

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY, DECEMBER 17, 2012. THE MEETING CONVENED AT 8:30 A.M.

MEMBERS PRESENT:

Chairman Scott C. Dacey
 Vice Chairman Thomas F. Mark
 Commissioner Lee Kyle Allen
 Commissioner Theron L. McCabe
 Commissioner Johnnie Sampson, Jr.
 Commissioner Jefferey S. Taylor
 Commissioner Steve Tyson

STAFF PRESENT:

Jack B. Veit III, County Manager
 Gene Hodges, Assistant County Manager – Operations/Facilities
 Richard F. Hemphill, Assistant County Manager – Finance/Administration
 Gwendolyn M. Bryan, Clerk to the Board
 Amber Parker, Human Resources Director
 Jim Hicks, County Attorney

Following an invocation by Commissioner Taylor and the Pledge of Allegiance, the Chairman called for any amendments to, and approval of the agenda. Commissioner Tyson moved for adoption of the agenda with the following amendments, seconded by Commissioner McCabe and unanimously carried.

1. Move Agenda Item #4 to #1 (Quarterly Update on EOMP)
2. Remove Subdivision Approval from Planning Matters
3. Remove Tartan Presentation

Commissioner Tyson moved to the minutes of December 3, 2012 regular session, as presented, seconded by Commissioner Taylor.

**QUARTERLY UPDATE ON ELECTRONIC OFFENDER MONITOR PROGRAM
(EOMP)**

Captain Jesse Pittman and Sgt. Steve Wallace presented the EOMP Quarterly Report, citing the following statistics for the reporting period.

EOMP QUARTERLY REPORT

PERIOD COVERED: July-August-September

Daily Average of Active Units

July 2012- 26 units

August 2012-35 units

September 2012- 35 units

Quarterly Average: 32units

Revenue

Total Quarterly Revenue- \$6,779.54

Collection Rate: 31%

Expenditure

Total Quarterly Expenditure- \$21,855.20

Sgt. Wallace explained that the collection rate reflects a significant number of inmates in the system, 85%, are declared indigent by the court. This inhibits collection and creates a direct draw against the County’s budget. Bed space freed as a result of the EOMP is used for the misdemeanor confinement program, which is reimbursed by the state at \$40 per day. Judge Quinn stated that he makes those eligible who have employment, to the extent possible, so they can continue to pay child support, restitution, etc.

PUBLIC HEARING – FY 12 CDBG INFRASTRUCTURE PROJECT

A second public hearing was held, as advertised, for the purpose of obtaining the views and proposals of the citizens of Craven County with regard to the determination of priorities for the community development and housing needs of the County.

Following a public hearing held on September 17, 2012, Craven County submitted a Letter of Interest for a \$750,000 FY 12 CDBG Infrastructure project that will include water improvements on Henderson-Godette Road and replacement of STEP sewage disposal systems in the James City community, as well as a water and sewer line relocation/upgrade and NCDOT improvement of Dudley Street in James City. The NC Division of Community Investment and Assistance has requested that the County submit a full project application following their review, which is a very positive indication that the project will be funded. The City of New Bern will be responsible for maintaining the STEP systems 100% once installed.

At 8:55 a.m. Commissioner Sampson moved to go into public hearing, seconded by Commissioner McCabe. The following citizen spoke:

1. *Hal James, 305 Calico Drive*, on behalf of the Coastal Carolina Taxpayers’ Association, stated that he would rather the Federal Government get out of the infrastructure business; however, this is an appropriate use of public funds.

At 8:57 a.m. Commissioner Taylor moved to close the public hearing, seconded by Commissioner Tyson. Commissioner Taylor moved to authorize the Chairman to sign the application, seconded by Commissioner McCabe and unanimously carried.

TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, presented the following tax releases and refunds for the Board’s approval. Commissioner McCabe moved for their approval, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
BROWN, ARTHUR G DOUBLE LISTED – SEE ACCT 80269	2012-0006943	\$42.62
CHRISTOPHER, BRIAN DID NOT OWN 1/1/2012	2012-0090530	\$53.65
COLLIER, STEPHEN AND BARBARA R FOREIGN REGISTERED BOAT-NOT TAXABLE	2012-0090556	\$426.48
JACKSON, JERRY A & A DENISE INCORRECT SITUS – TO BE REBILLED	2012-0029317	\$155.45
KMF HOLIDNGS LTD AUDIT DISCOVERY CORRECTION	2012-0091380	\$480.80
LYNAIRE KENNELS & CREMATORY IN AUDIT DISCOVERY CORRECTION	2012-0091382	\$1,672.96

MORRIS, STEVEN ROBERT AND KIM DOUBLE BILLED – SEE TICKET 91616	2012-0091583	\$69.28
SMITH, WLLIAM DAVIS JR DWELLING UNOCCUPIED SINCE 1994	2012-0053201	\$36.00
SPAULDING LIVING TRUST ORDERED BY BOARD OF E & R 12-4-2012	2012-0091620	\$59.78
SPAULDING LIVING TRUST ORDERED BY BOARD OF E&R 12-4-2012	2012-0091590	\$27.82
TALVACCHIO, PATRICIA T INCORRECT SITUS – REBILL	2012-0055781	\$16.98
TURNAGE, HERMAN HEIRS ERROR CORRECTION	2012-0058134	\$25.83 APPRIASAL
WARD, LINDA DIXON DOUBLE BILLED SEE – ACCT 3123750	2012-0059836	\$168.84
WELLS, WAYNE E SR & KIMBERLY H DWELLING UNOCCUPIED SINCE 2002	2012-0060634	\$36.00
14 – CREDIT MEMO (S)		\$3,272.49

Refunds

FORBES, LEANDER, & NELLIE DWELLING UNOCCUPIED SINCE 1991	2008-0019206	\$36.00
FORBES, LEANDER & NELLIE DWELLING UNOCCUPIED SINCE 1990	2009-0019261	\$36.00
FORBES, LEANDER & NELLIE DWELLING UNOCCUPIED SINCE 1990	2010-0017629	\$36.00
FORBES, LEANDER & NELLIE DWELLING UNOCCUPIED SINCE 1990	2011-0019444	\$36.00
FORBES, LEANDER & NELLIE DWELLING UNOCCUPIED SINCE 1990	2012-0019276	\$36.00
NGUYEN, HA T INCORRECT SITUS – REBILL & APPLY TO SAME ACCOUNT	2012-0091387	\$964.15
WARD, ANTHONY PHILLIP & JANET OVERCHARGE FOR RECYCLE FEE	2012-0059754	\$36.00\
7 – REFUND (S)		\$1,180.15

HEALTH DEPARTMENT MATTERS*Health Fee Approval*

At its meeting of December 10, 2012, the Board of Health recommended the following schedule of adjustments to fees in the clinics, to be equal to or greater than the rates by Medicaid and Medicare in order to receive full reimbursement for services. Commissioner Allen moved to approve the following schedule of adjustments to fees in the clinics, seconded by Commissioner Sampson and unanimously carried.

1. Procedure Code/Description: 60714/TD

Cost per vaccine:	\$21.14
Administrative fee:	\$13.71
Staff time:	\$10.33
<u>Medical supply fee:</u>	<u>\$ 2.66</u>
TOTAL	\$47.84

Current Fee: \$0.00 Medicaid Rate: \$32.96 Proposed Rate: \$48.00

2. Procedure Code/Description: 90715/TDAP

Cost per vaccine:	\$32.10
Administrative fee:	\$13.71
Staff Time:	\$10.33
<u>Medical supply fee:</u>	<u>\$ 2.66</u>
TOTAL	\$58.80

Current Fee: \$0.00 Medicaid Rate: \$53.20 Proposed Rate: \$60.00

3. Procedure Code/Description: 90636/TWINRIX

Cost per vaccine:	\$110.70
Administrative fee:	\$ 13.71
Staff time	\$ 10.33
<u>Medical supply fee:</u>	<u>\$ 2.66</u>
TOTAL	\$137.40

Current Fee: \$0.00 Medicaid Rate: \$103.21 Proposed Rate: \$138.00

4. Procedure Code/Description: 90707/MMR

Cost per vaccine:	\$54.00
Administrative fee:	\$13.71
Staff time:	\$10.33
<u>Medical supply fee:</u>	<u>\$ 2.66</u>
TOTAL	\$80.70

Current Fee: \$0.00 Medicaid Rate: \$54.73 Proposed Rate: \$81.00

Budget Amendment

The following budget amendment was presented for approval by Public Health Nursing Director, Teresa Ellen.

