

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY, JUNE 20, 2011. THE MEETING CONVENED AT 8:30 A.M.

MEMBERS PRESENT:

Chairman Steve Tyson
 Vice Chairman Lee Kyle Allen
 Commissioner Scott C. Dacey
 Commissioner Thomas F. Mark
 Commissioner Theron L. McCabe
 Commissioner Johnnie Sampson, Jr.
 Commissioner Jefferey S. Taylor

STAFF PRESENT:

Harold Blizzard, County Manager
 Jack B. Veit, III., Assistant County Manager
 Richard F. Hemphill, County Finance Officer
 Gwendolyn M. Bryan, Clerk to the Board
 Jim Hicks, County Attorney
 Aaron Arnette, County Attorney Associate

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Commissioner Sampson moved to approve minutes of the June 6, 2011 regular session and May 18, 23, 24, 25, 31 and June 6, 2011 reconvened sessions, with necessary corrections on May 31, 2011, line 88, corrected to "1.3 cent", seconded by Commissioner McCabe and unanimously carried.

TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, presented the following routine requests for tax releases and refunds for the Board's approval. Commissioner Allen moved for their approval, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
BEAMON, CAMMIE ATKINSON CLERICAL ERROR – REBILLED FOR 2008	2010-0092261	\$49.90
BECRAFT, ANTHONY DID NOT OWN 1/1/2010	2010-0003517	\$39.70
BOSTON, LARRY JR & BOSTON, MEL DID NOT OWN 1/1/2009	2009-0005576	\$182.40
BOSTON, LARRY JR & BOSTON, MEL DID NOT OWN 1/1/2010	2010-0005180	\$133.82
BRYAN, JAMES S III & MARGARET DID NOT OWN 1/1/2010	2010-0006703	\$30.41
BRYANT, JUANITA JO DID NOT OWN 1/1/2010	2010-0006888	\$78.04
GASKINS, CRYSTAL LYNN DOUBLE BILLED-SEE ACCT 80308	2010-0019106	\$182.25

JONES, GILBERT M & SHENA P DID NOT OWN 1/1/2010	2010-0096113	\$49.87
JONES, GILBERT M & SHENA P DID NOT OWN 1/1/2010	2010-0096852	\$211.71
SCHWEISS, DEVIN JAY MIL-HIS NAME/LES-11/ECC-5/10/12 MO	2010-0045837	\$70.60
SHIVAR, RANDY VALUE CORRECTION – CLERICAL ERROR	2010-0046590	\$40.17
11 – CREDIT MEMO (S)		\$1,068.87
<i>Refunds</i>		
BOEING AEROSPACE OPERATIONS BUS. LOCATED ON BOARD CHERRY POINT	2007-0005148	\$80.83
BOEING AEROSPACE OPERATIONS BUS. LOCATED ON BOARD CHERRY POINT	2008-0005253	\$83.76
BOEING AEROSPACE OPERATIONS BUS. LOCATED ON BOARD CHERRY POINT	2009-0005301	\$195.83
BOEING AEROSPACE OPERATIONS BUS. LOCATED ON BOARD CHERRY POINT	2010-0004936	\$69.72
FIRST FLIGHT FEDERAL CREDIT UN BUS. LOCATED ON BOARD CHERRY POINT	2006-0017756	\$2,172.17
FIRST FLIGHT FEDERAL CREDIT UN BUS. LOCATED ON BOARD CHERRY POINT	2007-0018254	\$2,130.14
FIRST FLIGHT FEDERAL CREDIT UN BUS. LOCATED ON BOARD CHERRY POINT	2008-0018701	\$1,579.44
FIRST FLIGHT FEDERAL CREDIT UN BUS. LOCATED ON BOARD CHERRY POINT	2009-0018742	\$1,573.87
FIRST FLIGHT FEDERAL CREDIT UN BUS. LOCATED ON BOARD CHERRY POINT	2010-0017151	\$1,148.37
MAAS, ERIC EUGENE DID NOT OWN 1/1/2010	2010-0032264	\$24.71
RIVERSHORE LLC ORDERED BY BOARD OF E&R 5-2-2011	2010-0090922	\$1,093.29
RIVERSHORE LLC ORDERED BY BOARD OF E&R 5-2-2011	2010-0090921	\$3,072.62
SHIVAR, RANDY CORRECTION OF MOBILE HOME VALUE	2010-0046590	\$192.37
13 – REFUND (S)		\$13,417.12

PRESENTATION OF HOME AND COMMUNITY CARE BLOCK GRANT FUNDING PLAN

Jim Harriett of Craven County DSS, accompanied by Georgia Newkirk, Chair of the Craven Aging Planning Board (CAPB), presented the recommended Home and Community Care Block Grant budget for FY 2011-2012, as follows:

