

1 **THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN**
 2 **REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN**
 3 **COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN,**
 4 **NORTH CAROLINA, ON MONDAY, OCTOBER 15, 2012. THE MEETING**
 5 **CONVENED AT 8:30 A.M.**

6
 7 **MEMBERS PRESENT:**

8 Chairman Lee Kyle Allen
 9 Vice Chairman Scott C. Dacey
 10 Commissioner Thomas F. Mark
 11 Commissioner Theron L. McCabe
 12 Commissioner Johnnie Sampson, Jr.
 13 Commissioner Jefferey S. Taylor
 14 Commissioner Steve Tyson

15
 16 **STAFF PRESENT:**

17 Jack B. Veit III, County Manager
 18 Gene Hodges, Assistant County Manager – Operations/Facilities
 19 Richard F. Hemphill, Assistant County Manager – Finance/Administration
 20 Gwendolyn M. Bryan, Clerk to the Board
 21 Jim Hicks, County Attorney
 22 Aaron Arnette, County Attorney Associate

23
 24 Following the Pledge of Allegiance, the Chairman called for any corrections to the minutes.
 25 There being none, the minutes of October 1, 2012 were approved as presented.

26
 27 Commissioner Mark moved to amend the agenda to add a resolution to the Insurance
 28 Commissioner objecting to an increase in insurance. Commissioner Mark moved to adopt the
 29 following resolution, seconded by Commissioner Sampson and unanimously carried.

30
 31 **CRAVEN COUNTY**

32 **RESOLUTION OPPOSING UNFAIR PROPERTY INSURANCE INCREASES**

33
 34 **WHEREAS**, the North Carolina Rate Bureau, in its capacity as a representative of the insurance industry,
 35 has requested a 30% rate increase in coastal counties from the Department of Insurance; and

36
 37 **WHEREAS**, Craven County is located in Homeowner Territory #49, which includes Beaufort, Camden,
 38 Chowan, Craven, Jones, Pasquotank, Perquimans, Tyrrell and Washington Counties; and

39
 40 **WHEREAS**, the homeowners in Territory #49 have a current rate of \$862 per \$75,000 of coverage; and

41
 42 **WHEREAS**, the proposed base rate is \$1,121 per \$75,000, an increase of \$259 (approximately a 30%
 43 increase); and

44
 45 **WHEREAS**, many eastern North Carolina counties were hit with double-digit homeowners insurance rate
 46 increases when the new rates went into effect on May 1, 2009; and

47
 48 **WHEREAS**, homeowners in coastal communities already pay base rates much higher than the base rate in
 49 many counties in central and western North Carolina; and

50
 51 **WHEREAS**, loss experience does not justify this 30% rate increase, especially since significant losses
 52 were experienced in areas other than the coast of North Carolina.

53
 54 **WHEREAS**, additional increases would once again place an undue and excessive burden on homeowners
 55 in coastal communities.

56
 57 **NOW THEREFORE BE IT RESOLVED**, that the Craven County Board of Commissioners strongly
 58 encourages the NC Commissioner of Insurance to reject the proposed 30% increase in base rates for Territory #49;
 59 and encourages the Commissioner to work toward a more fair homeowners insurance rate structure for coastal North
 60 Carolina.

61
 62 **BE IT FURTHER RESOLVED**, that the Craven County Board of Commissioners encourages Craven
 63 County residents to participate in this governmental process by submitting their written comments, concerns and
 64 positions regarding this issue to the North Carolina Department of Insurance, Property & Casualty Division, 1201
 65 Mail Service Center, Raleigh, NC 27699 or emailing concerns to 2012homeowners@ncdoi.gov by the October 19,
 66 2012 deadline.



68 **BE IT FURTHER RESOLVED**, that the Craven County Board of Commissioners also requests that the
 69 North Carolina Insurance Commissioner conduct a public hearing on any proposed alternative rate increases and
 70 further requests the Commissioner to include actual loss history in Eastern North Carolina in the calculation of the
 71 rate increases.

72
 73 Adopted, this the 15th day of October, 2012.

