

**AGENDA  
CRAVEN COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
MONDAY, MAY 5, 2014  
7:00 P.M.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE MINUTES OF APRIL 21, 2014 REGULAR SESSION

1. PUBLIC HEARING ON PROPOSED DUCK HUNTING REGULATION
2. PETITIONS OF CITIZENS
3. CRAVEN COMMUNITY COLLEGE BUDGET PRESENTATION: Dr. Catherine Chew, President
4. CRAVEN COUNTY SCHOOLS BUDGET PRESENTATION: Dr. Lane Mills, Superintendent

DEPARTMENTAL MATTERS

5. FINANCE – BUDGET AMENDMENT: Rick Hemphill, Assistant County Manager for Finance/Administration
6. HEALTH – RESOLUTION OF INTENT TO SELL HOME HEALTH OPERATION: Scott Harrelson, Health Director
7. TAX – RELEASES AND REFUNDS: Ronnie Antry, Tax Administrator
8. PLANNING – Don Baumgardner, Planning Director
  - A. Request for Addition to State Maintained Secondary Road System
  - B. Subdivision for Approval
9. APPOINTMENTS

10. COUNTY ATTORNEY'S REPORT: Jim Hicks
11. COUNTY MANAGER'S REPORT: Jack Veit
12. COMMISSIONERS' REPORTS
13. CLOSED SESSION

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY MAY 5, 2014. THE MEETING CONVENED AT 7:00 P.M.**

**MEMBERS PRESENT:**

Chairman Thomas F. Mark  
Vice Chairman Jefferey S. Taylor  
Commissioner Lee Kyle Allen  
Commissioner Scott C. Dacey  
Commissioner Theron L. McCabe  
Commissioner Johnnie Sampson, Jr.  
Commissioner Steve Tyson

**STAFF PRESENT:**

Jack B. Veit III, County Manager  
Gene Hodges, Assistant County Manager – Operations/Facilities  
Rick Hemphill, Assistant County Manager – Finance/Administration  
Amber Parker, Human Resources Director  
Gwendolyn M. Bryan, Clerk to the Board  
Aaron Arnette, County Attorney Associate

Following an invocation by Commissioner Dacey and the Pledge of Allegiance, Commissioner Sampson moved to approve the agenda, seconded by Commissioner Tyson and unanimously carried.

Commissioner Dacey moved to approve the minutes of April 21, 2014 regular session, seconded by Commissioner Taylor and unanimously carried.

**PUBLIC HEARING ON PROPOSED DUCK HUNTING REGULATION**

In response to a petition by Mr. Brent Brewer expressing concerns about the adequacy of duck hunting laws in Craven County, the Board directed the County Attorney to research the issue. A proposed draft based on local acts in force in Carteret and Pamlico Counties was presented for public input. At 7:02 p.m. Commissioner McCabe moved to go into public hearing, as advertised, seconded by Commissioner Sampson to receive public comment. The following citizens spoke:

1. *Kyle Van Althius, NC Wildlife Officer*, stated that the Wildlife Commission is neutral concerning such regulations and their position is that the natural resources belong to the citizens of the state. There are no usual complaints from citizens, other than Mr. Brewer, concerning encroachment on duck blinds of private property owners.
2. *Phillip Brent Brewer, 221 Ticino Court*, who had requested regulation, stated again that hunters from outside the area often do not respect the rights of private property owners who have set up duck blinds adjacent to their property.
3. *Larry Paul, 801 Greenfield Heights Blvd, Havelock*, stated a 500 yard radius, as proposed in the draft, is further than you can shoot to kill a duck; therefore, the radius established would be much further than would be an encroachment on a duck blind. He stated that he is opposed to the regulation as it is written and feels that the Currituck County model is better. He thinks that the County should reduce the distance and make the regulation, if considered, so that it does not exclude others when the area is not in use by the owner.

AT 7:24 p.m. Commissioner Dacey moved to close the public hearing, seconded by Commissioner Taylor and unanimously carried.

**PETITIONS OF CITIZENS**

*Greg Clayson – 206 Walden Court*, presented a public advocacy request to add references to the Dangerous Dog Ordinance to the County's animal control web page.

**CRAVEN COMMUNITY COLLEGE BUDGET PRESENTATION**

Craven Community College President, Dr. Catherine Chew, presented the proposed FY 201-2015 budget and the funding request for the college to the County.

Dr. Chew highlighted this year’s accomplishments in three strategic areas of priority:

1. Teaching and Learning in the 21<sup>st</sup> Century: emphasis on academic excellence through staff development and improved customer service.
2. Partnerships and Programs in a Diverse Community: addition of welding and medical scribe programs under workforce development; expanded outreach to schools
3. Resources and Development in Global Economy: strengthening of College Foundation performance highlighted (Foundation Fabric Awards netted \$40,000 in 2014).

