

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY, DECEMBER 2, 2013. THE MEETING CONVENED AT 7:00 P.M.

MEMBERS PRESENT:

Chairman Scott C. Dacey
Vice Chairman Thomas F. Mark
Commissioner Lee Kyle Allen
Commissioner Theron L. McCabe
Commissioner Johnnie Sampson, Jr.
Commissioner Jefferey S. Taylor
Commissioner Steve Tyson

STAFF PRESENT:

Jack B. Veit III, County Manager
Richard F. Hemphill, Assistant County Manager – Finance/Administration
Gwendolyn M. Bryan, Clerk to the Board
Amber Parker, Human Resources Director
Jim Hicks, County Attorney

STAFF ABSENT:

Gene Hodges, Assistant County Manager – Operations/Facilities

Following an invocation by Chairman Dacey and the Pledge of Allegiance, the Chairman moved to amend the agenda by adding a Point of Privilege to make a statement. Commissioner Allen also noted that a name had been submitted for appointment to the Health Board. It was the consensus of the Board to approve the amended agenda.

Commissioner Mark moved to approve the minutes of November 18, 2013, seconded by Commissioner McCabe and unanimously carried.

POINT OF PRIVILEGE

Chairman Scott Dacey read the following statement into the record:

I am exceptionally proud of the work completed by the board over the past 12 months, particularly with respect to our efforts to take on a series of issues that had been unaddressed by previously elected boards, largely due to the lack of political will. Critical decisions concerning the apportionment of this board's seven districts, addressing the future use of the courtroom at the judicial facility in Clarks, and developing a strategic plan for economic development for the County have all now largely been addressed. While work will be required to implement our decisions, we are moving forward with a stable path ahead of us.

This board has worked in an orderly and professional manner throughout its tenure, but particularly during the last 12 months. While there have been differences of opinion from time to time, we have usually worked as a team to find solutions that are best for the people of Craven County. For that, as chairman, I want to give you my personal thanks. I also would like to recognize the outstanding support that has been given to me throughout this past year from the administrative staff, including County Manager Jack Veit and the Board's clerk, Gwen Bryan, the two Assistant County Managers, Rick Hemphill and Gene Hodges, and all of the staff. Without your guidance and support, this year would not have been nearly as productive – or as enjoyable.

I have provided each of the members of our board with a summary of accomplishments from this past year. While I firmly believe more can be accomplished to relieve the burden of government from the shoulders of the taxpayers in Craven County, we should all be proud of the work we have accomplished. Among many accomplishments, it should be noted that we have appropriately reduced property taxes for two straight years while also putting funds aside to address necessary capital improvements; both are actions that will yield benefits to our community for years to come. Nonetheless, we need to challenge ourselves to find more ways to make government work more efficiently for the people of Craven County.

On a personal note, serving as chairman has been a wonderful opportunity – One I hope to be able to experience again in the future. The people of Craven County have been tremendously gracious with their support to both my family and me over this past year and I will be forever grateful to my fellow commissioners for giving me the opportunity to serve as the Chairman of the Craven County Board of Commissioners.

Mr. County Attorney, I turn the meeting over to you.

REORGANIZATION OF THE BOARD

Election of Chairman

County Attorney, Jim Hicks, presided over the election of Chairman. The floor was opened for nominees. Commissioner McCabe nominated Commissioner Mark. There being no additional nominees, Commissioner Tyson moved to close nominations, seconded by Commissioner Taylor and unanimously carried.

Election of Vice Chairman

Chairman Mark presided over the election of Vice Chairman. Commissioner Allen nominated Commissioner Taylor. There being no additional nominees, Commissioner Tyson moved to close nominations, seconded by Commissioner Dacey and unanimously carried.

The oaths of office for Chairman and Vice Chairman were administered to Commissioner Mark and Commissioner Taylor by the Clerk to the Board

Commissioners' Appointments

Commissioner McCabe moved to defer appointments of Commissioners to boards and committees until December 16, 2013, seconded by Commissioner Tyson and unanimously carried.

