

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON TUESDAY, SEPTEMBER 6, 2011. THE MEETING CONVENED AT 7:00 P.M.

MEMBERS PRESENT:

- Chairman Steve Tyson
- Commissioner Scott C. Dacey
- Commissioner Thomas F. Mark
- Commissioner Theron L. McCabe
- Commissioner Johnnie Sampson, Jr.
- Commissioner Jefferey S. Taylor

MEMBERS ABSENT:

- Vice Chairman Lee Kyle Allen

STAFF PRESENT:

- Harold Blizzard, County Manager
- Jack B. Veit, III., Assistant County Manager
- Richard F. Hemphill, County Finance Officer
- Gwendolyn M. Bryan, Clerk to the Board
- Jim Hicks, County Attorney
- Aaron Arnette, County Attorney Associate

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Commissioner Mark moved to approve minutes of the August 15, 2011 regular session, seconded by Commissioner Taylor and unanimously carried.

PETITIONS OF CITIZENS

Ken Crow, 11 Bullens Creek Drive, 28562, thanked the County staff for their efforts during a recent 10-year-old and under Cal Rifkin Baseball Tournament, which created an economic impact on the County of approximately 760 visitors for four to six days. This resulted in 250 hotel rooms for four nights, equaling an estimated total impact of at least \$100,000, in addition to revenues from restaurants and shopping. He stated that donated sod was installed on the infields of softball fields for the baseball tournament to expand the number of playing fields. Representatives have negotiated with girls' softball leagues to keep the grass on the infields. He stated that New Bern could compete to host the 9-12- year-old teams in the near future. He expressed the hope that the grass could remain on the softball fields.

Commissioner McCabe asked that *Willie Shelly* from his district be allowed to speak on behalf of residents of Coach Creek (off Adams Creek Road). Mr. Shelly thanked Commissioner McCabe and Ira Whitford, Assistant Emergency Services Director, for assistance in getting vegetative debris moved to the state route right-of-way.

Commissioner Sampson asked that *Mr. John Jenkins* be allowed to speak. He expressed concern that the property description on his tax bills did not cite "Jenkins Land", but "Bright Property" and "Neuse Property". Staff was asked to check with the Tax Department about his complaint.

CARTS PUBLIC HEARING ON RURAL OPERATING ASSISTANCE GRANT

CARTS Director, Phyllis Toler, prefaced the public hearing, stating that grant funds available to Craven County are as follows:

Elderly Disabled Transportation Assistance Program (EDTAP)	\$ 85,015
Employment (Dept of Social Services clients included)	\$ 50,253
Rural General Public (RGP)	\$ 90,673
 Total Funding Available to Craven County	 \$225,941

This amount is \$41,000 less than in the previous year. As part of the application package, Title VI Public Involvement Forms were available for the public to voluntarily complete. No completed forms were received. Ms. Toler indicated that she will be prepared to update the Board in December or January on allocation of the available funds, and if adjustments are necessary.

At 7:25 p.m. Commissioner Sampson moved to open the public hearing, seconded by Commissioner Mark. There were no citizens from the public who wished to speak and at 7:26 p.m. Commissioner Sampson moved to close the public hearing, seconded by Commissioner McCabe. Commissioner Sampson moved to approve the grant application, as requested, seconded by Commissioner McCabe and unanimously carried.

TAX DEPARTMENT MATTERS

Tax Releases and Refunds

Craven County Tax Administrator, Ronnie Antry, presented the following routine requests for tax releases and refunds for the Board’s approval. Commissioner Sampson moved for their approval, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
ALBAN, CHARLES J & M SIMONE APPRAISAL ERROR CORRECTION	2011-0000471	\$550.43
ATLANTIC LAND & TIMBER OF APPRAISAL ERROR CORRECTION	2011-0001994	\$36.37
BELCHER, GLENDA L APPRAISAL ERROR CORRECTION	2011-0003996	\$24.82
BENNETT, BARBARA SMITH CLERICAL ERROR – SENIOR EXCLUSION	2011-0004349	\$31.13
BLACKBURN, KENNY DID NOT OWN 1/1/2002	2002-0004375	\$73.96
BLACKBURN, KENNY DID NOT OWN 1/1/2003	2003-0004374	\$68.62
BLACKBURN, KENNY DID NOT OWN 1/1/2004	2004-0004429	\$64.60
BLACKBURN, KENNY DID NOT OWN 1/1/2005	2005-0004579	\$61.23
BLACKBURN, KENNY DID NOT OWN 1/1/2006	2006-0004593	\$57.17
BLACKBURN, KENNY DID NOT OWN 1/1/2007	2007-0004721	\$58.56
BLACKBURN, KENNY DID NOT OWN 1/1/2008	2008-0004813	\$53.92
BLACKBURN, KENNY DID NOT OWN 1/1/2009	2009-0004831	\$49.70

