

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION AT THE STANLEY WHITE RECREATION CENTER, 901 CHAPMAN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY, DECEMBER 3, 2012. THE MEETING CONVENED AT 7:00 P.M.

MEMBERS PRESENT:

Chairman Lee Kyle Allen
Vice Chairman Scott C. Dacey
Commissioner Thomas F. Mark
Commissioner Theron L. McCabe
Commissioner Johnnie Sampson, Jr.
Commissioner Jefferey S. Taylor
Commissioner Steve Tyson

STAFF PRESENT:

Jack B. Veit III, County Manager
Gene Hodges, Assistant County Manager-Operations/Facilities
Richard F. Hemphill, Assistant County Manager – Finance/Administration
Amber Parker, Human Resources Director
Gwendolyn M. Bryan, Clerk to the Board
Jim Hicks, County Attorney
Aaron Arnett, County Attorney Associate

Following the Pledge of Allegiance, Chairman Allen gave an invocation. Minutes of November 19, 2012 were accepted as presented, without correction.

CHAIRMAN'S PRIVILEGE

Chairman Allen thanked the City of New Bern for use of the facility as well as the Convention Center staff and Gayle Allen for the refreshments provided. A welcome was given by Mayor Lee Bettis, with recognition given to Aldermen in attendance, Bernard White, Johnny Ray Kinsey, Victor Taylor and Sabrina Bengel. Reverend Ethel Sampson gave a brief history of the Greater Duffyfield Community and Commissioner Tyson recognized a USMC Captain who will be deploying for Afghanistan.

REORGANIZATION OF THE BOARD

Election of Chairman

County Attorney, Jim Hicks, presided over the election of the Chairman. The floor was opened for nominees. Commissioner Tyson nominated Commissioner Dacey. There being no additional nominees, Commissioner McCabe moved to close nominations, seconded by Commissioner Tyson. Commissioner Dacey was appointed by acclamation. Commissioner Tyson thanked Commissioner Allen for his leadership over the last year, echoed by Commissioners Mark, Sampson, McCabe and Taylor. Commissioner Dacey stated that Commissioner Allen has been a wonderful mentor. Chairman Dacey was sworn in by his wife, Jennifer Dacey, Notary Public.

Election of Vice Chairman

Chairman Dacey presided over the election of the Vice Chairman. Commissioner Taylor nominated Commissioner Mark. There being no additional nominees, Commissioner Mark was elected by acclamation. Vice Chairman Mark was sworn in by Clerk to the Board, Gwendolyn Bryan.

Commissioners' Appointments

Vice Chairman Mark moved to defer appointments of Commissioners to the boards and committees until the December 17 Commissioners' meeting, seconded by Commissioner Allen and unanimously carried.

Commissioner Allen commented that the Board does not always agree on the issues, but when an issue is over, it's over. He commented on good staff leadership and a good, solid, conscientious

and knowledgeable Board. He thanked his wife, Gayle Allen, for her support during his service as Chairman.

At 7:40 p.m. the Board went into recess.

At 7:51 p.m. the Chairman reconvened the Board in regular session.

CARTS PUBLIC HEARINGS

Following preliminary remarks by CARTS Transportation Coordinator, Kelly Walker, Commissioner Tyson moved to go into public hearing, as advertised, at 7:53 p.m., seconded by Commissioner Taylor, to receive public comment on the FY 2014 Community Transportation Program (CTP) Application

The following citizen spoke:

Hal James, 305 Calico Drive, New Bern, spoke contrasting the total CARTS administrative cost with that of North Carolina’s Eastern Region. He stated that CARTS is a very well-run program; however, speaking on behalf of the Coastal Carolina Taxpayers’ Association, he opposed taking taxpayers’ money to benefit a small number of people.

At 7:56 Commissioner Taylor moved to close the public hearing, seconded by Commissioner Sampson.

At 7:58 p.m. Commissioner Sampson moved to go into public hearing, as advertised, seconded by Commissioner McCabe, to receive public comment on the FY 2014 Targeted Transit Assistance Program Section 5310. There were no citizens from the public who wished to speak and Commissioner Sampson moved to close the public hearing, seconded by Commissioner McCabe and unanimously carried. Commissioner Sampson moved to approve both grant applications, as requested, seconded by Commissioner McCabe and unanimously carried.