74
 75 **REQUEST FOR HEALTH FEE APPROVAL**

76
 77 Health Director, Scott Harrelson, presented a recommendation adopted by the Health Board at its
 78 meeting of October 8, 2012 for a schedule of adjustments to fees in the clinics, as follows:

79

80 Code	Description	Medicaid Rate	Proposed Rate
81 84478	Triglycerides	\$7.32	\$8.00
82 83718	HDL Cholesterol	\$10.41	\$11.00
83 82248	Bilirubin, Direct	\$6.39	\$7.00
84 82040	Albumin	\$6.30	\$7.00
85 84155	Protein, Total	\$4.66	\$5.00
86 84460	Alanine Amino	\$6.73	\$7.00
87 84075	Phosphatase, acid, total	\$6.58	\$7.00
88 80051	Electrolyte panel	\$8.77	\$9.00
89 84132	Potassium	\$5.84	\$6.00
90 82435	Chloride; blood	\$5.84	\$6.00
91 84295	Chromium	\$6.12	\$7.00
92 82374	Carbon Dioxide	\$6.22	\$7.00
93 82310	Calcium; Total	\$6.55	\$7.00
94 82565	Creatinine; blood	\$6.52	\$7.00
95 84520	Urea nitrogen; quantitative	\$5.01	\$5.00
96 80050	General health panel	\$11.73	\$15.00

97
 98
 99 He explained that the proposed rates reflect stand alone fees for tests that are currently part of a
 100 panel of tests. By establishing stand alone fees, unnecessary testing can be avoided and costs
 101 lowered for clients. Commissioner McCabe moved to approve the fee adjustments, as
 102 recommended, seconded by Commissioner Sampson and unanimously carried.

103
 104 **SOIL AND WATER CONSERVATION MATTERS**

105
 106 *Grant Award Acceptance and Request for Allocation*

107
 108 On behalf of the Soil and Water Conservation District, County Manager, Jack Veit, sought
 109 approval to accept a grant award from the N.C. Division of Water Resources to address debris
 110 removal in Swift Creek. Several streams and creeks were evaluated for the grant, and a selection
 111 was made based on the greatest benefit to the most people. Along the 17.4 mile length of Swift
 112 Creek, 2,700 property owners will be positively affected by the project's efforts to prevent high
 113 water by lowering the water table, and to prevent repetitive flooding. Commissioner McCabe
 114 moved to approve acceptance of the grant award and to appropriate the \$21,000 needed to
 115 supplement the grant funds in order to complete the project, seconded by Commissioner Mark
 116 and unanimously carried in a roll call vote. Commissioner Sampson stated that Duffyfield has a
 117 similar scenario and suggested speaking with the City of New Bern on any collaborative
 118 opportunities. Mr. Veit stated that Pitt County has a drainage program funded by drainage
 119 district fees. Commissioner Mark suggested deferring discussion of additional needs until
 120 budget time.

121
 122 **TAX DEPARTMENT MATTERS**

123
 124 *Releases and Refunds*

125
 126 Craven County Tax Administrator, Ronnie Antry, presented the following routine requests for
 127 tax releases and refunds for the Board's approval. Commissioner Mark moved for their
 128 approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

