

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY, MARCH 7, 2011. THE MEETING CONVENED AT 7:00 P.M.

MEMBERS PRESENT:

Chairman Steve Tyson
Commissioner Scott C. Dacey
Commissioner Thomas F. Mark
Commissioner Johnnie Sampson, Jr.
Commissioner Jefferey S. Taylor

MEMBERS ABSENT:

Vice Chairman Lee Kyle Allen
Commissioner Theron L. McCabe

STAFF PRESENT:

Harold Blizzard, County Manager
Jack B. Veit, III., Assistant County Manager
Richard F. Hemphill, County Finance Director
Gwendolyn M. Bryan, Clerk to the Board
Aaron Arnett, County Attorney Associate

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Commissioner Sampson moved to approve minutes of the February 21, 2011 regular session, seconded by Commissioner Dacey and unanimously carried.

PUBLIC HEARING FOR CARTS COMMUNITY TRANSPORTATION PROGRAM

At 7:02 p.m. Commissioner Sampson moved to go into public hearing, as advertised, seconded by Commissioner Dacey, to receive comments from the public, as required, for the FY 2012 Community Transportation Program Grant. CARTS Director, Phyllis Toler, explained that the required local match will be generated by CARTS. The following citizen spoke:

Hal James, 305 Calico Drive, New Bern, with the Taxpayer's Association commented that he was a mystery rider with CARTS for a week. He found the management to be a good steward of taxpayers' dollars; however, he raised a protest that the agenda attachment explaining the grant was not available to the public. Ms. Toler stated that the notice was published in the newspaper and on the County's website, stating that the entire grant application book was also available for review at CARTS offices. Mr. James stated his belief that taxpayers' money should not be spent for trip based services. There should be no benevolent spending of taxpayers' money.

At 7:10 p.m. Commissioner Sampson moved to close the public hearing, seconded by Commissioner Mark and unanimously carried. Commissioner Sampson moved to approve the grant application, as presented, seconded by Commissioner Tyson and unanimously carried.

PUBLIC HEARING RELATIVE TO APPLICATION BY CRAVEN COUNTY FOR FY 2011 FUNDING UNDER THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED

Planning Director, Don Baumgardner, explained that the purpose of the public hearing was to obtain the views and proposals of the citizens of Craven County with regard to the determination of properties for the community development and housing needs of the County. Activities that are allowable include the following; housing improvements, water improvements, sewer improvements, street and drainage improvements, clearance of dilapidated structures, small and large business infrastructure improvements and any economic activities that create jobs.

At 7:17 p.m. Commissioner Sampson moved to go into public hearing, as advertised, seconded by Commissioner Dacey, relative to the intention of the County to apply for FY 2011 CDBG funding under Title I of the Housing and Community Development Act.

The following citizens spoke:

Hal James, 305 Calico Drive, New Bern, stated that he does not support the use of tax dollars in this way.

Nancy Murdock, 309 Beacon Ct., Havelock, stated that the constitution says “promote the general welfare” and she feels that this is an area where agencies interpret differently. This proposed purpose is not for the general benefit, but a benefit for a few. Commissioner Dacey stated that he would favor a more broad application of funds for wider benefit. At 7:30 p.m. Commissioner Sampson moved to close the public hearing, seconded by Commissioner Mark.

PUBLIC HEARING RELATIVE TO APPLICATION BY CRAVEN COUNTY FOR FUNDING UNDER THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED (WILLIS LANDING ROAD)

At 7:30 p.m. Commissioner Sampson moved to go into public hearing, as advertised, seconded by Commissioner Dacey, relative to the intention of the County to apply for CDBG Contingency funding under Title I of the Housing and Community Development Act.

Mr. Baumgardner announced that Craven County intends to submit an application for a grant of approximately \$43,500 in CDBG Contingency funds to undertake street improvements in the Willis Landing Road neighborhood, located off of SR 1436 in Craven County.

The following is a tentative list of proposed activities and an estimated budget. No County funds would be required.

1.	CDBG Street Improvements	\$33,500
2.	NCDOT Street Improvements	\$66,000
3.	CDBG Planning and Administration	<u>\$10,000</u>
	Total Project Cost	\$109,500

The following citizens from the public spoke:

Raynor James, 305 Calico Drive, New Bern, stated that she agrees with funds being used for roads, which is what the County should be providing.

Floyd Lewis, 315 Willis Landing Road, stated that he is disabled and many families in his neighborhood have a disability in the household and ambulances and emergency vehicles have a hard time getting in and out of his road.

At 7:40 p.m. Commissioner Sampson moved to close the public hearing, seconded by Commissioner Taylor. Commissioner Sampson moved to approve execution of the grant application, seconded by Commissioner Mark and unanimously carried.

