

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON WEDNESDAY, JUNE 13, 2012. THE MEETING CONVENED AT 8:30 A.M.**

**MEMBERS PRESENT:**

- Chairman Lee Kyle Allen
- Vice Chairman Scott C. Dacey
- Commissioner Thomas F. Mark
- Commissioner Theron L. McCabe
- Commissioner Johnnie Sampson, Jr.
- Commissioner Jefferey S. Taylor
- Commissioner Steve Tyson

**STAFF PRESENT:**

- Jack B. Veit III., County Manager
- Gene Hodges, Assistant County Manager – Operations/Facilities
- Richard F. Hemphill, Assistant County Manager – Finance/Administration
- Gwendolyn M. Bryan, Clerk to the Board
- Jim Hicks, County Attorney

Following the Pledge of Allegiance, the Chairman called for any correction to the minutes. There being none, the minutes of June 4, 2012 regular session and May 29, 2012 and June 4, 2012 reconvened sessions were accepted, as presented.

**TAX RELEASES AND REFUNDS**

Chief Appraiser, Glenn Jones, presented the following tax releases and refunds for the Board's approval. Commissioner Sampson moved for their approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

*Credits*

<b>TAXPAYER NAME</b>	<b>TICKET#</b>	<b>AMOUNT</b>
GARRIS, THEODORE & IRENE DID NOT OWN 1/1/2011	2011-0020977	\$443.09
GARRIS, THEODORE & IRENE DID NOT OWN 1/1/2011	2011-0091520	\$77.40
GRANDMAS GOODIES BAKERY INC NOT IN BUSINESS 1/1/2010	2010-0020576	\$138.07
SIMPSON, TERESA L DOUBLE LISTED WITH TICKET #91144	2011-0052276	\$322.54
SPROTT, JOHATHAN D & CRYSTAL H BOAT NOT IN NC 1/1/2011	2011-0091159	\$211.63
STILLEY, JOHN KENNETH & SUE WE MH DOUBLE BILLED – SAME ACCT#	2010-0049117	\$80.86
STILLEY, JOHN KENNETH & SUE WE MH DOUBLE BILLED – SAME ACCT #	2011-0054572	\$73.00
WILSON, DREW C DID NOT OWN 1/1/2011	2011-0063362	\$8.53

WINSTEAD, BETHANY ANN DID NOT OWN 1/1/2011	2011-0063616	\$12.97
9 – CREDIT MEMO (S)		\$1,368.09

**Refunds**

BSH HOME APPLIANCES CORP. ORDERED BY PROPERTY TAX COMMISSION 05-15-12	2009-0091052	\$73,562.83
BSH HOME APPLIANCE CORP. ORDERED BY PROPERTY TAX COMMISSION 05-15-12	2010-0006993	\$63,104.76
BSH HOME APPLIANCE CORP. ORDER BY PROPERTY TAX COMMISSION 05-15-12	2011-0007746	\$56,793.87
3 – RFUND (S)		\$193,461.46

**CRAVEN AGING PLANNING BOARD PRESENTATION**

Georgia Newkirk, Chair of the Craven Aging Planning Board, presented the recommended 2012-2013 budget for the Home and Community Care Block Grant, as follows:

Organization	Program	HCCBG	Match	HCCBG With Match	Units	Cost Per Unit
CARTS	Access Service	\$ 70,787	\$ 7,865	\$ 78,652	10,849	\$ 7.25
Social Services	IH Level II	\$ 75,294	\$ 8,366	\$ 83,660	6,062	\$13.80
	IH Level III	\$ 58,989	\$ 6,554	\$ 65,543	4,749	\$13.80
	HDM	\$145,080	\$16,120	\$161,200	35,507	\$ 4.54
	Congregate	\$ 89,445	\$ 9,938	\$ 9,383	15,700	\$ 6.33
	Sr Center Ops	\$ 4,275	\$ 475	\$ 4,750	varies	
	Care Mgmt	\$ 88,828	\$ 9,870	\$ 98,698	NA	
Senior Companion	In Home	\$ 36,171	\$ 4,019	\$ 40,190	8,350	\$ 4.81
Havelock Senior Services	In Home	\$ 27,086	\$ 3,010	\$ 30,096	5,107	\$ 5.89
<b>TOTALS</b>		<b>\$595,955</b>	<b>\$66,217</b>	<b>\$662,172</b>		

Additional Information:

- USDA reimburses \$.60 per meal for a total of \$33,789
- Senior Center Operations: Zumba \$40 per session x 50 weeks = \$2,000  
Yoga \$55 per session x 50 weeks = \$2,750

Commissioner Dacey moved to approve the recommended budget, seconded by Commissioner Mark.

During discussion, County Manager, Jack Veit, noted that the match amounts for the Craven County departments are included in the departmental budget requests. The Senior Companion Program and Havelock Senior Services, however, did not request matching funds from the County. Ms. Newkirk stated that the Senior Companion program will provide its own match through in-kind contributions: Commissioner Tyson recommended that the \$3,010 grant match be provided for Havelock Senior Services and put forth an amended motion to approve the budget less \$4,019, for a total of \$62,198 in grant match. Commissioner Tyson moved to approve the amended motion, seconded by Commissioner Mark and unanimously carried.

