

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY, DECEMBER 20, 2010. THE MEETING CONVENED AT 8:30 A.M.

MEMBERS PRESENT:

- Chairman Steve Tyson
- Vice Chairman Lee Kyle Allen
- Commissioner Scott Dacey
- Commissioner Thomas Mark
- Commissioner Theron McCabe
- Commissioner Johnnie Sampson, Jr.
- Commissioner Jefferey Taylor

STAFF PRESENT:

- Harold Blizzard, County Manager
- Jack B. Veit, III., Assistant County Manager
- Richard F. Hemphill, County Finance Officer
- Gwendolyn M. Bryan, Clerk to the Board
- Jim Hicks, County Attorney

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Commissioner McCabe moved to approve the minutes of December 6, 2010, seconded by Commissioner Allen and unanimously carried.

Commissioner Tyson introduced David French and Vickie Vitale-Farrow. They presented the Beartown Bears 3-year calendar to the County and announced the donation of ten to the Empty Stocking Fund on behalf of current and former Commissioners.

TAX RELEASES AND REFUNDS

Commissioner McCabe asked to be excused from consideration of the tax releases and refunds due to family members being included on the list. Commissioner Sampson moved to excuse Commissioner McCabe, as requested, seconded by Commissioner Allen and unanimously carried.

Tax Administrator, Ronnie Antry, presented the following tax releases and refunds for the Board's approval. Commissioner Allen moved for their approval, seconded by Commissioner Sampson and unanimously carried in a roll call vote with the excused abstention of Commissioner McCabe.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
CONNOR, EDWARD EARL UNCOLLECTABLE-DECEASED 7/30/2003	2001-0010248	\$369.23
CRUZ, LEOBARDO M DID NOT OWN 1/1/08	2009-00132	\$49.77
CRUZ, LEOBARDO M DID NOT OWN 1/1/2008	2009-0090035	\$51.24
ARNETT, SAM & BARBARA CORRECTED APPRAISAL ERROR	2010-0001484	\$82.58
ARNOLD, NICK APPRAISAL ERROR CORRECTION	2010-0001511	\$39.73
ARNOLD, NICK	2010-0001512	\$261.43

APPRAISAL ERROR CORRECTION		
ARTHUR, GUY M JR APPRAISAL ERROR CORRECTION	2010-0001595	\$90.59
BENIGNO, ANGELO & LINDA CORRECTED APPRAISAL ERROR	2010-0003924	\$60.00
BENJAMIN, JOHN M & ARLENE E CORRECTED APPRAISAL ERROR	2010-0003933	\$243.40
BENNETT, BARBARA JEAN CORRECTED APPRAISAL ERROR	2010-0003962	\$276.59
BETTS, RONALD W & BARBARA B CORRECTED APPRAISAL ERROR	2010-0004308	\$148.65
BRYANT, DOROTHEA GRAY HRS UNOCCUPIED SINCE JUNE 2009	2010-0006831	\$36.00
BRYANT, VERONICA L APPRAISAL ERROR CORRECTION	2010-0006955	\$52.03
CASEY, WILLIAM C & PATRICIA W ADDED NEW CONSTRUCTION-REBILL	2010-0008842	\$143.47
CHESTNUT, MARCUS W & ALICE H APPRAISAL ERROR CORRECTION	2010-0009468	\$336.63
COBB, JAMES ANDREW ABSTRACT WAS NOT LISTED LATE	2010-0010293	\$0.26
COX, GLADYS B RELEASED TO PAMLICO COUNTY	2010-001144	\$18.15
CROP PRODUCTION SERVICES INC TRANSFERED IN ERROR-SEE ACCT 12292	2010-0011954	\$811.36
CRUZ, LEOBARDO M DID NOT OWN 1/1 2010	2010-0012092	\$42.71
CURRY, SAMUEL B & DELLE P CORRECTED APPRAISAL ERROR	2010-0012245	\$82.58
DAVIS, DONNA B CORRECTED APPRAISAL ERROR	2010-0012887	\$283.66
DAVIS, RICHARD B & ANNE M CORRECTED APPRAISAL ERROR	2010-0013044	\$184.01
DRAKE, MATTIE W CORRECTED APPRAISAL ERROR	2010-0014612	\$32.99
EASTERN CAROLINA YACHT CLUB CORRECTED APPRAISAL ERROR	2010-0015365	\$6,324.17
ELLIS, GLOVER L JR & BEVERLY A CORRECTED APPRAISAL ERROR	2010-0015950	\$66.87
FARROW, ENDY LOU ORDERED BY BOARD OF E & R 12-07-10	2010-0016631	\$21.56

FARROW, ENDY LOU ORDERED BY BOARD OF E & R ON 12-07-	2010-0016634	\$48.00
FEDERAL HOME LOAN MORTGAGE COR APPRAISAL ERROR CORRECTION	2010-0016731	\$1.81
FIRST CITIZENS BANK & TRUST CO APPRAISAL ERROR CORRECTION	2010-0017119	\$1,023.79
FLORENCE, JAMES H & MARY FRANC CORRECTED APPRAISAL ERROR	2010-0017418	\$97.05
GASKINS, ROSE C APPRAISAL ERROR CORRECTION	2010-0019283	\$98.39
GRIFFIN, MARK W APPRAISAL ERROR CORRECTION	2010-0021020	\$60.00
GRZYBACZ, JOSEPH & URSULA ORDERED BY BOARD OF E & R 12-14-10	2010-0021278	\$18.51
HACKLER, WILLIAM R JR & ROSALI CORRECTED APPRAISAL ERROR	2010-0021525	\$26.63
HALLMARK, JERRY M & GAYLA M APPRAISAL ERROR CORRECTION	2010-0021809	\$88.05
HARBORSIDE 17 PARTNERS LLC REVALUED PROPERTY AFTER LAND SPLIT	2010-0022064	\$1,373.20
HARRIS, HENRY & PHYLLIS CORRECTION OF VALUE PER ABOS	2010-0022799	\$216.54
HAVELOCK DEVELOPMENT CORP APPRAISAL ERROR CORRECTION	2010-0023254	\$657.02
HINTON, DONALD L CORRECTED APPRAISAL ERROR	2010-0024620	\$61.46
HOLTON, ALEXANDER M & CELILA G CORRECTED APPRAISAL ERROR	2010-0025012	\$9.74
HOYLE, VERNICE FULCHER PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0025525	\$218.98
HUBBARD, WILLIAM RANDALL MIL LES 10/ECC-4/4/12 - GA	2010-0025559	\$112.54
HUDSON, ETHEL C CORRECTED APPRAISAL ERROR	2010-0025602	\$210.58
HUDSON, ETHEL C MOBILE HOME VALUATION CORRECTED	2010-0025603	\$1.24
INGIANNI, MARTIN E & NICOLETTA CORRECTED APPRAISAL ERROR	2010-0026103	\$62.79
JACKSON FAMILY LLC APPRAISAL ERROR CORRECTION	2010-0026490	\$254.34
JENKINS, CHRISTINE E	2010-0026875	\$23.02

APPRAISAL ERROR CORRECTION

JOHNSON, DANIEL DID NOT OWN 1/1/2010	2010-0027198	\$94.43
JOHNSTON, PATRICIA J & KRAUL, CORRECTED APPRAISAL ERROR	2010-0027480	\$95.22
JONES, ANGELINE C CORRECTED APPRAISAL ERROR	2010-0027547	\$91.34
JONES, CECIL EARL & HELEN R APPRAISAL ERROR CORRECTION	2010-0027600	\$181.79
KMG CONSULTING INC BUSINESS CLOSED 2009	2010-0029298	\$5.40
KOCH, RICHARD A & CHARLOTTE FR ORDERED BY BOARD OF E & R 12-14-10	2010-0029427	\$18.51
LAND CONCEPTS AND SOLUTIONS LL ORDERED BY BOARD OF E & R 12-07-10	2010-0030051	\$847.53
LASITTER, MOSES D & PAULA M CORRECTED APPRAISAL ERROR	2010-0030272	\$136.41
LEE, CHRISTINA & HOWARD WEE TO ORDERED BY BOARD OF E & R 12-14-10	2010-0030560	\$18.51
LEE, HAROLD NELSON CORRECTED APPRAISAL ERROR	2010-0030602	\$68.05
LEWIS, MERRILL & BARBARA CORRECTED APPRAISAL ERROR	2010-0030985	\$260.99
LNG ACRES LLC PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0031491	\$447.68
LNG ACRES LLC PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0031492	\$1,622.60
LNG ACRES LLC PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0031493	\$178.04
LNG ACRES LLC PARCEL QUALIFIED FOR USE VALUE ASSE	2010-003149	\$128.37
LNG ACRES LLC PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0031495	\$65.97
LONGSTRAW WILDLIFE CLUB, INC PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0031690	\$675.32
LONGSTRAW WILDLIFE CLUB, INC PARCEL QUALIFIED FOR USE VALUE & CO	2010-0031691	\$2,346.59
MAKS PROPERTIES LLC CORRECTED APPRAISAL ERROR	2010-0032538	\$61.46
MAKS PROPERTIES LLC CORRECTED APPRAISAL ERROR	2010-0032539	\$61.46