BLACKBURN, KENNY DID NOT OWN 1/1/2010	2010-0004508	\$43.98
BROWN, LEROY F ET AL APPRAISAL ERROR CORRECTION	2011-0007120	\$58.14
BRYAN, MICHAEL BRANDON APPRAISAL ERROR CORRECTION	2011-0007443	\$15.51
BURKE, JAMES GRAHAM JR & NANCY VALUE ADJUSTMENT PER BILL OF SALE	2011-0008107	\$43.91
CANADY, FRANCIS F HRS APPRAISAL ERROR CORRECTION	2011-0008778	\$312.21
CAUDLE, ROBERT JOSEPH VALUE ADJUSTED PER BILL OF SALE	2011-0009898	\$180.26
CLARE, DONALD RAYMOND DID NOT OWN 1/1/2011	2011-0010765	\$31.73
CLARK, CHRISTOPHER B & MARY RELEASED TO CARTERET COUNTY	2011-0010905	\$65.58
CLAUS, WILLIAM H IV VALUE ADJUSTMENT PER WILDLIFE	2011-0011042	\$235.41
CLEVE, BILL APPRAISAL ERROR CORRECTION	2011-0011114	\$8.67
COLLINS, JEROME DID NOT OWN 1/1/2010	2010-0092625	\$18.31
COLLINS, JEROME DID NOT OWN 1/1/2011	2011-0011623	\$16.24
CROSSON, RONNIE LEE II MIL-LES-11/ECC-8-8-13 AL	2011-0013215	\$119.35
DIXON, RUSSELL EDGAR VALUE CORRECTION	2011-0015641	\$29.53
DOUGLAS, WILLIE RAY APPRAISAL ERROR CORRECTION	2011-0015915	\$82.45
DUDLEY, RICHARD EARL APPRAISAL ERROR CORRECTION	2011-0016294	\$347.56
FAITH, JAMES W HOME DESTROYED 2010/RELEASE – REBILL	2011-0018207	\$465.08
FIEDLER, KATHRYN MARIE DID NOT OWN 1/1/2011	2011-0018677	\$45.07
GARCIA, ALEXANDER J CLERICAL ERROR CORRECTION	2011-0090173	\$98.26
GARDNER, GLORIA HARRIS APPRAISAL ERROR CORRECTION	2011-0020765	\$16.68
GNC INC APPRAISAL ERROR CORRECTION	2011-0022181	\$29.21

GRIFFIN, ROBERT SCOTT DOUBLE LISTED-SEE ACCT #2935130	2011-0023356	\$29.92
GROVER, CHARLES E & NORMA J APPRAISAL ERROR CORRECTION	2011-0023520	\$46.94
HARRELL, VINCON DON'T'E RELEASED TO HERTFORD COUNTY	2011-0025116	\$15.77
HARRIS, DAVID M CLERICAL ERROR	2011-0025219	\$21.09
HUMPHREY, W GRAY JR APPRAISAL ERROR CORRECTION	2011-0028623	\$21.78
JONES, ANN W & KOLT Z APPRAISAL ERROR CORRECTION	2011-0030538	\$575.63
JONES, MARIE LANCASTER ET AL MAPPING ERROR CORRECTION	2011-0030915	\$383.60
JONES, ROBERT MAPPING ERROR CORRECTION	2011-0031021	\$8.07
JONES, ROBERT APPRAISAL ERROR CORRECTION	2011-0031022	\$128.73
KEYES, MURL GRAY & JAMES EDWAR DID NOT OWN 1/1/2011	2011-0031903	\$95.52
KNIGHT, JOSEPH ARTHUR DOUBLE BILLED FOR SAME BOAT	2011-0032602	\$61.55
KNOWLES, DENNIS BOAT LOCATED ON MCAS CHERRY POINT	2011-0032646	\$18.38
LAMM, WILLIAM NATHAN ADJUSTED VALUE PER WILDLIFE	2011-0033287	\$56.09
LEWIS, EDGAR ALLEN APPRAISAL ERROR CORRECTION	2011-0034347	\$247.55
LEWIS, GAYNELLE TOLER APPRAISAL ERROR CORRECTION	2011-0034366	\$527.12
LOCKLEAR, SARA BELL CORRECTION SENIOR EXCLUSION	2011-0035086	\$194.56
MCGREGOR, PAUL T BILLED LATE FEE IN ERROR	2011-0038254	\$33.36
NOLES, IRA D HRS MOBILE HOME VACANT – RELEASED RECYC	2011-0042934	\$36.00
PAUL, ERIC A BILLED LATE FEE IN ERROR	2011-0044704	\$52.00
PHANG, PHEAP KIRIRATH APPRAISAL ERROR CORRECTION	2011-0045375	\$500.96