Assistant County Manager, Finance/Administration, Rick Hemphill, observed that the figures presented need to be re-tallied, including the figures in the amended motion. There will be a budget amendment in July to clean up the numbers.

## CONSIDERATION OF BUDGET ORDINANCE FOR ADOPTION

County Manager, Jack Veit, presented the Budget Ordinance for FY 2012-2013, highlighting some of the achievements, including a reduction in tax rate by .0028, and sticker price reduction by \$.25 and the maintenance of a healthy fund balance. Commissioner Dacey moved to approve the following FY 2012-2013 Budget Ordinance, as recommended, seconded by Commissioner Mark and unanimously carried in a roll call vote.

### SECTION I

The following amounts are appropriated for expenditure in the General Fund for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Commissioners	\$ 525,214
Special Appropriations	\$ 255,596
Administration	\$ 592,310
Human Resources	\$ 368,734
Information Technology	\$ 1,031,037
GIS Mapping	\$ 312,080
Finance	\$ 855,501
Non Departmental	\$ 612,000
Pass Through	\$ 241,842
Elections	\$ 455,696
Tax Assessor	\$ 897,268
Tax Collector	\$ 559,704
Register of Deeds	\$ 609,977
Public Buildings	\$ 3,892,547
Court Facilities	\$ 663,068
Maintenance	\$ 614,428
Central Maintenance Garage	\$ 388,982
Sheriff	\$ 5,471,188
Jail	\$ 3,734,022
Fire Marshall/ Emergency Management	\$ 334,077
Communications	\$ 557,020
Inspections	\$ 502,457
Medical Examiner	\$ 69,000
Rescue Squads	\$ 2,261,520
Solid Waste	\$ 3,565,781
Planning	\$ 603,880
Soil Conservation	\$ 130,496
Cooperative Extension	\$ 290,807
Economic Development	\$ 150,000
Health	\$ 10,014,009
Mental Health	\$ 276,827
Transportation – CARTS	\$ 1,259,432
Elderly Handicap	\$ 68,212

General Public Transportation	\$ 110,622
CARTS – WORK FIRST	\$ 66,690
Veterans Services	\$ 144,424
Social Services	\$ 20,407,567
Recreation	\$ 829,213
Libraries	\$ 1,267,977
Convention Center	\$ 1,476,744
Craven County Schools	
Current Expense	\$ 18,471,002
Current Expense – Fines & Forfeitures	\$ 43,000
Current Expense - Payment in Lieu of Taxes	\$ 72,000
Capital Outlay	\$ 700,000
Transfer to Debt Service Fund	\$ 4,339,442
Craven Community College	
Current Expense	\$ 3,455,130
Capital Outlay	\$ 300,000
Debt Service Principal	\$ 113,200
Debt Service Interest	\$ 30,679
<b>TOTAL</b>	<b>\$ 93,992,332</b>

**SECTION II**

It is estimated the following revenues will be available in the General Fund for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Current Year's Property Taxes	\$ 41,144,026
Prior Year's Property Taxes	255,000
Vehicle Property Taxes	3,359,635
Prior Year's Vehicle Property Taxes	335,000
Late Listing Penalty	43,000
Annual Fee (Solid Waste/Recycling)	1,540,692
In Lieu of Taxes	227,000
Penalty and Interest	315,650
Interest - Investments	186,000
Miscellaneous Revenue	236,765

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Donations/Contributions	26,920
Beer & Wine State	177,000
One Cent Sales Tax	5,577,683
One Half Cent Sales Tax – Article 40	4,243,928
One Half Cent Sales Tax – Article 42	3,654,273
Alcoholic Beverage Control	307,000
Grants – Other	57,500
State Revenues	14,042,230
State Grants	1,238,631
Court Fees	307,480
Sheriff Fees	208,050
First Party Payment for Services	134,875
Third Party Payment for Services	243,140
Fees for Services	5,185,716
Sales	150,000
Transfers In From Other Funds	1,717,791
Inter-Departmental	525,087
Inter-Governmental	1,193,976
Medicaid	2,751,501
Medicare	1,728,064
Medicaid Maximization	622,656
Federal Revenue	1,837,660
Carryover of Unspent Grant Revenue	1,450
Fund Balance Appropriated	416,953
<b>Total</b>	<b>\$93,992,332</b>

### SECTION III

The following amount is appropriated to the Seized Property – Sheriff's Department Fund for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Operating Expense	\$ 10,674
<b>Total</b>	<b>\$ 10,674</b>

It is estimated the following revenue will be available in the Seized Property – Sheriff's Department Fund for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Substance Abuse Tax – State	\$ 10,674
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**Total** **\$ 10,674**

**SECTION IV**

The following amount is appropriated for the Emergency Telephone System for its operation during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Emergency Telephone System Expense	\$299,700
<b>Total</b>	<b>\$299,700</b>

It is estimated the following revenues will be available in the Emergency Telephone System during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Telephone Subscriber Charges	295,700
Interest	4,000
<b>Total</b>	<b>\$ 299,700</b>

