

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY, DECEMBER 6, 2010. THE MEETING CONVENED AT 7:05 P.M.**

**MEMBERS PRESENT:**

Chairman Perry Morris  
 Vice Chairman Johnnie Sampson, Jr.  
 Commissioner Lee Kyle Allen  
 Commissioner Theron McCabe  
 Commissioner M. Renée Sisk  
 Commissioner Steve Tyson

**MEMBERS ABSENT:**

Commissioner Jason R. Jones

**STAFF PRESENT:**

Harold Blizzard, County Manager  
 Jack B. Veit, III., Assistant County Manager  
 Richard F. Hemphill, County Finance Officer  
 Gwendolyn M. Bryan, Clerk to the Board  
 Jim Hicks, County Attorney

Following an invocation by Commissioner Allen and the Pledge of Allegiance the Board proceeded with old business.

**OLD BUSINESS**

*Approval of November 15, 2010 minutes*

Commissioner Allen moved to approve the minutes of November 15, 2010, as presented, seconded by Commissioner McCabe and unanimously carried.

*Second Reading and Vote on Revisions to the Mobile Home Park Ordinance*

On November 15 the Board voted affirmatively on proposed changes to the Mobile Home Park Ordinance; however, the vote was not unanimous due to the Chairman's absence. On a second vote, the motion to adopt the following ordinance carried with six (6) "Ayes" upon a motion by Commissioner Sampson and a second by Commissioner Allen, with one Commissioner absent.

Chapter 22

**Craven County Manufactured Home Park Regulations**

Purpose

The purpose of these regulations is to regulate and control the design of minimum standards of any new planned manufactured home park in order to promote the health, safety, and general welfare of the inhabitants of Craven County.

Authority

Craven County hereby exercises its authority to make and adopt manufactured home park regulations under provisions pursuant to Section 153-A 121 of the General Statutes of North Carolina.

On and after August 21, 1978 these regulations shall govern every new manufactured home park or any additions to a manufactured home park lying within the County outside the jurisdiction of any municipality, or within the territory jurisdiction of any municipality whose governing body agrees by resolution to such regulations.

SECTION \_\_\_\_.

## Definitions

When used in these regulations, the following words and phrases shall have the meaning given in this section. Terms not herein defined shall have their customary dictionary definitions where consistent with the context. The term shall is mandatory and the present includes the future tense.

1. Administrator: The enforcement officer of these regulations who shall be the county planner or the county planner's representative.
2. Certificate of Compliance: A certificate issued by the administrator after the manufactured home park has been completed and developed as required by the standards of these regulations. Craven County has the authority to inspect the park at any time to ensure compliance.
3. Health Department: Craven County Health Department.
4. Manufactured Home: A structure, transportable in one or more sections, which in the traveling mode is eight body feet or more in width, or 40 body feet or more in length, or, when erected on site, is 320 or more square feet; and which is built on a permanent chassis and designed to be used as a dwelling, with or without permanent foundation when connected to the required utilities, including the plumbing, heating, air conditioning and electrical systems contained therein. "Manufactured home" includes any structure that meets all of the requirements of this subsection except the size requirements and with respect to which the manufacturer voluntarily files a certification required by the Secretary of HUD and complies with the standards established under the Act.

For manufactured homes built before June 15, 1976, "manufactured home" means a portable manufactured housing unit designed for transportation on its own chassis and placement on a temporary or semi-permanent foundation having a measurement of over 32 feet in length and over eight feet in width. "Manufactured home" also means a double-wide manufactured home, which is two or more portable manufactured housing units designed for transportation on their own chassis that connect on site for placement on a temporary or semi-permanent foundation having a measurement of over 32 feet in length and over eight feet in width.

5. Manufactured Home Park: A manufactured home park shall be defined as a tract of land that is used by two or more manufactured homes. Except for the purposes of these regulations, the following uses of a manufactured home shall not be considered in determining whether or not a tract of land is classified as a manufactured home park:
  - a. Any manufactured home occupied as a residence by the parents of the landowner.
  - b. Any manufactured home occupied as a residence by the children of the landowner.
  - c. Any manufactured home occupied as a residence by the brother or sister, of the landowner.
  - d. Any manufactured home occupied as a residence by the grandparents of the landowner.
  - e. Any manufactured home occupied as a residence by the grandchildren of the landowner.
  - f. All of the relationships stated above include "step" and "half" relationships.

The burden of proof lies with the homeowner to supply adequate proof to the administrator. The manufactured home or manufactured home space shall not be leased when ceased to be used as defined above.

6. Manufactured Home Space: A plot of ground within a manufactured home park designated for the accommodation of not more than one manufactured home.
7. Person: Any individual, partnership, firm, joint-stock company, corporation, limited liability company, association, trust, estate, or other legal entity.
8. Tract: A piece of land whose boundaries have been described or delimited by a legal instrument or map recorded in the office of the Register of Deeds.
9. Service Building: A building housing facilities such as recreational, maintenance, laundry, and office, necessary to the successful development and management of a manufactured home park.

SECTION \_\_\_\_.

Procedure for Obtaining Approval of a Manufactured Home Park

No person shall begin construction on any new manufactured home park until a plat has been properly presented and approved by the Craven County Planning Board and the Craven County Board of Commissioners. No manufactured home may be occupied within a manufactured home park until a certificate of compliance has been issued. To obtain plat approval, the developer shall follow these steps:

- A. It is required that the developer, owner or owner's agent meet with the administrator of these regulations to discuss plans and ideas pertaining to the new manufactured home park.
- B. Plat of the Manufactured Home Park:
  1. The developer shall submit seven (7) copies of the plat and any supplementary materials to the administrator at least fifteen (15) days prior to the regularly scheduled planning board meeting at which said plat is to be considered.
  2. The administrator shall inspect the site. The developer shall be required upon request to accompany the administrator.
  3. The plat shall be checked against the design standards and plat requirements by the administrator. It shall be the administrator's responsibility to ensure the following agencies are given the opportunity to review and make recommendations on the plat:
    - (a) The county health department as to the proposed water and sewage systems, insect and rodent control measures, and any other systems or methods related to the jurisdiction of the health department. If other agencies are providing water or sewer, their review will be required, as well as a letter indicating water and/or sewer provision.
    - (b) The Army Corps of Engineers and the Department of Environment and Natural Resources will be contacted if the proposed manufactured home park contains waterfront access lots or property and/or canals are to be excavated.
    - (c) Other agencies and officials as the Planning Board deems necessary.
- C. The Planning Board shall recommend approval, approval conditionally, or disapproval of the plat.
  1. If recommended for approval conditionally, the conditions and reasons thereof shall be stated; the Planning Board may request that the developer to submit a revised plat.
  2. If the plat is recommended for approval, approval shall be indicated on the appropriate certificate of the plat, and the plat shall be forwarded to the Board of Commissioners for final approval.
- D. The Board of Commissioners shall consider an application and plat at its first regular meeting following the final consideration and recommendation by the Planning Board, or as

soon thereafter as it may be reasonably considered. The Board of Commissioners shall approve, approve conditionally, or disapprove the application and plat. Approval or conditional approval (once all conditions have been met) shall authorize the owner to proceed with the construction and/or improvements to the manufactured home park as approved. Failure of the Board of Commissioners to consider the application and plat, or failure to take action on the same, shall not constitute approval.

E. No plat shall be accepted or approved until the certificates required to appear on the plat have been properly filled out and signed, and an inspection fee set by the Board of Commissioners has been paid to Craven County.

F. Contents of the Plat: The plat shall be prepared by a registered surveyor and/or engineer and shall be drawn to a scale not less than 200 feet to one inch and shall contain or be accompanied by the following:

1. Title, date, and location of the park.
2. Name of the owner and surveyor.
3. Scale with bar graph and north point.
4. Sketch vicinity map showing relationship between the park and the surrounding area.
5. Topographical map upon request.
6. Lines of all manufactured home spaces, dimensions, driveways, parking areas, streets, roads, road dimension, and square footage of each manufactured home space.
7. Recreation area and parking area.
8. Location and intensity of area lights and drawing showing typical connections to manufactured homes and a statement from the power company serving the area where the park is to be located indicating that it will be responsible for design and installation of the electrical system.
9. Water supply, sanitary sewerage disposal, and storm drainage systems.
10. Surface water drainage plans.
11. Location of fire hydrants.
12. Certificate of Ownership, Certificate of Planning Board approval unsigned, and Certificate of Board of Commissioners approval, unsigned, and any other certificates required by the administration.

G. Upon completion of the preceding requirements, the developer may begin construction of the manufactured home park.

H. Any new addition of manufactured home spaces to a manufactured home park shall be submitted as a new plat and meet the procedures and requirements of these regulations.

SECTION \_\_\_\_.

#### Certificate of Compliance

After the construction and development of any new manufactured home park has been completed, the administrator shall issue a Certificate of Compliance to the owner or developer, which is authorization for operation of the park. The certificate will be issued only after the administrator is satisfied that the park has been completed as approved on the plat and in accordance with any conditions. At any time after the issuance of the permit, the Administrator

shall revoke the Certificate of Compliance if the manufactured home park is operating in violation of the requirements and terms of these regulations.

