

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY, DECEMBER 5, 2011. THE MEETING CONVENED AT 7:00 P.M.

MEMBERS PRESENT:

Chairman Steve Tyson
 Vice Chairman Lee Kyle Allen
 Commissioner Scott C. Dacey
 Commissioner Thomas F. Mark
 Commissioner Theron L. McCabe
 Commissioner Johnnie Sampson, Jr.
 Commissioner Jefferey S. Taylor

STAFF PRESENT:

Jack B. Veit, III., County Manager
 Richard F. Hemphill, County Finance Officer
 Gwendolyn M. Bryan, Clerk to the Board
 Jim Hicks, County Attorney
 Aaron Arnette, County Attorney Associate

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Commissioner Mark moved to approve minutes of November 21, 2011 regular session and August 19, 2011 reconvened session, seconded by Commissioner Taylor and unanimously carried.

REORGANIZATION OF THE BOARD

Election of Chairman

County Attorney, Jim Hicks, presided over the election of the Chairman and the floor was opened for nominees. Commissioner Taylor nominated Commissioner Allen. There were no other nominations and Commissioner Sampson moved to close nominations, seconded by Chairman Tyson. Commissioner Allen was elected Chairman by acclamation. The oath of office was administered by the Clerk and he was seated.

Election of Vice Chairman

Chairman Allen opened the floor for nominations and presided over the election of the Vice Chairman. Commissioner Mark nominated Commissioner Dacey. Commissioner McCabe nominated Commissioner Tyson, who declined consideration. Nominations were declared closed by Chairman Allen and Commissioner Dacey was elected Vice Chairman by acclamation.

APPOINTMENTS OF COMMISSIONERS TO BOARDS AND COMMITTEES

Chairman Allen presented a recommended list of Commissioners' appointments. There being no objection from the Board, Commissioners were appointed as follows:

Appointments of Commissioners
 For 2012

Required Boards:

Tourism Development Authority	(Tyson)
Eastern Carolina Behavioral Health	(Dacey)
Criminal Justice Advisory Board	(Sampson)
Craven County Health Board	(Allen)
East Carolina Workforce Development Board	(Sampson)
New Bern Craven County Library Board	(Dacey)

Swiss Bear	(McCabe)
Military Civilian Community Council	(Taylor)
Aging Planning Board	(Allen)
Kellenberger Foundation	(Allen)
Tryon Palace Commission	(Allen)
Juvenile Crime Prevention Council	(Sampson)
Smart Start	(Mark)
ECCOG	(Tyson)
Down East RPO	(Sampson)

Other Boards upon which Commissioners serve:

CRSWMA (Voting Member)	(Mark)
Economic Development Commission	(Taylor)
Local Emergency Planning Committee	(McCabe)
Cove City Library Board	(Taylor)
Havelock City Library Board	(McCabe)
Vanceboro Library Board	(Mark)
Craven Pamlico Transportation Committee	(Allen)
Military Growth Task Force	(McCabe)
Highway 70 Corridor Committee	(Tyson)
Partners in Education (PIE)	(Taylor)

The Chairman advised any Commissioners who wish to exchange appointments should inform him and the Clerk to the Board, if mutually agreed.

PUBLIC HEARING FOR JAMES CITY FY 08 CDBG COMMUNITY REVITALIZATION CLOSEOUT

At 7:15 p.m. Commissioner Tyson moved to go into public hearing, as advertised, to receive input from citizens and review the budget and activities that have been accomplished through the County’s FY 08 CDBG Community Revitalization Grant (James City Revitalization Area), seconded by Commissioner McCabe and unanimously carried.

The following citizen spoke:

Hal James, 305 Calico Drive, stated that the Craven County Taxpayer’s Association, whom he represents, is pleased that the Board has chosen to spend most of the allocated funds on infrastructure; however, he would prefer that the federal government not make these funds available at all.

At 7:17 p.m. Commissioner Tyson moved to close the public hearing, seconded by Commissioner McCabe and unanimously carried.

PETITIONS OF CITIZENS: BRENDA HARRIS

Ms. Harris, P.O. Box 116, Stokes, NC, spoke to the Board concerning a tax foreclosure matter. She asserted that the County’s foreclosure attorney, Mark Bardill, has violated statutes in foreclosing on her property.

