

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN RECONVENED ITS RECESSED SESSION OF MAY 18, 2011 ON MAY 23, 2011 AT 2:00 P.M. IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA. THE PURPOSE OF THE MEETING WAS TO CONDUCT A BUDGET WORK SESSION.**

**MEMBERS PRESENT:**

Chairman Steve Tyson  
Vice Chairman Lee Kyle Allen  
Commissioner Scott C. Dacey  
Commissioner Thomas F. Mark  
Commissioner Theron L. McCabe  
Commissioner Johnnie Sampson, Jr.  
Commissioner Jefferey S. Taylor

**STAFF PRESENT:**

Harold Blizzard, County Manager  
Jack B. Veit, III., Assistant County Manager  
Richard F. Hemphill, County Finance Director  
Gwendolyn M. Bryan, Clerk to the Board

*Sheriff* – It was the consensus of the Board to direct the County Manager to draft a letter from the Board to the Sheriff encouraging full utilization of the Electronic Offender Monitoring Program (EOMP). Possible cost for additional staff could be up to \$77,000 per year, including salary, benefits and equipment.

July 1 was established as the proposed date by which the Sheriff needs to demonstrate full utilization of EOMP bracelets.

For further review:

- Number of positions and salary breakdown in Sheriff's Department and comparison to similar sized counties

Commissioner Dacey recommended the following:

***Policy Proposals for Sheriff – (budget for vehicles proposed to be based on implementation)***

1. Employees of Sheriff's Department, residing outside the County who are allowed to transport their vehicles outside County boundaries to their homes should be required to leave County vehicles in a visible, secure location at or near the county line, and use personal vehicles to continue home.
2. Employees should not be using Sheriff's equipment during off shift work to protect assets other than County assets.
3. No transport of non-county related individuals should be allowed in Sheriff's vehicles outside the scope of duty.

Items for further review:

- EOMP
- Enforcement of jail fees
- Rebidding medical supplies contract

Mr. Hemphill stated that the medical supplies contract is on a yearly basis and that it may be too late to rebid for FY 2012.

***Public Defender Program*** – The Board reached consensus to make another attempt to establish a Public Defender Program in Craven County and asked the County Manager to draft a letter of petition to the Court Administrator's Office.

*Inspections* – The Chairman stated that the department needs more flexibility. An increase in fees is probably not objectionable if the service is enhanced.

Assistant County Manager, Jack Veit, was directed to research a comparison to other counties and how much fees would need to be for Inspections to become self sustaining.

Item for further review:

- Vector Control – Scientific and statistical information on the program's effectiveness is needed.

Mr. Hemphill announced the desire to return to ACS as the County's health insurance administrator rather than continuing with Blue Cross. There was no objection.

At 5:50 p.m. the Board moved to recess to Tuesday, May 24 at 8:00 a.m.

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Chairman Steve Tyson  
Craven County Board of Commissioners

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Gwendolyn M. Bryan  
Clerk to the Board