SECTION \_\_\_\_.

### Variances

The Craven County Board of Commissioners, upon review and recommendation of the Craven County Planning Board, may authorize a variance from these regulations when, in its opinion, undue hardship may result from strict compliance. In granting any variance, the Board of Commissioners and Planning Board shall make the findings required below, taking into account the nature of the proposed manufactured home park, the existing use of land in the vicinity, the number of persons to reside or work in the proposed manufactured home park, and the probable effect of the proposed manufactured home park upon traffic conditions in the vicinity. No variance shall be granted unless the Craven County Board of Commissioners, after review and recommendation by the Craven County Planning Board, finds:

a) That (1) there are special circumstances or conditions affecting said property such that the strict application of the provisions of this regulation would deprive the applicant of reasonable use of his land, or (2) the variance is necessary for the preservation and enjoyment of a substantial property right of the petitioner; and,

That the circumstance giving rise to the need for the variance is peculiar to the parcel and are not generally characteristic of other parcels in the jurisdiction of this ordinance; and,

That the granting of the variance will not be detrimental to the purpose of these regulations, public health, safety and welfare or injurious to other property in the territory in which said property is situated.

In the event that the Craven County Board of Commissioners grants a variance under the provisions of this section, the fact that a variance has been granted shall be noted on the final plat together with the date of approval of the variance by the Craven County Board of Commissioners.

SECTION \_\_\_\_.

### Design Standards for Manufactured Home Parks

#### A. General Provisions:

1. Any land within the jurisdiction of these regulations deemed by the Planning Board to be subject to flooding or unsuitable for residential occupancy may be prohibited for residential development, but such land may be set aside for such uses as will not be endangered by periodic or occasional inundation. The planning board in making its determination shall be guided by an analysis of available data on topography, soils, floodplains, drainage, or ground and surface water information. All manufactured homes within the flood hazard areas must meet the requirements set forth in the Craven County Flood Damage Prevention Ordinance.
2. All newly proposed manufactured home parks shall be rejected when not compatible with the Air Installation Compatible Use Zone Study (AICUZ) of the Cherry Point Marine Corps Air Station land use objective. The AICUZ footprint has been adopted as a basic determinant for future planning by the Craven County Planning Board.
3. All newly proposed manufactured home parks shall be rejected when not compatible with the Craven County Zoning and Height Control Ordinance, which surrounds the Coastal Carolina Regional Airport.

B. Interior Drives and Walkways: All new manufactured home spaces shall abut upon an interior gravel drive or hard surface of no less than 18 feet in width which shall have unobstructed access to a public street or highway. All interior drives and walkways within the park shall be adequately maintained by the owner.

- C. Off Drive Parking: Each new manufactured home space shall be provided with at least two (2) parking spaces that are adequately graveled and maintained or hard surfaced.
- D. Required Manufactured Home Space Area: The sizes of new manufactured home spaces shall be subject to the approval of the county health department.
1. Manufactured home spaces served by central or public water and sewerage systems shall have a minimum of 5,500 square feet.
  2. Manufactured home spaces served only by either a central water or central sewerage system shall have a minimum of 10,000 square feet of usable land.
  3. Manufactured home spaces served by neither central water nor a central sewerage system shall meet the Craven County subdivision requirements of 20,000 square feet of usable land.
  4. Any waivers from the manufactured home space size requirements or septic tank system design may be made only if acceptable to and approved by the Craven County Health Department.
  5. Under no circumstances may a manufactured home space be less than 10,000 square feet for any double wide manufactured home.
- E. Yard Requirements: Each new manufactured home space shall be at least fifty (50) feet wide and clearly defined. There shall be at least one eighteen (18) foot wide side yard and a twenty-five (25) foot clearance between manufactured homes, including those parked end to end. No manufactured home shall be located closer than twenty-five (25) feet to any building or street within the park, nor within twenty (20) feet of any exterior street or boundary line of the park.
- F. Minimum Indoor Plumbing: A manufactured home which does not contain a built-in bathroom with water lavatory and shower or tub in working condition shall not be placed in a planned manufactured home park.
- G. Refuse Collection Facilities: Individual, watertight, covered refuse containers shall be provided at each manufactured home space. A stand must be provided to keep containers securely and upright.
- H. Recreation Area: At least eight (8) percent of the gross land area shall be set aside for recreational use. The intent of these regulations is to prevent the developer from setting aside isolated parcels that are too small to be of use for development purposes.
- I. Drainage: The new park shall be located on a well-drained and properly graded site. Necessary site drainage improvements as approved by the county Planning Board shall be provided.
- J. Water Supply:
1. Water main trunk lines shall be a minimum of two (2) inches in diameter and shall be constructed of material approved by the county health department.
  2. Every well or suction line of the water supply system shall be located in such a manner that neither underground nor surface contamination will reach the water supply from any source.
  3. Well casings, pumping machinery or suction pipes shall be enclosed for proper protection and drainage. Such installation shall not be permitted in any room or space above ground which is walled in or otherwise enclosed. Such installation may be allowed where free drainage by gravity to the surface of the ground is provided.
- K. Individual Water-Riser Pipes and Connections:

1. Individual water and riser pipes shall be provided and located within the confined area of the manufactured home stand at a point where the connections will approximate a vehicle position.
  2. Water riser pipes shall extend at least ten inches above ground elevation and the pipe shall be at least three-quarter inches in diameter. The water outlet shall be capped at all times when a manufactured home does not occupy the lot or when the supply is not in use.
  3. Adequate provisions shall be made to prevent freezing of service lines, valves, and riser pipes and to protect risers from heaving and thawing actions during freezing weather. Surface drainage shall be satisfactorily diverted from the location of the riser pipes. Sewer riser pipes should be at least six (6) inches above ground level.
  4. All water and sewer pipes and connections shall meet state plumbing regulations.
- L. North Carolina Regulations for Manufactured Homes: Each new manufactured home shall be anchored to meet the requirements of the North Carolina Regulations for Manufactured Homes. All manufactured homes must meet current hurricane standards.
- M. North Carolina State Electrical Code: Each new manufactured home park and any additional home sites shall meet the current North Carolina State Electrical Code.
- N. Service Administrative and Other Buildings: One site within the park may be used as an administrative office. All administrative and service buildings housing sanitation and laundry facilities or any such facilities shall comply with all applicable ordinances, codes, and statutes regarding buildings, electrical installations, plumbing, and sanitation systems.
- O. Lighting: All interior drives and walkways within the park shall be lighted at night with electrical lamps providing sufficient lighting at street level throughout the park to ensure safety.
- P. Buffer Zones: A buffer strip at least ten (10) feet wide adjacent to each exterior property line shall be densely planted and maintained when bordering a nonresidential use.
- Q. Nonresidential Purposes: No part of any new manufactured home park may be used for nonresidential purposes that may create any unusual noises, odors, pollution, or other offensive matters that are not associated with residential living.
- R. Site Address: Approved numbers or addresses shall be provided for all new buildings in such a position as to be plainly visible and legible from the street or road fronting the property. All parks must adhere to the Craven County Road Naming and Addressing Ordinance.
- S. Compliance with State Guidelines for Areas of Environmental Concern: Prior to approval of any manufactured home park/manufactured camp park, the local manufactured home regulation enforcement officer and the local AEC Permit Officer shall determine if the site, in whole or in part, is located within or outside any Area of Environmental Concern. This determination shall result from both an onsite investigation and a review of the official overlay map.

If the site is, in whole or in part, within any Area of Environmental Concern, the proposed development will comply with development standards of the State Guidelines for Areas of Environmental Concern prior to the issuance of any development permit; and a certification of compliance to that effect shall be signed by both the AEC Permit Officer and the local enforcement officer.

SECTION \_\_\_\_.

Responsibilities of Management and Occupants

1. The person to whom a permit for a new manufactured home park is issued shall operate the park in compliance with these regulations and shall provide adequate supervision to maintain the park, its facilities and equipment in good repair and in a clean and sanitary manner. Further, such person shall insure compliance with all federal, state, and local rules and regulations by the occupants of the manufactured home park, including but not limited to junked motor vehicles (Chapter 38, Article III) and solid waste (Chapter 32) of the Craven County Code of Ordinances.
2. The park management shall notify all park occupants of applicable provisions of these regulations and inform them of their responsibilities.
3. The park management shall supervise the placement of each manufactured home on its stand, ensuring its stability and proper installation of all utility connections.
4. The park management shall maintain a complete register containing all information necessary for identifications and location of all park occupants. Such register shall be available to any authorized person inspecting the park.
5. The park management shall notify the health director immediately of any suspected communicable or contagious disease within the park.
6. The park management shall be responsible for the lawful operation of the manufactured home park and the lawful conduct of all occupants therein.

#### Responsibilities of Park Occupants

1. Each manufactured home park occupant shall comply with all applicable requirements of these regulations and shall maintain the manufactured home lot in a clean and sanitary manner.
2. The manufactured home park occupant shall be responsible for proper placement of the manufactured home on its stand and of proper installation and operation of all utility connections in accordance with these regulations.

SECTION \_\_\_\_.