RG122010	APPROVED	
MAKS PROPERTIES LLC CORRECTED APPRAISAL ERROR	2010-0032540	\$61.46
MAKS PROPERTIES LLC CORRECTED APPRAISAL ERROR	2010-0032541	\$61.46
MAKS PROPERTIES LLC CORRECTED APPRAISAL ERROR	2010-0032542	\$61.46
MAKS PROPERTIES LLC CORRECTED APPRAISAL ERROR	2010-0032543	\$61.46
MAKS PROPERTIES LLC CORRECTED APPRAISAL ERROR	2010-0032544	\$61.46
MAKS PROPERTIES LLC CORRECTED APPRAISAL ERROR	2010-0032545	\$61.46
MANN, BILL E & GLADYS A CORRECTED APPRAISAL ERROR	2010-0032696	\$61.46
MAYS, SUSAN HARGETT UNOCCUPIED SINCE 2008	2010-0033581	\$36.00
MCCABE, EZEKIAL E SR HRS CORRECTED APPRAISAL ERROR	2010-0033625	\$58.29
MCCABE, EZEKIAL E SR HRS CORRECTED APPRAISAL ERROR	2010-0033628	\$11.76
MITCHELL, DRED CHARLTON JR APPRAISAL ERROR CORECTION	2010-0035772	\$354.59
MITCHELL, NELL S PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0035847	\$8.22
MITCHELL, NELL S PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0035848	\$60.53
MOORE, M HARVEY HEIRS REVALUED PROPERTY AFTER LAND SPLIT	2010-0036365	\$133.29
MOORING, ROLAND JEFFREY & RHON CORRECTED APPRAISAL ERROR	2010-0036527	\$85.79
MORGAN, WHIT & PATRICIA A CORRECTED APPRAISAL ERROR	2010-0036658	\$61.46
MORGAN, WHITNEY & PATRICIA ANN CORRECTED APPRAISAL ERROR	2010-0036662	\$61.46
MYLANDER INVESTMENTS LLC CORRECTED APPRAISAL ERROR	2010-0037523	\$45.86
NADEENA INC APPRAISAL ERROR CORRECTION	2010-0037549	\$110.81
NELSON, JAMES H & SARAH W CORRECTED APPRAISAL ERROR	2010-0037795	\$43.12
NOBLES, GLEN EARL	2010-0038464	\$81.29

PARCEL QUALIFIED FOR USE VALUE ASSE

NOBLES, GLEN EARL PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0038466	\$541.71
PARKER, RICHARD B & HILDRED C DOUBLE BILLED-SEE TICKET# 39887	2010-0039888	\$6,729.27
PARKER, RICHARD B & HILDRED C DOUBLE BILLED-SEE TICKET# 39887	2010-0039889	\$257.14
PARKER, RICHARD B & HILDRED C DOUBLE BILLED-SEE TICKET# 39887	2010-0039890	\$75.69
PARRISH, BEN W & WILLIAMS, E CORRECTED APPRAISAL ERROR	2010-0039945	\$2.08
PEKAU, BETTY G & PEKAU, KEITH APPRAISAL ERROR CORRECTION	2010-0040349	\$266.68
PERRY, BARBARA MOORE & WILLIE CORRECTED APPRAISAL ERROR	2010-0040535	\$65.72
PIPER, MITCHELL ORDERED BY BOARD OF E & R 12-14-10	2010-0041077	\$18.51
PURPLE PASSION TATTOO SPA APPRAISAL ERROR CORRECTION	2010-0042235	\$170.32
RAJ INTERNATIONAL INVESTMENTS APPRAISAL ERROR CORRECTION	2010-0042533	\$16,826.85
RIDLEY, KATHRYN S BARN NOT ON SITE 1-1-2010	2010-0043503	\$23.26
SCHECK, PAUL & MONICA KAZAN ORDERED BY BOARD OF E & R 12-14-10	2010-0045595	\$18.51
SCHILLER, HERMAN & SCHILLER, G ORDERED BY BOARD OF EQUALIZATION AN	2010-0045645	\$84.54
SCOGGINS, BRYAN C & JOYCE CORRECTED APPRAISAL ERROR	2010-0045853	\$74.04
SELLERS, HERBERT WAYNE & KATHR CORRECTED APPRAISAL ERROR	2010-004615	\$472.80
SMITH, EUGENE P & ELIZABETH C APPRAISAL ERROR CORRECTION	2010-0047462	\$426.32
SMITH, MAMIE & WILLIS CORRECTED APPRAISAL ERROR	2010-0047675	\$125.27
SOUTH SHORE PROPERTIES LLC CORRECTED APPRAISAL ERROR	2010-004809	\$272.27
SPEAR, GENE AUBREY & LOIS PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0048228	\$79.00
T-SQUARE PROPERTIES LLC CORRECTED APPRAISAL ERROR	2010-0050070	\$25.06

TAYLOR, BRIAN Z & TAYLOR, JOHN CORRECTED APPRAISAL ERROR	0010-0050287	61.46
TAYLOR, BRIAN Z & TAYLOR, JOHN CORRECTED APPRAISAL ERROR	2010-0050288	61.46
TAYLOR, BRIAN Z & TAYLOR, JOHN CORRECTED APPRAISAL ERROR	2010-0050289	61.46
TAYLOR, BRIAN Z & TAYLOR, JOHN CORRECTED APPRAISAL ERROR	2010-0050290	61.46
TAYLOR, EDMUND P CORRECTED APPRAISAL ERROR	2010-0050326	61.46
TAYLOR, EDMUND P CORRECTED APPRAISAL ERROR	2010-0050327	61.46
TAYLOR, EDMUND P CORRECTED APPRAISAL ERROR	2010-0050328	61.46
TAYLOR, EDMUND P CORRECTED APPRAISAL ERROR	2010-0050329	61.46
TAYLOR, EDMUND P CORRECTED APPRAISAL ERROR	010-0050330	61.46
TAYLOR, EDMUND P CORRECTED APPRAISAL ERROR	2010-0050331	61.46
TAYLOR, EDMUND P CORRECTED APPRAISAL ERROR	2010-0050332	61.46
TAYLOR, EDMUND P CORRECTED APPRAISAL ERROR	2010-0050333	61.46
TAYLOR, EDMUND P CORRECTED APPRAISAL ERROR	2010-0050334	61.46
TAYLOR, EDMUND P CORRECTED APPRAISAL ERROR	2010-0050335	61.46
TAYLOR, EDMUND P CORRECTED APPRAISAL ERROR	2010-0050336	61.46
TAYLOR, EDMUND P CORRECTED APPRAISAL ERROR	2010-0050337	61.46
TAYLOR, JOSHUA D CORRECTED APPRAISAL ERROR	2010-0050436	56.42
TAYLOR, LLOYD KNOX CORRECTED APPRAISAL ERROR	2010-0050477	61.46
TAYLOR, LLOYD KNOX CORRECTED APPRAISAL ERROR	2010-0050478	61.46
TAYLOR, LLOYD KNOX CORRECTED APPRAISAL ERROR	2010-0050479	61.46
TAYLOR, LLOYD KNOX	2010-0050480	61.46

