

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE HAVELOCK CITY HALL AUDITORIUM, 1 GOVERNMENTAL DRIVE, HAVELOCK, NORTH CAROLINA, ON TUESDAY, JANUARY 3, 2012. THE MEETING CONVENED AT 7:00 P.M.

MEMBERS PRESENT:

Chairman Lee Kyle Allen
 Vice Chairman Scott C. Dacey
 Commissioner Thomas F. Mark
 Commissioner Theron L. McCabe
 Commissioner Johnnie Sampson, Jr.
 Commissioner Jefferey S. Taylor
 Commissioner Steve Tyson

STAFF PRESENT:

Jack B. Veit, III., County Manager
 Gene Hodges, Assistant County Manager-Operations/Facilities
 Richard F. Hemphill, Assistant County Manager – Finance/Administration
 Gwendolyn M. Bryan, Clerk to the Board
 Jim Hicks, County Attorney
 Aaron Arnette, County Attorney Associate

Following the call to order by Vice Chairman Dacey, Chairman Allen, representing Sir Henry Havelock, launched the celebration of Craven County's 300th Anniversary by reading the following proclamation, as it was presented to the City of Havelock Mayor, Jimmy Sanders.

PROCLAMATION

*Hear Ye—Hear Ye
 To all who shall hear and see these presents,
 Greetings:*

This being the first week of the 300th Anniversary of the establishment of the County of Craven, the following is proclaimed by the name sake of the City of Havelock, that name being: Major-General, Sir Henry Havelock (KCB).

The leadership, staff and all who serve the citizens of the “City of Havelock” are hereby commended for their visionary insight and resourcefulness in making Havelock a better place to live, worship, raise children and retire in a peaceful and safe community. The history of Havelock has long been recognized as a progressive community. Our future is in our hands and is restricted only by our imagination.

This community has always been recognized as a military community because they are us and we are them. It has been said that Havelock has four kinds of people, those who just left, those who are here, those who are on their way here and those who were born here.

The friendly attitude of all who live in Havelock both military and civilian has always been “we are happy you are here, we hope you will stay, but if you must leave, please come back”. As a diverse community from all nations, we live and worship in peace and welcome all who come to our fair County and City.

Signed this 3rd day of January in the year of our Lord, 2012.

*Lee Kyle Allen, Chairman
 Craven County Board of Commissioners
 Alias. Major-General, Sir Henry Havelock (KCB)*

Following an invocation by Commissioner Tyson and the pledge of Allegiance, Chairman Allen presented the following resolution to the Havelock High School Rams football team in recognition of their 2011 State 3-A Championship title. Commissioner Mark moved for its adoption, seconded by Commissioner McCabe and unanimously carried.

**RESOLUTION
IN RECOGNITION OF
THE 2011 HAVELOCK HIGH SCHOOL RAMS
FOOTBALL TEAM**

WHEREAS, the Havelock High School Rams football team finished the 2011 regular season undefeated; and

WHEREAS, the Rams advanced to the State 3-A Championship against West Rowan in UNC-Chapel Hill's Kenan Stadium on December 3, 2011; and

WHEREAS, the Rams displayed championship qualities throughout the entire season and proved their capabilities on the field game after game; and

WHEREAS, the team emerged victorious in a 38-6 win over West Rowan in their first state championship appearance since 1986; and

WHEREAS, the team members' faith in themselves, disciplined training and commitment to playing at their best resulted in this successful season, and the privilege of returning home to a community bursting with pride.

NOW, THEREFORE, BE IT RESOLVED that the Craven County Board of Commissioners congratulates the following members of the 2011 Havelock High School Rams football team for their hard work and this well-deserved victory, under the leadership of Coach Jim Bob Bryant:

Matthew Adams, James Anderson, Malcolm Ashley, Dylan Baker, Connor Bottorf, Michael Bowman, B.J. Boyd, Matthew Boykin, Tyrone Bradley, Harry Caldwell, Nick Clifford, Pharoh Cooper, A.J. Coplton, Garrett Crowe, Jordan Cuthbertson, Julian Cuthbertson, Levi Day, London Duvall, Kenan Faulk, Anthony Fisher, Alto Frazier, Randy Gibson, Deshone Godette, Joey Godette, McKel Godette, Chris Green, Tim Hamrick, Maurice Harris, Mike Howard, D.J. Jones, Shawn Keagy, Andy Keel, Zach Lahaie, C.J. Lindsay, Quashon Manning, Martez Morris, Derek Nelson, Jalen Norris, Andrew Ramirez, Donnie Richards, Derrell Scott, Dajon Smith, Heath Sutton, Kendall Vickers, Brandon Weaver, Taylor Woods

BE IT FURTHER RESOLVED that the entire coaching staff and the families of team members be saluted for their respective roles in developing, encouraging and supporting this fine team.

