

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY, FEBRUARY 18, 2013. THE MEETING CONVENED AT 8:30 A.M.

MEMBERS PRESENT:

Chairman Scott C. Dacey
Vice Chairman Thomas F. Mark
Commissioner Lee Kyle Allen
Commissioner Theron L. McCabe
Commissioner Johnnie Sampson, Jr.
Commissioner Jefferey S. Taylor

MEMBERS ABSENT:

Commissioner Steve Tyson

STAFF PRESENT:

Jack B. Veit III, County Manager
Gene Hodges, Assistant County Manager – Operations/Facilities
Richard F. Hemphill, Assistant County Manager – Finance/Administration
Gwendolyn M. Bryan, Clerk to the Board
Amber Parker, Human Resources Director
Jim Hicks, County Attorney

Following the Pledge of Allegiance, the agenda was approved without changes. The minutes of February 4, 2013 were accepted, with a correction to line 476.

PRESENTATION OF AWARDS BY EASTERN CAROLINA COUNCIL OF GOVERNMENTS

Eastern Carolina Council of Governments Interim Director, Judy Hills, and President Steve Keen, Wayne County Commissioner, presented the following awards to Craven County:

- 1) The Transportation Leadership Award was presented to Kelly Walker, CARTS Transportation Coordinator, for her exemplary record in going above and beyond to meet the needs of the public.
- 2) The Joesph O. Himbry Award was presented to Hugh Overholdt in recognition of his leadership in promoting regional transportation and protecting military assets in the region.

Chairman Dacey asked Commissioner Keen to provide a brief overview of what has been going on at Eastern Carolina Council of Governments (ECCOG). Mr. Keen itemized the following initiatives over the last several years.

- 1) Downsizing
- 2) Regionalism & Interdependence
- 3) Aging
- 4) Transportation
- 5) (RPO's) Rural Planning Organizations
- 6) Health Services, including services to veterans

Commissioner Taylor stated that money set aside for Economic Development is shown as \$1M more in expenditures over revenues in the annual report. Lending practices have been controversial in the Revolving Loan Fund.

Commissioner Keen stated that the loans are high risk and low collateralized, and that more than \$800,000 was sequestered due to a federal audit showing red flags on some loans.

Commissioner Taylor noted that Dover and Bridgeton have vacancies on the Council. Ms. Hills stated that she will follow up on that issue.

TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, presented the routine requests for tax releases and refunds for the Board's approval. Commissioner Mark moved for their approval, as requested, seconded by Commissioner Taylor and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
ALBARAL, RUSTY A & KEVA A MILITARY EXEMPTION	2012-0000466	\$159.79
ALEXANDRE, JEAN-CLAUDE MILITARY EXEMPTION	2012-0000581	\$67.15
ANDERSON, CHRISTOPHER L & SHAN MILITARY EXEMPTION	2012-0001140	\$29.46
BABICH, WARREN L MILITARY EXEMPTION	2012-0002246	\$113.16
BADDORF, CHRISTOPHER DANIEL & BOAT NOT IN CRAVEN COUNTY 1/1/2012	2012-0002276	\$17.43
BARLETT, JAMES MILITARY EXEMPTION	2011-0091819	\$93.48
BARTLETT, JAMES MILITARY EXEMPTION	2012-0003206	\$81.17
CHEATHAM, DUSTIN DAVID MILITARY EXEMPTION	2012-0091633	\$796.83
CHRISTENSEN, HARALD DID NOT OWN 1/1/2012	2012-0010420	\$128.65
COOPER CAPITAL INVENTORY NOT TAXABLE – SALVAGE BOAT	2012-0090268	\$48.03
CYR, DONALD G & ERIN B DID NOT OWN 1/1/2012	2012-0013480	\$5.55
DAVENPORT, BERT BOAT SITUS IN CARTERET COUNTY	2012-0090602	\$19.30
DEVOR, DONALD C III & JULIE M MILITARY EXEMPTION	2012-0015008	\$320.27
DUKE, JOSHUA EDWARD MILITARY EXEMPTION	2012-0016220	\$15.46
FOREMAN, MICHAEL W DOUBLE BILLED – SEE ACCT 23090	2012-0090686	\$89.54
FULCHER, RICHARD HEATH DOUBLE BILLED SEE ACCT 89522	2012-0020272	\$276.61
GODETTE, WARNILLA DWELLING DEMOLISHED 1/1/2012	2012-0022192	\$42.57

