0092653	\$12.89
MARCOE, STEPHEN J CORRECTED BOAT VALUATION	2014-0090013	\$865.60
MILKIN, FRED & LEORA FORECLOSURE – LIEN EXTINGUISHED	2009-0038713	\$59.80
MILKIN, FRED & LEORA FORECLOSURE – LIEN EXTINGUISHED	2010-0035295	\$99.11
MIKIN, FRED & LEORA FORECLOSURE – LIEN EXTINGUISHED	2011-0039300	\$93.33
MILKIN, FRED & LEORA FORECLOSURE – LIEN EXTINGUISHED	2012-0039192	\$85.97
MILKIN, FRED & LEORA FORECLOSURE – LIEN EXTINGUISHED	2013-0037711	\$78.90
PASTOR, ADAM M & CHRISTINE M MILITARY EXEMPTION	2013-0042740	\$33.97
PHILLIPS, LYMAN & LEE ROSE DID NOT OWN 1/1/2013	2013-0093070	\$2.72

THORNTON, LYDIA JEAN & THORNTON	2013-0094314	\$232.11
MILITARY EXEMPTION		
WALLACE, TINNIE B	2013-0057149	\$36.00
DWELLING VACANT SINCE 2012		
	31 – CREDIT MEMO(S)	\$3,715.20

Refunds

CRABBY JACKS LLC	2009-0090403	\$186.79
NOT IN BUSINESS 1/1/2009		
DAWSON, THELMA ANNE	2013-0014083	\$511.09
DOUBLE LISTED MH AS REAL ACCT 95564		
PORTRAITS BY ANGELO LLC	2013-0095119	\$144.67
NOT IN BUSINESS 1/1/2013		
WORLEY, BILLY J & WORLEY, AMBE	2012-0064030	\$36.00
DWELLING UNOCCUPIED SINCE 2009		
WORLEY, BILLY J & WORLEY, AMBE	2013-0061353	\$36.00
DWELLING UNOCCUPIED SINCE 2009		
	5 – REFUND(S)	\$914.55

Budget Amendment

Mr. Antry explained that the problem resulted from an error in programming with the collection transition to the State. The correction was made in time to capture July and August billings. Commissioner Allen moved to approve the following budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Trf in/Trf out

101-0000-399-01-00 \$21,246.00	101-0567-410-97-80	\$21,246.00
Fund Bal Appropriation	Trf To Fire Departments	
244-0000-366-01-00 \$ 2,038.00	244-0000-399-01-00	\$ 2,038.00
Twp 3 – Trf in from G/F	Fund Bal Approp	
240-0000-366-01-00 \$ 7,570.00	240-0000-399-01-00	\$ 7,570.00
WNB II – Trf in from G/F	Fund Bal Approp	
248-0000-366-01-00 \$10,638.00	248-0000-399-01-00	\$10,638.00
WNB – Trf in from G/F	Fund Bal Approp	
241-0000-366-01-00 \$ 1,000.00	241-0000-399-01-00	\$ 1,000.00
Twp. 1 – Trf in from G/F	Fund Bal Approp	
JOURNAL ENTRY		
101-0567-410-97-80 \$21,246.00	101-0000-101-00-00	\$21,246.00
Trf to Fire Depts	G/F Cash	
244-0000-101-00-00 \$ 2,038.00	244-0000-366-01-00	\$ 2,038.00
Twp. 3 – Cash	Trf in from G/F	
240-0000-101-00-00 \$ 7,570.00	240-0000-366-01-00	\$ 7,570.00
WNB II – Cash	WNB II – Trf in from G/F	
248-0000-101-00-00 \$10,638.00	248-0000-366-01-00	\$10,638.00
WNB – Cash	WNB – Trf in from G/F	
241-0000-101-00-00 \$ 1,000.00	241-0000-366-01-00	\$ 1,000.00

Twp. 1 – Cash

Twp. 1 – Trf in from G/F

TOTAL \$84,984.00

TOTAL \$84,984.00

Justification: To appropriate funds from the General Fund fund balance and transfer funds to the four fire departments affected by the oversight in billing fire tax on MV’s for the first several months of Tax and Tag. Oversight resulted in no fire tax being charged on MV’s which had a municipality on the bill. Unable to go back and recover the amounts paid.