TAX DEPARTMENT MATTERS

Tax Releases and Refunds

Craven County Tax Administrator, Ronnie Antry, presented the following tax releases and refunds for the Board’s approval. Commissioner Taylor moved for their approval, seconded by Commissioner Sampson and unanimously carried in a roll call vote

Credits

TAXPAYER NAME	TICKET#	AMOUNT
BENTON, JESSE VANN & LISA WARD NOT IN CRAVEN COUNTY 1/1/2010	2010-0004086	\$121.84
BENTON, JESSE VANN & LISA WARD NOT IN CRAVEN COUNTY 1/1/2011	2011-0004482	\$106.85
CELEBRATE WITH A TWIST LLC NOT IN BUSINESS 1/1/2011	2011-0090363	\$25.49
COMPASS GROUP USA INC LATE FEE CHARGED IN ERROR	2011-0090403	\$2.13
COMPASS ONE LLC/STABLE (OLD CG) LATE FEE CHARGED IN ERROR	2011-0090404	\$1.31
DAVIS, CAROLE DOUBLE BILLED SEE ACCT 53721	2007-0013753	\$106.11
HINER DEVELOPMENT LLC APPRAISAL ERROR CORRECTION	2011-0027217	\$21.28
JENKINS, JOHN ARDIS & JULIA D DWELLING UNOCCUPIED SINCE 2000	2011-0029831	\$36.00
JOHNS SERVICE COMPANY OUT OF BUSINESS 1/1/2011	2011-0090705	\$130.02
JONES, LINWOOD LEE & LINDA S APPRAISAL ERROR CORRECTION	2011-0030887	\$26.83
LASALLE, CHRISTOPHER A & PAMELA MILITARY EXEMPTION	2011-0033615	\$53.48
LONG, STEVEN NEIL & TAMMY MICH CORRECTED BOAT VALUE	2011-0035253	\$42.23
MCDUGALD, JUSTIN BRIAN DID NOT OWN 1/1/2011	2011-0038086	\$59.55
OLSCHEKE, LOUIS E VALUE CORRECTION PER ABOS	2011-0043584	\$64.46
P & J OF NEW BERN LLC APPRAISAL ERROR CORRECTION	2011-0043972	\$132.38
P & J OF NEW BERN LLC APPRAISAL ERROR CORRECTION	2011-0043971	\$132.38
P & J OF NEW BERN LLC APPRAISAL ERROR CORRECTION	2011-0043975	\$165.48
P & J OF NEW BERN LLC APPRAISAL ERROR CORRECTION	2011-0043960	\$58.86
P & J OF NEW BERN LLC APPRAISAL ERROR CORRECTION	2011-0043953	\$126.43

P & J OF NEW BERN LLC APPRAISAL ERROR CORRECTION	2011-0043977	\$163.83
P & J OF NEW BERN LLC APPRAISAL ERROR CORRECTION	2011-0043974	\$132.38
P & J OF NEW BERN LLC APPRAISAL ERROR CORRECTION	2011-0043973	\$132.38
RUSSELL, CHARLES A DID NOT OWN 1/1/2011	2010-0090085	\$229.10
RUSSELL, CHARLES A CORRECTED VALUE PER NADA	2010-0044834	\$158.72
SMITH, WILLIAM DAVIS JR RESIDENCE VACANT-METER REMOVED	2011-0053254	\$36.00
WILSON, ROY P & LYNETTE Y INCORRECT SITUS – REBILLING IN 7G	2011-0063498	\$100.89
	26 – CREDIT MEMO(S)	\$2,366.41

Refunds

JENKINS, JOHN ARDIS & JULIA D DWELLING UNOCCUPIED SINCE 2000	2010-0026911	\$36.00
JENKINS, JOHN ARDIS & JULIA D DWELLING UNOCCUPIED SINCE 2000	2009-0029544	\$36.00
JENKINS, JOHN ARDIS & JULIA D DWELLING UNOCCUPIED SINCE 2000	2008-0029489	\$36.00
STARK, CHRISTINE & CHRISTOPHER APPRAISAL ERROR CORRECTION	2011-0054104	\$33.06
	4 – REFUND (S)	\$141.06

Tax Revaluation Cycle Resolution

The following resolution to re-set the Craven County revaluation schedule, as directed by the Board during its November 21 work session, was presented.

