

**AGENDA  
CRAVEN COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
MONDAY, APRIL 7, 2014  
7:00 P.M.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE MINUTES OF MARCH 17, 2014 REGULAR SESSION

1. PETITIONS OF CITIZENS
2. HOSPICE UPDATE: Jill Thompson, Executive Director, CarolinaEast Hospital Foundation
3. EARTH DAYS 2014 PRESENTATION: Linda Staunch, Chair, "Less Means More" Water Conservation Initiative

DEPARTMENTAL MATTERS

4. REGISTER OF DEEDS UPDATE: Sherri Richard
5. TAX RELEASES AND REFUNDS: Ronnie Antry, Tax Administrator
6. CRAVEN AREA RURAL TRANSPORTATION SERVICE (CARTS) BUDGET AMENDMENT: Terry Jordan, CARTS Director
7. EMERGENCY SERVICES – REQUEST FOR CHANGE IN AMBULANCE FRANCHISES: Stanley Kite, Emergency Services Director
8. SOCIAL SERVICES – BUDGET AMDNEMENTS: Alfreda Stout, Assistant Social Services Director
9. ECONOMIC DEVELOPMENT – REQUEST FOR RESOLUTION TO ALLOW CROSS ALLOCATION OF RESERVED TRUST FUNDS HELD BY NORTH CAROLINA'S EASTERN REGION DEVELOPMENT COMMISSION: Timothy Downs, Economic Development Director

10. PLANNING: Don Baumgardner, Planning Director
  - A. CDBG Infrastructure Project – STEP Pump Sewer System Installation Re-Award
  - B. Subdivisions for Approval
  
11. FINANCE: Rick Hemphill, Assistant County Manager, Finance/Administration
  - A. Board of Education Project Application to Draw Down Lottery Funds
  - B. Sheriff's Department Budget Amendment
  - C. Ft. Barnwell Rescue Budget Amendment
  - D. Libraries Budget Amendment
  
12. APPOINTMENTS
  - A. Pending
  - B. Upcoming
  
13. COUNTY ATTORNEY'S REPORT: Jim Hicks
  
14. COUNTY MANAGER'S REPORT: Jack Veit
  
15. COMMISSIONERS' REPORTS
  
16. CLOSED SESSION

1 THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN  
2 REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN  
3 COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN,  
4 NORTH CAROLINA, ON MONDAY APRIL 7, 2014. THE MEETING CONVENED AT  
5 7:00 P.M.

6  
7 MEMBERS PRESENT:

- 8 Chairman Thomas F. Mark
- 9 Vice Chairman Jefferey S. Taylor
- 10 Commissioner Lee Kyle Allen
- 11 Commissioner Scott C. Dacey
- 12 Commissioner Theron L. McCabe
- 13 Commissioner Johnnie Sampson, Jr.
- 14 Commissioner Steve Tyson

15  
16 STAFF PRESENT:

- 17 Jack B. Veit III, County Manager
- 18 Gene Hodges, Assistant County Manager – Operations/Facilities
- 19 Rick Hemphill, Assistant County Manager – Finance/Administration
- 20 Gwendolyn M. Bryan, Clerk to the Board
- 21 Jim Hicks, County Attorney

22  
23  
24 Following an invocation by Commissioner Mark and the Pledge of Allegiance, Commissioner  
25 Tyson moved to approve the agenda, seconded by Commissioner Dacey. Commissioner Taylor  
26 moved to approve the minutes of March 17, 2014 regular session, seconded by Commissioner  
27 Tyson and unanimously carried.

28  
29 PETITIONS OF CITIZENS

30  
31 *Ray Griffin, Vanceboro*, spoke to the Board about prayer.

32  
33 *Scott Ketner, Tuscarora*, addressed the Board regarding the paving of Gethsemane Church Road  
34 and asked if rock can be put on the road. He stated that there are ten families living in the  
35 community and inquired if the County could provide any help with the Department of  
36 Transportation.

37  
38 *Brent Brewer, Taberna & Adams Creek*, addressed the Board regarding duck hunting. He stated  
39 there are no laws in Craven County that govern duck hunting, and is seeking legislative help to  
40 prevent encroachers at privately owned duck blinds.

41  
42 *Hal James, 305 Calico Drive*, commented that the hospital in Hyde County has been taken over  
43 by Vidant. He also stated the opinion that information is incomplete in the Department of Social  
44 Services budget amendment request in the agenda.