PETITIONS OF CITIZENS

Hal James addressed the Board concerning transparency in county government and public access. He stated that the Craven County Taxpayer’s Association believes that citizens have a right to see how their tax dollars are being spent. He stated that doing away with the consent agenda was progress; however, he would like to have the minutes of all board and committees posted on the website within two weeks of meetings and the substance of closed sessions announced after the sessions.

Tyker Gonzalez, 125 Turkey Quarter Creek Road, Cove City, thanked the Board for the extension for use value applications. This resulted in two dozen more qualifiers. She stated that the next move is to enroll more qualified owners in the Voluntary Agricultural District (VAD) program.

James Moore and Charlie Powers requested to address the Board but were not present for the meeting.

Zack Taylor, 3529 Country Club Road, New Bern, stated that his issue is a misunderstanding in the way tax values were applied this year, specifically for woodlands, according to the schedule of values presented to the Board in 2009. He stated that soil types and condition of land was not taken into account and he is seeking clarification as to differentiation of values for varying soil types.

Tax Administrator, *Ronnie Antry*, was called upon to respond. He stated that the distinction among soil types is in the use value schedule, but no the market value schedule, which is the standard applied to woodlands. He agreed to research specific parcels cited by Mr. Taylor.

Commissioner Tyson added *Anthony Bonnici, 512 Jefferson Ave.*, to the agenda with the consensus of the Board. Mr. Bonnici stated that some people are not paying their taxes. The number one corporation between the County and the City is the Soleil Group. He stated that they currently owe County taxes in the amount of \$387,444 and City taxes in the amount of \$638,000, and he would like to know what is being done to collect this money. The condominium project is in foreclosure, but that only accounts for \$200,000 of the outstanding amount. Commissioner Tyson requested questions in writing and stated that the matter will be researched. Mr. Bonnici also raised the issue of tenants being evicted from the Carolina Club apartments with 60 days notice. Chairman Tyson urged the Board to seek a way to help the 200 evictees from the complex, many of whom are elderly and on fixed incomes.

COMMUNITY SERVICES BLOCK GRANT

Melanie Reels, Case Manager with Coastal Community Action, presented an executive summary for the FY 2011-2012 Community Services Block Grant, as required for the Commissioners to have an opportunity to review and comment on the grant proposal. She stated that no action is required. She introduced *Cynthia Miller* and *Lloyd Stiles*, also present from Coastal Community Action. Commissioner Mark inquired how many individuals last year met agency goals by employment, housing, business, etc. Ms. Reels stated that she did not have statistics available at the moment, but indicated that she would forward them.

EASTERN CAROLINA BEHAVIORAL HEALTH MONITORING REPORT

Roy Wilson, Executive Director and *Joy Futrell*, Finance Officer of ECBH, presented the required ECBH Quarterly Fiscal Monitoring report. Mr. Wilson reported that ECBH is a 19 county Local Management Entity (LME). Private providers are funded to provide services to clients. County funds from all counties are expended on recovery services, training and education to teach crisis intervention skills to law enforcement agencies. Recovery services help to avoid commitment, and as a result, admissions to Cherry Hospital have been reduced by 60%.

The Board set a minimum of \$2.00 per capita for counties' fees. Counties are paying either what they have been paying voluntarily or the \$2.00 per capita minimum.

Commissioner Dacey asked that Mr. Wilson meet for discussion with the Social Services Director.

HIGHWAY 17 ASSOCIATION UPDATE AND FUTURE PLANS

Executive Director, Mark Finlayson, updated the Board on the progress with Highway 17, and goals of the organization. He stated that there are currently five projects in progress: 1) Bridgeton – 17 Business; 2) Two in Jacksonville; 3) Brunswick/Wilmington By-Pass; 4) New Bern south leg; and 5) Washington By-Pass.

VOLUNTEER FIRE DEPARTMENT GRANT REQUESTS FOR DEPARTMENT OF INSURANCE GRANT MATCH

Emergency Services Director, Stanley Kite, advised the Board that applications to the N.C. Department of Insurance for the next round of fire department grants were submitted by several Craven County Fire Departments, as follows:

<u>Fire Department</u>	<u>Grant Amount</u>	<u>Co Match</u>
1. Tri-Community Fire-SCBA (Air Paks) and Turn-out gear	\$60,800.00	\$30,800.00
2. Vanceboro Fire-Communication & Protective Equipment	\$42,745.00	\$21,372.50
3. Cove City Fire-Communications Equipment (Radio's & Pagers)	\$24,675.00	\$12,337.50
4. Dover Fire-Communication/Fire & Med Equip	\$29,250.00	\$14,625.00
5. No. 9 Township-Communication & Protective Equipment	\$16,675.00	\$ 8,337.50
6. Rhems-Communication Equip, Speed Bumps	\$30,440.00	\$15,220.00
7. Ft. Barnwell-Tear-out-gear-SCBA(Air Paks), Communications Equip Nozzles, Safety Vest	<u>\$38,426.00</u> \$243,011.33	<u>\$19,213.41</u> \$121,905.91

He presented requests for grant matches, as indicated, on behalf of the departments. He stated that grant approval notifications are due by May 15. Departments have until September 30 to submit invoices. Departments can not place orders until after May 15 notifications.