DEPARTMENTAL MATTERS: FACILITIES/OPERATIONS – AWARD OF ADDITIONAL STORM DEBRIS REMOVAL GRANT MONIES

In 2012, Craven County Soil and Water Conservation District was awarded a \$108,869 grant through the Storm Debris Removal Project from the North Carolina Department of Agriculture and Consumer Sciences Division of Soil and Water Conservation, which was used for Swift Creek snagging, with additional support from the County. Assistant County Manager for Facilities/Operations, Gene Hodges, reported that the State issued a call for additional snagging projects, and the County applied for all the creeks to be considered. The District was awarded \$40,826 to be used for tree snagging in another creek. Patrick Baker, Craven County Soil and Water District, and Chad Strawn, Craven County Planning Department, gathered data for the remaining creeks, which Mr. Hodges presented, to assist the Board with the evaluation of the projects. He explained the parameters that were applied to Bachelor Creek, Little Swift Creek, Core Creek and Flat Swamp, including the following:

- Length
- Drainage Area
- Landowners
- Residential Structures
- Historic Loss Structures
- Prior Debris Removal Work
- Present Use Value Properties

Staff recommended prioritizing the remaining creeks on the basis of Historic Loss Structure, which would indicate Bachelor Creek as the next priority.

Based on the \$1.37/linear foot cost for Swift Creek, and if all other factors are equal, Mr. Hodges stated that \$75,000-\$80,000 is the projected cost for shagging Bachelor Creek debris removal.

Commissioner Taylor moved to consider Bachelor Creek for the next project, seconded by Commissioner Dacey and unanimously carried.

Commissioner Taylor stated that clear cutting is occurring behind Greenbriar, which makes this effort timely. He inquired what the impact is from the Jones County side of the creek, and if there are potentials for partnering. He asked staff to research this potential.

DEPARTMENTAL MATTERS: CARTS – BUDGET AMENDMENT

Mr. Hodges advised the Board that Jones County has received additional Home and Community Care Block Grant (HCCBG) monies and has requested that Craven Area Rural Transportation System (CARTS) provide additional transportation services to serve this population.

Commissioner Sampson moved to approve the following budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

CARTS

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7002-369-54-00 JC HCCBG	\$11,875.00	101-7002-450-10-04 Part Time Salaries	\$9,500.00
		101-7002-450-11-01 FICA	\$ 665.00

		101-7002-450-11-02	\$ 672.00
		Retirement	
		101-7002-450-11-03	\$ 475.00
		401K	
		101-7002-450-11-04	\$ 563.00
		Worker's Comp	
TOTAL	\$11,875.00	TOTAL	\$11,875.00

Justification: Jones County received an increase in Jones County HCCBG grant for transportation. This increase in funding has led to an increase in salaries in order to provide this additional transportation.

DEPARTMENTAL MATTERS: PLANNING

Request to Set Public Hearing – Pamlico Sound Regional Hazard Mitigation Plan

The Planning Department requested that the Craven County Board of Commissioners set a public hearing for July 7, 2014 at 7:00 p.m. The purpose of the public hearing will be to inform the public, as well as Commissioners, of the status of the Regional Mitigation Plan effort. Commissioner Taylor requested that information be put on the County’s website prior to the public hearing that will allow the public to formulate their comments and questions. Commissioner McCabe moved to set the public hearing for July 7 at 7:00 p.m., as requested, seconded by Commissioner Sampson and unanimously carried.

Road Closure Request

Mr. Baumgardner presented a request on behalf of the Coastal Carolina Airport Authority that a section of Howell Road which lies between two portions of the airport’s property be abandoned by the N.C. Department of Transportation. The Coastal Carolina Airport desires to take control of the road right-of-way which currently divides their property. He advised that no public hearing is required for this road closure.

Airport Director, Tom Braaten, stated that he has talked with Ben Watford of the James City Historical Society, who has agreed that the closure will provide additional security for the adjacent Slave Quarters. Mr. Watford will have a key to the new gate, along with three others from the Historical Society who are authorized.

Commissioner Sampson moved to adopt the following resolution, seconded by Commissioner McCabe and unanimously carried.