Health/Maternity Care Coordination & Child Service Coordinator – Funds received under these programs must be spent exclusively on them. Currently there is a reserve that needs to be budgeted and spent in order not to forfeit that funding. Title XIX-Medicaid funding for Maternity Care needs to be increased by \$11,220 for travel/training, contract employee and computers. It is also necessary to increase Title XIX-Medicaid funding for the Child Services Coordinator by \$7,100 for travel/training, other supplies and computers. Ms. Ellen explained that this activity was moved from a fee for service plan to a per capita plan. The County received more than anticipated and it needs to be put back into direct services. Computer replacement for the other sections of the Health Department did not include this section. The older equipment being used here does not accommodate the program, which is paperless. This also funds the Child Services Coordinator. Commissioner Allen moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

ECONOMIC DEVELOPMENT MATTERS

Database of Available Property Interface

Assistant County Manager and Interim Economic Development Director, Gene Hodges, presented a tool that was developed to assist in gathering and cataloguing information about available commercial and industrial properties. He stated that the goal is to have a database that is searchable locally and by the N.C. Department of Commerce, once security issues are resolved satisfactorily.

Economic Development Consulting Services

The Strategic Work Group for Economic Development reported on proposals received for consulting services for planning an economic development strategy, and recommended RKG Associates in Alexandria, Virginia at a contract cost of \$65,000, including expenses. Commissioner Taylor stated that the selection was unanimous among the workgroup members. Commissioner Dacey suggested that input also be sought from the ACT group. Commissioner Taylor moved to approve the recommendation to contract with RKG, seconded by Commissioner McCabe and unanimously carried.

RESOLUTIONS/PROCLAMATIONS

Purple Heart Proclamation

The Military Order of the Purple Heart, Chapter 639 has requested that the Board adopt a proclamation declaring Craven County a Purple Heart County. Several months ago Onslow County adopted such a proclamation, making it North Carolina's first Purple Heart County. Commissioner Allen moved to adopt the following proclamation, seconded by Commissioner Mark and unanimously carried.

PROCLAMATION

WHEREAS, the Purple Heart is the oldest decoration in present use and was initially created as the Badge of Military merit by General George Washington in 1782; and

WHEREAS, the Purple Heart was the first American service award or decoration made available to the common soldier and is specifically awarded to any member of the United States Armed Services wounded or killed in combat with a declared enemy of the United States; and

WHEREAS, the mission of the Military Order of Purple Heart, Chartered by an act of Congress, is to foster an environment of goodwill among the combat wounded veteran members and their families, promote patriotism, support legislative initiatives and most importantly --make sure we never forget; and

WHEREAS, Craven County residents have been engaged in every war against a declared enemy fought by the United States, including the war for the nation's independence; and

WHEREAS, the first Marine casualty of World War II, Robert Conderman, was a citizen of Craven County; and

WHEREAS, Craven County, home to Marine Corps Air Station Cherry Point has also become home to countless other veterans and their families whose lives have been altered forever as a result of combat injuries and loss of life; and

WHEREAS, Craven County is the home of over 8,900 active duty service men and women, and over 2,500 military retirees as well as a considerable number of reservists; and

WHEREAS, Craven County has a large number of residents who have been awarded the Purple Heart Medal for wounds received in combat; and

WHEREAS, Craven County recognizes the commitment and increasing sacrifices required of military families; and

WHEREAS, Craven County pledges its ongoing commitment to and support for the men and women who so honorably serve our nation.

NOW THEREFORE BE IT PROCLAIMED, the Craven County Board of Commissioners hereby declares:

Craven County as a Purple Heart County in the State of North Carolina

Adopted this day of December 17, 2012.