CORRECTED APPRAISAL ERROR		
TAYLOR, TERENCE G & HELEN S CORRECTED APPRAISAL ERROR	2010-0050543	21.29
TEMPLE, RALPH BERLYN; TEMPLE, CORRECTED APPRAISAL ERROR	2010-0050683	\$365.52
THOMPSON, BENJAMIN HARDY & LIN APPRAISAL ERROR CORRECTION	2010-0051141	\$102.91
THOMPSON, WILLIAM EDGAR ADJUSTED VALUE PER BILL OF SALE	2010-0051218	\$272.34
TOLER, LEW C HOME NOT LIVEABLE SINCE 2005	2010-0051550	36.00
TOON, AARON BENJAMIN & COMELIA REVALUED PARCEL SPLIT	2010-0051666	\$202.94
TQBP LLC APPRAISAL ERROR CORRECTION	2010-0051760	\$129.07
TREICHEL, STEPHEN P & JULIE M CORRECTED APPRAISAL ERROR	2010-0051868	\$152.88
VITRANO, JOSEPH CORRECTED APPRAISAL ERROR	2010-0053211	\$68.27
WAGAR LIVING TRUST-JACK D & AL CORRECTED APPRAISAL ERROR	2010-0053380	\$118.61
WALKER, TERRY F & HAROLD C CORRECTED APPRAISAL ERROR	2010-0053531	\$88.34
WALLACE 2009 TRUST CORRECTED APPRAISAL ERROR	2010-0053563	\$6.05
WALLACE, LARRY J CORRECTED APPRAISAL ERROR	2010-0053612	\$318.83
WALLACE, LARRY JAMES & CORRECTED APPRAISAL ERROR	2010-0053615	\$121.26
WALLACE, RONALD A CORRECTED APPRAISAL ERROR	2010-0053635	\$239.12
WALLACE, THOMAS A CORRECTED APPRAISAL ERROR	2010-0053642	\$398.53
WALLACE, ZADA MORGAN CORRECTED APPRAISAL ERROR	2010-0053649	\$478.24
WARD, STEPHEN T & NINA HIGGINS REVALUED PARCEL SPLIT	2010-0053909	\$1,246.89
WEYERHAEUSER COMPANY CORRECTED APPRAISAL ERROR	2010-0055027	\$5.23
WEYERHAEUSER COMPANY CORRECTED APPRAISAL ERROR	2010-0055030	\$18.30

WEYERHAEUSER COMPANY CORRECTED APPRAISAL ERROR	2010-0055031	\$191.93
WEYERHAEUSER COMPANY CORRECTED APPRAISAL ERROR	2010-0055137	\$16.83
WHITEHALL, DANIEL ORDERED BY BOARD OF E & R 12-14-10	2010-0055641	\$18.51
WILLIAMS, MICHELE A CORRECTED APPRAISAL ERROR	2010-0056646	\$155.64
WOMBLE, PENNY J ORDERED BY BOARD OF E & R 12-14-10	2010-0057394	\$18.51
YOUNG, MARK W & SUE A CORRECTED APPRAISAL ERROR	2010-0058082	\$82.58
207 D STREET LLC APPRAISAL ERROR CORRECTION	2010-0058377	\$374.82
RIVERSHORE LLC CORRECTED APPRAISAL ERROR	2010-0090922	\$750.70
ADAMS, LUCILLE F APPRAISAL ERROR CORRECTION	2010-0091118	\$2.49
FULCHER, ROBERT FRANKLIN & ANN APRAISAL ERROR CORRECTION	2010-0091463	\$44.80
MCCOY, CHARLES MYRON JR PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0091800	\$47.20
PARKS, JOSEPH HUNTER & PEGGY M CORRECTED APPRAISAL ERROR-NOT BUILD	2010-0091886	\$58.76
HANCOCK, ROY W CORRECTED APPRAISAL ERROR	2010-0093099	\$53.67
LEARY, GREGORY THOMAS APPRAISAL ERROR CORRECTION	2010-0093414	\$15.68
MARTIN, SANDRA C & COWARD, EDW APPRAISAL ERROR CORRECTION	2010-0093489	\$232.48
MCCABE, ISIAH CORRECTED APPRAISAL ERROR	2010-0093495	\$53.67
NICINSKI, RICHARD A & GORMAN, CORRECTED APPRAISAL ERROR	2010-0093660	\$8.27
ROBINSON, VERONICA L APPRAISAL ERROR CORRECTION	2010-0093871	\$76.20
BLYTHE, CHARLES T & KELLI D CORRECTED APPRAISAL ERROR	2010-0094456	\$156.78
LEARY, HELEN ORDERED BY BOARD OF EQUALIZATION AN	2010-0094964	\$40.54
LEE, DAVID R JR & LEE, VICKY A	2010-0094966	\$21.76

APPRAISAL ERROR CORRECTION

MANSOUR, VIRGINIA R CORRECTED APPRAISAL ERROR	2010-0095009	\$287.46
MOORE, EDITH N CORRECTED APPRAISAL ERROR	2010-0095084	81.86
MOORE, ELISHA JR CORRECTED APPRAISAL ERROR	2010-0095085	\$140.92
RICHARD, JAMES ALLEN HRS APPRAISAL ERROR CORRECTION	2010-0095215	\$2,008.83
WIGGINS, ADA GEORGE RECEIVES VET EXCLUSION SEE 7906900	2010-0095486	\$259.98
WILLIAMS, E NEWSOM CORRECTED APPRAISAL ERROR	2010-0095492	\$184.30
WINSTON, STEPHEN & CYNTHIA CORRECTED APPRAISAL ERROR	2010-0095508	\$33.89
ASADOURIAN, ARCHIE H & L ANN H CORRECTED APPRAISAL ERROR	2010-0095546	\$32.81
BROADWAY, GRACE HEIRS APPRAISAL ERROR CORRECTION	2010-0095656	\$68.59
CAHOON, CHRISTINE & MORSE, DWELLING VACCANT SINCE 2008	2010-0095684	\$36.00
GROVER, CHARLES E & NORMA J APPRAISAL ERROR CORRECTION	2010-0095997	\$46.94
HARDISON, MICHAEL D & MARTHA F PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0096007	\$741.56
HOYLE, VERNICE FULCHER PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0096082	\$330.75
MALOUF, JAMIL APPRAISAL ERROR CORRECTION	2010-0096277	\$157.01
PARRISH, BEN & WILLIAMS, NEWSO CORRECTED APPRAISAL ERROR	2010-0096433	\$157.54
RIGGS, DONALD EARL HOUSE REMOVED PRIOR TO 1-1-2010	2010-0096496	\$56.78
ROWE, RUDOLPH THOMAS & FAYE JE CORRECTED APPRAISAL ERROR	2010-0096540	\$10.25
VALHALLA LLC CORRECTING APPRIASAL	2010-0096712	\$164.22
WILLIAMS, E NEWSOM CORRECTED APPRAISAL ERROR	2010-0096784	\$78.39
WILLIAMS, FRANKLIN KIRK & ANGE CORRECTED APPRAISAL ERROR	2010-0096789	\$29.48

BENVENUTO, EMIL V CORRECTED APPRAISAL ERROR	2010-0096907	\$280.93
BICKLE, ROBERT LEE APPRAISAL ERROR CORRECTION	2010-0096909	\$176.81
BRINSON, MELANIE ARTHUR CORRECTED APPRAISAL ERROR	2010-0096936	\$77.40
CONNOR, KENNETH W & DEBORAH APPRAISAL ERROR CORRECTION	2010-0096971	\$139.06
HAMILTON, VIRGINIA GRACE & THO CORRECTED APPRAISAL ERROR	2010-0097075	\$296.17
HILLIARD, PAMELA M & BENNY A CORRECTED APPRAISAL ERROR	2010-0097095	\$708.13
HOYLE, VERNICE FULCHER PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0097101	\$554.58
KERN COMPANY INC PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0097126	\$3,980.67
KERN COMPANY INC PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0097127	\$6,091.33
LILLY, WILLIAM S LEASEHOLD DELETED 2009	2010-0097155	\$36.00
MASSEY, CLINTON E & CAROLYN S CORRECTED APPRAISAL ERROR	2010-0097181	\$557.94
PARNELL, EMMETT C TRUSTEE CORRECTED APPRAISAL ERROR	2010-0097240	\$303.77
RACKLEY, FRANKIE J & NAN W CORRECTED APPRAISAL ERROR	2010-0097251	\$51.50
SADLER, HOWARD GRAY JR CORRECTED APPRAISAL ERROR	2010-0097264	\$255.41
SPRUILL, BARBARA WHITE APPRAISAL ERROR CORRECTION	2010-0097283	\$73.63
WHICHARD, MITCHELL K & FREDA PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0097413	\$182.99
CONGDON, EUGENE F & EUNICE F ORDERED BY BOARD OF E & R 12-14-10	2010-0097479	\$18.51
CONGDON, EUGENE F & EUNICE F ORDERED BY BOARD OF E & R 12-14-10	2010-0097480	\$18.51
GOINS, JESSE JOE & CORRECTED APPRAISAL ERROR	2010-0097522	\$571.38
HAVELOCK DEVELOPMENT CORP APPRAISAL ERROR CORRECTION	2010-0097539	\$657.02
HUNT, MATTHEW J & SHEVEL K	2010-0097556	\$35.17