FURTHER, the Board of Commissioners challenges the members of this team to continue forging ahead, claiming new victories as they press on with their academic pursuits and ultimately embark upon diverse career paths, utilizing the refined skills, impeccable character and lofty values that they have learned on the football field.

Adopted this 3rd day of January, 2012.

Commissioner Sampson moved to approve the minutes of December 19, 2011 regular session, seconded by Commissioner McCabe and unanimously carried.

CARTS MATTERS

Public Hearing – FY 2013 Community Transportation Program

CARTS Director, Phyllis Toler, provided background materials on the Community Transportation Program for the Board.

At 7:23 p.m. Commissioner Sampson moved to go into public hearing, as advertised, seconded by Commissioner McCabe, to receive comment from the public on the grant application. There were no speakers from the public and at 7:24 p.m. Commissioner McCabe moved to close the public hearing, seconded by Commissioner Sampson. Commissioner Sampson moved to approve the application for a grant in the amount of \$571,123, with a required local match of \$108,407, seconded by Commissioner McCabe and unanimously carried. Commissioner Sampson gave praise for CARTS.

Public Hearing – FY 2013 Elderly and Disabled 5310

An introduction to the public hearing on the application for the FY 2013 Targeted Transit Assistance Program (Elderly and Disabled Transportation Assistance) was provided by Ms. Toler. She explained that it is a new program this year, which will allow CARTS to service the elderly and disabled population in a way not done before, to provide non-essential transportation, (other than doctors' appointments, shopping, etc.)

At 7:29 p.m. Commissioner Sampson moved to go into public hearing, seconded by Commissioner McCabe. The following citizen spoke:

Nancy Murdock, 309 Deacon Ct., Havelock, NC stated opposition to the program, citing national debt and use of taxpayer money to fund the program. At 7:31 p.m. Commissioner Sampson moved to close the public hearing, seconded by Commissioner McCabe. Commissioner Sampson moved to approve the application, seconded by Commissioner McCabe. During discussion Ms. Toler stated that there has been no guidance as to the future of ROAP grants, which this program augments due to ROAP cutbacks, and that approval of the application does not necessitate accepting the grant. The motion carried with six (6) "ayes", there being one (1) "nay" from Commissioner Tyson.

Request for ARRA Memorandum of Understanding

The Board was requested to endorse the Memorandum of Understanding for placement of cameras in CARTS vans through the ARRA AssetWorks Program, at no cost to the County. This is the next step to action taken by the Board of Commissioners in July 2010. Advantages include the potential of lowering liability by massing documentation that could be used to minimize false claims against the County, and by reductions in insurance rates. The Commissioners' Insurance Pool will be asked to decrease rates due to lower risk. Ms. Toler explained that the ARRA will pay for AssetWorks for years one and two and beyond that, cameras will be state property. The future local costs will be for re-installation of cameras in traded vehicles. The service life is for seven years with a three-year warranty on the product, and installation warranted for two years. Commissioner McCabe moved to endorse the Memorandum of Understanding, as requested, seconded by Commissioner Sampson. The motion failed with three (3) "ayes" from Commissioners McCabe, Sampson and Allen, there being four (4) "nays" from Commissioners Dacey, Mark, Taylor and Tyson.

PLANNING MATTERS

Public Hearing Relative to Application by Craven County for Funding Under the Housing and Community Development Act of 1974, as Amended

A public hearing was advertised for the purpose of obtaining the views and proposals of the citizens of Craven County with regard to the determination of priorities for the community development and housing needs of the County. Mr. Reed Whitsell of Holland Consulting Planners, explained that there are several possible funding areas: 1) scattered site (Craven County ineligible for the upcoming cycle); 2) catalyst program; 3) small business (not recommended by staff). Staff recommended a prospective sewer project with Bridgeton for replacement of failed septic systems. Voluntary annexation will be required by the town to provide sewer service. Approximately 25 homes will be affected.