<u>Services</u>	<u>Block Grant Funding</u>	<u>Required Local Match</u>	<u>Total Funding</u>
Transp.	\$69,887	\$7,765	\$77,652
IHA-LEVEL III	\$0.00	\$0.00	\$0.00
Cong	\$88,698	\$9,855	\$109,684
			(Add'l \$11,131 – USDA)
HDM	\$148,198	\$16,466	\$187,262
			(Add'l \$22,598 – USDA)
Senior Companion	\$34,821	\$3,869	\$38,690
Care Management	\$88,829	\$9,870	\$98,699
LVII (DSS)	\$91,793	\$10,199	\$101,992
LVIII (DSS)	\$39,340	\$4,371	\$43,711

Mr. Harriett explained that the benefit of the programs is that they allow elderly citizens to remain at home who otherwise would be in adult care homes. Commissioner Dacey inquired how people can find out about services. Mr. Harriett responded that congregate meals are open to anyone who is over 60 years of age. The Department of Social Services does many of the home delivered referrals. Citizens are interviewed and must be homebound. Commissioner Sampson moved to approve the plans as presented, seconded by Commissioner McCabe and unanimously carried.

FINANCE DEPARTMENT MATTERS

Budget Amendments and Ordinance Update

Craven County Finance Director, Rick Hemphill, presented the following budget amendments and ordinance update for the Board’s approval. Commissioner Sampson moved for their approval, seconded by Commissioner Dacey and unanimously carried in a roll call vote.

Central Maintenance Garage

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00 Fund Balance	\$15,000.00	101-1501-400-32-40 Other Supplies	\$15,000.00
101-1501-366-09-00 Ccmg operations	\$11,250.00	101-2001-410-31-01 Sheriff Dept ccmg	\$15,000.00
101-1501-366-39-0 Ccmg materials	\$ 3,750.00		
TOTAL	\$30,000.00	TOTAL	\$30,000.00

Justification: Funds needed to cover materials for maintenance/repair work performed at the central maintenance garage. These expenses are subsequently charged out to the depts. for which work was performed.

Sheriff

101-2001-377-17-00 Fed Forest Security	\$900.00	101-2001-410-40-78 Forestry Security Serv	\$900.00
TOTAL	\$900.00	TOTAL	\$900.00

Justification: Under agreement between Craven County Sheriff’s Dept and U.S. Forestry Service, Craven County provides patrol of Federal property during certain

months of the year. Need to budget additional revenue from USDA to pay for services provided. No County funds; 100% federal funds.

Mental Health

101-6800-347-12-00	\$2,200.00	101-6800-440-94-42	\$2,200.00
ABC 5 Cent Bottles		alcoholism ABC Bottle	
TOTAL	\$2,200.00	TOTAL	\$2,200.00

Justification: Need to budget additional receipts from Craven County ABC Board to pass through to East Carolina Behavioral Health.

Recreation & Parks

101-8001-346-02-00	\$10,500.00	101-8001-460-40-00	\$10,500.00
Bate		Contractual Services	
TOTAL	\$10,500.00	TOTAL	\$10,500.00

Justification: Anticipated and budgeted \$21,000 from the Bate Foundation for assistance to local leagues. The grant was due after the budget and the department actually received \$31,500 from Bate. This money was paid out of contractual services line item (\$10,500 more than budgeted) which has left that line item short for the remaining year.

Recreation & Parks

101-8001-366-02-00	\$900.00	101-8001-460-32-40	\$900.00
Misc. Donations		Other Supplies	
TOTAL	\$900.00	TOTAL	\$900.00

Justification: \$500 was received for a park bench from the Fairfield Harbor garden Club to be placed at the Nature Park; \$400 was received from Potash Corporation for the lease of an outfield fence sign. The department will use the \$400 to purchase a picnic table for the ball fields at Creekside Park.

Sheriff's

114-2001-377-01-00	\$262.00	114-2001-410-32-40	\$262.00
Asset Forfeiture Fees		Other Supplies	
TOTAL	\$262.00	TOTAL	\$262.00

Justification: This budget amendment will cover shortage in this line item related to the purchase of handguns.

Health

101-5500-375-01-00	\$ 15,000.00	101-5500-440-97-02	\$ 15,000.00
Dental Medicaid Max		Dental Transfer reserve	
101-5700-375-01-00	\$ 114,420.00	101-5700-440-97-01	\$ 114,420.00
Maternity Medicaid Max		Maternity Transfer reserve	
101-5800-375-01-00	\$ 55,000.00	101-5800-440-97-02	\$ 55,000.00
Child Health Medicaid Max		Child Health Transfer reserve	
101-6400-375-01-00	\$ 36,000.00	101-6400-440-97-02	\$ 36,000.00
Family Planning Medicaid Max		Family Planning Transfer reserve	
101-6500-371-01-00	\$ 19,130.00	101-6500-440-97-02	\$ 19,130.00
Home Health Medicare		Home Health Transfer reserve	

JOURNAL ENTRY

101-5500-440-97-02	\$ 15,000.00	101-0000-101-00-00	\$239,550.00
Dental Transfer reserve		General Fund Cash	

101-5700-440-97-02 \$ 114,420.00
Maternity Transfer reserve

101-5800-440-97-02 \$ 55,000.00
Child Health Transfer reserve

101-6400-440-97-02 \$ 36,000.00
Family Planning Transfer reserve

101-6500-440-97-02 \$ 19,130.00
Home Health Transfer reserve

371-0000-101-00-00	\$239,550.00	371-0000-366-01-00	\$239,550.00
County Reserve Cash		From General Fund	

TOTAL	\$718,650.00	TOTAL	\$718,650.00
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Justification: To increase budget for more Medicaid Maximization settlement and transfer portion to Capital Reserve for next year capital needs.