Resolution Recognizing the Havelock High School Rams Football Team

At the direction of the Board at its meeting of December 3, 2012, the following resolution has been drafted recognizing the Havelock High School Rams Football Team for their state championship win. Chairman Dacey will introduce Commissioner Allen, who will present the resolution during a ceremony in Havelock on December 21, and District 5 Commissioner McCabe. Commissioner Allen moved to affirm the following resolution, seconded by Commissioner McCabe and unanimously carried.

**RESOLUTION
IN RECOGNITION OF
THE 2012 HAVELOCK HIGH SCHOOL RAMS
FOOTBALL TEAM**

WHEREAS, the Havelock High School Rams football team finished its regular 2012 season with 15 and 1 overall, and undefeated in their league; and

WHEREAS, the Rams advanced to the State 3-A finals to face the Concord Spiders; and

WHEREAS, the Rams skillfully executed their game during the state championship which was played on December 1, 2012 at the BB&T Field in Winston Salem, North Carolina, resulting in a resounding 55-21 victory over Concord; and

WHEREAS, the Rams' momentous achievement in 2012 coincides with the observance of Craven County's 300th Anniversary, and follows their 2011 victory over West Rowan, making this the second consecutive year that the team has returned home with the title.

NOW, THEREFORE, BE IT RESOLVED that the Craven County Board of Commissioners congratulates the members of the 2012 Havelock High School Rams football team for this monumental victory, under the leadership of Coach Jim Bob Bryant.

BE IT FURTHER RESOLVED that the entire coaching staff and the families of team members be saluted for their respective roles in developing, encouraging and supporting this fine team.

FURTHER, the Board of Commissioners charges the members of this team to always regard themselves as winners. They became winners because they came out to play the game and to put their best effort forward. They are poised to be winners at life by adhering to the values and high standards of character that have been critical to their achievements on the football field.

Adopted this 3rd day of December, 2012.

Budget Amendments

Assistant County Manager for Finance/Administration, Rick Hemphill, presented the following budget amendments for the Board's approval. Commissioner Mark moved for their approval, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

DSS 7291 Mandated

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7291-349-32-00 Energy CIP, CP&L	\$29,644.00	101-7291-450-23-07 Low Inc Energy Asst Prog	\$29,644.00
TOTAL	\$29,644.00	TOTAL	\$29,644.00

Justification: Funding authorization received for funds for the Low Income Home Energy Assistance Program (LIEAP) higher than original budget estimate from the State. There is no County match, funds are 100% federal.

Health/Hospice

101-6502-371-02-00 Medicare	\$10,000.00	101-6502-440-32-05 Rx Drugs	\$30,000.00
101-6502-353-07-00 Party Payments	\$20,000.00		
TOTAL	\$30,000.00	TOTAL	\$30,000.00

Justification: The original requested budget amount was \$40,000.00. The manager recommended and adopted budget was \$35,000. The Hospice census has increased more than expected requiring the department to cover more prescription drugs than last year. There are also new contracts with BCBS which has increased revenues and the ability to accept new patients.

Commissioner Tyson inquired about what was behind the increase in the hospice census. County Manager, Jack Veit, responded that he would look into the matter.

Planning

101-0000-399-01-00 Fund Balance	\$5,460.00	101-4001-430-15-39 Other Ordinance	\$7,000.00
101-4001-361-05-00 Havelock reimburse	\$1,540.00		
TOTAL	\$7,000.00	TOTAL	\$7,000.00

Justification: Need to fund approved contract with Holland Consulting Planners, Inc to prepare a Tower Height Control Ordinance for Craven County. City of Havelock will reimburse Craven County 22% of the cost.

