

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON TUESDAY, JANUARY 22, 2013. THE MEETING CONVENED AT 8:30 A.M.**

**MEMBERS PRESENT:**

Chairman Scott C. Dacey  
Vice Chairman Thomas F. Mark  
Commissioner Lee Kyle Allen  
Commissioner Theron L. McCabe  
Commissioner Johnnie Sampson, Jr.  
Commissioner Jefferey S. Taylor  
Commissioner Steve Tyson

**STAFF PRESENT:**

Jack B. Veit III, County Manager  
Gene Hodges, Assistant County Manager – Operations/Facilities  
Richard F. Hemphill, Assistant County Manager – Finance/Administration  
Gwendolyn M. Bryan, Clerk to the Board  
Amber Parker, Human Resources Director  
Jim Hicks, County Attorney  
Aaron Arnette, County Attorney Associate

Following an invocation by Commissioner Dacey and the Pledge of Allegiance, Commissioner Tyson moved to advance Agenda Item #6, Quarterly EOMP Report, to the top of the agenda, seconded by Commissioner Sampson and unanimously carried. Commissioner Mark moved to approve the agenda, as amended, seconded by Commissioner McCabe and unanimously carried.

Commissioner Mark moved to approve the minutes of January 7, 2013 regular session, seconded by Sampson and unanimously carried.

**EOMP QUARTERLY REPORT**

Sheriff's Department Administrative Commander, Jesse Pittman, provided the Quarterly Report of the Electronic Offender Monitoring Program for the months October, November and December. The following statistics were reported:

Daily average units in use for October – 37  
November – 37  
December – 36  
Quarterly Average – 37

A total of \$8,340 was collected, at 35% collection rate (4% increase from previous quarter). Quarterly expenditures were \$23,665.12. Currently there is \$156,950 in the misdemeanor housing fund.

Sgt. Steve Wallace advised the Board on the progress relative to the attorney/client video system in response to an Administrative Court Order effective January 1, 2013. He stated that the system is currently being used on a trial basis. This will also serve as a test for the video arraignment system. He anticipates a downturn in EOMP numbers for January due to extensive time he has invested in writing policies for the video arraignment system, which should be online soon, along with the video conferencing. The EOMP will likely suffer due to these administrative responsibilities that have intervened, despite additional personnel hired. He expects EOMP numbers to rebound by February.

**EMERGENCY OPERATIONS CENTER CONTRACT**

Assistant County Manager for Facilities/Operations, Gene Hodges, presented a contract with Brydge & Lee for the construction phase of the EOC-911 project for an amount not to exceed \$1,022,731. This reflects negotiated savings of \$18,529.

He advised the Board that the contractor and architect have committed to seeking additional cost saving measures as the project progresses.

Commissioner Sampson moved to approve execution of the contract with Brydge & Lee in an amount not to exceed \$1,022,731, seconded by Commissioner Taylor and unanimously carried.

### **CLOSE OUT PUBLIC HEARING – FY11 CDBG CONTINGENCY PROGRAM**

Commissioner Tyson moved to amend the adopted agenda to include close-out public hearing for the FY-11 CDBG Contingency Program Infrastructure Grant, seconded by Commissioner Taylor and unanimously carried.

Chad Strawn, Assistant Planning Director, reported that expenditures on the grant total \$451,641. Funds were disbursed for the following projects:

1. Blount Brimage Rd.
  - Relocation of 920 LF of existing county waterline.
2. Pine Cliff Rd.
  - Relocation of 1,320 LF of existing county waterline
  - Electric utility relocation
3. Willis Landing Rd.
  - Construct 3,640 LF of new 4” and 2” county waterline to address moderate and severe water needs of ten households (existing failing private water wells).
  - Provided homeowners contribution for road improvements of Willis Landing Rd.
4. Old Pollocksville Rd.
  - Construct a new 8” sewer (3000 LF) along a section of Old Pollocksville Rd. to include installation of sewer laterals for 18 households currently being served by aging septic systems.