While projecting ending the current year, \$225,000 ahead of last year, she noted the challenges, including; Personnel, students, safety and security, aging buildings/maintenance, and a facilities plan for the Havelock Campus STEM Building.

Dr. Chew presented the following budget request:

- Operating Fund: \$3,455,130, including \$27,000 for a new position, a Deputy Sheriff at the Havelock Campus (included in the Sheriff’s Department budget)
- Capital Outlay: \$500,000

Total Request \$3,955,130

Commissioner Sampson asked about the potential for offering other trades. Dr. Chew responded that they are looking at re-instating the HVAC program and will also explore other areas.

Commissioner Dacey stated that the New Bern Library is interested in exploring other location alternatives. He would like to get the Library Board together with the Craven Community College leadership team to explore that potential.

**CRAVEN COUNTY SCHOOLS BUDGET PRESENTATION**

Superintendent of Schools, Dr. Lane Mills, presented the proposed Board of Education budget for FY 2014-2015 and the schools’ funding request to the County. In highlighting accomplishments, he noted that the graduation rate is currently at 86%, which is higher than the state average. The drop-out rate is 2.33% and the system’s performance is ranked at 42 out of 115, with 754 students achieving work keys silver certificate level or above. The current budget request reflects some changes, including the following increases:

- \$215,579 – five teaching positions funded locally
- \$163,700 – Contract cleaning service
- \$17,000 – Property insurance and workers’ comp
- \$300 – increase in teacher supplements
- \$320,000 negative revenue projection
- \$180,000 for transfers to area charter schools

Total Operating Request: \$1,289,915

Capital Outlay Request: \$850,000

**TOTAL REQUEST \$2,139,915**

At the end of the last fiscal year fund balance was decreased by \$2.6 million, leaving an estimated balance of \$1.8 million.

**DEPARTMENTAL MATTERS: FINANCE – BUDGET AMENDMENT**

Assistant County Manager for Finance/Administration, Rick Hemphill, presented a budget amendment to move half of FY 13 dental profit to capital reserve for future repairs/renovations to the dental trailer. Commissioner Dacey moved to approve the following budget amendment, as presented, seconded by Commissioner Taylor and unanimously carried in a roll call vote.

*Dental*

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-0000-399-01-00	\$8,945.00	101-5500-440-97-01	\$8,945.00
<b>JOURNAL ENTRY REQUIRED</b>			
371-0000-101-00-00 Capital Reserve Cash	\$8,945.00	101-0000-101-00-00 General Fund Cash	\$8,945.00
101-5500-440-97-02 Transfer to Capital Reserve	\$8,945.00	371-0000-366-01-00 Capital Reserve Cash	\$8,945.00
<b>TOTAL</b>	<b>\$17,890.00</b>	<b>TOTAL</b>	<b>\$17,890.00</b>

**Justification:** Budget amendment to move half of FY 13 dental profit to capital reserve for future repairs/renovations to dental trailer. A journal entry to move the same amount of cash is needed.

At 8:45 p.m. the Board was declared in recess.

At 8:50 p.m. the Board returned to regular session.

**DEPARTMENTAL MATTERS: HEALTH – RESOLUTION OF INTENT OT SELL HOME HEALTH OPERATION**

Health Director, Scott Harrelson, presented the following Resolution of Intent to Sell the County’s Home Health Operation.

**CRAVEN COUNTY**

**RESOLUTION**  
**Declaring Its Intent to Sell the**  
**Craven County Home Health Agency**  
**Pursuant to N.C.Gen.Stat. Sec. 131E-13**

WHEREAS, Craven County (hereinafter the "County") has determined to sell the Craven County Home Health Agency.

NOW THEREFORE BE IT RESOLVED by the Craven County Board of Commissioners as follows:

1. Craven County intends to sell the Craven County Home Health Agency.
2. The Craven County Manager is hereby directed to request proposals by direct solicitation of at least five (5) prospective buyers, and include a copy of North Carolina General Statute Section 131E-13 with the solicitation.
3. The County Board of Commissioner shall hold a public hearing on this Resolution at the Craven County Board of Commissioners Room, 406 Craven Street, New Bern, North Carolina, on June 2, 2014 at 7:00 p.m., or as soon thereafter as this matter may be reached.
4. Notice of the public hearing shall be published at least fifteen (15) days before the hearing in a newspaper of general circulation in Craven County, North Carolina.
5. Notice of this proposed action was duly published in the Sun Journal on April \_\_\_\_, 2014.

This Resolution is effective upon its adoption this 5th day of May, 2014.

