

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY, OCTOBER 21, 2013. THE MEETING CONVENED AT 8:30 A.M.

MEMBERS PRESENT:

Chairman Scott C. Dacey
 Commissioner Lee Kyle Allen
 Commissioner Theron L. McCabe
 Commissioner Johnnie Sampson, Jr.
 Commissioner Jefferey S. Taylor
 Commissioner Steve Tyson

MEMBERS ABSENT:

Vice Chairman Thomas F. Mark

STAFF PRESENT:

Jack B. Veit III, County Manager
 Gene Hodges, Assistant County Manager – Operations/Facilities
 Richard F. Hemphill, Assistant County Manager – Finance/Administration
 Gwendolyn M. Bryan, Clerk to the Board
 Amber Parker, Human Resources Director
 Jim Hicks, County Attorney
 Aaron Arnette, County Attorney Associate

Following an invocation by Commissioner Dacey and the Pledge of Allegiance, Commissioner Sampson moved for approval of the agenda, seconded by Commissioner McCabe and unanimously carried. Commissioner Sampson moved to approve the minutes of October 7, 2013, as presented, seconded by Commissioner McCabe and unanimously carried.

CARTS PUBLIC HEARING

A public hearing was advertised to receive public comment on the FY2015 5311 Community Transportation Program (CTP) application for funding.

At 8:38 a.m. the public hearing was declared open by Chairman Dacey. The following citizen spoke:

1. *Hal James, 305 Calico Drive, New Bern*, stated that he scheduled an appointment for a meeting with CARTS Director, Terry Jordan, who provided the information he needed for his petition. He stated that his negative remarks are no reflection on the CARTS staff. He complained that the grant provides for private transportation; however, no representative of private transportation is on the Transportation Advisory Board. He feels that the system is unconstitutional.

At 8:43 a.m. the public hearing was declared closed.

During discussion Commissioner Allen stated that he has transportation scheduling issues, which he plans to discuss with Mr. Jordan. Commissioner Sampson stated that CARTS is doing an outstanding job. Commissioner Tyson inquired about the absence of private providers represented on the advisory committee. Mr. Jordan responded that he would do some research and invite a representative to join the committee. Chairman Dacey clarified the following segments of the grant and their match requirements:

Administration	\$338,272/\$58,742 (15%)
Capital	\$178,830/17,883 (10%)
Operating	\$86,483/\$43,219 (50%)

Mr. Jordan stated that funds for matches are generated through fares, advertising and sale of vehicles. Chairman Dacey emphasized that matches are not coming from taxpayers' pockets, but from users of the services. Commissioner Tyson moved to adopt the application for the FY2015

Community Transportation Program grant. Commissioner Sampson seconded the motion, which was unanimously carried.

ELECTIONS: BUDGET AMENDMENTS

Elections Director, Meloni Wray, presented the following budget amendment for the Board’s approval. Commissioner Tyson moved for its approval, seconded by Commissioner Allen and unanimously carried in a roll call vote.

Elections

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00 Fund Balance	\$24,300.00	101-0601-400-32-01 Office Supplies	\$ 4,100.00
		101-0601-400-20-00 Postage	\$20,200.00
TOTAL	\$24,300.00	TOTAL	\$24,300.00

Justification: To cover unexpected mandatory mailing of voter cards for the Commissioner Redistricting. All affected voters will need to be mailed a voter card before the Commissioner seat filing in February 2014.

TAX: RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, presented the following tax releases and refunds for the Board’s approval. Commissioner Sampson moved for their approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET #	AMOUNT
ALLTEL COMMUNICATIONS INC #199 VALUATION ERROR – TO BE REBILLED	\$2013-0000821	\$1,796.50
ALLTEL COMMUNICATIONS INC #201 VALUATION ERROR – TO BE REBILLED	2013-0000823	\$2,064.42
CIT TECHNOLOGY FINANCING SERVI VALUATION ERROR TO BE REBILLED	2013-0010399	\$40.36
CIT TECHNOLOGY FINANCING SERVI CORRECTING ERROR LISTING	2013-0092321	\$53.80
DAUGHERTY, SHELTON B & LILA C RECYCLE & DRAINAGE BILLED IN ERROR	2013-0013517	\$54.90
DIRECT CAPITAL CORPORATION DID NOT OWN 1/1/2013	2013-0014832	\$211.12
DRAPAL, MARTIN J QUALIFIED FOR VETERAN EXCLUSION	2013-0015532	\$242.35
EBORN, BENJAMIN LEE DID NOT OWN BOAT 1/1/2013	2013-0090524	\$79.60
GASKINS, FRANCES SENIOR EXCLUSION REMOVED IN ERROR	2013-0020342	\$243.38