PHILLIPS, JOSEPH ASHLEY APPRAISAL ERROR CORRECTION	2011-0045492	\$33.43
PHILLIPS, JOSEPH ASHLEY & SADI APPRAISAL ERROR CORRECTION	2011-0045493	\$65.81
PURVIS, JOHN CHRISTOPHER RELEASED TO PITT COUNTY	2011-0046981	\$9.38
ROBERSON, KENNETH APPRAISAL ERROR CORRECTION	2011-0048920	\$98.92
ROBERTS, BRENDA SENIOR EXCLUSION ADJUSTED	2011-0048954	\$514.00
ROBERTS, SYLVIA A APPRAISAL ERROR CORRECTION	2011-0049020	\$32.64
ROWE, MARLENA HOME VACANT SINCE 2008	2011-0049707	\$36.00
ROWE, STEVEN D & MISHELLE N INCORRECT TOWNSHIP – REBILLING	2011-0049735	\$59.83
SHIELDS, MARY C ESTATE APPRAISAL ERROR CORRECTION	2011-0051762	\$68.77
SHRINERS HOSPITAL FOR CHILDREN DOUBLE BILLED – SEE ACCT 84955	2011-0051842	\$117.49
TAYLOR, DAPHNE POWERS APPRAISAL ERROR CORRECTION	2011-0055497	\$42.54
TEMPLE, JACKIE M & SALLY L APPRAISAL ERROR CORRECTION	2011-0056394	\$224.13
TYNDALL, ANTHONY D & VICTORIA APPRAISAL ERROR CORRECTION	2010-0052421	\$3,591.39
WAGAR, JACK D & ALICE RUTH DID NOT OWN 1/1/2011	2011-0059361	\$181.30
WARDEN, RICHARD DID NOT OWN 1/1/2011	2009-0059022	\$68.42
WARDEN, RICHARD DID NOT OWN 1/1/2010	2010-0053948	\$55.01
WARDEN, RICHARD DID NOT OWN 1/1/2011	2011-0059960	\$52.02
WAYLAND, CAROLYN KINNE EXECU MAPPING ERROR CORRECTION	2011-0060334	\$910.92
WELLS, CHARLES & BARBARA VALUE CORRECTION ADJUSTMENT	2011-0060638	\$162.02
WELLS, TIM I SR & JUNE W APPRAISAL ERROR CORRECTION	2011-0060672	\$56.70
WETHERINGTON, EVELYN W DOUBLE LISTED – SEE ACCT 23537	2011-00901910	\$2,391.95

WEYERHAEUSER COMPANY APPRAISAL ERROR CORRECTION	2011-0061145	\$3.29
WEYERHAEUSER COMPANY APPRAISAL ERROR CORRECTION	2011-0061223	\$206.71
WILLIAMS, JIMMY LEE APPRAISAL ERROR CORRECTION	2011-0062832	\$107.33
WILLIS, MAJOR B HRS BILLED INCORRECT OWNER – REBILLED	2011-0063238	\$278.57
WILSON, OLEDA DOUBLE BILLED MOBILE HOME SAME ACCOUNT	2011-0063471	\$47.51
WOOD, RAYMOND DARRELL JR ET AL APPRAISAL ERROR CORRECTION	2011-0063875	\$85.36
	80 – CREDIT MEMO (S)	\$15,949.71