**SECTION V**

The following amounts are appropriated for the Rhems Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Workers Compensation	\$ 2,665
Insurance	1,085
Payment to District	199,140
Capital Reserve	13,552
<b>Total</b>	<b>\$ 216,442</b>

It is estimated the following revenues will be available in the Rhems Fire Department Fund during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

District Ad Valorem Taxes	\$ 169,858
(Rate of .0414; Valuation of \$ 419,000,000)	
Sales Tax	46,584
<b>Total</b>	<b>\$216,442</b>

**SECTION VI**

The following amounts are appropriated for the Township No. 1 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Workers Compensation	\$ 4,160
Insurance	1,085
Payment to District	187,264
Payment to Little Swift Creek Fire Department	6,868
<b>Total</b>	<b>\$ 199,377</b>

It is estimated the following revenues will be available in the Township No. 1 Fire Department Fund during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

District Ad Valorem Taxes	154,224
(Rate of .025; Valuation of 630,000,000)	
Sales Tax	43,153
Fund Balance Appropriated	2,000
<b>Total</b>	<b>\$199,377</b>

**SECTION VII**

The following amounts are appropriated for the Tri-Community Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Workers Compensation	\$ 5,590
Insurance	1,085
Payment to District	237,465
Payment from Sandy Point	8,155
<b>Total</b>	<b>\$ 252,295</b>

It is estimated the following revenues will be available in the Tri-Community Fire Department Fund during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

District Ad Valorem Taxes	\$ 186,341
(Rate of .0277; Valuation of \$687,000,000)	
Sales Tax	51,799
Sandy Point Appropriation	8,155
Fund Balance Appropriated	6,000
<b>Total</b>	<b>\$252,295</b>

**SECTION VIII**

The following amounts are appropriated for the Little Swift Creek Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Workers Compensation	\$ 2,665
Insurance	1,086
Payment to District	117,381
From Twp #1 Vanceboro	6,868
<b>Total</b>	<b>\$ 128,000</b>

It is estimated the following revenues will be available in the Little Swift Creek Fire

Department Fund during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

District Ad Valorem Taxes	\$ 91,389
(Rate of .0549; Valuation of \$170,000,000)	
Sales Tax	25,243
From Township #1 Vanceboro	6,868
Fund Balance Appropriated	4,500
<b>Total</b>	<b>\$ 128,000</b>

**SECTION IX**

The following amounts are appropriated for the Township No. 3 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Workers Compensation - Cove City	\$ 2,844
Insurance - Cove City	804
Payment to Cove City	58,586
Cove City Payment from Township #9	3,000
Worker's Compensation – Dover	1,625
Insurance – Dover	1,085
Payment to Dover	52,202
Workers Compensation - Fort Barnwell	2,405
Insurance - Fort Barnwell	834
Payment to Fort Barnwell	62,656
<b>Total</b>	<b>\$ 186,041</b>

It is estimated the following revenues will be available in the Township No. 3 Fire Department Fund during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

District Ad Valorem Taxes	\$ 138,091
(Rate of .0624; Valuation of \$226,000,000)	
Sales Tax	38,450
Payment from Township #9 to Cove City	3,000
Fund Balance Appropriated	6,500
<b>Total</b>	<b>\$ 186,041</b>

**SECTION X**

The following amounts are appropriated for the Township No. 5 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Workers Compensation	\$ 2,340
Insurance	1,085
Payment from Township #6 Fire Department	2,020
Payment to District	245,929
<b>Total</b>	<b>\$ 251,374</b>

It is estimated the following revenues will be available in the Township No. 5 Fire Department Fund during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

District Ad Valorem Taxes	\$ 187,190
(Rate of .0453; Valuation of \$422,000,000)	
Sales Tax	52,164
Payment from Township #6 Fire Department	2,020
Fund Balance Appropriated	10,000
<b>Total</b>	<b>\$ 251,374</b>

**SECTION XI**

The following amounts are appropriated for the Township No. 6 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Workers Compensation	\$ 2,080
Insurance	1,086
Payment to Township #5 Fire District	2,020
Payment to District	265,770
<b>Total</b>	<b>\$270,956</b>

It is estimated the following revenues will be available in the Township No. 6 Fire Department Fund during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

District Ad Valorem Taxes	\$ 205,138
(Rate of .0516; Valuation of \$406,000,000)	
Sales Tax	57,110
Fund Balance Appropriated	8,708
<b>Total</b>	<b>\$270,956</b>

**SECTION XII**

The following amounts are appropriated for the Township No. 7 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Workers Compensation	\$ 2,990
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Insurance	1,085
Payment to District	323,347
<b>Total</b>	<b>\$ 327,422</b>

It is estimated the following revenues will be available in the Township No. 7 Fire Department Fund during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

District Ad Valorem Taxes	\$ 244,379
(Rate of .0177; Valuation of \$1,410,000,000)	
Sales Tax	67,739
Fund Balance Appropriated	15,304
<b>Total</b>	<b>\$ 327,422</b>