Health/Preg Care Mgmt/Coord for Children

101-5704-370-02-00 Title XIX-Medicaid	\$11,220.00	101-5701-440-25-00 Travel/Training	\$ 500.00
		101-5704-440-40-50 Contract Employee	\$ 8,320.00
		101-5704-440-73-21 C/Outlay	\$ 2,400.00
101-5801-370-14-00 Title XIX-Medicaid	\$ 7,100.00	101-5801-440-25-00 Travel/Training	\$ 500.00
		101-5801-440-32-40 Other Supplies	\$ 3,000.00
		101-5801-440-73-21 C/Outlay \$500-\$4999	\$ 3,600.00
TOTAL	\$18,320.00	TOTAL	\$18,320.00

Justification: It is required that all revenue received from MCC (5704) & CC4C (5801) are spent on their programs exclusively and that the dept. may have to a 3 month reserve. Based on current budgets, the dept. needs to increase revenue so it will not lose the funding. Currently Travel/Training is needed to cover supervisor training scheduled for January, OBCM meeting in Greenville & Motivational trainings in Washington, NC; Contract Employee to work in MCC for 16 hrs/wk x \$20/hr x 26 weeks=\$8,320, Capital Outlay to purchase (5) Dell Laptop computers w/docking station=\$1,200 each x 5 = \$\$6,000; and funding in other supplies to purchase Ages & Stages kits, educational materials and misc items.

APPOINTMENTS

New Bern-Craven County Public Library

It was the consensus to defer appointment to the expiring term of Kenneth Brinson. Commissioner Allen nominated Tere Otero to fill the unexpired term of Michelle Snyder, who moved away and he moved to waive the one meeting waiting requirement, seconded by Commissioner Mark and unanimously carried.

NCACC Legislative Goals Conference – Voting Delegate

Chairman Dacey announced that he has prepared a memo regarding transfers of travel funds among Commissioners. He stated that he would make funds available from his account for Commissioner Allen if he wishes to attend the NCACC Legislative Goals Conference to represent the County. It was the consensus of the Board to designate Commissioner Allen as the voting delegate for the NCACC Legislative Goals Conference. Commissioner Sampson also indicated that he would be willing to have his allocated travel funds redesignated for use by Commissioner McCabe.

Upcoming Appointments

The Board was apprised of the following upcoming appointments on boards and committees that are due to expire:

January – None

February

- Craven Aging Planning Board
- Firemen's Relief Fund Board
- Fire Tax Commissioners
- Nursing Home Advisory Committee
- Zoning Board of Adjustment

COUNTY MANAGER'S REPORT

County Manager, Jack Veit, wished everyone a Merry Christmas!

COMMISSIONERS' REPORTS

Commissioner McCabe wished everyone a Merry Christmas and a prosperous New Year and asked that we keep the victims of the Newtown, Connecticut tragedy in our hearts.

Commissioner Sampson commented on gas prices and food prices. He reported that he has received complaints about Meals on Wheels containing bad tasting food. In regards to the Connecticut tragedy he stated that love needs to be displayed for one another not only during tragedies, but all the time. He is praying that the Lord will touch the hearts and minds of others and extended Merry Christmas and Happy New Year wishes. The New Bern High School Football Championship parade was not publicized well enough; however, he will continue to work hard to ensure the community is well informed of such events.

Commissioner Allen congratulated the Havelock Rams on their state championship victory. He stated that Satan is rejoicing since prayer has been taken out of schools. In his opinion, the

responsibility for this rests with the Supreme Court and ACLU. He wished everyone a Merry Christmas.

Commissioner Taylor announced that for the last few weeks he has worked closely with Don Baumgardner and the Planning staff on development of a tool for economic development and expressed appreciation for their professionalism and thanked Assistant County Manager, Gene Hodges, for his hard work on Economic Development. He wished all a very Merry Christmas.

Commissioner Tyson shared a document from the New Bern Chamber of Commerce regarding County Craven County and City of New Bern statistics from 1913. He also wished everyone a Merry Christmas.

Vice Chairman Mark stated that his heart goes out to the victims, families and survivors in Newton, Connecticut. He wished a Merry Christmas to all.

Chairman Dacey announced that he joined Governor Perdue and Governor-elect McCrory on a base tour at Cherry Point on Friday December 14. He does not foresee avoidance of sequestration, which will certainly have an impact on the County. He stated that he has a conference call scheduled later in the day with NACo and noted that Governor-elect McCrory will come to Craven County on January 8, with details to be announced. A proclamation will be adopted on January 7. He wished all a very Merry Christmas.

At 10:21 a.m. Commissioner Tyson moved to adjourn, seconded by Commissioner Taylor and unanimously carried.

Chairman Scott C. Dacey
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board