133 *Credits*

134

135 **TAXPAYER NAME** **TICKET #** **AMOUNT**

136

137 BRIDGERS, TIMOTHY SCOTT & LESL 2012-0006414 \$148.18
138 APPRAISAL ERROR CORRECTION

139

140 CAPPS, WESLEY MARTIN 2012-0008910 \$45.92
141 MILITARY EXEMPTION

142

143 CCJB LLC 2012-0009906 \$22.62
144 BILLED IN ERROR – EXEMPT PROPERTY

145

146 CHURCH-WEST STREET CHRISTIAN C 2012-0010584 \$118.30
147 DWELLING RAZED DURING 2011

148

149 DIXON, JAMES C 2012-0015441 \$211.66
150 EXCLUSION REMOVED IN ERROR

151

152 GUNN, FREDERICK W & BERIT 2011-0023697 \$6.68
153 DID NOT OWN 1/1/2011

154

155 GUNN, FREDERICK W & BERIT 2012-0023525 \$5.34
156 DID NOT OWN 1/1/2012

157

158 HITT, MICHAEL DEVON 2011-0027343 \$146.73
159 DOUBLE BILLED – SEE ACCT 80165

160

161 HITT, MICHAEL DEVON 2012-0027209 \$129.45
162 DOUBLE BILLED – SEE ACCT 80165

163

164 JONES, ROBERT DUVALL JR ET AL 2012-0030915 \$56.40
165 FORECLOSURE – LIEN EXTINGUISHED

166

167 LIGNOUL, CHRIS 2012-0090301 \$1,120.14
168 INCORRECT SITUS- TO BE REBILLED

169

170 LINKS AT PLANATION HARBOR LLC 2012-0034750 \$837.93
171 NOT IN BUSINESS 1/1/2012

172

173 PAREDES, GIANNI J & DARLENE RO 2012-0044116 \$36.00
174 DWELLING VACANT SINCE 2006

175

176 PERRY, MABLE LEE HEIRS 2012-0045039 \$36.00
177 DWELLING VACANT SINCE 2011

178

179 POLLARD, BRANT CLAYTON 2012-0045792 \$36.00
180 DWELLING VACANT SINCE 2010

181

182 RAHLAN, PORT 2012-0047091 \$73.28
183 DID NOT OWN 1/1/2012

184

185 RESCHMAN, ALFRED 2009-0047111 \$.00
186 DID NOT OWN 1/1/2009

187

188 ROUND, KENNETH D & DENISE M 2012-0049486 \$23.19
189 MILITARY ½ VALUE EXEMPTION

190

191 ROUNDTREE, ADA 2012-0049489 \$36.00
192 DWELLING UNOCCUPIED SINCE 2006

193

194

195	WHITFORD, JAMES A & PURSER, SH	2012-0061998	\$163.45
196	APPRAISAL ERROR CORRECTION		
197			
198		20 – CREDIT MEMO (S)	\$3,253.27
199			
200	<i>Refunds</i>		
201			
202	PAREDES, GIANNI J & DARLENE RO	2007-0042535	\$36.00
203	DWELLING VACANT SINCE 2006		
204			
205	PARADES, GIANNI J & DARLENE RO	2008-0043108	\$36.00
206	DWELLING VACANT SINCE 2006		
207			
208	PARADES, GIANNI J & DARLENE RO	2009-0043465	\$36.00
209	DWELLING VACANT SINCE 2006		
210			
211	PAREDES, GIANNI J & DARLENE RO	2010-0039722	\$36.00
212	DWELLING VACANT SINCE 2006		
213			
214	PARADES, GIANNI J & DARLENE RO	2011-0044225	\$36.00
215	DWELLING VACANT SINCE 2006		
216			
217		5 – REFUND(S)	\$180.00
218			

219 *Changes in Taxation of Motor Vehicles*

220
 221 Tax Administrator, Ronnie Antry, reported that the North Carolina General Assembly has
 222 enacted legislation that will change the way registered motor vehicles are taxed beginning July 1,
 223 2013. Beginning with the vehicle renewals that expire that month, the vehicle owner/taxpayer
 224 will receive an invitation to renew the registration that includes the property tax, and the taxpayer
 225 will pay all registration fees and taxes at one time to NCDMV when the tag is renewed. He
 226 explained that this new system has many added benefits to counties and to taxpayers. Vehicle
 227 owners will have just one bill to pay rather than two. Counties will eventually not have the
 228 expense of mailing tax notices to vehicle owners to collect current and delinquent property taxes.
 229 In theory, the new system provides for 100% of the property taxes to be collected on registered
 230 motor vehicles.

231
 232 An insert and informational brochure have been developed to inform vehicle owners and
 233 taxpayers about the upcoming change. Commissioner Sampson moved to add the insert to the
 234 next twelve months of vehicle tax notices and to provide an online link to the brochure, seconded
 235 by Commissioner Dacey and unanimously carried.

236
 237 **REVISION OF PERSONNEL MANUAL**

238
 239 Human Resources Director, Joan Harrell, presented a revised Personnel Manual for the Board's
 240 approval. Commissioner Dacey raised the following concerns:

- 241
 242 1. The County Manager, in regards to Article III, has the authority to approve
 243 addition/deletion or reclassification of a position without the approval of the Board of
 244 Commissioners. He is concerned about the potential expansion of the salary base with
 245 such actions, and weighting priority for a position without the Board's input.
 246 2. Assurance that the vehicle use policy reflects the Sheriff's policy. The County Manager
 247 responded that the Sheriff is complying with the policy.
 248 3. In regards to Article XI he opposed retiree selection of retirement gift. It should be left
 249 up the management to pick a gift. Commissioner Taylor stated that it is typical of
 250 business practice.

251
 252 Chairman Allen stated that the Board should have enough confidence in the County Manager to
 253 expect that he would not make any major adjustments without consulting the Board.
 254

255 Commissioner Taylor moved to adopt the Personnel Manual, as amended, seconded by
 256 Commissioner Mark and unanimously carried. Staff was requested to provide a complete
 257 revised copy to the Board.