Commissioner Dacey suggested seeking any cooperative purchasing opportunities that may exist with the City of New Bern. Mr. Kite responded that they are totally different operations with different needs. The equipment being sought is expected to influence insurance ratings. There was no action required of the Board; however, the Board will be asked to take these requests under advisement at budget time.

TAX RELEASES AND REFUNDS

Craven County Tax Administrator, Ronnie Antry, submitted the following routine requests for tax releases and refunds. Commissioner Dacey moved for their approval, seconded by Commissioner Mark and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
BABICH, WARREN L MIL-LES-11/ECC-11/7/13	2010-0002051	\$36.99
BANKS, JOHN WILLIAM CLERICAL ERROR IN VALUE OF BOAT	2010-0002498	\$780.12
BARNACLE BOBS BOAT & APPRAISAL ERROR CORRECTION	2009-0090260	\$806.69
BARNACLE BOBS BOAT & APPRAISAL ERROR CORRECTION	2010-0002695	\$497.50

BARNETT, STEVEN SITUS IN DAVIE COUNTY	2010-0002773	\$125.92
BRYAN, LEON ALLEN HEIRS UNOCCUPIED SINCE 8/2008	2010-0006715	\$36.25
BRYAN, LEON JR & BRYAN, SAMUEL UNOCCUPIED SINCE 8/2008	2010-0006716	\$36.27
BURIA, RICKY D MIL-HIS NAME LES 11/ECC-CAPT FL	2010-0007295	\$117.03
CHATHAM, JOHN ANTHONY & SAM MIL-HIM/11/ECC-4/28/13 TX/MIL ID ML	2010-0009358	115.58
CUSTOM TATTOO COMPANY APPRAISAL ERROR CORRECTION	2010-0012283	\$162.29
DUKE, JOSHUA EDWARD MIL-HIS NAME LES-11 ECC-00 CAPT FL	2010-0014817	\$16.26
FARR, BRIAN D DID NOT OWN 1/1/2009	2009-0018150	\$109.32
FARR, BRIAN D DID NOT OWN 1/1/2010	2010-0016597	\$88.84
FONVILLE, HELEN M MOBILE HOME UNOCCUPIED SINCE 1999	2010-0017586	\$37.26
FOWLER, STEPHEN H JR & ALLIE D ORDERED BY BOARD OF E & R 2-22-2011	2010-0097044	\$307.90
FUTCH, JASON B JET SKI LISTED IN JONES COUNTY	2010-0018588	\$17.16
GEIGER, BYRON DID NOT OWN 1/1/2010	2010-0019504	\$323.51
HICKS, MICHAEL DAVID MIL-HIS NAME LES 11/ECC-MAJOR TX	2010-0024184	\$55.10
HOLLIFIELD, PAMELA & BECTON, L DID NOT OWN 1/1/2010	2010-0024887	\$42.11
HOLLIFIELD, PAMELA & BECTON, L DID NOT OWN 1/1/2009	2009-0027307	\$47.69
HOUSE, CLENNIE RAY UNOCCUPIED SINCE 2001	2010-0025307	\$37.03
HOWARD, DAVID B. BOAT SITUS IN VIRGINIA 1/1/2010	2010-0025376	\$7.26
HUBBARD, THOMAS E DOUBLE BILLED-SEE ACCT 81553	2010-0025557	\$326.78
J & P UNLIMITED INC OUT OF BUSINESS 1/1/2010	2010-0026447	\$6.94
JONES, JAMES NATHANIAL & ASHLE DOUBLE BILLED-SEE ACCT 77488	2010-0090074	\$461.28

LASALLE, CHRISTOPHER A & PAMEL MIL-LES 10 ECC-000 CAPT IN	2010-0030267	\$42.52
LEWIS, GUILFORD E ORDERED BY BOARD OF E & R 2-22-2011	2010-0097148	\$99.20
MARTIN, DAVID E & MICHELLE L MIL-HIS NAME/LES-11 ECC-MAJ MI	2010-0033082	\$57.39
MARTIN, SANDRA C & COWARD, EDW CORRECTION FROM 12/20/2010 CREDITS	2010-0093489	\$37.26
MARTINES, FABIOLA DOUBLE BILLED SEE ACCT 78006	2009-0090671	\$49.55
MARTINES, FABIOLA DOUBLE BILLED SEE ACCT 87104	2010-0033195	\$42.84
MCCALL, KRISTOPHER EDWARD DOUBLE BILLED SEE ACCT 84558	2010-0090172	\$210.39
MORRIS, KATHY COWARD SITUS IN PITT COUNTY	2010-0093630	\$109.40
MYTECH SESRVICES INC OUT OF BUSINESS 1/1/2010	2010-0037536	\$371.86
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038062	\$265.95
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038064	\$283.68
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038066	\$141.84
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038068	\$141.84
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038071	\$141.84
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038077	\$130.02
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038078	\$118.20
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038080	\$591.00
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038082	\$591.00
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038083	\$59.10
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038085	\$59.10

NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038086	\$59.10
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038088	\$650.10
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038089	\$236.40
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038090	\$177.30
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038091	\$650.10
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038092	\$118.20
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038101	\$591.00
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038103	\$236.40
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038106	\$118.20
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038108	\$70.92
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038109	\$591.00
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038110	\$118.20
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038111	\$295.50
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038112	\$236.40
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038113	\$591.00
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038114	\$177.30
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038115	\$118.20
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038117	\$59.10
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038118	\$413.70
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038120	\$709.20
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038122	\$709.20

NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038123	\$118.20
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038124	\$472.80
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038125	\$118.20
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038127	\$59.10
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038129	\$295.50
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038130	\$236.40
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038131	\$118.20
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038132	\$236.40
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038133	\$118.20
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038135	\$118.20
NEW BERN RIVERFRONT DEVELOP ORDERED BY BOARD OF E&R 3-1-2011	2010-0038137	\$709.20
NORDHOFF, RICHARD LARRY JR. MIL-11LES/ECC-5/31/11 IN	2010-0038616	\$151.40
ODOM, PHILIP S APPRAISAL ERROR CORRECTION	2010-0039027	\$76.48
OSTRANDER, CHRISTOPHER E MIL-HIM 11 ECC-10-27-11 FL	2010-0039367	\$8.49
PERKINS, EDWARD TRAVIS & HARRI DID NOT OWN 1-1-2009	2010-0040498	\$120.25
PRATHER, JOHN MIL-HIS NAME LES 11/ECC-1/31/12 TX	2010-0041761	\$112.21
QUINN, KENNETY H & KAREN APPRAISAL ERROR CORRECTION	2010-0042362	\$140.76
QUINN, KENNETH H & KAREN A APPRAISAL ERROR CORRECTION	2010-0042361	\$86.97
REILLY, AARON JAMES MIL-HIS NAME LES-11/ECC-GRADE03/FL	2010-0043026	\$74.75
SABLE, DANIEL DID NOT OWN 1/1/2009	2010-0045028	\$141.69

SHIVAR, RANDY DOUBLE BILLED RECY-SEE ACCT 52935	2010-0046590	\$37.26
SPILMAN, ZACHARY MIL-HIS NAME LES-10/ECC-CAPT VA	2010-0048326	\$739.92
STARK, ERNEST B VACANT SWHM SINCE 7-2008	2010-0048676	\$36.27
TOLER, THERESA PEGRAM DID NOT OWN 1/1/2008	2010-0051593	\$61.23
TOLER, THERESA PEGRAM DID NOT OWN 1/1/2008	2009-0056422	\$75.54
TOLER, THERESA PEGRAM DID NOT OWN 1/1/2008	2008-0055545	\$79.90
TRACEY, ROBERT W MIL-HIS NAME ETS-GRADE 03 FL	2010-0051770	\$81.28
WALTON, STEVEN M & CHRISTIE R MIL-HIM 11/ECC-8/16/13 FL	2010-0053740	\$52.51
WARD, JAMES CARLTON & ERMA D TO CORRECT C/M 1-18-11	2010-0090294	\$332.39
WILEY, MATTIE HARGETT MOBILE HOME UNOCCUPIED SINCE 2002	2010-0056220	\$37.26
WOLANSKI, CHRISTIAN J & NICHOL MIL-HIS NAME LES-11/ECC-12/22/12 MI	2010-0057345	\$13.40
WOOD, RODNEY C APPRAISAL ERROR CORRECTION	2011-0090077	\$6.20
	98 CREDIT MEMO (S)	\$20,136.14
<i>Refunds</i>		
BIZZELL, PATRICIA D UNOCCUPIED SINCE 10/2008	2010-0094445	\$36.00
BONNICI, ANTHONY M BOAT LOCATED ON MCAS CHERRY POINT	2010-0005046	\$336.09
BONNICI, ANTHONY M BOAT LOCATED ON MCAS CHERRY POINT	2010-0090130	\$469.15
BRYAN, LEON ALLEN HEIRS UNOCCUPIED SINCE 8/2008	2009-0007269	\$36.00
BRYAN, LEON JR & BRYAN, SAMUEL UNOCCUPIED SINCE 8/2008	2009-0007270	\$36.00
CAROLINA CREEK LLC ORDERED BY BOARD OF E&R 2-22-2011	2010-0008281	\$9,310.52
CAROLINA CREEK LLC ORDERED BY BOARD OF E&R 2-22-2011	2010-0008295	\$17,738.18