At 8:13 p.m. Commissioner Dacey moved to go into public hearing, seconded by Commissioner McCabe. There were no speakers from the public and at 8:14 p.m. Commissioner McCabe moved to close the public hearing, seconded by Commissioner Sampson.

FY 11 Hurricane Irene Hazard Mitigation Assistance Program

Three proposals were received for the Craven County FY 11 Hurricane Irene Hazard Mitigation Assistance Program (HMA), which were reviewed and ranked by staff, as follows:

Rating Factor	Max Points	Firms		
		Government Services (IPT)	THC	Holland Consulting Planners, Inc.
Technical Approach/ Project Schedule	25	25	25	25
Experience of Proposed Personnel	25	25	25	25
Prior Related Experience	20	20	20	20
Responsiveness to Client Needs	15	14*	14*	15
Fee Schedule	15	14**	13**	15**
TOTAL POINTS	100	98	95	100

Notes:

* Total points could not be awarded to Government Services and THC since Craven County has no previous experience with these firms.

** Average Hourly Rate 1) Government Services (IPT) \$91.15
 2) THC \$96.45
 3) Holland Consulting Planners \$84.95

Award of the professional services contract to Holland Consulting Planners, Inc., was recommended, on the basis of competitive factors, including cost-effectiveness, familiarity with the project, responsiveness, and experience of professional staff. Contract administrative not-to-exceed fees will be negotiated for each funded project related to Hurricane Irene by the County Planning staff and the County Manager based on allowable administrative and service delivery costs included in each submitted application. The contract amount will be based on historical fees with a not to exceed fee of 18% of the total project budget.

Commissioner Dacey moved to award the contract to Holland Consulting Planners, Inc., as recommended, seconded by Commissioner Mark and unanimously carried.

FY 10 CDBG Sewer Engineering Award

Engineering services which are required to complete design and resident inspection work for the sewer improvement component (Old Pollocksville Road) of the County’s FY 10 CDBG Contingency project were bid, resulting in nine proposals received, with staff rankings as follows:

Rating Factor	FIRMS								
	Appian	Avolis	Bearing Point	Clayton	McDavid	Quible	Right Angle	Thomas	Wooten
Municipal Exp	3	3	2	3	4	2	3	3	4
CDBG Exp	2	1 (none)	1 (none)	1 (none)	4	2	1 (none)	1 (none)	4
Staff Qualifications	2	4	2	3	3	2	3	3	3
Efficiency	4 (9/12)	1 (9/12)	1 (no sched)	2 (9/13)	2 (12/12)	1 (no sched)	2 (est 12/12)	4 (9/12)	3 (11/12)
Resident Inspector	3	4	2	3	2	2	2	1 (none)	2
Average hourly rate	2 (\$94.15)	2 (\$96.67)	3 (\$87.00)	4(\$68.00)	2 (\$100.00)	2 (est. \$100/hr)	4 (\$72.69)	4 (\$67.75)	3 (\$89.30)
Project Understanding	2	4	2	3	2	2	2	3	2
TOTAL POINTS	18	22	13	19	19	13	17	19	21

Points:

- 1 = Not responsive
- 2 = Average
- 3 = Above Average
- 4 = Superior

Award of the engineering services contract to Avolis Engineering P.A., of New Bern was recommended on the basis of competitive factors, including cost-effectiveness, familiarity with the project, responsiveness, and experience of professional staff. The contract amount will be based on historical fees with a not to exceed fee of 15% of the total project budget. The contract not-to-exceed fee will be negotiated by the County Planning staff and the County Manager upon the Board’s approval.

Commissioner Tyson moved to award the contract to Avolis Engineering P.A., as recommended, seconded by Commissioner Taylor and unanimously carried.

PETITIONS OF CITIZENS

Bill Joiner addressed the Board concerning Firemen’s Relief Fund Trustees of the West of New Bern Department. He stated that he was not disappointed with the most recent appointee, Dan Murphy; however, Mr. Murphy is not knowledgeable about the fire service. The department had recommended an appointee who has more than twenty years fire experience and the endorsement of the current chief and several former chiefs.