Sheriff

368-0000-329-00-00	\$1,218,430.00	368-2008-410-15-43	\$(750.00)
Interest		Testing	
368-0000-354-02-00	\$ 440,649.00	368-2008-410-15-44	\$(278.00)
Rfnd Contr sales tax		During Construction	
368-0000-380-00-00	\$ (380.00)	368-2008-410-25-00	\$(3,712.00)
Loan Proceeds		Travel/Training	
		368-2008-410-40-05	\$(2,921.00)
		Technology – wiring	
		368-2008-410-40-13	\$(9,227.00)
		Technology	
		368-2008-410-40-46	\$(87,713.00)
		Landscaping	
		368-2008-410-40-47	\$(50,000.00)
		Moving	
		368-2008-410-73-01	\$(890,977.00)
		Over \$5,000	
		368-2008-410-75-02	\$(60,532.00)
		Engineering	
		368-2008-410-76-46	\$(5,001.00)
		Additional site work	
		368-2008-410-76-50	\$(257,702.00)
		Road	
		368-2008-410-76-59	\$(33,895.00)
		Contingency	
		368-2008-410-76-60	\$(3.00)
		Offsite utilities	
		368-2008-410-76-70	\$(8,825.00)
		Administration	
		368-2008-410-97-02	\$3,070,235.00
		Transfer to reserve 371	

JOURNAL ENTRY

368-2008-410-97-02	\$3,070,234.21	368-0000-102-00-00	\$3,070,234.21
Transfer to reserve 371		Money Market	

371-0000-102-00-00	\$3,070,234.21	371-0000-366-50-00	\$3,070,234.21
Money Market		Transfer from projects	

TOTAL \$7,799,167.42 TOTAL \$7,799,167.42

Justification: Closing Jail – Law Enforcement Center Project (fd 368) and transferring balance back to County reserve (fd 371).

Ordinance:

Jail – Law Enforcement Center
Fund 368

This ordinance is hereby amended in the following amounts for the expenditures for the Jail – Law Enforcement Center.

Expenditures:

Construction Manager Pre Design	\$ 99,115.00
Testing	\$ 260,750.00
Construction Manager during Construction	\$ 580,797.00
Travel	\$ 3,788.00
Technology-wiring	\$ 84,932.00
General Construction	\$25,767,912.00
Package #5 Technology	\$ 315,978.00
Landscaping	\$ 57,087.00
C/O over \$5,000	\$ 687,023.00
Land Acquisition	\$ 719,447.00
C/O \$500-\$4,999	\$ 86,303.00
Architect	\$ 1,319,524.00
Engineering	\$ 239,468.00
Design Development	\$ 53,000.00
Preliminary Expenses- Bush Hog	\$ 2,500.00
Testing and Commissioning	\$ 88,630.00
Off Site Site Work Pkg 1	\$ 84,478.00
On Site Site Work Pkg 2	\$ 703,787.00
Additional Site Work	\$ 18,416.00
Road Work	\$ 192,298.00
Off Site Utilities	\$ 449,056.00
Administration	\$ 747,175.00
Transfer to Reserve Fd 371	\$ 3,070,235.00
TOTAL	\$35,631,699.00

The following revenues are hereby amended for the Jail – Law Enforcement Center.

Revenues:

From County Reserve	\$ 2,500,000.00
Loan Proceeds	\$30,695,620.00
Interest	\$ 1,995,430.00
Contractor’s Sales Tax	\$ 440,649.00
TOTAL	\$35,631,699.00

This ordinance is hereby amended this 20th day of June, 2011.

Items Sold on GovDeals

Following is a list of surplus vehicles that were auctioned on GovDeals during the month of June, totaling \$12,502.52, which was presented to the Board for information only.

Description	Category	Buyer	Starting Bid	Sold Amount	Auction Ended
1996 Ford Thunderbird LX	Automobiles	Kenneth Fortson	\$125.00	\$400.00	6/7/11
2002 Ford Explorer XLS 2WD	SUV	James Wright	\$100.00	\$2,325.00	6/7/11

2001 Ford Mustang GT Deluxe Coupe	Automobiles	John Murray	\$125.00	\$3,125.00	6/7/11
2000 Chevy Astro 2WD	Vans	Cesar Salvador Betancourt Garcia	\$125.00	\$1,876.00	6/7/11
1993 Ford F-250 XL Reg. Cab 2WD	Trucks, Light D	John Benton	\$125.00	\$801.00	6/7/11
2009 Dodge Charger SE	Automobiles	Clifford Thompson	\$125.00	\$2,675.52	6/7/11
1995 Chevy Corsica SP	Automobiles	Tyrone Wilson	\$125.00	\$1,300.00	6/7/11
TOTAL			\$850.00	\$12,502.52	

MILITARY FAMILY OF THE QUARTER RESOLUTION

A request was made that the Board adopt the following resolution, recognizing the family of Denial D. Norris as Military Family of the Quarter. Commissioner McCabe moved to adopt the resolution, seconded by Commissioner Mark and unanimously carried. Commissioner Dacey will present the resolution to the family.