At 7:12 p.m. the Board was declared in recess.

At 7:20 p.m. the Board returned to regular session.

Chairman Mark thanked the Board for electing him. He thanked Commissioner Dacey for doing an excellent job over the last year, and stated that he has had the privilege of following three other Chairmen. He has observed and learned from each of their styles. The Board has differences but can conduct business in a professional manner. The Board has cut costs, reduced taxes and built up reserves while maintaining services. He expects Economic Development to be a high priority going forward.

PETITION OF CITIZEN

Ray Griffin

Mr. Griffin addressed the Board concerning praying in Jesus' name. He stated that only two out of seven Commissioners have prayed in the name of Jesus.

MILITARY FAMILY OF THE QUARTER

The Board received a request to adopt a resolution recognizing the family of Sergeant Joshua T. Adkins-Setty as Military Family of the Quarter, which Commissioner Taylor volunteered to present at a luncheon held in their honor at noon on Thursday, December 12, 2013 at the New Bern Golf and Country Club. Commissioner Taylor moved to adopt the following resolution, as presented, seconded by Commissioner Tyson and unanimously carried.

**RESOLUTION
RECOGNIZING THE FAMILY
OF SERGEANT JOSHUA T. ADKINS-SETTY
AS MILITARY FAMILY OF THE QUARTER**

WHEREAS, Sergeant Joshua T. Adkins-Setty is currently stationed with the VRM-1 Roadrunners of Cherry Point which operates two C-9 transport aircraft and four HH-46 “Pedro” helicopters, and is a certified Quality Assurance Representative for the Airframes shop; and

WHEREAS, Sgt. Adkins-Setty, in his personal time, volunteers as a Scout Leader for Boy Scout Troop 684, where he instructs, leads and mentors 27 Scouts in the time honored traditions of the Boy Scouts of America; and

WHEREAS, his wife, Amanda G. Adkins-Setty, is currently enrolled as a full-time student with Ashford University working towards her bachelor’s degree in Criminal Justice; and

WHEREAS, Joshua and Amanda Adkins-Setty are the proud parents of three children; Micah (4), Tristian (3) and Ryder (6 months); and

WHEREAS, the Adkins-Setty family is heavily involved with community events, both serving as active presidents in the youth organization of their church in New Bern, where they mentor and provide life advice to men and women from the local community, as well as dedicating four hours every month to an elderly woman at Two Rivers Healthcare Center who has been identified as having no family in the area.

NOW, THEREFORE, BE IT RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS recognizes the family of Sergeant Joshua T. Adkins-Setty for their valuable contributions to their community and the United States Marine Corps.

BE IT FURTHER RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS congratulates them on being selected Military Family of the Quarter.

Adopted this 2nd day of December, 2013.

RESOLUTION OF RECOGNITION

Commissioner Sampson asked that the Board consider the following resolution at this time rather than during Commissioners’ Reports. Commissioner McCabe moved to adopt the resolution, as presented, seconded by Commissioner Sampson and unanimously carried.

**RESOLUTION
OF
RECOGNITION**

WHEREAS, the North Carolina National Association of Black Veterans will celebrate their history of community service at its first State Banquet on Saturday, December 14, 2013; and

WHEREAS, this veterans service organization, through its efforts of continued service to North Carolina Veterans, has made a significant difference in the lives of many; and

WHEREAS, the Chapters of North Carolina exemplify the full meaning of the organization’s motto: “Creating a positive lifestyle for veterans” by their many and diverse projects and programs throughout the state.

NOW, THEREFORE, the Craven County Board of Commissioners recognizes the contributions of the National Association of Black Veterans and extends congratulations and best wishes on the occasion of this observance.

Adopted this 2nd day of December, 2013.

DEPARTMENTAL MATTERS: TAX – RELEASES

Craven County Tax Administrator, Ronnie Antry, presented the following tax releases and refunds for the Board’s approval. Commissioner Allen moved for their approval, seconded by Commissioner McCabe and carried with six (6) “ayes”, there being one (1) “nay” from Commissioner Tyson.

