

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY, NOVEMBER 7, 2011. THE MEETING CONVENED AT 7:00 P.M.

MEMBERS PRESENT:

- Chairman Steve Tyson
- Vice Chairman Lee Kyle Allen
- Commissioner Scott C. Dacey
- Commissioner Thomas F. Mark
- Commissioner Theron L. McCabe
- Commissioner Johnnie Sampson, Jr.
- Commissioner Jefferey S. Taylor

STAFF PRESENT:

- Jack B. Veit, III., County Manager
- Richard F. Hemphill, County Finance Officer
- Gwendolyn M. Bryan, Clerk to the Board
- Jim Hicks, County Attorney
- Aaron Arnette, County Attorney Associate

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, led by Boy Scout Troop 67, Commissioner Sampson moved to approve minutes of October 17, 2011 regular session, August 5, 2011 reconvened session, September 2 and 13, 2011 special sessions and September 3, 2011 reconvened special session, seconded by Commissioner McCabe and unanimously carried.

PETITIONS OF CITIZENS

Susan Piller, 6207 Albatross Drive, referenced the Sheriff's Department, stating her concern about the accountability of Sheriff's Department staff while driving department vehicles. She stated that she does not understand why new vehicles are needed when she feels that use of existing vehicles is not being maximized.

Mary Randolph requested to be placed on the agenda but did not appear.

TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, presented the following routine requests for tax releases and refunds for the Board's approval. Commissioner Sampson moved for their approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote. Commissioner Mark commented that there seems to be an excessive number of late listing penalties released. Mr. Antry responded that about half of them are a result of programming errors that have not been previously encountered.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
A PLUS SOFTWARE LLC OUT OF BUSINESS 1/1/2011	2011-0090198	\$206.32
ANDERSON, JOHN & ANDERSON, JAM LATE LISTING CHARGED IN ERROR	2011-0091564	\$53.09
ANDERSON, SHIRLEY OPAL RITZ & LATE LISTING CHARGED IN ERROR	2011-0091565	\$53.09
ARNOLD, EVERETT C & PATRICIA M INCORRECT SITUS – S/B 2 B FIRE/RE-BILL	2011-0091566	\$350.72

BARWICK, ERMA MRS DID NOT OWN 1/1/2011	2011-0091568	\$170.42
BELL, DERRICK MAURICE LATE LISTING CHARGED IN ERROR	2011-0091569	\$53.09
BLOUNT, KEN ROGER LATE LISTING CHARGED IN ERROR	2011-0091570	\$49.39
BLUEWATER SUPPLY LLC NOT IN BUSINESS 1/1/2011	2011-0090294	\$82.89
BOESE, TIMOTHY & LORI DWELLING REMOVED IN 2010	2011-0005427	\$227.60
BOYD, RANDLE L & CAROLYN F APPRAISAL ERROR CORRECTION	2011-0005935	\$88.85
BUCK, FRANCIS LEROY JR ET AL APPRAISAL ERROR CORRECTION	2011-0090325	\$52.72
C K ENTERTAINMENT LLC APPRAISAL ERROR CORRECTION	2011-0090333	\$13.99
CARLSON, FREEDOM J & ERIKA V MILITARY EXEMPTION	2011-0009024	\$13.70
CAROLINA EAST TIMBER INC APPRAISER ERROR CORRECTION	2011-0090350	\$78.01
CCHC PROPERTIES LLC APPRAISAL ERROR CORRECTION	2011-0090360	\$709.20
CHATHAM, JOHN ANTHONY & SAMA MILITARY EXCLUSION – ½ VALUE	2011-0010318	\$43.71
CHURCH-CHERRY POINT BAPTIST CH EXEMPT PER GS 105-278.3	2011-0010567	\$412.63
COMER, JAMES W & MAUREEN R CORRECTED BOAT VALUATIONS	2011-0011727	\$120.50
CONLAN, JOSEPH FRANCIS VALUE CORRECTION – SYSTEM ERROR	2011-0011781	\$139.67
CORTELYOU, STEVEN CRAIG BOAT NOT IN CRAVEN COUNTY 1/1/2011	2011-0012262	\$1,068.71
COYNE, DANIEL LATE LISTING CHARGED IN ERROR	2011-0091572	\$52.68
CROW, CALVIN G & KATHY R LATE LISTING CHARGED IN ERROR	2011-0091573	\$46.90
DAIL, DONALD G DID NOT OWN 1/1/2011	2011-0013684	\$104.17
DALEY, JEREMY & HUGHES, EMILY LATE LISTING CHARGED IN ERROR	2011-0091574	\$49.37
EASTLINE PEST CONTROL INC DOUBLE BILLED – ACCT 85218	2011-0091575	\$85.91