#### Administration

1. Amendments: The provisions of these regulations may from time to time be amended, supplemented, changed, modified, or repealed by the county commissioners.
2. Severability: Should any section or provision of these regulations be declared by the courts to be invalid for any reason, such declaration shall not affect these regulations as a whole, or any part thereof other than the part so declared to be invalid.
3. Conflict: When the requirements of these regulations conflicts with the requirements of other lawfully adopted rules, regulations, or ordinance of Craven County, the more stringent or higher requirements shall govern.
4. Penalties: Any violation of this Chapter shall subject the offender to those penalties contained in Section 1-11 of the Craven County Code of Ordinances.

SECTION \_\_\_\_.

#### Certificates on Final Plat

All final plats must include the following certificates, any additional site-specific certificates required by the Planning Department, and any certificates required by The North Carolina Board of Examiners for Engineers and Surveyors.

#### Certificate of Ownership

I (we) hereby certify that I am (we are) the owner(s) of the property shown and described here on and that I (we) hereby adopt this plan of the manufactured home park with my (our) free consent. I (we) also certify that the land shown on this plat falls within the manufactured home park jurisdiction of Craven County.

### **RECOGNITION OF OUTGOING COMMISSIONERS**

Outgoing Commissioners Sisk and Morris made final comments before Vice Chairman Sampson presented them with plaques in recognition of their service to the County.

Commissioner Sisk thanked citizens for allowing her to serve for the last two terms, staff for their day-to-day work and the Board for the pleasure of working with them.

Chairman Morris thanked the Board and thanked staff and employees for carrying on the business of the County. He highlighted some challenges for the new Board; as follows:

- Arrangements to conduct court at the Judicial Center for first appearances
- New water treatment plant
- Maintaining conditions that allowed County to achieve Tier 3 status
- Budgeting with fluctuations driven by federal and state decisions
- Convention Center repairs

He stated that he enjoyed serving on the Board and has enjoyed his time in office.

### **RECONSTITUTION OF THE BOARD**

#### *Oath of Office Administered to the New Board*

Commissioners-Elect Scott Dacey, Tom Mark and Jeff Taylor were called forward to be sworn into office. Mr. Dacey's oath was administered by Jennifer Dacey, Notary Public. Judge Ken Crow administered the oath to Mr. Taylor. The oath was administered to Mr. Mark and Mr. Tyson by Trent Woods Mayor, Charles Tyson, and the Clerk to the Board, administered the oath to Mr. Allen, Mr. McCabe and Mr. Sampson.

#### *Election of Chairman*

After the new Board was seated County Attorney, Jim Hicks, called for and presided over the election of a Chairman. The floor was opened for nominations. Commissioner Allen nominated Commissioner Tyson. There were no other nominees and Commissioner Mark moved to close nominations, seconded by Commissioner Sampson. Commissioner Tyson was appointed by acclamation.

#### *Oath of Office Administered to Chairman*

Mayor Tyson administered the oath of office to the newly elected Chairman, Steve Tyson.

#### *Election of Vice Chairman*

Mr. Hicks continued to preside over the election of the Vice Chairman. Commissioner McCabe nominated Commissioner Allen. There were no other nominees and Commissioner Dacey moved to close nominations, seconded by Commissioner Sampson. Commissioner Allen was appointed by acclamation.

#### *Oath of Office Administered to Vice Chairman*

Mayor Tyson administered the Oath of Office to newly elected Vice Chairman Lee Kyle Allen.

At 7:45 p.m. the Board was declared in recess.

At 7:55 p.m. the Board reconvened in regular session as the new Board.

Commissioner Allen moved to establish meeting dates, times and location, according to the schedule that has already been in place, seconded by Commissioner McCabe and unanimously carried.

**MEMBERS PRESENT:**

- Chairman Steve Tyson
- Vice Chairman Lee Kyle Allen
- Commissioner Scott Dacey
- Commissioner Thomas Mark
- Commissioner Theron McCabe
- Commissioner Johnnie Sampson, Jr.
- Commissioner Jefferey Taylor

**STAFF PRESENT:**

- Harold Blizzard, County Manager
- Jack B. Veit, III., Assistant County Manager
- Richard F. Hemphill, County Finance Officer
- Gwendolyn M. Bryan, Clerk to the Board
- Jim Hicks, County Attorney

**CONSIDER APPOINTMENTS OF COMMISSIONERS TO BOARDS AND COMMITTEES**

Commissioner Allen moved to defer appointments of Commissioner until the Board’s next meeting, seconded by Commissioner McCabe and unanimously carried.

**CONSENT AGENDA**

Commissioner Allen moved for approval of the consent agenda, seconded by Commissioner McCabe. During discussion, Commissioner Dacey stated that he would like to have a better understanding of the consent agenda items for the next few meetings. County Manager, Harold Blizzard, provided some explanation for each item.

*Budget Amendment*

County Finance Officer, Rick Hemphill, submitted the following budget amendment for the Board’s approval. Commissioner Allen moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

*Health/Family Planning*

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-6400-349-12-00 State Rev-Family Plan	\$7,259.00	101-6400-440-32-05 Prescription Drugs	\$7,259.00
<b>TOTAL</b>	<b>\$7,259.00</b>	<b>TOTAL</b>	<b>\$7,259.00</b>

**Justification:** An additional \$7,259 in state funds has been awarded to provide services to Family Planning patients. Funds will be used to purchase IUDs on patients in order to prevent pregnancy.

*Military Family of the Quarter Resolution*

The Board was requested to adopt a resolution recognizing the family of Staff Sergeant Glenn Staley as Military Family of the Quarter. A member of the Board will present the resolution at a luncheon to honor the family. Commissioner Allen moved to adopt the following resolution, seconded by Commissioner McCabe and unanimously carried.

**RESOLUTION  
RECOGNIZING THE FAMILY  
OF STAFF SERGEANT GLENN STALEY  
AS  
MILITARY FAMILY OF THE QUARTER**

**WHEREAS**, Staff Sergeant Glenn Staley joined the Center for Naval Aviation Technical Training Marine Unit, Marine Corps Air Station, Cherry Point, on June 2, 2007; and

**WHEREAS**, since his arrival at CNATT MarUnit, SSgt Staley has held highly demanding jobs as an Ordnance Instructor, Instructor Evaluator, Master Training Specialist, CNATT Ordnance Security Clerk and the Course Manager for C-646-9888A; and

**WHEREAS**, SSgt Staley dedicates countless hours to the community as a scout leader of the Boy Scouts Troop 460, a soccer coach for two local elementary schools, and annually volunteers time and services to the local Summer Sound Fest and Liberty Christian Church; and

**WHEREAS**, his wife, Marlana Staley, also habitually dedicates hours to the community taking an active role as treasurer in the Mom's Club Cherry Point, Phi Theta Kappa, and the Liberty Christian Church, along with volunteering weekly at Arthur Edwards Elementary School; and

**WHEREAS**, the Staley's have three children: Hunter, Parker and Carter Staley.

**NOW, THEREFORE, BE IT RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS** recognizes the family of Staff Sergeant Glenn Staley for their dedication to the Marines, Sailors, and their family within the command, along with their strong desire to make the community a better place for all to live.

**BE IT FURTHER RESOLVED THAT THE CRAVEN COUNTY BOARD OF COMMISSIONERS** congratulates them on being selected Military Family of the Quarter.

Adopted this 6<sup>th</sup> Day of December, 2010.

*Request to Set Public Hearing on Zoning and Height Control Ordinance*

The Planning staff requested that the Board set a public hearing for January 3, 2011 at 7:00 p.m. to receive public comment regarding proposed changes to the Craven County Zoning and Height Control Ordinance. These proposed changes are clarifications that have been previously discussed. Commissioner Allen moved to set a public hearing for January 3, 2011 at 7:00 p.m., as requested, seconded by Commissioner McCabe and unanimously carried.

**PETITIONS OF CITIZENS**

*Hal James of 305 Calico Drive*, representing the Coastal Carolina Taxpayers Association, stated that the Association has worked hard to support candidates who are for smaller, less obtrusive government. He urged the County to resist mandates, funded or not. He stated that it is not the purview of government to take from some taxpayers and give to charity. He thinks the County should examine employee benefits and find jobs that can be eliminated. He opposes the highest and best use test for establishing real property values. He stated that he would like to see the agenda, including all supporting documents, on the website a week before meetings, and grants posted on the site two weeks before being considered. He feels that members of the public should be able to ask to have items removed from the consent agenda.

*Janet Parys* stated that she agrees with many statements made by Mr. James. She feels that the budget should be examined carefully, and should be able to be examined and understood by the public. She stated that she had come before the Board previously to oppose land incentives to BSH, and asked the Board to look into how many jobs were brought to Craven County as a result of it.