FARROW, LAMB HEIRS APPRAISAL ERROR CORRECTION	2010-0016640	\$32.29
GAETA, REBECCA B PAYMENT TO BE APPLIED TO TIC 91466	2010-0018624	\$517.94
HLEPH, ROLAN DOUBLE LISTED-SEE ACCT 85834	2010-0024661	\$49.42
JETHRO, KENNETH BRIAN & CHERYL ORDERED BY BOARD OF E&R 3-1-2011	2010-0097113	\$66.51
KUHN, ROBERT A JR & ALICIA F DOUBLE BILLED-SEE ACCT 70822	2008-0032560	\$310.00
KUHN, ROBERT A JR & ALICIA F DOUBLE BILLED-SEE ACCT 70822	2009-0032635	\$283.16
KUHN, ROBERT A JR & ALICIA F DOUBLE BILLED-SEE ACCT 70822	2010-0029736	\$135.22
LINDSAY, PHILLIP DOUBLE BILLED-SEE ACCT 70614	2010-0031282	\$155.39
MANTYLA, AMOS O III & ETHEL FA ORDERED BY BOARD OF E&R 2-22-2011	2010-0032774	\$4.73
MCCURDY, DONALD J & GABRIELE H APPRAISAL ERROR CORRECTION	2010-0093509	\$115.02
PERKINS, EDWARD TRAVIS & HARRI DID NOT OWN 1/1/2010	2009-0044296	\$156.02
POWELL, JIMMY RAND ORDERED BY BOARD OF E&R 12-7-2010	2010-0097247	\$24.54
PREVOST, BAILEY APPRAISAL ERROR CORRECTION	2010-0041837	\$137.52
RISK, GREGORY C & SHARON A DOUBLE BILLED-SEE ACCT 42717	2009-0047731	\$222.65
RISK, GREGORY C & SHARON A DOUBLE BILLED-SEE ACCT 42717	2010-0043675	\$135.22
RISK, GREGORY C & SHARON A DOUBLE BILLED-SEE ACCT 42717	2008-0047287	\$231.19
RISK, GREGORY C & SHARON A DOUBLE BILLED-SEE ACCT 42717	2007-0046558	\$283.65
RISK, GREGORY C & SHARON A DOUBLE BILLED-SEE ACCT 42717	2006-0045123	\$287.92
TOLER, RAYMOND MCLEAN DOUBLE BILLED-SEE ACCT 63437	2010-0094114	\$95.78
WALLACE, RICHARD D & HODGE APPRAISAL ERROR CORRECTION	2010-0097978	\$101.34
WARD, JAMES CARLTON & ERMA D UNOCCUPIED SINCE 2006	2007-0057233	\$72.00

WARD, JAMES CARLTON & ERMA D UNOCCUPIED SINCE 2006	2008-0057949	\$72.00
WARD, JAMES CARLTON & ERMA D UNOCCUPIED SINCE 2006	2009-0058911	\$72.00
WARD, JAMES CARLTON & ERMA D UNOCCUPIED SINCE 2005	2006-0055494	\$32.00
WARD, JAMES CARLTON & ERMA D DWMH LISTED AS REAL ON SAME ACC #	2011-0090001	\$1,032.62
WETHERINGTON, DANIEL C & EVELY ORDERED BY BOARD OF E&R 3-1-2011	2010-0098136	\$6.59
WETHERINGTON, DANIEL C & EVELY ORDERED BY BOARD OF E&R 3-1-2011	2010-0094218	\$31.41
	34 – REFUND (S)	\$32,626.07

At 9:17 p.m. the Chairman called a recess.

At 9:30 p.m. the Board reconvened in regular session.

PLANNING DEPARTMENT MATTERS

Road Addition Request

The Board considered a resolution from the developers of Stately Pines Subdivision and a request that the resolution, which petitions their subdivision roads to be turned over the State of North Carolina for maintenance, be approved. Commissioner Mark moved to approve the following resolution, seconded by Commissioner Taylor and unanimously carried.

Road Description Robertson Lane, Hunting Wood Lane & McBride Place, from the intersection of Robertson Lane with S.R. 1106 (Stately Pines Road) northward and eastward to dead ends.

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Craven requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System; and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Craven that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

Bid Awards for the FY 08 CDBG James City Revitalization Project (Public Works)

Following is the certified tabulation of sealed bids for the proposed water, streets, and drainage improvements included in the County’s FY 08 CDBG James City Revitalization project, which were opened at 10:00 a.m. on February 24, 2011, at the Craven County Planning Department offices.