**SECTION XIII**

The following amounts are appropriated for the West of New Bern Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Workers Compensation	\$ 4,225
Insurance	1,085
Payment to District	337,308
<b>Total</b>	<b>\$ 342,618</b>

It is estimated the following revenues will be available in the West of New Bern Fire Department Fund during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

District Ad Valorem Taxes	\$ 264,913
(Rate of .0324; Valuation of \$835,000,000)	
Sales Tax	73,776
Fund Balance Appropriated	3,929
<b>Total</b>	<b>\$ 342,618</b>

**SECTION XIV**

The following amounts are appropriated for the Township No. 9 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Workers Compensation	\$ 3,120
Insurance	866
Payment to District	163,178
Payment to Cove City	3,000

**Total** **\$ 170,164**

It is estimated the following revenues will be available in the Township No. 9 Fire Department Fund during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

District Ad Valorem Taxes \$ 127,656

(Rate of .0582; Valuation of \$224,000,000)

Sales Tax 35,508

Fund Balance Appropriated 7,000

**Total** **\$ 170,164**

**SECTION XV**

The following amounts are appropriated for the Sandy Point Service District for its operation during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Transfer to Tri Community 8,155

**Total** **\$ 8,155**

It is estimated the following revenues will be available in the Sandy Point Service District during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

District Ad Valorem Taxes 4,825

(Rate of .0352; Valuation of \$14,000,000.00)

Sales Tax 1,330

Fund Balance Appropriated 2,000

**Total** **\$ 8,155**

**SECTION XVI**

The following amount is appropriated for the Schools Debt Service for its operation during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Debt Service Expenses \$5,832,803

**Total** **\$5,832,803**

It is estimated the following revenues will be available in the Schools Debt Service Fund for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Interest \$ 10,000

Sales Tax 3,232,244

Lottery Proceeds 1,000,000

Transfer from General Fund 1,080,000

Fund Balance Appropriated 510,559

**Total** **\$ 5,832,803**

**SECTION XVII**

The following amount is appropriated for the Craven County Water Fund for its operation during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Water Operations Expense	\$ 3,683,300
<b>Total</b>	<b>\$ 3,683,300</b>

It is estimated the following revenues will be available in the Craven County Water Fund during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Penalty and Interest	\$ 90,000
Interest on Investments	75,000
Fees	199,800
Water Sales	3,300,500
Rents	18,000
<b>Total</b>	<b>\$ 3,683,300</b>

**SECTION XVIII**

The following amount is appropriated for expenditures in the Northwest Craven Water and Sewer – Debt Service Fund for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Debt Service	\$ 107,818
<b>Total</b>	<b>\$ 107,818</b>

It is estimated the following revenue will be available in the Northwest Craven Water and Sewer – Debt Service Fund for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Transfers in From Water Operating Fund	\$ 107,818
<b>Total</b>	<b>\$ 107,818</b>

**SECTION XIX**

The following amount is appropriated to the Health Benefits Fund for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Health Benefits	\$ 4,016,000
Workers Compensation	\$ 425,000
Auto Physical Damage	\$ 50,000
<b>Total</b>	<b>\$ 4,491,000</b>

It is estimated the following revenues will be available in the Health Benefits Fund for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Health Benefits:

Interest	\$ 25,000
Employer Contribution – Health	3,275,000
Employee Contribution - Health	279,000
Employer Contribution - Dental	232,000
Employee Contribution - Dental	110,000
Workers Compensation Fees	520,000
Regular vehicle Expense	50,000
<b>Total</b>	<b>\$ 4,491,000</b>

The above revenues reflect the following rates, which are unchanged:

Health – Employee	\$ 435
Child Only	175
Family	424
Dental – Employee	32
Child Only	35
Family	45

**SECTION XX**

The following amount is appropriated for the Occupancy Tax Trust Fund for its operation during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Transfer to General Fund	\$ 794,878
City of Havelock	97,000
Administration Fees	40
<b>Total</b>	<b>\$ 891,918</b>

It is estimated the following revenue will be available in the Occupancy Tax Trust Fund during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

Revenue:

Tourism Development Authority Occupancy Tax	\$ 891,918
<b>Total</b>	<b>\$ 891,918</b>

**SECTION XXI**

There is levied a tax rate of \$.47 per \$100.00 valuation of property listed as of January 1, 2012, for the purpose of raising revenues listed as current year's property tax in Section II of this Ordinance.

The rate of tax is based on an estimated valuation of property for the purpose of taxation of \$9,670,000,000.00 and an estimated collection rate of 97.92% real property and motor vehicles.

**SECTION XXII**

The Budget Officer is authorized to make line item transfers within each department.

The Budget Officer is authorized to transfer between departments within the same fund amounts not to exceed \$20,000.00.

The Budget Officer is authorized to loan dollars between funds for the purpose of maintaining a constant cash flow, provided that such funds are repaid in the scope of this Fiscal Year.

The Budget Officer is authorized to freeze any new/vacant positions until such time as the necessity and imperativeness can be ascertained and assuredness of available fiscal funding can be better determined.

The Budget Officer is further authorized to decide the time any capital improvements or capital outlay items in the budget may be processed.