## REQUEST FOR AUTHORIZATION TO DRAW DOWN LOTTERY FUNDS

The Board was requested to authorize the Chairman to sign an application to draw down lottery funds to service debt incurred for school building projects which have already been approved by the Board of Education. The funds will be drawn down as they are deposited into the County's account. Commissioner Dacey inquired what the debt service of \$3.5 million to which the draw-down request of \$2,500,000 will be applied represents. Finance Officer, Rick Hemphill, stated that it represents COPS and 2004 Refunding Bond (annual payment amount). In response to Commissioner Dacey's inquiry as to the total amount of the debt, Mr. Hemphill stated that it is approximately \$45 million. Commissioner Dacey asked how the \$3,522,450, to which the County is entitled, is being paid. Mr. Hemphill replied that it is received through sales tax. Commissioner Mark moved to authorize the Chairman to sign an application to draw down \$2,500 in lottery funds, seconded by Commissioner McCabe and carried unanimously.

## TAX RELEASES AND REFUNDS

Tax Administrator, Ronnie Antry, submitted the following tax releases and refunds for the Board's approval. Commissioner Allen moved to allow the Chairman to be excused due to his involvement with properties on the list, seconded by Commissioner Sampson and unanimously carried. Commissioner Allen moved to authorize approval of the tax releases and refunds, as presented, seconded by Commissioner Mark and unanimously carried in a roll call vote, with Chairman Tyson having been excused from voting.

ACKERSON, BRIAN W & ANNE E CORRECTED APPRAISAL ERROR	2010-0000108	\$85.62
ALTMAN, JAMES J III & REBECCA CORRECTED APPRAISAL ERROR	2010-0000866	\$86.38
AMEY, DANIEL I & PATRICIA L CORRECTED APPRAISAL ERROR	2010-0001022	\$543.72
ANDERSON, LARS D & KELLY L CORRECTED APPRAISAL ERROR	2010-0001176	\$29.43
ARNOLD, DEEN H APRAISAL ERROR CORRECTION	2010-0001496	\$134.1
ARTHUR TWINS INC CORRECTED APPRAISAL ERROR	2010-0001565	\$23.64
ARTHUR TWINS INC CORRECTED APPRAISAL ERROR	2010-0001566	\$23.64
ARTHUR, NICHOLAS LEONARD & ROS CORRECTED APPRAISAL ERROR	2010-0001618	\$76.88
ASBELL, JERRY W & JO ELLEN P CORRECTED APPRAISAL ERROR	2010-0001648	\$29.43
AVERY, JOHN R & MARY C APPRAISAL ERROR CORRECTION	2010-0001932	\$109.82
BALDREE, GARY H & ELIZABETH O CORRECTED APPRAISAL ERROR	2010-0002305	\$230.54
BANKS, HUGH THOMAS & ANN TRIPP PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0002487	\$84.46
BANKS, HUGH THOMAS & ANN TRIPP PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0002488	\$100.94

BARNHILL, ROBERT J CORRECTED APPRAISAL ERROR	2010-0002802	\$67.09
BEATTY, MICHAEL S & LEAH C CORRECTED APPRAISAL ERROR	2010-0003430	\$543.72
BOKOR, MICHELLE F CORRECTED APPRAISAL ERROR	2010-0004965	\$29.43
BONNER, AUSTIN COLE & AMY ELLE CORRECTED APPRAISAL ERROR	2010-0005030	\$278.9
BRACKETT, JEFFREY LEE & STEPHA CORRECTED APPRAISAL ERROR	2010-0005478	\$63.07
BRANCH BANKING & TRUST CO CORRECTED APPRAISAL ERROR	2010-0005583	\$12.51
BRECKENRIDGE, RICHARD A & ETHE CORRECTED APPRAISAL ERROR	2010-0005734	\$29.43
BRICE, ANTOINE L CORRECTED APPRAISAL ERROR	2010-0005774	\$68.13
BRIDGERS, CHARLENE & ROBERT D APPRAISAL ERROR CORRECTION	2010-0005793	\$179.53
BROOKS, D WAYNE & KATHLEEN C CORRECTED APPRAISAL ERROR	2010-0006195	\$78.41
BRYANT, AMELIA K & JASSON W CORRECTED APPRAISAL ERROR	2010-0006765	\$263.73
BUNN, KRISTA L CORRECTED APPRAISAL ERROR	2010-0007222	\$29.43
CALISE, ANTHONY F & LISA CORRECTED APPRAISAL ERROR	2010-0007730	\$29.43
CARLTON, DARREL H & SUZANNE N CORRECTED APPRAISAL ERROR	2010-0008148	\$170.43
CARPENTER, JAMES E & BRENDA S CORRECTED APPRAISAL ERROR	2010-0008531	\$103.17
CARR, BARBARA JEAN APPRAISAL ERROR CORRECTION	2010-0008546	\$1204.23
CARTERET CRAVEN E M C ALREADY BILLED AS CERT. VALUATION	2010-0008787	\$169.94
CASEY, NORMAN C CORRECTED APPRAISAL ERROR	2010-0008834	\$58.64
CHERRY BRANCH LIMITED PARTNERS APPRAISAL ERROR CORRECTION	2010-0009413	\$40.62
CHILES, GEORGE G II CORRECTED APPRAISAL ERROR	2010-0009501	\$272.22
CLERICO, ROBERT J & CAROL J CORRECTED APPRAISAL ERROR	2010-0010048	\$85.84

CLEVE, BILL APPRAISAL ERROR CORRECTION	2010-0010055	\$111.31
COLE, PAULINE SMITH PARCEL QUALIFIES FOR USE VALUE ASSE	2010-0010419	\$195.02
COLE, PAULINE SMITH PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0010420	\$13.89
COLE, PAULINE SMITH PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0010421	\$37.14
COLE, PAULINE SMITH PARCEL QUALIFIES FOR USE VALUE ASSE	2010-0010422	\$97.08
COLE, PAULINE SMITH & BOBBY D PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0010423	\$141.82
COOMBS, BENJAMIN LOUIS SR CLERICAL ERROR	2010-0010879	\$36
COOMBS, BENJAMIN LOUIS SR CLERICAL ERROR	2010-0010880	\$36
COOPER, BRENT & NANCY E CORRECTED APPRAISAL ERROR	2010-0010905	\$30.76
CORBIN, JAMES D & MELISSA L CORRECTED APPRAISAL ERROR	2010-0011006	\$29.43
CRUTCHFIELD, DANIEL G CORRECTED APPRAISAL ERROR	2010-0012073	\$171.68
DANIELS, EDWIN H & REBECCA P CORRECTED APPRAISAL ERROR	2010-0012558	\$85.22
DAUGHERTY, JOSEPH M & KATHLEEN CORRECTED APPRAISAL ERROR	2010-0012710	\$36.79
DAVIS, WILLIAM H JR & BETTY EL CORRECTED APPRAISAL ERROR	2010-0013135	\$29.43
DEJONG, DWIGHT E & KRISTAN LEE CORRECTED APPRAISAL ERROR	2010-0013492	\$29.43
DEWAR, WILLIAM DAYTON & TERRI CORRECTED APPRAISAL ERROR	2010-0013733	\$232.85
DJT PROPERTIES LLC CORRECTED APPRAISAL ERROR	2010-0014211	\$29.43
DJT PROPERTIES LLC CORRECTED APPRAISAL ERROR	2010-0014212	\$29.43
DMS CONSTRUCTION COMPANY INC CORRECTED APPRAISAL ERROR	2010-0014216	\$56.12
DMS CONSTRUCTION COMPANY INC CORRECTED APPRAISAL ERROR	2010-0014218	\$58.39

DOERING, SUSAN H CORRECTED APPRAISAL ERROR	2010-0014250	\$171.68
DONDERO, VIRGINIA CORRECTED APPRAISAL ERROR	2010-0014315	\$247.7
DORLEY, LEAH G & JOE E JR CORRECTED APPRAISAL ERROR	2010-0014359	\$58.58
DUPRE, TIMOTHY C & ANDREA D CORRECTED APPRAISAL ERROR	2010-0015176	\$29.43
ELLIS, EDWARD B JR & VERONICA PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0015945	\$3806.88
FAHY, EDWARD J PER BILL OF SALE	2010-0016472	\$150.4
FEDERAL NATIONAL MORTGAGE ASSO CORRECTED APPRAISAL ERROR	2010-0016744	\$96.07
FITZGERALD, CHAD R & BROOKE C CORRECTED APPRAISAL ERROR	2010-0017307	\$29.43
FLOOD, DANIEL R & RACHEL S CORRECTED APPRAISAL ERROR	2010-0017413	\$103.87
FLORENCE, JOE MICHAEL & GLORIA CORRECTED APPRAISAL ERROR	2010-0017422	\$171.68
FLYNN, MICHAEL S SR & BARBARA CORRECTED APPRAISAL ERROR	2010-0017481	\$239.12
FORRO, CHARLES A & EMILY B CORRECTED APPRAISAL ERROR	2010-0017770	\$136.28
FRISBY, KEIKO & ERIC RAY CORRECTED APPRAISAL ERROR	2010-0018339	\$29.43
FULCHER, ROBERT FRANKLIN & ANN PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0018492	\$553.4
FULCHER, TODD A & ANITA J CORRECTED APPRAISAL ERROR	2010-0018507	\$171.68
GARERA, GARY CORRECTED APPRAISAL ERROR	2010-0018815	\$18.39
GARRIS, KENNETH GENE & BEVERLY CORRECTED APPRAISAL ERROR	2010-0018960	\$1.25
GASKINS, AMANDA S APPRAISAL ERROR CORRECTION	2010-0019065	\$15.89
GASKINS, MARY LOU APPRAISAL ERROR CORRECTION	2010-0019231	\$46.1
GASKINS, SARAH TOLER PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0019289	\$168.3
GEORGIANNA, VINCENT J & ANGELA CORRECTED APPRAISAL ERROR	2010-0019623	\$29.43

