

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY, MAY 6, 2013. THE MEETING CONVENED AT 7:00 P.M.

MEMBERS PRESENT:

Chairman Scott C. Dacey
 Vice Chairman Thomas F. Mark
 Commissioner Lee Kyle Allen
 Commissioner Theron L. McCabe
 Commissioner Johnnie Sampson, Jr.
 Commissioner Jefferey S. Taylor
 Commissioner Steve Tyson

STAFF PRESENT:

Jack B. Veit III, County Manager
 Gene Hodges, Assistant County Manager – Operations/Facilities
 Richard F. Hemphill, Assistant County Manager – Finance/Administration
 Gwendolyn M. Bryan, Clerk to the Board
 Amber Parker, Human Resources Director
 Jim Hicks, County Attorney
 Aaron Arnette, County Attorney Associate

Following an invocation by Commissioner McCabe and the Pledge of Allegiance, Commissioner Mark moved to approve the agenda, seconded by Commissioner McCabe. The minutes of April 15, 2013 regular session were accepted without correction.

PETITIONS OF CITIZENS

Steve Ipock requested to be placed on the agenda but did not appear.

Chris Elks asked to speak at the meeting but was not present.

Ray Griffin spoke about the absence of prayer in schools.

BOARD OF EDUCATION REQUEST

Superintendent of Schools, Dr. Lane Mills, presented the proposed Board of Education budget for FY 2013-2014 and the schools' funding request to the County.

Board of Education members in attendance were Carr Ipock, Linda Thomas, David Hale and Kim Smith.

Updates since last year were provided to the Commissioners with the following highlights:

- New logo designed
- New Vision Statement developed
- Two (2) Honor Schools of Excellence in the system
- Nine (9) Schools of Distinction in the system
- New curriculum, new standards and new assessments

Denice Altman presented details of the budget request, focusing on the following increases reflected in the request:

1. \$70,000 – increased premiums – property and Workers' Compensation
2. \$130,533 – Teacher supplement and benefits
3. \$78,000 – New technology position – Wide Area Network
4. \$60,000 – Capital Outlay

She stated that it will be necessary to come back to the Board regarding Department of Public Instruction retirement and benefits when that information becomes available. She stated that the current year is operating at a net loss.

The Chairman asked that comparable supplements be researched for similar and similar-sized counties.

CRAVEN COMMUNITY COLLEGE BUDGET PRESENTATION

Craven Community College President, Dr. Catherine Chew, presented the proposed FY 2013-2014 budget and the funding request for the college to the Board. She highlighted gains in the following areas:

- New MCAS Cherry Point Partnership
- Science and technology and personnel resources of Craven Community College and Craven County Schools are working more closing together
- Religious Community Service partnership extended to Vanceboro
- Increased and upgraded security, faculty suites, student café

Challenges being faced by the college include an expected \$1M plus shortfall and declining enrollment over the past few years.

Future Facility Needs:

- Areas of non-compliance (Brock Building stairs)
- Student quad upgrades
- Keyless entry – external doors have been accomplished; need expansion to the system
- *Brock Building air handlers - \$150,000 requested
- *Updated library - \$200,000 requested
- *Student Center piping - \$75,000 requested

There are no increases requested in operating funds.

CRAVEN AGING PLANNING BOARD/HCCBG BUDGET AMENDMENT

Tonya Cedars, Area Agency on Aging, and Alfreda Stout, Department of Social Services, updated the Board on the impact of sequestration on the Home and Community Care Block Grant and requested approval of the following budget amendment. They stated that North Carolina has sustained about 12% reduction in sequestration, not across the board, but affecting the federal portion of HCCBG - \$9,039 through June 30.

DSS Senior 7295

101-7295-377-28-00 \$(1,338.00)	101-7295-450-40-00	\$(4,922.00)
HCCBG Home Delvd	Contractual Services	
101-7295-377-26-00 \$(3,092.00)	101-7295-450-39-39	\$(933.00)
Cong Meals	Senior Ctr Operations	
101-7295-377-29-00 \$(840.00)		
Senior Ctr Operations		
101-0000-399-01-00 \$(585.00)		
General Fund – Fund Balance		
101-7221-349-79-00 \$(1,666.00)	101-7221-450-10-02	\$(1,852.00)
Care Mgmt HCCBG	Salaries	
101-0000-399-01-00 \$(186.00)		
General Fund – Fund Balance		
101-7002-348-04-00 \$(774.00)	101-7001-450-31-01	\$(774.00)
Transportation	Transportation	

101-0564-348-30-00	\$(405.00)	101-0564-450-91-23	\$(405.00)
HCCBG Snr Cm		HCCBG Snr Cm	
101-0564-377-26-00	\$(924.00)	101-0564-450-91-24	\$(924.00)
HCCBG Hav M1		HCCBG Hav M1	
TOTAL	\$(9,810.00)	TOTAL	\$(9,810.00)

Justification: Reduction in HCCBG funding due to sequestration. There is a 10% County match.