The CDBG Grant Budget is as follows:

- Street Improvements - \$63,416 – 100% expended
- Sewer Improvements - \$268,067 – 90% expended\*
- Water Improvements - \$75,000 – 100% expended
- Administration - \$45,165 – 100% expended

At 8:53 a.m. Commissioner Tyson moved to go into public hearing, seconded by Commissioner McCabe. The following citizens spoke:

1. *Hal James, 305 Calico Dr., New Bern*, stated that he appreciates the shift in CDBG funds to infrastructure. In regards to Willis Landing Road, he inquired about the homeowner contribution.

Mr. Strawn responded that Willis Landing Road is a post 1975 road, requiring homeowner contribution. Prior to 1975, this was not a requirement of DOT. The grant provided the homeowner’s contribution in this case.

There were no additional members of the public who wished to speak and at 8:55 a.m. Commissioner Mark moved to close the public hearing, seconded by Commissioner Sampson and unanimously carried.

**SUBMISSION OF COMMUNITY SERVICES BLOCK GRANT DOCUMENTS TO COMMISSIONERS**

Charlotte Neely, Family and Childrens’ Services Coordinator for Coastal Community Action, discussed with the Board the Community Services Block Grant (CSBG) Documents previously submitted to the Commissioners for review as required by the North Carolina Department of Health and Human Services. She explained the background of the program, which in the last year has served 150 clients, with 30 receiving better employment; 35 graduating from 2-year or 4- year institutions and two who became homeowners. In Craven County there were 70 clients served. Commissioner Taylor commented that better outcomes for the investment in personnel and funding over the period of operation would be expected. Ms. Neely stated that CSBG has only 5 staff. There are 200 employees and a \$17 M budget for the entire agency. The agency as a whole served 3,000 individuals and over 2,000 families last year. Commissioner Taylor stated that it would be helpful to have someone from Coastal Community Action to come back to give an overview of the entire agency and all the programs. Ms. Neely agreed to relay the request to the agency director. Chairman Dacey inquired if there is any coordination between CCA weatherization program and the Department of Social Services Low Income Energy Assistance Program (LIEAP). Ms. Neely stated that the CCA Weatherization Program currently serves Carteret, Onslow, Duplin and New Hanover Counties. Twin Rivers Opportunities has been their partner in Craven County in the past.

**TAX RELEASES AND REFUNDS**

Craven County Tax Administrator, Ronnie Antry, presented the following tax releases and refunds for the Board’s approval. Commissioner Tyson moved for their approval, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

*Credits*

<b>TAXPAYER NAME</b>	<b>TICKET #</b>	<b>AMOUNT</b>
BRINSON, BERTHA HRS FORECLOSURE – LIEN EXTINGUISHED	2012-0006580	\$33.30
BRUNO, BONITA C APPRAISAL ERROR CORRECTION	2012-0007336	\$496.49
BRUNO, BONITA C DOUBLE BILLED – SEE ACCT 34570	2012-0091694	\$739.32
CONRAD, DUSTIN J MILITARY EXEMPTION	2012-0011741	\$158.26
DAVIS, WILLIAM JOHN R CORRECTED APPRAISAL ERROR OF BOAT	2012-0091636	\$133.90
DAVIS, WILLIAM JOHN R CORRECTED APPRAISAL ERROR OF BOAT	2012-0091700	\$373.72
DIPAULA, JOSEPH CLEMENT JR AND VALUE CORRECTION OF BOAT	2012-0090615	\$20.33
DODD, JACK GRIFFIN III & MARY VALUE CORRECTION OF BOAT	2012-0091638	\$603.60
EDWARDS, LORI WALL APPRAISAL ERROR CORRECTION	2012-0091741	\$60.29
FORTUNA, JIM & JODY NO TAX SITUS IN CRAVEN COUNTY	2012-0019461	\$469.39