45  
46 *Raynor James, 305 Calico Drive*, spoke about Less Means More, stating that she has an aversion  
47 to skimping on water, and that providing an abundant, clean water supply is a function of  
48 government.

49  
50 HOSPICE UPDATE

51  
52 CarolinaEast Hospital Foundation Executive Director, Jill Thompson, provided an update on the  
53 hospice project. She explained that numerous volunteer hours have gone into the project. David  
54 Wilkins, Chair of the Foundation, introduced Dr. Overby who has spearheaded property  
55 acquisition for the hospice. He stated they have looked at more than 20 properties, narrowed  
56 down to three, and now down to one, located at Craven 30, based on accessibility, cost,  
57 availability of infrastructure and emergency/law enforcement resources. Nelson McDaniel is  
58 chairing a fundraising effort. The cost will be in the neighborhood of \$5 Million. They already  
59 have \$2.4 Million in commitments. Four sub committees have now been formed prior to  
60 initiating the campaign, then starting with a “quiet” phase with major gifts solicitation, then a  
61 public phase.

63 Commissioner Tyson stated that he would like an update on the operating budget for the hospice  
 64 from the Health Director.

65  
 66 Commissioner Dacey inquired how important it is to the fundraising effort to have the County’s  
 67 involvement. Mr. McDaniel responded that donors would probably be less inclined if the partner  
 68 were a for-profit entity rather than the County.

69  
 70 Commissioner Dacey stated that he expects there to be consistency with County facilities and  
 71 equipment when the keys to the hospice are turned over to the County for ongoing operation and  
 72 maintenance. This would require more coordination with the County at the outset. He  
 73 questioned the placement of the facility in Craven 30, inasmuch as there is no evidence of  
 74 development there as yet, and it is distant from other health resources.

75  
 76 Commissioner Sampson congratulated volunteers who have worked so diligently on the project.  
 77 He feels that the hospice house will relieve the hospital.

78  
 79 Chairman Mark also stated that the County should be more involved in the early stages of  
 80 development. Ms. Thompson agreed and expressed intentions to include a representative or  
 81 representatives of the County, especially a person involved with facilities.

82  
 83 Tom Smith, Health Department Home Hospice Director, stated that in their selection of a site,  
 84 they were looking for aesthetics, central location and infrastructure. The site is 3.5 miles from  
 85 the Health Department, and is expected to serve some of the surrounding counties also.

86  
 87 **EARTH DAYS 2014 PRESENTATION**

88  
 89 Less Means More, Craven County’s water conservation initiative, announced that they will  
 90 sponsor Earth Day activities for 2014 the week of April 7-11. Craven County Water  
 91 Superintendent, Rusty Hayes, was present to recognize the following local businesses and  
 92 organizations who have demonstrated progress in water conservation and support for Less Means  
 93 More efforts.

- 94  
 95
  - Chick-fil-a – provided coupons for 5<sup>th</sup> graders at events
  - Moen – reduced production water use by 40% while increasing output; reduced waste  
 96 and increased recycling
  - Brinson Memorial Elementary School – “Walk for Water” event which raised money for  
 97 2 wells in Uganda

98  
 99  
 100  
 101 There will again be an education program for Craven County’s 5<sup>th</sup> graders at the New Bern  
 102 Farmer’s Market. Participating schools and schedules are:

103  
 104 Wednesday, April 9, 2014

9:00 a.m.	Trent Park Elementary School (60 students)
11:45 a.m.	A.H. Bangert Elementary School (66 students)

107  
 108 Thursday, April 10, 2014

9:00 a.m.	Roger Bell Elementary School (62 students)
11:45 a.m.	J.T. Barber Elementary School (68 students)

111  
 112 Friday, April 11, 2014

9:00 a.m.	Bridgeton Elementary School (96 students)
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113  
 114  
 115 **DEPARTMENTAL MATTERS: REGISTER OF DEEDS UPDATE**

116  
 117 Register of Deeds, Sherri Richard, presented a new electronic recording initiative in her office.  
 118 She invited the Board to come to her office on April 17 at 1:00 p.m. to witness the electronic  
 119 recording in operation, which will cut postage and scanner time. The vendor, Simplify, will give  
 120 a demonstration. Secretary of State, Elaine Marshall, is also expected to attend. Ms. Richard  
 121 stated that documents are recorded in the following priority order:

- 122  
 123
  1. Documents physically presented at the counter
  2. Electronic documents