Commissioner Tyson moved to approve the budget amendment, as presented, seconded by Commissioner Mark and unanimously carried in a roll call vote.

DEPARTMENTAL MATTERS: DSS BUDGET AMENDMENT

Alfreda Stout, Assistant Social Services Director, presented the following budget amendment to adjust the budget for Regular Subsidy Day Care funding.

DSS 7291 Mandated

101-7291-349-10-00	\$183,203.00	101-7291-450-39-26	\$183,520.00
Day Care Combined		Day Care Combined	
101-7291-349-16-00	\$ 33,520.00	101-7291-450-39-17	\$ 33,520.00
Day Care Smart Start		Day Care Smart Start	
TOTAL	\$216,723.00	TOTAL	\$216,723.00

Justification: Funding authorization from the Division of Child Development; adjusting budget for Regular Subsidy Day Care funding, to include original allocation that was more than state estimates by \$304,641; also some intermittent additional funds for Title IV-E funds of \$8,308; and finally a mandated reversion of funding back to the State (\$129,746) for a net increase to the allocation of \$183,203. Also adjusting budget for Smart Start for increased allocation from original. There is no County match required.

Commissioner Allen moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll vote.

DEPARTMENTAL MATTERS: TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, presented the following tax releases and refunds for the Board's approval. Commissioner Sampson moved for their approval. Commissioner McCabe seconded the motion, which carried unanimously in a roll call vote.

Credits

TAXPAYER NAME	TICKET #	AMOUNT
CLARK FUNERAL DIRECTORS LLC NOT IN BUSINESS 1/1/2011	2011-0090378	\$10.07
CLARK FUNERAL DIRECTORS LLC NOT IN BUSINESS 1/1/2012	2012-0090533	\$9.18
COX, CLIFTON ONEAL DOUBLE BILLED – SEE ACCT 91521	2012-0012504	\$85.12
MOZIBS, TOBACCO EXPRESS INC BUSINESS LOCATED IN PITT COUNTY	2012-0090953	\$53.90
NOLAN, MELINDA FORELCOSURE – LIEN EXTINGUISHED	2008-0042010	\$11.20

NOLAN, MELINDA FORECLOSURE – LIEN EXTINGUISHED	2009-0042257	\$10.24
NOLAN, MELINDA FORECLOSURE – LIEN EXTINGUISHED	2010-0093676	\$16.24
NOLAN, MELINDA FORECLOSURE – LIEN EXTINGUISHED	2011-0042918	\$14.19
NOLAN, MELINDA FORECLOSURE – LIEN EXTINGUISHED	2012-0042824	\$13.05
ROWE, MILTON H JR INCORRECT SITUS - NOT IN CITY LIMITS	2012-0049640	\$37.28
SCHANER, RICHARD & BONNIE E NEVER OWNED MOBILE HOME	2012-0090100	\$147.24
TOBACCO OUTLET DOUBLE BILLED – SEE ACCT 94070	2012-0091248	\$80.84
	12 – CREDIT MEMO (S)	\$488.55

Refunds

ALGER, TERESA ENSLEY DID NOT OWN 1/1/2012	2012-0000598	\$228.32
COX, CLIFTON ONEAL DID NOT OWN 1/1/2009	2009-0012475	\$122.92
COX, CLIFTON ONEAL DID NOT OWN 1/1/2010	2010-0011417	\$98.30
COX, CLIFTON ONEAL DID NOT OWN 1/1/2011	2011-0012628	\$87.88
MOZIBS TOBACCO EXPRESS INC BUSINESS SITUS IN PITT COUNTY	2011-0090855	\$52.01
TOBACCO OUTLET DOUBLE BILLED – SEE ACCT 84070	2011-0091232	\$78.01
	6 – REFUND (S)	\$667.44

Mr. Antry announced a delay in the Tag and Tax program due to technical incompatibility among software vendors and used car dealers. He stated that September renewals will be the first in the system rather than July.