Contractor	License No.	Bid Bond	Base Bid	Alternate Bid B-1	Alternate Bid B-2	Alternate Bid B-3
James L. Cayton Utilities Inc.	29341	Yes	\$327,266.25	\$3,668.00	\$1,920.00	\$640.00
Thomas Simpson Const. Co	177558	Yes	\$328,603.00	\$4,702.90	\$2,454.00	\$0.00
T.A. Loving Company	325	Yes	\$353,407.50	\$4,716.00	\$2,640.00	\$1,400.00
CHC Construction, Inc.	29008	Yes	\$370,874.97	\$4,978.00	\$2,520.00	\$1,200.00
Trader Const. Company	2943	Yes	\$386,106.00	\$3,668.00	\$2,160.00	\$1,600.00

Five bids were opened and tabulated by Appian Engineers, P.A. Mr. Baumgardner explained that the low bid exceeds the CDBG funds available for public works activities in James City by approximately \$40,000, due to the fact that John and Kennedy Streets are to be dedicated to NCDOT upon completion of the project. Consequently, NCDOT requested a number of design amenities not included in the original Preliminary Engineering Report submitted with the project application.

He recommended that the Board award the construction contract to the low bidder, James L. Cayton Utilities, Inc., contingent upon either:

- 1) Staff being authorized to reduce the scope of work through negotiation with the lowest bidder by \$40,000 or;
- 2) NCDOT participation in the project to reduce the CDBG share of the project by approximately \$40,000. (DOT has indicated previously a willingness to help fund these road additions.)

Mr. Baumgardner advised the Board that the County staff and engineer have initiated discussions with NCDOT concerning their participation. The Planning Staff will keep the Board informed about the cost of the actual contract executed by Cayton Utilities and reassurances that funds are available to complete all proposed project activities. Mr. Baumgardner requested that the contract be awarded to the lowest bidder, James L. Cayton Utilities, Inc., contingent upon staff ability to negotiate reduction of scope and/or pursue assistance from D.O.T. for any remaining shortfall. Commissioner Dacey moved to award the bid to the lowest bidder, as requested with the recommended contingencies, seconded by Commissioner Mark and unanimously carried.

Subdivisions for Approval

On February 24, 2011 the Craven County Planning Board recommended the following subdivisions for approval. Commissioner Taylor moved for their approval, seconded by Commissioner Sampson and unanimously carried.

Edward F. Bacon, III & Jacqueline S. Bacon Subdivision – Final: The property, owned by Edward Flynt Bacon, III & Jacqueline S. Bacon and surveyed by Chet Suitt, PLS of Suitt & Associates, is located within Twp. 6, off of SR 1105 (Lewis Farm Road). The subdivision contains 1 lot on 1.06 acres and is proposed to be served by an existing septic system and well water.

Tara Estates – Final: The property, owned by Cassie Whitford and surveyed by Kirby Braxton, PLS, is located within Twp. 1, off of SR 1448 (Bear Hole Road). The subdivision contains 1 lot on 20 acres. The lots proposed are to be served by an individual septic system and community water. The proposed road names are Tara Drive and Scarlett Drive, both with private Right-of-Way’s.

Lake Hazel Estates – Final: The property, owned by K&J Developers, Corp. and surveyed by Atlantic Survey and Design, PA, is located within Twp. 2 off of Two Lakes Trail. The subdivision contains 4 lots on 7.46 acres of land. The lots proposed are to be served by individual septic systems and community water.

Nelson and Karen Hall – Final: The property, owned by Nelson and Karen Hall and surveyed by James C. Simmons, Jr. PLS of James C. Simmons and Associates, is located within Twp. 7 off of SR 113 (Old Cherry Point Road). The subdivision contains 1 lot on .94 acres of land. The lots proposed are to be served by existing City of New Bern Sewer and community water.

BUDGET AMENDMENTS

Finance Director, Rick Hemphill, presented the following budget amendments for the Board’s approval. Commissioner Sampson moved for their approval, seconded by Commissioner Taylor and unanimously carried in a roll call vote.

Pass Through – DJJDP Yth/Parent Life Skills

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0564-348-13-00 Life Skills State Grant	\$21,583.00	101-0564-450-91-13 Life Skills	\$21,583.00
TOTAL	\$21,583.00	TOTAL	\$21,583.00

Justification: The NC Dept of Juvenile Justice and Delinquency Prevention awarded a grant in the amount of \$25,000 for Year 2 of the Youth/Parent Life Skills Program. This is a community-based youth gang prevention program. Only need to budget additional \$21,583 as \$3,417 was remaining budgeted from Year 1 of the program.

Health/Dental

101-5500-375-01-00 Medicaid Max	\$12,000.00	101-5500-440-32-08 Medical Supplies	\$9,500.00
		101-5500-440-32-40 Other Supplies	\$ 500.00
		101-5500-440-40-48 Moving Expenses	\$2,000.00
TOTAL	\$12,000.00	TOTAL	\$12,000.00

Justification: Medical Supplies is averaging around \$2,350/month. There is not enough funds to last through year end. Expected to have 5 more moves at \$400/move between now and June 30. (Trent Park, JT Barber, Pollocksville, Trenton & Oaks Rd) Medicaid Max is expected to receive approximately \$20,000 this FY. Request to increase Medicaid Max in order to cover expenses.