**RESOLUTION
RECOGNIZING THE FAMILY
OF GUNNERY SERGEANT DENIAL D. NORRIS
AS MILITARY FAMILY OF THE QUARTER**

WHEREAS, Gunnery Sergeant Denial D. Norris is currently an active duty Marine stationed on Marine Corp Air Station Cherry Point, NC, working with Marine Wing Headquarters Squadron 2; and

WHEREAS, GySgt. Norris displays extreme diligence in performing his duties as the Administrative Chief, and making sure that the S-1 accomplishes its mission of providing service support to his squadron; and

WHEREAS, he contributes much of his personal time as an active participant in community activities and services, while accumulating over fifty volunteer hours assisting Troop Leaders for the New Bern, NC Girl Scout Daisy Program, and teaching children between the ages of four and five the value of teamwork; and

WHEREAS, GySgt. Norris’ wife, Valerie L. Norris, also volunteers her time to the CreekSide Elementary Kindergarten Class, as well as the New Bern, NC Girl Scout Daisy Program; and

WHEREAS, the Norris’ have one daughter, Madalyn Dawn Norris.

NOW, THEREFORE, BE IT RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS recognizes the family of Gunnery Sergeant Denial D. Norris for their positive attitudes, good nature and significant contributions which have greatly enriched all who have worked with or come in contact with them.

BE IT FURTHER RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS congratulates them on being selected Military Family of the Quarter.

Adopted this 20th day of June, 2011.

ABC BOARD TRAVEL POLICY

At the last meeting of the Commissioners, the ABC Board presented its travel policy for approval. At Commissioner Allen’s request, the following policy, signed by the ABC Chair, was presented for consideration.

**CRAVEN COUNTY ABC BOARD
Travel Policy**

This policy establishes procedures for authorization and reimbursement of travel expenses by Employees and Board Members who are conducting Craven County ABC Board official business.

The Craven County ABC Board authorizes reimbursement for travel incurred as a function of ABC Board official business. A travel reimbursement form is available at the main office. It is imperative that this form reflect accurate information and be receipt supported. The following is a list that includes bonafide travel expense categories:

1. While travel expenses from an employee's home to their normal place of work is not a reimbursable expense, an employee who is requested to incur additional mileage, in the course of ABC Board business, will be reimbursed at the current IRS mileage rate.
2. While conducting Board business, all other bonafide travel by Employees or Board Members using personal vehicles will be reimbursed as outlined in (A) above, with regard to local Board business, travel to conventions and conferences.
3. While conducting Board business, all lodging costs will be paid or reimbursement made by the Board as long as the employee/official has incurred such costs and is receipt supported.
4. While conducting Board business, all reasonable costs for meals will be paid or reimbursed by the Board as long as the employee/official has incurred such costs and is receipt supported.
5. Commercial costs of travel such as bus, train, rental car, or aircraft, while conducting Board business, will be reimbursed providing such costs are incurred and be receipt supported.
6. Travel Advances: Travel advances represent a payment of ABC Board funds to an employee or official for travel costs which have not yet been incurred. Advances should not be used as an interest free loan to employees or officials. However, the employee or official of the Board should not be expected to endure a financial hardship, even for a short period of time, in order to conduct the Board's business. Advances will be made in consideration of the amount of expected travel costs. If advances exceed the actual costs repayment to the Board should be made within five (5) days of travel completion. Either the General Manager or the Board Chairman may approve travel advances.

Reimbursement to Craven County ABC Board members to travel beyond the monthly travel allowance will be made in accordance with the following guideline:

1. Approval of out of county travel, both in state and out-of-state, will be required
2. Travel which is pre-approved in the budget for specific destinations will not require additional pre-approval; however, the Chairman will authorize all travel reimbursements subsequent to the travel, upon presentation of the required documentation, and utilizing appropriate forms.
3. The Chairman or a majority of the Board will approve all other travel in advance, including travel allowances, after making a determination as to the need for the travel, expected benefits and cost effectiveness of the proposed travel.
4. A determination made by the Chairman, solely, may be appealed to the full Board by the Board Members.
5. A majority of the Board will approve all such requests for unbudgeted travel by the Chairman in advance.
6. When the Chairman has determined that the travel request conforms to the foregoing guidelines, the procedures and parameters governing travel reimbursement contained in the existing employee travel policy will apply.

Commissioner Allen moved to approve the policy, as presented, seconded by Commissioner McCabe and unanimously carried.