GATES, GREGORY T DOUBLE BILLED – SEE ACCT 75480	2010-0019361	\$58.58
GATES, GREGORY T DOUBLE BILLED - SEE ACCT 75480	2011-0021399	\$53.63
GATES, GREGORY T DOUBLE BILLED – SEE ACCT 75480	2012-0021223	\$49.02
GOODING, JOHNNIE R, SR & WEST DID NOT OWN 1/1/2009	2009-0022326	\$609.81
GOODING, JOHNNIE R SR & WEST DID NOT OWN 1/1/2010	2010-0020346	\$433.24
GOODING, JOHNNIE R, SR & WEST DID NOT OWN 1/1/2011	2011-0022557	\$384.62
GOODING, JOHNNIE R, SR & WEST DID NOT OWN 1/1/2012	2012-0022384	\$337.82
HOLLOWAY, ROBERT NOT IN BUSINESS 1/1/2011	2011-0090655	\$6.30
HOLLOWAY, ROBERT NOT IN BUSINESS 1/1/2012	2012-0090769	\$12.62
HOLMES, JERRY LEE MOVED FROM CRAVEN COUNTY IN 2012	2013-0092218	\$170.74
JOHNSTON, JONATHAN M & DEANNA DRAINAGE BILLED IN ERROR	2013-0029283	\$5.00
JONES, CLARENCE P DWELLING BURNED 7/28/12	2013-0090700	\$241.44
LATHAM, ETHEL B FORECLOSURE – LIEN EXTINGUISHED	2004-0030336	\$15.10
LATHAM, ETHEL B FORECLOSURE – LIEN EXTINGUISHED	2005-0031345	\$14.60
LATHAM, ETHEL B FORECLOSURE – LIEN EXTINGUISHED	2006-0031736	\$14.11
LATHAM, ETHEL B FORECLOSURE – LIEN EXTINGUISHED	2007-0032630	\$14.23
LATHAM, ETHEL B FORECLOSURE – LIEN EXTINGUISHED	2009-0033232	\$26.97
LATHAM, ETHEL B FORECLOSURE – LIEN EXTINGUISHED	2010-0030280	\$41.45
LATHAM, ETHEL B FORECLOSURE – LIEN EXTINGUISHED	2011-0033632	\$38.86
LATHAM, ETHEL B FORECLOSURE – LIEN EXTINGUISHED	2012-0033513	\$36.21
LATHAM, ETHEL B FORECLOSURE – LIEN EXTINGUISHED	2013-0032292	\$24.40