GIBBONS, LAWRENCE & EVELYN R CORRECTED APPRAISAL ERROR	2010-0019700	\$110.45
GIBSON, PATRICK J CORRECTED APPRAISAL ERROR	2010-0019789	\$116.59
GILLIKIN, MICHAEL G TRUSTEE CORRECTED APPRAISAL ERROR	2010-0019904	\$122.33
GODETTE, GWENDOLYN ROSETTA APPRAISAL ERROR CORRECTION	2010-0020102	\$378.46
GORMLEY, JOSEPH V & KATHLEEN E APPRAISAL ERROR CORRECTION	2010-0020454	\$136.89
GRANT, MARK D APPRAISAL ERROR CORRECTION	2010-0020602	\$38.26
GRAY, SALLIE R APPRAISAL ERROR CORR./SENIOR ADJ.	2010-0020687	\$50.62
GRAY, SHIRLE ANN CORRECTED APPRAISAL ERROR	2010-0020688	\$331.09
GREENE, BRYAN R & LESLIE S CORRECTED APPRAISAL ERROR	2010-0020881	\$83.69
GREENE, STEPHEN J CORRECTED APPRAISAL ERROR	2010-0020898	\$12.51
GRIFFIN, JOHN H & JO DONN R CORRECTED APPRAISAL ERROR	2010-0021004	\$60.57
HAMBLIN, AARON & JENNIFER CORRECTED APPRAISAL ERROR	2010-0021830	\$29.43
HANER, ANNEMARIE S & BONE, ROB APPRAISAL ERROR CORRECTION	2010-0021945	\$243.83
HANER, ANNEMARIE S & BONE, ROB APPRAISAL ERROR CORRECTION	2010-0021946	\$243.83
HANNAN, THERESA CORRECTED APPRAISAL ERROR	2010-0021979	\$86.39
HARDISON, JUDITH ANN KEITH & CORRECTED APPRAISAL ERROR	2010-0022172	\$239.12
HARPER, CAROL R CORRECTED APPRAISAL ERROR	2010-0022586	\$180.25
HARRISON, WENDY LANE APPRAISAL ERROR CORRECTION	2010-0022962	\$101.04
HAWKINS, BRIAN C & M NAOMI CORRECTED APPRAISAL ERROR	2010-0023295	\$29.43
HAYES, WILLIAM BRENT & CYNTHIA CORRECTED APPRAISAL ERROR	2010-0023472	\$94.47

HAYMOUNT COMPANY LLC CORRECTED APPRAISAL ERROR	2010-0023474	\$29.43
HAYMOUNT COMPANY LLC CORRECTED APPRAISAL ERROR	2010-0023475	\$29.43
HAYMOUNT COMPANY LLC CORRECTED APPRAISAL ERROR	2010-0023476	\$29.43
HAYMOUNT COMPANY LLC CORRECTED APPRAISAL ERROR	2010-0023477	\$29.43
HEATH, ELISHA U CORRECTED APPRAISAL ERROR-REBILL	2010-0023603	\$452.75
HEATH, ELISHA U CORRECTED APPRAISAL ERROR-REBILL	2010-0023604	\$74.92
HOLTZ, EDWARD MIL-HIS NAME LES 10 ECC-00 CAPT FL	2010-0025050	\$147.15
HOPPE, JOSEPH & JANE CORRECTED APPRAISAL ERROR	2010-0025210	\$29.43
HUMPHREY, WILLIE BEATRICE CORRECTED APPRAISAL ERROR	2010-0025848	\$89.83
IPOCK, SADIE HRS PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0026358	\$321.58
IPOCK, SADIE HRS PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0026359	\$203.48
JACKSON BUILDERS LLC-J C CORRECTED APPRAISAL ERROR	2010-0026485	\$129.07
JACKSON, ROSEZELLA FULMORE APPRAISAL ERROR CORRECTION	2010-0026580	\$40.84
JAMERSON, HOYT L & BEVERLY A CORRECTED APPRAISAL ERROR	2010-0026648	\$106.76
JAMES, HAL DAVID & RAYNOR D CORRECTED APPRAISAL ERROR	2010-0026675	\$29.43
JARVIS, WILLIAM JOHN & MARILYN CORRECTED APPRAISAL ERROR	2010-0026810	\$34.54
JERRETT, JANET L MAPPING ERROR CORRECTION	2010-0027050	\$7.04
JOLL, HAROLD R & CAROL KAY CORRECTED APPRAISAL ERROR	2010-0027493	\$26
JONES, CHARLES S JR CORRECTED APPRAISAL ERROR	2010-0027606	\$56.31
JONES, IRIS MARIE SMITH PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0027736	\$40.73
JONES, PRINCE E SR & LILLIAN R CORRECTED APPRAISAL ERROR	2010-0027952	\$66.9

JUDSON, EARLE C & COLLEEN D CORRECTED APPRAISAL ERROR	2010-0028240	\$184.68
JUDSON, EARLE C & COLLEEN D CORRECTED APPRAISAL ERROR	2010-0028241	\$184.68
KING, JEFFREY L & CATHY B CORRECTED APPRAISAL ERROR	2010-0028979	\$58.25
KINLAW, DWIGHT D & ANNA M & CORRECTED APPRAISAL ERROR	2010-0029065	\$434.98
KINLAW, MICHAEL JULIAN CORRECTED APPRAISAL ERROR	2010-0029067	\$247.7
KLEIN, ROBERT E & STEPHANIE CORRECTED APPRAISAL ERROR	2010-0029255	\$29.43
KLEISNER, ROBERT A II CORRECTED APPRAISAL ERROR	2010-0029258	\$31.49
LAMSAL, SUMAN CORRECTED APPRAISAL ERROR	2010-0029986	\$171.68
LAW, DAVID ALLEN & KIMBERLY PI CORRECTED APPRAISAL ERROR	2010-0030365	\$74.99
LAWHORN, MICHAEL & BRENDA FAYE CORRECTED APPRAISAL ERROR	2010-0030377	\$16.05
LEE, DAVID SWANK & LYNDA E CORRECTED APPRAISAL ERROR	2010-0030576	\$85.22
LEE, TZUMING CORRECTED APPRAISAL ERROR	2010-0030659	\$59.24
LEWICKI, JERZY ZYGMUNT & EWA CORRECTED APPRAISAL ERROR	2010-0030819	\$14.94
LIDO LLC CORRECTED APPRAISAL ERROR	2010-0031094	\$58.06
LIDO LLC CORRECTED APPRAISAL ERROR	2010-0031098	\$58.06
LITTEKEN, ARNOLD H JR & LITTEK CORRECTED APPRAISAL ERROR	2010-0031376	\$54.39
LIVENGOOD, CHARLES A & HALL, CORRECTED APPRAISAL ERROR	2010-0031449	\$543.72
LOCKERBY, ROBERT CHARLES & MAR CORRECTED APPRAISAL ERROR	2010-0031507	\$156.37
LOJACONO, MICHAEL J & BRIDGET CORRECTED APPRAISAL ERROR	2010-0031596	\$62.25
LOWE, GEROGE A & PATSY S CORRECTED APPRAISAL ERROR	2010-0031806	\$29.43

LUNDBERG, STEPHEN & JESSICA C CORRECTED APPRAISAL ERROR	2010-0032000	\$29.43
LUNDY, JONATHAN R & KERRI W CORRECTED APPRAISAL ERROR	2010-0032004	\$247.7
LUZADDER ENTERPRISES INC CORRECTED APPRAISAL ERROR	2010-0032059	\$59.67
MABRY, LESSIE LUCILLE DID NOT OWN 1/1/2010	2010-0032270	\$45.47
MARRESE, MICHAEL J & TONIMARIE CORRECTED APPRAISAL ERROR	2010-0032957	\$29.43
MARTELL, ANGELA LYNN & WAYNE L CORRECTED APPRAISAL ERROR	2010-0033007	\$228.41
MARTIN, BRIAN J & ELIZABETH T CORRECTED APPRAISAL ERROR	2010-0033061	\$89.64
MARTIN, JAMES J & ELIZABETH R CORRECTED APPRAISAL ERROR	2010-0033110	\$171.68
MATSON, DEREK R & STACY DID NOT OWN 1/1/2010	2010-0033338	\$155.3
MATTHEWS, HELLON B & MERCHANT, CORRECTED APPRAISAL ERROR	2010-0033386	\$107.91
MATTHIES, DOROTHY R TRUSTEE CORRECTED APPRAISAL ERROR	2010-0033427	\$171.68
MCCLENDON, ALBERT & PAMELA V CORRECTED APPRAISAL ERROR	2010-0033763	\$173.38
MCCOY, BOBBY N & CAROLYN D PARCEL QUALIFIES FOR USE VALUE ASSE	2010-0033876	\$257.8
MCCOY, ROBERT H & MCCOY, BOBBY PARCEL QUALIFIES FOR USE VALUE ASSE	2010-0033991	\$129.77
MCCOY, WOODLEY F PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0034035	\$154.3
MCCOY, WOODLEY F PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0034036	\$161.68
MCGUIGAN, FRANK E CORRECTED APPRAISAL ERROR	2010-0034379	\$32.45
MERCHANT, TED H & PHYLLIS L CORRECTED APPRAISAL ERROR	2010-0034988	\$171.68
MEWBORN, HORACE H CORRECTED APPRAISAL ERROR	2010-0035095	\$63.76
MILLEA, JOHN GERALD & MILLER, CORRECTED APPRAISAL ERROR	2010-0035306	\$29.43
MILLS, CINDY AVERY & MICHAEL L APPRAISAL ERROR CORRECTION	2010-0035498	\$112.39