259 CONVENTION AND VISITORS CENTER REQUEST

260
 261 Melissa Riggle of the Convention and Visitors Center provided a brief overview of the 2008
 262 NCACC Annual Conference, which was held in Craven County, with the goal of gaining support
 263 and consideration from the Commissioners for a possible bid in 2015. The presentation included
 264 the economic impact numbers from the conference in 2008 and the projected economic impact
 265 the group could have in 2015.

266
 267 County Manager, Jack Veit, emphasized the time commitment that would be required of the
 268 Board and County employees. Commissioner Taylor moved to go forward with the bid to host
 269 the 2015 conference, seconded by Commissioner Mark and unanimously carried. The Board
 270 will appoint a committee at the next meeting.

272 PLANNING DEPARTMENT MATTERS

274 *CDBG – FY 11 FRC Elevation Project Award*

275
 276 Craven County received and accepted a bid for the elevation of a single-family structure (Luper
 277 residence) located at 101 New Street in Bridgeton by B&B Construction of Chocowinity, in the
 278 amount of \$149,990.

279
 280 Subsequently, staff learned that the cost/benefit analysis performed by FEMA for this structure
 281 will allow only a maximum elevation hard cost of \$142,800. Holland Consulting Planners, Inc.
 282 met with B&B Construction and B&B has agreed to reduce their bid to \$142,000 to satisfy the
 283 funding requirement. The owners will contribute \$37,320 in personal funds to the elevation
 284 contract and the FEMA grant will be \$104,680. Commissioner Mark moved to award \$142,000
 285 to B&B Construction, seconded by Commissioner Dacey and unanimously carried in a roll call
 286 vote. Planning Director, Don Baumgardner, stated the possibility of another 6 -7 structures that
 287 will be reviewed by FEMA and determined to be eligible.

289 *NCDOT Request for Addition to the State Maintained Secondary Road System*

290
 291 The developers of River Bluffs Subdivision requested that the Board of Commissioners approve
 292 the following resolution for the addition of roads to the State of North Carolina for maintenance.
 293 The resolution was approved by motion of Commissioner Mark, seconded by Commissioner
 294 McCabe and carried unanimously.

296 NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION 297 DIVISION OF HIGHWAYS

298 REQUEST FOR ADDITION TO STATE MAINTAINED SECONDARY ROAD SYSTEM

299
 300 North Carolina
 301 County of Craven

302
 303 Road Description Westerly Drive, Easterly Drive, Calico Drive and Stillwood Court in the
 304 River Bluffs Subdivision, located within Twp. 7

305
 306 **WHEREAS**, the attached petition has been filed with the Board of County
 307 Commissioners of the County of Craven requesting that the above described road, the location of
 308 which has been indicated in red on the attached map, be added to the Secondary Road System;
 309 and

310
 311 **WHEREAS**, the Board of County Commissioners is of the opinion that the above
 312 described road should be added to the Secondary Road System, if the road meets minimum
 313 standards and the criteria established by the Division of Highways of the Department of
 314 Transportation for the addition of roads to the system.

315

316 **NOW, THEREFORE**, be it resolved by the Board of County Commissioners of the
 317 County of Craven that the Division of Highways is hereby requested to review the above
 318 described road, and to take over the road for maintenance if it meets established standards and
 319 criteria.

320
 321 **CERTIFICATE**
 322

323 The foregoing resolution was duly adopted by the Board of Commissioners of the County of
 324 Craven at a meeting on the 15th day of October, 2012.

325
 326 **ECONOMIC DEVELOPMENT UPDATE**
 327

328 Gene Hodges, Interim Economic Development Director, provided a brief update on activities and
 329 observations that have been completed since July, as follows.

- 330
- 331 • Economic Development Projects Update
 - 332 1. Hosted a visit by the Department of Commerce for prospect, Project Eclipse;
 - 333 although they did not locate in N.C., this was the best site in N.C.
 - 334 2. American Eagle paperwork ready for a grant that will help them relocate to the
 - 335 Industrial Park: approximately three inquiries per week are received.
 - 336
- 337 • Property and Building Inventory; most prospects require 150 plus acres or buildings of 50
- 338 square feet. Commissioner Dacey inquired about the potential for coordinating with
- 339 Cooperative Extension in identifying potential properties in the agricultural areas.
- 340 • RFP for Craven County Comprehensive Strategic Plan has been solicited; the deadline is
- 341 October 29, 2012
- 342 • Executive Search
- 343 -More than 40 applications have been received and have been narrowed to six for phone
- 344 interviews. Based on results, some will be selected for face-to-face interviews.
- 345 • Economic Development Roundtable
- 346

347
 348 **BUDGET AMENDMENTS**
 349

349 Assistant County Manager of Finance/Administration, Rick Hemphill, presented the following
 350 budget amendments for the Board’s approval. Commissioner Mark moved for their approval,
 351 seconded by Commissioner Taylor and unanimously carried in a roll call vote.

