

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY, JULY 15, 2013. THE MEETING CONVENED AT 8:30 A.M.

MEMBERS PRESENT:

- Chairman Scott C. Dacey
- Vice Chairman Thomas F. Mark
- Commissioner Lee Kyle Allen
- Commissioner Theron L. McCabe
- Commissioner Johnnie Sampson, Jr.
- Commissioner Jefferey S. Taylor
- Commissioner Steve Tyson

STAFF PRESENT:

- Jack B. Veit III, County Manager
- Gene Hodges, Assistant County Manager – Operations/Facilities
- Richard F. Hemphill, Assistant County Manager – Finance/Administration
- Gwendolyn M. Bryan, Clerk to the Board
- Amber Parker, Human Resources Director
- Jim Hicks, County Attorney
- Aaron Arnette, County Attorney Associate

Following an invocation by Commissioner Taylor and the Pledge of Allegiance, Commissioner Mark moved to approve the agenda, without any corrections, seconded by Commissioner McCabe and unanimously carried. Commissioner Mark moved to approve the minutes of July 1, 2013, seconded by Commissioner McCabe and unanimously carried.

DEPARTMENTAL MATTERS: TAX

Annual Tax Collection Settlement

Before being charged with the collection of taxes for 2013, the settlement of the 2012 tax was presented to the Board. Pursuant to NCGS 105-373, Tax Administrator, Ronnie Antry, requested that the Board accept this settlement and enter it into its minutes. Commissioner Sampson moved to accept the settlement, as follows, seconded by Commissioner Mark and unanimously carried.

**CRAVEN COUNTY, NORTH CAROLINA
YEAR ENDED JUNE 30, 2013**

General Fund Original Levy	\$	45,225,310.01
Fire District Original Levy		<u>1,803,677.45</u>
Total Original Levy	\$	47,028,987.46
Add:		
Afterlists		1,131,738.92
Additions		2,631.18
Plus Adjustments		<u>195.37</u>
Total	\$	48,163,552.93
Less:		
Write-offs		- 29,941.75
Adjustments		- 47.51
Releases		<u>- 459,581.64</u>

Net Levy	\$	47,673,982.03
Collected	\$	46,738,288.61
Uncollected as of June 30, 2013	\$	935,693.42

Percentage of 2012 taxes collected ----- 98.04

Net taxable valuation -- \$9,738,049,583

ANNUAL REPORT OF REAL PROPERTY, CERTIFIED VALUATION AND PERSONAL PROPERTY OTHER THAN REGISTERED MOTOR VEHICLES

July 9, 2013

**CRAVEN COUNTY, NORTH CAROLINA
YEAR ENDED JUNE 30, 2013**

General Fund Original Levy	\$	41,270,335.99
Fire District Original Levy		<u>1,635,829.64</u>
Total Levy	\$	42,906,165.63

Add:

Afterlists		1,131,738.92
Plus Adjustments		195.37
Additions		<u>2,484.60</u>

Total	\$	44,040,584.52
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Less:

Write-offs		- 4,809.37
Adjustments		-0-
Releases		<u>- 95,660.77</u>

Net Levy	\$	43,940,114.38
Collected	\$	43,426,146.97
Uncollected as of June 30, 2013	\$	513,967.41

Percentage of 2012 taxes collected ----- 98.83

Net taxable valuation -- \$8,975,841,357

ANNUAL REPORT OF REGISTERED MOTOR VEHICLES

July 9, 2013

**CRAVEN COUNTY, NORTH CAROLINA
YEAR ENDED JUNE 30, 2013**

General Fund Original Levy	\$	3,954,974.02
Fire District Original Levy		<u>167,847.81</u>
Total Original Levy	\$	4,122,821.83
Add:		
Additions		146.58
Plus Adjustments		<u>-0-</u>
Total	\$	4,122,968.41
Less:		
Write-offs		- 25,132.38
Adjustments		- 47.51
Releases		<u>- 363,920.87</u>
Net Levy	\$	3,733,867.65
Collected	\$	3,312,141.64
Uncollected as of June 30, 2013	\$	421,726.01

Percentage of 2012 taxes collected ----- 88.71

Net taxable valuation -- \$762,208,226

During discussion, Mr. Antry clarified that the write-offs consist of amounts billed, but not collected, which mainly reflects minimal tax bills which the Board previously voted not to pursue. He also stated that the overall collection rate is 1/10 of one percent higher than the previous year, which equals \$476,000, ranking Craven County in the top 15 counties in North Carolina.