Ray Griffin addressed the Board to make the comment that “America isn’t America anymore” and there should be fines imposed on people wearing baggy pants and pornography on shirts. He feels that this attire should be made illegal.

MILITARY GROWTH TASK FORCE REPORT

An update on the Military Growth Task Force was provided by Executive Director, Mark Sutherland, which covered the following topics:

- Growth figures (actual and forecast)
- PlanIt EAST (Regional Planning Partnership)
- Food & Fuel Programs
- The Defense Logistics Initiative
- The ramp-down plan for the MGTf

He stated that the Task Force is anticipated to wrap up its work within a year. PlanIt East is poised to continue advancing the initiatives that developed from the Task Force analysis.

HOME AND COMMUNITY CARE BLOCK GRANT AMENDMENT

The Board was advised that the Craven Aging Planning Board had endorsed expanding the Congregate Meal program to the Havelock Senior Center, utilizing additional Home and Community Care Block Grant funding which has been received for the remainder of the current fiscal year.

Craven County Department of Social Services serves as the Lead Agency for the Home and Community Care Block Grant. Assistant Social Services Director, Alfreda Stout, stated that other needs have been identified resulting from the impact of adding another congregate site and the County’s ability to sustain it after July 1. The Craven Aging Planning Board will be asked to study this. She requested that the matter be tabled until after the next Craven Aging Planning Board meeting. She indicated that the waiting list for Home Delivered meals has been assessed and all have been added onto the Meals on Wheels routes, except about twenty that could not be contacted. Congregate meals criteria consist solely of being sixty plus years of age. The program is not income based.

TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, presented the following tax releases and refunds for the Board’s approval. Commissioner McCabe moved for their approval, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
BRYANT, ELBERT & BELINDA FORECLOSURE – LIEN EXTINGUISHED	2009-0007410	\$58.75

BRYANT, ELBERT & BELINDA FORECLOSURE – LIEN EXTINGUISHED	2009-0007411	\$678.85
BRYANT, ELBERT & BELINDA FORECLOSURE – LIEN EXTINGUISHED	2010-0006837	\$84.17
BRYANT, ELBERT & BELINDA FORECLOSURE – LIEN EXTINGUISHED	2010-0006838	\$614.38
BRYANT, ELBERT & BELINDA FORECLOSURE – LIEN EXTINGUISHED	2011-0007564	\$72.21
BRYANT, ELBERT & BELINDA FORECLOSURE – LIEN EXTINGUISHED	2011-0007565	\$550.09
CCHC PROPERTIES LLC APPRAISAL ERROR CORRECTION	2011-0090360	\$2,263.29
CHURILLA, MICHAEL STEPHAN VALUE CORRECTION PER BOS	2011-0091825	\$137.82
CLARKE, JAMES D JR MAPPING ERROR CORRECTION	2011-0011025	\$16.32
CLARKE, JAMES D JR MAPPING ERROR CORRECTION	2011-0011028	\$462.04
EAST CAROLINA GLASS INC NOT IN BUSINESS 1/1/2011	2011-0091954	\$57.68
EASTERN NC CINEMAS LLC OUT OF BUSINESS 1/1/2011	2011-0091956	\$260.04
FEDERAL NATIONAL MORTGAGE AS DOUBLE BILLED FOR 2011	2011-0090520	\$1,294.63
FRANKLIN, HUGH & JENNIFER DOUBLE BILLED – SEE ACCT 90556	2011-0019864	\$61.72
FRAZIER, LAVONIA FORECLOSURE – LIEN EXTINGUISHED	2010-0018139	\$422.20
FRAZIER, LAVONIA FORECLOSURE – LIEN EXTINGUISHED	2011-0020029	\$378.88
GILLIAM, AMY HRS FORECLOSURE – LIEN EXTINGUISHED	2011-0022007	\$10.45
GILLIAM, AMY HRS FORECLOSURE – LIEN EXTINGUISHED	2010-0019890	\$16.04
GILLIAM, AMY HRS FORECLOSURE – LIEN EXTINGUISHED	2009-0021822	\$12.04
HART, ALFRED G & DARRELL DWELLING VACANT SINCE 2009	2011-0025464	\$36.00
HEISSSENHUBER, WERNER & LOWRY DOUBLE BILLED	2011-0091527	\$48.93
HINSON, HERBERT RICHARD VALUE CORRECTION PER BOS	2011-0091986	\$123.06