Refunds

CROW, KENNETH F ORDERED BY BOARD OF E&R 8-16-2011	2010-0092672	\$382.54
FIRST CITIZENS BANK BUS. LOCATED ON BOARD CHERRY POINT	2006-0017721	\$982.91
FIRST CITIZENS BANK BUS. LOCATED ON BOARD CHERRY POINT	2007-0018217	\$1,694.96
FIRST CITIZENS BANK BUS. LOCATED ON BOARD CHERRY POINT	2008-0018665	\$1,751.15
FIRST CITIZENS BANK BUS. LOCATED ON BOARD CHERRY POINT	2009-0018704	\$1,982.33
FIRST CITIZENS BANK BUS. LOCATED ON BOARD CHERRY POINT	2010-0017111	\$1,418.88
SASSER, BYRON & SASSER, TRAVIS ORDERED BY BOARD OF E&R 8-16-2011	2010-0045423	\$2.88
STALLINGS, ROBERT L III ORDERED BY BOARD OF E&R 8-16-2011	2010-0048561	\$338.38
WOODWARD, ALAN V ORDERED BY BOARD OF E&R 8-16-2011	2010-0098116	\$199.98
	9 – REFUND (S)	\$8,754.01

Settlement of 2010 Taxes

Before being charged with the collection of the taxes for 2011, Tax Administrator, Ronnie Antry, presented the settlement of the 2010 taxes, as follows:

**CRAVEN COUNTY, NORTH CAROLINA
YEAR ENDED JUNE 30, 2011**

General Fund Original Levy	\$	41,522,884.60
Fire District Original Levy		<u>1,584,942.67</u>
Total Original Levy	\$	43,137,827.27
 Add:		
Afterlists		5,280,621.20
Additions		52,104.99
Plus Adjustments		<u>-0-</u>
Total	\$	48,470,553.46
 Les:		
Write-offs		28,401.00
Adjustments		61.12
Releases		<u>913,451.77</u>
Net Levy	\$	47,528,639.57
Collected	\$	46,546,791.78
Uncollected as of June 30, 2011	\$	981,847.79

Percentage of 2010 collected-----97.23

Net taxable valuation—9,582,126,280

**ANNUAL REPORT OF REAL PROPERTY, CERTIFIED VALUATION AND
PERSONAL PROPERTY OTHER THAN REGISTERED MOTOR VEHICLES**

**CRAVEN COUNTY, NORTH CAROLINA
YEAR ENDED JUNE 30, 2011**

General Fund Original Levy	\$	37,437,162.82
Fire District Original Levy	\$	<u>1,417,304.12</u>
Total Levy	\$	38,854,466.94
 Add:		
Afterlists		5,280,621.20
Plus Adjustments		-0-
Additions		<u>51,917.39</u>
Total	\$	44,187,005.53
 Less:		
Writeoffs		5,046.48
Adjustments		61.12
Releases		<u>531,025.69</u>
Net Levy	\$	43,650,872.24
Collected	\$	43,017,868.62

Uncollected as of June 30, 2011 \$ 633,003.62

Percentage of 2010 taxes collected-----98.55

Net taxable valuation---\$8,866,370,201

ANNUAL REPORT OF REGISTERED MOTOR VEHICLES

**CRAVEN COUNTY, NORTH CAROLINA
YEAR ENDED JUNE 30, 2011**

General Fund Original Levy \$ 4,115,721.78
Fire District Original Levy 167,638.55

Total Original Levy \$ 4,283,360.33

Add:

Additions 187.60
Plus Adjustments -0-

Total \$ 4,283,547.93

Less:

Write-offs 23,354.52
Adjustments -0-
Releases 382,426.08

Net Levy \$ 3,877,767.33

Collected \$ 3,528,923.16

Uncollected as of June 30, 2011 \$ 348,844.17

Percentage of 2010 taxes collected-----91.00

Net taxable valuation---\$715,756,079

Commissioner Sampson moved to accept the settlement of 2010 taxes, seconded by Commissioner Dacey and unanimously carried. Mr. Antry stated that each year since 2007 the collection percentage has decreased slightly statewide.

Charge to the Tax Collector

The Board was requested to adopt and enter into its minutes the following order.

2011 CHARGE TO THE CRAVEN COUNTY TAX COLLECTOR

**STATE OF NORTH CAROLINA
COUNTY OF CRAVEN**

TO THE TAX COLLECTOR OF THE COUNTY OF CRAVEN

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Craven County Tax Collector and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Craven, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayer, for and on account thereof, in accordance with law.