Charge to the Tax Collector

The Board was requested to adopt and enter into its minutes the following order that is required by NCGS 105-321(b), as is done at this time each year. Commissioner Mark moved to adopt the following order, seconded by Commissioner Taylor and unanimously carried.

2013 CHARGE TO THE CRAVEN COUNTY TAX COLLECTION

**STATE OF NORTH CAROLINA
COUNTY OF CRAVEN**

TO THE TAX COLLECTOR OF THE COUNTY OF CRAVEN

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Craven County Tax Collector and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Craven, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayer, for and on account thereof, in accordance with law.

Witness my hand and official seal, this 15th day of July 2013.

Tax Releases and Refunds

Mr. Antry presented the following requests for tax releases and refunds. He explained that the list includes the City of New Bern's releases on jointly owned, foreclosed properties already released by the County. Commissioner Mark moved for their approval, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET #	AMOUNT
ALGER, TERESA ENSLEY MOBILE HOME DESTROYED IN 2010	2011-0000610	\$68.49
AMMAN, SEAN B MILITARY EXEMPTION	2012-0001083	\$37.11
AMMAN, SEAN B MILITARY EXEMPTION FOR 2010 & 2011	2012-0090106	\$54.69
CAROLINA DATA SERVICES INC BUSINESS NOT LOCATED IN CRAVEN CO.	2012-0090500	\$60.39
COLE, RONALD & BEATRICE DID NOT OWN 1/1/2012	2012-0011361	\$24.23
DERFLER, THOMAS J MILITARY EXEMPTION	2012-0014936	\$42.51
DIXON, NORA INCORRECT VALUE DISCOVERY BILLED	2013-0090050	\$15.80
DURHAM, LILLIE FAYE ET AL FORECLOSURE – LIEN EXTINGUISHED	2003-0014570	\$1,407.10
DURHAM, LILLIE FAYE ET AL FORECLOSURE – LIEN EXTINGUISHED	2004-0014814	\$1,339.78
DURHAM, LILLIE FAYE ET AL FORECLOSURE – LIEN EXTINGUISHED	2005-0015493	\$1,331.18
DURHAM, LILLIE FAYE ET AL FORECLOSURE – LIEN EXTINGUISHED	2006-0015679	\$1,260.73
DURHAM, LILLIE FAYE ET AL FORECLOSURE – LIEN EXTINGUISHED	2007-0016132	\$1,233.05
DURHAM, LILLIE FAYE ET AL FORECLOSURE – LIEN EXTINGUISHED	2008-0016543	\$1,160.08
DURHAM, LILLIE FAYE ET AL FORECLOSURE – LIEN EXTINGUISHED	2009-0016590	\$1,087.11
DURHAM, LILLIE FAYE ET AL FORECLOSURE – LIEN EXTINGUISHED	2010-0015194	\$1,124.71
DURHAM, LILLIE FAYE ET AL FORECLOSURE – LIEN EXTINGUISHED	2011-0016752	\$1,293.80
DURHAM, LILLIE FAYE ET AL FORECLOSURE – LIEN EXTINGUISHED	2012-0016606	\$959.99