Health/Family Planning

101-6400-349-12-00 State Rev-Family Plan	\$1,450.00	101-6400-440-32-05 Prescription Drugs	\$1,450.00
TOTAL	\$1,450.00	TOTAL	\$1,450.00

Justification: \$1,450.00 additional state funds has been awarded to provide services to Family Planning patients. Funds will be used to purchase BC pills and must be spent by May 31st.

CARTS Transportation

101-7002-368-02-00 Inter/Dept Elderly Handicap Cra	\$18,105.00	101-7001-450-11-01 FICA	\$1,000.00
101-7002-368-13-00 Inter Dept/General Public Craven	\$43,953.00	101-7001-450-23-00 Utilities	\$ 1,000.00
101-7002-368-28-00 Inter Dept/Craven Employment Jones	\$25,192.00	101-7001-450-27-00 Advertising Exp	\$ 4,000.00
101-7002-369-50-00 Fees-Intergovt/EHTAP Jones	\$14,292.00	101-7001-450-31-01 Regular Vehicle Exp	\$137,202.00
101-7002-368-14-00 Inter Dept/General Public Jones	\$24,333.00	101-7001-450-32-02 Data Processing Supplies	\$ 1,000.00
101-7002-369-33-00	\$ 3,837.00	101-7001-450-32-40	\$ 1,000.00

Fees-InterGovt/Jones Employment Pamlico	101-7002-369-51-00	\$20,763.00	Other Supplies	101-7001-450-40-00	\$ 500.00
Fees-Intergovt/EHTAP Pamlico	101-7002-368-15-00	\$24,343.00	Contract Services	101-7002-450-10-04	\$ 25,000.00
Inter Dept/General Public Pamlico	101-7002-369-38-00	\$ 4,884.00	Partime Salaries	101-7002-450-11-01	\$ 5,000.00
Fee-Intergovt/Pamlico Employment			FICA	101-7002-450-11-02	\$ 3,000.00
			Retirement	101-7002-450-11-03	\$ 1,000.00
			401 K		
TOTAL		\$179,702.00	TOTAL		\$179,702.00

Justification: Adjust revenue/expenditures due to estimated revenue from FY 2010-2011 Craven, Jones and Pamlico ROAP Funds being more than estimated at budget preparation time.

Grants/ROAP – EDTAP, RGP, EMP

101-7024-348-21-00	\$18,105.00	101-7024-450-39-25	\$18,105.00
State Grant EHTAP-State Grant		Social Services Program/Co Transit System	
101-7026-348-26-00	\$43,953.00	101-7026-450-39-25	\$43,953.00
State Grant Craven Gen Transportation		Social Service Program/Co Transit System	
101-7028-349-11-00	\$25,192.00	101-7028-450-39-25	\$25,192.00
State Rev DOT Trans-Work First Jones County		Social Service Program/Co Transit System	
101-7026-348-34-00	\$24,333.00	101-7026-450-39-50	\$24,333.00
State Grant Jones Co Transport		Social Service Program/Jones Co Transit	
101-7028-348-34-00	\$ 3,837.00	101-7028-450-39-50	\$ 3,837.00
State Grant Jones Co Transport Pamlico County		Social Service Program/Jones Co Transit	
101-7026-348-43-00	\$24,343.00	101-7026-450-39-51	\$24,343.00
State Grant Pamlico Co Transport		Social Service Program/Pamlico Co trans	
101-7028-348-43-00	\$4,884.00	101-7028-450-39-51	\$4,884.00
State Grant Pamlico Co Transport		Social Service Program/Pamlico Co Trans	
TOTAL	\$144,647.00	TOTAL	\$144,647.00

Justification: During budget process, grants were only estimated for regular funds as supplemental are subject to change.

DSS 7291 Mandated

101-7291-349-32-00	\$9,000.00	101-7291-450-23-03	\$9,000.00
Energy CIP, CP&L		CP&L Energy Neighbor	
TOTAL	\$9,000.00	TOTAL	\$9,000.00

Justification: Two additional funding authorizations received for the Progress Energy-Energy Neighbor Program. There is no County match, funds are 100% state.

Sheriff's

114-0000-399-01-00	\$2,500.00	114-2001-410-32-40	\$2,500.00
Fund Balance		Other Supplies	
TOTAL	\$2,500.00	TOTAL	\$2,500.00

Justification: This budget amendment will provide for the purchase of handguns for the narcotic unit.

MILITARY FAMILY OF THE QUARTER

The Board received a request to adopt the following resolution, recognizing the family of Shayne T. Bunn as Military Family of the Quarter, and to designate a representative to present the resolution at the recognition luncheon on Thursday, March 10 at 12:00 noon at the New Bern Golf and Country Club. Commissioner Sampson moved to adopt the resolution, as requested, and to designate Commissioner Tyson to attend the recognition luncheon, seconded by Commissioner Mark and unanimously carried.