CORRECTED APPRAISAL ERROR		
STRAWBRIDGE, ISAAC GARY CORRECTED APPRAISAL ERROR	2010-0097727	\$90.50
BRIZACK LLC CORRECTED APPRAISAL ERROR	2010-0097792	\$61.46
BRIZACK LLC CORRECTED APPRAISAL ERROR	2010-0097793	\$61.46
BRIZACK LLC CORRECTED APPRAISAL ERROR	2010-0097794	\$61.46
BRIZACK LLC CORRECTED APPRAISAL ERROR	2010-0097795	\$61.46
BRIZACK LLC CORRECTED APPRAISAL ERROR	2010-0097796	\$61.46
BRIZACK LLC CORRECTED APPRAISAL ERROR	2010-0097797	\$61.46
BRIZACK LLC CORRECTED APPRAISAL ERROR	2010-0097798	\$61.46
BRIZACK LLC CORRECTED APPRAISAL ERROR	2010-0097799	\$61.46
KERN COMPANY INC PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0097868	\$2,008.87
MATTHEWS, THOMAS EARL JR CORRECTED APPRAISAL ERROR	2010-0097883	\$2,758.05
MOORE, RONALD A & ALLEE D HUMP CORRECTED APPRAISAL ERROR	2010-0097896	\$318.83
T-SQUARE PROPERTIES LLC CORRECTED APPRAISAL ERROR	2010-0097944	\$61.46
T-SQUARE PROPERTIES LLC CORRECTED APPRAISAL ERROR	2010-0097945	\$61.46
T-SQUARE PROPERTIES LLC CORRECTED APPRAISAL ERROR	2010-0097946	\$61.46
T-SQUARE PROPERTIES LLC CORRECTED APPRAISAL ERROR	2010-0097947	\$61.46
T-SQUARE PROPERTIES LLC CORRECTED APPRAISAL ERROR	2010-0097948	\$61.46
T-SQUARE PROPERTIES LLC CORRECTED APPRAISAL ERROR	2010-0097949	\$61.46
T-SQUARE PROPERTIES LLC CORRECTED APPRAISAL ERROR	2010-0097950	\$61.46
T-SQUARE PROPERTIES LLC CORRECTED APPRAISAL ERROR	2010-0097951	\$61.46

HICKMAN, NEDHAM HRS REBILLED AS LEASEHOLD IMPROVEMENT	2010-0098004	\$259.26
AINSWORTH, TRAVIS DALE & BALLA CORRECTED APPRAISAL ERROR	2010-0098011	\$96.39
BARMANN, DENNIS J & DEBORAH B CORRECTED APPRAISAL ERROR	2010-0098012	\$39.24
BLACKWELL, CLARENCE & ANNE CORRECTED APPRAISAL ERROR	2010-0098019	\$650.10
FULLER REVOCABLE LIVING TRUST- CORRECTED APPRAISAL ERROR	2010-0098039	\$118.20
GILBERTZ, JOHN D ORDERED BY BOARD OF E & R 12-07-10	2010-0098040	\$46.60
HAWLEY, WILLIAM H & SUSAN P CORRECTED APPRAISAL ERROR	2010-0098047	\$236.40
KETCHUM, JAMES R & PATRICIA C CORRECTED APPRAISAL ERROR	2010-0098056	\$354.60
MILLS, ROBERT LEE & MILDRED S CORRECTED APPRAISAL ERROR	2010-0098069	\$101.19
MOORE, VICKIE S CORRECTED APPRAISAL ERROR	2010-0098070	\$177.30
NEW BERN GRAND MARINA YACHT CL CORRECTED APPRAISAL ERROR	2010-0098073	\$5,781.49
NEW BERN GRAND MARINA YACHT CL CORRECTED APPRAISAL ERROR	2010-0098074	\$1,991.20
RUIZ, PETER R & BELLO-RUIZ, PA CORRECTED APPRAISAL ERROR	2010-0098087	\$945.60
SHAW, LISA A CORRECTED APPRAISAL ERROR	2010-0098089	\$709.20
TAYLOR, RONALD HARRY & LINDA J CORRECTED APPRAISAL ERROR	2010-0098093	\$39.24
TAYLOR, RONALD HARRY & LINDA J CORRECTED APPRAISAL ERROR	2010-0098094	\$39.24
TRENT NEUSE HOTEL LLC CORRECTED APPRAISAL ERROR	2010-0098103	\$10,499.61
TRENT RIVER LAND & CATTLE CO L CORRECTED APPRAISAL ERROR	2010-0098104	\$433.78
WARREN, WAYNE & MARSHA CORRECTED APPRAISAL ERROR	2010-0098108	\$118.20
WILLIS, JOHN B & SABRA CORRECTED APPRAISAL ERROR	2010-0098113	\$48.96
WILLIS, JOHN B & SABRA	2010-0098114	\$39.24

CORRECTED APPRAISAL ERROR

Refunds

ALLSOP, DAVID PAUL & KIMBERLY ORDERED BY BOARD OF E & R 12-14-10	2010-0000800	\$18.51
ANDERSON, RICK D & KRISTEN C CORRECTED APPRAISAL ERROR	2010-0001215	\$160.94
BOYETTE, DANIEL BRYAN CORRECTED APPRAISAL ERROR	2010-0005438	\$61.46
BROWN, BRUCE ALVIN CORRECTED APPRAISAL ERROR	2010-000628	\$61.46
BROWN, CURTIS P & SELINA M CORRECTED APPRAISAL ERROR	2010-0006307	\$123.22
CHAMPEY, DANIEL R & AMANDA C CORRECTED APPRAISAL ERROR	2010-0009187	\$253.66
CHEESEMAN, MORAG JEAN CORRECTED APPRAISAL ERROR	2010-0009390	\$93.24
CLARK, KENNETH & LYNN DALE ORDERED BY BOARD OF E & R 12-14-10	2010-0009909	\$18.51
COLLINS, CHARLES C & ALFREDA B CORRECTED APPRAISAL ERROR	2010-0010500	\$13.05
CROW, KENNETH F CORRECTED APPRAISAL ERROR	2010-0012011	\$61.46
DAKE, ANTHONY DAVID ORDERED BY BOARD OF E & R 12-14-10	2010-0012436	\$18.51
DAKE, ANTHONY DAVID ORDERED BY BOARD OF E & R 12-14-10	2010-0012438	\$18.51
DAUGHTRIDGE, CHARLES H JR & CA CORRECTED APPRAISAL ERROR	2010-0012741	\$61.46
DAVIS, JOSEPH B & MEGAN A CORRECTED APPRAISAL ERROR	2010-0012975	\$61.46
DEUTSCH, BRIAN M & ROXANNE CORRECTED APPRAISAL ERROR	2010-0013706	\$61.46
ENSLEY, GEORGE W JR & CYNTHIA CORRECTED APPRAISAL ERROR	2010-0016098	\$366.70
EPPERSON, R STEPHEN & PHYLLIS CORRECTED APPRAISAL ERROR	2010-0016129	\$202.74
FRYE, RICHARD W & ANN L CORRECTED APPRAISAL ERROR	2010-0018373	\$92.24
GARRIS, ASA JOSEPH APPRAISAL ERROR CORRECTION	2010-0018925	\$127.80
GIBBS, LEE & A IRENE	2010-0019738	\$93.99