FRAZIER, MARY M DWELLING UNOCCUPIED SINCE 1997	2012-0019891	\$36.00
GASKINS, DENNIS GORDON & DWELLING UNOCCUPIED SINCE 2009	2012-0020952	\$36.00
H & D DEVELOPMENT LLC ROADS ACCEPTED BY NCDOT 2-4-2010	2012-0023643	\$16.87
H & D DEVELOPMENT LLC ROADS ACCEPTED BY NCDOT 2-4-2010	2012-0023644	\$19.76
H & D DEVELOPMENT LLC ROADS ACCEPTED BY NCDOT 2-4-2010	2012-0023646	\$15.41
H & D DEVELOPMENT LLC ROADS ACCEPTED BY NCDOT 2-4-2010	2012-0023647	\$21.17
H & D DEVELOPMENT LLC ROADS ACCEPTED BY NCDOT 2-4-2010	2012-0023648	\$50.14
HART, ALFRED G & DARRELL DWELLING UNOCCUPIED SINCE 2009	2012-0025323	\$36.00
HAWKINS, JAMES MILTON & OLIVER VALUE CORRECTION PER BILL OF SALE	2012-0091648	\$204.22
JOHNSON, ROBERT MILITARY EXEMPTION	2012-0091654	\$10.73
KEECH, LEWIS R & RHONDA P APPRAISAL ERROR CORRECTION	2012-0091453	\$244.87
KING, JOHN G & ADELL F DWELLING VACANT SINCE 2000	2012-0032081	\$37.44
LANE, MICHAEL W NOT IN BUSINESS 1/1/2012	2012-0090859	\$37.02
LEATHER, JEFF BOAT HAS NO TAX SITUS IN CRAVEN COUNTY	2012-0033821	\$21.24
LEXMI HOSPITALITY LLC APPRAISAL ERROR CORRECTION	2012-0034434	\$459.10
LINKE, STEVEN RANDALL & STOC VALUE CORRECTION PER BILL OF SALE	2012-0091657	\$274.18
LOPEZ, SHEILA DOUBLE BILLED SEE ACCT 71881	2012-0035204	\$49.39
MILLS, DIANE B APPRAISAL ERROR CORRECTION	2012-0039429	\$116.58
PETERSON, DONALD J BOAT HAS NO TAX SITUS IN CRAVEN COUNTY	2012-0091664	\$653.90
RAMSEY, ROBERT K DOUBLE BILLED-SEE PID 1-053-013.1	2012-0047217	\$271.97
SANDERSON, THOMAS J DOUBLE LISTED WITH TICKET #91127	2012-0091488	\$543.30

SEARCY, BRICE MILITARY EXEMPTION	2012-0091671	\$321.88
SKINNER, CARL JR VETERANS EXCLUSION FOR 2012	2012-0052363	\$268.29
STANLEY, JUDITH LYNN DID NOT OWN 1/1/2012	2012-0091180	\$41.08
WARD, JAMES H CORRECTED VALUE PER BILL OF SALE	2012-0091681	\$194.98
WARD, JAMES H CORRECTED VALUE PER BILL OF SALE	2012-0091735	\$205.22
	36 – CREDIT MEMO(S)	\$7,275.34
<i>Refunds</i>		
FOWLER, MARGARET SENIOR EXCLUSION REMOVED IN ERROR	2008-0019452	\$66.60
FOWLER, MARGARET SENIOR EXCLUSION REMOVED IN ERROR	2009-0019520	\$64.47
FOWLER, MARGARET SENIOR EXCLUSION REMOVED IN ERROR	2010-0017856	\$55.21
FOWLER, MARGARET SENIOR EXCLUSION REMOVED IN ERROR	2011-0019706	\$53.65
FOWLER, MARGARET SENIOR EXCLUSION REMOVED IN ERROR	2012-0019541	\$52.01
H & D DEVELOPMENT LLC ACCEPT FOR PUBLIC DEDICATION BY NCDOT ON 2-4-20	2011-0023815	\$16.97
H & D DEVELOPMENT LLC ACCEPT FOR PUBLIC DEDICATION BY NCDOT ON 2-4-20	2011-0023816	\$19.87
H & D DEVELOPMENT LLC ACCEPTED FOR PUBLIC DEDICATION BY NCDOT ON 2-4-20	2011-0023818	\$15.50
H & D DEVELOPMENT LLC ACCEPTED FOR PUBLIC DEDICATION BY NCDOT ON 2-4-20	2011-0023819	\$21.29
H & D DEVELOPMENT LLC ACCEPTED FOR PUBLIC DEDICATION BY NCDOT ON 2-4-20	2011-0023820	\$50.42
PERRYMAN, CHARLES VAN INCORRECT SITUS-NO RECYCLE IN 2B	2010-0040588	\$36.00
PERRYMAN, CHARLES VAN INCORRECT SITUS-NO RECYCLE IN 2B	2011-0045180	\$36.00
PERRYMAN, CHARLES VAN INCORRECT SITUS-NO RECYCLE IN 2B	2012-0045061	\$36.00
ROACH, LEALON D APPRAISAL ERROR/DOUBLE RECYCLE	2012-0048778	\$36.00