125 3. Mailed documents

126

127 **DEPARTMENTAL MATTERS: TAX – RELEASES AND REFUNDS**

128

129 Craven County Tax Administrator, Ronnie Antry, presented the following tax releases and  
130 refunds for the Board's approval. Commissioner Sampson moved for their approval, as  
131 presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

132

133 *Credits*

134

135 **TAXPAYER NAME** **TICKET#** **AMOUNT**

136

137 BUTTS, STEVEN FOSTER SR 2012-0008365 \$7.88  
138 MILITARY EXEMPTION

139

140 BUTTS, STEVEN FOSTER SR 2013-0090267 \$6.31  
141 MILITARY EXEMPTION

142

143 CUMBO FUNERAL HOME 2013-0094688 \$546.78  
144 NOT IN BUSINESS 1/1/2013

145

146 DALLACQUA, FRANCIS 2013-0093955 \$1,173.86  
147 BOAT VALUE CORRECTION

148

149 DOMBROWSKY, HAROLD ERNEST III 2013-0090502 \$33.18  
150 DID NOT OWN 1/1/2013

151

152 ELLISON, ROBERTA 2013-0090051 \$1,024.53  
153 INCORRECT OWNER – TO BE REBILLED

154

155 ELLISON, ROBERTA 2013-0091769 \$119.96  
156 INCORRECT OWNER – TO BE REBILLED

157

158 GARBARINO INC 2013-0094797 \$49.95  
159 NOT IN BUSINESS 1/1/2013

160

161 GOLDEN, CLYDE 2013-0092334 \$37.26  
162 DWELLING UNOCCUPIED

163

164 GRAY, JENNA BLYTHE 2013-0094019 \$6.18  
165 DID NOT OWN 1/1/2013

166

167 HALBERG, MICHAEL AARON 2013-0092025 \$31.00  
168 MILITARY EXEMPTION

169

170 HENRY, JOYCE D 2013-0025458 \$275.83  
171 SENIOR EXCLUSION ERROR

172

173 JOYNER, BILLY R & PATRICIA F 2013-0094923 \$95.13  
174 DOUBLE BILLED – SAME ACCOUNT

175

176 LAZARUK, CASEY J & KIMBERLY J 2013-0092652 \$189.36  
177 DID NOT OWN 1/1/2013

178

179 MANSFIELD, DANIEL JESS 2013-0092747 \$8.93  
180 DID NOT OWN 1/1/2013

181

182 MCCLEASE, JOHNNY WHITE & 2013-0092780 \$7.62  
183 DID NOT OWN 1/1/2013

184

185 METZGER, CODY ALLEN 2013-0092832 \$8.99  
186 DID NOT OWN 1/1/2013

187			
188	MURPHY, CHARLIE	2011-0041527	\$1.32
189	FORECLOSURE – LIEN EXTINGUISHED		
190			
191	SHEPARD, DENNIS	2013-0093386	\$199.99
192	DID NOT OWN 1/1/2013		
193			
194	SPAKE, RODELL AUSTIN	2013-0093465	\$.56
195	DID NOT OWN 1/1/2013		
196			
197	THAYER, PAUL G & ELIZABETH S	2013-0093591	\$7.56
198	MILITARY EXEMPTION		
199			
200	USCOC OF GREATER NORTH CAROL	2013-0056224	\$33.82
201	LATE LISTING CHARGED IN ERROR		
202			
203	VANES, DANIEL S & MINDY A	2012-0058851	\$44.26
204	BOAT NOT IN CRAVEN COUNTY 1/1/2012		
205			
206	VANES, DANIEL S & MINDY A	2013-0093699	\$83.13
207	BOAT NOT IN CRAVEN COUNTY 1/1/13		
208			
209	WARD, LYDIA RENEE WETHERINGTON	2013-0057401	\$37.26
210	DWELLING UNOCCUPIED SINCE 2001		
211			
212	WHITFIELD ROSANA	2013-0059324	\$37.26
213	DWELLING VACANT SINCE 1998		
214			
215		26 – CREDIT MEMO (S)	\$4,067.91
216			
217	<b>Refunds</b>		
218			
219	DAVIS, BRIAN L & TRACY H	2013-0094241	\$151.40
220	DOUBLE DISCOVERY SAME ACCOUNT		
221			
222	HILL, VASHTI NOBLES & NOBLES	2013-0092195	\$114.07
223	DOUBLE BILLED – SEE ACCT 19005		
224			
225	MELANCON, CHRISTOPHER LAWRENCE	2013-0094111	\$34.19
226	MILITARY EXEMPTION		
227			
228	SPAKE, RODELL AUSTIN	2013-0093465	\$20.24
229	DID NOT OWN 1/1/2013		
230			
231	VANES, DANIEL S & MINDY A	2012-0058851	\$46.20
232	BOAT NOT IN CRAVEN COUNTY 1/1/2012		
233			
234		5 – REFUND (S)	\$366.10
235			
236	<b>DEPARTMENTAL MATTERS: CRAVEN AREA RURAL TRANSPORTATION</b>		
237	<b>SERVICE (CARTS) – BUDGET AMENDMENT</b>		
238			
239	CARTS Director, Terry Jordan, requested the following budget amendment in the amount of		
240	\$17,926.81 to be transferred from the General Fund Balance to the CARTS budget for		
241	payment of unspent Rural Operating Assistance Program (ROAP) funds due to NCDOT		
242	Public Transportation Division (PTD). Commissioner Sampson moved to approve the budget		
243	amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.		
244			
245	<b>CARTS</b>		
246			
247	101-0000-399-01-00	\$17,928.00	101-7026-450-33-02
248	Fund Balance		CARTS RGP