CORRECTED APPRAISAL ERROR		
GRANT, GARY LEE & ANDRA JOY CORRECTED APPRAISAL ERROR	2010-0020595	\$61.46
HARDY, JOHN L & BARBARA J CORRECTED APPRAISAL ERROR	2010-0022231	\$81.53
HOWARD, DWAYNE A & JULANDA M CORRECTED APPRAISAL ERROR	2010-0025386	\$3.17
JELINSKI, STANLEY F & JUNE G ORDERED BY BOARD OF E & R 12-14-10	2010-0026859	\$18.51
LAPOTASKY, JOHN J JR & BARBARA CORRECTED APPRAISAL ERROR	2010-003021	\$93.94
MARTIN, RICHARD ALAN & JULIE A CORRECTED APPRAISAL ERROR	2010-0033155	\$63.54
MATTHEWS, WANDA C CORRECTED APPRAISAL ERROR	2010-0033422	\$191.15
MCDONALD, CINDY & REYNOLDS, TA ORDERED BY BOARD OF E & R 12-14-10	2010-0034184	\$18.51
MCGALL, JAMES G & VIRGINIA S CORRECTED APPRAISAL ERROR	2010-0034282	\$88.59
MILLER, MICHAEL JAY CORRECTED APPRAISAL ERROR	2010-0035411	\$82.58
MOELLER, IRENE CORRECTED APPRAISAL ERROR	2010-0035958	\$61.46
MOORE, DERRICK J & KAREN REVALUED PARCEL SPLIT	2010-0036239	\$15.47
NIEBER, ALBERT ROTH & MARJORIE APPRAISAL ERROR CORRECTION	2010-0038371	\$463.01
NIEDERHUT, WARREN J & IRENE M CORRECTED APPRAISAL ERROR	2010-0038372	\$94.34
NOLAN, EDWARD E SR & ELSIE M CORRECTED APPRAISAL ERROR	2010-0038561	\$287.11
PURIFOY, ANDREW A JR & TERESA REVALUED PARCEL SPLIT	2010-0042195	\$12.51
RAY, CHRISTINE CORRECTED APPRAISAL ERROR	2010-0042738	\$88.59
REYNOLDS, SUZANNE B CORRECTED APPRAISAL ERROR	2010-0043184	\$61.46
REYNOLDS, SUZANNE B CORRECTED APPRAISAL ERROR	2010-0043185	\$61.46
ROBERTSON, MARY ANN PARKS CORRECTED APPRAISAL ERROR	2010-0044065	\$857.30

RODGERS, WYNONA COLLINS & COLL CORRECTED APPRAISAL ERROR	2010-0044222	\$149.74
ROTHSCHILD, SANDRA CORRECTED APPRAISAL ERROR	2010-0044519	\$121.27
RUSSELL, WILLIAM K III & DONNA APPRAISAL ERROR CORRECTION	2010-0044912	\$95.74
SCHERNIG, ROBERT P & EDITH M CORRECTED APPRAISAL ERROR	2010-0045636	\$88.84
STEPHENS, RICHARD M & STEPHENS CORRECTED APPRAISAL ERROR	2010-0048891	\$82.58
STONER, MARGARET ANN SHOULD REC. DISABILITY EXCLUSION	2010-0049247	\$349.23
STRICKLAND, DANIEL & CHERYL T CORRECTED APPRAISAL ERROR	2010-0049368	\$61.46
STRICKLAND, DANIEL WESLEY & CH CORRECTED APPRAISAL ERROR	2010-0049369	\$61.46
STRICKLAND, DANIEL WESLEY & CH CORRECTED APPRAISAL ERROR	2010-0049370	\$61.46
TAYLOR REVOCABLE TRUST-DORA W CORRECTED APPRAISAL ERROR	2010-0050261	\$61.46
TAYLOR REVOCABLE TRUST-DORA W CORRECTED APPRAISAL ERROR	2010-0050262	\$61.46
TAYLOR REVOCABLE TRUST-DORA W CORRECTED APPRAISAL ERROR	2010-0050263	\$61.46
TAYLOR REVOCABLE TRUST-DORA W CORRECTED APPRAISAL ERROR	2010-005026	\$61.46
TREICHEL, STEPHEN P & JULIE M CORRECTED APPRAISAL ERROR	2010-00518	\$17.38
TURNER, LAWRENCE CASEY & KRIST CORRECTED APPRAISAL ERROR	2010-0052335	\$71.49
WARD, HOLLIS A CORRECTED APPRAISAL ERROR	2010-0053821	\$99.35
WHEATLEY, WILLIAM B & ANDREA G CORRECTED APPRAISAL ERROR	2010-0055201	\$318.83
WILDER, SAMMIE JEAN & HANNON, CORRECTED APPRAISAL ERROR	2010-0056207	\$61.46
WOLFE, EDWIN & SALLY ORDERED BY BOARD OF E & R 12-14-10	2010-0057360	\$18.51
YOST, FREDERICK J & KATHRYN D CORRECTED APPRAISAL ERROR	2010-0058034	\$31.54
HINDSMAN, JOHNNIE LEE	2010-0094851	\$3.83

CORRECTED APPRAISAL ERROR

BUCKLEY, ROBERT R & SHARON L APPRAISAL ERROR CORRECTION	2010-0097461	\$41.98
KAY, ALAN D TRUSTEE ORDERED BY BOARD OF E & R 12-14-10	2010-0097591	\$18.51
WILSON, HOLMES E JR & JUDY J CORRECTED APPRAISAL ERROR	2010-0097761	\$318.83
MARKOWSKI, FRANK G & LAILA M CORRECTED APPRAISAL ERROR	2010-0097880	\$7.50

CRAVEN COUNTY ABC BOARD REQUEST

Billy Whitford, Chairman of the Craven County ABC Board, presented a request for adoption of a resolution in support of maintaining the current ABC system. Commissioner Taylor moved to defer consideration of the resolution, stating that he has not had an opportunity to study the information just received. In addition, he expressed a desire to study the South Carolina experience with privatization as well as corruption issues. Commissioner Mark seconded the motion. Commissioner Allen stated that he is familiar with the issue and is in favor of adopting a resolution. He cautioned about the results of adoption of a privatized system by the General Assembly. Commissioner Sampson stated that he is also familiar with the issue and favors the resolution. Commissioner Mark clarified that the motion is not to prevent the Board from approving a resolution, but is just to request more time to study the material. Commissioner Dacey inquired as to the position of the Governor. Mr. Whitford replied that the Governor favors privatization to increase revenue to the state. During his presentation, Mr. Whitford advised the Board that no funds from the County or State are invested. The ABC Board has paid \$1.8 million to Craven County in the last five years. He stated that North Carolina ranks 3rd in tax revenue and 48th in consumption with the current system.

With privatization Craven County would likely go from six to sixty stores (grocery stores, pharmacies, etc) distributing alcoholic beverages. When South Carolina privatized its system, the following consequences were experienced:

- Grocery store sales
- No ABC policemen
- 21% consumption increase in South Carolina
- 39% decrease in tax revenue
- Price increases
- Increase in sales to minors
- More advertising
- Increase in alcohol-related deaths

The motion to defer adoption of a resolution of support for the current ABC system was carried with four (4) “Ayes, there being three (3) “Nays” from Commissioners Allen, Sampson and McCabe.

EMERGENCY SERVICES MATTERS

Departmental Briefing

Emergency Services Director, Stanley Kite, presented an overview of his department and the services provided by the department. Commissioner Dacey inquired about the reasons for not operating an E-911 for New Bern and Havelock, and if there are any economics of scale for taking on the municipalities. He also questioned the interoperability of radio systems. Mr. Kite stated that equipment can be integrated;

however, there are operational differences between jurisdictions which create challenges for total integration.

Presentation of Maps for Approval

Mr. Kite presented a map from the County GIS Department to reflect the fire response and insurance district for the new Vanceboro Fire Department location and to correct an error on a previously approved GIS map for Ft. Barnwell and Dover Fire Departments.

The Board was also asked to approve maps of other departments, as presented, with no changes, so that all fire districts will have the same approval date. Commissioner McCabe moved to approve the following maps, seconded by Commissioner Dacey and unanimously carried.

- Number One Township Fire Insurance District
- Tri-Community Fire Insurance District
- Little Swift Creek Fire Insurance District
- No.7 Township Fire Insurance District
- Township Six Fire Insurance District
- Harlowe Fire Insurance District
- West of New Bern Fire Insurance District
- Cove City Fire Insurance District
- Dover Fire Insurance District
- Ft. Barnwell Fire Insurance District
- No.9 Township Fire Insurance District
- Rhems Fire Insurance District

Commissioner Dacey asked that Leadership Craven members in attendance be recognized. Melissa Sellers of Confidential Records Management and Andy Darnell of Prittard Perry & Crone were introduced.