SUDAN TRUCKERS 2012-0091191 \$5.63  
 ERROR CORRECTION-SUDAN EXEMPT

15 – REFUND(S) \$565.62

**SOCIAL SERVICES BUDGET AMENDMENTS**

DSS Assistant Director, Alfreda Stout, presented the following budget amendments.

***DSS 7221***

101-7221-349-22-00	\$26,700.00	101-7221-450-40-00	\$26,700.00
Adult Serv Staff & Overhead		Contractual Services	
<b>TOTAL</b>	<b>\$26,700.00</b>	<b>TOTAL</b>	<b>\$26,700.00</b>

**Justification:** Additional Family Caregiver funding for In Home Services from the Area Agency on Aging. There is no County match.

***DSS 7291 Mandated***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-7291-349-32-00	\$332,388.00	101-7291-450-23-07	\$101,839.00
Energy CIP, CP&L		LIEAP	
		101-7291-450-23-04	\$230,549.00
		Crisis Interv Prg	
101-7211-349-19-00	\$ 30,815.00	101-7201-450-40-50	\$ 30,815.00
Inc Maint Staff & Overhead		Contractual Employee	
<b>TOTAL</b>	<b>\$363,203.00</b>	<b>TOTAL</b>	<b>\$363,203.00</b>

**Justification:** Funding authorization received for additional funds for the Low Income Home Energy Assistance Program (LIEAP), also additional funds for the Crisis Intervention Program (CIP). Additional funds also received for the administration of both programs through temporary staff. There is no County match, funds are 100% federal.

Commissioner Allen moved to divide the question, seconded by Commissioner Tyson and unanimously carried.

Commissioner Tyson moved to approve budget amendment #1, Family Caregiver Funds from Area Agency on Aging. Assistant DSS Director, Alfreda Stout, stated that there is a sufficient waiting list for the services that will be provided by additional funding. There is no income eligibility requirement. Commissioner Allen seconded the motion, which carried unanimously.

In regards to budget amendment #2, LIEAP, Ms. Stout stated that a need has been identified. Commissioner Dacey inquired what part of the program is mandated. Ms. Stout advised that the County must provide service as long as there is funding to provide it. Chairman Dacey inquired about coordination with Twin Rivers Opportunities. Ms. Stout stated that applicants are referred to Twin Rivers Opportunities for consultation; however, they are not mandated to go there in order to receive LIEAP assistance. She explained that applicants not already working with DSS must bring in a utilities cut-off notice.

**CARTS REQUEST TO SET PUBLIC HEARING**

Kelly Walker, CARTS Transportation Coordinator, presented a request to set a public hearing for 7:00 p.m. on February 4, 2013 to discuss the FY 2014 New Freedom grant. Commissioner Mark moved to set a public hearing for 7:00 p.m. on February 4, 2013, as requested, seconded by Commissioner McCabe and unanimously carried.

**PROMISE PLACE UPDATE**

At the last meeting, the Board discussed the structure and operations of Promise Place, and requested clarification. County Attorney Associate, Aaron Arnette, presented a report on his findings. He stated that there is no requirement that the County be involved in appointing board members to Promise Place. Promise Place plans to amend its by-laws to take Craven County out of the process.

**BUDGET AMENDMENTS**

Assistant County Manager of Finance/Administration, Rick Hemphill, presented the following budget amendments for the Board’s approval. Commissioner McCabe moved for their approval, seconded by Commissioner Taylor and unanimously carried in a roll call vote.