**RESOLUTION OF THE CRAVEN COUNTY
BOARD OF COMMISSIONERS REQUESTING
THE BOARD OF TRANSPORTATION TO ABANDON
A ROAD IN THE SECONDARY SYSTEM**

WHEREAS, the Coastal Carolina Airport has requested that a portion of Howell Road identified on the map attached hereto as Exhibit “A” be closed; and,

WHEREAS, it appears that the proposed abandonment would not prevent adjacent property owners from the ability to access their property; and,

WHEREAS, the portion of Howell Road to be abandoned is a dead end, and the Coastal Carolina Airport desires to expand their existing boundaries due to the fact that they own both properties on both sides of Howell Road; and,

WHEREAS, the proposed abandonment will not affect a road connecting with any street of a city of town; and

WHEREAS, the abandonment of the above referenced section of Howell Road is in the best interest of the citizens of Craven County.

NOW THEREFORE, BE IT HEREBY RESOLVED, that, pursuant to North Carolina General Statute §136-63, the Craven County Board of Commissioners hereby request that the Board of Transportation abandon and remove the secondary road system from that portion of Howell Road identified in Exhibit “A”.

This Resolution is effective upon its adoption this 16th day of June, 2014.

DEPARTMENTAL MATTERS: FINANCE – BUDGET AMENDMENTS AND ORDINANCE UPDATE

Assistant County Manager for Finance/Administration, Rick Hemphill, presented the following budget amendments and ordinance update for the Board’s approval. Commissioner Sampson moved for approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Health Benefits

512-0000-399-01-00	\$450,000.00	512-0321-400-40-81	\$450,000.00
Fund Balance current		Health Claims	
TOTAL	\$450,000.00	TOTAL	\$450,000.00

Justification: Need to budget additional funds to cover health insurance claims through the remainder of fiscal year ’14.

Schools

101-0000-345-03-00	\$ 50,000.00	101-8500-480-98-01	\$250,000.00
St Tax Art 40 ½ ct sch		Schools Debt Service	
101-0000-345-05-00	\$200,000.00		
TOTAL	\$250,000.00	TOTAL	\$250,000.00

Justification: Portion of Article 40 and Article 42 sales tax dedicated to school debt service. Anticipate that revenue will be greater than projected/budgeted. Need to budget the additional revenue expected and corresponding transfer to the school’s Debt Service Fund.

Mental Health

101-6800-347-12-00	\$1,000.00	101-6800-440-94-42	\$1,000.00
ABC 5 Cent Bottles		Alcoholism ABC Bottle	
TOTAL	\$1,000.00	TOTAL	\$1,000.00

Justification: ABC Board receipts/East Carolina Behavior Health payments greater than budgeted. Need to budget for June.

Rescue Squads

101-2828-357-49-00	\$44,444.00	101-2828-410-33-10	\$40,000.00
Bridgeton Rescue Fee		Bridgeton 90% Collection	
		101-2801-410-40-03	\$ 4,444.00
		Collection Cost	
101-2831-357-56-00	\$40,000.00	101-2831-410-33-10	\$36,000.00
Twp. #7 Rescue Fee		Twp. #7 90% Collection	
		101-2801-410-40-03	\$ 4,000.00
		Collection Cost	
TOTAL	\$84,444.00	TOTAL	\$84,444.00

Justification: In two squads, ambulance billing fees received exceeding amount budgeted. Need to budget increase to pay squads 90% and vendor collection cost 10%.

Economic Development

101-0000-335-00-00	\$1,446,317.00	101-0567-400-98-16	\$1,459,817.00
Misc Revenue		To County Reserve 371	
		101-4401-430-40-00	\$(13,500.00)
		Contractual Services	

JOURNAL ENTRY

101-0567-400-98-16	\$1,459,817.00	101-0000-101-00-00	\$1,459,817.00
To County Reserve		Cash	
371-0000-101-00-00	\$1,459,817.00	371-0000-366-01-00	\$1,459,817.00
Cash		From General Fund	
TOTAL	\$4,365,915.00	TOTAL	\$4,365,951.00

Justification: BA needed to allocate balance of the NC Eastern Development Commission received in December 2013 to County Reserve for future development use.

American Eagle Manufacturing Relocation Project
Fund 280

This ordinance is hereby amended in the following amounts for expenditures to the American Eagle Manufacturing Relocation Project.

Expenditures:

Land Acquisition	\$	2,900.00
Administration	\$	12,142.00
TOTAL	\$	15,042.00

The following revenues are hereby approved for the American Eagle Manufacturing Relocation Project.

Revenues:

General Fund	\$	15,042.00
TOTAL	\$	15,042.00

This ordinance is hereby approved this 16th day of June, 2014.