HEALTH DEPARTMENT MATTERS

Departmental Briefing

Health Director, Scott Harrelson, provided an overview of the Health Department. He reported that the Mobile Dental Unit is self-supporting, and stated that 86% of expenditures go to staff and professional services. County funding accounts for 21% of the budget. Program income and increases in efficiencies resulted in a decrease in County funding to the department over the last few years. Commissioner Dacey expressed an intent to visit the Health Department before the end of the year and Commissioner McCabe suggested that all Commissioners should go. He moved that the Board recess its January 18 session to reconvene at the Health Department, seconded by Commissioner Dacey, but withdrew the motion upon learning the Health Director would not be available. Commissioner McCabe then offered a motion to recess the February 21 session to reconvene at the Health Department, seconded by Commissioner Dacey and unanimously carried.

Request for Fee Adjustments

Mr. Harrelson presented the following schedule of adjustments to fees in the clinics, which was recommended by the Board of Health, so that charges will be equal to or greater than the rates paid by Medicaid and Medicare in order to receive full reimbursement for services. Commissioner McCabe moved to approve the following fees, seconded by Commissioner Sampson and unanimously carried.

<u>Procedure Code/Description</u>	<u>Medicare/Medicaid Rate</u>	
<u>Proposed Rate</u>		
G0108/Initial (face to face) 30 min units	\$25.00	\$25.00
G0109/Group Class per 30 min units	\$15.00	\$15.00
83036/HgbA1C	\$12.34	\$13.00
97802/Initial (face to face) 15 min units	\$30.00	\$30.00
97803/Reassessment Group 15 min units	\$25.00	\$25.00
97804/Reassessment Group 15 min units	\$10.05	\$11.00
S9465/face to face RD assessment	\$34.00	\$34.00

S9455/Group class (2 or more) per session	\$40.00	\$40.00
S9470/Nutritional Counseling Dietitian	\$120.00	
98960/Self Management Svc 30 min units	\$25.00	\$25.00
98961/Reassessment Group Class (2 or more)	\$15.00	\$15.00

Public Health Emergency Response Funds Budget Amendments

Mr. Harrelson submitted the following budget amendments for approval. Commissioner Allen moved for their approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Health/Response

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-5019-348-67-00	\$64,000	101-5019-440-10-02	\$19,310.00
State Revenue		F/T Salary	
		101-5019-440-11-01	\$ 1,419.00
		FICA	
		101-5019-440-11-02	\$ 1,246.00
		Retirement	
		101-5019-440-11-03	\$ 580.00
		401K	
		101-5019-440-11-04	\$ 545.00
		Worker's Comp	
		101-5019-440-11-06	\$ 3,263.00
		Health Insurance	
		101-5019-440-11-07	\$ 240.00
		Dental Insurance	
		101-5019-440-11-08	\$ 13.00
		Life Insurance	
		101-5019-440-11-09	\$ 22.00
		Disability	
		101-5019-440-32-40	\$ 8,362.00
		Other Supplies	
		101-5019-440-73-01	\$29,000.00
		Over \$5,000	
TOTAL	\$64,000.00	TOTAL	\$64,000.00

Justification: \$64,000 in additional state funding of Public Health Emergency Response (PHER) funds has been awarded. Funds will be used to purchase 2 vaccination stations (approximately \$9,500 each), POD kit-trailer (\$5,000), VIPER radio (\$5,000), four certified traceable thermometers (\$85 each), 2 Message Centers (\$1,100 each), 5 Tablet PC's (\$800 each) and other needed supplies. *Salary will cover 75% of 2 immunizations nurses (Jodi Dyson #225-2 and Jill Best # 225-1) from January – May 2011 (11 pay periods).

Health/Planning

101-5017-348-67-00	\$16,000.00	101-5017-440-73-21	\$16,000.00
State Revenue		C/O \$500-\$4,999	
TOTAL	\$16,000.00	TOTAL	\$16,000.00

Justification: \$16,000 in additional state funding of Public Health Emergency Response (PHER) funds has been awarded. Funds will be used to purchase two (2) vaccination workstations (approximately \$3,000 each) and 2 vaccination go-kits (approximately \$4,800 each).

Health/Child Health

101-5800-335-00-00	\$1,500.00	101-5800-440-73-21	\$1,500.00
Misc Revenue		C/O \$500-\$4,999	
TOTAL	\$1,500.00	TOTAL	\$1,500.00

Justification: Extra funding in the amount of \$1,500 has been awarded by University Health Systems in order to help with costs associated with the electronic health records to improve the efficiency and quality of care to patients.

During discussion Chairman Tyson inquired how much a new system would cost. Mr. Harrelson responded a little over \$200,000 for a total Patient Management and Billing System but was not certain of the break-out amount for this component.

PLANNING AND INSPECTIONS DEPARTMENT MATTERS

Departmental Briefing

Planning Director, Don Baumgardner, provided a presentation on the responsibilities of the Planning, Inspections and E-911 Departments.

Commissioner Dacey introduced discussion concerning the feasibility of collaborating with charitable non-profit organizations for greater impact with the Housing Grant Programs. Mr. Baumgardner provided an example of past efforts. In response to an inquiry from the Board, Mr. Baumgardner stated that no staff is assigned to these programs full-time. There is generally only administrative time invested by him and the Assistant Planning Director, bringing information to the Board and occasionally attending meetings to hear firsthand and determine whether or not to apply for a particular grant. The department utilizes 100% consultants to write applications and operate the program. Mr. Baumgardner advised the Board of a grant opportunity involving a single family rehabilitation, and stated that the Board will need to decide quickly whether or not to apply once more details are made available. The application deadline is January 31.

Changes to Coastal Carolina Zoning and Height Control Ordinance

Mr. Baumgarnder presented to the Board a summary of changes to the Coastal Carolina Zoning and Height Control Ordinance, for which a public hearing is scheduled on January 3.

Road Naming and Addressing Request

The Planning Department requested that the Board set a public hearing for January 3, 2011 to hear comments regarding the addition of a new private road in Craven County. He explained that the private road is located in Township 5 off of Henderson Godette Road, and stated that all property owners had signed the petition and all are in agreement on the name of Theodore Godette Sr. Lane. In addition, he requested reconfirmation of Blades Village Drive, which was approved by the Board of Commissioners earlier this year, to be added to the County Code. Commissioner Dacey moved to set a public hearing for January 3 at 7:00 p.m., as requested, seconded by Commissioner McCabe and unanimously carried.

Conditional Use Permit Training

Mr. Baumgarnder introduced County Attorney, Jim Hicks, to provide information pertaining to quasi-judicial hearings and conditional use permits. He reviewed the following information with the Board:

CRAVEN COUNTY BOARD OF COMMISSIONERS

ISSUANCE OF A CONDITIONAL USE PERMIT

The Chairman shall make the following statement:

“The purpose for this hearing is to consider a request for a conditional use permit filed by the petitioner _____ (name) for the property located at _____. Included with this request are:

(Read request for a conditional use permit as filed by petitioner.)

The process for this hearing will be as follows:

All persons wishing to address this Board on the matter before it must be sworn in by the Clerk prior to any testimony being given. This includes County officials and the petitioner. No testimony or comments will be accepted from any individual who has not been sworn and all such comments will be ruled out of order and stricken from the record. No one will be allowed to be sworn in after testimony begins.

The Board will hear the statements of the Zoning Administrator on this Request. Following that, the Board will hear the statements of the petitioner. No interruptions from the audience will be permitted during the taking of this testimony.

After both the Zoning Administrator and the petitioner have presented their information, the Board will receive comments from others wishing to give testimony. Each speaker must have been previously sworn in and will state their name for the record. We request that comments be kept brief and be limited to the issue before us.

After hearing all parties, the Board of Commissioners will render its opinion. A majority vote shall be required for the Board of Commissioners to issue a conditional use permit. Vacant positions on the board and members who are disqualified from voting shall not be considered “members of the board” for calculation of the requisite majority. A majority of the voting members must agree that the owner has satisfied each of the elements necessary to grant a conditional use permit. If the petitioner fails to satisfactorily prove any of the necessary elements by a majority vote, then a conditional use permit cannot be granted.

I now ask that all persons who wish to address this Board this evening line up at the Clerk's table so that they can be sworn in. After being sworn in, you will be asked to sign the sign up sheet.”

[end of Chair’s comments]

Following are the necessary elements for a conditional use permit that must be taken under consideration by the Board of Commissioners. The attached document may be used as an aide in formulating relevant motions.

It is important that the record sufficiently reveal the basis for the Board of Commissioners’ decision in this matter. To that end, the following procedures should be observed when voting on motions.