*EMS/Citizens Corp (CERT)*

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
11-2311-348-89-00 Grants/US Crime Control	\$8,217.00	101-2311-410-96-19 Fairfield Harbour	\$1,980.00
		101-2311-410-96-90 RiverBend	\$1,000.00
		101-2311-410-96-70 New Bern	\$1,775.00
		101-2311-410-96-69 Havelock	\$1,962.00
		101-2311-410-96-94 Trentwoods	\$1,500.00
<b>TOTAL</b>	<b>\$8,217.00</b>	<b>TOTAL</b>	<b>\$8,217.00</b>

**Justification:** Citizens Emergency Response Team (CERT) grant from State.

*Sheriff*

101-2003-348-81-00 NCDOT Grant	\$16,435.00	101-2003-410-32-40 Other Supplies	\$3,435.00
		101-2003-410-73-01 C/O \$5,000	\$13,000.00
<b>TOTAL</b>	<b>\$16,435.00</b>	<b>TOTAL</b>	<b>\$16,435.00</b>

**Justification:** Budget \$16,435 for Governor’s Highway Safety Program grant (project #K2-13-07-17). This is to acquire equipment needed for night time traffic safety checkpoints.

*Non Departmental*

101-0560-348-92-00 Commerce Grant	\$125,000.00	101-0560-430-15-03 Consultant-base def	\$125,000.00
<b>TOTAL</b>	<b>\$125,000.00</b>	<b>TOTAL</b>	<b>\$125,000.00</b>

**Justification:** Appropriate funds received from NC Department of Commerce for services to defend the MCAS base at Cherry Point and FRC East.

## APPOINTMENTS

### *Industrial Facilities Pollution Control Financing Authority*

Chairman Dacey nominated Lloyd Taylor for appointment to the Industrial Facilities Pollution Control Financing Authority. There being no additional nominees, Mr. Taylor was appointed by acclamation. Commissioner Sampson moved to waive the one meeting waiting requirement, seconded by Commissioner Allen and unanimously carried.

### *New Bern-Craven County Public Library*

Commissioner Allen nominated Kyna Herzinger for appointment to the New Bern-Craven County Public Library Board to replace Kenneth Brinson, who wishes to step down. There being no additional nominees, Ms. Herzinger was appointed by acclamation. Commissioner Allen moved to waive the one meeting waiting requirement, seconded by Commissioner Mark and unanimously carried.

### *Craven County Community Child Protection Team*

It was the consensus of the Board to defer this appointment.

### *Coastal Regional Solid Waste Management Authority*

Commissioner Mark nominated John Kirkland to replace William Ritchie on the Coastal Regional Solid Waste Management Authority. There being no additional nominees, Commissioner Mark moved to appoint Mayor Kirkland on the condition that this appointment does not violate Multiple Office Holding Statues, seconded by Commissioner Taylor. Commissioner Mark moved to waive the one meeting waiting requirement, seconded by Commissioner Allen and unanimously carried.

### *Upcoming Appointments*

The Board was apprised of the following upcoming appointments on boards and committees:

#### **February**

- Craven Aging Planning Board
- Firemen's Relief Fund Board
- Fire Tax Commissioners
- Nursing Home Advisory Committee
- Zoning Board of Adjustment

#### **March**

- EMS Advisory Council
- Firemen's Relief Fund
- Fire Tax Commissioners

## COUNTY MANAGER'S REPORT

County Manager, Jack Veit, brought a Kill Devils Hills resolution on the Coastal Caucus to the Board's attention for possible future action.

## COMMISSIONERS' REPORTS

*Commissioner Sampson* commented on rising gas and food prices, and his attendance at a recognition program on MLK Day.

*Chairman Dacey* commented on his memo from the last meeting regarding the Judicial Center Work Group and stated that he is ready to move forward.

He proposed formation of a Judicial Center Special Work Group and requested an opinion from the School of Government on matters related to utilizing the courtroom outside of the county seat at the Judicial Center. Commissioner Taylor moved to grant authorization to move forward, seconded by Commissioner Sampson. Commissioner Tyson agreed to serve as the Commissioner appointee. Commissioner Taylor moved to appoint Commissioner Tyson to the Judicial Center Special Work Group, seconded by Commissioner Sampson and unanimously carried.

At 10:25 a.m. the Board moved to recess.