Witness my hand and official seal, this 6th day of September, 2011.

Commissioner Dacey moved to direct the Tax Administrator to collect the 2011 taxes, seconded by Commissioner Mark and unanimously carried.

EASTERN CAROLINA BEHAVIORAL HEALTH FISCAL MONITORING REPORT

Leza Wainwright, COO presented the East Carolina Behavioral Health semi-annual report, with the following highlights:

- The agency did not realize all the Medicare revenue and other pass-through funds; however, there was no negative impact on the budget.
- Provider payments had not been totally expended. Money has been set aside for expanding services in ten new counties, but start-up was delayed.
- A 15% maximum allowable Fund Balance has been realized.

Commissioner Dacey asked for an explanation of the 1915 D.C. waiver, effective April 1, 2012. Ms. Wainwright explained that the legislation allows greater rate setting authority for providers. ECBH will be hiring more employees (120 new positions) to take on new services being taken over. Commissioner Dacey asked that job openings be circulated to all Commissioners when received. Ms. Wainwright also invited the County to place a link on the County's web page to the postings on the ECBH site.

RESOLUTIONS

The Board received a request to adopt a resolution recognizing Sergeant Joshua J. Milhorn and his family as Military Family of the Quarter. Commissioner Dacey moved to adopt the following resolution, seconded by Commissioner Mark and unanimously carried. Commissioner Mark was designated to present it at the luncheon being held on Thursday, September 8,

RESOLUTION RECOGNIZING THE FAMILY OF SERGEANT JOSHUA J. MILHORN AS MILITARY FAMILY OF THE QUARTER

WHEREAS, Sergeant Joshua J. Milhorn is currently an active duty Marine stationed on Marine Corps Air Station Cherry Point, N.C., working with CNATTMARUNIT; and

WHEREAS, Sgt. Milhorn shows extreme diligence in performing his duties as an Ordinance Instructor/Instructor Evaluator, by training, mentoring, and providing new accession Marines to the fleet, as well as being a Suicide Prevention Specialist for his unit; and

WHEREAS, he contributes much of his personal time as an active participant in community activities and services, accumulating over 70 volunteer hours coaching youth soccer, assisting in the Senior Games, Special Olympics, Knights of Columbus and with Park University; and

WHEREAS, Sergeant Milhorn's wife, Brittany Milhorn, also volunteers her time in the community coaching a youth soccer team; and

WHEREAS, the Milhorn's have a son, Nate, and two daughters, Madison and Isabella, ages, six, four and nine months.

NOW, THEREFORE, BE IT RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS recognizes the family of Sergeant Joshua J. Milhorn for their significant contributions and generosity which have made a positive and lasting impact on the surrounding community.

BE IT FURTHER RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS congratulates them on being selected Military Family of the Quarter.

Adopted this 6th day of September, 2011.

Sickle Cell Awareness Month

The Board received a request from the Sickle Cell Disease Association for the observance of Sickle Cell Awareness Month in Craven County. Commissioner Sampson moved to adopt the following proclamation, as requested, seconded by Commissioner Taylor and unanimously carried.

PROCLAMATION

WHEREAS, sickle cell disease is an inherited blood disorder that causes pain, infection, disability, economic strain and even death among many ethnic groups; and

WHEREAS, approximately one out of every 294 African-American American North Carolinians is born with sickle cell disease, and one out of every 10 carries the sickle cell trait. No cure for this disease exists, though treatment is available to help those with sickle cell disease lead more productive and rewarding lives; and

WHEREAS, since 1973, the North Carolina Sickle Cell Syndrome Program has provided quality services throughout the State, which includes screening of all newborns, general screening by request for the public, education, genetic counseling, medical expense reimbursement and social support for affected persons; and

WHEREAS, 2011 marks 101 years since the discovery and documentation of sickle cell disease by Dr. James B. Herrick, Professor of Medicine at Rush Medical College in Chicago in 1910; and

NOW, THEREFORE, THE CRAVEN COUNTY BOARD OF COMMISSIONERS proclaims the month of September 2011, as

“SICKLE CELL AWARENESS MONTH”

in Craven County and urges all citizens to recognize and support this observance.