Commissioner Dacey asked what is the amount of the fund balance for insurance and if the insurance budget amendment impacts the 24% of projected, unrestricted General Fund Fund Balance. Mr. Hemphill responded that the Insurance Fund Balance is \$4.5-\$5M and is not within the General Fund Fund Balance.

Commissioner Dacey stated that the failed American Eagle relocation effort should be a cautionary note concerning restrictions that may sometimes be attached to economic development incentive funds.

Tax and Tag Refund

Mr. Hemphill reported that NCACC announced distribution of residual funds remaining from initiation of the Tax and Tag Program. The funds were collected from interest on delinquent tax bills and were used to get the program operational. A combined total of \$16.5M is to be

distributed to counties, with \$138,282.18 being Craven County's portion. Each county will be responsible for determining how much of the funds will be returned to municipalities. Mr. Hemphill recommended it be apportioned based on the same formula as sales tax distribution, with the following result:

1. Craven – 70%
2. New Bern and Havelock sharing 30%

There was no objection from the Board to proceeding in this manner.

TDA Contract Renewal

Mr. Hemphill presented a proposed Tourism Development Authority (TDA) contract for renewal. He stated that it is the same contract as the one currently in place, with two adjustments:

1. TDA will keep money for their own advertising, which is reflected in a reduction in revenues and expenditures for the Convention Center.
2. Formerly there was provision for an automatic 3% inflation factor. The new contract uses the Consumer Price Index (CPI) as of December 31 of the previous year for lodging away from home as a gauge. The TDA approved this at their last meeting.

Commissioner Dacey requested to defer this matter and there was no objection.

DEPARTMENTAL MATTERS: HEALTH – REQUEST TO SET PUBLIC HEARING FOR SALE OF HOME HEALTH AGENCY

Health Director, Scott Harrelson, requested that the Board set a public hearing for July 7, 2014 at 7:00 p.m. to receive public comment on proposals that have been received for the sale of the County's Home Health Agency. Commissioner Sampson moved to set a public hearing for July 7 at 7:00 p.m., as requested, seconded by Commissioner McCabe and unanimously carried.

Commissioner Taylor inquired if proposals are available for review and requested that they be placed on the County's home page.

County Attorney, Jim Hicks, stated that he will review the proposals to ensure that no proprietary information needs to be redacted.

APPOINTMENTS

Highway 70 Corridor Committee (additional member)

Commissioner McCabe moved to appoint Don Baumgardner to the Highway 70 Corridor Committee, seconded by Commissioner Taylor and unanimously carried.

Craven County ABC Board

Commissioner Taylor moved to appoint Chip Chagnon as Chairman of the ABC Board effective July 1, 2014, seconded by Commissioner Dacey and unanimously carried.

Eastern Carolina Workforce Development Board

It was the consensus of the Board to defer this appointment. Mr. Gower, whose application is on file, does not meet the eligibility requirement and therefore is ineligible to serve. Staff was directed to contact Mr. Gower to see if he would like to serve on another board.

Havelock Board of Adjustment

It was the consensus of the Board that this appointment be deferred.

Recreation and Parks Advisory Board

It was the consensus of the Board to defer this appointment.

Commissioner Dacey advised of his intent to write a letter in support of Bill Taylor as the Governor's appointee to Craven Community College.

Upcoming Appointments

The Board was apprised of the following upcoming appointments on boards and committees:

July

- Craven Community Child Protection Team
- New Bern Planning and Zoning Board

August

- Adult Care Home Advisory Committee
- EMS Advisory Committee
- Fire Tax Commissioners
- Nursing Home Advisory Committee

COUNTY ATTORNEY'S REPORT*Final Acceptance – Offer to Purchase Real Property – 200 Muddy Lane (Parcel #1-044-105)*

The County previously received and tentatively approved an offer in the amount of \$4,000 for parcel #1-044-105, located at 200 Muddy Lane, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$2,468.52. The current tax value is \$13,500. County Attorney, Jim Hicks, reported that the offer was advertised, and there were no upset bids. Commissioner McCabe moved to accept the offer from George DeGraffere in the amount of \$4,000, seconded by Commissioner Tyson and unanimously carried.