DOVER FIRE DISTRICT MAP

Emergency Services Director, Stanley Kite, requested approval of a Dover Rural Fire Insurance District for the purpose of insurance ratings. He advised the Board that he had met with the Town of Dover and they had approved the map for the Town of Dover

known as the Dover Insurance District. Mr. Kite clarified that the maps being presented are for the Dover Rural Fire Insurance District, as required by the NC Department of Insurance for separation of municipal and rural districts. Commissioner Allen moved to approve the Dover Rural Fire Insurance District map, as presented, and which is incorporated by reference, seconded by Commissioner McCabe and unanimously carried.

CONSIDERATION OF 2012 BUDGET ORDINANCE

The Budget Ordinance for FY 2011-12, as follows, was presented for approval. County Manager, Harold Blizzard, explained that the ordinance includes all of the changes agreed upon in budget work sessions. Finance Director, Rick Hemphill, presented a summary of the changes and a revised Capital Improvement Plan. Commissioner Dacey moved to approve the budget ordinance, as presented, seconded by Commissioner Mark and unanimously carried in a roll call vote.

SECTION I

The following amounts are appropriated for expenditure in the General Fund for the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Commissioners	\$ 489,569
Special Appropriations	\$ 241,712
Administration	\$ 601,069
Human Resources	\$ 375,729
Information Technology	\$ 969,311
GIS Mapping	\$ 345,965
Finance	\$ 757,382
Non Departmental	\$ 668,000
Pass Through	\$ 229,113
Contributions to Other Funds	\$ 66,415
Elections	\$ 364,141
Tax Assessor	\$ 862,368
Tax Collector	\$ 550,286
Register of Deeds	\$ 653,703
Public Buildings	\$ 3,857,460
Court Facilities	\$ 732,868
Maintenance	\$ 553,128
Central Maintenance Garage	\$ 390,327
Sheriff	\$ 5,263,031
Jail	\$ 3,660,919
Fire Marshall/ Emergency Management	\$ 312,163
Communications	\$ 514,455
Inspections	\$ 459,413
Medical Examiner	\$ 69,000
Rescue Squads	\$ 2,173,238
Solid Waste	\$ 3,658,443
Planning	\$ 582,611
Soil Conservation	\$ 124,744

SECTION I (continued)

Cooperative Extension	\$ 287,680
Economic Development	\$ 347,763
Health	\$ 10,044,164
Mental Health	\$ 276,827
Transportation – CARTS	\$ 1,369,891
Elderly Handicap	\$ 80,000
General Public Transportation	\$ 158,000
CARTS – WORK FIRST	\$ 29,000
Veterans Services	\$ 138,833
Social Services	\$ 21,316,944
Recreation	\$ 814,074
Libraries	\$ 1,218,323
Convention Center	\$ 1,345,665
Craven County Schools	
Current Expense	\$ 17,807,352
Current Expense – Fines & Forfeitures	\$ 50,000
Current Expense - Payment in Lieu of Taxes	\$ 80,000
Capital Outlay	\$ 700,000
Transfer to Debt Service Fund	\$ 3,752,305
Craven Community College	
Current Expense	\$ 3,455,130
Capital Outlay	\$ 210,000
Debt Service Principal	\$ 15,750
Debt Service Interest	\$ 30,994
 TOTAL	 \$ 93,055,258

SECTION II

It is estimated the following revenues will be available in the General Fund for the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Current Year's Property Taxes	\$ 41,321,850
Prior Year's Property Taxes	241,000
Vehicle Property Taxes	3,242,746
Prior Year's Vehicle Property Taxes	355,000

Late Listing Penalty	50,000
Annual Fee (Solid Waste/Recycling)	1,524,840
In Lieu of Taxes	255,000
Penalty and Interest	253,750
Interest - Investments	226,000
Miscellaneous Revenue	237,640
Donations/Contributions	28,400
Beer & Wine State	175,000
One Cent Sales Tax	5,212,332
One Half Cent Sales Tax – Article 40	3,923,628

SECTION II (Continued)

One Half Cent Sales Tax – Article 42	3,385,065
Alcoholic Beverage Control	291,441
Grants – Other	52,000
State Revenues	15,067,951
State Grants	1,536,910
Court Fees	287,480
Sheriff Fees	128,000
First Party Payment for Services	73,150
Third Party Payment for Services	228,714
Fees for Services	5,075,282
Transfers In From Other Funds	1,844,537
Inter-Departmental	485,000
Inter-Governmental	911,214
Medicaid	2,374,855
Medicare	1,981,300
Medicaid Maximization	535,041
Federal Revenue	1,692,019
Carryover of Unspent Grant Revenue	58,113
Fund Balance Appropriated	0.00



Total **\$93,055,258**

SECTION III

The following amount is appropriated to the Seized Property – Sheriff’s Department Fund for the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Operating Expense \$ 7,160

Total **\$ 7,160**

It is estimated the following revenue will be available in the Seized Property – Sheriff’s Department Fund for the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Substance Abuse Tax – State \$ 7,160

Total **\$ 7,160**

SECTION IV

The following amount is appropriated for the Emergency Telephone System for its operation during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Emergency Telephone System Expense \$312,502

Total **\$312,502**

It is estimated the following revenues will be available in the Emergency Telephone System during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Telephone Subscriber Charges 308,502