Adopted this 6th day of September, 2011

BUDGET AMENDMENTS

Craven County Finance Director, Rick Hemphill, presented the following budget amendments for the Board’s approval. Commissioner Sampson moved for their approval, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

BUDGET AMENDMENTS

Craven County Extension

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$1,716.00	101-4207-420-22-00	\$ 34.00
		Air Conditioning	
		101-4207-420-24-0	\$449.00
		Meetings	
		101-4207-420-32-40	\$958.00
		Other	
		101-4207-420-39-45	\$275.00
		Low Income Subsidy	

TOTAL	\$1,716.00	TOTAL	\$1,716.00
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Justification: This is to roll over the balances from 2010-2011. This is per balances from Rick’s email 8/31/11.

Craven County Extension

101-4207-349-55-00	\$684.00	101-4207-420-32-40	\$684.00
TOTAL	\$684.00	TOTAL	\$684.00

Justification: Additional revenue received when contract finalized.

Environmental Health/Healthy Homes

101-3133-399-08-00	\$26,490.00	101-3133-420-25-00	\$ 1,650.00
Carryover Balance		Travel/Training	
		101-3133-420-25-02	\$ 250.00
		Mileage Reimbursement	
		101-3133-420-26-02	\$ 7,500.00
		Repair/Maintenance Equipment	
		101-3133-420-32-40	\$ 2,489.00
		Other Supplies	
		101-3133-420-40-0	\$ 4,010.00
		Contract Services	
		101-3133-420-40-50	\$10,591.00
TOTAL	\$26,490.00	TOTAL	\$26,490.00

Justification: Request that revenues from lead safety class RRP *Renovation, Repair, and Painting* (EPA requirement) be carried forward so that the department can continue to use a NCAPHA contract employee (Barbara Clifton) in order to teach the RRP classes. Other funds will be used to repair the XRF instrument, supplies, travel and other contracts.

Health/BT Preparedness/Response

101-5010-348-00-00	\$(4,308.00)	101-5010-440-24-00	\$(500.00)
State Grant		Meeting Expenses	
		101-5010-440-25-0	\$(1,700.00)
		Travel/Training	
		101-5010-440-25-02	\$(326.00)
		Mileage Reimbursement	
		101-5010-440-32-40	\$(942.00)
		Other Supplies	
		101-5010-440-40-00	\$(840.00)
		Contract Services	
TOTAL	\$(4,308.00)	TOTAL	\$(4,308.00)

Justification: State grant funding has been reduced for FY 12. Budgeted \$56,582; received \$52,274; difference of \$4,308.

Health/Diabetes

101-6711-399-08-00	\$1,110.00	101-6711-440-24-00	\$ 200.00
Carryover Funds		Meeting Expenses	
101-6711-348-67-00	\$ 250.00	101-6711-440-25-00	\$ 260.00
State Funds		Travel/Travel	
		101-6711-440-32-40	\$ 700.00
		Other Supplies	
		101-6711-440-40-00	\$ 200.00

Contract Services

TOTAL	\$1,360.00	TOTAL	\$1,360.00
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Justification: Additional State and remaining grant funds will be used to pay the entry fee for data collection with software program, provide educational materials/supplies, meeting expenses for diabetes classes, and training in order to meet the required 20 hours of CEU’s related to diabetes.

CARTS Transportation

101-7002-348-04-00	\$5,200.00	101-7001-450-31-01	\$5,200.00
HCCBG Transport-State GRN		Regular Vehicle Expense	
TOTAL	\$5,200.00	TOTAL	\$5,200.00

Justification: Adjustment due to FY 2012 HCCBG Changes.

CARTS Transportation

101-7002-368-02-00	\$5,015.00	\$101-7001-450-31-01	\$35,441.00
EHTAP		Regular Vehicle Expense	
101-7002-368-13-0	\$5,673.00		
General Public - Craven			
101-7002-368-28-0	\$24,753.00		
Craven Employment			
TOTAL	\$35,441.00	TOTAL	\$35,441.00

Justification: Adjustment due to FY 2012 ROAP Funding.