**SECTION XXI1**

Copies of this Budget Ordinance shall be furnished to the Finance Officer for direction in carrying out the duties of that office.

This Ordinance is hereby adopted this 13th day of June, 2012.

**VAD ORDINANCE MATTERS**

On behalf of the Agricultural Advisory Board, County Attorney, Jim Hicks, presented requests to the Board of Commissioners to finalize matters relative to the Voluntary Agricultural Districts and Enhanced Voluntary Agricultural Districts, and to set a public hearing for proposed ordinance amendments.

The proposed changes to the County ordinance provide that an initial tract of qualifying land must be 10 acres and that any other lands associated with and under the same ownership of that tract used for farming purposes (plus or minus 10 acres) can be accepted under the initial qualifying tract. It will not require that any of the tracts be under Present Use Value. Commissioner Taylor moved to set a public hearing for July 2, 2012 at 7:00 p.m. to amend the ordinance, as requested, seconded by Commissioner Mark and unanimously carried.

**FINANCE MATTERS**

*Budget Amendments and Ordinance Updates*

Assistant County Manager for Finance/Administration, Rick Hemphill, presented the following budget amendments and ordinance updates for the Board’s approval. Commissioner Mark moved for their approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**Schools**

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-0000-345-03-00	\$ 75,000.00	101-8500-480-98-01	\$225,000.00
St Tax Art 40 ½ ct sch		Schools Debt Service	
101-00-345-05-0	\$150,000.00		
St Tax Art 42 1/2 ct sch			
<b>TOTAL</b>	<b>\$225,000.00</b>	<b>TOTAL</b>	<b>\$225,000.00</b>

**Justification:** Portion of Article 40 and Article 42 sales tax dedicated to school debt service. Anticipate that revenue will be greater than projected/budgeted. Need to budget

the additional revenue expected and corresponding transfer to the Debt Service Fund.

**Convention Center**

101-8201-357-75-00	\$ 25,000.00	101-8201-430-23-00	\$ 20,000.00
Space Rental		Utilities	
101-8201-357-84-00	\$ 5,000.00	101-8201-430-26-02	\$ 5,000.00
Event Personnel		Maint/Repair Equip.	
101-8201-335-15-00	\$ 3,000.00	101-8201-430-27-00	\$ 5,000.00
Vending/Concession		Advertising	
101-8201-357-83-00	\$ 2,000.00	101-8201-430-40-00	\$ 5,000.00
Utility Service		Contractual	
<b>TOTAL</b>	<b>\$ 35,000.00</b>	<b>TOTAL</b>	<b>\$35,000.00</b>

**Justification:** Funds are needed to cover Operational Expenses for the remainder for the remainder of the fiscal year. Revenue in Space Rental and Event Personnel has exceeded expectations to date.

**DSS Senior 7295/CARTS Transp**

101-7002-348-04-00	\$(3,139.00)	101-7001-450-31-01	\$(3,139.00)
101-7295-377-29-00	\$ 3,139.00	101-7295-450-39-39	\$ 3,487.00
Sen Ctr Hlth Promo		Sen Ctr Hlth Promo	
101-0000-399-01-00	\$ 348.00		
General Fund			
<b>TOTAL</b>	<b>\$ 348.00</b>	<b>TOTAL</b>	<b>\$ 348.00</b>

**Justification:** HCCBG (Home Community Care Block Grant) funds reallocated from CARTS to DSS. There is a 10% County match requirement.

**Cancer Control**

101-6602-349-54-00	\$ 6,885.00	101-6602-440-40-00	\$ 6,885.00
Cancer Control-State		Contract Services	
<b>TOTAL</b>	<b>\$ 6,885.00</b>	<b>TOTAL</b>	<b>\$ 6,885.00</b>

**Justification:** Craven County has been awarded an additional \$6,885 in state funding in order for women to receive breast cancer screening services. Funds will be used to pay for any outstanding invoices for cancer screening procedures.

**Rescue Squads**

101-2827-357-51-00	\$13,000.00	101-2827-410-33-10	\$11,700.00
Ft. Barnwell Rescue Fee		Ft Barnwell 90% coll	
101-2830-357-52-00	\$ 2,500.00	101-2801-410-40-03	\$ 1,300.00
Cove City Rescue Fee		Collection Cost	
		101-2830-410-33-10	\$ 2,250.00
		Cove City 90% Coll	
		101-2801-410-40-03	\$ 250.00
		Collection Cost	
<b>TOTAL</b>	<b>\$15,500.00</b>	<b>TOTAL</b>	<b>\$15,500.00</b>

**Justification:** In two squads, ambulance billing fees received exceeding amount budgeted. Need to budget increase to pay squads 90% and vendor collection cost 10%.

**Admin/Tax Collections**

101-0000-399-01-00	\$193,462.00	101-0901-400-33-02	\$193,462.00
Fund Balance Current Year		Refunds	
TOTAL	\$193,462.00	TOTAL	\$193,462.00

**Justification:** To provide funds to pay refund to BSH Home Appliances Corporation for tax years 2009, 2010 and 2011 based upon orders issued by the North Carolina Property Tax Commission on May 15, 2012.