**DEPARTMENTAL MATTERS: COOPERATIVE EXTENSION PROPOSED
FARMLAND DEVELOPMENT PLAN**

Mike Carroll, Extension Agent, discussed with the Board a proposed Farmland Development Plan, which has been developed to guide the maintenance of agriculture's economic viability in Craven County. He was joined by Deidrick Kilpatrick, Chairman of the Agricultural Advisory Board, Dr. Sandra Maddox, Director, Lois G. Britt Agribusiness Center at Mount Olive College, and Ms. Grace Lawrence, Program Director, Farm and Forest Protection Program, Mount Olive College Agribusiness Center.

The Board was requested to endorse the plan. Following the Board's endorsement, the plan will be submitted to the N.C. Department of Agriculture and Consumer Services for certification.

Once certified the Agricultural Advisory Board may commence with grant applications for recommended actions that require funding. Commissioner Allen moved to endorse the plan, seconded by Commissioner Taylor and unanimously carried.

DEPARTMENTAL MATTERS: PLANNING

Tall Structures Ordinance

Mr. Baumgardner reported on attendance at the NC Broadband Seminar hosted by the Carolinas Wireless Association and the NC League of Municipalities, which helped Planning Department staff better understand the requirements set forth in the Federal Communications Act of 1996. Staff learned that a sample ordinance draft endorsed by the League of Municipalities was more restrictive than the current draft of the Craven County Tall Structures Ordinance. No changes to the current proposed Tall Structure Ordinance were recommended and no further changes have been made to the ordinance since the last public hearing. The ordinance has been posted on the Craven County website since March 25, subsequent to the last public hearing. Commissioner Mark moved to approve the ordinance, seconded by Commissioner Taylor. Commissioner Dacey presented an amendment to strike the first sentence in section 1.1 to delete the reference to “scenic beauty”, environmental concerns and “general health, safety and welfare of the citizens” from the stated purpose of the ordinance. After discussion, with the County Attorney stating that such language is standard in establishing the County’s authority in such matters, the amendment was withdrawn. The original motion to adopt the ordinance was carried unanimously.

Subdivisions for Approval

The Planning Board recommended the following subdivisions for the Board’s approval. Commissioner Sampson moved for their approval, seconded by Commissioner McCabe and unanimously carried.

King Creek at Cherry Branch Ph. 1 – Final: The property, owned by Coastal Piedmont Developers, LLC and surveyed by Herbert J. Nobles, Jr. PLS, is located within Twp. 5 off of Cherry Branch Dr. (SR 1847), Parcel ID 5-006-001-A. The subdivision contains 17 lots on 10.14 acres and is proposed to be served by County water and individual septic systems.

Sharon Lewis Subdivision – Final: The property, owned by Harold Hargett Jr. and Tonya Hargett and surveyed by Willard R. Hall, PLS, is located within Twp. 1 off of River Road (SR 1400), Parcel ID 1-073-016. The subdivision contains 1 lot on 1.51 acres and is proposed to be served by County water and an individual septic system.

FINANCE BUDGET AMENDMENTS

Assistant County Manager for Finance/Administration, Rick Hemphill, presented the following budget amendments for the Board’s approval. Commissioner Sampson moved for their approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Craven County Extension

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-4211-346-07-00 EFNEP – Carolina East Foundation Grant	\$(6,000.00)	101-4211-420-32-40 EFNEP – Expenditures	\$(6,000.00)
TOTAL	\$(6,000.00)	TOTAL	\$(6,000.00)

Justification: An error was made in last year’s worksheets for the budget. The department did not zero out revenue of \$6,000 for 2013. This was a one time grant of \$6,000 and only to roll over the balance to 2013. Therefore, \$6,000 was taken out of revenue plus \$6,000 taken from expenditures.

Finance

101-0560-380-00-00	\$33,950,000.00	101-0560-400-83-01	\$33,890,116.00
Refund Bond Proceeds		Payment to Escrow Agent	
		101-0560-400-83-02	\$ 59,884.00
TOTAL	\$33,950,000.00	TOTAL	\$33,950,000.00

Justification: To budget Limited Obligation Refunding Bond Series 2013.

DJJDP/JCPC

101-0564-348-10-00	\$(13,012.00)	101-0564-450-91-01	\$(13,012.00)
DJJDP – Comm Children		DJJDP – Comm Children	
101-0564-348-15-00	\$ 10,761.00	101-0564-450-91-05	\$ 10,761.00
DJJDP – Area Day Reporting		DJJDP – Area Day Reporting	
101-0564-348-65-00	\$ 2,251.00	101-0564-450-91-65	\$ 2,251.00
DJJDP – Teen Court		DJJDP – Teen Court	
TOTAL	\$0.00	TOTAL	\$0.00

Justification: Reallocation of state funding for Juvenile Crime Prevention Council programs.