HUGHES, JOHN BOYD & ESTHER M APPRAISAL ERROR CORRECTION	2011-0028496	\$147.15
LINDTVEIT, HERBERT E & CAROL A VALUE CORRECTION PER BOS	2011-0091838	\$671.38
LITTEKEN, JR ARNOLD LATE FEE CHARGED IN ERROR	2011-0092016	\$4.08
NBCC PROPERTIES LLC APPRAISAL ERROR CORRECTION	2011-0090867	\$1,424.07
NBFP PROPERTIES LLC APPRAISAL ERROR CORRECTION	2011-0090868	\$5,348.79
NBFP PROPERTIES LLC APPRAISAL ERROR CORRECTION	2011-0090869	\$2,653.35
NEEDHAM, ROBERT E MILITARY EXEMPTION	2011-0091844	\$128.14
OBRIEN, DANIEL & MAUREEN BOAT NOT TAXABLE TO CRAVEN COUNTY	2011-0092039	\$474.57
PEGGY LOU CRAFTS LLC LISTING ERROR CORRECTION	2011-0091780	\$3.79
PETERS, PAUL JAMES MILITARY EXEMPTION	2011-0092045	\$62.62
PIEPENBRINK, MARY JO VALUE CORRECTION PER BOS	2011-0092047	\$166.10
REED, RICHARD H & KARLA J BOAT VALUE CORRECTION	2011-0047665	\$71.56
REESE, MARK A & CHRISTINE A RV PLATED IN NC NOV 2011	2011-0091850	\$520.08
RICHARDSON, ARMENIA HRS FORECLOSURE – LIEN EXTINGUISHED	2011-0048245	\$188.86
RICHARDSON, ARMENIA HRS FORECLOSURE – LIEN EXTINGUISHED	2010-0043387	\$212.75
RICHARDSON, ARMENIA HRS FORECLOSURE – LIEN EXTINGUISHED	2010-0090182	\$687.08
RICHARDSON, ARMENIA HRS FORECLOSURE – LIEN EXTINGUISHED	2009-0047412	\$17.72
RICHARDSON, ARMENIA HRS FORECLOSURE – LIEN EXTINGUISHED	2008-0046975	\$19.04
RICHARDSON, ARMEINA HRS FORECLOSURE – LIEN EXTINGUISHED	2007-0046251	\$53.33
SCHEOPNER, THOMAS M & BRYANT VALUE CORRECTION PER BOS	2011-0092069	\$34.13

SERRATO, IVETH RODRIGUEZ & NIE DOUBLE LISTED – SEE ACCT 46978	2011-0091897	\$833.89
SERRATO, IVETH RODRIGUEZ & NIE DOUBLE LISTED – SEE ACCT 46978	2011-0091856	\$192.30
SMART, MICHAEL ROY NO TAX SITUS IN CRAVEN COUNTY	2011-0092076	\$903.31
TRIPP, LENNIE E & BEVERLY NOT IN BUSINESS 1/1/2011	2011-0092099	\$10.96
VILLMAN, ROLF J MAPPING ERROR CORRECTION	2011-0059137	\$203.82
WARD, JEFFREY RHODES RELEASED TO CARTERET COUNTY	2011-0059848	\$253.59
WATKINS, THOMAS P & KUHN, MAR VALUE CORRECTION PER BOS	2011-0092107	\$139.70
49 – CREDIT MEMO(S)		\$23,085.75

Refunds

CLARKE, JAMES D JR MAPPING ERROR CORRECTION	2011-0011025	\$443.94
CLARKE, JAMES D JR MAPPING ERROR CORRECTION	2011-0011023	\$462.04
COPELAND, NICHOLAS ALLEN & KIM MILITARY EXEMPTION ½ VALUE	2011-0012126	\$14.58
SPADAFORA, JAMES V CORRECTED BOAT VALUE PER BOS	2011-0092081	\$10.76
4 – REFUND(S)		\$931.32

Mr. Antry announced that the deadline for paying 2011 taxes is January 5 without penalty. Listing began January 3 through January 31.