RESOLUTION RECOGNIZING THE FAMILY OF SERGEANT SHAYNE T. BUNN AS MILITARY FAMILY OF THE QUARTER

WHEREAS, Sergeant Shayne T. Bunn is currently an active duty Marine stationed on Marine Corps Air Station Cherry Point, NC, working with the Center for Naval Aviation Technical Training Marine Unit (CNATT), as a Certified Instructor/Evaluator; and

WHEREAS, Sgt. Bunn contributes a great deal of his personal off-duty time coaching, organizing and mentoring in several civic activities and services in New Bern and Craven County, and was a key volunteer for the inter-service Army Martial Arts Program training at Fort Bragg, along with participating in the Color Guard Ceremony and Support the Troops Christmas Project at Havelock Elementary School, and

WHEREAS, Sgt. Bunn's wife, Esperanza Bunn, coupled with her full-time task of caring for their one year old daughter, Sophia, volunteers as a CNATT Family Readiness Assistant, coordinating all of their functions and events in and around the community for one of the largest units on the Air Station; and

WHEREAS, Sgt. Bunn and his wife are currently both striving to earn their Bachelor Degrees amidst their busy schedules, while together they reflect exemplary family values and selfless service to the community.

NOW, THEREFORE, BE IT RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS recognizes the family of Sergeant Shayne T. Bunn for their superior leadership and positive impact on the community by enriching the lives of all who have worked with or come in contact with them.

BE IT FURTHER RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS congratulates them on being selected Military Family of the Quarter.

Adopted this 7th day of March, 2011.

APPOINTMENTS

Craven Aging Planning Board

At its last meeting, the Board deferred an appointment of a member from the Havelock/Harlowe area. This appointment was again deferred.

New Bern Planning Board – ETJ

The Board considered an appointment from New Bern's ETJ at the last meeting. This appointment was again deferred.

Fire Tax Commissioners

At the February 7 meeting, the Board made appointments and reappointments to expiring terms of Fire Tax Commissioners, contingent upon the willingness of

some current members to continue serving. The term of Harry Mercer was also due to expire. The Board was advised, as a result of a survey by staff that Mr. Mercer did not wish to be reappointed. Most members who were appointed confirmed that they will continue. Commissioner Sampson moved to appoint the recommended names of Howard Spence and Lee Kirkman and reappoint Clarence Edwards, Larry Paul, William Stilley, Joseph Wetherington, Reuben Hart, Alton Riggs, James Jackson, Milton McCoy, Grover Lancaster, Curtis Morris, Mike Lucas, Steve Redd, William Matthews, James Smith, Bobby McLawhorn and Clarence Simpson, seconded by Commissioner Dacey and unanimously carried.

Firemen's Relief Fund Board of Trustees

At the February 7 meeting, Firemen's Relief Fund Trustee terms were considered. Commissioner Dacey moved to appoint John Harrell, Robert Blalock and Donald Heath and to reappoint Ralph Roeland, Richard Peterson, Johnny Midgette, Graham Williams, Doug Whitford, W.O. Gaskins, Jr., Warren Richardson, Clarence Simpson and Duward White, all who have confirmed they will continue to serve, seconded by Commissioner Sampson and unanimously carried. An appointment to replace James Johnson, who is deceased, remains pending.

COUNTY MANAGER'S REPORT

911 Communications Center

County Manager, Harold Blizzard, reported that Craven County, Havelock, and New Bern have operated independent 911 communication centers for many years, and discussed previous failed attempts at consolidation to avoid duplication of service and expenditures. Having been recently advised that the North Carolina 911 Board is considering establishing new standards for operating 911 communication centers which will dramatically affect cities and counties across the state, the parties have resumed discussion. The Board was advised of these meetings being held at the staff level to determine its support to advance further discussions. Mr. Blizzard stated that the managers will probably look to a consultant to assist with the analysis. It was the consensus of the Board that the County Manager should proceed with talks.

Magistrate

Mr. Blizzard announced that a part-time Magistrate has been scheduled at the Judicial Center as of March 3, and he distributed a schedule.

EMS Assessment

Mr. Blizzard announced that a consultant will be meeting with each of the agencies within the next few weeks to conduct assessments.

Engineer's Report

Mr. Blizzard stated that the Engineer's report regarding the Convention Center is expected to be scheduled for the March 21 agenda.

COMMISSIONERS' REPORTS

Commissioner Sampson commented on rising gas prices and stated that even opening reserves will unlikely make a huge difference.

Commissioner Taylor stated that the federal government needs a comprehensive energy policy. He thanked members of Alum Springs Church of Christ for their warm reception on the occasion of their dedication service on Sunday.

At 10:20 p.m. Commissioner Taylor moved to adjourn, seconded by Commissioner Sampson and unanimously carried.

Chairman Steve Tyson
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board