APPOINTMENTS**Pending***Adult Care Home Advisory Committee*

Commissioner Mark nominated Molly Smith for appointment to the Adult Care Home Advisory Committee and moved to waive the one meeting waiting requirement. Commissioner Taylor seconded the motion, which carried unanimously.

Juvenile Crime Prevention Council

Chairman Dacey announced that he has identified a nominee for appointment to the Juvenile Crime Prevention Council but is awaiting paperwork.

New Bern Board of Adjustment, Extraterritorial Representative

Commissioner Taylor nominated John Murrell for appointment to the New Bern Board of Adjustment, Extraterritorial Representative, to be ratified at the Board's next meeting.

Fire Tax Commissioners

Commissioner Mark nominated Johnny Norris, representing Rhems, and John Carroll Hawkins, representing Township #3, for appointment to the Fire Tax Commission and moved to waive the one meeting waiting requirement. Commissioner McCabe seconded the motion, which carried unanimously.

Firemen's Relief Fund Board of Trustees

It was the consensus of the Board that these appointments be deferred.

Current Appointments*Nursing Home Advisory Committee*

It was the consensus of the Board that Theron McCabe be reappointed to serve on the Nursing Home Advisory Committee as a Commissioner representative.

Zoning Board of Adjustment

It was the consensus of the Board that this appointment be deferred.

Craven Aging Planning Board

Commissioner McCabe moved to reappoint Angela Shelters to serve on the Craven Aging Planning Board and to waive the one meeting waiting requirement, seconded by Commissioner Dacey and unanimously carried.

Upcoming Appointments

The Board was advised of upcoming appointments to boards and committees, as follows:

June

- Craven Community College
- Eastern Carolina Council
- Social Services Board
- Eastern Carolina Workforce Development Board
- Regional Aging Advisory Committee
- Recreation Advisory Board
- Airport Authority

COUNTY ATTORNEY'S REPORT*Offer to Purchase Real Property – 613 Ruth Avenue (#8-015-119)*

County Attorney, Jim Hicks, reported that the County and the City of New Bern have received an offer from Carmen Burgos in the amount of \$2,000 for this property, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$3,882.21. The current tax value of the parcel is \$10,800. The City has accepted this offer, and advertised for upset bids in accordance with General Statutes. Commissioner Allen moved to accept the offer and to advertise for upset bids, seconded by Commissioner McCabe and unanimously carried.

County Manager, Jack Veit, recommended that the Building Sub-Committee that has been established function as a Building & Property Sub-Committee.

COUNTY MANAGER'S REPORT

Mr. Veit reported that Commissioner Tyson was appointed as Chair of the Transportation Advisory Committee (TAC) and Assistant County Manager, Gene Hodges, as Vice Chair of the Technical Coordinating Committee (TCC) of the New Bern MPO.

Commissioner Taylor inquired if any comparative prices have been received from the Sheriff's Department concerning the crime investigation van purchase. Mr. Hemphill stated that he has received information on pricing from others, which was higher than the purchase price proposed by the Sheriff.

COMMISSIONERS' REPORTS

Commissioner Allen announced the 11th Edition of Roberts Rules of Order is now available.

Commissioner Taylor announced the following upcoming events:

- Dover governmental meeting May 7th
- His crew will serve at RCS May 12th
- Blood Drive will be held at The Emerald Golf and Country Club from 9:00-3:00 on May 15th

Commissioner Tyson announced that he will hold a town hall meeting from 6:30 p.m – 8:00 p.m. on May 29 at the fire station on Old Cherry Point Road.

Commissioner Sampson announced a Concerned Citizens meeting to be held at 7:00 pm., May 20th at the Stanley White Recreation Center. He gave a recap of Duffest which was held on May 4th. He commented on the fluctuation of gas prices and rising food costs. He announced that the community garden on K Street recently gave away vegetables.

Commissioner Mark reported on the cell tower seminar he attended.

Chairman Dacey commented on a Tryon Palace Commission meeting held last week where a five-year plan was produced. He stated that the Palace is turning a corner economically and properties are being utilized more extensively. He announced that he will be going to Washington, D.C. on May 7 to meet with Cassidy & Associates regarding plans to strengthen and defend MCAS, Cherry Point.

At 9:20 p.m. Commissioner Mark moved to go into closed session, seconded by Commissioner Taylor pursuant to NCGS 143-318.11(a)(3) and (4) to discuss potential litigation and economic development.

The Board returned to open session on 9:45 p.m.

Commissioner Mark moved to release closed session minutes of February 27, 2012, seconded by Commissioner Sampson.

At 9:50 p.m. the Board adjourned.

Chairman Scott C. Dacey
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board