NEW HOPE MISSIONARY BAPTIST CHURCH LEASE

Assistant County Manager, Gene Hodges, presented the new annual lease for New Hope Missionary Baptist Church, for the use of an adjacent parcel for parking at \$50 per year. The lease requires the church to maintain the lot. Commissioner McCabe moved to approve the lease, seconded by Commissioner Sampson and unanimously carried.

APPOINTMENTS

Craven County Clean Sweep Committee

The Board was advised of terms due to expire on the Craven County Clean Sweep Committee. These appointments were deferred.

Industrial Facilities Pollution Control Financing Authority

The Board was advised of expiring terms on the Industrial Facilities Pollution Control Financing Authority. It was the consensus of the Board to defer these appointments.

Board of Equalization and Review

The Board considered new appointments to the Board of Equalization and Review, as most of the members have served for more than ten years. Commissioner Dacey suggested that each Commissioner consider an appointee to balance the distribution countywide. He recommended appointing one to two new members for the next couple of years. Currently, there are four members from District 4, and one each from Districts 1, 2, and 7.

It was noted that the Board of Equalization and Review will not meet again until May. These appointments were deferred.

Craven Aging Planning Board

The Board was advised of the expiring term of Dora Jones on the Craven Aging Planning Board as a client representative. Commissioner Dacey nominated Ms. Jones for reappointments. There being no additional nominees, Ms. Jones was appointed by acclamation.

Upcoming Appointments – February – March

The Board was advised of the following upcoming appointments due to expire on the following boards.

February:

Craven Aging Planning Board

March:

Craven Aging Planning Board

BUDGET AMENDMENTS AND ORDINANCE UPDATE

Craven County Finance Director, Rick Hemphill, presented the following budget amendments and ordinance update for the Board’s approval. Commissioner Taylor moved for their approval, seconded by Commissioner Dacey and unanimously carried in a roll call vote.

Health/Cancer Control

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-6602-349-54-00 Cancer Control-State	\$12,750.00	101-6602-440-20-00 Postage	\$ 140.00
		101-6602-440-40-0 Contract Services	\$12,610.00
TOTAL	\$12,750.00	TOTAL	\$12,750.00

Justification: Craven County has been awarded an additional \$12,750 in state funding in order for women to receive breast cancer screening services. Funds will be used to pay for cancer screening procedures and postage related to those invoices.

CJJDP/JCPC

101-0564-348-10-00 DJJDP – comm. children	\$(323.00)	101-0564-450-91-01 DJJDP – comm. children	\$(323.00)
101-0564-348-15-00 DJJDP – area day reporting	\$ 4,000.00	101-0564-450-91-05 DJJDP – area day reporting	\$ 4,000.00
101-0564-348-19-00 DJJDP – juvenile restitution	\$ 3,780.00	101-0564-450-91-09 DJJDP – juvenile restitution	\$ 3,780.00
101-0564-348-50-00 DJJDP – resolve it together	\$14,000.00	101-0564-450-91-04 DJJDP – resolve it together	\$14,000.00

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APPROVED

101-0564-348-65-00	\$ 4,000.00	101-0564-450-91-65	\$ 4,000.00
DJJDP – teen court		DJJDP – teen court	
TOTAL	\$24,457.00	TOTAL	\$24,457.00

Justification: Additional state funding for Juvenile Crime Prevention Council programs. Adjustment needed to account for funding changes approved at 11/14/11 JCPC meeting.

E911

364-0000-366-07-00	\$238,394.00	367-2503-410-73-01	\$50,000.00
From Capital Reserve		C/O over \$5,000	
367-0000-366-16-00	\$393,094.00	367-2503-410-75-01	\$44,699.00
From E911		Architect	
		367-2503-410-76-23	\$403,261.00
		Construction	
		367-2503-410-76-24	\$45,883.00
		Demolition	
		367-2503-410-76-59	\$87,645.00
		Contingency	
371-0000-399-01-00	\$238,394.00	371-0571-410-97-69	\$238,394.00
Fund Balance		to EOC/911 fund	
222-0000-399-01-00	\$393,094.00	222-2501-410-97-69	\$393,094.00
Fund Balance		EOC/911 fund	
TOTAL	\$1,262,976.00	TOTAL	\$1,262,976.00

Justification: Budget amendment needed to set up new EOC/911 project. Purpose is to renovate and equip the old Sheriff’s facility for a permanent emergency operations center.