249			101-7028-450-33-02	\$ 5,263.00
250			CARTS Employment	
251				
252	TOTAL	\$17,928.00	TOTAL	\$17,928.00

253  
254 **Justification:** Unexpended Rural Operating Assistance Program (ROAP) funds.

255  
256 **DEPARTMENTAL MATTERS: EMERGENCY SERVICES – REQUEST FOR**  
257 **CHANGE IN AMBULANCE FRANCHISES**

258  
259 Emergency Services Director, Stanley Kite, requested that the ambulance franchise of  
260 Coastline Care (First Med) be cancelled, and the application for Friendly Medical  
261 Transportation LLC, be approved. The EMS Advisory Council approved this action, which  
262 was precipitated by the cessation of operations in North Carolina by Coastline Care, and  
263 subsequent dissolution of the company. Mr. Kite stated that the application of Friendly  
264 Medical Transportation is in order with the Ambulance Ordinance. Commissioner Taylor  
265 moved to terminate the franchise of Coastline Care (First Med), seconded by Commissioner  
266 Allen and unanimously carried. Commissioner McCabe moved to approve granting the  
267 franchise to Friendly Medical Transportation, LLC, seconded by Commissioner Dacey and  
268 unanimously carried. This will need to be voted on again at the next regular meeting.

269  
270 **DEPARTMENTAL MATTERS: SOCIAL SERVICES – BUDGET AMENDMENTS**

271  
272 Assistant Social Services Director, Alfreda Stout, presented the following budget amendments.

273  
274 ***DSS 7291 Mandated***

275				
276	101-7291-349-32-00	\$20,536.00	101-7291-450-23-04	\$19,871.00
277	Energy CIP, CP&L		CIP	
278			101-7291-450-23-03	\$665.00
279			CP&L	
280				
281	TOTAL	\$20,536.00	TOTAL	\$20,536.00

282  
283 **Justification:** Additional funding received for Crisis Intervention Program (CIP) and Duke  
284 Energy Progress (CP&L). There is no County match, funds are 100% federal.

285  
286 Commissioner McCabe moved to approve the budget amendment, as presented, seconded by  
287 Commissioner Sampson and unanimously carried in a roll call vote.

288  
289 ***Family Caregiver***

290 Ms. Stout presented a budget amendment for the Family Caregiver Program to budget  
291 additional funds being made available by the Area Agency on Aging.

292  
293 Commissioner Dacey asked if future funding cycles will allow sustainability of this program.  
294 Ms. Stout stated that she anticipates it will be self-sustaining based on need that has been  
295 demonstrated.

296  
297 The Board requested more background information.

298  
299 Commissioner Tyson moved to table this budget amendment, seconded by Commissioner  
300 Taylor and carried with five (5) “ayes”, there being two (2) “nays” from Commissioners  
301 McCabe and Sampson.