**Planning**

278-0000-348-81-00	\$50,000.00	278-4080-430-76-72	\$20,000.00
NCDOT Grant		Water –other	
		278-4080-430-76-73	\$16,937.00
		Sewer-other	
		278-4080-430-97-01	\$13,063.00
		Transfer to General Fund	
TOTAL	\$50,000.00	TOTAL	\$50,000.00

**Justification:** Budget amendment needed to accept/expend \$50,000 NCDOT funds for road-related work associated with CDBG FY 10 Contingency Infrastructure CDBG #: 10-C-2220.

**Mental Health**

101-6800-347-12-00	\$2,200.00	101-6800-440-94-42	\$2,200.00
ABC 5 cent bottles		Alcoholism ABC bottle	
TOTAL	\$2,200.00	TOTAL	\$2,200.00

**Justification:** ABC Board receipts/East Carolina Behavior Health payments greater than budgeted. Need to budget for June.

**Jail**

101-2008-369-39-00	\$34,000.00	101-2008-410-21-01	\$34,000.00
Outside Counties		Board prisoners	
TOTAL	\$34,000.00	TOTAL	\$34,000.00

**Justification:** With two months of billings remaining, cost of housing juvenile offenders and inmates at safekeeping will exceed original budget. Will need to budget an additional \$34,000 to cover invoices from NC Dept of Juvenile Justice and NC Dept of Corrections through remainder of fiscal year.

**DSS/CARTS**

101-7231-349-11-00	\$(3,428.00)	101-7231-450-39-38	\$(3,428.00)
DOT Trans-Work First		DOT-Transportation	
101-7028-349-11-00	\$ 3,428.00	101-7028-450-39-25	\$ 3,428.00
CARTS DOT Work First		Co System Transportation	
101-7002-368-28-00	\$ 3,428.00	101-7001-450-31-01	\$ 3,428.00
Inter Dept-Crvn Emplo		Reg Veh Exp	

**JOURNAL ENTRY**

101-7231-349-11-00	\$ 3,428.00	101-7028-349-11-00	\$ 3,428.00
DOT Trans Work First		CARTS DOT Work First	

TOTAL	\$ 6,856.00	TOTAL	\$ 6,856.00
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**Justification:** DSS received \$5,500 in EMPL grant funds for FY 12. They have \$3,428 that will go unspent. Need to transfer these funds back to CARTS so they can be utilized by County System Work First; otherwise funds would have to be returned to NCDOT.

**Ordinances:**

CDBG FY 08 James City  
Fund 277

Expenditures:

**James City CDBG#: 05-D-2055**

Rehab – County Costs	\$	90,000.00
Drainage Improvements	\$	67,352.00
Clearance	\$	47,300.00
Relocation	\$	157,500.00
Rehabilitation	\$	285,200.00
Street Improvements	\$	195,520.00
Water Improvements	\$	56,953.00
Administration	\$	40,175.00
Subtotal	\$	940,000.00

**James City II CDBG#: 05-D-2098**

Drainage Improvements	\$	14,000.00
Rehabilitation	\$	160,000.00
Street Improvements	\$	40,000.00
Water Improvements	\$	11,000.00
Administration	\$	25,000.00
Subtotal	\$	250,000.00

The following revenues are hereby approved for the CDBG FY 08 James City Revitalization.

Revenues

**James City CDBG#: 05-D-2055**

County Match	\$	90,000.00
CDBG Grant FY 08 James City	\$	850,000.00
Subtotal	\$	940,000.00

**James City II CDBG#: 05-D-2098**

CDBG Grant FY 08 James City II Revitalization	\$	250,000.00
Subtotal	\$	250,000.00

This ordinance is hereby approved this 13<sup>th</sup> day of June, 2012.

CDBG FY 10 Contingency Infrastructure  
Fund 278

This ordinance is hereby approved in the following amounts for expenditures for the CDBG FY 10 Contingency Infrastructure.

Expenditures:

Street Improvements	\$	63,416.00
Water Improvements	\$	75,000.00
Sewer Improvements	\$	268,067.00
Administration	\$	45,165.00
Water-Other	\$	20,000.00

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Sewer – Other	\$	16,937.00
Transfer to General Fund	\$	13,063.00
<b>TOTAL</b>	<b>\$</b>	<b>501,648.00</b>

The following revenues are hereby estimated for the CDBG FY 10 Contingency Infrastructure.

Revenues:

CDBG Grant	\$	451,648.00
NCDOT Grant	\$	50,000.00
<b>TOTAL</b>	<b>\$</b>	<b>501,648.00</b>

This ordinance is hereby approved this 13<sup>th</sup> day of June, 2012.

*GovDeal Items*

Mr. Hemphill reported recently sold vehicles on GovDeals, in addition to some which may have been presented to the Board previously. The Board received the information on disposition of the afore-mentioned assets for auditing purposes.