LATHER, RONALD M BILLED IN INCORRECT SITUS – TO REBILL	2013-0032300	\$28.96
MAYBERRY, OID C PER MARINA BOAT LEFT IN 2011	2012-0037173	\$47.62
MOBILE MINI INC CHARGED LATE FEE IN ERROR	2013-0090854	\$5.56
MOBILE MINI INC CHARGED LATE FEE IN ERROR	2013-0090856	\$.99
MOBILE MINI INC CHARGED LATE FEE IN ERROR	2013-0090857	\$1.21
MOFFITT, JOHN T JR BOAT NOT TAXABLE TO CRAVEN COUNTY	2013-0038458	\$121.85
NUCO2 SUPPLY LLC LATE LISTING CHARGED IN ERROR	2013-0090963	\$1.60
NUCO2 SUPPLY LLC LATE LISTING FEE CHARGED IN ERROR	2013-0090962	\$10.18
NUCO2 SUPPLY LLC LATE LISTING FEE CHARGED IN ERROR	2013-0090961	\$7.11
PATRICIA R ROBBINS LPC LPA PLL NOT IN BUSINESS 1/1/2012	2013-0042783	\$78.89
RUSSELL, JOSEPH ADAM MILITARY EXEMPTION	2013-0047852	\$43.30
SIMONEAUX, RAMON J NOT IN BUSINESS 1/1/2013	2013-0091655	\$13.81
SINCLAIR, MAYNARD LEE JR RELEASED TO ONSLOW COUNTY	2012-0052241	\$90.24
STEVENS, TINA DID NOT OWN 1/1/2012	2012-0054360	\$169.34
WHITE, GRACE B CORRECTED VALUATION ERROR	2013-0058972	\$145.54
WOOD, BILLY J & NANCY L DWELLING VACANT SINCE 2009	2013-0061080	\$36.00
ZAMORA, ENRIQUE DOUBLE BILLED – SEE ACCT 93137	2010-0058169	\$81.50
ZAMORA, ENRIQUE DOUBEL BILLED – SEE ACCT 93137	2011-0064653	\$79.64
ZAMORA, ENRIQUE DOUBLE BILLED – SEE ACCT 93137	2012-0064589	\$71.15
	49 – CREDIT MEMO (S)	\$8,409.67

Refunds

EBORN, BENJAMIN LEE DID NOT OWN 1/1/2010	2010-0015442	\$27.46
EBORN, BENJAMIN LEE DID NOT OWN 1/1/2011	2011-0017012	\$26.33
EBORN, BENJAMIN LEE DID NOT OWN 1/1/2012	2012-0016860	\$79.04
HARRIS CORPORATION – GCSD LOCATED ON BASE CHERRY POINT	2009-0024894	\$135.76
HARRIS CORPORATION – GCSD LOCATED ON BASE CHERRY POINT	2010-0022721	\$84.64
HARRIS CORPORATION – GCSD LOCATED ON BASE CHERRY POINT	2011-0025164	\$47.81
HARRIS CORPORATION – GCSD LOCATED ON BASE CHERRY POINT	2012-0025022	\$43.37
PHILLIPS, LINDA ANN DOUBLE BILLED – SEE ACCT 83727	2013-0043598	\$36.00
SANDERSON, DELBERT JR DOUBLE BILLED – SEE ACCT 25522	2012-0091487	\$580.11
	9 – REFUND (\$)	\$1,060.52

EMERGENCY SERVICES: FT. BARNWELL FRANCHISE MODIFICATION REQUEST

Emergency Services Director, Stanley Kite, presented a request from Ft. Barnwell Rescue Squad to operate at the EMT I Level of care beginning January 1, 2014, and necessitating modification of the EMS System Plan. He advised that the EMS Advisory Council and Medical Director have already endorsed the request. He further stated that the Squad plans to continue education and go to the Paramedic Level I after a period of time. Commissioner Allen stated the he supports the squads 100%; they saved his life 24 years ago. Commissioner Taylor stated that he is happy to see the squad going forward to this level of care to citizens in the western part of the County. Commissioner Sampson stated that he is proud of the workforce and their concern for citizens. Commissioner Taylor moved to approve the franchise modification request, seconded by Commissioner Sampson and unanimously carried.

HEALTH: BUDGET AMENDMENT

Health Director, Scott Harrelson, requested a budget amendment for Craven County’s 50% share of the cost of utilizing Strategic Emergency Management (SEM) in partnership with Wayne County. SEM will serve as Bioterrorism Coordinator for the two counties. He advised the Board that the function of a County staffer is being shifted to a contracted position. Mr. Harrelson reassured the Board that the agreement with the vendor has been amended to address the Board’s concerns about data sharing. Commissioner Allen moved to approve the following budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Health/BT Preparedness/Response

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-5010-369-52-00 Intergov't	\$26,000	101-5010-440-40-00 Contractual Services	\$24,000.00
		101-5010-440-25-00 Travel/Training	\$ 2,000.00

Justification: Craven County Health Department and Wayne County Health Department have agreed to utilize Strategic Emergency Management (SEM) as their Bioterrorism Coordinator. Yearly cost for SEM is \$50,000/yr plus \$2,000 travel for a total of \$52,000. Wayne County has agreed to pay for 50% of expenses (\$26,000). Wayne County will directly pay CCHD and CCHD will directly pay SEM on a monthly basis. The contractor will receive only one check per month instead of two checks from separate health departments.