302  
303 **DEPARTMENTAL MATTERS: ECONOMIC DEVELOPMENT**

304  
305 **REQUEST APPROVAL OF RESOLUTION TO ALLOW CROSS-ALLOCATION OF**  
306 **RESERVED TRUST FUNDS HELD BY NORTH CAROLINA’S EASTERN REGION**  
307 **DEVELOPMENT COMMISSION**

308  
309 Economic Development Director, Timothy Downs, advised the Board that Craven County’s  
310 reserved trust fund balance with North Carolina’s Eastern Region may be borrowed by Craven

311 County or transferred to another member county. The County's deadline to borrow the funds is  
 312 June 30, 2014. After determining that there are no projects on the horizon that warrant  
 313 borrowing these funds, Mr. Downs recommended that the Board consider the following  
 314 resolution transferring the County's eligibility to borrow its reserve trust fund balance to other  
 315 member counties that have asked to do so.  
 316 The borrowing counties will pay a 1% origination fee, and 1/4% per year over a five-year term.  
 317 Commissioner Taylor moved to approve the following resolution, as recommended, seconded  
 318 by Commissioner Sampson and unanimously carried.

319  
 320 **RESOLUTION OF THE CRAVEN COUNTY BOARD OF COMMISSIONERS TO**  
 321 **ALLOW CROSS-ALLOCATION OF RESERVED TRUST FUNDS HELD BY**  
 322 **NORTH CAROLINA'S EASTERN REGION DEVELOPMENT COMMISSION**  
 323 **SUBJECT TO CERTAIN TERMS AND CONDITIONS**  
 324

325 WHEREAS, the purpose and mission of North Carolina's Eastern Region Development  
 326 Commission ("Commission") is to promote economic development and infrastructure projects  
 327 within the 13 counties constituting North Carolina's Eastern Region ("Region"); and  
 328

329 WHEREAS, the Commission accomplishes this purpose and mission with a  
 330 program of various grants, loans and services to its member counties; and

331 WHEREAS, each member county has certain funds held in trust by the Commission and  
 332 available to the member county for economic development and infrastructure projects; and  
 333

334 WHEREAS, each member county may transfer its eligibility to apply for and borrow  
 335 from its established trust funds to any other member county on such terms and such conditions as  
 336 may be mutually agreeable; and  
 337

338 WHEREAS, Craven County is a member county of the Region and desires to allow its  
 339 trust fund balance to be utilized for a cross-allocation loan to any other member county of the  
 340 Region upon the terms and conditions set forth herein.  
 341

342 NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:  
 343

344 **Section 1.** The Craven County Board of Commissioners (hereinafter "COUNTY") do  
 345 hereby agree and consent that the COUNTY'S reserved trust fund balance held by the Region  
 346 shall be made available as a cross-allocation loan, on a first-come, first-served basis, to any other  
 347 member county of the Region in accordance with the loan policies and procedures of the  
 348 Commission and the Region provided that (a) such funds are only to be utilized for economic  
 349 development and infrastructure construction projects as permitted by Article 4 of Chapter 158 of  
 350 the NC General Statutes, (b) the borrowing member county shall pay to COUNTY a loan fee at  
 351 the time of closing in the sum of one percent (1%) of the loan amount and an annual charge of  
 352 one-fourth of one percent (.25%) of the outstanding loan balance at each anniversary date  
 353 thereafter and shall execute an instrument at closing to evidence such indebtedness to COUNTY,  
 354 (c) the term of the cross-allocation loan shall not exceed five (5) years, and (d) the Region shall  
 355 timely report to COUNTY on the status of any loan requests by member counties.  
 356

357 Section 2. This RESOLUTION shall only apply to cross-allocation loans that are applied  
 358 for from the Region and closed by the Region before June 30, 2014.  
 359

360 This the 7<sup>th</sup> day of April, 2014.  
 361

362 **DEPARTMENTAL MATTERS: PLANNING**  
 363

364 *Community Development Block Grant (CDBG) Infrastructure Project – Step Pump Sewer*  
 365 *System Installation Re-Award*  
 366

367 On February 17, 2014, the Board of Commissioners approved a contract award for Everette  
 368 George in the amount of \$3,800, per installed system, for installation of 50-70 Low Pressure  
 369 STEP Pump Sewer Systems for the Community Development Block Grant (CDBG)  
 370 Infrastructure Program.  
 371

372 Planning Director, Don Baumgardner, advised the Board that during a pre-construction meeting  
 373 held in the target area on March 28<sup>th</sup>, the awarded contractor, Mr. Everette George, determined  
 374 that he was not able to perform the full scope of work as per his bid. He then requested to  
 375 rescind his bid of \$3,800.