**A RESOLUTION
REVISING THE SCHEDULE FOR FUTURE
GENERAL PROPERTY REAPPRAISALS
IN CRAVEN COUNTY**

WHEREAS, North Carolina General Statute 105-286 mandates that counties conduct a general reappraisal of real property at least every eight years but gives counties the option of conducting such reappraisals more frequently; and,

WHEREAS, conducting property reappraisals after a four-year or six-year period would tend to keep appraised values more consistent with market values and avoid such large value increases which can occur over longer periods of time; and

WHEREAS, keeping tax values more current also allows for greater tax collections from railroads and public service corporations due to state laws that govern how their taxes are paid; and,

WHEREAS, unless some action is taken by the Board of Commissioners, the next general reappraisal would not be scheduled until January 1, 2018.

NOW THEREFORE BE IT RESOLVED, that the Craven County Board of Commissioners, pursuant to NCGS 105-286, hereby advances the next scheduled reappraisal date to January 1, 2016, and establishes that future scheduled reappraisals shall occur every four years thereafter; and,

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded promptly to the North Carolina Department of Revenue as required by law.

Adopted this 5th day of December, 2011.

Commissioner Dacey asked if there will be some additional cost to the County for adjusting the schedule. Mr. Antry responded that the additional cost is projected to be \$5/parcel for advancing the revaluation by two years on roughly 56,000 parcels, totaling approximately \$265,000. Commissioner Dacey moved to adopt the resolution, as presented, seconded by Commissioner Mark and unanimously carried.

CARTS REQUEST TO SET PUBLIC HEARING

CARTS Director, Phyllis Toler, requested that public hearings be set for January 3, 2012 at 7:00 p.m., or as soon thereafter as is feasible to receive public comment on FY 2013 Community Transportation Plan (CTP) and FY 2013 Elderly and Disabled 5310 Grant, which has not been applied for previously. CARTS was encouraged to apply for the Elderly and Disabled 5310 Grant by the Department of Transportation Public Transportation Division to help augment coverage of CTP, due to static funding over the last several years. Commissioner Tyson inquired about the amount of the 5310 grant. Ms. Toler responded that the grant is \$20,000, and requires a 50/50 match. She will only be able to draw down \$10,000. The \$10,000 match will be generated from other fees.

HERITAGE PARK UPDATE

David French made a Power Point presentation to update the Board on the status of the Family History Society of Eastern North Carolina's progress in establishing a Family Heritage Park. On May 3, 2010 the Board of Commissioners adopted a resolution of support, followed by a similar resolution by the City of New Bern. The New Bern resolution established that the City Department of Parks and Recreation will be responsible for the long term maintenance of the park. Mr. French announced that dedication of the park is anticipated on June 3, 2012 during a three day Heritage Weekend.

REQUEST TO ADOPT CONTINGENCY INFRASTRUCTURE POLICIES AND PLANS FOR THE COUNTY'S \$451,648 CONTINGENCY INFRASTRUCTURE PROJECT

The Planning Department requested that the Board of Commissioners approve a blanket resolution adopting standard CDBG-required policies and plans for the County's \$451,648 CDBG Contingency Infrastructure project, which includes only water, sewer, and NCDOT roadway improvements.

Commissioner Sampson inquired why no housing is included. Mr. Bartlett responded that no housing was included in this cycle but it will be included in future applications. Mr. Baumgardner stated that in the future, the state will be encouraging partnerships with private non-profit agencies for housing improvement projects. Commissioner Sampson stated that he is very interested in helping people that are unable to help themselves. Commissioner Dacey moved to adopt the Contingency Infrastructure Policies and Plans and to authorize the Chairman's signature, seconded by Commissioner Mark and unanimously carried.

MILITARY FAMILY OF THE QUARTER

Commissioner Tyson moved to adopt the following resolution recognizing Sergeant Brandon King and his family as Military Family of the Quarter, seconded by Commissioner Sampson and unanimously carried.