Days Inn Hotel – Tax Foreclosure by City of New Bern (Parcel #8-008-202)

The County determined not to file and answer in a tax foreclosure against parcel #8-008-202, which was initiated by the City of New Bern. The reason for this decision was to assist the City in obtaining ownership and placing the property back into use; and for the County to avoid the possibility of potential ownership at the foreclosure sale, which could make the County liable for any abatement and/or environmental issues. This course of action will result in the County's foregoing any past due taxes.

To mitigate the County's losing its taxes, the City has agreed as a part of this arrangement to potentially reimburse the County upon any future sale of the property. After first reimbursing the City for the costs of foreclosure, abatements, and ownership, any excess funds would be allocated between the City and the County pro-rata based on taxes due at the time of foreclosure.

Past taxes owed from 2007-2013 are as follows:

- \$89,934.33 – County
- \$67,000 – Occupancy Taxes
- \$65,213.57 - City
- \$15,689.29 – City Abatement Lien

Commissioner Sampson moved to approve the agreement, seconded by Commissioner McCabe and unanimously carried

Sale of Craven County Home Health Agency

Mr. Hicks presented to the Board, for information, the Letter of Intent by the potential highest bidder for the County Home Health Agency.

COUNTY MANAGER'S REPORT

County Manager, Jack Veit, reported that on Friday, June 13, the County took possession of two cars that were offered by the ABC Board. The two donated vehicles will be allocated to the Sheriff for the new Havelock Campus of Craven Community College – School Resource Officer and to the Planning Department.

Mr. Veit advised the Board that the Highway 70 Corridor Commission held a special called meeting with representatives of the North Carolina Railroad for relocation of the railroad in New Bern. He and Commissioner Mark were in attendance. He stated that there may be some federal funds available in the long term. The railroad also prefers not to pass through downtown New Bern.

He announced that he and Commissioner McCabe met at the Harlowe Fire Department last week for discussion with Carteret County concerning the department's fire protection contract with that County. He stated that progress is being made in that regard.

Mr. Veit stated that the County is still monitoring the State budget as it develops. He reported that significant changes are projected for the Forestry Service and Medicaid apportionment.

Mr. Veit updated the Board on the progress of the water plant, stating the County is awaiting one final document and for the final cost estimate. The County is exempted from the "Buy America" requirement for some of the grant funds, which will equal significant savings. The County is hoping to bid in the fall and begin construction early next year.

COMMISSIONERS' REPORTS

Commissioner McCabe reported that he received information in the Harlowe Community on "Care to You" Mobile Clinic and informed the Board and citizens of contact information. He announced another meeting in Harlowe to be held on August 11.

Commissioner Sampson commented on high gas prices and stated that he is glad that the new Walmart has gas that is 10¢ cheaper than most places. He is asking people to support it. He hopes that not only gas prices will fall, but also food, oil and tires.

He stated that legislation has been passed to set aside \$10M in reparations to victims of past forced sterilization programs, but they must apply by June 30.

He commented on his attendance at a program at the housing authority on June 14 for fathers. He advocated for updating prisons to offer more training because the employment outlook is tough on people who have made a mistake in life.

He stated that he is still looking for help in rural areas where contractors are tearing up roads and school buses, fire trucks and rescue vehicles are unable to get in.

He commented on his attendance at the funeral and school memorial for boating accident victim, Tanner Webb, and stated that he was very well liked.

Commissioner Dacey reported on a meeting held on June 3 with the New Bern Library Board resulting in a new dress code for employees. He announced a Town Hall Meeting to be held on June 30 in River Bend. In the aftermath of the tragic boating accident involving Tanner Webb, he urged the community to learn from the experience for the future.

Commissioner Taylor announced that the Governor's Eastern Representative, Steve Keen, will be touring eastern North Carolina counties on June 20 and will be in New Bern. He stated that he will be attending a final economic development task force meeting in Raleigh on June 25.

Chairman Mark commented on an invitation from the Red Cross for volunteer recognition to be held on June 24 at noon. He asked the Board to let him know if anyone is interested in attending. He reported that he attended a meeting with Don Baumgardner at the Transportation Department, with discussions centered around James City as a priority.

CLOSED SESSION

At 10:20 a.m. Commissioner Sampson moved to go into closed session, seconded by Commissioner McCabe and unanimously carried, pursuant to NCGS 143-318.11(a)(4) to discuss industrial expansion.

At 12:06 p.m. the Board returned to regular session, there being no action to report. Commissioner Taylor moved to adjourn, seconded by Commissioner Allen and unanimously carried.

Chairman Thomas F. Mark
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board