Grants

101-7024-348-21-00	\$ 5,015.00	101-7024-450-39-25	\$ 5,015.00
EHTAP – State Grant		Co System Transportation (EHTAP)	
101-7026-348-26-00	\$ 5,673.00	101-7026-450-39-25	\$ 5,673.00
Craven Gen Transportation		Co System Transportation (RGP)	
101-7028-349-11-00	\$24,753.00	101-7028-450-39-25	\$24,753.00
DOT Trans – Work First		Co System Transportation (EMPL)	
TOTAL	\$35,441.00	TOTAL	\$35,441.00

Justification: Funding corrected to amount available in FY 2012 ROAP Grant.

DSS 7291 Mandated

101-7291-349-32-00	\$100,740.00	101-7291-450-23-04	\$100,740.00
Energy CIP, CP&L		CIP	
TOTAL	\$100,740.00	TOTAL	\$100,740.00

Justification: Funding authorization #2 received for Crisis Intervention Program (CIP). There is no County match; funds are 100% federal.

APPOINTMENTS

Agricultural Advisory Board

The Board was previously advised of the need to replace Patrick Pritchard on the Agricultural Advisory Board, due to non-participation. Commissioner McCabe nominated Johnny Pritchard. There being no additional nominees and Mr. Pritchard was appointed by acclamation.

Firemen's Relief Fund Board of Trustees

The Board was previously advised that Pete Bradeson, who was appointed to the Firemen's Relief Fund Board of Trustees, was already serving as an appointee of the state. Commissioner Mark nominated Rolf Maris. There being no additional nominees, Mr. Maris was appointed by acclamation.

Juvenile Crime Prevention Council

Commissioner Dacey moved to accept the slate of nominees recommended to the Juvenile Crime Prevention Council, as presented, with the substitution of Lt. Tony Lee, Trentwoods Police Department, replacing Richard Bowers, At Large member. The following nominees were reappointed by acclamation: Lillie Hayes, At-Large, Robert Keeter, At-Large, Jennifer Knight, Business Representative, Scott Harrelson, Health Director, Mary Mallard, Chief Court Counselor, Carol Mattocks, At-Large, Rudy Riggs, Sheriff/Designee, Sherry Riggs, County Manager/Designee, Jackie Smith, District Attorney/Designee, Cheryl Spencer, Chief District Court Judge/Designee, Hollyanne Trombley, Department of Social Services, Nancy Wells, Mental Health Representative.

Criminal Justice Advisory Board

Commissioner Taylor distributed a letter from the Director of Community Corrections regarding the impact of H.B. 642 on the Criminal Justice Advisory Board after June 30. Commissioner Taylor moved to reappoint the current slate, with there being only three meetings left. The following were appointed by acclamation:

- The Honorable Benjamin G. Alford, Superior Court Judge
- Mr. Harold Blizzard, Craven County Manager
- Mr. Clement Brown, Neuse River Sentencing Services
- Ms. Regina Bryant, DSS/Employment Services
- Ms. Jan Cahoon, Craven County Clerk of Superior Court
- Ms. Lynn Holton, Drug Court Representative
- Ms. Lexanne Huffman, Administrative Office of the Courts
- Chekesha Hukins, Judicial District 3B District Attorney's Office
- Mr. Gary London
- Sheriff Jerry Monette, Craven County Sheriff's Department
- Ms. Arlene Phillips, Holland Assessment and Referral
- Mr. Dan Potter, Craven County Defense Bar
- Ms. Dawn Robinson, Central Area Coordinator/TASC
- Johnnie Sampson, Commissioner

Regional Aging Advisory Committee

It was the consensus of the Board to defer these appointments until the next meeting.

Upcoming Appointments October - December

The Board was advised of the following upcoming appointments:

October

- Clean Sweep Committee
- Firemen's Relief Fund Board of Trustees
- Industrial Facilities Pollution Control Financing Authority
- Promise Place

November

None

December

- Board of Equalization & Review
- Health Board
- Havelock Library Board
- New Bern Library Board
- Vanceboro Library Board

Commissioner Mark nominated Ms. Linda Lelli as an additional appointee to the Nursing Home Advisory Committee. Ms. Lelli was appointed by acclamation.

WATER DEPARTMENT MATTERS

County Attorney, Jim Hicks, explained that water districts over the years have not acted autonomously. Financing and property acquisitions in recent years have been under the County. He recommended that water matters be entertained by the Board of Commissioners in regular session going forward, as the Water Department matters and not as a Board for individual water districts. Water Superintendent, Rusty Hayes, explained that the districts were originally formed to facilitate grant applications, but that no grants are on the horizon now. The Board asked that historical data on districts be provided to the Board.