MONTESANO, MARIA A CORRECTED APPRAISAL ERROR	2010-0036124	\$88.22
MOORE, KELLY L CORRECTED APPRAISAL ERROR	2010-0036338	\$29.43
MOORE, OSCAR M III & LESKSHIA CORRECTED APPRAISAL ERROR	2010-0036411	\$287.32
MOORE, TERENCE E APPRAISAL ERROR CORRECTION	2010-0036471	\$628.22
MOORE, TERENCE E APPRAISAL ERROR CORRECTION	2010-0036472	\$46
MOORE, WILLIAM P & GLORIOUS J CORRECTED APPRAISAL ERROR	2010-0036516	\$184.77
MORGAN, KEMMY L & CLAUDIA J CORRECTED APPRAISAL ERROR	2010-0036626	\$29.43
MORGAN, KENNETH JR & JENNIE B CORRECTED APPRAISAL ERROR	2010-0036627	\$161.72
MORRIS, JOSHUA & MEGHAN CORRECTED APPRAISAL ERROR	2010-0036834	\$31.58
MORTON, JOSEPH S PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0036986	\$1136.09
MUSIAL, KENNETH C & ELENA R CORRECTED APPRAISAL ERROR	2010-0037464	\$543.72
NASET, JOSEPH R CORRECTED APPRAISAL ERROR	2010-0037585	\$171.68
NEW BERN REAL ESTATE INC CORRECTION FROM 11/15/2010	2010-0038059	\$0.52
NOBLES, DONALD F & LAURA M CORRECTED APPRAISAL ERROR	2010-0038455	\$29.43
NOLAN, EDWARD F JR & AMARILIS CORRECTED APPRAISAL ERROR	2010-0038565	\$343.35
NORMAN, WILLIAM N CORRECTED APPRAISAL ERROR	2010-0038689	\$29.43
NORWOOD, MICHAEL M & CAROLINE CORRECTED APPRAISAL ERROR	2010-0038843	\$851.51
OBERDORFER, MATTHEW RICHARD & CORRECTED APPRAISAL ERROR	2010-0038934	\$103.45
OLANDER, ROBERT GEORGE CORRECTED VALUE-NON BUILDABLE LOT	2010-0039090	\$1394.83
OVERBEE, BILLY DALE CORRECTED APPRAISAL ERROR	2010-0039407	\$26.97

PACIFIC MARINE FOUNDATION INC ADJUSTED PER BILL OF SALE	2010-0039576	\$707.66
PAGANO, MARY ELLEN ESTATE CORRECTED APPRAISAL ERROR	2010-0039605	\$71.44
PARK, ANGELA M CORRECTED APPRAISAL ERROR	2010-0039763	\$85.84
PARKER BUILDERS INC-AMOS CORRECTED APPRAISAL ERROR	2010-0039771	\$59.86
PARKER BUILDERS INC-AMOS CORRECTED APPRAISAL ERROR	2010-0039772	\$103.4
PARKER, THEOPHILUS WILSON & NI CORRECTED APPRAISAL ERROR	2010-0039897	\$26.47
PASCUA, MICHAEL SOLORIA & MYLE CORRECTED APPRAISAL ERROR	2010-0040022	\$57.63
PAUL, NOEL A III & ELIZABETH C CORRECTED APPRAISAL ERROR	2010-0040174	\$79.24
PAVLISCHEK, JOSHUA & EMILY R CORRECTED APPRAISAL ERROR	2010-0040189	\$150.35
PAYOYO, LEO R & GLORIA S CORRECTED APPRAISAL ERROR	2010-0040217	\$60.42
PERKINS, M DEAN & RAYNELLE CORRECTED APPRAISAL ERROR	2010-0040503	\$29.43
PETTEWAY, MATTHEW TREVOR & CAR CORRECTED APPRAISAL ERROR	2010-0040714	\$75.08
PETTEWAY, MATTHEW TREVOR & CAR CORRECTED APPRAISAL ERROR	2010-0040715	\$75.08
POPE, CHRISTOPHER TRAVIS & TEN CORRECTED APPRAISAL ERROR	2010-0041394	\$171.68
POWERS, WILLIAM LEE JR & JACQU CORRECTED APPRAISAL ERROR	2010-0041736	\$247.7
RANDLE, HAROLD & DEBORAH CORRECTED APPRAISAL ERROR	2010-0042635	\$29.43
RATCLIFFE, ELINOR R CORRECTED APPRAISAL ERROR	2010-0042701	\$171.68
RAWLS, CHARLES R & MYRTIE P DID NOT OWN 1-1-2010	2010-0042720	\$196.63
REASON BUILT HOMES INC CORRECTED APPRAISAL ERROR	2010-0042814	\$26.62
REED, KRISTOPHER GLENN & MARIE CORRECTED APPRAISAL ERROR	2010-0042875	\$29.43
RICHEY, KATHRYN A CORRECTED APPRAISAL ERROR	2010-0043467	\$29.43

RICKS CONSTRUCTION OF NEW BERN CORRECTED APPRAISAL ERROR	2010-0043476	\$29.43
RIGGS, ALTON R & CATHERINE C CORRECTED APPRAISAL ERROR	2010-0043528	\$171.68
RIVERA, JOSE I & MONIQUE M PAL CORRECTED APPRAISAL ERROR	2010-0043769	\$313.8
ROBERTSON, CAL D JR & KAREN CORRECTED APPRAISAL ERROR	2010-0044059	\$104.91
ROBINSON, ANJA CORRECTED APPRAISAL ERROR	2010-0044084	\$312.02
ROBINSON, LORIS M & DARDEN, LI APPRAISAL ERROR CORRECTION	2010-0044134	\$921.95
ROSSETTI, CHRISTIAN J & SYLVIA CORRECTED APPRAISAL ERROR	2010-0044500	\$69.22
ROUSE, MARTHA HRS PARCEL QUALIFIES FOR USE VALUE ASSE	2010-0044578	\$202.57
ROYAL, ERIC K & NAKIA B CORRECTED APPRAISAL ERROR	2010-0044707	\$84.44
RUPERT, DONALD E & LINDA A CORRECTED APPRAISAL ERROR	2010-0044803	\$85.84
RUSSELL, ALENE GEORGE CORRECTED APPRAISAL ERROR	2010-0044825	\$12.23
RUSSELL, DARRYL BRIAN & LAURA CORRECTED APPRAISAL ERROR	2010-0044840	\$58.96
SADLER, DALLAS HRS CORRECTED APPRAISAL ERROR	2010-0045040	\$572.4
SALTWATER LAND COMPANY LLC CORRECTED APPRAISAL ERROR	2010-0045144	\$84.58
SALTWATER LAND COMPANY LLC CORRECTED APPRAISAL ERROR	2010-0045145	\$128.6
SALTWATER LAND COMPANY LLC CORRECTED APPRAISAL ERROR	2010-0045146	\$173.8
SCHULZE, JASON T & SARA A CORRECTED APPRAISAL ERROR	2010-0045795	\$23.64
SCHWARTZ, NEAL S & FRANCES C CORRECTED APPRAISAL ERROR	2010-0045823	\$543.72
SEAMAN, ERIC J & JENNIE L CORRECTED APPRAISAL ERROR	2010-0046051	\$29.43
SHEEHAN, JAN H & JAMES EDWARD CORRECTED APPRAISAL ERROR	2010-0046459	\$231.51