Credits

TAXPAYER NAME	TICKET #	AMOUNT
ADP INC LISTING/BILLING CORRECTION	2013-0093275	\$6.27
ALLTEL COMMUNICATIONS INC #197 DEPRECIATION SCHEDULE CORRECTION	2013-0000818	\$1.10
ALLTEL COMMUNICATIONS INC #197 DEPRECIATION SCHEDULE CORRECTION	2013-0000817	\$150.08
ALLTEL COMMUNICATIONS INC #197 DEPRECIATION SCHEDULE CORRECTION	2013-0000816	\$6.30
ALLTEL COMMUNICATIONS INC #201 DEPRECIATION SCHEDULE CORRECTION	2013-0000822	\$13.83
ALLTEL COMMUNICATIONS INC #201 DEPRECIATION SCHEDULE CORRECTION	2013-0000824	\$52.09
ALLTEL COMMUNICATIONS INC #201 DEPRECIATION SCHEDULE CORRECTION	2013-0000825	\$3.36
ALLTEL COMMUNICATIONS INC #214 DEPRECIATION SCHEDULE CORRECTION	2013-0000827	\$12.54
AUTOZONE STORES INC #296 LISTING VALUE CORRECTION	2013-0002006	\$1.55
AUTOZONE STORES INC #299 LISTING VALUE CORRECTION	2013-0002007	\$3.56
CELLCO PARTNERSHIP #164900 DEPRECIATION SCHEDULE CORRECTION	2013-0009722	\$22.54
CELLCO PARTNERSHIP \$164909 DEPRECIATION SCHEDULE CORRECTION	2013-0009723	\$16.46
CELLCO PARTNERSHIP #164911 DEPRECIATION SCHEDULE CORRECTION	2013-0009724	\$16.28
CELLCO PARTNERSHIP #164912 DEPRECIATION SCHEDULE CORRECTION	2013-0009725	\$117.96
CELLCO PARTNERSHIP #164920 DEPRECIATION SCHEDULE CORRECTION	2013-0009726	\$25.02
CELLCO PARTNERSHIP #164924 DEPRECIATION SCHEDULE CORRECTION	2013-0009724	\$17.60
CELLCO PARTNERSHIP #171608 DEPRECIATION SCHEDULE CORRECTION	2013-0009728	\$10.41

CELLCO PARTNERSHIP #177303 DEPRECIATION SCHEDULE CORRECTION	2013-0009730	\$4.48
DAVIS, DENNIS DID NOT OWN 1/1/2011	2013-0094243	\$461.02
DUDLEY, RICHARD EARL APPRAISAL ERROR CORRECTION	2013-0094244	\$59.92
FRANKLIN, BRADLY J & LORI ANNE BOAT NOT LOCATED IN CRAVEN COUNTY	2013-0091855	\$13.71
FRANKLIN, BRADLY J & LORI ANNE BOAT NOT LOCATED IN CRAVEN COUNTY	2012-0019689	\$4.91
GARMAN, JESSE S & ARLENE H BOAT VALUE CORRECTION	2013-0091904	\$3.71
GARMAN, JESSE S & ARLENE H VALUE CORRECTION OF DISCOVERY BILL	2013-0094252	\$34.76
GRAYBAR FINANCIAL SERVICES LLC LISTING/BILLING ERROR CORRECTION	2013-0022068	\$345.01
HENDRIX, HERBERT C & SARA J DWELLING VACANT SINCE 8/2011	2013-0025415	\$36.00
MCGARRY, JOAN M ET AL ADJUSTMENT FOR SCE S/B 99% OWNER	2013-0036601	\$438.16
MOORE, DAVID L & ROBIN MICHELL DOUBLE BILLED – SEE ACCT 41202	2013-0094277	\$19.22
MOORE, DAVID L & ROBIN MICHELL DOUBLE BILLED – SEE ACCT 41202	2013-0090866	\$7.53
OUTLAW, RICKY F & MAYLINE R DID NOT OWN 1/1/2013	2013-0094141	\$206.65
P & J OF NEW BERN LLC APPRAISAL ERROR CORRECTION	2013-0042175	\$366.62
PITTS, JR JOHN BEN DID NOT OWN 1/1/2013	2013-0094294	\$23.49
RICHARD HEATH FULCHER INC BOAT NOT IN CRAVEN COUNTY 1/1/13	2013-0046156	\$1521.10
RIGGS, CHARLES LEWIS & EVELYN DWELLING UNOCCUPIED	2013-0046394	\$36.00
SCHENK, WENDY FREEMAN & DIXON RECYCLE CORRECTION/REBILLING SCE	2013-0048615	\$12.00
SCHMITT, ZACHARY R MILITARY EXEMPTION	2013-0093354	\$53.96
SOLTER, ALAN WADE & AMY JAYNE MILITARY EXEMPTION	2013-0093461	\$32.04
TAYLOR, TERENCE G & HELEN S USE ROLLBACK LAND COVER INCORRECT	2013-0094312	\$5.85