Approval of August 15, 2011 Minutes

Commissioner Sampson moved to approve the August 15, 2011 minutes of the Water Department, seconded by Commissioner McCabe and unanimously carried.

Property Acquisition

The Board received an offer to purchase a tract of land owned by Eddie Ellis, approximately 1.22 acres near Havelock, for well construction at a purchase price of \$37,454. Commissioner Dacey moved to accept the purchase price for the tract of land, as presented, seconded by Commissioner Mark and unanimously carried.

COUNTY ATTORNEY'S REPORT

County Attorney, Jim Hicks, advised the Board that the County has received an offer from Clovis, Inc. in the amount of \$4,434.80 for Parcel #8-011-182, located at 1206 Walt Bellamy Drive, which is owned jointly with the City of New Bern. The total amount of taxes that were foreclosed on for this property, both County and City, was \$4,434.80. The tax value is \$3,900.

Mr. Hicks explained that the sale was previously approved; however, the buyer, concerned about a potential title problem which has since been resolved, had revoked his offer prior to the City of New Bern's approval. Commissioner Mark moved to adopt the intent to accept the offer, advertise for upset bids and to accept the highest offer, seconded by Commissioner Dacey and unanimously carried.

COUNTY MANAGER'S REPORT

County Manager, Harold Blizzard, reported that beginning September 6, 2011, Craven County's Disaster Recovery Center is in operation at 710 DeGraffenreid Avenue from the hours of 8:00 a.m. to 7:00 p.m., seven days a week until further notice. The building and utilities have been donated. The Chairman requested that the City of New Bern put this information on their public television station. Channel 10 also agreed to run a public service announcement with this information. Assistant County Manager, Jack Veit, requested that the Board consider approval of a contract with Recovery Management Associates (Wayne Floyd). The contract will not incur any cost unless the County directs Mr. Floyd to act. The term of the contact is 180 days, for a cost not to exceed \$17,250. Commissioner Mark moved to approve the contract with Recovery Management Associates, as requested, at a cost not to exceed \$17,250, seconded by Commissioner

Taylor and unanimously carried. Mr. Veit advised that all expenses covered by the contract are eligible for FEMA reimbursement.

COMMISSIONERS' REPORTS

Commissioner Mark announced a memorial by Tri-Community Fire Department on September 11. He thanked all emergency services and the management team and utility workers, especially Progress Energy, for their hard work during the aftermath of Hurricane Irene.

Commissioner Taylor announced that he was added to the Partners in Education (PIE) Board. He thanked staff for their emergency response during the hurricane and also thanked citizens. He announced that he will meet with Cove City Craven County Library on Thursday, and that there would be a request for Information Technology assistance for Cove City Library. He announced that he would be speaking at the 911 memorial to be held at Tri-Community Fire Department and made citizens aware of an upcoming Greenbrier blood drive.

Commissioner Dacey expressed his pride in the County's response to constituents in response to the emergency following Hurricane Irene.

Commissioner McCabe thanked Emergency Services for help in District 5. He stated there was lots of flooding in his district. He commented that he is still looking for funds for building a bridge on Adams Creek Road. He also thanked the American Red Cross.

Commissioner Sampson commented that gas prices had gone up 5¢ plus. He thanked volunteers, staff and Commissioners for extra efforts, and stated there is a long list of people awaiting volunteer assistance. He announced that 83 counties were represented at the NCACC Annual Conference.

Commissioner Tyson commended management staff, DSS and Red Cross, who operated four shelters with 450 people during Hurricane Irene.

CLOSED SESSION

The Board was requested to go into closed session pursuant to N.C.G.S. 143-318(a)(6) to discuss a personnel matter.

At 8:41 p.m. Commissioner McCabe moved to go into closed session, seconded by Commissioner Taylor.

At 9:15 p.m. Commissioner McCabe declared the Board back in regular session, seconded by Commissioner Sampson. The Chairman announced the Board's offer to Assistant County Manager, Jack Veit, for the County Manager position as presented in a proposed contract for employment. Commissioner Dacey moved to approve a resolution to accept the contract, seconded by Commissioner McCabe and unanimously carried.

At 9:20 p.m. Commissioner Sampson moved to adjourn, seconded by Commissioner McCabe and unanimously carried.

Chairman Steve Tyson
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board