PETITIONS OF CITIZENS

Marshall Van Winkle, 185 Antioch Road, Bridgeton, addressed the Board concerning safety issues relative to the speed limit at Bridgeton Elementary School and a railing on Antioch Road. He stated that the school zone speed limit is 45 mph when the rest of the road is posted at 35 mph. There are 261 cars and 6 buses going in and out of the school all day. He inquired if there is anything that the Board can do to address the problems with the speed limit and guard rail. Commissioner Mark asked if Mr. Van Winkle had contacted the Board of Education or Principal of Bridgeton Elementary School. He stated that he has contacted the principal, to no avail, but has not yet contacted the Board of Education.

Ray Griffin requested to be placed on the agenda, but was not present.

Hal James, 305 Calico Drive, New Bern, stated in his opinion the County would be best served by divesting from North Carolina’s Eastern Region and developing the County’s Economic Development Board.

TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, presented the following requests for tax releases and refunds. Commissioner Mark moved for their approval, as requested, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET #	AMOUNT
BAC O BOOC CHARTERS LLC	2012-0002254	\$493.22
BOAT SITUS NOT IN CRAVEN COUNTY		

CEQUEL COMMUNICATIONS II LLC APPRAISAL ERROR CORRECTION	2012-0009962	\$2,027.97
CEQUEL COMMUNICATIONS II LLC APPRAISAL ERROR CORRECTION	2012-0009963	\$699.66
CEQUEL COMMUNICATIONS II LLC APPRAISAL ERROR CORRECTION	2012-0009964	\$1,151.63
CEQUEL COMMUNICATIONS II LLC APPRAISAL ERROR CORRECTION	2012-0009965	\$342.82
CEQUEL COMMUNICATIONS II LLC APPRAISAL ERROR CORRECTION	2012-0009966	\$262.09
CEQUEL COMMUNICATIONS II LLC APPRAISAL ERROR CORRECTION	2012-0009967	\$81.97
CEQUEL COMMUNICATIONS II LLC APPRAISAL ERROR CORRECTION	2012-0009968	\$736.47
CEQUEL COMMUNICATIONS II LLC APPRAISAL ERROR CORRECTION	2012-0009969	\$3,692.52
CEQUEL COMMUNICATIONS II LLC APPRAISAL ERROR CORRECTION	2012-0009970	\$457.81
CEQUEL COMMUNICATIONS II LLC APPRAISAL ERROR CORRECTION	2012-0009971	\$221.45
CIMMARRON INVESTMENT CO BOAT VALUE CORRECTION	2012-0090531	\$1,058.20
CIT FINANCIAL LLC APPRAISAL ERROR CORRECTION	2012-0010634	\$22.08
EH, SAW GAY & NAW BEH BAY APPRAISAL ERROR CORRECTION	2012-0017232	\$153.97
EUBANKS, FLOYD R & EDITH L DWELLING VACANT SINCE 2000	2012-0017764	\$36.00
GALINDO, JESUS T III DID NOT OWN 1/1/2012	2012-0020450	\$68.16
GOODMAN, LUBY JR APPROVED FOR PRESENT USE VALUE	2012-0022403	\$194.22
HINES, JUDY APPRAISAL ERROR CORRECTION	2012-0091444	\$1,016.66
HRYHARROW, JOHN ELLIS BILLING ERROR – TO BE REBILLED	2012-0090778	\$739.09
LAYTON, JENNIFER L DID NOT OWN 1/1/2011	2011-0033837	\$63.65
LAYTON, JENNIFER L DID NOT OWN 1/1/2012	2012-0033728	\$58.96
MARTIN, GILLETTE VACANT SINCE 1989	2012-0036720	\$36.00

MOORE, JAMES D JR BOAT VALUE CORRECTION	2012-0091462	\$171.35
PIERCE, DAWNELLE CHRISTINE RELEASED TO PAMLICO COUNTY	2012-0045497	\$103.50
PIERCE, DAWNELLE CHRISTINE RELEASED TO PAMLICO COUNTY	2011-0045621	\$120.25
SCHENK, WENDY FREEMAN & DIXON SENIOR EXCLUSION REMOVED IN ERROR	2012-0050701	\$281.61
WALSHE, WILLIAM DID NOT OWN 1/1/12	2012-0091295	\$2,667.50
	27- CREDIT MEMO (S)	\$16,958.81

Refunds

MORRIS, DERWIN C & MONEKA M DOUBLE BILLED ON MH-SAME ACCOUNT	2010-0036770	\$231.25
MORRIS, DERWIN C & MONEKA M MOBILE HOME DOUBLE BILLED – SAME ACCT	2009-0040359	\$299.33
	2 – REFUND(S)	\$530.58

Commissioner Taylor inquired about approximately \$10,000 being released to Cequel Communications. Mr. Antry responded that it is a result of a clerical error in transferring assets upon acquisition by Cequel.