376  
 377 In order to move forward with this project, he recommended accepting Everette George’s bid  
 378 rescission and to re-award the contract to the next low bidder, D&D Septic Tank Service in the  
 379 amount of \$4,400 per installed system. Commissioner Sampson moved to accept rescission of  
 380 Everette George’s bid and re-award the contract to the next low bidder, D&D Septic Tank  
 381 Service, in the amount of \$4,400, seconded by Commissioner McCabe and unanimously carried.  
 382

383 *Subdivisions for Approval*

384  
 385 The Planning Board met on March 27 and recommended the following subdivisions for  
 386 approval:

387  
 388 Thomas A. and Michele A. Vernieri – Final: The property, owned by Thomas A. & Michele A.  
 389 Vernieri and surveyed by Gaskins Land Surveying, P.A., is located within Twp. 2, off of Broad  
 390 Creek Road (SR 1600); Parcel ID 2-026-036. The subdivision contains 1 lot on 2.76 acres and is  
 391 proposed to be served by existing community water and an existing individual septic system.  
 392

393 Mary Dunn Wilson Subdivision – Final: The property, owned by Mary D. Wilson and surveyed  
 394 by Robert M. Chiles, P.E., is located within Twp. 2, off of Mill Pond Road (SR 1613); Parcel ID  
 395 2-034-18005. The subdivision contains 1 lot on 2.29 acres and is served by existing community  
 396 water and an existing individual septic system.  
 397

398 Peace and Plenty Farms Subdivision – Final: The property, owned by Floyd D. Lancaster, Jr.  
 399 and surveyed by Mayo and Associates, P.A., is located within Twp. 1 off of Wilmar Road (SR  
 400 1476); Parcel ID 1-051-002. The subdivision contains 1 lot on 2.118 acres and is proposed to be  
 401 served by an existing well and an existing individual septic system.  
 402

403 Commissioner McCabe moved to approve the subdivisions, as recommended by the Planning  
 404 Board, seconded by Commissioner Sampson and unanimously carried.  
 405

406 **DEPARTMENTAL MATTERS: FINANCE**

407  
 408 *Board of Education Project Application to Draw Down Lottery Funds*

409  
 410 The Board was asked to approve the project application for the County to draw down the lottery  
 411 funds this year from the Public School Capital Building Fund. The application was previously  
 412 approved by the School Board and funds will be used for debt service. Commissioner Dacey  
 413 moved to approve the project application, seconded by Commissioner Taylor and unanimously  
 414 carried.  
 415

416 *Sheriff’s Department Budget Request*

417  
 418 Mr. Hemphill presented the following budget amendment on behalf of the Sheriff’s Department.  
 419 The department needs to budget \$10,591 Edward Byrne Justice Assistance Grant (JAG) awarded  
 420 Craven County Sheriff’s Department to purchase less lethal weapons/equipment and incorporate  
 421 these into training strategies for the Special Response Team (SRT). This item was approved by  
 422 the Board during the March 17, 2014 meeting. Commissioner Dacey moved to approve the  
 423 following budget amendment, seconded by Commissioner Taylor and unanimously carried in a  
 424 roll call vote.  
 425

426 *Sheriff*

427	428	429	430	431	432	433
	REVENUES	AMOUNT	EXPENDITURES		AMOUNT	
	101-2022-377-04-00	\$10,591.00	101-2022-410-32-40	Justice Assist Grant	\$8,019.00	
			Other Supplies			
			101-2022-410-73-21		\$2,572.00	
			C/O \$500-\$4,999			

434  
 435 TOTAL \$10,591.00 TOTAL \$10,591.00  
 436

437 **Justification:** Budget \$10,591 Edward Byrne JAG Grant \$2013-H5324-NC-DJ awarded to  
 438 SRT (Special Response Team) for purchase of and training with less lethal weapons.  
 439

440 *Ft. Barnwell Rescue Budget Amendment*

441  
 442 Mr. Hemphill presented the following budget amendment on behalf of Ft. Barnwell Rescue.  
 443 The North Carolina Department of Insurance awarded a Volunteer Rescue/EMS Fund grant to  
 444 Ft. Barnwell. Ft. Barnwell has purchased the approved items and has been reimbursed by NC  
 445 Department of Insurance for their portion. The County needs to budget \$9,600 to reimburse Ft.  
 446 Barnwell for the County’s 50% portion. Commissioner Sampson moved to approve the  
 447 following budget amendment, as presented, seconded by Commissioner McCabe and  
 448 unanimously carried in a roll call vote.  
 449

450 *Ft. Barnwell Rescue*

451  
 452 101-0000-399-01-00 \$9,600.00 101-2827-410-33-20 \$9,600.00  
 453 Fund Balance current year Grant Match  
 454  
 455 TOTAL \$9,600.00 TOTAL \$9,600.00  
 456