HARDEE BOYS PAVING & SEAL COAT 2010-0022083 NOT IN BUSINESS 1/1/2010		\$179.38
HARDEE BOYS PAVING & SEAL COAT 2010-0090021 NOT IN BUSINESS 1/1/2010 DISC BILL		\$231.98
HARDEE BOYS PAVING & SEAL COAT 2011-0090611 NOT IN BUSINESS 1/1/2011		\$166.06
HARDEE BOYS PAVING & SEAL COAT 2012-0090745 NOT IN BUSINESS 1/1/2012		\$151.88
HOLTON, TIMOTHY STEPHEN APPRAISAL ERROR CORRECTION	2011-0027756	\$72.13
HOLTON, TIMOTHY STEPHEN APPRAISAL ERROR CORRECTION	2012-0027623	\$64.01
HUBBARD, WILLIAM RANDALL MILITARY EXEMPTION	2012-0028184	\$130.61
JACKSON, ANTHONY BRYAN MILITARY EXEMPTION	2012-0029264	\$217.90
JENKINS, WILLIAM F & JENKINS MH DOUBLE BILLED – SEE ACCT 91922	2012-0029807	\$143.80
KEITH, PAUL D II & CRISTINA L MILITARY EXEMPTION	2012-0031538	\$36.86
KID PALACE INC NOT IN BUSINESS 1/1/2012	2012-0090838	\$17.92
KLEMENT, JARROD L & DANA P MILITARY EXEMPTION	2012-0032388	\$60.40
LIPPERT, KRISTIAN MILITARY EXEMPTION	2012-0091714	\$641.26
LIPPERT, KRISTIAN MILITARY EXEMPTION	2012-0091658	\$584.34
LOGGINS, SHONA R DOUBLE BILLED – SEE ACCT 85215	2011-0092018	\$43.56
LOGGINS, SHONA R DOUBLE BILLED – SEE ACCT 85215	2012-0090883	\$39.85
LYNAIRE KENNELS & CREMATORY IN CORRECTED CLERICAL ERROR ON DISCOVERED PROPERTY	2012-0091382	\$786.70
MIDDLEBROOKS, JOHNNY LEE MILITARY EXEMPTION	2011-0039181	\$26.23
MIDDLEBROOKS, JOHNNY LEE MILITARY EXEMPTION	2012-0039070	\$21.86
MOORE, FELICIA ANNETTE DOUBLE BILLED – SEE ACCT 44390	2012-0040344	\$65.42
MOORE, FELICIA ANNETTE DOUBLE LISTED – SEE ACCT 44390	2011-0040442	\$72.97

MORRIS, DUSTIN DID NOT OWN 1/1/2012	2012-0040906	\$44.60
MORRIS, DUSTIN DID NOT OWN 1/1/2011	2011-0041004	\$48.14
MORRIS, DUSTIN DID NOT OWN 1/1/2010	2010-0036773	\$53.35
MORRIS, MARY SINGLETARY DOUBLE BILLED-SEE ACCT 42514	2012-0090118	\$115.49
MULLINS, JENNAE ANN DID NOT OWN 1/1/2012	2012-0041334	\$8.62
NAVARRO, JERRY MILITARY EXEMPTION	2012-0041801	\$130.12
PERRY, LILLIE C DWELLING VACANT SINCE 1999	2012-0045037	\$37.71
PETERSON, JONATHAN DOUBLE BILLED – SEE ACCT 57032	2011-0092046	\$489.77
PETERSON, JONATHAN DOUBLE BILLED – SEE ACCT 57032	2012-0045154	\$425.39
RISING, JERRERY ALLEN MILITARY EXEMPTION	2012-0048504	\$12.49
SCHUELLER, ILENE NICOLE NOT TAXALBE TO CRAVEN COUNTY	2012-0050875	\$16.80
SERVICE RALEIGH LLC NOT IN BUSINESS 1/1/2012	2012-0091143	\$25.44
STANKUS, ANTHONY JAMES MILITARY EXEMPTION	2012-0054008	\$75.57
STONE, ANNE M DID NOT OWN 1/1/2012	2012-0054715	\$7.31
SWEENEY, DAVID MILITARY EXEMPTION	2012-0055467	\$42.22
VANDEBIE, GAIL DOUBLE BILLED – SEE ACCT 91750	2012-0091734	\$658.15
VICKNAIR, SHEILA J INCORRECT OWNER BILLED – REBILLING	2008-0090953	\$26.55
VICKNAIR, SHEILA J INCORRECT OWNER BILLED – REBILLING	2010-0053132	\$18.79
VICKNAIR, SHEILA J INCORRECT OWNER BILLED – REBILLING	2011-0091275	\$17.35
VICKNAIR, SHEILA J INCORRECT OWNER BILLED – REBILLING	2012-0091285	\$15.87