Commissioner Sampson moved to approve the resolution, seconded by Commissioner McCabe and unanimously carried. Commissioner Taylor moved to set a public hearing for June 2 at 7:00 p.m., seconded by Commissioner McCabe and unanimously carried.

**DEPARTMENTAL MATTERS: TAX – RELEASES AND REFUNDS**

Craven County Tax Administrator, Ronnie Antry, presented the following requests for tax releases and refunds for the Board's approval. Commissioner McCabe moved for their approval, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

*Credits*

<b>TAXPAYER NAME</b>	<b>TICKET#</b>	<b>AMOUNT</b>
DOVE, ELLA J PERRY FORECLOSURE – LIEN EXTINGUISHED	2004-0014200	\$85.57
DOVE, ELLA J PERRY FORECLOSURE – LIEN EXTINGUISHED	2005-0014779	\$84.66
DOVE, ELLA J PERRY FORECLOSURE – LIEN EXTINGUISHED	2006-0015020	\$80.60
DOVE, ELLA J PERRY FORECLOSURE – LIEN EXTINGUISHED	2007-0015442	\$78.82
DOVE, ELLA J PERRY FORECLOSURE – LIEN EXTINGUISHED	2008-0015849	\$74.64
DOVE, ELLA J PERRY FORECLOSURE – LIEN EXTINGUISHED	2009-0015770	\$70.47
DOVE, ELLA J PERRY FORECLOSURE – LIEN EXTINGUISHED	2010-0014463	\$38.28
DOVE, ELLA J PERRY FORECLOSURE – LIEN EXTINGUISHED	2011-0015944	\$385.97
DOVE, ELLA J PERRY FORECLOSURE – LIEN EXTINGUISHED	2012-0015823	\$33.59
HARRELL, CHARLES C SR FORECLOSURE – LIEN EXTINGUISHED	2012-0024912	\$238.88
HARRELL, CHARLES C SR FORECLOSURE – LIEN EXTINGUISHED	2011-0025068	\$108.04
HARRELL, CHARLES C SR FORECLOSURE – LIEN EXTINGUISHED	2013-0024042	\$218.88
HOGAN, DONNE RAY JR & CRISTIN MILITARY EXEMPTION	2013-0094049	\$42.33
LOWDER, GRADY LEE III RELEASED TO CARTERET COUNTY	2013-0033981	\$ .67
	15 – CREDIT MEMO (S)	\$1,567.23

*Refunds*

GOMEZ, RICARDO DID NOT OWN 1/1/2012	2013-0022332	\$4.57
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GOMEZ, RICARDO DID NOT OWN 1/1/2013	2013-0090600	\$4.45
LOWDER, GRADY LEE III RELEASED TO CARTERET COUNTY	2013-0033981	\$92.53
	3 – REFUND (S)	\$101.55

**DEPARTMENTAL MATTERS: PLANNING**

*Request for Addition to State Maintained Secondary Road System*

Craven County Planning Director, Don Baumgardner, presented a road addition resolution requesting Staffordshire Drive, Partridge Drive, Portsmouth Court, Stafford Court, Rollingwood Drive, Roxboro Court and Larkspar Court(Section 6) in Hunters Ridge Subdivision be turned over to the State of North Carolina for maintenance. The resolution will be forwarded to NCDOT for their final consideration and acceptance of the roads to the State Maintenance System. Commissioner McCabe moved to approve the road addition resolution, seconded by Commissioner Taylor and unanimously carried.

*Subdivision for Approval*

The Planning Board met on April 24 and recommended the following subdivision for the Board’s approval. Commissioner McCabe moved for its approval, seconded by Commissioner Tyson and unanimously carried.

Jackie M. Temple and wife Sally L. Temple – Final: The property, owned by Jackie and Sally Temple and surveyed by James C. Simmons, Jr. PLS, is located within Twp. 5 off of Temples Point Road (SR 1711); Parcel ID 5-011-3000. The subdivision contains 1 lot on 2.42 acres and is proposed to be served by community water and an existing individual septic system.

**APPOINTMENTS**

*Nursing Home Advisory Committee*

Commissioner Sampson moved to appoint Glenn Terrill, Carol Wolf and Peter Geisler for appointment to the Nursing Home Advisory Committee to fill the expired terms of Rachelle Martin and Alvia Hearren, and in response to the committee’s request for additional appointees. Commissioner McCabe seconded the motion, which carried unanimously.

*Highway 70 Corridor Committee (Additional Member)*

It was the consensus of the Board to defer this appointment while awaiting New Bern’s recommendation.

*Craven Community College Board of Trustees*

Commissioner Taylor moved to reappoint Bill Naumann to the Craven Community College Board of Trustees, seconded by Commissioner Allen and unanimously carried.