457 **Justification:** Budget County match for a Volunteer Rescue/EMS Fund grant awarded to Ft.  
 458 Barnwell Rescue Squad.  
 459

460 *Libraries Budget Amendment*

461  
 462 The Board of Commissioners was asked to participate in a funding project to purchase new  
 463 computers for the four Craven County Libraries, according to the following breakdown:  
 464  
 465

LIBRARY	Public Access Computers			Online Catalog Computers			Outside Contributions	County Contribution
	# of Computers	Cost per unit	Sub Total	# of Computers	Cost per unit	Sub Total		
Cove City	8	834.68	\$6,677.44	0	754.68	\$0.00	\$2,000	\$4,677.44
Havelock	14	834.68	\$11,685.52	2	754.68	\$1,509.36	\$5,278	\$7,916.93
Vanceboro	8	834.68	\$6,677.44	0	754.68	\$0.00	\$2,500	\$4,177.44
New Bern	21	834.68	\$17,528.28	6	754.68	\$4,528.08	\$22,056.36	\$0.00
New Bern Staff	4	732.68	\$2,930.72				\$2,930.72	\$0.00
Totals	55		\$45,499.40	8		\$6,037.44	\$34,765	\$16,771.81

466  
 467  
 468 Commissioner Dacey presented the following comments:

469  
 470 I want to thank the Assistant County manager and the County staff for bringing forward this  
 471 budget amendment to address the need for new computers at each of our four libraries in Craven  
 472 County. The acquisition of 63 (55 for Public access and 8 for online catalog use) new computers  
 473 in our libraries will be done in concert with the acquisition of new computers for the libraries in  
 474 Pamlico and Carteret as well and allows the CPC Regional Library System to address a long-  
 475 standing issue facing our public library system.  
 476

477 It should be noted that while the County will be investing nearly \$17,000 into this project, our  
 478 contribution represents less than one-third of the total cost of the computers as each of the four  
 479 libraries has identified alternative resources to fund this project, mostly coming from private  
 480 sources. The 21 new computers for the New Bern Facility will be entirely paid for by funds  
 481 coming from the Friends of the Library Committee. Cove City, Vanceboro and Havelock  
 482 libraries also provided self-help by identifying private and public funds to underwrite this  
 483 purchase. The purchase of the computers is also timely as it will allow the county to meet the  
 484 federal requirement regarding the protection of our children using the computers as each of the  
 485 computers will maintain mandated filtering systems.  
 486

487 With respect to Havelock, I want to make certain the public understands the leadership role their  
 488 new mayor, Will Lewis, has played in not only keeping the profile of this issue well-elevated,  
 489 but also in working to secure the funding necessary to bring 16 new computers to the Havelock  
 490 Community. I am proud of the way Havelock and the Craven County have been able to work  
 491 together to accomplish this goal and I hope it leads to many more cooperative agreements as we  
 492 move forward under his leadership.

493  
 494 Finally, I want to thank Susan Simpson and the staff at the CPC Regional Library for their work  
 495 in selecting the new computer systems and negotiating exceptionally favorable terms for both the  
 496 hardware and software that will be purchased. As our new regional library director, Ms.  
 497 Simpson has brought our system a new level of professionalism and we should all be thankful for  
 498 her work.

499  
 500 Commissioner Dacey moved to approve the budget amendment, seconded by Commissioner  
 501 McCabe and unanimously carried in a roll call vote.

502

### 503 APPOINTMENTS

504

#### 505 *Nursing Home Advisory Committee*

506

507 It was the consensus of the Board to defer this appointment.

508

#### 509 *Planning Board*

510

511 Commissioner Tyson nominated Walter Robert Carnes, a resident of District 7, for appointment  
 512 to the Planning Board. There being no additional nominees, Mr. Carnes was appointed by  
 513 acclamation.

514

#### 515 *Upcoming Appointments*

516

517 The Board was apprised of the following upcoming appointments to boards and committees:

518

#### 519 April

520

- 521 • Highway 70 Corridor Committee (additional member)

522

#### 523 May

524

- 525 • Craven Community College
- 526 • Craven Community Child Protection Team
- 527 • CarolinaEast Medical Center – These appointments are made by the Chairman from a
- 528 list of nominees provided by the hospital.
- 529 • EMS Advisory Council

530

### 531 COUNTY MANAGER'S REPORT

532

533 County Manager, Jack Veit, thanked the Board for their support on the Emergency Services  
 534 Center project.

535

536 He announced that on Thursday, April 10, he will be attending the NCACC District meeting in  
 537 Onslow County with several Commissioners.