At 10:30 a.m. Commissioner Taylor moved to go into closed session, seconded by Commissioner Mark, pursuant to NCGS 143-318.11(a)(6) regarding a personnel matter.

At 11:00 a.m. the Board returned to regular session. There was no action to report.

The Board continued in a work session to discuss the New Bern Metropolitan Planning Organization (MPO) and the Craven County Hospice Inpatient Facility Feasibility Study prepared by Keystone Planning Group.

### WORK SESSION

#### *New Bern MPO*

Planning Director, Don Baumgardner, introduced presenters and other resources in attendance:

- Mike Bruff, NCDOT Transportation Planning Branch
- Cheryl Leonard, NCDOT Public Transportation Division
- Jill Stark, Federal Highway Administration Transportation Planner
- Beshad Norowzi, NCDOT Transportation Planning Supervisor
- Ivo Dernev, Rocky Mounty MPO Coordinator
- Mike Epperson, New Bern City Manager
- Jeff Ruggieri, New Bern Development Services

Mike Bruff explained how the MPO process works based on the 2010 census. A list of urbanized areas, including New Bern, was published in the Federal Register after the census.

Mike Epperson stated that the MPO has not been established yet, but the City has agreed to participate.

Chairman Dacey clarified that the MPO is required, not an option. The City of New Bern cannot say no; however, Mr. Bruff stated that the model is flexible. The MPO can be housed in a municipality, a county or a regional planning agency. If the County does not participate the MPO will speak for it. The DOT could have approached Craven County as well as the City of New Bern as the lead planning agency. Most existing examples, however, have been cities. The MPO addresses transportation improvement and transportation planning, but not zoning. All potential participants, except the County, have agreed to participate and are in the process of negotiating an MOU. The City of Havelock and Cherry Point have decided not to be members, but to be involved with the process when necessary.

Chairman Dacey requested a summary sheet that states what transportation programs coordinate with each area on the MPO map. Mr. Bruff agreed to produce one.

The Board was informed that the MPO has stronger recognition for the Transportation Improvement Plan than the RPO. The MPO has more leverage because it is constructing a plan, whereas, the RPO is helping to prioritize projects that are already in the State's transportation plan. County Manager, Jack Veit, stated that Highway 70 and Highway 17 Associations view the MPO positively, as urban money will help in expediting their efforts. March 26, 2013 is the deadline for having everything in place and all MOU's executed to form the MPO.

CARTS Director, Phyllis Toler, presented a PowerPoint summarizing all of the funding sources available to the program, and illustrating the effect that the MPO is likely to have on each of them. Overall, a revenue shortage of \$83,754 is projected for the first year.

Mr. Veit stated that the City and the County are not at odds with any changes regarding concerns in the MOU raised by the Board of Commissioners.

Commissioner Tyson moved to proceed with the MOU giving the County Manager and the Chairman authority to execute the document on the County's behalf, seconded by Commissioner Sampson and unanimously carried.

A Commissioner will need to be appointed to the Transportation Advisory Committee (TAC) and a staff appointee will be named for the Transportation Coordinating Committee (TCC). The difference between the MPO and what the County is currently paying the RPO is \$6,700. The cost for MPO participation is \$7,000. This will need to be budgeted in the FY 14 budget.

#### *Hospice Study*

David Meyer of Keystone Planning Group (KPG) presented findings from an In-Patient Hospice Feasibility Study performed by KPG. Other resources present were:

- Beth Junak – Craven County Home Health Hospice
- Theresa Ellen – Nursing Supervisor, Craven County Health Department
- Sydney Barnwell – Medical Director, Craven County Health Department
- Karen Sandlin – Keystone Planning Goup
- Tim Ludwig – CarolinaEast Health System, Vice President Ancillary Services

Mr. Meyer reported that there are no hospice in-patient beds available in Craven County currently. There is a lot of potential for growth in utilization of such a facility. The analysis of the proposed facility projected 75% occupancy and \$200,000 net income. The break-even point is 59% occupancy. Only entities currently offering a home health practice in Craven County can qualify for a Certificate of Need (CON) for an inpatient hospice and to be eligible for federal reimbursement. Other agencies may apply in partnership with another agency that has some health hospice expertise. The in hospital Medicare reimbursement rate is \$2,800/day for people eligible for hospice and the reimbursement rate for home hospice is \$615/day. This would represent significant cost savings if a facility were available.