WARD, LYDIA RENEE WETHERINGTON DWELLING VACANT SINCE 2007	2012-0059844	\$36.74
WOOD, GLEN DAVID DID NOT OWN 1/1/11 & 1/1/12	2012-0091553	\$31.96
ZAK, THOMAS CLEMENT DID NOT OWN 1/1/2011	2011-0064640	\$110.20
ZAK, THOMAS CLEMENT DID NOT OWN 1/1/2012	2012-0064575	\$95.77
	62 – CREDIT MEMO (S)	\$8,603.97
<i>Refunds</i>		
DUNN, PHILLIP DURWOOD DOUBLE BILLED – SEE ACCT 2034900	2012-0016530	\$76.23
DUNN, PHILLIP DURWOOD DOUBLE BILLED – SEE ACCT 2034900	2011-0016672	\$113.60
H & D DEVELOPMENT LLC ROADS ACCEPTED BY NCDOT 2-4-2010	2011-0023813	\$12.31
H & D DEVELOPMENT LLC ROADS ACCEPTED BY NCDOT 2-4-2010	2012-0023641	\$12.24
HILL, CHAD BRYAN & WINSTEAD DOUBLE BLIEED – SEE ACCT 90430	2012-0026826	\$85.98
HILL, CHAD BRYAN & WINSTEAD DOUBLE BILLED – SEE ACCT 90430	2011-0026958	\$96.65
HILL, CHAD BRYAN & WINSTEAD DOUBLE BILLED – SEE ACCT 90430	2010-0024315	\$107.67
MOORE, FELICIA ANNETTE DOUBLE BILLED – SEE ACCT 44390	2010-0036281	\$69.17
MOORE, FELICIA ANNETTE DOUBLE BILLED – SEE ACCT 44390	2010-0090267	\$272.39
PAUL, DRENDA F DID NOT OWN BOAT 1/1/2012	2012-0044593	\$27.44
QUINN, KENNETH APPRAISAL ERROR CORRECTION	2012-0046965	\$29.48
WHITLEY, JACK W & LINDA M APPRAISAL ERROR CORRECTION	2012-0062174	\$106.74
WHITLEY, JACK W & LINDA M APPRAISAL ERROR CORRECTION	2011-0062229	\$107.37
	13 - REFUND (S)	\$1,117.27

Commissioner Mark inquired if the 20 military exemptions listed are remaining from discovery or if they are new ones. Mr. Antry responded that they are new releases and that delinquent tax notices have prompted responses and requests for some of these releases and refunds.

HEALTH DEPARTMENT REQUEST FOR FEE APPROVAL

Health Director, Scott Harrelson, presented the following schedule of fees approved by the Health Board for the Board’s approval. He stated that the Travel Shot Clinic will not be keeping those shots on hand due to the cost. They will be ordered once shots are scheduled a month ahead of time and paid in advance.

1. **Procedure Code/Description:** Limited Interview: International Travel

Flat Rate: \$35.00

Current Fee: \$0.00 Medicaid Rate: N/A Proposed Rate: \$35.00

2. **Procedure Code/Description:** 90738/Japanese Encephalitis

Cost per Vaccine: \$222.00

Administrative fee: \$ 13.71

Staff time: \$ 10.33

Medical Supply fee: \$ 2.66

TOTAL COST: \$248.70

Current Fee: \$0.00 Medicaid Rate: N/A Proposed Rate: \$249.00

3. **Procedure Code/Description:** 90691/Typhoid

Cost per Vaccine: \$ 57.00

Administrative fee: \$ 13.71

Staff time: \$ 10.33

Medical Supply fee: \$ 2.66

TOTAL COST: \$ 83.70

Current Fee: \$0.00 Medicaid Rate: N/A Proposed Rate: \$84.00

4. **Procedure Code/Description:** 90717/Yellow Fever

Cost per Vaccine: \$107.00

Administrative fee: \$ 13.71

Staff time: \$ 10.33

Medical Supply fee \$ 2.66

TOTAL COST: \$133.70

Current Fee: \$0.00 Medicaid Rate: N/A Proposed Rate: \$134.00

SOCIAL SERVICES BUDGET AMENDMENTS

Assistant Social Services Director, Alfreda Stout, presented the following budget amendments for the Board’s approval. Commissioner McCabe moved to approve the following budget amendments, seconded by Commissioner Mark and unanimously carried in a roll call vote.