EUBANKS, FLOYD R & EDITH L DID NOT OWN 1/1/2011	2011-0091576	\$127.00
EXPRESS PLUMBING SUPPLY LLC DOUBLE BILLED – SEE ACCT 89101	2011-0090513	\$103.16
FALARDEAU, DAVE D RELEASED TO CARTERET COUNTY	2011-0091577	\$204.32
FLING, JAMES FREDERICK & JOI APPRAISAL ERROR CORRECTION	2011-0019192	\$320.38
FOSKEY, SAMUEL DOUBLE BILLED – SEE ACCT 2410650	2011-0091578	\$96.94
FRANK ENGINEERING PLLC DOUBLE BILLED – SEE ACCT 89248	2011-0090536	\$55.06
GASKILL, SHAWN RAY & MELISSA M LATE LISTING CHARGED IN ERROR	2011-0091579	\$46.90
GASKINS, HOLLEY LATE LISTING CHARGED IN ERROR	2011-0091580	\$49.38
GRAY, SALLIE R LATE LISTING CHARGED IN ERROR	2011-0091583	\$49.38
GREENE & WILSON PA DOUBLE BILLED – SEE ACCT 74998	2011-0091584	\$424.65
GROHMANN, TRACI LERAY TRUSTEE LATE LISTING CHARGED IN ERROR	2011-0091585	\$51.39
GROHMANN, TRACI LERAY TRUSTEE CLERICAL ERROR	2011-0091523	\$63.89
HALL, DONALD EDWARD VALUE CORRECTION	2011-0024084	\$107.82
HARRIS, DAVID MICHAEL JR & RAC MILITARY EXEMPTION	2011-0090625	\$21.09
HARRIS, MICHAEL DAVID DID NOW OWN 1/1/2011	2011-0025315	\$86.48
HAWKS, CAMERON LAWRENCE LATE LISTING CHARGED IN ERROR	2011-0091587	\$49.37
HENDERSON, RICHARD R LATE LISTING CHARGED IN ERROR	2011-0091588	\$51.40
J K CAPITAL INC LATE LISTING CHARGED IN ERROR	2011-0091590	\$46.90
KEENER, GORDON KYLE DOUBLE BILLED – SEE ACCT 4082414	2011-0031614	\$72.00
KEITH WILLIAMS INSURANCE DOUBLE BILLED – SEE ACCT 77167	2011-0091592	\$53.97