Interest 4,000

Total **\$ 312,502**

SECTION V

The following amounts are appropriated for the Rhems Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Workers Compensation \$ 2,665

Insurance 1,200

Payment to District 199,140

Grant Match 15,220

Total **\$ 218,225**

It is estimated the following revenues will be available in the Rhems Fire Department Fund during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

District Ad Valorem Taxes \$ 168,339

(Rate of .0414; Valuation of \$ 415,000,000.00)

Sales Tax 34,665

Transfer from County General Fund 15,220

Total **\$218,225**

SECTION VI

The following amounts are appropriated for the Township No. 1 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Workers Compensation \$ 4,550

Insurance 1,200

Payment to District 205,438

Payment to Little Swift Creek Fire Department 6,872

Grant Match 21,373

Total **\$ 239,433**

It is estimated the following revenues will be available in the Township No. 1 Fire Department Fund during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

District Ad Valorem Taxes
161,667
(Rate of .025; Valuation of 660,000,000.00)

Sales Tax
42,652

Transfer from General Fund
21,373

Total
\$239,433

SECTION VII

The following amounts are appropriated for the Tri-Community Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Workers Compensation \$ 6,500

Insurance	1,200
Payment to District	230,063
Payment from Sandy Point	6,232
Grant Match	30,000
Total	\$ 273,995

It is estimated the following revenues will be available in the Tri-Community Fire Department Fund during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

District Ad Valorem Taxes	\$ 184,555
(Rate of .0277; Valuation of \$680,000,000.00)	
Sales Tax	49,208
Sandy Point Appropriation	6,232
Transfer from County General Fund	30,000
Fund Balance Appropriated	4,000
Total	\$273,995

SECTION VIII

The following amounts are appropriated for the Little Swift Creek Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Workers Compensation	\$ 2,600
Insurance	1,200
Payment to District	116,604
From Twp #1 Vanceboro	6,872
Total	\$ 127,276

It is estimated the following revenues will be available in the Little Swift Creek Fire Department Fund during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

District Ad Valorem Taxes	\$ 90,907
(Rate of .0549; Valuation of \$169,000,000.00)	
Sales Tax	21,997
From Township #1 Vanceboro	6,872
Fund Balance Appropriated	7,500
Total	\$ 127,276

SECTION IX

The following amounts are appropriated for the Township No. 3 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Workers Compensation - Cove City	\$ 2,588
Insurance - Cove City	900
Payment to Cove City	58,084
Cove City Payment from Township #9	3,000
Grant Match – Cove City	12,338
Worker’s Compensation – Dover	1,625
Insurance – Dover	866
Payment to Dover	51,837
Grant Match – Dover	14,625
Workers Compensation - Fort Barnwell	2,145
Insurance - Fort Barnwell	900
Payment to Fort Barnwell	62,150
Grant Match – Fort Barnwell	19,213
Total	\$ 230,271

It is estimated the following revenues will be available in the Township No. 3 Fire Department Fund during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

District Ad Valorem Taxes	\$ 137,931
(Rate of .0624; Valuation of \$225,600,000.00)	
Sales Tax	34,664
Payment from Township #9 to Cove City	3,000
Transfer from County General Fund	46,176
Fund Balance Appropriated	8,500
Total	\$ 230,271

SECTION X

The following amounts are appropriated for the Township No. 5 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Workers Compensation	\$ 2,340
Insurance	1,200

Payment from Township #6 Fire Department	2,021
Payment to District	242,444
Grant Match	11,723
Total	\$ 259,528

It is estimated the following revenues will be available in the Township No. 5 Fire Department Fund during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

District Ad Valorem Taxes	\$ 184,198
(Rate of .0453; Valuation of \$415,000,000.00)	
Sales Tax	49,586
Payment from Township #6 Fire Department	2,021
Transfer from County General Fund	11,723
Fund Balance Appropriated	12,000
Total	\$ 259,528

SECTION XI

The following amounts are appropriated for the Township No. 6 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012

Workers Compensation	\$ 2,210
Insurance	1,200
Payment to Township #5 Fire District	2,021
Payment to District	252,100
Total	\$257,531

It is estimated the following revenues will be available in the Township No. 6 Fire Department Fund during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

District Ad Valorem Taxes	\$ 202,231
(Rate of .0516; Valuation of \$400,000,000.00)	
Sales Tax	54,197
Fund Balance Appropriated	1,103
Total	\$257,531

SECTION XII

The following amounts are appropriated for the Township No. 7 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Workers Compensation	\$ 3,965
Insurance	1,200
Payment to District	322,399
Total	\$ 327,564

It is estimated the following revenues will be available in the Township No. 7 Fire Department Fund during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

District Ad Valorem Taxes	\$ 239,326
(Rate of .0177; Valuation of \$1,380,000,000)	
Sales Tax	64,227
Fund Balance Appropriated	24,011
Total	\$ 327,564

SECTION XIII

The following amounts are appropriated for the West of New Bern Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Workers Compensation	\$ 4,810
Insurance	1,200
Payment to District	337,308
Total	\$ 343,318

It is estimated the following revenues will be available in the West of New Bern Fire Department Fund during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