The consultant expressed the belief that the proposal is viable from the market point of view and recommended proceeding with the CON application.

Commissioner Allen moved to approve Carolina East Medical Center moving forward with drafting a Certificate of Need (CON) application for submission by the County's hospice agency, seconded by Commissioner Sampson. Commissioner Mark offered an amendment to the motion to include development of a Memorandum of Understanding (MOU) between Craven County, Carolina East Medical Center, the Craven County Health Board and Home Hospice, to be brought back before the Board of Commissioners. Commissioner Taylor seconded the motion to amend, which failed, there being two (2) "ayes" by Commissioners Mark and Taylor, and three (3) "nays" by Commissioners Allen, McCabe and Sampson, with Commissioners Dacey and Tyson having been excused by motion of Commissioners Sampson and McCabe due to a potential conflict. The original motion carried with three (3) "ayes" from Commissioners Allen, McCabe and Sampson, there being two (2) "nays" from Commissioners Mark and Taylor. After further discussion concerning the necessity of the MOU, Commissioner Allen, having voted on the prevailing side concerning the previous offer to amend, moved to have the Memorandum of Understanding put in place to aid the fundraising efforts of the Hospital Foundation. Commissioner Sampson seconded the motion, which was carried unanimously.

County Manager, Jack Veit, presented the new timeline for redistricting, as follows:

- |                     |   |
|---------------------|---|
| • February 4, 2013  | Request public hearing for March 4, 2013  |
| • February 17, 2013 | Provide notice of March 4, 2013 public hearing on proposed redistricting resolution |
| • March 4, 2013     | Public hearing and vote on plan by the Board of Commissioners                       |
| • April 8, 2013     | Plan submitted to DOJ by legal counsel  |
| • June 10, 2013     | End of first 60 day DOJ review period   |

- |                                  |   |
|----------------------------------|---|
| • August 12, 2013                | End of second 60 day DOJ review period                                      |
| • August 13, 2013-Sept. 30, 2013 | Built in, extra time period to modify plan and resubmit to DOJ if necessary |
| • February 10, 2014              | Filing period begins  |

It was the consensus of the Board to proceed according to the revised timeline.

*Board Assignments for 2013*

**Required Boards:**

Tourism Development Authority	Commissioner Tyson
Eastern Carolina Behavioral Health	Chairman Dacey
Criminal Justice Advisory Board	Commissioner Sampson
Craven County Health Board	Commissioner Allen
Eastern Carolina Workforce Dev. Board	Commissioner Taylor
New Bern Craven County Library Board	Chairman Dacey
Military Civilian Community Council	Commissioner Taylor
Aging Planning Board	Chairman Dacey
Kellenberger Foundation	Chairman Dacey
Tryon Palace Commission	Chairman Dacey
Juvenile Crime Prevention Council	Commissioner Sampson
Smart Start	Commissioner Tyson
ECCOG	Commissioner Tyson
Down East RPO	Commissioner Sampson
Swiss Bear	Commissioner Tyson

**Other Boards upon which Commissioners serve:**

CRSWMA (Voting Member)	Commissioner Mark
Economic Development Strategic Work Group	Commissioner Taylor
Local Emergency Planning Committee	Commissioner McCabe
Cove City Library Board	Commissioner Taylor
Havelock City Library Board	Commissioner McCabe
Vanceboro Library Board	Commissioner Mark
Craven Pamlico Transportation Committee	Commissioner Allen
Military Growth Task Force	Commissioner McCabe
Highway 70 Corridor Committee	Commissioner Mark
Partners in Education (PIE)	Commissioner Taylor
Craven-Pamlico-Carteret Regional Library	Chairman Dacey
Hwy 17 Association	Commissioner Mark

At 2:08 Commissioner Mark moved to adjourn, seconded by Commissioner Taylor and unanimously carried.

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Chairman Scott C. Dacey  
Craven County Board of Commissioners

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Gwendolyn M. Bryan  
Clerk to the Board