KENNEDY, DORA HARDISON APPRAISAL ERROR CORRECTION	2011-0031798	\$134.46
KERRICK, VERNON DID NOT OWN 1/1/2011	2010-0028712	\$47.38
KERRICK, VERNON DID NOT OWN 1/1/2011	2011-0031868	\$43.89
LETTER T INC DOUBLE BILLED – SEE ACCT 68568	2011-0091594	\$65.66
LEWIS, WAYNE RELEASED TO PAMLICO COUNTY	2009-0091270	\$277.43
LEWIS, WAYNE RELEASED TO PAMLICO COUNTY	2010-0031039	\$171.64
LOCKE, STEPHEN H LATE LISTING CHARGED IN ERROR	2011-0091595	\$48.66
LONG, BRIAN KEITH LATE LISTING CHARGED IN ERROR	2011-0091596	\$49.39
LUCK, JOSHUA LESTER MILITARY EXEMPTION	2011-0035601	\$94.70
MANN, THOMAS D JR & TERESA D VALUE CORRECTION PER ABOS	2011-0036402	\$96.50
MARTIN, GILLETTE DWELLING VACANT SINCE 1998	2011-0036854	\$36.00
MASON, JOSHUA EDWARD LATE LISTING CHARGED IN ERROR	2011-0091598	\$53.09
MILLS BROTHERS LOGGING INC DOUBLE BILLED – SEE ACCT 87080	2011-0090829	\$273.79
MOREADITH, REBEKAH APPRAISAL ERROR CORRECTION	2011-0040794	\$67.86
NELSON, BENJAMIN HARRISON IV DID NOT OWN BOAT 1/1/2011	2011-0042045	\$7.33
NEUSE RIVER ESTATES RECREATION EXEMPT PER GS 105-277.8	2011-0042277	\$5.74
NEWKIRK, WILLIE W LATE LISTING CHARGED IN ERROR	2011-0091602	\$52.68
NOBLES, ANGELO LATE LISTING CHARGED IN ERROR	2011-0091603	\$49.38
NYBERG, TAMMY LATE LISTING CHARGED IN ERROR	2011-0091604	\$49.65
OWINGS, PAUL DENNIS DOUBLE BILLED – SEE ACCT 67153	2011-0043939	\$29.85
OWINGTON, SHANNON RELEASED TO LENOIR COUNTY	2011-0043940	\$100.64

PARKER, JOSEPH LATE LISTING CHARGED IN ERROR	2011-0091605	\$49.39
PARKER, RICHARD B JR APPRAISAL ERROR CORRECTION	2011-0044402	\$2,794.18
PELHAM, IDA & BROWN, LAURETTA DID NOT OWN 1/1/2011	2011-0091606	\$441.09
PRICE, WALTER CLIFTON LATE LISTING CHARGED IN ERROR	2011-0091610	\$48.65
PRICE, WALTER CLIFTON LATE LISTING CHARGED IN ERROR	2011-0091609	\$46.90
RATLIFF, TINA PETERSON DOUBLE BILLED – SEE ACCT 22939	2011-0091611	\$249.22
RICE, PHILLIP W JR & SAMANTHA DOUBLE BILLED – SEE ACCT 86214	2011-0048136	\$236.20
RIVERS, TERESA LATE LISTING CHARGED IN ERROR	2011-0091612	\$49.38
RIVERSIDE POULTRY LLC MAPPING ERROR – REBILLING COR. OWNER	2011-0048768	\$1,298.89
ROBERSON, SAMUEL EARL HRS LATE LISTING CHARGED IN ERROR	2011-0091613	\$52.03
ROUNDTREE, ADA DWELLING UNOCCUPIED SINCE 2006	2011-0049564	\$36.00
RUGGIERO, JOSEPH E BOAT NOT IN CRAVEN COUNTY 1/1/2011	2011-0049862	\$196.21
RUSS, KEIKO LATE LISTING CHARGED IN ERROR	2011-0091614	\$46.91
S D THOMAS CONSTRUCTION INC DOUBLE BILLED – SEE ACCT 89131	2011-0091112	\$104.02
SANDERSON, TRAVIS W LATE LISTING CHARGED IN ERROR	2011-0091615	\$49.38
SATTERFIELD, JIMMY JOE LATE LISTING CHARGED IN ERROR	2011-0091616	\$52.67
SAVAGE, JOSEPH S III LATE LISTING CHARGED IN ERROR	2011-0091617	\$46.91
SHEFFIELD, TAMMY LATE LISTING CHARGED IN ERROR	2011-0091618	\$51.40
SHEK, PEE LATE LISTING CHARGED IN ERROR	2011-0091619	\$6.60
SINK, RICHARD LEWIS LATE LISTING CHARGED IN ERROR	2011-0091620	\$49.65