TYSON & BRABBLE PROPERTIES LLC 2013-0094316	\$4,259.41
LATE LISTING CHARGED IN ERROR	
WHITE, STEVEN HUMPHRIES 2013-0093814	\$191.48
VALUE CORRECTION ON BOAT	
WILLIS, JOHN B & SABRA 2013-0060501	\$242.35
ELIGIBLE FOR VETERAN EXCLUSION	
41 – CREDIT MEMO (\$)	\$8,856.33

DEPARTMENTAL MATTERS: DSS – BUDGET AMENDMENT

Assistant Social Services Director, Alfreda Stout, presented the following budget amendment for the Board’s approval. Chairman Mark noted that it is 100% federal money. Commissioner Allen inquired if the funds are earmarked for day care and smart start. Ms. Stout responded that they are. Commissioner Sampson moved to approve the following budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

DSS 7291 Mandated

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7291-349-10-00	\$164,954.00	101-7291-450-39-26	\$164,954.00
Day Care Combined		Child Day Care	
101-7291-349-16-00	\$ 33,520.00	101-7291-450-39-17	\$ 33,520.00
Smart Start Day Care		Day Care Smart Start	
101-7291-349-32-00	\$ 749.00	101-7291-450-23-07	\$ 749.00
Energy CIP, NCNG &		Low Inc Engery Asst	
TOTAL	\$199,223.00	TOTAL	\$199,223.00

Justification: Funding authorizations received for Child Day Care, and the Low Income Energy Assistance Program were slightly higher than original budget estimates indicated. The Smart Start day care Memo of Understanding has been amended to include the second half of the awarded funding for the fiscal year. There is no County match.

DEPARTMENTAL MATTERS: HUMAN RESOURCES – FURLOUGH POLICY

At the Board’s last meeting Human Resources Director, Amber Parker, presented an amendment to the County’s Personnel Resolution to include a Furlough Policy. Inclusion of language that will involve the Board in furlough decisions was requested. The revised amendment was approved by motion of Commissioner Tyson, seconded by Commissioner Taylor and unanimously carried.

APPOINTMENTS

Nursing Home Advisory Committee

It was the consensus of the Board to defer this appointment.

Craven County Health Board

Commissioner Allen nominated David Baxter, Si Seymour and David Stevick for reappointment and Ken Holton for appointment to replace Robert Whitely and moved to waive the one meeting waiting requirement. Commissioner Dacey seconded the motion, which carried unanimously.

Firemen’s Relief Fund Board of Trustees

Commissioner Dacey nominated Daniel Murphy for reappointment and moved to waive the one meeting waiting requirement, seconded by Commissioner Taylor and unanimously carried.

Juvenile Crime Prevention Council

Commissioner Taylor nominated Jennifer Dacey for appointment and moved to waive the one meeting waiting requirement, seconded by Commissioner Dacey and unanimously carried.

Havelock-Craven County Library Board

Havelock has asked that the Board allow Lossie Carter to remain on the Board until they can find a replacement. It was the consensus of the Board to defer this appointment.