District Ad Valorem Taxes	\$ 265,075
(Rate of .0324; Valuation of \$835,000,000.00)	
Sales Tax	70,243
Fund Balance Appropriated	8,000
Total	\$ 343,318

SECTION XIV

The following amounts are appropriated for the Township No. 9 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Workers Compensation	\$ 3,380
Insurance	1,200
Payment to District	159,987
Payment to Cove City	3,000
Grant Match	8,338
Total	\$ 175,905

It is estimated the following revenues will be available in the Township No. 9 Fire Department Fund during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

District Ad Valorem Taxes	\$ 125,454
(Rate of .0582; Valuation of \$220,000,000.00)	
Sales Tax	34,113
Transfer from County General Fund	8,338
Fund Balance Appropriated	8,000
Total	\$ 175,905

SECTION XV

The following amounts are appropriated for the Sandy Point Service District for its operation during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Transfer to Tri Community	6,232
Total	\$ 6,232

It is estimated the following revenues will be available in the Sandy Point Service District during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

District Ad Valorem Taxes	4,828
(Rate of .0352; Valuation of \$14,000,000.00)	
Sales Tax	1,369
Fund Balance Appropriated	35
Total	\$ 6,232

SECTION XVI

The following amount is appropriated for the Schools Debt Service for its operation during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Debt Service Expenses	\$6,116,582
Total	\$6,116,582

It is estimated the following revenues will be available in the Schools Debt Service Fund for the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Interest	\$ 15,000
Sales Tax	3,057,356
Lottery Proceeds	1,000,000
Transfer from General Fund	695,978
Fund Balance Appropriated	1,348,248
Total	\$ 6,116,582

SECTION XVII

The following amount is appropriated for the Craven County Water Fund for its operation during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Water Operations Expense	\$ 3,598,800
Total	\$ 3,598,800

It is estimated the following revenues will be available in the Craven County Water Fund during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Penalty and Interest	\$ 98,200
Interest on Investments	100,000
Fees	182,600
Water Sales	3,200,000
Rents	18,000
Total	\$ 3,598,800

SECTION XVIII

The following amount is appropriated for expenditures in the Number Six Township Water and Sewer – Debt Service Fund for the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Debt Service	\$ 6,238
Total	\$ 6,238

It is estimated the following revenue will be available in the Number Six Township Water and Sewer – Debt Service Fund for the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Transfers in from Water Operating Fund	\$ 6,238
Total	\$ 6,238

SECTION XIX

The following amount is appropriated for expenditures in the Northwest Craven Water and Sewer – Debt Service Fund for the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Debt Service	\$ 109,949
Total	\$ 109,949

It is estimated the following revenue will be available in the Northwest Craven Water and Sewer – Debt Service Fund for the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Transfers in From Water Operating Fund	\$ 109,949
Total	\$ 109,949

SECTION XX

The following amount is appropriated to the Health Benefits Fund for the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Health Benefits	\$ 4,020,000
Workers Compensation	\$ 414,000
Auto Physical Damage	\$ 50,000
Total	\$ 4,484,000

It is estimated the following revenues will be available in the Health Benefits Fund for the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Health Benefits:

Interest	\$ 25,000
Employer Contribution – Health	3,300,000

Employee Contribution - Health	244,000
Employer Contribution - Dental	232,000
Employee Contribution - Dental	108,000
Workers Compensation Fees	525,000
Regular vehicle Expense	50,000
Total	\$ 4,484,000

The above revenues reflect the following rates, which are unchanged:

Health – Employee	\$ 435
Child Only	175
Family	424
Dental – Employee	32
Child Only	35
Family	45

SECTION XXI

The following amount is appropriated for the Occupancy Tax Trust Fund for its operation during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Transfer to General Fund	\$ 796,310
City of Havelock	97,000
Administration Fees	40
Total	\$ 893,350

It is estimated the following revenue will be available in the Occupancy Tax Trust Fund during the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Revenue:

Interest	\$ 300
Tourism Development Authority Occupancy Tax	\$ 893,050
Total	\$ 893,050

SECTION XXII

There is levied a tax rate of \$.4728 per \$100.00 valuation of property listed as of January 1, 2011, for the purpose of raising revenues listed as current year's property tax in Section II of this Ordinance.

The rate of tax is based on an estimated valuation of property for the purpose of taxation of \$9,620,000,000.00 and an estimated collection rate of 97.98% real property and motor vehicles.

SECTION XXIII

The Budget Officer is authorized to make line item transfers within each department.

The Budget Officer is authorized to transfer between departments within the same fund amounts not to exceed \$20,000.00.

The Budget Officer is authorized to loan dollars between funds for the purpose of maintaining a constant cash flow, provided that such funds are repaid in the scope of this Fiscal Year.

The Budget Officer is authorized to freeze any new/vacant positions until such time as the necessity and imperativeness can be ascertained and assuredness of available fiscal funding can be better determined.

The Budget Officer is further authorized to decide the time any capital improvements or capital outlay items in the budget may be processed.

SECTION XXIV

Copies of this Budget Ordinance shall be furnished to the Finance Officer for direction in carrying out the duties of that office.