*Craven County Community Child Protection Team*

Commissioner Taylor moved to reappoint Christy Hawkins to the Craven Community Child Protection Team, seconded by Commissioner McCabe and unanimously carried.

*CarolinaEast Medical Center*

The Chairman informed the Board that he has received the list of nominees from the hospital which he is considering.

*Emergency Medical Services Advisory Council*

Commissioner Dacey moved to reappoint Keith Morris and Jonathan Stephens to the Emergency Medical Services Advisory Council, seconded by Commissioner Taylor and unanimously carried.

*Upcoming Appointments*

The Board was apprised of the following upcoming appointments to boards and committees:

**June**

- ABC Board
- Eastern Carolina COG
- Social Services
- Eastern Carolina Workforce Development
- Havelock Board of Adjustment
- Havelock Planning Board
- New Bern Planning Board
- Recreation & Parks
- Coastal Carolina Regional Airport Authority

**July**

- Craven Community Child Protection Team

**COUNTY MANAGER'S REPORT**

County Manager, Jack Veit, reminded the Board of the following budget work sessions: May 20, 21 and 27 at 8:30 a.m. and June 2 at 3:30 p.m.

He announced Cooperative Extension wishes to make their annual presentation to the Board immediately following the May 19 regular session.

He reminded the Board that May 28, 2014 is the North Carolina Association of County Commissioners' Legislative Day in Raleigh.

Mr. Veit reported that he is working with the Planning Department regarding the challenges involving subdivision roads.

Commissioner Taylor asked that the Craven Community College and Craven County Schools presentations can be posted to the website.

**COMMISSIONERS' REPORTS**

*Commissioner Allen* stated that he has been in campaign mode.

*Commissioner Tyson* stated that in regards to the duck hunting regulation request, he is leery of acting when the problem is very limited. If there is a problem, the State should be the entity to address the issue as waterways are the State's responsibility.

*Commissioner Dacey* reported that he attended the the NC Association of Airport Authorities meeting in Asheville. He stated that there are nine commercial service airports in North Carolina, including Coastal Carolina Regional Airport and it is likely there will be further consolidation in the future.

Coastal Carolina, Albert Ellis in Jacksonville and the Greenville airport are not all likely to continue; therefore, it is critical to work with Coastal Carolina to insure its future. He announced that he will be holding a Town Hall meeting in Trent Woods on May 19 from 4:30-5:30 p.m.

*Commissioner McCabe* expressed thanks to staff and the Planning Department on working to clean out the Harlowe Canal. He stated that he will ride out on Thursday morning for the inspection before payment. The Carteret County side of the canal has not been finished.

*Commissioner Sampson* announced DUFFEST on May 10, beginning at 10:00 a.m. at Kafer Park. He commented on gas prices being higher in James City than in New Bern and that the new Walmart has gas for \$.10 less than other New Bern outlets. He feels that the public needs to react. He commented on the rising cost of groceries and oil. He expressed thanks that the storm didn't touch down in New Bern.

*Commissioner Taylor* made the following announcements:

- On April 28 he met with representatives from Havelock, New Bern and the Committee of 100 regarding Economic Development Structure. Havelock voted to approve joining the structure. The work of the exploratory committee, which has worked on this for over two years, is done and the committee is being dissolved. He is now a member of the Committee of 100.
- He attended a Partners in Education (PIE) Meeting
- He attended a two- day Economic Development Conference with NC Association of County Commissioners.
- At a recent East Carolina Workforce Development Board meeting, a Fleet Readiness East (FRE) representative announced a need to hire 300 plus people quickly. Those interested can apply by going to [USAjobs.gov/HavelockFRE](http://USAjobs.gov/HavelockFRE).
- On May 15 from 9:00 a.m-3:00 p.m. a blood drive will be held at the Emerald Golf and Country Club.

*Chairman Mark* announced Pepsi week in New Bern and stated that Board of Directors will be having a meeting at the History Center. He commented that he and Commissioner Taylor were in the Strawberry Festival parade. He commented on his attendance at the Coastal Regional Solid Waste Management Authority (CRSWMA) meeting where they elected a new chair and vice chair. They approved their budget with no increase in the tipping fee.

### CLOSED SESSION

At 9:37 p.m. Commissioner Sampson moved to go into closed session, seconded by Commissioner McCabe, pursuant to NCGS 143-318.11(a)(3) and (4) for consultation with the County Attorney and to discuss economic development.

At 10:35 p.m. the Board returned to regular session. Commissioner Sampson moved to adjourn, seconded by Commissioner Taylor and unanimously carried.

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Chairman Thomas F. Mark  
Craven County Board of Commissioners

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Gwendolyn M. Bryan  
Clerk to the Board