SLAUGHTER, ARTHUR CLEVE DID NOT OWN 1/1/2011	2011-0052480	\$79.27
SMITH, TARITA LORIANNE LATE LISTING CHARGED IN ERROR	2011-0091622	\$53.09
SPENCE, JOHN R & DYAN T LATE LISTING CHARGED IN ERROR	2011-0091623	\$46.91
STURGILL, MARK LATE LISTING CHARGED IN ERROR	2011-0091625	\$48.66
SU, YO LATE LISTING CHARGED IN ERROR	2011-0091626	\$46.91
SYKES, BOBBY L & SHERYL L INCORRECT SITUS – SB 6F – REBILLED	2011-0055620	\$201.05
TERPIN HILL ENTERPRISES INC NOT IN BUSINESS 1/1/2011	2011-0091207	\$48.35
TILGHMAN, WILLIAM C & VIRGINIA LATE LISTING CHG IN ERROR/REM RECY	2011-0091629	\$89.10
TOLER, HAROLD RAY LATE LISTING CHARGED IN ERROR	2011-0091630	\$52.67
TOOTLE, TERENCE C & TARA-DAWN APPRAISAL ERROR CORRECTION	2011-0057490	\$75.86
TRIPP, BRANDONT DID NOT OWN 1/1/2011	2011-0057849	\$94.41
TUTTLE, MELISSA ANN & NORMAN LATE LISTING CHARGED IN ERROR	2011-0091633	\$48.66
VANGORDER, WILLIAM A DID NOT OWN 1/1/2011	2011-0058898	\$47.14
VM&J LLC APPRAISAL ERROR CORRECTION	2011-0059198	\$2,160.00
WAINWRIGHT, MICHELLE LYN LATE LISTING CHARGED IN ERROR	2011-0091634	\$49.38
WEBSTER, EDWARD T III DID NOT OWN 1/1/2011	2011-0060484	\$47.76
WELLS, JOHN CHRISTOPHER & DIAN APPRAISAL ERROR CORRECTION	2011-0091297	\$318.44
WHITE, JAMES EDWARD LATE LISTING CHARGED IN ERROR	2011-0091635	\$52.68
WIGGINS, LILLA DWELLING VACANT SINCE 2009	2011-0062391	\$36.00
WIGGINS, RONNIE L SR LATE LISTING CHARGED IN ERROR	2011-0091636	\$49.38
WILEY, WILLIAM RAY RELEASED TO LENOIR COUNTY	2011-0062509	\$41.99

WILLIAMSON, JAMES W III & CRYSTAL LATE LISTING CHARGED IN ERROR	2011-0091637	\$49.65
WORLEY, MILDRED PEARL LATE LISTING CHARGED IN ERROR	2011-0091640	\$52.35
	109 – CREDIT MEMO (S)	\$17,859.92

Refunds

JONES, MELANIE ROGERS DID NOT OWN 1/1/2011	2011-0030952	\$343.64
MARTIN, OLETHA J LATE LISTING CHARGED IN ERROR	2011-0091597	\$46.90
ROBERTS, CHARLES HENRY SR & DO APPRAISAL ERROR CORRECTION	2011-0048966	\$13.05
ROUNDTREE ADA DWELLING VACANT SINCE 2006	2010-0091974	\$36.00
ROUNDTREE, ADA DWELLING VACANT SINCE 2006	2009-0048700	\$36.00
ROUNDTREE, ADA DWELLING VACANT SINCE 2006	2008-0048224	\$36.00
SHEK, PEE LATE LISTING CHARGED IN ERROR	2011-0091619	\$40.30
STILLEY, ALLISON GRAY LATE LISTING CHARGED IN ERROR	2011-0091624	\$49.38
SUTTON, CREED MICHAEL LATE LISTING CHARGED IN ERROR	2011-0091628	\$53.09
	9 – CREDIT MEMO(S)	\$654.36