This Ordinance is hereby adopted this 20th day of June, 2011.

APPOINTMENTS*Havelock Planning Board*

The Board was advised that the term of Marion Sykes was due to expire on the Havelock Planning Board. Commissioner Allen nominated Mr. Skyes for reappointment. With no additional nominees, Mr. Sykes was reappointed by acclamation.

Havelock Board of Adjustment

The Board was advised that the term of Tom McCarthy was due to expire on the Havelock Board of Adjustment. Commissioner Allen nominated Mr. McCarthy for reappointment. With no additional nominees, Mr. McCarthy was reappointed by acclamation.

Craven County Planning Board

The Board was apprised of the resignation of Hilco Woodstra on the Craven County Planning Board. Commissioner Taylor nominated Patrick Wood for appointment. With no additional nominees, Mr. Wood was appointed by acclamation.

Craven County Tax Assessor

The Board was advised that the term of Ronnie Antry, Craven County Tax Assessor, was due to expire. Commissioner Allen nominated Mr. Antry for another four year term. With no additional nominees, Mr. Antry was appointed by acclamation.

Eastern Carolina Council of Governments

The Board was advised that the term of James Jackson was due to expire on the Eastern Carolina Council of Governments. Commissioner Dacey nominated James Walker for appointment. With no additional nominees, Mr. Walker was appointed by acclamation.

Recreation and Parks Advisory Board

The Board was apprised of the following expiring terms on the Recreation and Parks Advisory Board: Tim Coates, Charles Fisher, Rachel Parnell and Cathi Warmack.

Commissioner Mark nominated Tom Lelly and Daniel Miller for appointment. Commissioner Dacey nominated Charles Fisher for reappointment and Jim Bernthal for appointment. With no additional nominees, all were appointed by acclamation.

Juvenile Crime Prevention Council

The Board was apprised of terms due to expire on the Juvenile Crime Prevention Council. Commissioner Taylor moved to defer these appointments until after the July 13 meeting with the Criminal Justice Advisory Board.

COUNTY ATTORNEY'S REPORT

County Attorney, Jim Hicks, reported on 10 acres in Twp. 6 owned by Mr. and Mrs. Eddie Ellis negotiated by staff, at the direction of the Board, as the site for the new water plant.

The \$238,500 purchase price reflects limitation on parts of the parcel. An easement is needed for installation of three lines back to Lewis Farm Road. Terms include easement conveyance and relocation of an existing easement through the middle of the property. There is a provision for a 60-day period for testing the site, and doing due diligence work, and \$2,000 is being placed in escrow for the closing, hopefully by mid-August. Commissioner Mark moved to approve the offer to purchase, seconded by Commissioner Dacey and unanimously carried in a roll call vote.

COMMISSIONERS' REPORTS

Commissioner McCabe thanked DOT for enhancement of the turn lane on Hwy. 101.

Commissioner Sampson commented on gas prices and expressed the need for people to work together to help those who are in the greatest need.

Commissioner Mark reminded citizens of the upcoming Bridgeton Marina Riverfest. He clarified comments related to Commissioners individual and collective responsibility toward the interests of the County as a whole, despite being elected by district.

Commissioner Taylor thanked County Manager, Harold Blizzard, and Finance Director, Rick Hemphill, for their assistance in the budget preparation. He reported on his attendance at the Dover Town meeting.

Commissioner Dacey stated that he had made a focused effort during the budgeting process to examine how tax dollars are being spent. He explained that approximately \$155,000 that was put into the budget, not originally recommended by the County Manager, addressed needs perceived to have a relationship to the County's responsibility for the provision of services. These appropriations include funding of the following:

- Coastal Women's Shelter
- Merci Clinic
- RCS
- Red Cross
- Promise Place

He encouraged citizens to be generous individually in supporting the various non-profit efforts in the County.

Commissioner Allen stated that he had done a survey of gas prices during his recent travels and suggested that the President intervene. He announced that the CrimeStoppers video which he requested to be shown was postponed until the next evening meeting.

Chairman Tyson requested that the Manager send out a list of topics for discussion at the Board's upcoming retreat before the next meeting so the Board can prioritize the list. He stated his desire to keep the judicial sub-committee functioning. Commissioner Mark moved to appoint Commissioner Dacey as chair, seconded by Commissioner Sampson.

At 9:39 a.m. Commissioner Allen moved to recess to convene to the Water Board, seconded by Commissioner Mark.

At 10:08 a.m. the Board returned to regular session.

CLOSED SESSION

At 10:09 a.m. Commissioner Mark moved to go into closed session pursuant to NCGS 143-318.11(a)(3), seconded by Commissioner Taylor.

At 10:48 a.m. the Board returned to regular session. The County Attorney reported that matters were discussed under attorney client privilege pursuant to NCGS 143-318.11 (a)(3) related to a recent motor vehicle accident involving the Sheriff's Department.

At 10:53 a.m. Commissioner Taylor moved to adjourn, seconded by Commissioner Mark and unanimously carried.

Chairman Steve Tyson
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board