FORNES, LESTER E FORECLOSURE – LIEN EXTINGUISHED	2010-0017730	\$166.19
FORNES, LESTER E FORECLOSURE – LIEN EXTINGUISHED	2011-0019556	\$154.19
FORNES, LESTER E FORECLOSURE – LIEN EXTINGUISHED	2012-0019388	\$141.43
FRANKS, ETHEL HRS FORECLOSURE – LIEN EXTINGUISHED	2012-0019726	\$13.77
FRANKS, ETHEL HRS FORECLOSURE – LIEN EXTINGUISHED	2011-0019894	\$364.51
HALWANY, FIRDOUS D & LARENEEN P MILITARY EXEMPTION	2012-0024014	\$53.32
HATCH, EDNA FORECLOSURE – LIEN EXTINGUISHED	2003-0022727	\$47.72
HATCH, EDNA FORECLOSURE- LIEN EXTINGUISHED	2004-0023133	\$45.70
HATCH, EDNA FORECLOSURE – LIEN EXTINGUISHED	2005-0023932	\$45.58
HATCH, EDNA FORECLOSURE – LIEN EXTINGUISHED	2006-0024208	\$43.43
HATCH, EDNA FORECLOSURE – LIEN EXTINGUISHED	2007-0024921	\$42.31
HATCH, EDNA FORECLOSURE – LIEN EXTINGUISHED	2008-0025361	\$40.10
HATCH, EDNA FORECLOSURE – LIEN EXTINGUISHED	2009-0025436	\$37.90
HATCH, EDNA FORECLOSURE – LIEN EXTINGUISHED	2010-0023185	\$43.17
HATCH, EDNA FORECLOSURE – LIEN EXTINGUISHED	2011-0025697	\$290.38
HATCH, EDNA FORECLOSURE – LIEN EXTINGUISHED	2012-0025561	\$37.52
NEW BERN CAMPGROUND LLC ANNEXATION BILLING BRIDGETON ONLY	2013-0090094	\$27.03
NEW BERN CAMPGROUND LLC ANNEXATION BILLING BRIDGETON ONLY	2013-0090095	\$1,086.56
PHILIPPART, CHRISTOPHER A & MA DID NOT OWN 1/1/2012	2012-0045293	\$762.11
SIMMONS, MORRIS & SUSIE FORECLOSURE – LIEN EXTINGUISHED	2011-0052113	\$346.39
SIMMONS, MORRIS & SUSIE FORECLOSURE – LIEN EXTINGUISHED	2012-0052064	\$89.05

SIMMONS, MORRIS & SUSIE FORECLOSURE – LIEN EXTINGUISHED	2009-0051256	\$52.67
SIMMONS, MORRIS & SUSIE FORECLOSURE – LIEN EXTINGUISHED	2010-0046881	\$103.49
SIMMONS, MORRIS & SUSIE FORECLOSURE – LIEN EXTINGUISHED	2011-0052115	\$318.35
SIMMONS, MORRIS & SUSIE FORECLOSURE – LIEN EXTINGUISHED	2012-0052066	\$63.16
SIMMONS, MORRIS & SUSIE FORECLOSURE – LIEN EXTINGUISHED	2009-0051258	\$47.96
SIMMONS, MORRIS & SUSIE FORECLOSURE – LIEN EXTINGUISHED	2010-0046883	\$73.35
SIMS, MARY & ALEXANDER J FORECLOSURE – LIEN EXTINGUISHED	2003-0045838	\$35.97
SIMS, MARY & ALEXANDER J FORECLOSURE – LIEN EXTINGUISHED	2004-0046370	\$150.49
SIMS, MARY & ALEXANDER J FORECLOSURE – LIEN EXTINGUISHED	2005-0047761	\$144.00
SIMS, MARY & ALEXANDER J FORECLOSURE – LIEN EXTINGUISHED	2006-0048409	\$132.48
SIMS, MARY & ALEXANDER J FORECLOSURE – LIEN EXTINGUISHED	2007-0049997	\$279.86
SIMS, MARY & ALEXANDER J FORECLOSURE – LIEN EXTINGUISHED	2008-0050749	\$169.30
SIMS, MARY & ALEXANDER J FORECLOSURE – LIEN EXTINGUISHED	2009-0051422	\$167.71
SIMS, MARY & ALEXANDER J FORECLOSURE – LIEN EXTINGUISHED	2010-0047034	\$171.92
SIMS, MARY & ALEXANDER J FORECLOSURE – LIEN EXTINGUISHED	2011-0052284	\$280.90
SIMS, MARY & ALEXANDER J FORECLOSURE – LIEN EXTINGUISHED	2012-0052233	\$28.89
SPRUELL, HORACE LEE FORECLOSURE – LIEN EXTINGUISHED	2010-0048398	\$158.99
SPRUELL, HORACE LEE FORECLOSURE – LIEN EXTINGUISHED	2011-0053798	\$397.86
SPRUELL, HORACE LEE FORECLOSURE – LIEN EXTINGUISHED	2012-0053757	\$6.02
SYDNOR, MARVIN D NOT IN BUSINESS 1-1-2010	2010-0049992	\$44.14