**CDBG-BID AWARD FOR RIVER BEND SEWER LINE PROJECT**

Sealed bids for the proposed Infrastructure Sewer Line Project were opened at 11:00 a.m. on June 1, 2012, at the Craven County Planning Department. Ten (10) bids were received, opened and tabulated by Avolis Engineering, P.A. The certified bid tabulation is as follows:

<b>Bidder</b>	<b>Base Bid</b>	<b>Unit Price 1</b>	<b>Unit Price 3</b>	<b>Project Total</b>
W.O. White, LLC	\$183,212	\$ 44,850	\$ 10,000	\$238,062
AC Schultes of Carolina, Inc.	No Results	No Results	No Results	No Results
Thomas Simpson Construction	\$440,640	\$ 56,726	\$ 37,742	\$535,108
Cieszko Construction	\$296,343	\$ 40,365	\$ 11,100	\$347,808
STEP Construction	\$285,000	\$ 27,600	\$ 18,000	\$330,600
James L. Cayton Utilities	\$225,000	\$ 55,200	\$ 8,000	\$288,200
Herring & Rivenbark	\$385,440	\$ 65,198.39	\$ 45,240	\$495,878.39
TA Loving	\$340,470.00	\$ 25,300	\$ 2,400	\$368,170
Centurion Construction	\$211,142	\$102,881.30	\$ 21,232	\$335,255.30
Goodwin Pumps	No Results	No Results	No Results	No Results

The Project Engineer, Avolis Engineering, P.A., recommended that the Board award the construction contract to the low bidder, W.O. White, LLC. Commissioner McCabe moved to approve the recommended bid award to W.O. White, LLC for the amount of \$183,212, seconded by Commissioner Sampson and unanimously carried.

**APPOINTMENTS**

The following appointments were deferred by consensus of the Board:

- *Craven County Clean Sweep Committee*
- *Industrial Facilities Pollution Control Financing Authority*
- *Agricultural Advisory Committee*
- *Regional Aging Advisory Committee*
- *Eastern Carolina Workforce Development Board*

*Craven Community Child Protection Team*

Commissioner Allen nominated John Roberts for appointment to the Craven Community Child Protection Team. There being no additional nominations, Mr. Roberts was appointed by acclamation. The appointment will be ratified at the Board’s next meeting.

*Nursing Home Advisory Committee*

Commissioner Mark nominated Suzanne Layton for appointment to the Nursing Home Advisory Committee. With there being no additional nominees, Commissioner Mark moved to waive the one meeting waiting period, seconded by Commissioner Taylor and unanimously carried.

*ABC Board*

Chairman Allen nominated Barbara Whiteman for appointment to the ABC Board. Commissioner Sampson nominated Curly Brazelton for reappointment. Vice Chairman Dacey nominated Fred “Chip” Hughes for appointment. In a roll call vote, Mr. Hughes received four (4) votes from Commissioners Dacey, Mark, Taylor and Tyson. Mr. Brazzelton received two (2) votes from Commissioners McCabe and Sampson. Ms. Whiteman received one (1) vote from Commissioner Allen. Mr. Hughes had presented a letter of resignation from the Coastal Carolina Airport Authority, which was accepted upon his appointment to the ABC Board in compliance with multiple office holding statutes. Commissioner Dacey moved to waive the one meeting waiting period, seconded by Commissioner McCabe and unanimously carried.

*Planning Board*

Commissioner Tyson nominated Richard Maher for appointment to the Planning Board. There being no additional nominees, Mr. Maher was appointed by acclamation. The appointment will be ratified at the Board’s next meeting.

*North Carolina Eastern Region*

Commissioner Dacey nominated Mark Griffin for re-appointment to the North Carolina Eastern Region. There being no additional nominees, Mr. Griffin was re-appointed by acclamation. This appointment will appear on the next agenda for confirmation.

*Coastal Carolina Airport Authority*

Commissioner Tyson nominated Charles Meekins, Mary Harris, Kenny Morris and Joseph Leahy for appointment to fill the vacancies on the Coastal Carolina Airport Authority, including the position vacated by Fred “Chip” Hughes. Chairman Allen nominated Sabrina Bengel for appointment, subject to verification of her eligibility due to her being an elected official, and member of the Tourism Development Authority and North Carolina Travel and Tourism Board. Commissioner Tyson moved to suspend action until Ms. Bengel’s eligibility under multiple office holding statutes could be researched by the County Attorney.

County Attorney, Jim Hicks, rejoined the meeting, stating that he did not believe the NC Travel and Tourism Board constitutes an office because it is advisory in nature. Furthermore, he stated that Ms. Bengel serves on the Craven County TDA in an ex officio capacity, which is not a separate office from her status on the Board of Aldermen. He rendered the opinion that she was eligible for consideration. The Chairman asked for a roll call vote and directed each member to name four candidates, since there were five candidates for four seats. In a roll call vote, Mr. Meekins received five (5) votes from Commissioners Allen, Dacey, Mark Taylor and Tyson. Ms. Harris received six (6) votes from Commissioners Dacey, Mark, McCabe, Sampson, Taylor and Tyson. Mr. Morris received seven (7) votes. Mr. Leahy received six (6) votes from Commissioners Allen, Mark, McCabe, Sampson, Taylor and Tyson. Ms. Bengel received four (4) votes from Commissioner Allen, Dacey, McCabe and Sampson. Commissioner Dacey moved to waive the one meeting waiting period, seconded by Commissioner Sampson and unanimously carried.