NO. 9 TOWNSHIP FIRE AND RESCUE PRESENTATION

Chief Bobby Willis advised the Board of plans to purchase two pick-up trucks and the resulting loan of \$90,000. The lending arrangements have been made with First Citizens Bank for a term of 120 months at 3.78%. Plans are to purchase two Ford F350 4x4 trucks on state contract, and a skid unit for one of them. One truck will be used for a brush truck and the other a service truck for traffic control. Deployment of these two vehicles is expected to have a positive impact on insurance ratings.

The Board was advised that the public hearing process has been followed relative to seeking a low interest loan.

BUDGET AMENDMENTS AND ORDINANCE UPDATE

Craven County Finance Director, Rick Hemphill, presented the following budget amendments and ordinance update for the Board’s approval. Commissioner Dacey moved for their approval, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

DSS 7291 Mandated

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7291-349-32-00 Energy CIP, CP&L	\$388,779.00	101-7291-450-23-04 CIP	\$388,779.00
TOTAL	\$388,779.00	TOTAL	\$388,779.00

Justification: Funding authorization #3 received for Crisis Intervention Program (CIP). There is no County match, funds are 100% federal.

Public Bldg/Conv Ctr

101-1204-366-07-00 From cap reserve	\$150,000.00	101-1204-400-40-00 contractual services	\$ 25,000.00
		101-1204-400-73-01 C/O Over \$5,000	\$125,000.00
371-0000-399-01-00 Fund Balance	\$150,000.00	371-0571-400-97-01 To gen fund	\$150,000.00

JOURNAL ENTRY

371-0571-400-97-01 To gen fund	\$150,000.00	371-0000-101-00-00 Cash	\$150,000.00
101-0000-101-00-00 Cash	\$150,000.00	101-1204-366-07-00 From cap reserve	\$150,000.00
TOTAL	\$600,000.00	TOTAL	\$600,000.00

Justification: Transfer funds from Capital Reserve to Convention Center Bldg for carpet, etc.

Ordinance:

St. Luke's Building
Fund 354

This ordinance is hereby amended in the following amounts for expenditures to the St. Luke's Building Project.

Expenditures:

Architect	\$ 8,292.00
Construction	\$ 341,050.00
Transfer to Reserve Fd 371	\$ 658.00
TOTAL	\$ 350,000.00

The following revenues are hereby approved for the St. Luke's Building Project.

Revenue:

From County General Fund	\$ 300,000.00
From Capital Reserve Fund	\$ 50,000.00
TOTAL	\$ 350,000.00

This ordinance is hereby approved this 7th day of November, 2011.

APPOINTMENTS

Clean Sweep Committee

Commissioner Mark stated that he has spoken with a current member of this board to solicit nominees. It was the consensus of the Board to defer these appointments.

Industrial Facilities Pollution Control Financing Authority

County Attorney, Jim Hicks, presented information on structure and duties of the Authority, and recommended keeping it in place, although it has been dormant for approximately ten years. He advised that the process to dissolve it is complicated, as is the process to re-establish it in the future, if needed. It was the consensus of the Board to defer these appointments.

Coastal Carolina Airport Authority

The Board was advised of a vacancy on the Coastal Carolina Airport Authority. Commissioner Dacey nominated Kenny Morris for appointment. There being no additional nominees, Mr. Morris was appointed by acclamation.

Upcoming Appointments – December

The Board was advised of upcoming appointments in December on the following boards: Board of Equalization and Review, Health Board, Havelock Library Board, New Bern Library Board and Vanceboro Library Board

SCHEDULING OF BOARD WORK SESSION

The Chairman asked the Board to consider dates to continue discussion of retreat agenda items from August. It was the consensus of the Board to set a work session for November 21, 2011 immediately following the regular session.