352
 353 ***DSS 7221 Services***
 354

355	REVENUES	AMOUNT	EXPENDITURES	AMOUNT
356				
357	101-7221-349-22-00	\$4,371.00	101-7221-450-40-00	\$3,600.00
358	Serv Staff and Overhead		Contractual Services	
359			101-7221-450-39-40	\$ 771.00
360			Family Caregiver Sup	
361				
362	TOTAL	\$4,371.00	TOTAL	\$4,371.00

363
 364 **Justification:** Additional Family Caregiver funds given from the Division of Aging to be used
 365 for Adult Services in Home Program. Funds are 100% reimbursed (no County match required).
 366

367 ***Health/Project Assist***
 368

369	101-6701-349-70-00	\$6,423.00	101-6701-440-27-00	\$3,000.00
370	State Funds		Advertising *New Line	
371			101-6701-440-25-00	\$ 900.00
372			Travel/Training	
373			101-6701-440-25-02	\$1,800.00
374			Mileage Reimbursement	
375			101-6701-440-32-40	\$ 500.00
376			Other Supplies	
377			101-6701-440-32-01	\$ 223.00

378			Office	
379				
380	TOTAL	\$6,423.00	TOTAL	\$6,423.00

381
 382 **Justification:** NC Tobacco Prevention and Control Branch awarded Craven County Health
 383 Department the amount of \$61,140, but only \$54,717 is currently available. Request to use the
 384 funds for the following: Advertising – Great America Smokeout in November, Quitline, Multi
 385 Unit Housing, etc., Travel/Training for upcoming branch meetings in November and April, as
 386 well as mileage for 3 surrounding counties; Remaining funds will be placed in Office & Other
 387 Supplies needed for program.

388
 389 **Cooperative Extension – SHIP**

390				
391	101-4207-349-55-00	\$1,146.00	101-4207-420-22-00	\$ 80.00
392			Telephone	
393			101-4207-420-24-00	\$ 716.00
394			Mtg Exp.	
395			101-4207-420-32-40	\$(50.00)
396			Other Exp.	
397			101-4207-420-39-45	\$ 400.00
398			Limited Income Subsidy	
399				
400	TOTAL	\$1,146.00	TOTAL	\$1,146.00

401
 402 **Justification:** Additional revenue received when grant finalized; \$4,000 budget original
 403 amount, received \$5,146.00

404
 405 **Non-Departmental**

406				
407	101-0560-377-38-00	\$100,000.00	101-0560-400-96-87	\$100,000.00
408	FEMA		Hurricane Irene	
409				
410	TOTAL	\$100,000.00	TOTAL	\$100,000.00

411
 412 **Justification:** Continued recovery from damage resulting from Hurricane Irene – landfall
 413 August 27, 2011. Overage on debris at Creekside park (test 37,500 cubic yds, actual 51,025
 414 cubic yds). Increased by 25,000 for County contribution to snagging of Little Swift Creek.

415
 416 **Planning**

417				
418	101-4031-335-42-00	\$37,320.00	101-4031-430-76-38	\$37,320.00
419	Owner Contribution		Elevation	
420				
421	TOTAL	\$37,320.00	TOTAL	\$37,320.00

422
 423 **Justification:** After bidding, hard cost of elevating the 101 New Street, Bridgeton (Luper)
 424 residence will exceed the \$132,455 total approved for the reimbursement through the 2011
 425 Repetitive Flood Claim FEMA funds. Need to budget the \$37,200 in personal funds the owner
 426 will contribute to the elevation project. Repetitive Flood Claims Grant (RFC-PJ-04-NC-2011-
 427 002).