PLANNING DEPARTMENT MATTERS

Request to Set Public Hearing – FY 12 CDBG Infrastructure Project

Craven County has submitted a Letter of Interest for a \$750,000 FY 12 CDBG Infrastructure project. The project will include water improvements on Henderson-Godette Road, replacement of STEP sewage disposal systems in the James City community, a waterline relocation/upgrade and NCDOT improvement of Dudley Street in James City. Following review by the NC Division of Community Investment and Assistance, the County is required to hold a second public hearing prior to submitting the full application. Commissioner Tyson moved to schedule the second public hearing for December 17, 2012 at 8:30 a.m., seconded by Commissioner McCabe and unanimously carried.

Tall Structures Ordinance and Contract

The wind energy industry has become increasingly interested in Coastal North Carolina as an advantageous area for development. The wind turbines to support this industry would be constructed to a height of 575 feet above grade, and would pose an imminent threat to the United States Marine Corps military training operations in the coastal areas.

Allies for Cherry Point’s Tomorrow requested that Craven County, working with the City of Havelock, develop a Tall Structures Ordinance that would help protect military training corridors and aircraft radar systems (Interference of electromagnetic fields) from encroachment.

The Planning Department solicited proposals for services from Holland Consulting Planners to help in the development of this ordinance. The not to exceed fee to develop a Tall Structures Ordinance is \$7000, to be shared by the City of Havelock. Commissioner Mark moved to authorize development of a Tall Structures Ordinance and execute a contract with Holland Consulting Planners, Inc. in an amount not to exceed \$7,000, seconded by Commissioner Taylor and unanimously carried.

BUDGET AMENDMENTS AND ORDINANCE UPDATE

Assistant County Manager of Finance/Administration, Rick Hemphill, presented the following budget amendments and ordinance update. Commissioner Taylor moved to remove the budget amendment for Health/Maternity Care Coordination & Child Service Coordinator, to be placed on the Board’s next agenda, seconded by Commissioner Mark and carried with six (6) “ayes”, there being one (1) “nay” from Commissioner Sampson. Commissioner Tyson moved to approve the remainder of the following budget amendments and ordinance update, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Health/Child Health

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-5800-370-11-00 Medicaid-Child Health	\$22,360.00	101-5800-440-32-40 Other Supplies	\$ 500.00
		101-5800-440-40-50 Contract Employee	\$21,860.00
101-5700-370-08-00 Medicaid-Maternity	\$21,000.00	101-5700-440-32-40 Other Supplies	\$ 1,000.00
		101-5700-440-73-01 C/O over \$5,000	\$20,000.00
101-6612-370-05-00 Medicaid-Adult Primary	\$20,390.00	101-6612-440-32-40 Other Supplies	\$ 1,000.00
		101-6612-440-73-01 C/O over \$5,000	\$19,390.00
TOTAL	\$63,750.00	TOTAL	\$63,750.00

Justification: CCHD has received Medicaid Meaningful Use Incentive payment of \$63,750. Funds will be used to pay a contract biller/coder for the purpose of catching up on the outstanding Medicaid receivables from Insight & Allscripts programs. The Allscripts software is scheduled to terminate and all prior billing of Medicaid revenue must be entered into the clearing house for payment. Should there be denials this contract employee will assist in the rebilling of Medicaid claims. Other supplies to purchase 5 Androids, and remaining funds to go towards new software program.

Commissioners

101-0000-399-01-00 Fund Balance	\$21,500.00	101-0101-400-40-00 Contractual Services	\$21,500.00
TOTAL	\$21,500.00	TOTAL	\$21,500.00

Justification: Need to budget \$21,500 for Keystone Planning Group’s Certificate of Need Strategy and Development Services regarding feasibility of developing a hospice inpatient facility in Craven County.

E911

367-0000-366-07-00 From Capital Reserve	\$863,083.00	367-2503-410-73-01 C/O over \$5,000	\$155,000.00
		367-2503-410-75-01 Architect	\$ 40,301.00
		367-2503-410-76-01 Construction	\$637,999.00
		367-2503-410-76-59 Contingency	\$ 29,783.00

371-0000-366-01-00	\$863,083.00	371-0571-410-97-69	\$863,083.00
From General Fund		to EOC/911 Fund	
222-0000-399-01-00	\$323,048.00	222-2501-410-73-01	\$323,048.00
Fund Balance		C/O over \$5,000	
TOTAL	\$3,775,380.00	TOTAL	\$3,775,380.00

Justification: Need to budget additional \$863,083 Capital Reserve funds and \$323,048 E911 funds to renovate and equip the old Jail/Sheriff’s facility for a permanent Emergency Operations Center.