DSS UPDATE ON GOVERNMENT SHUTDOWN

DSS Director, Kent Flowers, updated the Board on the status of the department’s programs in the wake of the federal government shutdown.

He thanked the Board for letting child care continue during the shutdown, which helped people maintain their jobs. The County will receive reimbursements for expenses during the shutdown. He expressed his concern about timeliness of information he received from the State on October 15 that administrative funding for food stamps would end on October 1, and there would be no food stamps issued beginning November 1. The state’s short notice, and retroactive notice in this case, potentially leaves the County liable for expenditures already made. Commissioner McCabe requested that Sonia Simmons be allowed to address the Board. Chairman Dacey stated that the agenda was offered for an amendment at the beginning of the meeting, and the request was not brought to the Board’s attention at that time; therefore, it would be out of order. Commissioner Sampson stated that there is a precedent and next time it occurs, he will make note of it.

PLANNING: FY12 CDBG – SS HOUSING CONTRACTOR AWARDS

A contractor’s meeting related to the County’s current CDBG housing project was held on October 3. The bid package that was sent out at that time included all three homes that are proposed to receive improvements under the FY12 CDBG – Scattered Site Program.

The bid opening was held on October 17, 2013, with the following results:

Case File #	Address/Occupant	Actual Bid (tabulated)	Contractor
1	Cathy Roberts 215 West Street Dover, NC	\$25,750 \$23,760 \$33,700 NO BID \$20,525	Tom Holland Construction B & B Construction Clint Blanton United Builders JE Dillahunt
2	Katasha Roberts 200 Old Dover Road Dover, NC	\$93,860 \$76,500 \$82,600 \$114,188 NO BID	Tom Holland Construction B & B Construction Clint Blanton United Builders JE Dillahunt
3	Primrose & Mary Jones 5150 Adams Creek Road Havelock NC	\$87,720 \$81,324 \$90,780 \$108,093 NO BID	Tom Holland Construction B & B Construction Clint Blanton United Builders JE Dillahunt

Chip Bartlett of Holland Consulting Planners presented the following recommendations:

1	Cathy Roberts 215 West Street Dover, NC	\$20,525	JE Dillahunt
2	Katasha Roberts 200 Old Dover Road Dover NC	\$76,500	B & B Construction
3	Primrose & Mary Jones 5150 Adams Creek Road Havelock	\$81,324	B & B Construction

He stated that units #2 and #3 are considered a priority and unit #1 will be addressed with remaining funds, barring any unforeseen expenditures for units #2 and #3.

During discussion Commissioner Tyson inquired about the source of funding. Mr. Bartlett responded that federal money comes to the State and the State distributes it. Commissioner Tyson asked if concerns about this funding should be addressed to the State. Mr. Bartlett stated that indications show that the housing part of the CDBG program will not continue beyond this cycle.

FACILITIES: EOC PROJECT UPDATE

Assistant County Manager, Gene Hodges, made a presentation to the Board regarding the status and timeline for completion of the EOC-911. In an overview, he explained that the purpose of the project is to:

- Reuse the old Sheriff's Department offices and jail space.
- Update 911 Center with more reliable, longer life telecommunications equipment
- Utilize existing generator to maintain data integrity during extended power outages.
- Create a dedicated Emergency Operations Center (EOC) for essential County personnel to utilize throughout the duration of the event.

In addition, EOC space can be used as a large training space when not used for an event, and a jury pool room has been created at request of court officials.

It is anticipated that the next phase, which will include installation of carpet, consoles and equipment, onsite testing and staff training, will be completed for the EOC system to go live by November 20. The remaining work in the area is expected to be completed approximately 12 weeks after the 911 center is relocated.