SINCLAIR, MARY K CORRECTED APPRAISAL ERROR	2010-0047040	\$142.9
SLAPPY, JOSEPH R & CONNIE R CORRECTED APPRAISAL ERROR	2010-0047201	\$29.43
SMITH, JUANITA IPOCK PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0047611	\$867.32
SMITH, R DIXON & MADELEINE B APPRAISAL ERROR CORRECTION	2010-0047750	\$355.12
SMITH, SUSAN ELIZABETH CORRECTED APPRAISAL ERROR	2010-0047841	\$180.25
SPEAR, LOUIS HENRY APPRAISAL ERROR CORRECTION	2010-0048232	\$67.72
STACKHOUSE, JERRY REDUCED VALUE PER BILL OF SALE	2010-0048460	\$140.43
STANSBURY, GARY DID NOT OWN 1/1/2010	2010-0048653	\$40.25
STEELE, ELIZABETH PAKE & STEEL CORRECTED APPRAISAL ERROR	2010-0048821	\$12.51
STIER, MARCIA J SCE REVOKED IN ERROR	2010-0048860	\$349.75
STEPHENSON, SUZANNE F & CARROL CORRECTED APPRAISAL ERROR	2010-0048905	\$73.52
STEVENS, BRIAN R CORRECTED APPRAISAL ERROR	2010-0048936	\$64.44
STEWART, AARON D & LATONYA O CORRECTED APPRAISAL ERROR	2010-0048991	\$103.83
STOFFEL, CHRISTOPHER W & JAMI CORRECTED APPRAISAL ERROR	2010-0049192	\$57.16
STRICKLAND, JASON HEATH & KEND CORRECTED APPRAISAL ERROR	2010-0049382	\$29.43
SUTTON, AGNES FAYE PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0049693	\$251.87
SUTTON, JOHN B & JENKINS, SUSAN CORRECTED APPRAISAL ERROR	2010-0049738	\$112.81
SYDES CONSTRUCTION INC-A CORRECTED APPRAISAL ERROR	2010-0049985	\$56.12
SYDES CONSTRUCTION INC-A CORRECTED APPRAISAL ERROR	2010-0049987	\$56.31
SYDES CONSTRUCTION INC-A CORRECTED APPRAISAL ERROR	2010-0049988	\$58.53
SYDES CONSTRUCTION INC-A CORRECTED APPRAISAL ERROR	2010-0049990	\$58.01

TALBOTT, JAMES L & NANCY CORRECTED APPRAISAL ERROR	2010-0050146	\$29.43
TAYLOR, ROBBY M & MELISSA H CORRECTED APPRAISAL ERROR	2010-0050516	\$29.43
TAYLOR, WILLIAM W & LINDA CORRECTED APPRAISAL ERROR	2010-0050579	\$247.7
THESING, THERESA A & ERNST H CORRECTED APPRAISAL ERROR	2010-0050854	\$184.68
THOMPSON, RICHARD ANDREW & SHA CORRECTED APPRAISAL ERROR	2010-0051194	\$29.43
TOLER, WEBSTER ALTON & SHERYL APPRAISAL ERROR CORRECTION	2010-0051606	\$74.67
TRAN, TAN & TRUC NGYUEN CORRECTED APPRAISAL ERROR	2010-0051801	\$70.92
TROWER, MICHAEL JETSON & DEBRA CORRECTED APPRAISAL ERROR	2010-0052150	\$93.57
TURBEVILLE, WILLIAM R & JOAN APPRAISAL ERROR CORRECTION	2010-0052255	\$26.65
TYLER, KEVIN MICHAEL & JODIE W CORRECTED APPRAISAL ERROR	2010-0052412	\$70.54
TYSON CONSTRUCTION & RESTORATI CORRECTED APPRAISAL ERROR	2010-0052535	\$23.64
TYSON CONSTRUCTION & RESTORATI CORRECTED APPRAISAL ERROR	2010-0052536	\$23.64
TYSON CONSTRUCTION & RESTORATI CORRECTED APPRAISAL ERROR	2010-0052537	\$23.64
TYSON CONSTRUCTION & RESTORATI CORRECTED APPRAISAL ERROR	2010-0052538	\$23.64
TYSON CONSTRUCTION & RESTORATIO CORRECTED APPRAISAL ERROR	2010-0052539	\$87.14
TYSON CONSTRUCTION & RESTORATIO CORRECTED APPRAISAL ERROR	2010-0052540	\$23.64
TYSON CONSTRUCTION & RESTORATIO CORRECTED APPRAISAL ERROR	2010-0052541	\$23.64
UPCHURCH, MICHAEL J & DEBORAH CORRECTED APPRAISAL ERROR	2010-0052699	\$196.2
VANDEBURG, MARTIN G CORRECTED APPRAISAL ERROR	2010-0052892	\$89.83
VANDERSEA, MARILYN CORRECTED APPRAISAL ERROR	2010-0052902	\$1117.56

VANES, DANIEL S & MINDY A CORRECTED APPRAISAL ERROR	2010-0052921	\$105.58
VOGEL, WILLIAM C CORRECTED APPRAISAL ERROR	2010-0053230	\$234.21
WALKER, JORDAN ROBERT & KIMBER CORRECTED APPRAISAL ERROR	2010-0053500	\$29.43
WALKER, ROBERT G & EMILIE CORRECTED APPRAISAL ERROR	2010-0053522	\$29.43
WARD, JACKIE D JR & SUSAN D CORRECTED APPRAISAL ERROR	2010-0053824	\$70.92
WARD, THOMAS M & JEANNE J CORRECTED APPRAISAL ERROR	2010-0053918	\$72.76
WARMACK FARMS LLC PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0053959	\$21.94
WARMACK FARMS LLC PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0053960	\$762.5
WARMACK FARMS LLC PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0053961	\$467.66
WARMACK, ALAN RAY PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0053965	\$498.75
WASICKI, JAMES C & SHIRLEY N CORRECTED APPRAISAL ERROR	2010-0054068	\$155.73
WATERS, RANDAL LEE & ANNETTE E CORRECTED APPRAISAL ERROR	2010-0054134	\$1.22
WATSON, TERRANCE D CORRECTED APPRAISAL ERROR	2010-0054233	\$29.43
WATTS, CAMERON GRAY & O'BRIEN, CORRECTED APPRAISAL ERROR	2010-0054247	\$96.4
WEBER, ROBERT O & LYDIA CORRECTED APPRAISAL ERROR	2010-0054419	\$255.65
WELCH, JON B & RUTH CORRECTED APPRAISAL ERROR	2010-0054512	\$210.91
WEST, ZEB TULL & ADDIE V PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0054738	\$263.8
WEST, ZEB TULL & ADDIE V PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0054739	\$211.14
WHITE, JOSEPH W & DANELLA, ROS CORRECTED APPRAISAL ERROR	2010-0055470	\$85.84
WHITE, PHIL W & LINDA L CORRECTED APPRAISAL ERROR	2010-0055544	\$247.7
WHITLEY, EVERETTE L & HILDA J CORRECTED APPRAISAL ERROR	2010-0055937	\$85.22

WILDAUER, MICHAEL J CORRECTED APPRAISAL ERROR	2010-0056186	\$29.43
WILGUS, DONNA R CORRECTED APPRAISAL ERROR	2010-0056233	\$29.43
WILLBANKS, CRAIG H & AMY N CORRECTED APPRAISAL ERROR	2010-0056288	\$31.49
WILLIAMS, JONATHAN & JEANNE CORRECTED APPRAISAL ERROR	2010-0056572	\$66.48
WISELY, KENNETH E & ELLA FAYE CORRECTED APPRAISAL ERROR	2010-0057288	\$15.32
WOOD, STEVEN TYLER APPRAISAL ERROR CORRECTION	2010-0057479	\$217.77
WOOTEN, KENNETH R & JANE B CORRECTED APPRAISAL ERROR	2010-0057619	\$577.56
WOOTEN, WILLARD M JR & HARPER, APPRAISAL ERROR CORRECTION	2010-0057636	\$39.88
WORKS, DAVID W & ALICE P CORRECTED APPRAISAL ERROR	2010-0057643	\$29.43
BRECKENRIDGE, RICHARD A & ETHE CORRECTED APPRAISAL ERROR	2010-0090487	\$29.43
FRISBY, ROSALIE ANN RELEASED TO PAMLICO COUNTY	2010-0090615	\$141.93
LVW INVESTMENTS LLC CORRECTED APPRAISAL ERROR	2010-0090785	\$543.72
MEZZULLO, JOHN N APPRAISAL ERROR CORRECTION	2010-0090818	\$19.27
STASH, ROBERT E & MARY CATHERI CORRECTED APPRAISAL ERROR	2010-0090995	\$29.43
VENTRY, DANIEL J & LAURI CORRECTED APPRAISAL ERROR	2010-0091047	\$29.43
COOKE, LARRY O & KRISTINE J APPRAISAL ERROR CORRECTION	2010-0091309	\$101.53
FULCHER, ROBERT FRANKLIN & ANN PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0091462	\$19.16
HAYWOOD, ANNIE LEE; DOVE, JACO CORRECTED APPRAISAL ERROR	2010-0091585	\$16.32
HOYLE, ANDREW P PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0091617	\$392.75
JENKINS, JULIA D CORRECTED APPRAISAL ERROR	2010-0091656	\$24.29
LANCASTER, WILLIAM RAY & PAULA APPRAISAL ERROR CORRECTION	2010-0091731	\$62.23