Budget Ordinance

EOC/911 Renovation
Fund 367

This ordinance is hereby amended in the following amounts for expenditures to the EOC/911 Renovation Project.

Expenditures:

Capital Outlay over \$5,000	\$ 205,000.00
Architect	\$ 85,000.00
Construction	\$1,041,260.00
Demolition	\$ 63,311.00
Contingency	\$ 100,000.00
Total	\$1,494,571.00

The following revenues are hereby amended for the EOC/911 Renovation Project.

Revenue:

From E911 Fund	\$ 52,149.00
From Capital Reserve Fund	\$1,101,477.00
From General Fund	\$ 340,945.00
Total	\$1,494,571.00

This ordinance is hereby approved this 3rd day of December, 2012.

RESOLUTION FOR MILITARY FAMILY OF THE QUARTER

The Board received a request to adopt a resolution honoring the family of Staff Sergeant Zane D. Bowman, as Military Family of the Quarter. Commissioner Mark moved to adopt the following resolution, as requested, seconded by Commissioner McCabe and unanimously carried. Commissioner Taylor will attend a luncheon held in their honor on Thursday December 13, 2012 at noon at the New Bern Golf and Country Club and present the family with the resolution.

**RESOLUTION
RECOGNIZING THE FAMILY
OF STAFF SERGEANT ZANE D. BOWMAN
AS MILITARY FAMILY OF THE QUARTER**

WHEREAS, Staff Sergeant Zane D. Bowman joined the Center of Naval Aviation Technical Training Marine Unit (CNATT) Cherry Point, Marine Corps Air Station, on March 14, 2012, and currently serves as the Staff Non-commissioned Officer in Charge (SNCOIC) for Deceptive Electronics Countermeasures Technician training track at CNATT Marine Unit (MARUNIT); and

WHEREAS, with the high demands placed on him by his job, SSgt. Bowman has found time to volunteer as a Marine Corps Community Services youth basketball coach and a mentor to Craven County Special Olympics athletes, along with countless volunteer hours devoted to the Craven County Animal Shelter and local food bank; and

WHEREAS, Staff Sergeant Amber-Loveless-Bowman, also an active duty Marine and spouse of Staff Sergeant Zane Bowman, has volunteered her off-duty time with her husband mentoring Special Olympics athletes, overseeing games at the Spring Carnival, and unselfishly volunteering time at the local animal shelter taking care of animals, along with helping in clean up in and around the shelter's area; and

WHEREAS, within their Marine Corps careers they have collectively contributed over 700 hours of community service in San Diego County, CA; Daviess County, IN; Craven County, NC; and while stationed abroad in local Japanese communities; and

WHEREAS, SSgt. Zane Bowman was awarded the Outstanding Volunteer Service Medal before arriving at CNATT, while his wife's nomination is currently being routed through the Head Quarters and Head Quarters Squadron Chain of Command.

NOW, THEREFORE, BE IT RESOLVED that the Craven County Board of Commissioners recognizes Staff Sergeant Zane D. Bowman and Staff Sergeant Amber Loveless-Bowman for their dedication in assisting Marines, Sailors, and civilian families of the command, base and local community.

BE IT FURTHER RESOLVED that the Craven County Board of Commissioners congratulates them on being selected Military Family of the Quarter.

Adopted this 3rd day of December, 2012.

CRSWMA RESOLUTION

Vice Chairman Mark moved for affirmation of the following resolution for William Ritchie, which was prepared for the Board on October 15, 2012, seconded by Commissioner McCabe and unanimously carried.

Resolution Honoring William H. Ritchie, Jr. For Service to the Citizens of Craven County

WHEREAS, the Coastal Regional Solid Waste Management Authority is a public authority created by the North Carolina General Assembly to serve Carteret, Craven, and Pamlico counties; and

WHEREAS, William H. Ritchie, Jr. was appointed by the Craven County Board of Commissioners to the Board of Directors of the Authority in 1997 and has continually served as its representative since that time; and

WHEREAS, William H. Ritchie, Jr. served as Chairman of the Board of Directors of the Authority from 2003 to 2012; and

WHEREAS, William H. Ritchie, Jr. also served as the Town of River Bend Municipal Representative to the Authority from 1994 to 1997; and

WHEREAS, throughout his term of service, William H. Ritchie, Jr. challenged fellow board members and staff to make decisions and conduct operations in the most efficient manner; and

WHEREAS, under his guidance and leadership, the Authority enhanced its solid waste programs to the region, adopted innovative technologies, and retired its debt obligations; and

WHEREAS, during his term of service, William H. Ritchie, Jr. served with dedication to foster the Authority's goal of providing environmentally and fiscally responsible services to the citizens of Carteret, Craven, and Pamlico counties.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of Craven County hereby commends William H. Ritchie, Jr. for his service to the citizens of Craven County, and expresses its gratitude for his leadership and contribution to the success of the Coastal Regional Solid Waste Management Authority.