After a motion and second have been made, the Chairman will entertain a discussion on the motion. While under discussion, the member who made the motion must articulate his or her reasoning in support of the motion. Then, while still under discussion, the remaining board members may also provide reasoning in support of or opposition to the particular motion under consideration. When discussing reasons in support of or opposed to a particular motion, members should clearly articulate any considerations relevant to the motion that the member found to be persuasive. The lines provided under the suggested motions may be used to



document each commissioner’s reasoning for or against, as the case may be, the particular motion under consideration. At the end of discussion, the Chairman shall call for a vote on the motion. This procedure should be observed for each of the elements necessary for granting a conditional use permit, as well as the final vote regarding whether or not the conditional use permit should be granted.

Element 1

Section 6.17(b)(1) That the use will not materially endanger the public health, safety, or general welfare if located where proposed and developed according to the plan as submitted and approved.

Yes – In Favor of the Request

I move that the proposed use will not materially endanger the public health, safety, or general welfare if located where proposed and developed according to the plan as submitted.

No-Opposed to the Request

I move that the proposed use will materially endanger the public health, safety, or general welfare if located where proposed and developed according to the plan as submitted.

Element 2

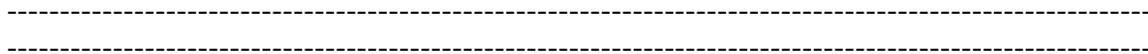
Section 6.17(b)(2) That the use meets all required conditions and specifications of the Ordinance.

Yes – In Favor of the Request

I move that the proposed use meets all required conditions and specifications of the Ordinance.

No – Opposed to the Request

I move that the proposed use does not meet all required conditions and specifications of the Ordinance.

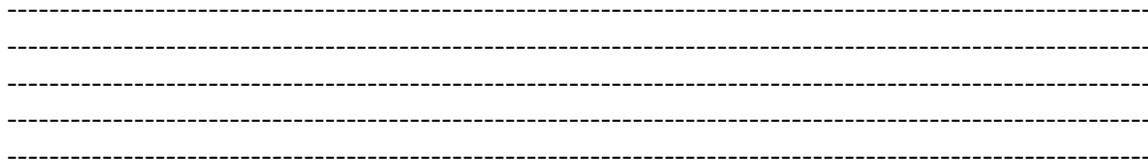


Element 3

Section 6.17 (b)(3) That the use will: (i) not adversely affect the use or any physical attribute of adjoining or abutting property; or (ii) that the use is a public necessity.

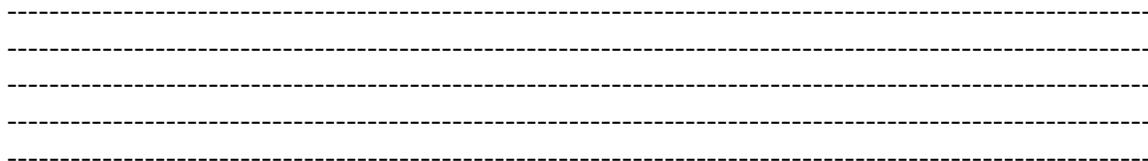
Yes – In Favor of the Request

I move that: (i) the proposed use will not adversely affect the use or any physical attribute of adjoining or abutting property; or (ii) that the use is a public necessity.



No – Opposed to the Request

I move that: (i) the proposed use will adversely affect the use or any physical attribute of adjoining or abutting property; or (ii) that the use is a public necessity.

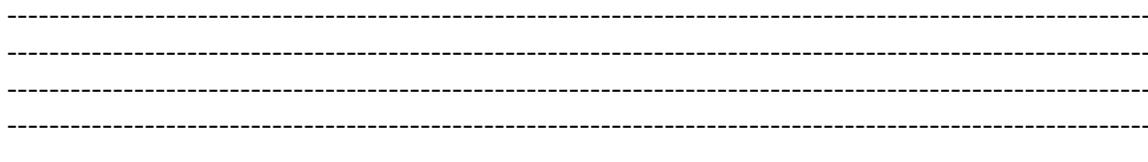


Element 4

Section 6.17(b)(4) That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located, including the County’s Land Use Plan.

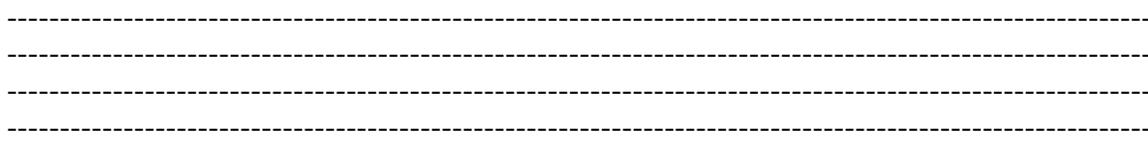
Yes – In Favor of the Request

I move that the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located.



No – Opposed to the Request

I move that the location and character of the use, if developed according to the plan as submitted and approved, will NOT be in harmony with the area in which it is to be located, including the County’s Land Use Plan.





Final Consideration

Is the owner entitled to a conditional use permit?

Yes – In Favor of the Request

I move that the Request for a conditional use permit be approved:

- (i) as submitted; [or if there are to be conditions,]**
- (ii) with the following conditions:**

No – Opposed to the Request

I move that the Request for a conditional use permit be denied.

Mr. Hicks stated that the purpose of a Conditional Use Permit Hearing is to create a protected record for the court on appeal. Commissioner Dacey moved to set a public hearing for January 3 at 7:00 p.m. for 817 Airport Road, seconded by Commissioner Allen and unanimously carried.

ECONOMIC DEVELOPMENT MATTERS – DEPARTMENTAL BRIEFING

Economic Development Director, Jim Davis, provided an overview of the operations of the Economic Development Commission.

He discussed an EIS relative to siting of the Joint Strike Fighter aircraft at MCAS, Cherry Point, which projects the impact on the County.

Mr. Davis explained that the EDC, which is funded by the County, networks with the Department of Commerce to identify prospects. The Committee of 100 is a 501C.3 organization which can assist with some functions for which County resources cannot be used.

APPOINTMENTS

Commissioners

Chairman Tyson asked to defer these appointments to a reconvened session, with no objection from the Board.

Other Pending Appointments

Commissioner Dacey moved to defer all other appointments until the Board’s next meeting, seconded by Commissioner Allen and unanimously carried.

COUNTY ATTORNEY’S REPORT

County Attorney, Jim Hicks, presented the following proposed Code of Ethics for the Board’s consideration.

Code of Ethics for the
Board of Commissioners of
Craven, North Carolina

PREAMBLE

WHEREAS, the Constitution of North Carolina, Article 1, Section 35, reminds us that a “frequent recurrence to fundamental principles is absolutely necessary to preserve the blessings of liberty,” and

WHEREAS, a spirit of honesty and forthrightness is reflected in North Carolina’s state motto, *Esse quam videri*, “To be rather than to seem,” and

WHEREAS, Section 160A-86 of the North Carolina General Statutes requires local governing boards and councils to adopt a code of ethics, and

WHEREAS, as public officials we are charged with upholding the trust of the citizens of this county, and with obeying the law.

NOW, THEREFORE, in recognition of our blessings and obligations as citizens of the State of North Carolina and as public officials representing the citizens of Craven County, and acting pursuant to the requirements of Section 160A-86 of the North Carolina General Statutes, we the Board of Commissioners do hereby adopt the following General Principles of Code of Ethics to guide the Board of Commissioners in its lawful decision-making.

GENERAL PRINCIPLES UNDERLYING THE CODE OF ETHICS

- The stability and proper operation of democratic representative government depend upon public confidence in the integrity of the government and upon responsible exercise of the trust conferred by the people upon their elected officials.
- Governmental decisions and policy must be made and implemented through proper channels and processes of the governmental structure.
- Council members must be able to act in a manner that maintains their integrity and independence, yet is responsive to the interests and needs of those they represent.
- Council members must always remain aware that at various times they play different roles:
 - As advocates, who strive to advance the legitimate needs of their citizens.
 - As legislators, who balance the public interest and private rights in considering and enacting ordinances, orders, and resolutions.
 - As decision-makers, who arrive at fair and impartial quasi-judicial and administrative determinations.
- Board members must know how to distinguish among these roles, to determine when each role is appropriate, and to act accordingly.
- Board members must be aware of their obligation to conform their behavior to standards of ethical conduct that warrant the trust of the constituents. Each official must find within his or her own conscience the touchstone by which to determine what conduct is appropriate.