*Tourism Development Board*

Commissioner Dacey nominated Gary Curry for appointment to the Tourism

Development Board. There being no additional nominees, Mr. Curry was appointed by acclamation. Commissioner Dacey moved to waive the one meeting waiting period, seconded by Commissioner Mark and unanimously carried.

*Eastern Carolina Council of Governments*

Commissioner Tyson nominated James Walker for reappointment to the Eastern Carolina Council of Governments. There being no additional nominees, Mr. Walker was reappointed by acclamation. Commissioner Tyson moved to waive the one meeting waiting period, seconded by Commissioner McCabe and unanimously carried.

*Recreation Advisory Committee*

Commissioner Mark nominated Dennis Smith and Brad White for reappointment to the Recreation Advisory Committee. There being no additional nominees at this time, Mr. Smith and Mr. White were reappointed by acclamation. These appointments will be ratified at the Board's next meeting. The remaining two vacancies on the Recreation Advisory Committee will also be considered at the next meeting.

*Upcoming Appointments*

The Board will need to consider appointments to expiring terms on the following boards and committees:

**July**

*Fire Tax Commissioner, Twp. 7*

*River Bend Planning Board, Extraterritorial*

**August**

*EMS Advisory Committee*

*Fire Tax Commissioners*

*Promise Place*

**COUNTY MANAGER'S REPORT**

*Regional Library Board*

County Manager, Jack Veit, presented the text of the following letter for approval, expressing the County's intent relative to the Craven-Pamlico-Carteret Regional Library.

**Craven-Pamlico-Carteret Regional Library**

**Carteret County**

**Pamlico County**

**State Library of North Carolina**

**This letter is to advise that, by action of the Craven County Board of Commissioners at its meeting on June 13, 2012, Craven County has elected to withdraw from the Craven-Pamlico-Carteret Regional Library ("Regional Library"). Consequently, pursuant to 07 NCAC 02I .0308, please accept this correspondence as Craven County's written notification of its withdrawal from the Regional Library, which withdrawal shall be effective June 30, 2013. In the meantime, Craven County shall continue to comply with all of its requirements and obligations, including but not limited to those set forth in 07 NCAC 02I .0308.**

Commissioner Dacey moved to approve the letter, seconded by Commissioner Taylor. Commissioner Sampson offered an amended motion to defer consideration indefinitely, seconded by Commissioner McCabe. The amendment failed, there being two (2) "ayes" from Commissioners McCabe and Sampson, and four (4) "nays" from Commissioners Dacey, Mark, Taylor and Tyson. Chairman Allen did not voice a vote, which counted as an "aye".

Commissioner Dacey offered another amendment to add the following language to the letter:

**It is the intent of the Craven County Board of Commissioners to review the current business practices of the Craven-Pamlico-Carteret Regional Library. Should it be the case that the Craven County Board of Commissioners is satisfied with the business practices of the library system, it is possible that the Craven County Board of Commissioners withdraw this letter of intent.**

Commissioner Dacey moved to approve the second amendment, seconded by Commissioner Taylor and unanimously carried. The original motion, as amended, carried unanimously.

#### *Scheduling Issues*

Mr. Veit requested that the Board consider scheduling follow-up sessions concerning redistricting issues. It was suggested that the Board schedule a meeting with consultants in work session at 11:00 a.m. on July 16, 2012 following the Board' regular session meeting. Commissioner McCabe stated that he will be out of town on that date.

The County Manager was directed to contact John Morgan & Marshal Hurley to determine their availability on other dates.

#### *Update on Convention Center Repairs*

Mr. Veit announced that the New Bern Riverfront Convention Center would be closed for repairs beginning June 25 through August 16. The next scheduled event is August 20-21.

### COMMISSIONERS' REPORTS

*Commissioner Sampson* commented on gas prices and resulting commodity prices.

*Commissioner Mark* thanked the County Manager and management team for their work on the FY 2012-13 budget, the reduction in tax rate; addition to capital needs budget and staffing efficiencies. He announced the following upcoming events:

- June 20<sup>th</sup> – Precinct 20 – 6:30 p.m. on Broad Creek Road – Town Hall Meeting
- June 24<sup>th</sup> and 25<sup>th</sup> – Bridgeton Riverfest and 300<sup>th</sup> celebration

*Commissioner Taylor* thanked County staff for their hard work on the budget. He reported on his attendance at the Essentials of Economic Development seminar by the School of Government, and its benefits. He will have a report for the Commissioners at the next meeting on the reorganization of Economic Development. He announced that he would be attending a Cove City Library Board meeting on June 14.

*Chairman Allen* announced that he would be going out of town to a family reunion. He recognized Regional Librarian, Jackie Beach, in attendance, and commented on her vested interest in the Craven County library system.

*Commissioner Sampson* commended the New Bern High School Class of 2012.

At 10:45 a.m. Commissioner Tyson moved to adjourn, seconded by Commissioner Mark.

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Chairman Lee Kyle Allen  
Craven County Board of Commissioners

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Gwendolyn M. Bryan  
Clerk to the Board