APPOINTMENTS

Regional Aging Advisory Committee

Commissioner Tyson moved to appoint Norman Smith to the Regional Aging Advisory Committee, and to waive the one meeting waiting requirement, seconded by Commissioner Mark and unanimously carried.

Craven County Health Board

Commissioner Allen nominated Verdelle Newby for reappointment to the Craven County Health Board. There being no additional nominees, Ms. Newby was reappointed by acclamation. Commissioner Allen moved to waive the one meeting waiting requirement, seconded by Commissioner Mark and unanimously carried.

New Bern-Craven County Public Library Board

Chairman Dacey requested to defer appointment to the New Bern-Craven County Library Board in order to contact Kenneth Brinson, who is eligible for reappointment, to determine if he is willing to continue serving. A second vacancy has also been created due to the relocation of Michelle Snyder. Commissioner Taylor moved to defer these appointments until December 17, seconded by Commissioner Mark and unanimously carried.

NCACC Legislative Goals Conference – Voting Delegate

It was the consensus of the Board to defer this appointment until the Board's next meeting.

Upcoming Appointments

January – None

February

- Craven Aging Planning Board (Commissioner Dacey reported that B.J. Ipock is not interested in reappointment)
- Firemen's Relief Fund Board of Trustees
- Fire Tax Commissioners
- Nursing Home Advisory Committee
- Zoning Board of Adjustment (Commissioner Allen reported that Lee Kyle Allen III would like to continue serving)

COUNTY ATTORNEY'S REPORT

Offer to Purchase Real Property at 6634 Old US Highway 70 – Tuscarora (#9-45-042)

County Attorney, Jim Hicks, reported that the County has received an offer from Awesome Blessings, LLC in the amount of \$4,200.00 for property located at 6634 Old U.S. Highway 70, which was acquired through a tax foreclosure. The total taxes and costs that were foreclosed on were \$1,997.82. The current tax value on the property, which is unimproved, is \$15,000. Commissioner Tyson moved to accept the offer and to advertise for upset bids, seconded by Commissioner Taylor and unanimously carried.

COUNTY MANAGER'S REPORT

County Manager, Jack Veit, introduced Amber Parker, new Human Resources Director, and reminded the Board of the Purple Heart Monument Dedication on December 7.

COMMISSIONERS' REPORTS

Commissioner McCabe congratulated the New Bern Bears and Havelock Rams football teams for their state championship victories and stated that he would like both teams to receive recognition from the Board. He inquired how the Board can help with the safety issues on Antioch Road. Commissioner Mark suggested contacting the Board of Education to get behind the Department of Transportation.

Commissioner Sampson thanked Rev. Ethel Sampson for the presentation of a historical perspective on Greater Duffyfield. He stated that he would like to see people in the City and County coming together again to accomplish successes in the community. He explained his "nay" vote on adoption of budget amendments. He expressed concern that gas prices have fallen everywhere but in New Bern.

Commissioner Taylor announced that Religious Community Services celebrated its 30th anniversary. He expressed a need for a team for meal service, as well as donations.

Commissioner Tyson announced that on Thursday, December 6 at 6:00 p.m., a fundraiser for wounded warriors will be held at the New Bern Golf and Country Club.

Vice Chairman Mark thanked the City Mayor, Aldermen and Mrs. Sampson and congratulated the New Bern Bears and Havelock Rams football teams on their success.

Chairman Dacey stated his goals as Chairman include transparency and understanding in government, and protection of the base at Cherry Point

CLOSED SESSION

At 9:00 p.m. Commissioner Tyson moved to go into closed session pursuant to N.C.G.S. 143-318.11(a)(6) regarding a personnel matter, seconded by Commissioner McCabe and unanimously carried.

At 9:06 p.m. the Board returned to regular session. County Manager, Jack Veit, recommended acceptance of the proposal of Springsted, Incorporated, for executive search services, not to exceed \$15,000. Commissioner Mark moved to accept the proposal, as recommended by the County Manager, seconded by Commissioner McCabe and unanimously carried.

Mr. Veit announced that a work session has been planned for January 22, 2013 for discussion of the proposed MPO and hospice.

At 9:09 p.m. Commissioner McCabe moved to adjourn, seconded by Commissioner Sampson and unanimously carried.

Chairman Scott C. Dacey
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board