ROWE, MILTON H JR & LINDA GASK CORRECTED APPRAISAL ERROR	2010-0091978	\$111.06
WOOLARD, ALLENE M APPRAISAL ERROR CORRECTION	2010-0092238	\$7.47
FRISBY, ROSALIE ANN RELEASED TO PAMLICO COUNTY	2010-0092273	\$246.3
ANDERSON, SHIRLEY OPAL RITZ & APPRAISAL ERROR CORRECTION	2010-0092324	\$37.2
BANKS, HUGH THOMAS & ANN T PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0092367	\$152.63
BRICE, LARRY R & JANITT S CORRECTED APPRAISAL ERROR	2010-0092453	\$50.85
CARTER, CARL DWELLING UNOCCUPIED SINCE 2004	2010-0092562	\$36
CAYTON, JAMES L JR APPRIASAL ERROR CORRECTION	2010-0092586	\$100.15
COLE, BOBBY D & PAULINE S PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0092616	\$150.44
GASKINS, CICERO W JR APPRAISAL ERROR CORRECTION	2010-0092939	\$10.61
GIORDANO, JANET MARIE APPRAISAL ERROR CORRECTION	2010-0092986	\$32.2
IPOCK, MARY W PARCEL QUALIFIES FOR USE VALUE ASSE	2010-0093239	\$789.61
LOWRIE, DAVID & KATHRYN & BALL UNOCCUPIED SINCE 2008	2010-0093452	\$36
RICE, SANDRA L APPRAISAL ERROR CORRECTION	2010-0093848	\$25.64
TAYLOR, DAVID L PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0094057	\$5604.29
TURNAGE, ELIJAH T RELEASED TO PAMLICO COUNTY	2010-0094137	\$93.44
WALKER, LENWOOD & MARGARET CORRECTED APPRAISAL ERROR	2010-0094173	\$6.38
BAATZ, THERESA CLAIR RELEASED TO CARTERET CO 05-09	2010-0094341	\$1201.05
FILLINGAME, RAY & SHIRLEY C UNOCCUPIED FOR 4 YRS	2010-0094350	\$108
HINSON, FRED & LUCILLE CORRECTED APPRAISAL ERROR	2010-0094852	\$131.25

MATTHEWS, THOMAS E JR CORRECTED APPRAISAL ERROR	2010-0095023	\$15.29
MCCOY, BOBBY N & SIMMONS, SARA APPRAISAL ERROR CORRECTION	2010-0095031	\$36.89
RIGGS, DONALD EARL PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0095224	\$18.43
SMALL, GERTRUDE J DWELLING UNINHABITABLE	2010-0095293	\$36
TEMPLE, DAPHNE M PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0095376	\$492.5
UHF DEVELOPMENT INC CORRECTED APPRAISAL ERROR	2010-0095423	\$543.72
WADE, MANIOR F CORRECTED APPRAISAL ERROR	2010-0095437	\$10.94
WILCOX, WILLIAM JR PARCEL QUALIFIES FOR USE VALUE ASSE	2010-0095488	\$63.03
COWAN, DOUGLAS E PARCEL QUALIFIED FOR USE VALUE-REBI	2010-0095804	\$871.23
TANT, HAROLD S & SANDRA CORRECTED APPRAISAL ERROR	2010-0096638	\$71.49
WARD, KENNEDY ESTATE & WARD, M APPRAISAL ERROR CORRECTION	2010-0096726	\$341.34
WARMACK, WILLIAM GUY III PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0096728	\$59.25
WARMACK, WILLIAM GUY III PARCEL QUALIFIED FOR USE VALUE ASSE	2010-0096729	\$12.68

### FY09 CDBG

#### *Request for Authorization to Execute Grant Agreement*

The County has been awarded an additional \$100,000 in Community Development Block Grant funds to undertake housing improvements on an alternate residence as part of the FY09 CDBG-Scattered Site Program.

In order to move forward and accept the funds, the Board was requested to authorize the Chairman to execute the grant agreement with the state. Commissioner Dacey inquired if the recipients are homeowners. Dale Holland of Holland Consulting Planners provided some history as to how homes are selected for the program. Commissioner Dacey asked if the home upgrade will put a tax burden on the family that it cannot bear. Mr. Holland responded that part of the grading during the selection process includes credit history, debt and lien history and responsibility for maintaining property. Commissioner Taylor inquired how many are on the list. Planning Director, Don Baumgardner, responded that there are approximately 500 applications pending on the list. Commissioner McCabe moved to authorize execution of the grant agreement, seconded by Commissioner Sampson and unanimously carried.

#### *Request for Approval of Amendments to Administrative Services Contract*

Planning Director, Don Baumgardner, presented a contract amendment to the current contract with Holland Consulting Planners for CDBG professional services. Due to a change in the scope

of work, which includes performance under the \$100,000 grant addition, an amendment of \$15,000 to Holland’s administrative services contract was requested, along with authorization for the Chairman to execute the amended contract.

The increase in the contract is to be billed on an hourly basis, not to exceed \$15,000. The total revised contract amount of \$67,000 is 13.4% of the total grant amount of \$500,000. This is well within the limit of 18% for program administration prescribed by the Department of Commerce. Commissioner Dacey moved to approve contract amendments for a \$15,000 increase, seconded by Commissioner Taylor and unanimously carried in a roll call vote.

**FARM LEASES**

Assistant County Manager, Jack Veit, advised the Board that Craven County accepted proposals for farmland leases for 156 acres of vacant land located at the Industrial Park, Judicial Center and Cove City Park.

<b>Name</b>	<b>Bid Amount</b>	<b>Tracts</b>
Alfred “Lewis” White	\$75.00 per acre	All
Kenneth Quinn	\$65.00 per acre	All
PL&R Partnership	\$60.00 per acre	All
Glen Ipock	\$56.00 per acre	Tract A Only
Myron McCoy	\$56.00 per acre	Tract B Only

The highest proposal was \$75.00 per acre submitted by Alfred White, which would total \$11,700 per year. The lease agreement will become effective January 1, 2011 and run for a term of three (3) years, allowing Craven County to benefit financially from land that would normally not produce tax revenue because of its exempt status. Commissioner Sampson moved to award the bid to Alfred White in the amount of \$75.00 per acre, and approve the two leases, seconded by Commissioner McCabe and unanimously carried.

**APPOINTMENTS**

Commissioner Allen moved to defer consideration of all appointments except the Airport Authority and Eastern Region until the Board’s next meeting, seconded by Commissioner Dacey and unanimously carried.

*Airport Authority*

The Board was apprised of a vacancy on the Airport Authority Board. Commissioner Allen nominated Lee Ashburn to fill the vacancy left by John Price’s resignation. There being no additional nominees, Commissioner Taylor moved to close nominations, seconded by Commissioner McCabe. Mr. Ashburn was appointed by acclamation.

*North Carolina Eastern Region*

The Board was apprised of a vacancy on the North Carolina Eastern Region Board. Commissioner Dacey nominated Mark Griffin to replace the vacancy left by Lonnie Pridgen. There being no additional nominees, and Mr. Griffin was appointed by acclamation.

**COUNTY MANAGER’S REPORT**

County Manager, Harold Blizzard, presented a letter from the North Carolina Office of Emergency Management (NCOEM) concerning an upcoming inspection of Pitt Memorial Hospital relative to its status as a level I trauma center, and presented a Press Release on the settlement of the Convention Center lawsuit. He stated that a budget amendment is needed to budget the revenue. Commissioner Dacey inquired what was the original amount requested in the settlement. Mr. Blizzard responded that the County had asked for \$2.1-\$2.3 million. Commissioner Dacey asked if there is any way to negotiate with lawyers at Bode Call & Stroup and consultants to recoup any of the funds paid. Commissioner Allen moved to approve the following budget amendment, as requested, seconded by Commissioner Sampson and unanimously carried in a roll call vote.



*Non Departmental*

101-0000-335-00-00	\$1,100,000.00	101-0560-400-97-02	\$1,100,000.00
Misc Revenue		Transfer to reserve Fd.	
TOTAL	\$1,100,000.00	TOTAL	\$1,100,000.00

**Justification:** To record convention center floor settlement. Balance will be transferred to capital reserve fund for future repair costs.

**COMMISSIONERS' REPORTS**

*Commissioner Mark* stated that he looks forward to working with the Board.

*Commissioner Dacey* thanked Commissioner Sisk for her years of service to the County and River Bend. He announced that he will be holding his first town hall monthly meeting on December 13 at Trentwoods Town Hall at 6:30 p.m. He announced his website, [www.scottdacey.com](http://www.scottdacey.com) and cell phone number 252-349-0139 (cell).

*Commissioner Taylor* stated that he is honored and humbled to serve District 2 after Commissioner Jones and that he will do all he can to serve the people of District 2.

*Commissioner McCabe* announced that he is working on a project to put in a turn lane at NC 101 and Temples Point Road. He hopes to have the speed limit on the curve near the Harlowe Fire Department lowered from 55 MPH to 45 MPH on Hwy 101.

*Commissioner Sampson* gave thanks to the new Commissioners and offered his assistance. He congratulated New Bern and Havelock football teams for an outstanding season. He urged citizens to continue protesting the high gas prices.

*Commissioner Allen* congratulated and welcomed the new Board members.

*Commissioner Tyson* welcomed the three new Board members and stated that it will be a challenging year for the County.

At 9:30 p.m. Commissioner McCabe moved to adjourn, seconded by Commissioner Sampson and unanimously carried.

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Chairman Steve Tyson  
Craven County Board of Commissioners

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Gwendolyn M. Bryan  
Clerk to the Board

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