CODE OF ETHICS

The purpose of this Code of Ethics is to establish guidelines for ethical standards of conduct for the Board of Commissioners and to help to determine what conduct is appropriate in particular cases. It should not be considered a substitute for the law or for a board member’s best judgment.

Section 1. Board members should obey all laws applicable to their official actions as members of the Board. Board members should be guided by the spirit as well as the letter of the law in whatever they do.

At the same time, board members should feel free to assert policy positions and opinions without fear of reprisal from fellow board members or citizens. To declare that a board member is behaving unethically because of disagreeing with that board member on a question of policy (and not because of the board member's behavior) is unfair, irresponsible, and is, itself, unethical.

Board members should endeavor to keep up to date, through the board's attorney and other sources, about new or ongoing legal or ethical issues they may face in their official positions. This educational function is in addition to the day-to-day legal advice the board may receive concerning specific situations that arise.

Section 2. Board members should act with integrity and independence from improper influence as they exercise the duties of their offices. Characteristics and behaviors consistent with this standard include the following:

- Adhering firmly to a code of sound values.
- Behaving consistently and with respect toward everyone with whom they interact.
- Exhibiting trustworthiness.
- Living as if they are on duty as elected officials regardless of where they are or what they are doing.
- Using their best independent judgment to pursue the common good as they see it, presenting their opinion to all in a reasonable, forthright, consistent manner.
- Remaining incorruptible, self-governing, and unaffected by improper influence while at the same time being able to consider the opinions and ideas of others.
- Disclosing contacts and information about issues that they receive outside of public meetings and refraining from seeking or receiving information about quasi-judicial matters outside of the quasi-judicial proceedings themselves.
- Treating other board members and the public with respect and honoring the opinions of others even while the board members disagree with those opinions.
- Not reaching conclusions on issues until all sides have been heard.
- Showing respect for their offices and not behaving in ways that reflect poorly on those offices.
- Recognizing that they are a part of a larger group and acting accordingly.
- Recognizing that individual board members are not generally allowed to act on behalf of the board but may only do so if the board specifically authorizes it, and that the board must take official action as a body.
- Avoiding conflicts of interest.

Section 3.a. Board members should avoid impropriety in the exercise of their official duties. Their official actions should be above reproach. Although opinions may vary about what behavior is inappropriate, this board will consider impropriety in terms of whether a reasonable person who is aware of all of the relevant facts and circumstances surrounding the board member's action would conclude that the action was inappropriate.

Section 3.b. If a board member believes that his or her actions, while legal and ethical, may be misunderstood, the member should seek the advice of the board's attorney and should consider publicly disclosing the facts of the situation and the steps taken to resolve it.

Section 4. Board members should faithfully perform the duties of their offices. They should act as especially responsible citizens whom others can trust and respect. They should set a good example for others in the community, keeping in mind that trust and respect must continually be earned.

Board members should faithfully attend and prepare for meetings. They should carefully analyze all credible information properly submitted to them, mindful of the

need not to engage in communications outside the meeting in quasi-judicial matters. They should demand full accountability from those over whom the board has authority.

Board members should be willing to bear their fair share of the board’s workload. To the extent appropriate, they should be willing to put the board’s interests ahead of their own.

Section 5. Board members should conduct the affairs of the board in an open and public manner. They should comply with all applicable laws governing open meetings and public records, recognizing that doing so is an important way to be worthy of the public’s trust. They should also remember that local government records belong to the public and not to board members or their employees.

In order to ensure strict compliance with the laws concerning openness, board members should make clear that an environment of transparency and candor is to be maintained at all times in the government unit. They should prohibit unjustified delay in fulfilling public record requests. They should take deliberate steps to make certain that any closed sessions held by the council are lawfully conducted and that such sessions do not stray from the purpose for which they are called.

Adopted this 20th day of December, 2010 by the Craven County Board of Commissioners.

Commissioner Allen moved to approve the Code of Ethics, as presented, seconded by Commissioner McCabe and unanimously carried.

COUNTY MANAGER’S REPORT

Budget Amendment

County Manager, Harold Blizzard, requested that the Board amend the County budget in order that the grant for an additional \$100,000 under the FY09 CDBG Scattered Site Program might be recorded in the project ordinance. Commissioner Allen moved to approve the following budget amendment, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Planning

274-0000-377-02-00	\$100,000.00	274-4077-430-76-21	\$84,000.00
CDBG/Grants		Relocation Services	
		274-4077-430-76-70	\$12,000.00
		Administration	
		274-4077-430-76-20	\$ 4,000.00
		Clearance	
TOTAL	\$100,000.00	TOTAL	\$100,000.00

Justification: Budget amendment needed in order to accept an additional \$100,000 in funds for rehabilitation activities under the FY09 CDBG Scattered Site Program. These funds will be coming from the State of North Carolina.

Convention Center Lawsuit Attorney Fees

Mr. Blizzard reported on the results of the Boards’ directive to negotiate with legal representative, Bode, Call & Stroupe, on the final bill for work done on the Convention Center Litigation. Mr. Odes Stroupe offered to write off \$2,926.35 for services in October and unbilled fees for services in November, totaling approximately \$10,000 of benefit to the County. Commissioner Allen moved to accept the offer and approve a budget amendment of \$72,000 to pay the adjusted amount of the final bill, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

COMMISSIONERS' REPORTS

Commissioner Allen moved to defer Commissioners' reports until the Board's reconvened session.

CLOSED SESSION

The Board was requested by staff to go into closed session pursuant to NCGS 143-318.11(a)(4) relative to industrial development. At 11:21 a.m. Commissioner Allen moved to go into closed session, as requested, seconded by Commissioner McCabe and unanimously carried.

At 12:22 p.m. Commissioner McCabe moved to go out of closed session, seconded by Commissioner Allen. The County Attorney reported that no action had been taken.

At 12:23 p.m. the Board recessed to reconvene at the Judicial Center.

At 1:40 p.m. the Board reconvened at the Judicial Center with a briefing by the Sheriff concerning the history of the development of the Judicial Center, intentions regarding use of the court facilities, and a dire need for the facilities to be utilized in order to maintain a desired standard of safety and efficiency.

The County Attorney clarified the definition of "County Seat" and the Board's authority to move the entire County Seat, but stated that it cannot move a district court without express consent of the legislature. Magistrates can be moved at the direction of the Chief District Court Judge.

The Chairman announced appointments of Commissioners to boards and committees, as follows, upon general consensus.

APPOINTMENTS OF COMMISSIONERS for 2111

Following is a list of boards and committees which require a Commissioner to serve.

- | | | |
|-----|--------------------------------------|-----------|
| 1. | Tourism Development Authority | [Tyson] |
| | Eastern Carolina Behavioral Health | [Dacey] |
| 2. | Criminal Justice Advisory Board | [Sampson] |
| 3. | Craven County Health Board | [Allen] |
| 4. | East Carolina Work Force Development | [Sampson] |
| 5. | New Bern Craven County Library | [Dacey] |
| 6. | Swiss Bear | [McCabe] |
| 7. | Military Civilian Community Council | [Taylor] |
| 8. | Aging Planning Board | [Dacey] |
| 9. | Kellenberger Foundation | [Tyson] |
| 10. | Tryon Palace Commission | [Tyson] |
| 11. | Juvenile Crime Prevention Council | [Sampson] |
| 12. | Smart Start | [Allen] |
| 13. | ECCOG | [Tyson] |
| 14. | Down East RPO | [Sampson] |

The Kellenberger Foundation and the Tryon Palace Commission require that the Chairman serves.

Others Boards upon which Commissioners are currently serving are as follows:

- | | | |
|----|------------------------------------|----------|
| 1. | CRSWMA (Voting Member) | [Mark] |
| 2. | Economic Development Commission | [Taylor] |
| 3. | Local Emergency Planning Committee | [McCabe] |
| 4. | Cove City Library Board | [Taylor] |
| 5. | Havelock City Library Board | [McCabe] |
| 6. | Vanceboro Library Board | [Mark] |

- 7. Craven Pamlico Transportation Committee [\[Allen\]](#)
- 8. Military Growth Task Force [\[McCabe\]](#)
- 9. Highway 70 Corridor Committee [\[Tyson\]](#)

At 3:14 p.m. Commissioner Allen moved to recess to reconvene at 8:30 a.m. on Wednesday, December 22 at the Hospital Boardroom, seconded by Commissioner Mark and unanimously carried.

Chairman Steve Tyson
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board