APPOINTMENTS

Firemen's Relief Fund Board of Trustees

Commissioner Allen stated that Commissioner McCabe was to have made contact with Mr. Ralph Roeland for a recommendation on his replacement, but has not yet reported the results. EMS Director, Stanley Kite, has agreed to contact Mr. Roeland for a recommendation. Commissioner McCabe stated that he had been unable to reach Mr. Roeland.

Nursing Home Advisory Committee

It was the consensus of the Board that this appointment be deferred.

Juvenile Crime Prevention Council

It was the consensus of the Board to defer these appointments.

Jury Commission

The Board was advised that the appointment of a Jury Commissioner is time sensitive. December 1 is the deadline for compilation and submission of the Jury Commission's report to the state. It was the consensus of the Board to defer this appointment.

Upcoming Appointments

The Board was apprised of the following upcoming appointments to boards and committees:

November – None

December

- Health
- Firemen's Relief Fund
- JCPC
- Havelock Library

COUNTY ATTORNEY'S REPORT*Final Approval – Offer to Purchase Real Property (Parcel No. 3-035-124)*

County Attorney, Jim Hicks, presented a previously received tentative offer to acquire Parcel No. 3-035-124 from Mr. Mitchell for the sum of \$3,000. The Board accepted the tentative offer, and it was advertised for upset bids. No upset bids were received.

Final Approval – Offer to Purchase Real Property (Parcel No. 8-015-116)

Mr. Hicks presented a previously received tentative offer to acquire property located at 607 Ruth Avenue from Mr. Cantlow for the sum of \$2,000. The Board accepted the tentative offer, and it was advertised for upset bids. No upset bids were received.

Final Approval – Offer to Purchase Real Property (Parcel No. 8-015-117)

Mr. Hicks presented a previously received tentative offer to acquire property located at 609 Ruth Avenue from Mr. and Mrs. Simmons for the sum of \$1,500. The Board accepted the tentative offer, and it was advertised for upset bids. No upset bids were received.

Final Approval – Offer to Purchase Real Property (Parcel No. 8-015-118)

Mr. Hicks presented a tentative offer received by the County and the City of New Bern to acquire property located at 611 Ruth Avenue from Mr. Grist for the sum of \$2,000. The Board accepted the tentative offer, and it was advertised for upset bids. No bids were received.

Commissioner Allen moved to accept all four (4) final offers, seconded by Commissioner Sampson and unanimously carried.

COMMISSIONERS' REPORTS

Commissioner Sampson commented that gas prices are rising again, as well as the cost of food. He encourages citizens to work together. He expressed gratitude for staff helping others. He feels that the Lord blesses us to bless others.

Commissioner Allen reported on the Chili Festival and stated that the committee decided to get a new set of judges this year. The festival was well attended and was a big success. He commended Stephanie Duncan and committee for doing such a great job.

Commissioner Taylor thanked Chairman Dacey and Vice Chairman Mark for keeping him informed while absent during his work travels.

Commissioner Tyson announced that early voting has begun for municipal elections. He recognized Marcia Sampson for heading the New Bern High School class of 1973 reunion.

He announced that he took his grandchildren to see Little Mermaids presented by Rivertowne Players and observed that there is a lot of good local talent available.

Chairman Dacey stated that on October 17 and 18, Tryon Palace Commissioners met to go through the budget. A presentation was given by Secretary Klutz, along with a marketing update. All avenues for funding are being explored. Currently 40% is private funding and staff and commission members are working hard to bring the rate to 50/50% with new revenue. He announced that he received a letter from Col. Zimmerman praising County Manager, Jack Veit, to be included in his employment record. He announced a town hall meeting on October 25 from 3:00-4:00 p.m. in the Commissioners' Room of the Craven County Administration Building.

Commissioner McCabe thanked everyone for their prayers for his mother, who was hospitalized but is now at home.

At 9:55 a.m. Commissioner McCabe moved to recess to reconvene at 10:15 a.m. in work session, seconded by Commissioner Taylor and unanimously carried.

Scott C. Dacey
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board