SYDNOR, MARVIN D NOT IN BUSINESS 1-1-2011	2011-0091185	\$41.19
SYDNOR, MARVIN D NOT IN BUSINESS 1-1-2012	2012-0091200	\$38.24
TATARSKI, LOUIS EDWARD ET AL NOT IN BUSINESS 1-1-2012	2012-0091210	\$114.74
TEREN COLLINS LLC NOT IN BUSINESS 1-1-2012	2012-0091224	\$38.24
VINES, WILLIAM H SR FORECLOSURE – LIEN EXTINGUISHED	2003-0051845	\$30.86
VINES, WILLIAM H SR FORECLOSURE – LIEN EXTINGUISHED	2005-0053940	\$28.38
VINES, WILLIAM H SR FORECLOSURE – LIEN EXTINGUISHED	2006-0054801	\$27.14
VINES, WILLIAM H SR FORECLOSURE – LIEN EXTINGUISHED	2007-0056522	\$27.46
VINES, WILLIAM H SR FORECLOSURE – LIEN EXTINGUISHED	2010-0053183	\$256.49
VINES, WILLIAM H SR FORECLOSURE – LIEN EXTINGUISHED	2012-0059117	\$20.72
WILLIAMS, JOHN & MARY ANN OUT OF BUSINESS 1-1-2010	2010-0056533	\$178.31
WILLIAMS, JOHN & MARY ANN OUT OF BUSINESS 1-1-2011	2011-0091323	\$166.39
WILLIAMS, JOHN & MARY ANN OUT OF BUSINESS 1-1-2012	2012-0091332	\$154.46
	72 – CREDIT MEMO (S)	\$21,828.55

Refunds

ALGER, TERESA ENSLEY MOBILE HOME DESTROYED IN 2010	2011-0000610	\$228.32
THE ACCIDENTAL ARTIST INC DOUBLE LISTED SAME ACCOUNT	2012-0056475	\$159.85
THE ACCIDENTAL ARTIST INC DOUBLE LISTED SAME ACCOUNT	2011-0056518	\$108.69
THE ACCIDENTAL ARTIST INC DOUBLE LISTED SAME ACCOUNT	2009-0055567	\$129.98
	4 – REFUND (S)	\$626.84

DEPARTMENTAL MATTERS: SOCIAL SERVICES

DSS Director, Kent Flowers, presented the following budget amendments for the Board’s approval. Commissioner Mark moved for their approval, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

DSS TANF 7231

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7231-399-08-00 Fund Balance Approp./Carryover Balance	\$(27,406.00)	101-7231-450-39-30 Special Appropriations	\$(27,406.00)
TOTAL	\$(27,406.00)	TOTAL	\$(27,406.00)

Justification: Roll forward unspent funds in fiscal year 12/13 for Special Adoptions. The funds are awarded by the State based on the number of adoptions that are finalized and then given to DSS to use in the adoption program. There is no County match.

DSS 7295 Senior

101-0000-399-01-00 Fund Balance Currently	\$2,407.00	101-7295-450-32-29 Donations – Meals	\$ 559.00
		101-7295-450-32-31 Donations – Senior	\$1,848.00
TOTAL	\$2,407.00	TOTAL	\$2,407.00

Justification: Roll forward unspent funds donated to the Senior Program and Meals Program in Fiscal Year 2012-2013.