428
 429 **APPOINTMENTS**

430
 431 **Juvenile Crime Prevention Council**

432
 433 Commissioner Dacey moved to reappoint Jean Huryn, Debbie Kirkman and Todd Shuart to the
 434 Juvenile Crime Prevention Council. There being no additional nominees, Ms. Huryn, Ms.
 435 Kirkman and Mr. Shuart were reappointed by acclamation. Commissioner Dacey moved to
 436 waive the one meeting waiting requirement, seconded by Commissioner Taylor and unanimously
 437 carried. Replacements are being sought for Michael Barnhill and Sandra Phelps, as they have
 438 both served for more than ten years.

440 *Firemen's Relief Fund Board of Trustees*

441
 442 The Board was advised of a new vacancy created by the death of Bobby McLawhorn,
 443 representing the Rhems District. By acclamation of the Board, Aaron McLawhorn was
 444 appointed to fill this vacancy. Commissioner Taylor moved to waive the one meeting waiting
 445 requirement, seconded by Commissioner Mark and unanimously carried.

446
 447 *Fire Tax Commissioners*

448
 449 Commissioner Mark moved to appoint Joseph Midgette, Aaron McLawhorn and Rolf Maris to
 450 the Fire Tax Commission to replace George Ewell (Twp. 1), Bobby McLawhorn (Rhems) and
 451 Kenneth Dunn (Tri-Community). There being no additional nominees, Mr. Midgette, Mr.
 452 McLawhorn and Mr. Maris were appointed by acclamation. Commissioner Mark moved to
 453 waive the one meeting waiting requirement, seconded by Commissioner Taylor and unanimously
 454 carried.

455
 456 *Upcoming Appointments*

457
 458 The Board was advised of appointments due to expire on the following boards and committees:

459
 460 **November**

461 Fire Tax Commissioners

462
 463 **December**

464 Health Board

465 New Bern Library Board

466 Commissioners' Appointments

467
 468 **COUNTY MANAGER'S REPORT**

469
 470 County Manager, Jack Veit, announced a special work session to be held at 9:00 a.m. on October
 471 29, to cover the following topics:

- 472
 473 1) Redistricting (maps 1-5)
 474 2) EOC Project – Study Bids
 475 3) Carolina East: Hospice Facility
 476 4) Audits from Fire & EMS Departments

477
 478 **COMMISSIONERS' REPORTS**

479
 480 *Commissioner Sampson* commented on high gas prices and kerosene and heating fuel. He
 481 encouraged people to come together and help the needy. He noted that 35,000-40,000 people
 482 attended the Mumfest.

483
 484 *Commissioner Mark* announced his attendance on October 6 at the North of Neuse celebration
 485 where 200-250 were in attendance. He thanked organizer, Cheryl Kite, and her committee.

486
 487 *Commissioner Taylor* expressed thanks to Dover for Dover Firemen's Day. He announced Farm
 488 City Day on November 3 from 10:00 a.m.-2:00 p.m. at the fairgrounds and announced that early
 489 voting will begin on October 18 at the following locations:

- 490
 491 • Craven County Administration Building
 492 • Cove City Fire Department
 493 • Vanceboro Fire Department
 494 • Havelock State Farm Complex

495
 496 Hours are Monday-Friday 8:00 a.m.-6:00 p.m.; Saturday 8:00-1:00 and Sunday (Administration
 497 Building only) 1:00 p.m.-5:00 p.m.

498
 499 *Vice Chairman Dacey* announced a Town Hall meeting on October 30 from 7:00-8:00 p.m. at
 500 Trent Woods Town Hall.

501

502 *Chairman Allen* emphasized that voters must vote for the President, Vice President and judges
503 separately from the straight ticket. He commented on the upcoming Chili Festival in Havelock
504 October 19-20. He stated that he will likely attend the upcoming Essentials of County
505 Government in New Bern. He read a thank you letter from Chairman Bob Davis of Scotland
506 County, who attended Craven County’s 300th Anniversary Celebration on September 22 and a
507 letter from SSgt Hernandez, Military Family of the Quarter. He announced his attendance at
508 NCACC Health and Human Services Steering Committee meeting the previous week, where he
509 spoke with members who remembered the annual conference in 2008 and who are anxious to
510 return.

511
512 At 10:42 a.m. Commissioner Taylor moved to adjourn to reconvene on October 29 at 9:00 a.m.,
513 seconded by Commissioner Mark.

514
515
516
517 _____
518 Chairman Lee Kyle Allen
519 Craven County Board of Commissioners
520
521 _____
522 Gwendolyn M. Bryan
523 Clerk to the Board