DSS Senior 7295

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7295-377-28-00 HCCBG Home Delivered	\$1,015.00	101-7295-450-40-00 Contractual Services	\$1,015.00
TOTAL	\$1,015.00	TOTAL	\$1,015.00

Justification: Additional funding received from Area Agency on Aging for the Home Community Block Grant.

CARTS/7002

101-7002-348-04-00	\$1,014.00	101-7001-450-31-01	\$1,014.00
HCCBG Transport		Vehicle Expense-Reg	
TOTAL	\$1,014.00	TOTAL	\$1,014.00

Justification: HCCBG account was granted to increase in budget of \$1,014. CARTS is required to match the increase by 10%.

Commissioner Allen moved to approve the following budget amendment, seconded by Commissioner Mark and unanimously carried in a roll call vote.

DSS 7295 Senior

101-7295-377-55-00	\$(116.00)	101-7295-450-39-37	\$(116.00)
Title IIID Health Prom		Title IIID Health Prom	
TOTAL	\$(116.00)	TOTAL	\$(116.00)

Justification: Adjusting line items to agree with contracted amounts. Required local match is provided as in kind.

CARTS REQUEST FOR AUTHORIZATION TO APPLY FOR “NEW FREEDOM” GRANT

At the February 4, 2013 Board of Commissioners’ meeting, a public hearing was held and CARTS requested authorization to apply for FY 2014 Targeted Transit Assistance Program 5317 New Freedom. The Board decided to table the authorization to apply for this grant until the February 18, 2013 meeting in order to obtain more information about the grant and the proposed project.

Assistant County Manager, Gene Hodges, stated that one component of the grant would allow reduction in subscription service from \$50 per month to \$25 per month for eligible riders. Another component will provide service to non-ambulatory clients. Commissioner Mark moved to take the request for grant approval from the table, seconded by Commissioner McCabe and unanimously carried. Commissioner Mark moved to approve the grant application, seconded by Commissioner McCabe and unanimously carried. During discussion, Commissioner Mark stated that there were 6,400 trips in his district in the past year for citizens who are mostly elderly and disabled. They were tax paying citizens who now need the help. He feels that they are entitled. Commissioner Allen stated that the radius of service will exclude much of Craven County.

REQUEST FOR ADDITION TO STATE MAINTAINED ROAD

The Board received a request to adopt a road addition resolution to approve Neuse Harbour Blvd. (Extension) to be turned over the State of North Carolina for maintenance. The standard SR2 road addition resolution, once passed, will be forwarded to NCOT for their final consideration and acceptance of the road to the State Maintenance System. Commissioner Allen moved to adopt the standard SR2 road addition resolution, as requested, seconded by Commissioner McCabe and unanimously carried.

APPOINTMENTS

Nursing Home Advisory Committee

At the February 4 meeting the Board was advised that the terms of Aliva Hearren and Brenda Moore were expiring. An appointment was made to replace Mr. Hearren. The Board asked for confirmation that Brenda Moore is interested in continuing. The ombudsman for the committee, Sheila Lewis, stated that Ms. Moore has not been participating. Another appointee for this vacancy will be needed.

Fire Tax Commissioners

The Board was advised at its last meeting that the terms of Wilfred Chagnon, Casesell Martin and Trudi Williams were due to expire on the Fire Tax Commission. Commissioner McCabe announced that he has an application from John A. Keeter, Jr. to replace Casesell Martin in Twp. 5 for the next agenda. Commissioner Mark moved to reappoint Wilfred Chagnon and Trudi Williams, and to waive the one meeting waiting period, seconded by Commissioner Allen and unanimously carried.

Craven County Community Child Protection Team

Commissioner Allen move to appoint Judge Walter Mills to the Craven County Community Child Protection Team and to waive the one meeting waiting requirement, seconded by Commissioner Sampson and unanimously carried.