During discussion it was stated that \$1,848 for the Senior Program is earmarked for Meals-on-Wheels or congregate sites. Mr. Flowers was asked if the \$1,800 in donations is earmarked for specific sites. Finance Officer, Rick Hemphill, broke down the balances, as follows:

- 24 ¢ balance for the Harlowe site
- \$ 120 exercise
- \$ 122 George Street Center
- \$ 81 Senior Raffle
- \$ 55 Activities and Crafts
- \$1,400 General Donations; non-specific

APPOINTMENTS

Firemen’s Relief Fund Board of Trustees

It was the consensus of the Board that these appointments be deferred.

Nursing Home Advisory Committee

It was the consensus of the Board to defer this appointment.

Regional Aging Advisory Committee

It was the consensus of the Board to defer this appointment.

Recreation and Parks Advisory Board

Commissioner McCabe moved to appoint Cathy Fraizer to replace Demetrius Harkley on the Recreation and Parks Advisory Board and to waive the one meeting waiting requirement. Commissioner Sampson seconded the motion, which carried unanimously.

River Bend Board of Adjustment (Extraterritorial Jurisdiction)

Commissioner Allen moved to reappoint Kelly Forrest to the River Bend Board of Adjustment as an extraterritorial member, seconded by Commissioner Taylor and unanimously carried.

Social Services Board

Commissioner Mark nominated Clayton Gaskins for appointment to the Social Services Board and to waive the one meeting waiting requirement. Mr. Gaskins will replace John Wetherington who resigned to accept the Down East RPO appointment. Commissioner McCabe seconded the motion, which carried unanimously.

Upcoming Appointments

The Board was apprised of the following upcoming appointments to boards and committees.

August

- Clean Sweep Committee

September

- Juvenile Crime Prevention Council

COUNTY ATTORNEY'S REPORT

County Attorney, Jim Hicks, presented the following properties that the County and the City of New Bern have acquired through joint tax foreclosures: 1104 K Street, 911 Eubanks Street, and 1225 Cedar Street. The City has begun proceedings to condemn and demolish the improvements at these properties, and has agreed to either have the County pay its pro-rata share for demolition, or to donate its interests to the City in which case the City will be solely responsible for demolition. Mr. Hicks recommended that the County donate its interest in the property to New Bern upon the condition that the City will be responsible for all costs of demolition. Commissioner Tyson moved to approve the County Attorney's recommendation to donate the County's interests in 1104 K Street, 911 Eubanks Street and 1225 Cedar Street to the City of New Bern. Commissioner Taylor seconded the motion, which carried unanimously.

COUNTY MANAGER'S REPORT

County Manager, Jack Veit, recognized the members of the Craven County Finance Department for being awarded the Certificate of Achievement in Financial Reporting (CAFR). The Board commended the Finance Department for their consistently excellent work on behalf of the citizens.

COMMISSIONERS' REPORTS

Commissioner Sampson commented on gas prices going up 4 ¢ in New Bern and the continuing rise in grocery prices. He talked about how difficult the economy is on working people as well as on those without employment and expressed the importance of volunteering to help those who cannot help themselves.

Commissioner Taylor expressed gratitude for Governor McCrory's visit to New Bern on July 12 and commended him on doing a great job in Raleigh. He announced that on July 17 from 9:00 a.m.-3:00 p.m. there will be a blood drive at the Emerald Golf and Country Club. He stated that at 2:30 p.m. he and Commissioner Mark will attend a meeting regarding a local foods initiative. He thanked Kyle Talente for coming to present the economic development strategic plan.

Commissioner Mark announced that a June 25 scheduled town hall meeting was cancelled due to a conflict with a POA meeting and has been rescheduled for July 16 from 2:00 p.m.-4:00 p.m.

Chairman Dacey announced a town hall meeting on July 22 at the Craven County Administration Building. He stated that on July 12 a delegation went to Lenoir County to view

their video first appearance program. He is awaiting a report from David McFadyen concerning Craven County's video first appearance initiative.

At 9:09 a.m. the Board moved to adjourn to reconvene in work session at 9:15 a.m.

Chairman Scott C. Dacey
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board