Ordinance:

**EOC/911 Renovation
Fund 367**

This ordinance is hereby approved in the following amounts for expenditures to the EOC/911 Renovation Project.

Expenditures:

Capital Outlay over \$5,000.00	\$	50,000.00
Architect	\$	44,699.00
Construction	\$	403,261.00
Demolition	\$	45,883.00
Contingency	\$	87,645.00
TOTAL	\$	631,488.00

The following revenues are hereby estimated for the EOC/911 Renovation Project.

Revenue:

From E911 Fund	\$	393,094.00
From Capital Reserve Fund	\$	238,394.00
TOTAL	\$	631,488.00

This ordinance is hereby approved this 3rd day of January, 2012.

COUNTY ATTORNEY'S REPORT

County Attorney, Jim Hicks, provided background on property located at 1105 Elm Street, New Bern, which is jointly owned by Craven County and the City of New Bern as a result of a tax foreclosure. Based upon the percentage of liens and taxes owed, the City owns an 82.10% interest, and the County owns a 17.90% interest. Total taxes and abatement liens owed at the time of foreclosure were \$5,291.77. The current tax value for the land is \$4,200.00, with the County's portion being about \$900.

The dwelling on the property is dilapidated, and the City plans to demolish it under its ordinances. The estimated cost of demotion and disposal is \$5,000.00, with the County's prorated cost for demotion at approximately \$895.00. The Board was asked to consider whether the County would prefer to donate its interest to the City. Mr. Hicks recommended donating the County's interest. Commissioner Sampson moved to donate the County's interest to the City of New Bern, seconded by Commissioner Mark and unanimously carried.

COUNTY MANAGER'S REPORT

County Manager, Jack Veit, presented amendments to the Personnel Resolution, **"ARTICLE V. THE SALARY PLAN – Section G. Pay Rates in Promotions, Demotions, Transfer, Reclassifications, Labor Market Adjustment and Redefinition of Class"**.

These amendments change the way salary is administered when a demotion is voluntarily requested, as well as when disciplinary demotions are necessary. In **Section G, (2) Demotions**, the 2.4% decrease in pay for any demotion is eliminated. If approved, most demotions will require a 4.8% reduction in salary for each grade demoted.

A provision added to **Section G. (1) Promotions**, states: "Employee shall not be promoted during the one year period following the date of a demotion to a lower class" and to **Section F. Merit Increases (c)**: "No employee shall receive a merit increase for one year from the date of last demotion".

Commissioner Taylor moved to approve the amendments to the salary plan, as presented, seconded by Commissioner Mark and unanimously carried.

COMMISSIONERS' REPORTS

Commissioner McCabe expressed wishes for a prosperous New Year and recognized Mr. and Mrs. George Norris from his district in attendance.

Commissioner Sampson acknowledged and thanked the Havelock Rams Football team and their mentors. He commented on rising gas prices.

Commissioner Tyson thanked the City of Havelock for hosting the meeting.

Commissioner Taylor announced a blood drive at the Emerald Golf Club on January 18, 2012 from 9:00 a.m.-3:00 p.m. He also announced that Religious Community Services 2nd Sunday volunteer team is soliciting recruits, and he personally thanked the Pediatric Care unit at CarolinaEast for the care of his daughter on Christmas Day.

Commissioner Mark thanked Havelock for their hospitality and stated that more community involvement in volunteerism will help conserve the expenditure of tax dollars.

Commissioner Dacey thanked Havelock and addressed petitioner Bill Joiner's concerns. He stated that there were several nominees for the West of New Bern Firemen's Relief Fund Board, but no consensus. In researching, he learned that there was some

divisiveness within the fire department. He, therefore, sought someone with skills for the vacancy, who is not invested in the situation. He offered Mr. Joiner an opportunity to vacate his position in order to bring Mr. Mantyla in his place for consideration. He announced that the Merci Clinic will hold a dental clinic at Garber United Methodist Church on January 20 and 21

Chairman Allen thanked Havelock Mayor, Council and staff for hosting the meeting and thanked citizens for coming.

At 9:58 p.m. Commissioner Taylor moved to adjourn, seconded by Commissioner Mark.

Chairman Lee Kyle Allen
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board