538

539 He also announced that he spoke to New Bern Chamber of Commerce/Swiss Bear Breakfast  
 540 the week before last and generated some interest in the volunteer boards.

541

### 542 COMMISSIONERS' REPORTS

543

544 *Commissioner Tyson* announced his attendance on March 26 at a homeowner's meeting in  
 545 Hunter's Ridge Phase 6. They are having an issue with subdivision roads being damaged, and  
 546 not taken over by DOT. He asked that staff and the Planning Department come up with a  
 547 common sense solution.

548

549 *Commissioner Dacey* announced that he met with the New Bern Library on April 1 and they  
550 expressed thanks to the County for the boiler system being near completion. The library board  
551 has waived the remainder of the new librarian's probationary period. He announced a  
552 reception being held on April 26 at 3:00 p.m. for New Bern Librarian, Cassandra Hunsucker,  
553 and Regional Librarian, Susan Simpson. He stated that he will be holding a Town Hall meeting  
554 on April 15 from 4:00 p.m.-5:00 p.m. at the Craven County Administration Building.  
555

556 *Commissioner McCabe* commented on a successful ceremony for the African American  
557 Revolutionary War Patriots on March 30. He requested that a "thank you" letter be drafted to  
558 the Marines for their participation. He plans to apply for a highway marker, and will also  
559 donate books to the Havelock Library, which were presented to the community on African  
560 Americans in the Revolution.  
561

562 *Commissioner Sampson* commented on former Commissioner Leon Staton's funeral, as well as  
563 the tragedy involving the New Bern Police Officer last week. He encouraged people to come  
564 together. He stated that gas prices continue to rise.  
565

566 *Commissioner Allen* announced his attendance at the Havelock ceremony marking Child Abuse  
567 Prevention Month.  
568

569 *Commissioner Taylor* commented on meetings with Ft. Barnwell Rescue and stated that  
570 Department of Transportation matters are the concerns in most of the calls he receives.  
571

572 *Chairman Mark* stated that he will report on the Coastal Regional Solid Waste Management  
573 Authority (CRSWMA) at the next meeting.  
574

575 **CLOSED SESSION**  
576

577 At 9:43 p.m. Commissioner Taylor moved to go into closed session pursuant to NCGS 143-  
578 318.11(a)(4) to discuss economic development.  
579

580 At 10:10 p.m. the Board returned to regular session with no action to report.  
581

582 At 10:10 p.m. Commissioner Mark moved to adjourn, seconded by Commissioner Sampson and  
583 unanimously carried.  
584

585  
586

587

588 \_\_\_\_\_  
589 Chairman Thomas F. Mark  
590 Craven County Board of Commissioners  
591

592

593 \_\_\_\_\_  
594 Gwendolyn M. Bryan  
595 Clerk to the Board  
596  
597



1 **THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN RECONVENED**  
 2 **ITS REGULAR SESSION OF MARCH 17, 2014 ON APRIL 7, 2014 AT 5:00 P.M. IN THE**  
 3 **COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION**  
 4 **BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA.**

5  
 6 The Board recessed to the Emergency Services Center for a tour and opening of the new center.  
 7

8

9 **MEMBERS PRESENT:**

- 10 Chairman Thomas F. Mark
- 11 Vice Chairman Jefferey S. Taylor
- 12 Commissioner Lee Kyle Allen
- 13 Commissioner Scott C. Dacey
- 14 Commissioner Theron L. McCabe
- 15 Commissioner Johnnie Sampson, Jr.
- 16 Commissioner Steve Tyson (joined the meeting at 5:15 p.m.)

17

18 **STAFF PRESENT:**

- 19 Jack B. Veit III, County Manager
- 20 Gene Hodges, Assistant County Manager – Operations/Facilities
- 21 Rick Hemphill, Assistant County Manager – Finance/Administration
- 22 Gwendolyn M. Bryan, Clerk to the Board
- 23 Jim Hicks, County Attorney

24

25 At 6:15 p.m. Commissioner Tyson moved to adjourn the reconvened meeting, seconded by  
 26 Commissioner Allen and unanimously carried.

27

28

29

30

31 \_\_\_\_\_  
 32 Chairman Thomas F. Mark  
 33 Craven County Board of Commissioners

34

35 \_\_\_\_\_  
 36 Gwendolyn M. Bryan  
 Clerk to the Board