Craven-Pamlico-Carteret Regional Library

Commissioner Allen moved to appoint Judy Bird for appointment to the Craven-Pamlico-Carteret Regional Library Board and to waive the one meeting waiting requirement, seconded by Commissioner Mark and unanimously carried. A second vacancy, created by the new contract, will be considered at the Board's next meeting.

Fire Tax Commissioners

Commissioner Taylor nominated Chris Register, Howard Carrier, Jr. and Marjorie Gonzalez for appointment to the Twp. 9 Fire Tax Commission to replace James Jackson, Milton McCoy and Lee Kirkman, and to waive the one meeting waiting requirement, seconded by Commissioner Allen and unanimously carried. Commissioner Allen moved to appoint Martin Hernandez to the Township 6 Fire Tax Commission to replace Larry Paul who does not wish to be reappointed, and to waive the one meeting waiting requirement. Commissioner Mark seconded the motion, which carried unanimously.

Upcoming Appointments

The Board was apprised of the following upcoming appointments on boards and committees.

March

- EMS Advisory Council
- Firemen's Relief Fund
- Fire Tax Commissioners

April

- Craven Aging Planning Board
- Firemen's Relief Fund Board of Trustees
- Fire Tax Commissioners
- Nursing Home Advisory Committee
- Planning Board
- Agricultural Advisory Board

COUNTY MANAGER'S REPORT

Craven County Manager, Jack Veit, introduced Terry Jordan, the new Department Head for CARTS.

Mr. Veit presented a Memorandum of Understanding (MOU) for New Bern MPO partners to include the following changes:

1. Page 3, Section 8 – one entity/one vote, rather than weighted voting
2. CARTS – added as non-voting member of advisory council

3. Page 4, Section 9 – changed appointments language: (added Planning Director to replace public works director and Assistant County Manager to replace engineer)

Commissioner Mark moved to adopt the Memorandum of Understanding, seconded by Commissioner Sampson and unanimously carried. Financial membership will be addressed during budget deliberations.

Mr. Veit announced that the County received a planning loan for the water project. He advised the Board that the Sheriff was available to discuss his written responses to Commissioners' concerns in several areas. It was the consensus that the Board was satisfied with questions answered by the Sheriff relative to 1) record of driver training (so far 10 deputies have been trained, with 12 remaining); and 2) update on the last two vehicle accidents. The Board indicated a need to go into closed session to discuss the synopsis of the investigation of commissary funds.

COMMISSIONERS' REPORTS

Commissioner McCabe reported on his visit to Havelock Middle School on February 15, where he received a plaque of appreciation for service. He commented on his participation in a Black History month activity, highlighting the struggle for civil rights.

Commissioner Sampson commented on high gas prices and stated that he disagrees with information circulating that President Obama is the cause of gas prices going up. He feels that greed is the cause and that people are struggling for jobs and against the threat of increasing unemployment. He applauded volunteers who are helping and urged County government to continue looking out for its citizens.

Commissioner Allen stated that life is good, other than taxes.

Commissioner Taylor thanked Planning Director, Don Baumgardner, and staff for visiting Dover to assess water issues. He stated that on February 28 he will be at the Cove City Library Board to work on budget and that he will be available prior to the meeting to discuss redistricting. He stated that he will speak to Charlie Simmons.

Commissioner Mark announced that it will be necessary to reschedule his precinct meeting scheduled at Ernul for a date in March.

Chairman Dacey distributed the following resolutions for consideration on the next agenda:

1. Preserve and Defend the United States Constitution and North Carolina Constitution
2. In Support of H.B. 107

He stated that he met with the North Carolina Congressional Delegation in Washington, D.C. last week along with consultants from Ward & Smith and Cassidy & Associates. He does not expect a congressional solution to sequestration and it is likely that there will be furloughs at Cherry Point at a rate of 20% in March, which will impact the County. He announced a Town Hall listening session at Trent Woods on February 20.

At 10:00 a.m. Commissioner Mark moved to go into closed session pursuant to NCGS (3)(6) & (7), seconded by Commissioner McCabe and unanimously carried.

At 10:45 a.m. Commissioner Allen moved to go back in regular session, seconded by Commissioner Sampson and unanimously carried. There was discussion of a personnel matter, but no action to report.

At 11:46 a.m. Commissioner Mark moved to adjourn seconded by Commissioner Taylor and unanimously carried.

Chairman Scott C. Dacey
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board