**RESOLUTION
 RECOGNIZING THE FAMILY
 OF SERGEANT BRANDON KING
 AS MILITARY FAMILY OF THE QUARTER**

WHEREAS, Sergeant Brandon King is currently an active duty Marine stationed aboard Marine Corp Air Station Cherry Point, N.C., working with Marine Aviation Logistics Squadron 14; and

WHEREAS, Sgt. King serves as the Non Commissioned Officer in charge of the Ground Support Equipment section, and also has a collateral duty of Rescue Swimmer for which he is one of only four in the entire Marine Corps; and

WHEREAS, he volunteers his time dedicating countless hours in the fire fighter community in Craven County with the Harlowe Volunteer Fire Department and offers his mechanical expertise to the Grace Baptist Church to ensure the church buses are mechanically sound for transporting children to Sunday school; and

WHEREAS, Sgt. King’s wife, Gracey, donates her time with the Muscular Dystrophy Association and is a manager at CVS pharmacy in New Bern, where with her own vehicle expenses and no obligation, delivers medication to the injured, ill or elderly so they will not go without much needed and often life saving prescription medication; and

WHEREAS, the King’s currently reside in Havelock with their two sons, Hunter and Tanner.

NOW, THEREFORE, BE IT RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS recognizes the family of Sergeant Brandon King for their strong work ethic and significant contributions which have greatly impacted so many lives in their community.

BE IT FURTHER RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS congratulates them on being selected Military Family of the Quarter.

Adopted this 5th day of December, 2011.

BUDGET AMENDMENTS

Craven County Finance Director, Rick Hemphill, presented the following budget amendments for the Board’s approval.

Self Insurance auto damage/Sheriff

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-2001-354-01-00 Refund – Insurance	\$11,385.00	101-2001-410-73-01 C/O over \$5,000	\$23,000.00
101-2001-366-27-0 From Fund 512	\$11,615.00	512-361-400-97-01 Transfer to gen fund	\$11,615.00
		512-361-400-73-01 C/O over \$5,000	\$(11,615.00)

JOURNAL ENTRY

101-0000-101-00-00 Cash	\$11,615.00	101-2001-366-27-00 From Fund 512	\$11,615.00
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512-0361-400-97-01	\$11,615.00	512-0000-101-00-00	\$11,615.00
Transfer to gen fund		Cash	

Justification: Budget the transfer of money from self insurance fund and proceeds from insurance to Sheriff’s Dept. This is needed to replace one vehicle that was totaled.

The original request was for approval of \$33,615 from the self insurance fund to replace two vehicles that were totaled. During discussion, Commissioner Dacey recommended that one vehicle be replaced by one of the least used vehicles being taken off line as the 12 new vehicles are integrated into the fleet. He moved to replace one vehicle with insurance proceeds in the amount of \$11,385, along with \$11,615 from the County’s self insurance fund. Following a second by Commissioner Mark, the motion was carried in a roll call vote with five (5) “ayes” by Commissioners Allen, Dacey, Mark, Taylor and Tyson, there being two (2) “nays” by Commissioners McCabe and Sampson.

Recreation& Parks

101-8001-336-02-00	\$1,000.00	101-8001-460-32-40	\$1,000.00
Misc. donations		Other supplies	
TOTAL	\$1,000.00	TOTAL	\$1,000.00

Justification: This was a donation from Carolyn Whitehurst for two park benches to be placed at the Nature Park.

Commissioner Tyson moved to approve the foregoing budget amendment, seconded by Commissioner Mark and unanimously carried in a roll call vote.

APPOINTMENTS

Craven County Clean Sweep Committee

The Board was advised of expiring terms on the Craven County Clean Sweep Committee. Chairman Allen nominated Cherry Sanders for appointment. There being no additional nominations, Ms. Sanders was appointed by acclamation.

Industrial Facilities Pollution Control Financing Authority

The Board was advised of expiring terms on the Industrial Facilities Pollution Control Financing Authority. Chairman Allen nominated Robert O. Lewis for appointment. There being no additional nominations, Mr. Lewis was appointed by acclamation.

Craven County Health Board

The Board was advised of expiring terms on the Craven County Health Board. Chairman Allen nominated Rosanne Leahy, Trey Paul, and Paul Gaskins for reappointment and Dr. Ronald Preston and Kristi Orientale for appointment to replace Dr. Reed Underhill and James Jackson, respectively. Commissioner Sampson nominated James Jackson for reappointment. In a roll call vote, Ms. Leahy, Dr. Paul, Mr. Gaskins and Dr. Preston received seven (7) votes. Ms. Orientale received four (4) votes from Commissioners Allen, Dacey, Mark and Tyson. Mr. Jackson received three (3) votes from Commissioners McCabe, Sampson and Taylor.