EMS (Emergency Medical Services) Advisory Council

Commissioner Taylor nominated James Zechman in the physician position and Glenn Maready in the Johnston Ambulance Service position for appointment to replace Dr. Robert Monteiro and Jeff White and to waive the one meeting waiting requirement. Commissioner Allen seconded the motion, which carried unanimously.

Upcoming Appointments

The Board was apprised of the following upcoming appointments to boards and committees:

- **January** – None
- **February** – Farmer's Market Board

COUNTY ATTORNEY'S REPORT

County Attorney, Jim Hicks, reported that the Craven Pamlico Carteret Regional Library system has asked him to become their counsel going forward. Mr. Hicks asked if the Board has any reservations or concerns to please advise him in the next few days. It was the consensus that there were no reservations from the Board.

COUNTY MANAGER'S REPORT

County Manager, Jack Veit, provided the Board with the following two (2) project updates:

- **EOC** – the E911 switch over took place on November 21, 2013 thanks to the assistance of EMS Director, Stanley Kite, Information Technology Director, Dennis Holton and staff.
- **Swift Creek Snagging Program** – The project is currently 75-80% finished and Mr. Veit indicated that he will discuss the potential of ongoing operations during the next budget process.

Chairman Mark recommended holding a work session after the next meeting to discuss Economic Development and snagging issues. He announced that he has also made arrangements for any Commissioner that would like to ride up to Swift Creek when the project is finished.

Mr. Veit acknowledged the lengthy service of Planning Director, Don Baumgardner, (35 years) and Tax Administrator, Ronnie Antry, (39 years), both of whom had been in attendance at the meeting. Chairman Mark stated that he would like to recognize employees with tenure of five or more years at the meetings.

COMMISSIONERS' REPORTS

Commissioner McCabe announced that he had a wonderful Thanksgiving with his family. He also announced that the Havelock Christmas Parade has been changed to December 21 at 10:30 a.m. He stated that he will be holding a Town Hall meeting on December 9 at 6:00 p.m. at the Harlowe Community Center with Representative George Graham and Senator Davis present to discuss jobs, among other topics.

Commissioner Sampson thanked County employees for the Thanksgiving luncheon which they hosted. He commented on gas rising again and urged citizens to write to their representatives in regards to the high cost of gas, diesel, kerosene and fuel oil. He expressed his disappointment at ceasing the CDBG application and stated that citizens need to be aware that there will be no more help in fixing up homes. Chairman Mark stated that the State has stopped the flow of CDBG funds, not the County.

Commissioner Allen announced that the Havelock parade date changed due to the possibility of the Havelock Rams football team going to the state play-offs. He announced that the Craven Community Band concert will be held on December 9 at 7:00 p.m. at Grover C. Fields Middle School and is free to the public.

Commissioner Tyson thanked Commissioner Dacey for his outstanding leadership with tax reduction and capital projects. He announced a Wounded Warrior "Home for Christmas" fundraiser on December 11 at 6:00 p.m. at the Convention Center. He stated this may be the last year if forces are withdrawn from Afghanistan.

Commissioner Dacey stated that Commissioner Tyson, Tom Braaten and their associates have raised more than \$2 million over the past six or seven years for the Wounded Warrior Project. He reported from the Craven Aging Planning board meeting on November 21 that expenditures to date are in line. He announced that AARP will be starting up a free tax program in the next few weeks.

Commissioner Taylor stated that it has been a banner year for the Board under the leadership of Commissioner Dacey. He announced that he will be going to Dover on December 3 for the swearing in of their new board. He announced that the Cove City Christmas parade will be December 8 at 3:00 p.m. and the Dover Christmas parade will be on December 14. He stated that he will be going to Raleigh December 5 to attend a meeting of the Economic Development Task Force representing the County.

Commissioner Allen thanked Commissioner Dacey for his service as Chairman.

Chairman Mark announced that he received an email regarding services provided by RCS. He read service statistics.

At 8:15 p.m. Commissioner Taylor moved to adjourn, seconded by Commissioner Tyson and unanimously carried.

Chairman
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board