COUNTY ATTORNEY'S REPORT

Voluntary Agricultural District

Based upon recent changes to the enabling legislation by the General Assembly, the Board of Commissioners asked that Jim Hicks, County Attorney, review the Voluntary Agricultural District Ordinance. He provided an opinion letter, as well as a strikeline version of recommended amendments.

Mr. Hicks advised that to amend the Ordinance, the proposed amendments will first need to be referred to the Craven County Agricultural Advisory Board (which will next meet on November 17, 2011). Upon receiving the Advisory Board's comments and recommendations, the Board of Commissioners must hold a public hearing before adopting any amendments. Commissioner Allen moved to instruct the County Attorney to forward his recommendations to the Agricultural Advisory Board for review, seconded by Commissioner McCabe and unanimously carried.

Property Disposition

Mr. Hicks brought to the Board's attention a property located at 1215 Myrtle Avenue in New Bern, which was acquired jointly with the City of New Bern through a tax foreclosure. Based upon the percentage of taxes owed, the City owns a 65.63% interest, and the County owns a 34.37% interest. Total taxes and abatement liens owned at the time of foreclosure was \$6,843.52. The current tax value is \$5,250.

The dwelling on the property needs to be demolished by the City. The estimated cost of demolition and disposal is \$4,800, with the pro rata share of the County's cost estimated at \$1,630. Commissioner Sampson moved to donate the County's interest to the City rather than paying the County's pro rata share of the demolition cost. Commissioner McCabe seconded the motion, which was unanimously carried.

Closed Session

Mr. Hicks requested a closed session at the end of the meeting for a matter under the authority of the attorney-client privilege, pursuant to G.S. 143-318.11(a)(3).

COUNTY MANAGER'S REPORT

County Manager, Jack Veit, presented a letter of support requested by the City of Havelock expressing support for its Brownfield's Community-wide Assessment Grant Application. Commissioner Allen moved to forward the letter of support to Havelock, as requested, seconded by Commissioner Sampson and unanimously carried.

COMMISSIONERS' REPORTS

Commissioner Mark reported on the County's 300th Anniversary proceedings and urged the Commissioners to attend as many of the Christmas parades in the County as possible.

Commissioner Taylor announced a Red Cross Blood Drive on Wednesday, November 16 from 9:00 a.m. – 3:00 p.m. at the Emerald Club. He expressed his disappointment in the Sheriff for not coming forward to discuss pending issues.

Commissioner Dacey presented a draft resolution to be placed on the November 21 agenda based on a Gaston County resolution asking the legislative delegation to submit a local bill requiring a photo I.D. for voters.

Commissioner McCabe thanked D.O.T. for the work done in District 5. He announced that Smith Farm Road off of Adams Creek Road is paved and Anderson Godette Road is in the process of being paved. He thanked County Manager, Jack Veit, and Planning Director, Don Baumgardner, for their help in debris removal.

Commissioner Sampson commended New Bern High School and Havelock High School for the job they are doing in football. He commented on gas prices and stated that he disagrees with the images being painted in the media about the local housing authority. He urged that people need to get in the habit of helping each other.

Commissioner Allen encouraged municipal voting and stated that the traffic flow in Eastern Havelock is very dangerous, due to current projects of D.O.T. to reconfigure intersections.

Chairman Tyson recognized members of Boy Scout Troop 67 in attendance.

CLOSED SESSION

At 7:57 p.m. Commissioner Sampson moved to go into closed session pursuant to N.C.G.S. 143-318.11(a)(3) and (6), seconded by Commissioner Mark, to discuss matters under the authority of attorney-client privilege, as well as a personnel matter.

At 8:37 p.m. Commissioner Mark moved to return to regular session, seconded by Commissioner Taylor. No action was reported.

At 8:37 p.m. Commissioner Taylor moved to adjourn, seconded by Commissioner Sampson and unanimously carried.

Chairman Steve Tyson
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board