Vanceboro-Craven County Public Library

The Board was advised of the expiring term of Dorothy Bryant on the Vanceboro-Craven County Public Library Board. Commissioner Mark nominated Joan Singleton Bryant for appointment. There being no additional nominations, Ms. Bryant was appointed by acclamation.

New Bern-Craven County Public Library Board

The Board was advised of the expiring term of Molly Ritter on the New Bern-Craven County Public Library Board. Commissioner Taylor nominated Carter Ann Rollins for appointment. There being no additional nominations, Ms. Rollins was appointed by acclamation.

Havelock-Craven County Library Board

The Board was advised of the expiring term of Jacqueline Attaway on the Havelock-Craven County Library Board. Commissioner McCabe nominated Jenettia Drake for appointment. There being no additional nominations, Ms. Drake was appointed by acclamation.

Board of Equalization and Review

The Board was advised of expiring terms on the Board of Equalization and Review. It was the consensus of the Board to defer these appointments until the Board's next meeting.

Juvenile Crime Prevention Council

Sherry Riggs, Chair of the Juvenile Crime Prevention Council, submitted three names recommended for appointment. Commissioner Allen moved to honor the request of the JCPC for the appointments of Richard Bowers, Joel Grimm and Chief Toussaint Summers to the Juvenile Crime Prevention Council, seconded by Commissioner Sampson and unanimously carried.

Upcoming Appointments

The Board was advised of expiring terms on the following boards and committees.

January:

Craven Aging Planning Board

February:

Craven Aging Planning Board

March:

Craven Aging Planning Board

COUNTY ATTORNEY'S REPORT*Re-schedule VAD Public Hearing*

County Attorney, Jim Hicks, advised the Board that the public hearing for proposed amendments to the Voluntary Agricultural District Ordinance could not be held as scheduled. Due to the holiday schedule there was insufficient time to advertise it. He proposed rescheduling it for 8:30 a.m. on December 19. Commissioner Mark moved to schedule the public hearing at 8:30 a.m. on December 19, as recommended, seconded by Commissioner Taylor and unanimously carried.

COUNTY MANAGER'S REPORT

County Manager, Jack Veit, thanked Commissioner Tyson for his service as Chairman.

He announced plans are to hold the January 3, 2012 meeting in Havelock to kick off the County's 300th anniversary celebration in 2012.

Mr. Hicks asked the Board to take action on its intent to hold the January 3, 2012 meeting in Havelock. Commissioner Dacey made a motion to change the meeting location to Havelock on January 3, seconded by Commissioner Mark and unanimously carried.

Mr. Veit advised the Board that there is some construction and demolition material still collected at roadsides in District 5 and District 7. The State does not intend to haul it. The County has been authorized to pick up the debris on the state's right-of-way. The projected cost is approximately \$1,500, using the County workforce and roll-out bins; the cost will be reimbursed by FEMA.

Commissioner Sampson moved to approve the County's moving forward to pick up the remaining debris, seconded by Commissioner McCabe and unanimously carried.

COMMISSIONERS' REPORTS

Commissioner McCabe commented on Havelock's NC 3-A Football State Championship. He asked the Board to prepare a resolution to present at the January 3, 2012 meeting in Havelock.

Commissioner Sampson extended congratulations to Havelock High School and commended the team on a good job. He thanked Commissioner Tyson for his leadership as Chairman. He commented on gas prices and encouraged citizens to check on people who may be in need during the winter, especially senior citizens, who may have heating crises.

Commissioner Mark thanked the City of New Bern and Fairfield Harbour for allowing participation in their Christmas parades.

Commissioner Taylor thanked BSH for donated equipment that was surplus. He announced that Cove City Cougars, Pop Warner League, is participating in a national tournament in Florida this week and he made an appeal for funding.

Commissioner Tyson congratulated the Havelock Rams football team.

Vice Chairman Dacey thanked the Jaycees for putting together the New Bern parade and Holly Willis for organizing the Trent Woods parade. He thanked Commissioner Tyson for his chairmanship and efforts on the Wounded Warrior benefit.

Chairman Allen thanked Commissioner Tyson for his service. He announced his attendance at the Vanceboro Fire and Rescue Annual Banquet and also announced the Craven Community Concert Band will be performing a free concert at Grover C. Fields Middle School on December 6.

At 8:50 p.m. Commissioner Dacey moved to adjourn, seconded by Commissioner Taylor.

Chairman Lee Kyle Allen
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board